

# CONSERVE & \$SAVE®

## COMMERCIAL AIR SOURCE HEAT PUMPS REBATE APPLICATION

### SECTION A. CUSTOMER INFORMATION (please print)

Account Name \_\_\_\_\_ Doing Business As (if different from Account Name) \_\_\_\_\_

Installation Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Mailing Address (if different from above) (rebate check will be mailed here) \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Account Number \_\_\_\_\_

**Send us a rebate check. Apply rebate to our account.**  
(Rebates \$75 and under will be applied to your account. If a box is not checked a bill credit will automatically be issued.)

**Type of Business:** Church Government Grocery Health Industrial Lodging  
Multi-family Office Restaurant Retail School Other \_\_\_\_\_

**How did you hear about CONSERVE & SAVE\*?** Billboard Chamber of Commerce Contractor Newspaper Radio  
Retailer/Vendor Social Media TV Utility Newsletter Utility Representative Utility Web Site Other \_\_\_\_\_

### SECTION B. CONTACT INFORMATION (please print)/CUSTOMER SIGNATURE

**ATTENTION: ALL INVOICES OR RECEIPTS AND ALL SPECIFICATION SHEETS MUST BE INCLUDED WITH YOUR FULLY-COMPLETED AND SIGNED APPLICATION OR APPLICATION WILL BE RETURNED.**

Contact Name (rebate check will be mailed to contact) \_\_\_\_\_ Daytime Phone Number \_\_\_\_\_

Email \_\_\_\_\_

By typing my first and last names in the box below, I am signing this document and certify that all the information in the application (including any associated worksheets) is correct to the best of my knowledge. I have read and agree to the Terms and Conditions on the back of this application booklet. I understand that if any equipment in conjunction with this application is ordered, purchased, or installed before approval from The Utility is received, the proposed project may not qualify for a rebate.

Customer's Signature \_\_\_\_\_ Date \_\_\_\_\_

Check here if you DO NOT give us permission to use your business name in advertising our CONSERVE & SAVE® programs.

### SECTION C. CONTRACTOR/VENDOR INFORMATION (please print)

Company Name \_\_\_\_\_ Contact Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Daytime Phone Number \_\_\_\_\_ Email \_\_\_\_\_

#### TEAMING UP TO SAVE YOU MONEY



#### OFFICE USE ONLY

Date Received: \_\_\_\_\_

Inspected (Date & Initials): Pre: \_\_\_\_\_ Post: \_\_\_\_\_

Approval: \_\_\_\_\_

Date: \_\_\_\_\_

A/N: \_\_\_\_\_

TOTAL REBATE:

\$

# SECTION E. REBATE INFORMATION – AIR SOURCE HEAT PUMPS < 65,000 Btuh (5.4 Tons)

**Project Type:**      **NEW CONSTRUCTION**      **RETROFIT**      **IF RETROFIT, IS EXISTING EQUIPMENT STILL OPERATIONAL?**      **YES**      **NO**

EXISTING SYSTEM (if operational)		NEW SYSTEM										REBATE			
A Heating Type	B Cooling Type	C Equip Type	D AHRI Reference Number <sup>1</sup>	E System Cooling Capacity <sup>2</sup> (Btuh)	F System Heating Capacity <sup>2</sup> (Btuh)	G Rated Efficiencies	H Outdoor Unit Model	I Indoor Unit Model	J Manufacturer	K Annual Cooling Hours (Table 4)	L Annual Heating Hours (Table 4)	M Qty	N Installation Date	O Total Equipment Cost	P Total Rebate <small>(calculation below) (limited to 50% of equipment cost)</small>
Electric Heat Air Source Heat Pump Through-the-Wall Heat Pump Natural Gas/Other	Split System AC Packaged AC Unit Air Source Heat Pump Through-the-Wall AC/HP Room AC	ASHP Mini-Split ASHP				_____ SEER _____ EER _____ HSPF _____ COP at 5° F if ≥10 HSPF <sup>3</sup>									

### REBATE CALCULATION:

Total Rebate<sup>4</sup> = Base Rebate \_\_\_\_\_ + [(Rated SEER) \_\_\_\_\_ - 15.5 SEER] X \$10) = \_\_\_\_\_ (limited to 50% of new equipment cost)

## TOTAL REBATE AMOUNT

**REBATE IS LIMITED TO 50% OF  
NEW EQUIPMENT COST.**

### TABLE 3 – QUALIFYING EFFICIENCIES AND REBATE SCHEDULE

PROJECT TYPE	EXISTING HEATING FUEL/TYPE	ASHP SYSTEM COOLING CAPACITY	ASHP MINIMUM SEER	ASHP MINIMUM HSPF	ASHP MINIMUM COP AT 5° F	BASE REBATE	EFFICIENCY BONUS REBATE <sup>5</sup>
New Construction/ No Previous Unit/ Replace Failed	Any	< 20,000	15.5	8.5	NA	\$800	\$10
				10.0	1.75	\$1,100	\$10
		20,000–65,000	15.5	8.5	NA	\$1,600	\$10
				10.0	1.75	\$2,000	\$10
Replace Working Equipment	Electric Heat	< 20,000	15.5	8.5	NA	\$900	\$10
				10.0	1.75	\$1,100	\$10
		20,000–65,000	15.5	8.5	NA	\$1,800	\$10
				10.0	1.75	\$2,200	\$10
	Air Source Heat Pump	< 20,000	15.5	8.5	NA	\$125	\$10
				10.0	1.75	\$250	\$10
		20,000–65,000	15.5	8.5	NA	\$250	\$10
				10.0	1.75	\$500	\$10
	Through-the-Wall Heat Pump	< 20,000	15.5	8.5	NA	\$200	\$10
				10.0	1.75	\$350	\$10
		20,000–65,000	15.5	8.5	NA	\$400	\$10
				10.0	1.75	\$700	\$10
Natural Gas/ Other	< 20,000	15.5	7.7	NA	\$100	\$10	
			20,000–65,000	15.5	7.7	NA	\$200

### TABLE 4 – GUIDELINES FOR COOLING AND HEATING HOURS

Business Type	Cooling Hours	Heating Hours
Convenience Store	986	1,546
Education – Community College	785	1,616
Education – Primary	408	1,916
Education – Secondary	563	2,098
Health/Medical – Clinic	865	1,830
Health/Medical – Hospital	1,298	2,054
Lodging	754	1,934
Manufacturing	589	1,144
Office – Low Rise	446	1,610
Office – Mid Rise	651	1,793
Office – High Rise	1,263	1,760
Other/Miscellaneous	729	1,739
Restaurant	652	1,530
Retail – Large Department Store	686	1,444
Retail – Strip Mall	574	1,393
Warehouse	409	1,533

SEER – Seasonal Energy Efficiency Rating; HSPF – Heating Seasonal Performance Factor; COP – Coefficient of Performance; Tons Cooling Capacity = Btuh Cooling Capacity / 12,000

<sup>1</sup>www.ahridirectory.org

<sup>2</sup>For multi-head ductless systems, the capacity is the minimum of the total indoor unit capacity or the outdoor unit capacity.

<sup>3</sup>ASHPs with an HSPF ≥10 must also meet the minimum COP requirement to be eligible for the corresponding Base Rebate. Otherwise, the Base Rebate for the 8.5 minimum HSPF unit will be offered.

<sup>4</sup>Total Rebate is per ASHP system and is limited to 50% of equipment cost.

<sup>5</sup>Efficiency Bonus Rebate provides an additional incentive for efficiencies above 15.5 SEER.

**Qualifying air source heat pumps** must have been rated in accordance with the most recent version of AHRI Standard 210/240 and have nameplate data stamped with the SEER and HSPF.

**A copy of the manufacturer's applicable unit rating must accompany this application.** The AHRI directory and standards are located at www.ahridirectory.org.

# SECTION D. REBATE INFORMATION – AIR SOURCE HEAT PUMPS > 65,000 Btuh

**Project Type:**      **NEW CONSTRUCTION**      **RETROFIT**      **IF RETROFIT, IS EXISTING EQUIPMENT STILL OPERATIONAL?**      **YES**      **NO**

EXISTING SYSTEM (if operational)			NEW SYSTEM											REBATE						
A Nominal Cooling Capacity (Tons)	B Rated EER or SEER <i>(enter value then check EER or SEER)</i>	C Qty	D Unit Code <i>(Table 1)</i>	E Mfg Name	F Model Number	G Nominal Cooling Capacity (Tons)	H Min. SEER or IEER <i>(Table 1)</i>	I Rated SEER or IEER	J Rated EER	K Rated COP or HSPF <i>(enter value then check COP or HSPF)</i>	L Qty	M Annual Cooling Hours <i>(Table 2)</i>	N Annual Heating Hours <i>(Table 2)</i>	O Equip. Cost	P Base Rebate (\$/Ton)	Q Base Rebate <i>(G x L x P)</i>	R Eligible Eff. Bonus <i>(I - H)</i>	S Eff. Bonus Rebate <sup>1</sup> <i>(\$/Ton)</i>	T Eff. Bonus Rebate <i>(R x S)</i> <small>x (G x L) x 10</small>	U Total Rebate <i>(Q + T)</i>
	_____ EER _____ SEER									_____ COP _____ HSPF					\$50			\$5		
	_____ EER _____ SEER									_____ COP _____ HSPF					\$50			\$5		
	_____ EER _____ SEER									_____ COP _____ HSPF					\$50			\$5		
	_____ EER _____ SEER									_____ COP _____ HSPF					\$50			\$5		
	_____ EER _____ SEER									_____ COP _____ HSPF					\$50			\$5		

**REBATE IS LIMITED TO 50% OF NEW EQUIPMENT COST.**

**TOTAL REBATE AMOUNT**

**TABLE 1 – Air Source Heat Pumps – Qualifying Efficiencies and Rebate Schedule**

Code	Qualifying Equipment	Minimum Efficiency	Base Rebate (\$/Ton)	Efficiency Bonus <sup>1</sup> Rebate (\$/Ton)
ASHP1-20	Split Systems & Single Package, 65,001-134,999 Btuh	13.4 IEER & 11.0 EER	\$50	\$5
ASHP2-20	Split Systems & Single Package, 135,000-239,999 Btuh	12.7 IEER & 10.6 EER	\$50	\$5
ASHP3-20	Split Systems & Single Package, 240,000 Btuh and greater	11.8 IEER & 9.5 EER	\$50	\$5

<sup>1</sup>**Efficiency Bonus Rebate** provides an additional incentive for each 0.10 SEER or IEER above the Minimum Efficiency.

SEER – Seasonal Energy Efficiency Rating  
 IEER – Integrated Energy Efficiency Rating  
 EER – Energy Efficiency Rating  
 COP – Coefficient of Performance  
 HSPF – Heating Seasonal Performance Factor  
 Tons Cooling Capacity = Btuh Cooling Capacity / 12,000

**Qualifying Air Source Heat Pumps** must have been rated in accordance with the most recent version of AHRI Standard 210/240 if less than 65,000 Btuh and AHRI 340/360 if 65,000 Btuh or greater, and have nameplate data stamped with the SEER/IEER/EER. If equipment is larger than the AHRI Standard certification process, it must be listed as a standard combination in manufacturer's literature. **A copy of the manufacturer's applicable unit rating must accompany this application.** The AHRI directory and standards are located at [www.ahridirectory.org](http://www.ahridirectory.org).

**TABLE 2 – GUIDELINES FOR COOLING AND HEATING HOURS**

Business Type	Cooling Hours	Heating Hours
Convenience Store	986	1,546
Education – Community College	785	1,616
Education – Primary	408	1,916
Education – Secondary	563	2,098
Health/Medical – Clinic	865	1,830
Health/Medical – Hospital	1,298	2,054
Lodging	754	1,934
Manufacturing	589	1,144
Office – Low Rise	446	1,610
Office – Mid Rise	651	1,793
Office – High Rise	1,263	1,760
Other/Miscellaneous	729	1,739
Restaurant	652	1,530
Retail – Large Department Store	686	1,444
Retail – Strip Mall	574	1,393
Warehouse	409	1,533

## SECTION F. TERMS AND CONDITIONS

### 1. ELIGIBILITY

Rebates are available to non-residential electric customers of Austin Utilities, Owatonna Public Utilities, and Rochester Public Utilities (herein referred to as The Utility). All products must be in use in facilities in The Utility service territory.

### 2. APPLICATION

Program is offered January 1 through December 31 of the respective calendar year. **Due to limited funding, this rebate offer can be changed or withdrawn at any time without notice and is available on a first-come, first-served basis.** The entire rebate application must be read and filled out completely or application will be returned.

### 3. INSPECTION AND VERIFICATION

The Utility reserves the right to inspect the customer's facility through on-site visits before and after new equipment installation to verify rebate eligibility. The Utility reminds you to follow all local permitting and building code ordinances.

### 4. INSTALLATION AND REBATE AMOUNTS

Qualifying energy-efficient equipment installed and operational within six (6) months of the date of purchase are eligible for rebate. Additional time may be granted subject to the Utility's pre-approval. In no case will the rebate paid by The Utility exceed the purchase price of the equipment. The maximum rebate amount is \$100,000 per customer location per technology per year.

### 5. INVOICE AND PAYMENT

Following inspection and verification (see #3) and completed installation, the customer must notify The Utility and submit original invoices specifying the quantity and price of all materials purchased, the date ordered, installation costs, and applicable taxes. After satisfactory review of the application and invoices, a rebate check or bill credit will be issued to the customer. Vendors or contractors are not eligible to receive their customer's rebate. Please allow 6-10 weeks from the date of application submission for delivery of rebate check or bill credit. The Utility reserves the right to apply the rebate to past due accounts.

### 6. EQUIPMENT ELIGIBILITY REQUIREMENTS

Equipment must be new. Eligible high-efficiency heat pumps must meet or exceed The Utility's minimum efficiency requirements as identified in Tables 1 and 3 according to its qualifying equipment description/category.

**Qualifying Air Source Heat Pumps** must have been rated in accordance with the most recent version of AHRI Standard 210/240 if less than 65,000 Btuh and AHRI 340/360 if 65,000 Btuh or greater, and have nameplate data stamped with the SEER/IEER/EER. If equipment is larger than the AHRI Standard certification process, it must be listed as a standard combination in manufacturer's literature. A copy of the manufacturer's applicable unit rating must accompany this application. The AHRI directory and standards are located at [www.ahridirectory.org](http://www.ahridirectory.org). Eligible air source heat pumps must replace cooling equipment of lesser efficiencies and of equivalent or greater capacity (Tons or BTU's/hr) to qualify for a rebate.

**Mini-Split A/C Units:** Qualifying AC units must have been rated in accordance with the most recent version of AHRI Standard 210/240 and have nameplate data stamped with the SEER. A copy of the manufacturer's applicable unit rating must accompany this application. The AHRI directory and standards are located at [www.ahridirectory.org](http://www.ahridirectory.org).

### 7. TAX INFORMATION

The Utility will not be responsible for any tax liability imposed as a result of the rebate payment(s). Customers are advised to consult their tax advisors for details.

### 8. DISCLAIMER

The Utility does not guarantee that the implementation of energy-efficient measures or use of the equipment purchased or installed pursuant to this program will result in energy or cost savings. The Utility makes no warranties, expressed or implied, with respect to any equipment purchased or installed including, but not limited to, any warrant of merchantability or fitness for purpose. In no event shall The Utility be liable for any incidental or consequential damages. Customers are solely responsible for the proper disposal of existing equipment. Consult the Minnesota Pollution Control Agency (MPCA) office for details at 800.657.3864.

### 9. ENDORSEMENT

The Utility does not endorse any particular vendor, manufacturer, product, or system in promoting this rebate program. Listing a vendor or product does not constitute an endorsement, nor does it imply that unlisted vendors or products are deficient or defective in any way.

### 10. PRIVACY

Information contained in this rebate application may be shared with the Minnesota Department of Commerce and our co-op partners and also may be used in our advertising efforts with your permission as granted in Section B of this rebate application.

## RETURN COMPLETED APPLICATION AND REQUIRED DOCUMENTATION TO YOUR UTILITY PROVIDER:

#### Austin Utilities

Attn: Rebate Processing  
1908 14th St NE  
Austin, MN 55912-4904  
507-433-8886

[www.austinutilities.com](http://www.austinutilities.com)  
or email: [rebates@austinutilities.com](mailto:rebates@austinutilities.com)

#### Owatonna Public Utilities

Attn: Rebate Processing  
PO Box 800  
Owatonna, MN 55060  
507-451-2480

[www.owatonnautilities.com](http://www.owatonnautilities.com)  
or email: [rebates@owatonnautilities.com](mailto:rebates@owatonnautilities.com)

#### Rochester Public Utilities

Attn: Rebate Processing  
4000 E River Rd NE  
Rochester, MN 55906-2813  
507-280-1500

[www.rpu.org](http://www.rpu.org)  
or email: [rebates@rpu.org](mailto:rebates@rpu.org)