



MEETING AGENDA – SEPTEMBER 27, 2016

BOARD ROOM
4000 EAST RIVER ROAD NE
ROCHESTER, MN 55906

4:00 PM

Call to Order

1. Approval of Agenda

2. Approval of Minutes

1. Public Utility Board - Regular Meeting - Aug 30, 2016 4:00 PM

3. Approval of Accounts Payable

1. A/P Board Listing

NEW BUSINESS

Open Comment Period

(This agenda section is for the purpose of allowing citizens to address the Utility Board. Comments are limited to 4 minutes, total comment period limited to 15 minutes. Any speakers not having the opportunity to be heard will be the first to present at the next Board meeting.)

4. Consideration Of Bids

5. Regular Agenda

1. Westside Energy Station (WES) Project Earthwork Modification – Ground Improvement Scope of Work
Resolution - Westside Energy Station (WES) Project Earthwork Modification – Ground Improvement Scope of Work
2. Westside Energy Station (WES) Project 161 kV GSU Area Switchyard
Resolution - Westside Energy Station (WES) Project 161 kV GSU Area Switchyard
3. Billtrust Contract Renewal
Resolution - Billtrust Contract Renewal

6. Informational

1. RPU Customer Service Center Building Expansion & Renovation Project

7. General Managers Report

8. Division Reports & Metrics

9. Other Business

10. Adjourn

The agenda and board packet for Utility Board meetings are available on-line at www.rpu.org and <http://rochestercitymn.ig2.com/Citizens/Default.aspx>



MEETING MINUTES – AUGUST 30, 2016

BOARD ROOM
4000 EAST RIVER ROAD NE
ROCHESTER, MN 55906

4:00 PM

Call to Order

Attendee Name	Title	Status	Arrived
Michael Wojcik	Board Member	Present	
Dave Reichert	Board President	Excused	
Mark Browning	Board Member	Present	
Melissa Graner Johnson	Board Member	Present	
Tim Haskin	Board Member	Present	
Terry Adkins	City Attorney	Present	4:25 PM

1. Approval of Agenda

1. **Motion to:** Motion to approve the agenda as presented.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Wojcik, Board Member
SECONDER:	Melissa Graner Johnson, Board Member
AYES:	Michael Wojcik, Mark Browning, Melissa Graner Johnson, Tim Haskin
EXCUSED:	Dave Reichert

2. Approval of Minutes

1. Public Utility Board - Regular Meeting - Jul 26, 2016 4:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Michael Wojcik, Board Member
SECONDER:	Melissa Graner Johnson, Board Member
AYES:	Michael Wojcik, Mark Browning, Melissa Graner Johnson, Tim Haskin
EXCUSED:	Dave Reichert

3. Approval of Accounts Payable

1. A/P Board Listing

Explanation was given regarding the state sales tax listed twice in the July payables (lines 5 and 6 in the July board packet). This is paid ahead; it was the prepayment for July and the true up for June.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Melissa Graner Johnson, Board Member
SECONDER:	Tim Haskin, Board Member
AYES:	Michael Wojcik, Mark Browning, Melissa Graner Johnson, Tim Haskin
EXCUSED:	Dave Reichert

NEW BUSINESS

Open Comment Period

(This agenda section is for the purpose of allowing citizens to address the Utility Board. Comments are limited to 4 minutes, total comment period limited to 15 minutes. Any speakers not having the opportunity to be heard will be the first to present at the next Board meeting.)

Acting President Browning opened the meeting for public comment. No one came forward to speak.

4. Consideration Of Bids

5. Informational

6. Regular Agenda

1. **Motion to:** Motion to remove the FBA for the Opower agreement from the table

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Wojcik, Board Member
SECONDER:	Melissa Graner Johnson, Board Member
AYES:	Michael Wojcik, Mark Browning, Melissa Graner Johnson, Tim Haskin
EXCUSED:	Dave Reichert

2. Extension of the Opower agreement for the Home Energy Reports - Tabled

Mike Selden and Kendall Wondergem presented an overview about the OPower Home Energy Reports program. An explanation was given on how the customer comparison works; data is gathered and put together with similar type homes. Rochester has a successful program and customers are engaged and like receiving the reports. Board member Haskin asked when do you run out of the ability to save if the average is 2% per year? The savings is relative to a control group, not the individual. The savings is highly correlated with usage and usage with the temperature.

Resolution: Extension of the Opower agreement for the Home Energy Reports - Tabled

The Board approved the resolution reading as follows:

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve the Opower Change Order between OPOWER, Inc. and the City of Rochester acting through its Public Utility Board, and request the Mayor and the City Clerk to execute the addendum for

Extension of the Opower agreement for the Home Energy Reports

The amount of the purchase order agreement not to exceed \$400,000 in 2017 and \$412,000 in 2018 (pending Board/Council approval of the 2017 and 2018 Operating Budgets).

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 30th day of August, 2016.

Minutes Acceptance: Minutes of Aug 30, 2016 4:00 PM (Approval of Minutes)

RESULT:	ADOPTED [3 TO 1]
MOVER:	Melissa Graner Johnson, Board Member
SECONDER:	Michael Wojcik, Board Member
AYES:	Michael Wojcik, Mark Browning, Melissa Graner Johnson
NAYS:	Tim Haskin
EXCUSED:	Dave Reichert

3. Agency Agreement Amendment

Mark Kotschevar presented the updates to the Agency Agreement Amendment. The concern in the previous amendment had been that certain conditions in the amendment were subject to the by-laws. This was brought to the attention of the agency and they removed the references to the by-laws given that was not their intent. This amendment requires both Board and Council approval.

Acting President Browning wanted to have the minutes reflect the need to evaluate other issues related to the expiration of the power sales contract. In particular, the potential issue of the agency having excess reserves resulting from Austin and Rochester's power sales contract expiration and how those excess reserves will be dealt with. Mark Kotschevar mentioned that this could be a possible Board study session.

Resolution - Amendment No.1 to Agency Agreement

The Board approved the resolution reading as follows:

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, and that the

Common Council of the said City is requested to approve contingent on final approval by the General Manager and City Attorney the:

Amendment No. 1 to Agency Agreement

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 30th day of

August, 2016.

Minutes Acceptance: Minutes of Aug 30, 2016 4:00 PM (Approval of Minutes)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Melissa Graner Johnson, Board Member
SECONDER:	Tim Haskin, Board Member
AYES:	Michael Wojcik, Mark Browning, Melissa Graner Johnson, Tim Haskin
EXCUSED:	Dave Reichert

4. RPU Board Meeting Schedule 2017

The Board approved the 2017 meeting schedule with the following changes:

Move May meeting from May 30 to May 23, October meeting from 10/31 to 10/24, and December meeting from 12/12 to 12/19.

7. General Managers Report

Mark Kotschevar gave his General Manager's report:

- The council requested RPU's assistance with a broadband initiative
 - Will RPU be willing to dedicate staff time to determine the cost to conduct a market research study, research other municipalities who have went through this process, and determine potential legal issues?
 - Board member Graner-Johnson asked how long will it take to determine the information requested? Kotschevar responded that it shouldn't take too long, but RPU does not have funds budgeted for this so the Council would need to come up with the dollars required.
 - Board member Browning asked if RPU has the expertise to do this along with the resources? Kotschevar said there is not the expertise to conduct the study but there is to find the consultants. Director of Corporate Services Peter Hogan stated that the resources would be available since it shouldn't be too time consuming.
 - Board member Wojcik mentioned that the staff in Longmont, CO would be willing to share information since they just went through this process.
 - Board member Johnson-Graner mentioned she would like to take conservative approach to this because of the following:
 - Some from the public are interested, some are not
 - We could look into broadband but may not follow through with initiative
 - It may affect our bond rating
 - Board member Browning mentioned that at this point we are not committing to anything.
 - Board member Wojcik commented that 80% of those surveyed wanted the City to investigate broadband.
- The consensus of the Board was to dedicate staff time to determine the cost of the study. Kotschevar will talk with Stevan Kvenvold about scheduling this and when it would go before the Committee of the Whole.
- The negotiations with the IBEW outside group have started. The IBEW inside groups' contract is also expiring this year, and they will begin negotiations soon.
- The Board members are invited to the SMMPA annual meeting to be held in October.
- Jerry Williams recently received the President's Award from MMUA for his work on MMUA's leadership program.
- Tony Benson will be launching the new RPU website tentatively scheduled for early next week.
- Clarification was given on two surveys conducted. A one-time survey was given to approximately 1200 residential customers. A quarterly customer service survey is also

given.

- Westside Energy Station has met all milestones needed to be met before issuing notice to proceed to start building engines.
- The presentation for the upcoming proposed building expansion will be given at the September board meeting.

8. Division Reports & Metrics

9. Other Business

10. Adjourn

1. **Motion to:** Motion to adjourn the meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Melissa Graner Johnson, Board Member
SECONDER:	Michael Wojcik, Board Member
AYES:	Michael Wojcik, Mark Browning, Melissa Graner Johnson, Tim Haskin
EXCUSED:	Dave Reichert

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Submitted by:

Secretary

Approved by the Board

Board President

Date

Minutes Acceptance: Minutes of Aug 30, 2016 4:00 PM (Approval of Minutes)

ACCOUNTS PAYABLE

Meeting Date: 9/27/2016

SUBJECT: A/P Board Listing

PREPARED BY: Terri Engle

Please Approve

ROCHESTER PUBLIC UTILITIES
A/P Board Listing By Dollar Range
For 08/13/2016 To 09/14/2016
Consolidated & Summarized Below 1,000

Greater than 50,000 :

SOUTHERN MN MUNICIPAL POWER A	August Charges	9,168,406.30
WARTSILA NORTH AMERICA	Reciprocating Engines	3,194,303.90
ALVIN E BENIKE INC (P)	Douglas Trail Substation Construction	637,234.64
WESTSIDE ENERGY PARTNERS	Westside Energy Station EPC	486,165.25
ALSTOM GRID INC	Circuit breaker, 161kV	276,801.00
CONSTELLATION NEWENERGY-GAS D	Gas at Cascade Creek - July 2016	246,914.67
JENNINGS, STROUSS & SALMON PL	2016 Legal Fees	226,768.82
CONSTELLATION NEWENERGY-GAS D	Gas at SLP - July 2016	195,137.97
MASTEC NORTH AMERICA INC	2015-16 Directional Boring/Misc Excav	142,357.61
STUART C IRBY CO INC	Wire, AL, 15kV, 750 Str, 1/C, 220 Jacket	134,975.60
XCEL ENERGY CORP	Cap X LaCrosse CMA	126,337.18
CROWN TECHNICAL SYSTEMS	Switchgear~	109,796.34
N HARRIS COMPUTER CORP	Cayenta Implementation Services	93,606.00
WRIGHT TREE SERVICE INC	605C Line Clearance~	92,990.59
MN DEPT OF HEALTH	Community Water Supply Fee Jul-Sept 2016	60,499.00
STUART C IRBY CO INC	Wire, AL, 15kV, 1/0 Solid, 1/C, Jacketed	55,783.04
SPARTA CONSULTING INC	2016 SAP Application Support	53,570.00
BORDER STATES ELECTRIC SUPPLY	Meter, FM2S CL200 240V 2WAY W/Disconnect	53,266.50

Price Range Total:

15,354,914.41

5,000 to 50,000 :

CONSOLIDATED COMM ENTERPRISE	Professional Services	47,552.45
BILLTRUST dba	Credit Card/Billing/Mailing/IVR Services	44,040.57
WRIGHT TREE SERVICE INC	2016 Hourly Tree Trimming~	41,833.33
CONSOLIDATED COMMUNICATIONS d	Calabrio Phone Upgrades Software	34,500.22
PEOPLES ENERGY COOPERATIVE (P	Compensation August Billing	33,594.71
CLARK EQUIPMENT CO	Bobcat Skid-Steer Loader (P579)	31,062.11
ULTEIG ENGINEERS INC	Douglas Trail Substation Design EPIC	27,615.00
XYLO TECHNOLOGIES INC	IT Helpdesk Support	26,808.00
HOOPER CORPORATION	Q6 Transmission line relocation-labor & equip	25,759.67
JUDISCH & JUDISCH ENTERPRISES	RPU Loan for Parking Lot LED lighting &	25,000.00
ORACLE AMERICA INC	2015-2016 Home Energy Reports	24,000.00
U S ALLIANCE GROUP	August Fees	22,399.83
THE ENERGY AUTHORITY INC	August Resource Fee	21,678.75
BORDER STATES ELECTRIC SUPPLY	Conduit, HDPE, 5.00, Empty, SDR 13.5	21,666.65
STUART C IRBY CO INC	SL Pole, 25', Residential, 21' Mtg Ht	21,103.54
BLUESPIRE STRATEGIC MARKETING	2016 RPU Plugged In Contract	20,391.00
GDS ASSOCIATES INC	Prof. Serv. for FERC filing	20,250.00
COMPUTER TASK GROUP INC	Project Coordinator for Cayenta Project	20,187.00
OLM COUNTY AUDITOR/TREASURER	OWEF Energy Purchases	18,817.56
DAKOTA SUPPLY GROUP	Luminaire, 108W LED, PC 120-277V, Gray	18,339.75
MIDCONTINENT ISO INC	August charges	17,348.91
DAKOTA SUPPLY GROUP	Conduit, HDPE, 2.00, Empty	17,282.40
W W GOETSCH ASSOCIATES	Booster pump	16,600.00
STUART C IRBY CO INC	Trans, PM, 3ph, 300kVA, 13.8/8, 208/120	15,106.00
MN MUNICIPAL UTILITIES ASSN C	MMUA Dues	15,000.00
N HARRIS COMPUTER CORP	Maintenance-Uniface Software	14,754.08
USIC LOCATING SERVICES INC	2016 Locating Services	14,096.01
CRESCENT TRAINING INC (P)	IBM Cognos Training	14,000.00

ROCHESTER PUBLIC UTILITIES
A/P Board Listing By Dollar Range
For 08/13/2016 To 09/14/2016
Consolidated & Summarized Below 1,000

54	VIKING ELECTRIC SUPPLY INC	Conduit, HDPE, 4.00, Empty, SDR 13.5	13,882.36
55	VIKING ELECTRIC SUPPLY INC	Photocontrol, 120V-305V	13,680.00
56	CRESCENT ELECTRIC SUPPLY CO	Splice, 15kV, 500-750 MCM, C.S.	13,377.00
57	CRESCENT ELECTRIC SUPPLY CO	Wire, AL, 600V, 350-4/0 NEU YS Tri Urd	13,355.36
58	CENTURYLINK	2016 Monthly Telecommunications	13,347.54
59	STUART C IRBY CO INC	Trans, PM, 1ph, 50kVA, 13.8/8, 240/120	13,120.00
60	UTILITY FINANCIAL SOLUTIONS L	Development of Line Exten Policy	11,652.78
61	MCFARLAND CASCADE	Pole, 45ft, WRC, CL3	11,445.00
62	STUART C IRBY CO INC	Trans, PM, 3ph, 150kVA, 13.8/8, 208/120	11,230.00
63	MCFARLAND CASCADE	Pole, 55ft, WRC, CL3	10,668.00
64	AFFILIATED GROUP INC	2016 Delinquent Acct Calling Services	10,000.00
65	CITY OF ROCHESTER	W/C	9,364.51
66	N HARRIS COMPUTER CORP	Maintenance-IBM Cognos Reporting/BI Soft	9,351.56
67	SCHMIDT GOODMAN OFFICE PRODUC	Rectangular table and legs w/casters	9,252.72
68	MEGGER (P)	Three-phase TTR, stand alone	8,890.00
69	WELLS FARGO BANK ACCT ANALYSI	2016 Banking Services	8,736.76
70	MIDWEST SAFETY COUNSELORS, IN	Safety Prof. for Douglas Trail Sub	8,661.56
71	SPECTRUM REACH	Service Assured advertising	8,160.50
72	UNIVERSAL MARINE & RV	CIP Conserve & Save Rebates	7,821.00
73	VALMONT INDUSTRIES INC	Anchor Bolts Q5019 and Q14001	7,506.00
74	UTILITY FINANCIAL SOLUTIONS L	Service Territory	7,280.00
75	STUART C IRBY CO INC	Metal Sec. Encl, 3ph, 30"x67"x22" 200Amp	7,212.50
76	MCFARLAND CASCADE	Pole, 35ft, WRC, CL3	7,140.00
77	WRIGHT TREE SERVICE INC	803A Line Clearance~	6,606.20
78	MASTEC NORTH AMERICA INC	Reconfigure oh to ug Chateau Rd & 55 st	6,500.10
79	TWIN CITY SECURITY INC	Security Services Apr-Oct 2016	6,442.42
80	TRUCKIN' AMERICA	Fleet parts - Plow	6,278.91
81	HATHAWAY TREE SERVICE INC	Tree Trimming around lake zumbro	6,000.00
82	ARNOLDS SUPPLY & KLEENIT CO (2016 SC Monthly Cleaning Services	5,887.74
83	CRW ARCHITECTURE + DESIGN GRO	A/E Services- Zumbro Hydro Roof Repairs	5,880.80
84	AMERICAN ENGINEERING TESTING	Substation Foundations QA Testing	5,681.60
85	MN PIPE & EQUIPMENT	Hydrant, 6 ft 6 in	5,680.00
86	K & S HEATING & AIR COND INC	Duct Cleaning	5,490.00
87	MASTEC NORTH AMERICA INC	st light moved bike path	5,464.50
88	SCHWAB VOLLHABER LUBRATT CORP	VFD, 49hp 460V 52FLA	5,400.00
89	DELL COMPUTER CORPORATION (P)	Optiplex 7040 mini tower, 8GB	5,340.96
90	GRAYBAR ELECTRIC COMPANY INC	Conduit, PVC Sch 40, 4.00	5,302.20
91	O'CONNELL KAREN	CIP Conserve & Save Rebates	5,000.00
92			
93		Price Range Total:	992,878.12
94			

1,000 to 5,000 :

97	BRAUN INTERTEC CORPORATION	Foxcroft Watermain Replacement & Looping	4,899.10
98	BARR ENGINEERING COMPANY (P)	Water Sustainability Study Phase 3B	4,771.50
99	NEW ENGLAND SPECIALTY COMPONE	Check Valve, GT2, BAS, 1081670	4,738.84
100	MCFARLAND CASCADE	Pole, 55ft, WRC, CL3	4,572.00
101	BADGER METER INC (P)	Measuring Chamber, M-25	4,488.75
102	ROBERT S LYNCH & ASSOCIATES	Attorney serv WES Phy Sec Rev	4,475.00
103	MCFARLAND CASCADE	Pole, 40ft, WRC, CL3	4,440.00
104	MCFARLAND CASCADE	Pole, 60ft, WRC, CL3	4,420.00
105	VERIZON WIRELESS	2016 Cell & Ipad Monthly Service	4,329.30
106	BANKS JOSHUA C	Time lapse camera set up Douglas trail	4,300.00

ROCHESTER PUBLIC UTILITIES
A/P Board Listing By Dollar Range
For 08/13/2016 To 09/14/2016
Consolidated & Summarized Below 1,000

107	ADVANCED DISPOSAL SVC SOLID W	2016 Waste Removal Services - SC	4,271.63
108	D P C INDUSTRIES INC	2016 Carus 8500 Aqua Mag F35	4,263.20
109	OLM COUNTY ENV RESOURCE SERVI	Water quality test Phase 3B	4,205.50
110	STUART C IRBY CO INC	2016 Rubber Goods Testing & Replacement	4,191.54
111	ARNOLDS SUPPLY & KLEENIT CO (2016 SC Alternates and Hydro	4,168.13
112	NETWORKFLEET INC	2016 Monthly Charge - GPS Fleet Tracking	4,121.86
113	MINNESOTA ENERGY RESOURCES CO	Gas at SLP - July 2016	4,115.76
114	MERIT CONTRACTING INC (P)	Roof Asset Mgmt SLP, 3 yrs (2014-2016)	4,056.00
115	NALCO COMPANY	DI Vessels, Anion, CC	4,039.88
116	N HARRIS COMPUTER CORP	Travel for Cayenta Implementation Serv	4,027.71
117	N HARRIS COMPUTER CORP	Maintenance-Planet Press Software	4,007.81
118	BANKS JOSHUA C	Ongoing web site photography	4,000.00
119	WESCO DISTRIBUTION INC	CT, Bar Type, 600/5 600V High Accuracy	3,958.80
120	BADGER METER INC (P)	HRE Badger M-35 100W Itron ERT Integral	3,955.20
121	DEICK STEVE	CIP Conserve & Save Rebates	3,900.00
122	MCFARLAND CASCADE	Pole, 50ft, WRC, CL3	3,870.00
123	MINNESOTA ENERGY RESOURCES CO	Gas at Cascade Creek - July 2016	3,823.63
124	IDEXX DISTRIBUTION CORP	Colilert, 100ml	3,717.48
125	UNITED RENTALS INC	Forklift, 8K	3,703.24
126	STUART C IRBY CO INC	2-speed pump, Electric	3,700.00
127	BADGER METER INC (P)	Meter, Bare 5/8x1/2" Badger Disk	3,648.00
128	BORDER STATES ELECTRIC SUPPLY	Grd Sleeve, 3ph Sect. Encl, 18 x 67 x 23	3,630.00
129	ALL SYSTEMS INSTALLATION dba	Facilities Updates B002 and B003	3,552.53
130	THE FENCE PROS LLC (P)	Install temporary fence @ 3737 N Bdwy	3,525.00
131	CLARK EQUIPMENT CO	Dozer Blade 90" (E586)	3,472.00
132	S L CONTRACTING INC	County Water Tower Demo Restoration	3,385.00
133	BENTLEY SYSTEMS INC	2016-2017 WaterCAD Software Maintenance	3,320.00
134	D P C INDUSTRIES INC	2016 Hydrofluorosilicic Acid - Delivered	3,241.58
135	STUART C IRBY CO INC	Pedestal Cover, Box Style, FG	3,120.00
136	ALL SYSTEMS INSTALLATION dba	Facilities Updates Mailroom	3,033.11
137	U S POSTMASTER	replenish postage due account	3,000.00
138	BORDER STATES ELECTRIC SUPPLY	PT, Outdoor, 8400/120, 1 Bushing	2,971.23
139	BORDER STATES ELECTRIC SUPPLY	Elbow, 15kV, 200A, LB, 1/0 Sol,175-220Mil	2,886.00
140	GRAINGER INC	Cable protectors	2,822.00
141	STUART C IRBY CO INC	Pedestal Base, Secondary, FG, w/o Cover	2,760.00
142	PITNEY BOWES GLOBAL FIN SVCS	Insertor and Mailing System Lease	2,759.65
143	BOBCAT OF ROCHESTER	Heavy duty snow blade, 96"	2,666.30
144	HILLERS FLOORING AMERICA INC	Carpet Tile	2,585.90
145	UNITED RENTALS INC	Telescopic boom, 60'-64'	2,559.15
146	THADEN JEREMY	CIP Conserve & Save Rebates	2,550.00
147	WESCO DISTRIBUTION INC	Arrester, 10kV, Dist, Parking Stand	2,547.00
148	BOBCAT OF ROCHESTER	Industrial bucket grapple, 74"	2,509.50
149	RESCO	Capacitor, 200 kVar, 7970V, Two Bush	2,479.60
150	CITY OF ROCHESTER	WC admin fees, 1st 1/2 spec comp fund as	2,460.73
151	MINNESOTA BACKFLOW SERVICES L	Perf annual test backflow	2,445.15
152	STEVE BENNING ELECTRIC	Elec work on Cayenta space	2,415.00
153	STUART C IRBY CO INC	Trans, PM, 1ph, 37.5kVA,13.8/8,240/120	2,380.00
154	MIDWEST SAFETY COUNSELORS, IN	Safety Professional for Misc	2,377.80
155	NALCO COMPANY	Nalco, PC-191T.12 Antiscale (DEMIN)	2,358.72
156	UTILITY TRUCK SERVICES	Fleet parts-Swivel sheave & wire holder	2,329.88
157	RESCO	Junction, LB, 200A, 4 Pos, w/Strap	2,298.00
158	PITNEY BOWES PURCHASE POWER	Postage	2,288.66
159	UNITED RENTALS INC	Skid steer, 2.4-2.7K	2,258.09

Attachment: AP Board CRMO (6189 : A/P Board Listing)

ROCHESTER PUBLIC UTILITIES
A/P Board Listing By Dollar Range
For 08/13/2016 To 09/14/2016
Consolidated & Summarized Below 1,000

160	MERIT CONTRACTING INC (P)	Roof Asset Mgmt Water, 3 yrs (2014-2016)	2,251.00
161	SOMA CONSTRUCTION INC	Class 5 Dirt - 4 trips	2,204.06
162	VIKING ELECTRIC SUPPLY INC	Conduit, PVC Sch 40, 3.00	2,160.75
163	DELL COMPUTER CORPORATION (P)	Flat Panel Monitor, 22"	2,152.68
164	WSB & ASSOCIATES	Ground grid staking	2,124.75
165	RESCO	Crossarm, FG, 12' HD	2,098.56
166	VIKING ELECTRIC SUPPLY INC	Tape, Vinyl, .750" x 66'	2,003.91
167	VIKING ELECTRIC SUPPLY INC	Conduit, PVC Sch 40, 4.00	2,002.87
168	U S POSTMASTER	Replenish Postage Due Acct	2,000.00
169	MASTEC NORTH AMERICA INC	Designer work order title - circuit 1304	1,975.50
170	PAYMENT REMITTANCE CENTER	NESC Codebook & Handbook, Tabs w/tax	1,968.22
171	ALL SYSTEMS INSTALLATION dba	System Ops Remodel	1,962.23
172	CLARK CONCRETE INC	Install City Sidewalk-Gift of Lilfe	1,950.00
173	POWELL ELECTRICAL SYSTEMS INC	Bus MV feeder upper brkr	1,950.00
174	POWELL ELECTRICAL SYSTEMS INC	Boot primary 1200A	1,869.00
175	POWELL ELECTRICAL SYSTEMS INC	Plastic rubber boot bus to ins	1,869.00
176	D P C INDUSTRIES INC	2016 Chlorine, 150 lb Cyl	1,781.00
177	ALTEC INDUSTRIES INC	Hydraulic Rep S/B Warranty-SEE CM 500298	1,760.00
178	BADGER METER INC (P)	Meter, Bare 1" Badger Disk	1,743.69
179	GRAYBAR ELECTRIC COMPANY INC	Conn, CRP SL, #4-2/0 CU only	1,725.00
180	T S E INTERNATIONAL INC	Fleet parts - JIB Fabrication	1,710.00
181	BAIER GERALD	2015-2016 Sweeping Services Jan-December	1,704.66
182	MERIT CONTRACTING INC (P)	Roof Asset Mgmt Subs, 3 yrs (2014-2016)	1,683.00
183	STUART C IRBY CO INC	Trans, PM, 1ph, 75kVA, 13.8/8, 240/120	1,676.00
184	EXPRESS SERVICES INC	Seasonal staff grounds 2016	1,636.40
185	TRIPWIRE INC	Travel for TW Consulting Services	1,603.76
186	JIM WHITING NURSERY/GARDEN CT	Tree removal & re-planting Memorial Blvd	1,597.30
187	SPARTA CONSULTING INC	2016 SAP Application Support Travel	1,585.50
188	DAKOTA SUPPLY GROUP	Wire, Copper, 600V, #4 Str, XLP	1,581.75
189	VIKING ELECTRIC SUPPLY INC	Conduit, Flexible, Corrugated PVC, 3.00	1,564.95
190	WESCO DISTRIBUTION INC	Mast Arm, 6' x 1.250"	1,553.11
191	K A A L TV LLC	Service Assured advertising	1,500.00
192	CORPORATE WEB SERVICES INC	Monthly ongoing develop/improvement	1,500.00
193	U S A SAFETY SUPPLY	Raincoat, L, Lime, Flame Retardant	1,490.40
194	PROGRESSIVE TRUCK BODY REPAIR	Repair truck per est GMS 2500 2015	1,488.95
195	CONSOLIDATED COMMUNICATIONS d	2014-2017 Collocation Agreement	1,442.50
196	ONLINE INFORMATION SERVICES I	2016 Utility Exchange Report	1,431.00
197	SUPERIOR COMPANIES OF MINNESO	Repair leak on refrinerant line for AC	1,420.43
198	ALL SYSTEMS INSTALLATION dba	Cable tray covers	1,408.00
199	STUART C IRBY CO INC	Switch, Air, 2 Arm, 1ph, 600A, NLB	1,401.00
200	MEGGER (P)	Three-phase universal 30' H&X lead set	1,400.00
201	BORDER STATES ELECTRIC SUPPLY	Trans Pad, Black Plastic	1,383.00
202	NALCO COMPANY	DI Vessels, Cation, CC	1,346.63
203	MISSISSIPPI WELDERS SUPPLY CO	Compressed Gases, Nitrogen	1,342.00
204	POWER SYSTEMS ENGINEERING INC	System Wide Long Range Plan	1,338.00
205	CITY OF ROCHESTER	Job posting Supr at SLP	1,326.97
206	ADVANTAGE DIST LLC (P)	Duragard oil	1,309.65
207	STUART C IRBY CO INC	Pedestal Cover, Box Style, FG	1,300.00
208	INNOVATIVE OFFICE SOLUTIONS L	File cabinets for System Operations area	1,294.60
209	CITY OF ROCHESTER	W/C Admin Fees July 2016	1,282.00
210	CITY OF ROCHESTER	Q3 USDept Int-US Geo	1,273.50
211	CONSOLIDATED COMMUNICATIONS d	2014-2017 Monthly Data Services	1,219.75
212	PAYMENT REMITTANCE CENTER	NESC Codebook, Tabs w/tax	1,179.36

Attachment: AP Board CRMO (6189 : A/P Board Listing)

ROCHESTER PUBLIC UTILITIES
A/P Board Listing By Dollar Range
For 08/13/2016 To 09/14/2016
Consolidated & Summarized Below 1,000

213	STUART C IRBY CO INC	Phase Spacers 36"	1,175.00
214	GOPHER STATE ONE CALL	Gopher one calls - Water	1,163.03
215	GOPHER STATE ONE CALL	Gopher one calls - Electric	1,163.02
216	WSB & ASSOCIATES	As built survey for new substation	1,161.75
217	STUART C IRBY CO INC	Trans, OH, 1ph, 50kVA, 13.8/8, 120/240	1,152.00
218	SOUTH CENTRAL MN JATC	Skid steer train the trainer	1,150.40
219	BADGER METER INC (P)	Meter, Bare 3/4" Badger Disk	1,137.12
220	FLOW TECHNOLOGY	Calibrate SN:16013015	1,115.00
221	VIKING ELECTRIC SUPPLY INC	Conduit, PVC Sch 40, 3.00	1,080.38
222	STUART C IRBY CO INC	Vault, Fiber Optic, w/Cover 24"x36"x30"	1,070.00
223	KORTERRA INC	Korweb services for 8/16/16-8/15/17 - El	1,058.12
224	KORTERRA INC	Korweb services for 8/16/16-8/15/17 - Wa	1,058.12
225	ROCHESTER ARMORED CAR CO INC	2016 Pick Up Services	1,041.89
226	CENTRAL STATES GROUP	Filter, Afterfilter Element, #3032550	1,038.83
227	REDDICK OLIVIA	Customer Refunds 300000633389	1,032.55
228	MASTEC NORTH AMERICA INC	Designer work order	1,000.00
229	SPRINGER APPRAISAL ASSOC INC	Broadway @ center development / appraisa	1,000.00
230			
231		Price Range Total:	324,291.04
232			
233	<u>0 to 1,000 :</u>		
234			
235	REBATES	Summarized transactions: 102	20,111.31
236	EXPRESS SERVICES INC	Summarized transactions: 25	18,696.49
237	STUART C IRBY CO INC	Summarized transactions: 37	9,925.95
238	PAYMENT REMITTANCE CENTER	Summarized transactions: 58	8,712.03
239	BORDER STATES ELECTRIC SUPPLY	Summarized transactions: 22	6,557.01
240	VIKING ELECTRIC SUPPLY INC	Summarized transactions: 49	6,119.79
241	WESCO DISTRIBUTION INC	Summarized transactions: 31	5,822.78
242	CINTAS CORP	Summarized transactions: 104	5,304.36
243	Customer Refunds (CIS)	Summarized transactions: 56	5,026.09
244	CITY OF ROCHESTER	Summarized transactions: 20	4,952.89
245	GRAYBAR ELECTRIC COMPANY INC	Summarized transactions: 57	3,378.14
246	POWELL ELECTRICAL SYSTEMS INC	Summarized transactions: 11	3,068.27
247	GRAINGER INC	Summarized transactions: 58	2,745.21
248	MIDWEST SAFETY COUNSELORS, IN	Summarized transactions: 3	2,623.19
249	MN PIPE & EQUIPMENT	Summarized transactions: 15	2,402.95
250	SCHMIDT GOODMAN OFFICE PRODUC	Summarized transactions: 6	2,402.65
251	U S A SAFETY SUPPLY	Summarized transactions: 19	2,307.54
252	INNOVATIVE OFFICE SOLUTIONS L	Summarized transactions: 23	2,102.11
253	MASTEC NORTH AMERICA INC	Summarized transactions: 3	1,975.00
254	CRESCENT ELECTRIC SUPPLY CO	Summarized transactions: 20	1,959.41
255	ON SITE SANITATION INC	Summarized transactions: 3	1,925.99
256	SCHLINK WALTER	Summarized transactions: 11	1,886.53
257	OPEN ACCESS TECHNOLOGY	Summarized transactions: 2	1,812.10
258	MERIT CONTRACTING INC (P)	Summarized transactions: 2	1,732.00
259	CLAREY'S SAFETY EQUIPMENT dba	Summarized transactions: 6	1,670.61
260	ARNOLDS SUPPLY & KLEENIT CO (Summarized transactions: 7	1,395.42
261	METRO SALES INC	Summarized transactions: 3	1,394.01
262	UNITED RENTALS INC	Summarized transactions: 4	1,351.33
263	NAPA AUTO PARTS (P)	Summarized transactions: 25	1,347.36
264	CARQUEST AUTO PARTS	Summarized transactions: 18	1,283.95
265	TRUCKIN' AMERICA	Summarized transactions: 2	1,216.95

ROCHESTER PUBLIC UTILITIES
A/P Board Listing By Dollar Range
For 08/13/2016 To 09/14/2016
Consolidated & Summarized Below 1,000

266	MCMASTER CARR SUPPLY COMPANY	Summarized transactions: 26	1,187.07
267	PROGRESSIVE TRUCK BODY REPAIR	Summarized transactions: 3	1,135.31
268	LAWSON PRODUCTS INC (P)	Summarized transactions: 5	1,098.11
269	ADVANCED DISPOSAL SVC SOLID W	Summarized transactions: 2	1,069.17
270	CENTURYLINK	Summarized transactions: 5	992.97
271	ULTEIG ENGINEERS INC	Summarized transactions: 1	920.00
272	MCMASTER CARR SUPPLY COMPANY	Summarized transactions: 11	902.67
273	MILESTONE MATERIALS	Summarized transactions: 1	888.31
274	ALTEC INDUSTRIES INC	Summarized transactions: 14	886.88
275	WILLIAMS JERRY	Summarized transactions: 1	871.96
276	PEOPLES ENERGY COOPERATIVE	Summarized transactions: 4	858.89
277	ALL SEASONS POWER & SPORT INC	Summarized transactions: 4	843.22
278	AUTHORIZE.NET	Summarized transactions: 1	837.50
279	BADGER METER INC (P)	Summarized transactions: 12	836.65
280	HI LINE UTILITY SUPPLY CO (P)	Summarized transactions: 8	831.70
281	HACH COMPANY	Summarized transactions: 4	822.50
282	DAKOTA SUPPLY GROUP	Summarized transactions: 8	777.95
283	MEGGER (P)	Summarized transactions: 3	737.26
284	FEDEX	Summarized transactions: 14	735.09
285	WARNING LITES OF MN INC	Summarized transactions: 3	732.28
286	DAKOTA SUPPLY GROUP	Summarized transactions: 4	728.56
287	RESCO	Summarized transactions: 4	728.05
288	CENTRAL STATES GROUP	Summarized transactions: 4	720.62
289	SCHWAB VOLLHABER LUBRATT CORP	Summarized transactions: 2	700.00
290	BURNS & MCDONNELL INC (P)	Summarized transactions: 1	698.85
291	DZUBAY TONY	Summarized transactions: 3	689.49
292	ROOT RIVER HARDWOODS INC	Summarized transactions: 2	662.63
293	CENTURYLINK	Summarized transactions: 2	651.90
294	AMERICAN ENGINEERING TESTING	Summarized transactions: 1	650.00
295	REBATES	Summarized transactions: 13	650.00
296	ALL SYSTEMS INSTALLATION dba	Summarized transactions: 2	648.48
297	JACKSON SIDNEY	Summarized transactions: 4	636.46
298	SUTTON JEREMY	Summarized transactions: 4	624.56
299	CINTAS CORP	Summarized transactions: 4	619.42
300	DELL COMPUTER CORPORATION (P)	Summarized transactions: 4	607.47
301	MN PIPE & EQUIPMENT	Summarized transactions: 6	602.14
302	IDEXX DISTRIBUTION CORP	Summarized transactions: 3	596.20
303	KOTSCHERVAR MARK	Summarized transactions: 3	592.33
304	KOSHIRE LARRY J	Summarized transactions: 2	586.30
305	ROCH AREA BUILDERS INC	Summarized transactions: 2	586.00
306	PEOPLES ENERGY COOPERATIVE	Summarized transactions: 2	585.51
307	REINDERS INC	Summarized transactions: 3	579.53
308	SOUND AND MEDIA SOLUTIONS	Summarized transactions: 1	577.13
309	BARR ENGINEERING COMPANY (P)	Summarized transactions: 1	576.00
310	FIRST CLASS PLUMBING & HEATIN	Summarized transactions: 4	574.21
311	SHERWIN WILLIAMS CO	Summarized transactions: 7	545.52
312	OLM COUNTY HAZARDOUS WASTE	Summarized transactions: 5	530.00
313	SMS SYSTEMS MAINTENANCE SERVI	Summarized transactions: 1	493.34
314	STEVE BENNING ELECTRIC	Summarized transactions: 1	480.00
315	NETWORKFLEET INC	Summarized transactions: 5	479.78
316	ZEE MEDICAL SERVICE INC (P)	Summarized transactions: 3	453.16
317	JOHN HENRY FOSTER MN INC	Summarized transactions: 2	451.61
318	LANGUAGE LINE SERVICES INC	Summarized transactions: 2	448.15

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319	GARCIA GRAPHICS INC	Summarized transactions: 3	440.86
320	STEVE BENNING ELECTRIC	Summarized transactions: 3	440.00
321	BLACKBURN MANUFACTURING CO	Summarized transactions: 1	439.79
322	DAVIES PRINTING COMPANY INC	Summarized transactions: 1	435.34
323	CLEMENTS CHEVROLET CADILLAC S	Summarized transactions: 4	434.61
324	NU-TELECOM dba	Summarized transactions: 2	422.35
325	ALS LABORATORY GROUP TRIBOLOG	Summarized transactions: 1	420.07
326	FORBROOK LANDSCAPING SERVICES	Summarized transactions: 1	416.81
327	HIMEC INC (P)	Summarized transactions: 1	409.08
328	MSC INDUSTRIAL SUPPLY CO INC	Summarized transactions: 4	409.03
329	GREAT RIVER ENERGY	Summarized transactions: 1	399.02
330	KAUTZ TRAILER SALES dba	Summarized transactions: 2	392.19
331	JENNINGS, STROUSS & SALMON PL	Summarized transactions: 1	368.00
332	MEYER BORGMAN & JOHNSON INC	Summarized transactions: 3	367.85
333	THOMAS TOOL & SUPPLY INC	Summarized transactions: 1	360.00
334	KRUSE LUMBER	Summarized transactions: 1	357.98
335	COLLINS FEED & SEED CENTER	Summarized transactions: 2	349.38
336	A T & T	Summarized transactions: 6	347.34
337	FASTENAL COMPANY	Summarized transactions: 1	347.19
338	CHS ROCHESTER	Summarized transactions: 9	343.47
339	EDINALARM INC	Summarized transactions: 5	341.76
340	NORTHERN / BLUETARP FINANCIAL	Summarized transactions: 1	334.00
341	DYNAMIC RECYCLING	Summarized transactions: 4	330.81
342	FLOW TECHNOLOGY	Summarized transactions: 1	326.30
343	TOTAL TOOL SUPPLY INC (P)	Summarized transactions: 3	325.19
344	INGERSOLL RAND COMPANY	Summarized transactions: 3	307.08
345	HAWKINS INC	Summarized transactions: 4	302.16
346	MISSISSIPPI WELDERS SUPPLY CO	Summarized transactions: 4	291.45
347	G A ERNST & ASSOCIATES INC	Summarized transactions: 5	285.56
348	ROCH FRAMING & FINE ART PRINT	Summarized transactions: 1	282.00
349	BLACKBURN MANUFACTURING CO	Summarized transactions: 1	278.17
350	HY VEE	Summarized transactions: 2	255.60
351	ALTO CONSULTING & TRAINING IN	Summarized transactions: 4	253.11
352	GOPHER SEPTIC SERVICE INC	Summarized transactions: 1	250.00
353	HIOKI USA	Summarized transactions: 1	250.00
354	POMPS TIRE SERVICE INC	Summarized transactions: 2	246.23
355	POMPS TIRE SERVICE INC	Summarized transactions: 1	241.03
356	POWER SYSTEMS ENGINEERING INC	Summarized transactions: 1	241.03
357	CLARK EQUIPMENT CO	Summarized transactions: 1	240.00
358	MINNESOTA ENERGY RESOURCES CO	Summarized transactions: 1	238.70
359	BOBCAT OF ROCHESTER	Summarized transactions: 3	238.40
360	GILLUND ENTERPRISES	Summarized transactions: 1	233.75
361	H2O INNOVATION USA INC (P)	Summarized transactions: 3	226.75
362	STATE CHEMICAL SOLUTIONS	Summarized transactions: 2	216.48
363	FEDEX FREIGHT INC	Summarized transactions: 2	213.31
364	HALO BRANDED SOLUTIONS	Summarized transactions: 1	213.04
365	CORPORATE WEB SERVICES INC	Summarized transactions: 2	212.31
366	WRIGHT TREE SERVICE INC	Summarized transactions: 1	210.00
367	HERCULES INDUSTRIES INC	Summarized transactions: 1	203.19
368	ALLIED ELECTRONICS INC	Summarized transactions: 4	187.25
369	VERIZON WIRELESS	Summarized transactions: 2	184.02
370	NYHUS STEVE	Summarized transactions: 2	181.21
371		Summarized transactions: 2	175.33

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ROCHESTER PUBLIC UTILITIES
A/P Board Listing By Dollar Range
For 08/13/2016 To 09/14/2016
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372	COZIK JOSEPH J	Summarized transactions: 1	175.00
373	THOMPSON GARAGE DOOR CO INC	Summarized transactions: 1	172.00
374	OSMOSE UTILITIES SERVICES INC	Summarized transactions: 6	167.27
375	POSSABILITIES OF SOUTHERN MN	Summarized transactions: 1	166.25
376	S L CONTRACTING INC	Summarized transactions: 1	165.00
377	RONCO ENGINEERING SALES INC	Summarized transactions: 2	162.75
378	EGGERT MIKE	Summarized transactions: 1	160.31
379	MENARDS ROCHESTER NORTH	Summarized transactions: 6	158.50
380	CDW GOVERNMENT INC	Summarized transactions: 6	155.50
381	SECURITY IMAGING CORP	Summarized transactions: 2	149.63
382	OLSEN CHAIN & CABLE CO INC	Summarized transactions: 3	142.45
383	OLM COUNTY PROPERTY RECORDS	Summarized transactions: 3	138.00
384	BLUESPIRE STRATEGIC MARKETING	Summarized transactions: 1	137.25
385	BEST BUY BUSINESS ADVANTAGE d	Summarized transactions: 6	134.72
386	JOHNSON PRINTING CO INC	Summarized transactions: 2	131.46
387	KAESER COMPRESSORS INC.	Summarized transactions: 5	128.74
388	LOWER PHOTOGRAPHY & STUDIO db	Summarized transactions: 1	128.25
389	BAUER BUILT INC (P)	Summarized transactions: 1	125.61
390	R D O - POWERPLAN OIB	Summarized transactions: 1	121.57
391	VANCO SERVICES LLC	Summarized transactions: 1	120.30
392	ARROW ACE HARDWARE-ST PETER	Summarized transactions: 3	120.12
393	THERMOMETRICS CORPORATION	Summarized transactions: 2	119.09
394	NORTHERN / BLUETARP FINANCIAL	Summarized transactions: 2	117.53
395	OSWEILER TODD	Summarized transactions: 2	113.40
396	ACTON MOBILE dba	Summarized transactions: 2	111.79
397	ARROW ACE HARDWARE-ST PETER	Summarized transactions: 3	111.12
398	TAILGATER INC	Summarized transactions: 2	107.39
399	SCHWEITZER ENGINEERING LAB IN	Summarized transactions: 2	106.88
400	AUTOMATIONDIRECT.COM	Summarized transactions: 2	103.25
401	INSTITUTE FOR ENVIRONMENTAL	Summarized transactions: 1	102.00
402	EO JOHNSON CO INC	Summarized transactions: 1	101.53
403	COMMUNITY EDUCATION	Summarized transactions: 1	100.00
404	KAMAN INDUSTRIAL TECHNOLOGIES	Summarized transactions: 3	96.85
405	DAVE SYVERSON TRUCK CENTER IN	Summarized transactions: 1	95.40
406	SARGENTS LANDSCAPE NURSERY IN	Summarized transactions: 3	95.20
407	INTERSTATE MOTOR TRUCKS INC	Summarized transactions: 1	93.13
408	ADAMSON MOTORS INC	Summarized transactions: 1	88.07
409	CITY OF ROCHESTER	Summarized transactions: 1	85.00
410	SLEEPY EYE TELEPHONE CO	Summarized transactions: 1	84.76
411	KELLER AMERICA (P)	Summarized transactions: 2	84.69
412	XPO LOGISTICS FREIGHT INC	Summarized transactions: 1	84.51
413	FIRST SUPPLY (P)	Summarized transactions: 2	84.00
414	SNAP ON INDUSTRIAL	Summarized transactions: 1	80.50
415	GARCIA GRAPHICS INC	Summarized transactions: 1	80.15
416	FRANZ REPROGRAPHICS INC	Summarized transactions: 2	78.56
417	C & N UPHOLSTERY	Summarized transactions: 1	75.00
418	OLM COUNTY CENTRAL FINANCE	Summarized transactions: 2	73.50
419	BECKLEYS OFFICE PRODUCTS INC	Summarized transactions: 1	71.91
420	T S E INTERNATIONAL INC	Summarized transactions: 1	70.71
421	TRUCK UTILITIES INC	Summarized transactions: 2	69.80
422	BARRY SCREEN PRINT CO dba	Summarized transactions: 2	66.26
423	NAPA AUTO PARTS (P)	Summarized transactions: 2	63.92
424	TOTAL RESTAURANT SUPPLY	Summarized transactions: 2	56.21

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ROCHESTER PUBLIC UTILITIES
A/P Board Listing By Dollar Range
For 08/13/2016 To 09/14/2016
Consolidated & Summarized Below 1,000

425	TOKAY SOFTWARE	Summarized transactions: 1	55.00
426	SARGENTS LANDSCAPE NURSERY IN	Summarized transactions: 2	48.57
427	AMAZON.COM	Summarized transactions: 4	46.08
428	CONSOLIDATED COMMUNICATIONS d	Summarized transactions: 1	42.98
429	ZIEGLER INC	Summarized transactions: 1	39.38
430	AFFILIATED GROUP INC	Summarized transactions: 1	39.00
431	MENARDS ROCHESTER SOUTH	Summarized transactions: 1	37.40
432	BATTERIES PLUS	Summarized transactions: 1	32.99
433	DOUBLETREE HOTEL - BGDS HOTEL	Summarized transactions: 1	30.00
434	THRONDSOIL & LP GAS CO	Summarized transactions: 4	29.91
435	A T & T MOBILITY	Summarized transactions: 1	29.70
436	T E C INDUSTRIAL INC	Summarized transactions: 1	27.04
437	MINNESOTA ENERGY RESOURCES CO	Summarized transactions: 1	24.78
438	THOMAS TOOL & SUPPLY INC	Summarized transactions: 4	24.65
439	NORTH AMERICAN ELECTRIC RELIA	Summarized transactions: 1	20.09
440	BLOOMBERG BUSINESS WEEK	Summarized transactions: 1	20.00
441	LARSON DRU	Summarized transactions: 1	19.65
442	BOWMANS SAFE & LOCK SHOP LTD	Summarized transactions: 2	19.51
443	WPS ANTENNAS.COM DBA	Summarized transactions: 1	14.95
444	NICKELS SCOTT	Summarized transactions: 1	13.00
445	ANDERTON RANDY	Summarized transactions: 1	13.00
446	FASTENAL COMPANY	Summarized transactions: 1	12.36
447	SHERWIN WILLIAMS CO	Summarized transactions: 1	11.47
448	NEW ENGLAND SPECIALTY COMPONE	Summarized transactions: 2	10.21
449	MENARDS ROCHESTER NORTH	Summarized transactions: 2	9.51
450			
451		Price Range Total:	193,747.91
452			
453		Grand Total:	16,865,831.48

Attachment: AP Board CRMO (6189 : A/P Board Listing)

FOR BOARD ACTION

Agenda Item # (ID # 6194)

Meeting Date: 9/27/2016

SUBJECT: WES Project Earthwork Modification – Ground Improvement Scope of Work

PREPARED BY: Wally Schlink

ITEM DESCRIPTION:

As soon as the Westside Energy Station EPC Contract with Westside Energy Partners was approved two studies were executed. The first was a Flood Mitigation Report evaluating the ability of the project to sustain the impact of a 100 year flood especially with the property containing an unnamed creek that is connected to the Kalmar Reservoir. The second study was a geo-technical evaluation of the site conditions to support shallow foundations which were in the preliminary design for the facility foundations.

The results of both studies indicate that ground improvements will be required to meet acceptable standards for both flood mitigation and foundation design. Although this is an unanticipated expense the project team has pursued an acceptable resolution that will provide the piling to support the facility foundation and will raise the site elevation to 1055' to mitigate any impacts from a 100 year flood.

RPU staff directed Sargent & Lundy to evaluate various options and to solicit information and proposals that would meet the engineered site criteria for foundation support and site grade elevation. Sargent & Lundy performed the tasks and presented the results of their work at the August and September Monthly Project meetings.

Attached is a proposal identified as CO-006 Rev. 0 Earthwork Modifications, which details the recommended actions including the installation of aggregated columns and raised site elevation. This work is not a modification to existing scope that would be appropriate to treat as a contingency but rather significant additional scope that was not included in the original scope of work. The cost for this work including the construction services, engineering, construction management and administrative fees as spelled out in the EPC Agreement is \$2,163,708. There is a level of urgency to this request to allow the project to remain on schedule; site work would begin approximately November 7, 2016.

Staff will be present to answer questions and to review the WES project budget including the impact of this additional scope.

BUDGET: This is a budgeted item in the approved WES project budget.

FOR BOARD ACTION

Agenda Item # (ID # 6194)

Meeting Date: 9/27/2016

UTILITY BOARD ACTION REQUESTED:

Approve Change Order-006, Rev. 0 for Earthwork Modification to the Westside Energy Station Engineering, Procurement and Construction Contract between Rochester Public Utilities and Westside Energy Partners dated March 1, 2016 in the amount of \$2,163,708 as proposed in the change order.



RPU Westside Energy Station (WES) Earthwork Modifications

Introduction & Scope of Work

The results of the flood mitigation study performed by WEP indicate that the existing site grade elevation is below the estimated 100-year flood level of 1055.10 feet. WEP recommends raising the site grade elevation to 1055.5 feet to mitigate the impacts of a 100-year flood.

The results of the geotechnical investigation indicate that the site conditions are not suitable for shallow foundations. To support the building and equipment foundations, ground improvements are needed. WEP evaluated use of either driven piles or aggregate columns to support foundations and presented the options to RPU. RPU has elected the use of aggregate columns for ground improvement.

To support the required earthwork modifications, WEP will perform the following activities:

- develop additional site grading drawings for the flood mitigation and ground improvement
- perform additional earthwork construction to raise site
- contact an aggregate column contractor to determine the applicability of using the aggregate column ground improvement technique and establish budgetary pricing
- perform structural calculations to determine the applied foundation bearing pressures for aggregate column design
- develop a specification defining technical requirements of the aggregate column design and installation
- evaluation of up to two (2) aggregate column Contractor proposals
- perform additional earthwork to support aggregate column installation by the contractor
- engineering support for the aggregate column contractor
- perform testing to monitor settlement of fill after site is raised to final elevation

Assumptions

- 1) Aggregate Column Contractor will provide design/build services for the stone columns
- 2) Aggregate Column Contractor will provide surveying, testing, and removal of spoils

Deliverables

- 1) Drawings indicating initial site grading, drainage, temporary control of storm water runoff including erosion and sediment control for installation of the aggregate piers
- 2) Drawings indicating intermediate site grading to provide positive drainage and settlement of the aggregate piers
- 3) Technical Specification for aggregate pier design and installation.
- 4) Proposals: review Contractor proposal, conform to mutual agreement, and execute award under WEP.



- 5) Correspondence containing WEP's comments to Contractor's submittals (design drawings, calculations, data sheets, etc.)
- 6) Updated WEP schedule integrating project specific items for aggregate pier activities and updating site work and foundation installation activities.

Schedule

- 1) Design engineering and procurement activities will be performed in accordance with the milestone dates defined in the Westside Energy Station Engineering, Procurement and Construction Contract between Rochester Public Utilities (RPU) and Westside Energy Partners (WEP).
- 2) The milestone dates for the Ground Improvement Scope of Work are as follows:
 - a. Notice to Proceed: September 28, 2016
 - b. Start Installation: November 7, 2016
 - c. Finish Installation: December 9, 2016

Note: After considering different options for piling, RPU has elected to utilize aggregate columns which requires the use of a specialty design/build sub-contractor. Due to the limited number of contractors that perform this specialized work in an area where these resources are expected to be in high demand, WEP will be provided relief from liquidated damages if this specialty sub-contractor's performance delays in the start of foundation construction.

- 3) WEP will hold periodic discussions with RPU via telephone to discuss overall progress.

Attachments

- Attachment A: Flood Mitigation Study Summary Report

Costs

- 1) The total expressed costs below is provided for engineering/design, construction management, and construction services.
- 2) Travel by our engineering/design team is not anticipated, nor included for this work.
- 3) Work on all activities would proceed in accordance with terms outlined in the Westside Energy Station Engineering, Procurement and Construction Contract between Rochester Public Utilities (RPU) and Westside Energy Partners (WEP)
- 4) Total Costs for CO-006 Rev. 0:

ROCHESTER PUBLIC UTILITIES
WESTSIDE ENERGY STATION
RICE PROJECT
PROJECT No. 13490-001



SEPTEMBER 01, 2016
CO-006, REV. 0
EARTHWORK MODIFICATIONS

			CO - #6
			Earthwork
			Modifications
WEP Fixed	Ref	Item	
	1	Fixed Price	459,548
	2	Engineering	209,548
	3	CM (Home Office & Site)	250,000
WEP Open Book	4	Startup & Commissioning	
	5	Procurement Contracts	0
	6	Procurement Fee	0
	7	Subcontracts/Construction	1,585,265
	8	Subcontract Fee	118,895
	9	Builders Risk	
	10	Payment & Performance Bonds	
	11	Total Fixed Price (Sum of 1 - 3)	459,548
	12	Total Indicative EPC Est (Sum of 4 - 7)	1,704,160
WEP Total	12	Total (Sum of 8 - 11)	2,163,708

- 5) Please sign and return subject change order authorizing WEP to proceed with the Work.

CONTRACTOR – WESTSIDE ENERGY PARTNERS (WEP)

By: [Signature]

Name: Arvind Patel

Title: Engineering Executive

OWNER – ROCHESTER PUBLIC UTILITIES (RPU)

By: [Signature]

Name: WALTER D. SCHLINK

Title: Director of Power Resources



RESOLUTION

WHEREAS The Public Utility Board approved a contract with the Westside Energy Partners to Engineer, Procure and Construct the Westside Energy Station project at the February 23, 2016 RPU Board meeting; and

WHEREAS The Contract was executed by the City of Rochester and Westside Energy Partners on March 1, 2016, and

WHEREAS The contract provides a change order process for the expansion of the scope of work under the contract; therefore

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, approving the resolution for:

Approval of Change Order-006, Rev. 0 for Earthwork Modification to the Westside Energy Station Engineering, Procurement and Construction Contract between Rochester Public Utilities and Westside Energy Partners dated March 1, 2016 in the amount of TWO MILLION ONE HUNDRED SIXTY-THREE THOUSAND, SEVEN HUNDRED EIGHT AND 00/100 DOLLARS (\$2,163,708) as proposed in the change order

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 27th day of September, 2016.

President

Secretary

FOR BOARD ACTION

Agenda Item # (ID # 6193)

Meeting Date: 9/27/2016

SUBJECT: WES Project 161 kV GSU Area Switchyard

PREPARED BY: Wally Schlink

ITEM DESCRIPTION:

A 161 kilovolt switchyard is required near the generator step-up (GSU) transformer at the Westside Energy Station. The purpose of the switchyard is to house the GSU, breaker, switchgear and related interconnection infrastructure.

The original project scope had identified RPU internal resources as providing the engineering, procurement and construction of the switchyard. Due to workload and the aggressive schedule of the project it was decided that it would be preferable to have the switchyard work scope performed by the contractor that is performing the balance of the plant, Westside Energy Partners.

RPU staff directed Sargent & Lundy to provide a change order defining the scope of work and a cost estimate for performing the work previously planned to be performed internally by RPU staff. A copy of the change order is attached.

This work is not a modification to the work scope included in the original WEP agreement but rather existing scope that was identified, planned and budgeted as internal work in the project budget and is being transferred to the WEP agreement. The cost for this work, including the construction services, engineering, construction management and administrative fees as spelled out in the EPC Agreement, is \$1,274,675.

Staff will be present to answer questions and to review the WES project budget including the impact of this additional scope.

BUDGET: This is a budgeted item in the approved WES project budget.

UTILITY BOARD ACTION REQUESTED:

Approve Change Order-004, Rev. 2 for GSU Area Switchyard to the Westside Energy Station Engineering, Procurement and Construction Contract between Rochester Public Utilities and Westside Energy Partners dated March 1, 2016 in the amount of \$1,274,675 as proposed in the change order.



RPU Westside Energy Station (WES) 161kV GSU Area Switchyard

Introduction

A 161kV switchyard is required near the generator step-up (GSU) transformer at the RPU Westside Energy Station for interconnection to the existing 161kV substation. Based on recent discussions with RPU, it was requested that S&L develop a scope of work, schedule and cost for this design task.

R2: In addition to the above physical design, RPU requested that S&L develop a scope of work, schedule and cost for engineering and design for the following activities:

- 1) Protection system design and installation drawings
- 2) Protection panel design and procurement
- 3) Protective relay settings
- 4) Breaker control design and installation drawings
- 5) SCADA input interface coordination with equipment suppliers

Scope of Work

The scope of work is as follows:

- 1) Conceptual Design: S&L will develop a general arrangement drawing for the 161kV GSU Area Switchyard based on the requirements for interconnecting the RICE units to the 161kV transmission line. The general arrangement will be based on the preliminary configuration defined in the WES General Arrangement (Attachment A). The conceptual design will optimize the layout of the equipment taking into account equipment size, clearances, maintenance requirements, site entry point, and RPU preferred equipment manufacturers.
- 2) Physical Design: S&L will develop a detailed physical design based on the general arrangement, project design criteria, RPU standards and design calculations. The physical design will include plans, sections, grounding, and underground conduit drawings. S&L will perform several design calculations, including bus calculations to determine the number of bus supports and a shielding calculation to determine the quantity and location of shield poles. Results of the design calculations and the RPU standards will be used to prepare the detailed design drawings and bills of material.
- 3) Structural Design: S&L will perform loading calculations based on load cases specified in the design criteria and prepare construction drawings from RPU's standard steel drawings for the following 161kV structures:
 - i. Dead-End (A-frame)
 - ii. Disconnect Switch Support
 - iii. Bus Support (High, Low)
 - iv. PT Support
 - v. CT Support



- 4) Foundation Design: S&L will prepare a switchyard foundation design calculation based on geotechnical and foundation reactions. The 'Issued for Construction' drawing package will include design drawings for the following:
 - i. Drilled Pier Foundations – Dead-End Structure, Disconnect Switch support, Bus Supports, CT & PT supports.
 - ii. Slab on Grade – Generator Circuit Breaker
- 5) Procurement: S&L will prepare bills of material specifying the technical requirements for the steel structures and supports, generator circuit breaker, CT's and PT's to be procured by WEP. S&L will also perform a review of the vendor drawings for these items.
- 6) Electrical Design: S&L will develop a cable tabulation covering the interconnecting cable from the devices back to the new RICE control room.
- 7) Upon authorization, S&L will hold a kickoff teleconference with RPU to discuss the activities, inputs, technical design parameters, design engineering & construction timeline, and overall coordination / interface between all parties.
- 8) Attachment B contains a division of responsibility matrix summarizing design responsibilities for key activities, interface, and coordination between RPU and WEP.

Revision 2:

- 9) Prepare protection system design and installation drawings including AC three line diagrams, DC relay schematics and protection panel external wiring diagrams.
- 10) Prepare protection panel layout drawings and bills of materials.
- 11) Prepare a protection panel procurement specification.
- 12) Develop recommended protective relay settings for use by RPU for implementation, testing and commissioning of the protection system.
- 13) Prepare circuit breaker control design and installation drawings including schematics and wiring diagrams.
- 14) S&L will incorporate RPU provided equipment identification designations on the installation drawings.
- 15) Provide SCADA input interface coordination with equipment suppliers and systems which includes one preliminary and one final review of vendor documentation to ensure compliance with RPU requirements. Our coordination activities will be based on utilizing RPU's SCADA input list as the basis. S&L will interface with the following Suppliers and systems:
 - a. Wartsila engine generator control system (PCS) and generator control panels
 - b. Wartsila BOP auxiliary power equipment
 - c. GSU and 161KV protection systems
 - d. Photovoltaic Array system



Assumptions

- 1) RPU will provide design basis input for the 161kV Switchyard.
- 2) RPU will provide standard drawings for steel support structures and the dead-end structures to be used as a basis for S&L's design. S&L will evaluate the structure for site specific conditions.
- 3) ~~RPU will prepare the protection and control design drawings, including schematics and relay panel wiring diagrams and relay settings for the 161kV Substation and Tie line. (R2: Scope to be performed by S&L as defined above)~~
- 4) ~~RPU will design and procure the associated relay protection panels. (R2: Scope to be performed by S&L as defined above)~~
- 5) S&L will develop bills of material and data sheets for the major equipment using RPU standard equipment specifications.

Revision 2:

- 6) RPU will provide template drawing files for the protection and control schematics, wiring diagrams and panel layout drawings to be used for the development of the new deliverables.
- 7) RPU will provide a sample protection panel specification to be used as a template for the new panel procurement; panels will be procured from a single RPU preferred panel fabricator.
- 8) RPU will design and install the fiber optic interface cable between the plant and the existing 161KV switchyard building.
- 9) RPU will design and install SCADA system equipment, programming, cabling and connections.
- 10) RPU will implement, test and commission the protection system based on the recommended relay settings provided.

Deliverables

- 1) Design Criteria
- 2) Drawing packages Issued for Construction for the following:
 - i. Steel structures
 - ii. Foundations
 - iii. Physical Design
 - iv. Cable Tabulation
- 3) Bills of Material for procurement of materials and equipment

Revision 2:

- 4) Protection system installation drawings for the following:
 - i. AC three line diagrams
 - ii. DC relay schematics
 - iii. protection panel external wiring diagrams
- 5) Protection panel layout drawings and bills of material
- 6) Protection panel procurement specification

ROCHESTER PUBLIC UTILITIES
WESTSIDE ENERGY STATION
RICE PROJECT
PROJECT NO. 13490-001



SEPTEMBER 1, 2016
CO-004, REV. 2
161KV GSU AREA SWITCHYARD

- 7) Recommended protective relay settings
- 8) Circuit breaker control installation drawings including schematics and wiring diagrams
- 9) SCADA input interface coordination list

Schedule

- 1) Design engineering and procurement activities will be performed in accordance with the milestone dates defined in the Westside Energy Station Engineering, Procurement and Construction Contract between Rochester Public Utilities (RPU) and Westside Energy Partners (WEP).
- 2) Upon authorization, S&L will interface with RPU to define the critical design engineering and construction milestones for the 161kV GSU Area Switchyard system; these include, but are not limited to, developing design basis, receipt of RPU standard specifications, WEP procurement, construction, backfeed, etc.
- 3) S&L will hold periodic discussions with RPU via telephone to discuss overall progress.

Attachments

- Attachment A: WES General Arrangement (WES-M-0001 R1)
- Attachment B: 161 kV GSU Area Switchyard Division of Responsibility (DOR) Matrix

Costs

- 1) The total expressed costs below is provided for engineering/design, construction management, and construction services.
- 2) Travel by our engineering/design team is not anticipated, nor included for this work.
- 3) Work on all activities would proceed in accordance with terms outlined in the Westside Energy Station Engineering, Procurement and Construction Contract between Rochester Public Utilities (RPU) and Westside Energy Partners (WEP)
- 4) Total Costs for CO-004 Rev. 2:

ROCHESTER PUBLIC UTILITIES
WESTSIDE ENERGY STATION
RICE PROJECT
PROJECT NO. 13490-001



SEPTEMBER 1, 2016
CO-004, REV. 2
161KV GSU AREA SWITCHYARD

		Ref	Item	CO - #4 161kV GSU Area Switchyard
WEP Fixed			Fixed Price	439,193
	1		Engineering	361,474
	2		GM (Home Office & Site)	77,719
	3		Startup & Commissioning	
WEP Open Book	4		Procurement Contracts	0
	5		Procurement Fee	0
	6		Subcontracts/Construction	777,193
	7		Subcontract Fee	158,289
	8		Builders Risk	
	9		Payment & Performance Bonds	
	10		Total Fixed Price (Sum of 1 - 3)	439,193
	11		Total Indicative EPC Est (Sum of 4 - 7)	835,482
WEP Total		12	Total (Sum of 8 - 11)	1,274,675

- 5) Please sign and return subject change order authorizing WEP to proceed with the Work.

CONTRACTOR – WESTSIDE ENERGY PARTNERS (WEP)

By: [Signature]

Name: Arvind Patel

Title: Engineering Executive

OWNER – ROCHESTER PUBLIC UTILITIES (RPU)

By: [Signature]

Name: WALTER D SCHLINK

Title: Director of Power Resources

Attachment: Back up for CO-004 Rev 2 GSU Switchyard Area (6193 : WES Project 161 kV GSU Area Switchyard)

Equipment	Design	Procure	Install	Test/Commission	Notes
161 kV Structural Steel	WEP	WEP	WEP	NA	161 kV Dead-End, Switch Stands, Bus Supports, Instrument Transformer Stands
161 kV Vertical Break Disconnect	WEP	WEP	WEP	WEP	
161 kV Metering Current Transformers	WEP	WEP	WEP	WEP	
161 kV Voltage Transformers	WEP	WEP	WEP	WEP	
161 kV Circuit Breaker	WEP	WEP	WEP	WEP	
161/13.8 kV 37.5/62.5 MVA GSU	WEP	WEP	OEM	OEM/WEP	
Relaying and Protection Panel for GSU Transformer	WEP	WEP	WEP	WEP	Panel to be installed in RICE Control Room
Relay setting for GSU Transformer	WEP	N/A	RPU	RPU	Confirmed with N. Stiller 8/30/16
Relaying and Protection Panel for 161 kV Tie Line (GSU End)	WEP	WEP	WEP	WEP	Includes 161 kV circuit breaker, control and breaker failure protection. Panel to be installed in RICE Control Room
Relaying Settings for 161 kV Tie Line (GSU End)	WEP	N/A	RPU	RPU	Confirmed with N. Stiller 8/30/16
161kV Substation Additions	RPU	RPU	RPU	RPU	
Relaying and Protection Panel for 161kV Substation Additions	RPU	RPU	RPU	RPU	
Relay Settings - 161kV Substation	RPU	RPU	RPU	RPU	
161 kV Tie Line from 161kV Substation to GSU area	RPU	RPU	RPU	RPU	
Relaying and Protection Panel for 161 kV Tie Line (161kV Sub End)	RPU	RPU	RPU	RPU	
Relay Settings - 161 kV Tie Line (161kV Sub End)	RPU	RPU	RPU	RPU	
ALL SCADA Hardware, Programming, Cabling and Connections	RPU	RPU	RPU	RPU	WEP will provide engineering interface support to coordinate SCADA inputs with suppliers



RESOLUTION

WHEREAS The Public Utility Board approved a contract with the Westside Energy Partners to Engineer, Procure and Construct the Westside Energy Station project at the February 23, 2016 RPU Board meeting; and

WHEREAS The Contract was executed by the City of Rochester and Westside Energy Partners on March 1, 2016, and

WHEREAS The contract provides a change order process for the expansion of the scope of work under the contract; therefore

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, approving the resolution for:

Approval of Change Order-004, Rev. 2 for GSU Area Switchyard to the Westside Energy Station Engineering, Procurement and Construction Contract between Rochester Public Utilities and Westside Energy Partners dated March 1, 2016 in the amount of ONE MILLION TWO HUNDRED SEVENTY-FOUR THOUSAND, SIX HUNDRED SEVENTY-FIVE AND 00/100 DOLLARS (\$1,274,675) as proposed in the change order.

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 27th day of September, 2016.

President

Secretary

FOR BOARD ACTION

Agenda Item # (ID # 6191)

Meeting Date: 9/27/2016

SUBJECT: Billtrust Contract Renewal

PREPARED BY: Bryan Blom

ITEM DESCRIPTION:

For the past six years, RPU has contracted with Billtrust, originally known as Best Practice Systems, to provide a web portal for electronic invoice/account balance presentment, registration and management of electronic payment options including credit/debit card payments and electronic bank transfers, either one-time or automatically recurring. Pay-by-phone options are also provided by Billtrust through an IVR service.

About a year after the web portal deployment Billtrust also started to print and mail RPU's utility bills which includes providing the paper and envelopes used in the process. The original five year contract with Billtrust expired October 31, 2015. The original contract contains a clause for an automatic one-year renewal under the previous rates/terms unless notice of cancellation is given. In September, 2015, the Board approved a one-year renewal extending the terms of the contract through October 31, 2016.

RPU is in the early stages of replacing its current SAP utility customer system with Cayenta. Cayenta, working with one of two possible third-party payment processing providers, has integrated functionality for offering online invoice/account balance presentment and registration and management of electronic payment options that will replace the web portal functionality currently provided by Billtrust. As part of the Cayenta implementation, RPU will also be evaluating bill printing and mailing service providers and potentially selecting a different source for this service than Billtrust.

Another one-year renewal of the Billtrust contract extending it to October 31, 2017 is being requested. The Cayenta system is scheduled to be deployed in mid-November, 2017, so prior to July, 2017, we will work with Billtrust on a contract amendment so that we can extend their services beyond October 31, 2017 until the new customer system is deployed.

FOR BOARD ACTION

Agenda Item # (ID # 6191)

Meeting Date: 9/27/2016

The monthly fee of approximately \$42,000 is included in the 2016 budget and is being submitted again in the 2017 budget. The approximate breakdown of the monthly fee and the projected annual total is as follows:

Web Portal:	\$ 12,700
IVR Services:	\$ 1,700
Printing:	\$ 3,500
Paper & Envelopes:	\$ 6,100
Postage:	\$ 18,000
Monthly Total:	\$ 42,000
Annual Total:	\$504,000

UTILITY BOARD ACTION REQUESTED:

Management recommends that the Utility Board approve a one-year renewal of the Billtrust contract at the same prices and terms of the original contract.



RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve a one year contract renewal with

Billtrust for Web Portal Services, IVR Services to include Pay-by-Phone, and Bill Print & Mail Services

The amount of the one year contract renewal to be FIVE HUNDRED FOUR THOUSAND AND 00/100 DOLLARS (\$504,000.00).

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 27th day of September, 2016.

President

Secretary

FOR BOARD ACTION

Agenda Item # (ID # 6201)

Meeting Date: 9/27/2016

SUBJECT: RPU Customer Service Center Building Expansion & Renovation Project

PREPARED BY: Patricia Bremer

ITEM DESCRIPTION:

The RPU Customer Service Center (CSC) was designed and constructed in 1987-1988, with the original intent of meeting RPU's space needs for staff and equipment for 25-30 years. Throughout the past 15 years, RPU has partnered with TSP Architects and Engineers to complete a facilities assessment and routine master plan studies of the CSC property and building. Master plan studies have been completed approximately every five years, to ensure that RPU fully understands our current space usage and can plan accordingly for future needs and growth.

The major findings of the 2011 Master Plan Study identified the need to renovate and update the CSC Lobby, to replace the CSC building roof, and to examine building expansion options to meet changing and growing needs in the fleet garage and field staff spaces. RPU moved forward with the roof replacement in 2011 and the Lobby renovation in 2012, and began budgeting for a building expansion project. RPU created a line item in the capital budget totaling approximately \$3.5M, which has been carried through each year from 2012-2016.

Most recently, TSP completed a master plan update and Pre-Design Study in 2015. The 2015 Master Plan Update was focused on identifying current and future space needs for staff and equipment growth through 2035. The Pre-Design Study was focused on identifying solutions for meeting the identified growth and space requirements. This study also included preliminary cost estimates for the identified solutions that ranged from \$12M - \$16M. Major findings from these recent efforts concluded that the CSC is currently at or exceeding capacity in several areas, including the office area and the fleet garage.

Knowing that our current facility is at or exceeding capacity, the Facilities Services staff began work efforts to define a proposed building expansion project that will meet RPU's space needs for the future. In Spring 2016, RPU partnered with CPMI to develop requests for proposals for consultant services and a more accurate preliminary cost estimate to be used for budgeting purposes. At this time we are working on selecting an Architect/Engineering design firm to help develop this project and take it from a study to a fully designed and constructed project that will serve RPU for many years to come.

FOR BOARD ACTION

Agenda Item # (ID # 6201)

Meeting Date: 9/27/2016

The proposed timeline for this project is to start design efforts in 2016, with completion in late 2017. Construction efforts of the proposed project could begin in late 2017 with intended project completion by the end of the year in 2018.

Facilities Services staff intend to bring an FBA to the Board in October, 2016 for approval of fees and contract terms with the selected Architect/Engineering design firm for Phase 1. Phase 1 services will include confirmation of the space needs and preliminary design efforts. The Facilities Services 2016 capital budget identified \$450K for building expansion related activities, which includes consultant selection expenses, cost estimating expenses and consultant and design fees. These funds will be used to cover any design or consultant fees in 2016. The Facilities Services 2017 and 2018 capital budgets will request the remaining funds needed for the project, which will be determined at a later date. Preliminarily, total project costs are estimated to be between \$15M-18M.

UTILITY BOARD ACTION REQUESTED:

None, for information only.