



**Public Utility Board Agenda  
Rochester Boards & Commissions - Public Utility Board  
February 18, 2025  
4:00 p.m.**

**Attending and Viewing the Meeting**

Attend in-person at 4000 E River Rd NE, RPU Community Room, Rochester, MN or via [MS Teams](#).

Call in audio only number: 347-352-4853 Conference ID: 394 201 036#

A recording is made available after the meeting at the [City's website](#).

**Call to Order/Roll Call**

- 1. Approval of Agenda**
- 2. Safety Moment**
- 3. Consent Agenda**

**3.A. Minutes of the Rochester Public Utility Board Meeting of January 21, 2025.**

Approve the minutes and video of the January 21, 2025, meeting of the Rochester Public Utility (RPU) Board.

**3.B. Review of Accounts Payable**

Review the list of consolidated and summarized transactions for 01/10/2025 to 02/10/2025 in the total amount of \$11,029,996.02.

**3.C. Contract Award: GIS Electric Utility Network Conversion Project - UDC**

Adopt a resolution authorizing the proposal with UDC in the amount of \$267,221 to migrate RPU's electric GIS data to the Utility Network data model. Approval of this action authorizes the RPU Project Manager to perform the acts to execute the project.

**3.D. Master Professional Services Agreement for the Lead Service Line Replacement Program**

Adopt a resolution approving a Master Professional Services Agreement and Statement of Work with Short Elliot Hendrickson Inc. in the amount of \$1,233,910 for 2025 and 2026 Program Management of the Lead Service Line Replacement Program.

**Open Public Comment Period**

*This agenda section is for the purpose of allowing citizens to address the Utility Board. Comments are limited to 2 minutes, total comment period limited to 20 minutes. Any speakers not having the opportunity to be heard will be the first to present at the next Board meeting.*

- 4. Regular Agenda**
- 5. Informational**

**5.A. Resource Plan: Mt. Simon Station Prime Mover Update**

Informational only.

**6. Board Policy Review**

**6.A. RPU Index of Board Policies**

Review the Index of Board Policies to summarize progress on policy updates and determine future policy review items.

**6.B. Board Policy 21: Involuntary Disconnection**

Review and receive comments on the policy. No Board action requested.

**7. General Managers Report**

**7.A. General Manager's Report for February 2025**

**8. Division Reports & Metrics**

**8.A. Division Reports and Metrics - February 2025**

Review the reports from each of RPU's divisions: Safety, Water Division, Power Delivery, Power Resources, Customer Relations, and Corporate Services.

Due to the early February board meeting, the financial summary for January will be presented in the March Board Packet.

**9. Other Business**

**10. Adjournment**



## **REQUEST FOR ACTION**

Minutes of the Rochester Public Utility Board Meeting  
of January 21, 2025.

**MEETING DATE:**

February 18, 2025

**ORIGINATING DEPT:**

Rochester Public Utilities

**AGENDA SECTION:**

Consent Agenda

**PRESENTER:**

Tim McCollough

**Action Requested:**

Approve the minutes and video of the January 21, 2025, meeting of the Rochester Public Utility (RPU) Board.

**Report Narrative:**

Official minutes of the RPU Board are published in accordance with Open Meeting Law, capturing the official record of the RPU Board.

**Policy Considerations & DEI Impact:**

Minutes and video of the appointed boards of the City provide access and transparency to RPU systems, processes, and decision making.

**Prior Legislative Actions & Community Engagement:**

Minutes of the previous RPU Board meeting are generated monthly.

**Fiscal & Resource Impact:**

No fiscal impact of publishing minutes.

**Prepared By:**

Erin Henry-Loftus

**Attachments:**

[20250121 Public Utility Board Meeting Minutes](#)



**CITY OF ROCHESTER, MINNESOTA  
Public Utility Board MINUTES**

***Attending and Viewing the Meeting***

**Call to Order/Roll Call**

Meeting started at 4:00 p.m.

Attendee Name	Status
Melissa Graner Johnson	Present
Brian Morgan	Present
Tim Haskin	Present
Brett Gorden	Present
Patrick Keane	Present
Malachi McNeilus	Present
Wendy L Turri	Present

**1) Approval of Agenda**

Motion to approve the agenda.

**MOVER:** Patrick Keane  
**SECONDER:** Brett Gorden  
**AYES:** Melissa Graner Johnson, Brett Gorden, Patrick Keane,  
Malachi McNeilus, Wendy L Turri  
**RESULT:** **APPROVED [UNANIMOUS]**

Board Member Patrick Keane mentioned the Amended Resolution for Board item 4. A).

**2) Safety Moment**

Safety Manager Bob Cooke gave a presentation to the Board.

**3) Consent Agenda**

3.A) Minutes of the Rochester Public Utility Board Meeting of December 17, 2024.

**Official Act:** Approve the minutes and video of the December 17, 2024, meeting of the Rochester Public Utility (RPU) Board.

[Cover Page](#) 

[20241217 Public Utility Board Meeting Minutes](#) 



3.B) MnWARN Mutual Aid Agreement

**Official Act:** Adopt a resolution approving the Minnesota Water Agency Response Network (MnWARN) Mutual Aid Agreement.

[Cover Page](#) 

[20250121\\_MnWarn\\_Rochester\\_Public\\_Uilities\\_Resolution](#) 

[MNWARNMutualAidAgreementFinal](#) 

3.C) Review of Accounts Payable

**Official Act:** Review the list of consolidated and summarized transactions for 12/10/2024 to 01/09/2025 in the total amount of \$14,499,438.00.

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[AP Board List Current Month](#) 

Motion to approve the consent items in block (3.A - 3.C)

**MOVER:** Malachi McNeilus  
**SECONDER:** Patrick Keane  
**AYES:** Melissa Graner Johnson, Brett Gorden, Patrick Keane,  
Malachi McNeilus, Wendy L Turri  
**RESULT:** **APPROVED [UNANIMOUS]**

**Open Public Comment Period**

None.

**4) Regular Agenda**

4.A) [Lead Service Line Replacement Supplemental Budget](#)

**Official Act:** Approval to accept the Minnesota Public Facilities Authority grant for lead service line replacement and approval of the multiyear project, access fee, and operating budget adjustments to account for this program.

Peter Hogan, Director of Corporate Services, presented to the Board.

[Cover Page](#) 

[20250121\\_Resolution\\_Water\\_Budget LSLR Supplemental.](#) 

Approval to accept the Minnesota Public Facilities Authority grant for lead service line replacement and approval of the multiyear project, access fee, and operating budget adjustments to account for this program.

**MOVER:** Patrick Keane  
**SECONDER:** Malachi McNeilus  
**AYES:** Melissa Graner Johnson, Brett Gorden, Patrick Keane,  
Malachi McNeilus, Wendy L Turri  
**RESULT:** **APPROVED [UNANIMOUS]**

4.B) [Lead Service Line Replacement Program Authorization](#)

**Official Act:** Approve Master Grant Agreement and 2025 Project Orders for Lead Service Line Replacement

Todd Blomstrom, Director of Water, presented to the Board.

[Cover Page](#) 

[MPFA LSLR Master Contract\\_templateV01072025](#) 

[MPFA\\_LSLR\\_ProjectOrder\\_templateV01072024](#) 

[20250121\\_Resolution\\_Approving\\_Agreements](#) 

[Attachment A - Project Map](#) 

Approve Master Grant Agreement and 2025 Project Orders for Lead Service Line Replacement.

**MOVER:** Malachi McNeilus  
**SECONDER:** Brett Gorden  
**AYES:** Melissa Graner Johnson, Brett Gorden, Patrick Keane, Malachi McNeilus, Wendy L Turri  
**RESULT:** **APPROVED [UNANIMOUS]**

4.C) [Sale of MISO Excess Accredited Generation Capacity](#)

**Official Act:** Authorize the RPU General Manager to approve bilateral sales agreements for the sale of excess generation capacity as measured in Zonal Resource Credits (ZRC) for MISO planning years PY25/26 (June 1, 2025 to May 31, 2026) and PY26/27 (June 1, 2026 to May 31, 2027).

Dirk Bierbaum, Manager of Wholesale Operations, presented to the Board.

[Cover Page](#) 

[20250121\\_Resolution\\_-\\_Capacity\\_Sales](#) 

Authorize the RPU General Manager to approve bilateral sales agreements for the sale of excess generation capacity as measured in Zonal Resource Credits (ZRC) for MISO planning years PY25/26 (June 1, 2025 to May 31, 2026) and PY26/27 (June 1, 2026 to May 31, 2027).

**MOVER:** Patrick Keane  
**SECONDER:** Brett Gorden  
**AYES:** Melissa Graner Johnson, Brett Gorden, Patrick Keane, Malachi McNeilus, Wendy L Turri  
**RESULT:** **APPROVED [UNANIMOUS]**

5) [\*\*\*Informational\*\*\*](#)

Scott Nickels, Director of Power Delivery, presented to the Board.

5.A) Incentive Rate Treatment Filing and Project Update for Grid North Partners

**Official Act:** Informational only.

[Cover Page](#) 

6) ***Board Policy Review***

6.A) RPU Index of Board Policies

**Official Act:** Review the Index of Board Policies to summarize progress on policy updates and determine future policy review items.

[Cover Page](#) 

[Rochester Public Utilities Index of Board Policies](#) 

7) **General Managers Report**

Tim McCollough, General Manager, presented to the Board.

7.A) General Manager's Report for January 2025

[Cover Page](#) 

[January 2025 General Manager's Report](#) 

[January 2025 General Manager's Major Projects Update](#) 

[Bill Bullock, Director of Power Resources, presented to the Board.](#)

[Scott Nickels, Director of Power Delivery, presented to the Board.](#)

[Todd Blomstrom, Director of Water, presented to the Board.](#)

[Peter Hogan, Director of Corporate Services, presented to the Board.](#)

[Patty Hanson, Director of Customer Relations, presented to the Board.](#)

8) **Division Reports & Metrics**

8.A) Division Reports and Metrics - January 2025

**Official Act:** Review the reports from each of RPU's divisions: Safety, Water Division, Power Delivery, Power Resources, Customer Relations, and Corporate Services.

Due to the early January board meeting, the financial summary for December will be presented in the February Board Packet.

[Cover Page](#) 

[January Division Report](#) 

9) **Other Business**

None.

10) **Adjournment**

Motion to adjourn.

**MOVER:** Patrick Keane

**SECONDER:** Brett Gorden

**AYES:** Melissa Graner Johnson, Brett Gorden, Patrick Keane,  
Malachi McNeilus, Wendy L Turri

**RESULT:** **APPROVED [UNANIMOUS]**

Meeting ended at 5:59 p.m.

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President

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Secretary

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Date



## **REQUEST FOR ACTION**

### **Review of Accounts Payable**

**MEETING DATE:**

February 18, 2025

**ORIGINATING DEPT:**

Rochester Public Utilities

**AGENDA SECTION:**

Consent Agenda

**PRESENTER:**

Tim McCollough

**Action Requested:**

Review the list of consolidated and summarized transactions for 01/10/2025 to 02/10/2025 in the total amount of \$11,029,996.02.

**Report Narrative:**

Reference the detailed Rochester Public Utilities A/P Board Listing by Dollar Range Report (attached).

**Policy Considerations & DEI Impact:**

This item is in compliance with Minnesota statute 412.271 requiring all claims to be reviewed by boards and councils.

**Fiscal & Resource Impact:**

This is for payment of previously approved amounts, through budget or other Board action.

**Prepared By:**

Erin Henry-Loftus

**Attachments:**

[AP Board List Current Month](#)

**ROCHESTER PUBLIC UTILITIES**  
**A/P Board Listing By Dollar Range**  
For 01/10/2025 To 02/10/2025  
**Consolidated & Summarized Below 1,000**

**Greater than 50,000 :**

1	SOUTHERN MN MUNICIPAL POWER A	January SMMPA Bill	7,893,277.83
2	MN DEPT OF REVENUE	December Sales & Use Tax	757,056.15
3	UTIL-ASSIST INC	AMI Systems Integrator	261,428.33
4	VEIT & CO INC (CONSTRUCTION)	Marion Rd Duct Bank Parks	156,564.09
5	IRBY UTILITIES dba	42EA-Trans, PM, 1ph, 50kVA, 13.8/8, 24	141,078.00
6	ENVIRONMENTAL SYSTEMS RESEARC	2023-26 Esri Enterprise Lic. Agrmt Renew	119,112.82
7	OSI - OPEN SYSTEMS INTERNATIO	2023 Monarch Gold support and service	98,808.19
8	IRBY UTILITIES dba	35EA-Trans, PM, 1ph, 25kVA, 13.8/8, 24	89,908.00
9	VENA SOLUTIONS USA INC	2025 Budget SaaS Vena	74,860.53
10	IRBY UTILITIES dba	10EA-Trans, PM, 1ph, 100kVA, 13.8/8, 24	53,420.00
11	ASPLUNDH TREE EXPERT LLC (P)	2025 Hourly Tree Trimming	52,322.91

**Price Range Total:**

9,697,836.85

**5,000 to 50,000 :**

17	DOBLE ENGINEERING COMPANY (P)	2025 Insulation Analyzer Lease	48,414.38
18	ECHO SOLAR 2022 HOLDCO LLC	January 2025 Solar Power	43,738.08
19	CUB STORES HOLDING LLC	CIP-Lighting (C&I)-Incentives/Rebates	39,004.80
20	PEOPLES ENERGY COOPERATIVE (P)	January Compensable	32,964.42
21	BURNS & MCDONNELL INC (P)	Resource Planning	27,326.80
22	THERMO BOND BUILDINGS LLC	Fiber Relocation at Silver Lake	26,665.31
23	VALOR MECHANICAL	2EA-GT1 HVAC/RTUs Curbs	22,975.00
24	ROCHESTER CENTRAL LUTHERAN	CIP-Cooling Eq. (C&I)-Incentives/Rebates	22,500.00
25	KRAMER CONTRACTING LLC	Willow Heights Construction #95	21,533.98
26	WHITLOCK CONSULTING GROUP LLC	AMI&MDM Implementation Services	21,445.88
27	BELL LUMBER & POLE COMPANY	17EA-Pole, 40ft, WRC, CL3	20,332.00
28	CRENLO INC	CIP-Lighting (C&I)-Incentives/Rebates	19,017.50
29	BELL LUMBER & POLE COMPANY	12EA-Pole, 45ft, WRC, CL3	17,988.00
30	US BANK-VOYAGER	January Fuel	16,247.49
31	LAMINATED WOOD SYSTEMS INC (P)	2EA-Pole, 50ft, CL H6, Laminated	15,686.00
32	VIKING ELECTRIC SUPPLY (P)	90EA-Luminaire, Residential, LED, PC, 12	15,604.44
33	BORDER STATES ELECTRIC SUPPLY	2EA-Tote, 275 Gal,WJ/WPJ	14,881.68
34	CRESCENT ELECTRIC SUPPLY CO	6EA-Crimper, Quad Flip, Greenlee	14,748.75
35	ROCHESTER PUBLIC SCHOOLS	CIP-Lighting (C&I)-Incentives/Rebates	14,306.54
36	EPLUS TECHNOLOGY INC	Cisco Flex Subscription License 3 YR	14,224.40
37	KATAMA TECHNOLOGIES INC	AMI Consulting	13,408.31
38	RVNA TECHNOLOGIES LLC	January VENA Support Services	13,165.00
39	CENTURYLINK (P)	2025 Monthly Telecommunications	12,681.30
40	THOMPSON GARAGE DOOR CO INC	Gate Opener Rplcmt for South SLP Gate	12,432.77
41	BELL LUMBER & POLE COMPANY	7EA-Pole, 50ft, WRC, CL3	12,208.00
42	N HARRIS COMPUTER CORP	SmartWorks AMI Integration	12,201.50
43	SOLID WASTE OLMSTED COUNTY	2024 OC CFL/LED Bulb Recycling Costs	12,000.00
44	BELL LUMBER & POLE COMPANY	20EA-Pole, 30ft, WRC, CL5	11,720.00
45	SHI INTERNATIONAL CORP (P)	2025 Symantec Protection Suite/Endpoint	11,031.64
46	IRBY UTILITIES dba	1EA-Trans, PM, 3ph, 45kVA, 13.8/8, 208/120	10,998.00
47	ROCHESTER ATHLETIC CLUB	CIP-Cooling Eq. (C&I)-Incentives/Rebates	10,800.00

**ROCHESTER PUBLIC UTILITIES**  
**A/P Board Listing By Dollar Range**  
**For 01/10/2025 To 02/10/2025**  
**Consolidated & Summarized Below 1,000**

48	DIOCESE OF WINONA-ROCHESTER	CIP-Lighting (C&I)-Incentives/Rebates	10,520.62
49	VERIZON WIRELESS	2025 Cell & Ipad Monthly Service	10,461.00
50	DAVIES PRINTING COMPANY INC	Postage for Service Assured Mailings	10,000.00
51	MMUA	MMUA Safety Management Program	9,780.00
52	BURNS & MCDONNELL INC (P)	Peaker Development and Bids	9,715.39
53	MAYO CLINIC	CIP-Lighting (C&I)-Incentives/Rebates	9,686.75
54	KATS EXCAVATING LLC	SA Water-Complete Service Replacement	9,660.00
55	CRESCENT ELECTRIC SUPPLY CO	3000FT-Conduit, HDPE, 5", SDR 13.5, Empt	9,554.99
56	HTP ENERGY	3300GAL-Fuel Oil, Gas Turbine	9,272.23
57	EPLUS TECHNOLOGY INC	SCADA Penetration Test	9,220.00
58	NALCO COMPANY LLC	1DRM-Rinse, Resin	8,538.28
59	CYBER ADVISORS LLC	Wireless & Energy Meter Penetration Test	8,287.50
60	EXPRESS SERVICES INC	2025 Temp Staff Marketing (1)	8,248.57
61	NAPA AUTO PARTS dba	1EA-Coats Balancer	8,201.69
62	MIDCONTINENT ISO INC	January MISO Fees	8,098.94
63	HAWKINS INC	660GAL-2024 Carus 8500	7,884.82
64	KATS EXCAVATING LLC	SA Water-Service Repair	7,820.00
65	HAWKINS INC	2024 Chlorine Gas	7,386.34
66	ARISE INC	2023-2025 Jurisdictional Inspections	7,160.00
67	DAKOTA SUPPLY GROUP-ACH	15EA-Elbow, 5", Steel, 36 Radius, 90Deg	7,117.50
68	JOE SCHMIT LLC	Speaker-2025 Trade Ally/Commercial Cust Mtg	7,000.00
69	RLH INDUSTRIES INC	6EA-RLH-Custom-Assy	6,930.00
70	IRBY UTILITIES dba	2EA-Trans, PM, 1ph, 50kVA, 13.8/8, 240	6,854.00
71	DYNATOUCH CORP	Dynatouch Software & Support Renewal	6,792.13
72	MINNESOTA ENERGY RESOURCES CO	Natural Gas - CSC	6,778.47
73	WHITEWATER CDJR OF ST CHARLES	Axle,Ball Joint,Bearing	6,486.31
74	DIOCESE OF WINONA-ROCHESTER	CIP-Cooling Eq. (C&I)-Incentives/Rebates	6,475.00
75	ROCH GOLF & COUNTRY CLUB	2025 Trade Ally/Commercial Customer Mtg	6,221.33
76	EIG14T O2B MN E ROCHESTER LLC	CIP-Heat Pumps (C&I)-Incentives/Rebates	6,090.00
77	EIG14T O2B MN ROCHESTER NW LL	CIP-Heat Pumps (C&I)-Incentives/Rebates	6,090.00
78	IRBY UTILITIES dba	48EA-Pedestal, Dome Cover, Box Style	6,000.00
79	TWIN CITY SECURITY INC	2025 Security Services	5,982.88
80	RLH INDUSTRIES INC	12EA-EFD-40-2	5,340.00
81	ARTICULATE GLOBAL LLC	2025 Articulate 360 Teams Plan License	5,247.00
82	THE KRUSE COMPANY	CIP-Lighting (C&I)-Incentives/Rebates	5,066.34
83	BORDER STATES ELECTRIC SUPPLY	1000EA-Cable Shrink Cap, 750 MCM - 1000	5,000.00
84			
85		<b>Price Range Total:</b>	<b>877,220.05</b>
86			
87	<b><u>1,000 to 5,000 :</u></b>		
88			
89	CRESCENT ELECTRIC SUPPLY CO	2EA-Cable Cutter, Bare Tool, Greenlee	4,900.00
90	CRESCENT ELECTRIC SUPPLY CO	620EA-Cable Shrink Cap, 750 MCM - 1000 M	4,557.00
91	WESCO DISTRIBUTION INC	50EA-Arrester, 10kV, Dist, Elbow MOV	4,441.00
92	CHS ROCHESTER	1600GAL-Fuel Oil, IBM Gen-Set, DG1	4,416.00
93	TRANSMISSION ACCESS POLICY ST	2025 TAPS Membership	4,400.00
94	AMARIL UNIFORM COMPANY	33EA-Shirt, FR, Hi-Vis	4,358.50
95	BRAUN INTERTEC CORPORATION	Silver Creek Expansion Geotechnical Eval	4,250.00
96	NORTHWESTERN POWER EQUIPMENT	1EA-Valve, Pressure Reducing, 3" Cla-Val	4,250.00
97	USIC HOLDINGS INC	January Locating Services	4,249.67

**ROCHESTER PUBLIC UTILITIES**  
**A/P Board Listing By Dollar Range**  
For 01/10/2025 To 02/10/2025  
**Consolidated & Summarized Below 1,000**

98	PFC EQUIPMENT INC (P)	2EA-Pump, Flouride, 230PSI Grundfos DDA	4,223.34
99	CHS ROCHESTER	1500GAL-Fuel Oil, IBM Gen-Set, DG2	4,140.00
100	BORDER STATES ELECTRIC SUPPLY	20EA-Junction, LB, 200A, 4 Pos, w/Strap	4,125.60
101	OLMSTED COUNTY PUBLIC WORKS	CIP-Lighting (C&I)-Incentives/Rebates	3,911.00
102	IRBY UTILITIES dba	30EA-Conn, Shear, Lug, 350-750 AL/CU	3,908.42
103	CONSOLIDATED COMMUNICATIONS d	January Network and Co-location Services	3,898.04
104	WESCO DISTRIBUTION INC	50EA-Cable Support Bracket, 36"	3,726.00
105	DAKOTA SUPPLY GROUP-ACH	220GAL-Cable Pulling Lube	3,668.32
106	IRBY UTILITIES dba	12EA-Insul, Cypoxy, 35kV	3,655.13
107	AMARIL UNIFORM COMPANY	27EA-Shirt, FR, Hi-Vis	3,645.00
108	DAKOTA SUPPLY GROUP-ACH	500FT-Conduit, 3", Corrugated PVC	3,548.85
109	SOMA CONSTRUCTION INC	Rock for Watermain Breaks	3,354.06
110	BAKER TILLY US, LLP	2023-2025 Audit Fees	3,250.00
111	TOWNER COMPANIES	CIP-Lighting (C&I)-Incentives/Rebates	3,235.00
112	WESCO DISTRIBUTION INC	20EA-Bracket, Equip Mtg, 3ph, 48", 6 Mtg	3,197.00
113	CORE & MAIN LP (P)	Repair Sleeves	3,150.62
114	ROCHESTER CAMPUS LLC	CIP-VSDs-Incnetivs/Rebates	3,150.00
115	WABASHA COUNTY ADMIN/TREASURE	Emergency Notification Srv 2025 Lake Zumbro	3,150.00
116	TELEDYNE MONITOR LABS INC	1EA-Sample Pump, 41000032	3,132.51
117	REICHEL FOODS	CIP-Lighting (C&I)-Incentives/Rebates	3,080.91
118	VIRTUAL PEAKER INC	Distributed Energy Platform Services	3,069.00
119	AUTOMATIONDIRECT.COM	6EA-PLC,205 Comm. Module Serial	3,006.00
120	PEAK DEMAND INC	15EA-CT, XL Window 2000/5 600V High Accuracy	2,994.00
121	US BANK PURCHASING CARD	Microsoft Subscription-Server Management	2,812.19
122	CEMSOURCE INC	3EA-G2, CEM, Sample Pump, DIA-VAC-TFE	2,795.85
123	LRS OF MINNESOTA LLC	2025 Waste Removal (SC)	2,697.30
124	REDS ELECTRIC LLC	Service Assured Repair-Frost Pull	2,671.88
125	BORDER STATES ELECTRIC SUPPLY	60EA-Elbow, 15kV, 200A, LB,1/0 Sol,175-2	2,608.80
126	NORTH CENTRAL INTERNATIONAL L	Gaskets	2,571.72
127	HAWKINS INC	5024.25LB-2024 Hydrofluosilicic Acid	2,564.88
128	MINNESOTA ENERGY RESOURCES CO	WES Building Heat	2,533.53
129	MIDWEST RENEWABLE ENERGY TRAC	REC-Subscription: General Account	2,500.00
130	SUNBELT RENTALS	1JOB-Telehandler Rental for Mayo FDR 192	2,491.26
131	NAPA AUTO PARTS dba	Washers, PIN Plates for Balancing Tires	2,459.24
132	IRBY UTILITIES dba	1EA-Trans, PM, 1ph, 37.5kVA,13.8/8,240	2,400.00
133	LOCATORS AND SUPPLIES	40BDL-Stake, Wood, 48"	2,306.36
134	PRAMANA	CIP-Lighting (C&I)-Incentives/Rebates	2,260.08
135	BORDER STATES ELECTRIC SUPPLY	12EA-Switch, Air, 2 Arm, 1ph, 600A, NLB	2,170.56
136	VERIZON CONNECT NWF INC	January - GPS Fleet Tracking	2,117.14
137	BLUE LAGOON MINI GOLF LLC	CIP-Lighting (C&I)-Incentives/Rebates	2,100.00
138	IRBY UTILITIES dba	1EA-Trans, OH, 1ph, 25kVA, 13.8/8, 240	2,099.00
139	US BANK PURCHASING CARD	Secure Site Pro SSL (2yr)	2,084.30
140	NARDINI FIRE EQUIPMENT CO INC	Fire System Hose Replacement	2,078.73
141	RAGAN HEXUM PROPERTIES LLC	Customer Refunds 27915	2,046.08
142	THOLE CRAIG	CIP-AirSrc Heat Pumps-Incentives/Rebates	2,040.00
143	GAITHER GRANT	CIP-AirSrc Heat Pumps-Incentives/Rebates	2,025.00
144	COKER KIM	CIP-AirSrc Heat Pumps-Incentives/Rebates	2,022.00
145	ONLINE INFORMATION SERVICES I	January 2025 Utility Exchange Report	2,016.30
146	COCHRAN PAUL	CIP-AirSrc Heat Pumps-Incentives/Rebates	2,013.00
147	QUINTON KIMBERLY	CIP-AirSrc Heat Pumps-Incentives/Rebates	2,008.00



**ROCHESTER PUBLIC UTILITIES**  
**A/P Board Listing By Dollar Range**  
For 01/10/2025 To 02/10/2025  
**Consolidated & Summarized Below 1,000**

148	BENSON GWENDOLYN	CIP-AirSrc Heat Pumps-Incentives/Rebates	2,001.00
149	BORDER STATES ELECTRIC SUPPLY	15EA-Bushing, Feed-Thru, 15kV, 200A, LB	1,978.20
150	WESCO DISTRIBUTION INC	40EA-Conn, Trans, 500, 8-Tap, Bare	1,928.00
151	TESCO - THE EASTERN SPECIALIT	5000EA-Meter Seal, Yellow Padlock, Blank	1,870.31
152	WARNING LITES OF MN INC (P)	Equipment Rental Warning Lites	1,863.26
153	POLLARDWATER dba	2EA-2 1/2" Alum Diffuse	1,860.30
154	CORPORATE WEB SERVICES INC	2025 Website Services	1,832.04
155	AUTOMATIONDIRECT.COM	4EA-PLC,205 8Ch. Analog Input Card En	1,768.00
156	READY MIX CONCRETE COMPANY LL	Temp Concrete for Main Break	1,745.14
157	BORDER STATES ELECTRIC SUPPLY	40EA-Elbow, 15kV, 200A, LB,1/0 Sol,175-2	1,739.20
158	KOHL'S INC	CIP-Lighting (C&I)-Incentives/Rebates	1,717.86
159	AUTOMATIONDIRECT.COM	4EA-PLC, 205 CPU Card En	1,696.00
160	RLH INDUSTRIES INC	3EA-PSC-D-75-24-UPS4-1	1,680.00
161	AMAZON.COM	4EA-Blanket, 3x4, Xtreme	1,670.96
162	WESCO DISTRIBUTION INC	100EA-Photocontrol, 120V-305V	1,669.39
163	LOCATORS AND SUPPLIES	2EA-Transmitter Clamp,Tx & T Series	1,651.22
164	GRAYBAR ELECTRIC COMPANY INC	5000EA-Cut Reel,Corning Optical,012ZUC-T	1,628.56
165	ITRON INC	21EA-Itron,500W,Gen5,Pit Ert-Test QA 235	1,617.00
166	RUEB COREY R	CIP-AirSrc Heat Pumps-Incentives/Rebates	1,608.00
167	WARTSILA NORTH AMERICA	2EA-Press Sensor, Chrg Air Engine Inlet	1,602.14
168	J & W INSTRUMENTS INC (P)	2EA-Sensor, Chlorine Gas, Honeywell	1,570.00
169	PDS	Standard Subscription for LoadMaster VLM	1,556.28
170	PRAIRIE EQUIPMENT CO LLC	Inverter	1,547.55
171	VIKING ELECTRIC SUPPLY (P)	1000FT-Wire, AL, 600V, 1/0-#2 NEU YS Tri	1,505.96
172	POMPS TIRE SERVICE INC	Tires (6)	1,495.33
173	PDS	Virtual LoadMaster 500 License	1,489.04
174	WESCO DISTRIBUTION INC	1000EA-Flagging Tag, BLUE, Underground C	1,464.19
175	AMARIL UNIFORM COMPANY	11EA-Shirt, FR, Hi-Vis	1,454.75
176	WESCO DISTRIBUTION INC	6EA-Adapter, Bushing, 600/200A	1,445.28
177	CORE & MAIN LP (P)	Curb Box Repair Components	1,439.56
178	CORE & MAIN LP (P)	2EA-WB67 Breakoff, 16"	1,435.50
179	AUTOMATIONDIRECT.COM	4EA-PLC,205 9Slot Base W/ Power Supply	1,332.00
180	HAWKINS INC	2EA-Auto Switchover Module 771, 100ppd	1,320.00
181	DAVIES PRINTING COMPANY INC	18PKG-Paper, RPU Letterhead	1,307.19
182	WESCO DISTRIBUTION INC	30EA-Cable Support Arm, 14"	1,279.20
183	ROCHESTER CHEVROLET CADILLAC	Repair Front End	1,260.06
184	CUSTOM COMMUNICATIONS INC	4EA-Alarm, Control Panel, 8-Zone	1,256.00
185	OPEN ACCESS TECHNOLOGY	February 2025-Tag Agent,webSmartTag User	1,241.31
186	IRONWOOD PROFESSIONAL SUITES	CIP-Lighting (C&I)-Incentives/Rebates	1,232.00
187	PDS	2025 Technical Support Services	1,230.00
188	ON SITE SANITATION INC	2025 Toilet Rental Service	1,218.38
189	READY MIX CONCRETE COMPANY LL	Temp Concrete Patch for Watermain Break	1,210.50
190	WESCO DISTRIBUTION INC	10EA-Mast Arm, 6' x 1-1/4"	1,207.26
191	BORDER STATES ELECTRIC SUPPLY	300EA-Conn, CRP SL, #4-2/0 CU only	1,200.00
192	TOTAL TOOL SUPPLY INC (P)	Inspection Repairs-Materials/Labor	1,196.36
193	CORE & MAIN LP (P)	6EA-Repair Clamp, 8" x 12"LL, DI	1,193.28
194	U S BANK	2025 RPU Pension Plan Admin Annual Fees	1,172.82
195	GLOBAL INDUSTRIAL (P)	1EA-Tilt Stand,4400lb Capcity,IBC-TLT-FP	1,172.29
196	VEGA AMERICAS INC	1EA-VEGAPULS C 21	1,162.00
197	ROCHESTER ARMORED CAR CO INC	2025 Pick Up Services	1,152.68

**ROCHESTER PUBLIC UTILITIES**  
**A/P Board Listing By Dollar Range**  
For 01/10/2025 To 02/10/2025  
**Consolidated & Summarized Below 1,000**

198	CORE & MAIN LP (P)	1EA-W59 #31 Valve Seat	1,139.96
199	ZUMBRO VALLEY HEALTH CENTER	CIP-Custom (C&I)-Incentives/Rebates	1,130.76
200	BOLTON AND MENK (P)	January Services-TMOB Airport Anchor	1,127.50
201	WESCO DISTRIBUTION INC	20EA-Conn, Fire-On Stirrup, 336.4, ACSR	1,125.60
202	KEY BUILDERS INC	Garage Doors for SLP Building	1,105.00
203	AIRGAS SAFETY INC	24PKG-Cartridge/Filter,3M	1,098.33
204	BORDER STATES ELECTRIC SUPPLY	20EA-Bracket, Equip Mtg, 1ph, 1.5" x 18	1,085.40
205	CORE & MAIN LP (P)	1EA-Valve Handwheel, Lug Style Butterfly	1,079.27
206	DAKOTA SUPPLY GROUP-ACH	1EA-Hydro-Pro Tank, 116gal, Xylem WX350	1,077.33
207	AMARIL UNIFORM COMPANY	Embroidery	1,071.36
208	KWIK TRIP #279	CIP-Lighting (C&I)-Incentives/Rebates	1,062.00
209	BORDER STATES ELECTRIC SUPPLY	10ROL-Pull Tape, 3/4" x 3000', Printed	1,048.76
210	DAKOTA SUPPLY GROUP-ACH	34SET-Bronze Swivel Connection, 5/8"	1,041.08
211	CORE & MAIN LP (P)	6EA-Repair Clamp, 6" x 12" LL, DI	1,035.30
212	DAKOTA SUPPLY GROUP-ACH	24EA-Filter, 12 X 24 X 4, AHU WES	1,011.38
213	BORDER STATES ELECTRIC SUPPLY	1EA-Pump, Drill-Operated Lubricant,APC-L	1,008.56
214	STEVENS SUPPLY COMPANY	GT2 Liquid Fuel Hoses	1,006.55
215	UNITED STATES POST OFFICE (US	Business Reply Account	1,000.00
216	TECHNOLOGY FOR ENERGY CORPORA	PRM Software License (LOCAL Mode)	1,000.00

**Price Range Total:** 277,661.66

**0 to 1,000 :**

222	REBATES	Summarized transactions: 34	13,920.88
223	FIRST CLASS PLUMBING & HEATIN	Summarized transactions: 28	13,539.34
224	BORDER STATES ELECTRIC SUPPLY	Summarized transactions: 26	9,210.00
225	US BANK PURCHASING CARD	Summarized transactions: 35	5,711.87
226	CITY LAUNDERING COMPANY	Summarized transactions: 25	5,443.55
227	READY MIX CONCRETE COMPANY LL	Summarized transactions: 6	5,405.75
228	VIKING ELECTRIC SUPPLY (P)	Summarized transactions: 102	5,051.00
229	CUSTOMER REFUNDS (CIS)	Summarized transactions: 46	4,106.81
230	MCCOLLOUGH TIM	Summarized transactions: 12	3,715.39
231	CRESCENT ELECTRIC SUPPLY CO	Summarized transactions: 45	3,408.00
232	IRBY UTILITIES dba	Summarized transactions: 24	3,191.44
233	CORE & MAIN LP (P)	Summarized transactions: 17	3,016.08
234	DAKOTA SUPPLY GROUP-ACH	Summarized transactions: 18	3,007.84
235	MCMASTER CARR SUPPLY COMPANY	Summarized transactions: 15	2,927.93
236	AMARIL UNIFORM COMPANY	Summarized transactions: 14	2,813.18
237	WESCO DISTRIBUTION INC	Summarized transactions: 10	2,715.97
238	RLH INDUSTRIES INC	Summarized transactions: 11	2,089.80
239	AUTOMATIONDIRECT.COM	Summarized transactions: 6	1,970.00
240	NAPA AUTO PARTS dba	Summarized transactions: 46	1,702.62
241	LAWSON PRODUCTS INC (P)	Summarized transactions: 10	1,665.79
242	ZIEGLER INC	Summarized transactions: 4	1,661.81
243	CENTURYLINK (P)	Summarized transactions: 6	1,629.24
244	ULINE	Summarized transactions: 9	1,623.40
245	MINNESOTA ENERGY RESOURCES CO	Summarized transactions: 4	1,581.91
246	STELLAR INDUSTRIAL SUPPLY INC	Summarized transactions: 22	1,576.79
247	RONCO ENGINEERING SALES INC	Summarized transactions: 8	1,564.54

**ROCHESTER PUBLIC UTILITIES**  
**A/P Board Listing By Dollar Range**  
For 01/10/2025 To 02/10/2025  
**Consolidated & Summarized Below 1,000**

248	DAVIES PRINTING COMPANY INC	Summarized transactions: 7	1,506.93
249	SCHUMACHER ELEVATOR COMPANY	Summarized transactions: 2	1,475.86
250	SCHWEITZER ENGINEERING LABORA	Summarized transactions: 27	1,422.03
251	LRS OF MINNESOTA LLC	Summarized transactions: 2	1,362.77
252	CLAREY'S SAFETY EQUIPMENT dba	Summarized transactions: 5	1,353.00
253	PEOPLES ENERGY COOPERATIVE	Summarized transactions: 3	1,341.19
254	FASTENAL COMPANY	Summarized transactions: 6	1,307.58
255	MN VALLEY TESTING LABS INC	Summarized transactions: 2	1,300.00
256	VAN METER INC dba	Summarized transactions: 8	1,274.32
257	MCMASTER CARR SUPPLY COMPANY	Summarized transactions: 25	1,213.60
258	WARTSILA NORTH AMERICA	Summarized transactions: 6	1,210.33
259	NETWORK SERVICES COMPANY	Summarized transactions: 3	1,170.20
260	UNITED RENTALS INC	Summarized transactions: 3	1,153.70
261	RESCO	Summarized transactions: 6	1,146.87
262	REDS ELECTRIC LLC	Summarized transactions: 3	1,121.40
263	GLOBAL INDUSTRIAL (P)	Summarized transactions: 8	1,116.45
264	CUMMINS NPOWER LLC	Summarized transactions: 4	1,107.57
265	AIRGAS SAFETY INC	Summarized transactions: 17	1,053.56
266	CITY LAUNDERING COMPANY	Summarized transactions: 5	1,037.85
267	CUSTOM COMMUNICATIONS INC	Summarized transactions: 6	956.74
268	HUGHEY AND PHILLIPS LLC	Summarized transactions: 2	954.05
269	AT&T	Summarized transactions: 1	941.67
270	GRAINGER INC	Summarized transactions: 9	940.77
271	ROCH PLUMBING & HEATING CO IN	Summarized transactions: 2	916.28
272	MSC INDUSTRIAL SUPPLY CO INC	Summarized transactions: 5	914.78
273	THE ENERGY AUTHORITY INC	Summarized transactions: 1	913.94
274	LICENSE CENTER ROCHESTER INC	Summarized transactions: 1	905.33
275	KATS EXCAVATING LLC	Summarized transactions: 1	900.00
276	ENVIRONMENTAL SYSTEMS RESEARC	Summarized transactions: 1	893.75
277	INDIAN SPRINGS SPECIALTY PROD	Summarized transactions: 6	889.89
278	KELE INC	Summarized transactions: 2	886.45
279	WHITEWATER CDJR OF ST CHARLES	Summarized transactions: 7	878.75
280	VIKING ELECTRIC SUPPLY (P)	Summarized transactions: 16	876.14
281	SUNBELT RENTALS	Summarized transactions: 3	873.86
282	STAR ENERGY SERVICES LLC	Summarized transactions: 1	855.00
283	SYNERGY SYSTEMS INC	Summarized transactions: 3	848.85
284	BOB THE BUG MAN LLC	Summarized transactions: 2	836.83
285	REMOTE SOLUTIONS LLC	Summarized transactions: 2	760.70
286	INNOVATIVE OFFICE SOLUTIONS L	Summarized transactions: 5	749.19
287	POMPS TIRE SERVICE INC	Summarized transactions: 3	747.82
288	THOMPSON GARAGE DOOR CO INC	Summarized transactions: 1	744.92
289	MISSISSIPPI WELDERS SUPPLY CO	Summarized transactions: 1	740.00
290	CROSSCOUNTRY FREIGHT SOLUTION	Summarized transactions: 1	721.39
291	CENTURYLINK	Summarized transactions: 1	718.08
292	HAWKINS INC	Summarized transactions: 3	709.83
293	GRAYBAR ELECTRIC COMPANY INC	Summarized transactions: 9	704.66
294	NORTH CENTRAL INTERNATIONAL L	Summarized transactions: 8	701.09
295	VEGA AMERICAS INC	Summarized transactions: 3	606.63
296	BRIAN DAWSON	Summarized transactions: 2	592.07
297	ANCOM COMMUNICATIONS INC	Summarized transactions: 1	587.81

**ROCHESTER PUBLIC UTILITIES**  
**A/P Board Listing By Dollar Range**  
For 01/10/2025 To 02/10/2025  
**Consolidated & Summarized Below 1,000**

298	HAWKINS INC	Summarized transactions: 4	582.42
299	BATTERIES PLUS	Summarized transactions: 1	577.02
300	GLOBAL RENTAL COMPANY INC	Summarized transactions: 1	562.30
301	TOTAL TOOL SUPPLY INC (P)	Summarized transactions: 7	553.34
302	ALTEC INDUSTRIES INC	Summarized transactions: 6	539.18
303	SOMA CONSTRUCTION INC	Summarized transactions: 1	528.69
304	SANCO ENTERPRISES	Summarized transactions: 6	523.32
305	ITRON INC	Summarized transactions: 1	523.20
306	ARNOLDS A KLEEN-TECH COMPANY	Summarized transactions: 11	521.08
307	ROBERTSON ASSET GROUP	Summarized transactions: 1	520.57
308	ASI SIGNAGE INNOVATIONS dba	Summarized transactions: 3	517.92
309	PFC EQUIPMENT INC (P)	Summarized transactions: 3	513.34
310	LOCATORS AND SUPPLIES	Summarized transactions: 12	491.80
311	METRO SALES INC	Summarized transactions: 1	486.22
312	TOYOTA LIFT OF MN (P)	Summarized transactions: 1	481.01
313	CEMSOURCE INC	Summarized transactions: 2	476.88
314	MISSISSIPPI WELDERS SUPPLY CO	Summarized transactions: 10	455.78
315	GOPHER STATE ONE CALL	Summarized transactions: 2	396.95
316	O'REILLY AUTO PARTS	Summarized transactions: 4	394.92
317	NALCO COMPANY LLC	Summarized transactions: 19	389.25
318	QUADIENT LEASING USA,INC	Summarized transactions: 1	382.39
319	MANAHAN MACHINE SHOP INC	Summarized transactions: 2	371.39
320	EVOQUA WATER TECHNOLOGIES LLC	Summarized transactions: 4	358.59
321	T E C INDUSTRIAL INC	Summarized transactions: 2	358.48
322	KEACH TODD	Summarized transactions: 3	356.07
323	VAN METER INC dba	Summarized transactions: 14	343.02
324	FERGUSON ENTERPRISES	Summarized transactions: 2	340.30
325	LUHMANN ABE	Summarized transactions: 1	331.18
326	CHARTER COMMUNICATIONS	Summarized transactions: 2	327.83
327	POLLOCK SAM	Summarized transactions: 1	323.29
328	BECKLEYS OFFICE PRODUCTS INC	Summarized transactions: 1	309.50
329	TELEDYNE MONITOR LABS INC	Summarized transactions: 3	298.43
330	EPLUS TECHNOLOGY INC	Summarized transactions: 1	294.49
331	ESSENTRA COMPONENTS dba	Summarized transactions: 1	294.29
332	DELL MARKETING LP	Summarized transactions: 3	281.11
333	PAULS LOCK & KEY SHOP INC	Summarized transactions: 1	276.00
334	LARSON GUSTAVE A COMPANY INC	Summarized transactions: 1	263.04
335	ARIN	Summarized transactions: 1	262.50
336	T E C INDUSTRIAL INC	Summarized transactions: 5	261.38
337	MCNEILUS MALACHI	Summarized transactions: 3	259.84
338	MENARDS ROCHESTER NORTH	Summarized transactions: 5	248.29
339	ROCHESTER CHEVROLET CADILLAC	Summarized transactions: 2	247.42
340	PROPERTY RECORDS OLMSTED COUN	Summarized transactions: 4	242.00
341	MEINERS TYLER J	Summarized transactions: 2	238.20
342	SUPERIOR COMPANIES OF MINNESO	Summarized transactions: 1	236.50
343	VANCO SERVICES LLC	Summarized transactions: 1	226.74
344	AUTO VALUE	Summarized transactions: 2	224.84
345	NUVERA	Summarized transactions: 1	221.78
346	MENARDS ROCHESTER NORTH	Summarized transactions: 5	217.35
347	WATER SYSTEMS COMPANY	Summarized transactions: 2	216.60

**ROCHESTER PUBLIC UTILITIES**  
**A/P Board Listing By Dollar Range**  
For 01/10/2025 To 02/10/2025  
**Consolidated & Summarized Below 1,000**

348	BAUER BUILT INC (P)	Summarized transactions: 1	215.00
349	SUN CONTROL OF MINNESOTA	Summarized transactions: 1	208.41
350	FEDEX SHIPPING	Summarized transactions: 12	205.39
351	GARCIA GRAPHICS INC	Summarized transactions: 1	200.00
352	PRAIRIELAND UTILITY COORD COM	Summarized transactions: 1	200.00
353	EARLS SMALL ENGINE REPAIR INC	Summarized transactions: 2	193.26
354	REINDERS INC	Summarized transactions: 1	192.31
355	TOTAL RESTAURANT SUPPLY	Summarized transactions: 4	188.42
356	VERIFIED CREDENTIALS, LLC	Summarized transactions: 1	184.00
357	MENARDS ROCHESTER SOUTH	Summarized transactions: 2	170.28
358	SIMPSON JAMES	Summarized transactions: 1	170.00
359	FERGUSON ENTERPRISES	Summarized transactions: 2	169.27
360	POLLARDWATER dba	Summarized transactions: 3	162.83
361	JOHN HENRY FOSTER MN INC (P)	Summarized transactions: 4	159.89
362	FIRST SUPPLY (P)	Summarized transactions: 3	153.19
363	NORTHERN / BLUETARP FINANCIAL	Summarized transactions: 2	152.91
364	CDW GOVERNMENT INC	Summarized transactions: 2	152.08
365	CROSSCOUNTRY FREIGHT SOLUTION	Summarized transactions: 1	147.32
366	DIGIKEY CORPORATION	Summarized transactions: 2	146.37
367	POLLARDWATER dba	Summarized transactions: 1	127.90
368	CITY OF ROCHESTER	Summarized transactions: 1	119.50
369	HERCULES INDUSTRIES INC	Summarized transactions: 2	117.37
370	KLUG JERROD	Summarized transactions: 1	115.87
371	VERIZON WIRELESS	Summarized transactions: 1	109.85
372	FISHER AARON	Summarized transactions: 1	93.00
373	SCHMITZ WILLIAM	Summarized transactions: 1	93.00
374	GOODIN COMPANY	Summarized transactions: 4	84.78
375	SLEEPY EYE TELEPHONE CO	Summarized transactions: 1	84.76
376	TESCO - THE EASTERN SPECIALIT	Summarized transactions: 2	80.90
377	FLEETPRIDE INC	Summarized transactions: 1	78.73
378	RONCO ENGINEERING SALES INC	Summarized transactions: 2	72.80
379	STEVENS SUPPLY COMPANY	Summarized transactions: 1	71.47
380	MENARDS ROCHESTER SOUTH	Summarized transactions: 1	70.22
381	BARRY SCREEN PRINT CO dba	Summarized transactions: 4	69.48
382	TECHNOLOGY FOR ENERGY CORPORA	Summarized transactions: 1	68.75
383	FARRELL EQUIPMENT (P)	Summarized transactions: 2	63.80
384	NORTHERN / BLUETARP FINANCIAL	Summarized transactions: 2	56.60
385	BROBST BEN	Summarized transactions: 1	53.00
386	PRAIRIE EQUIPMENT CO LLC	Summarized transactions: 2	50.14
387	J & W INSTRUMENTS INC (P)	Summarized transactions: 1	49.08
388	ON SITE SANITATION INC	Summarized transactions: 2	48.17
389	HUGH KELLY	Summarized transactions: 1	46.50
390	BATTERIES PLUS	Summarized transactions: 2	40.30
391	STATE OF MINNESOTA	Summarized transactions: 1	40.00
392	KENNEDY & GRAVEN CHARTERED	Summarized transactions: 1	37.50
393	CHS ROCHESTER	Summarized transactions: 5	33.80
394	HTP ENERGY	Summarized transactions: 1	27.03
395	MIDWEST RENEWABLE ENERGY TRAC	Summarized transactions: 1	23.57
396	ITRON INC	Summarized transactions: 1	19.40
397	HIGHUM JODY	Summarized transactions: 1	17.82

**ROCHESTER PUBLIC UTILITIES**  
**A/P Board Listing By Dollar Range**  
**For 01/10/2025 To 02/10/2025**  
**Consolidated & Summarized Below 1,000**

**Price Range Total:** 177,277.46

**Grand Total:** 11,029,996.02



## **REQUEST FOR ACTION**

### **Contract Award: GIS Electric Utility Network Conversion Project - UDC**

**MEETING DATE:**

February 18, 2025

**ORIGINATING DEPT:**

Rochester Public Utilities

**AGENDA SECTION:**

Consent Agenda

**PRESENTER:**

Ryan Moore - Manager of  
Geographic Information  
Services

### **Action Requested:**

Adopt a resolution authorizing the proposal with UDC in the amount of \$267,221 to migrate RPU's electric GIS data to the Utility Network data model. Approval of this action authorizes the RPU Project Manager to perform the acts to execute the project.

### **Report Narrative:**

In 2022, RPU partnered with UDC to complete a data readiness assessment to understand the level of effort to move RPU's GIS data from the Geometric Network (GN) data model to the Utility Network (UN) data model. The UN is the current utility-focused GIS data model that ESRI (GIS software vendor) has created to support modern web service based architecture. Web services allow access to GIS data on any device such as PCs, laptops, tablets, and phones. Additionally, the new data model will support additional functionality such as advanced network tracing, one-line diagrams, and enhanced 3D visualizations. The UN replaces a 20+ year old GN data model. The GN and the legacy GIS applications that use the GN data model will no longer be supported beyond 2028. The data conversion process is a critical step to complete before the next generation of GIS applications can be implemented in 2026-2027. The GIS Utility Network Implementation project has been split into 2 phases (water and electric) to spread out expenses over multiple years 2023-2025. In 2024 the water data was successfully converted to the UN data model. The electric conversion phase of the project is scheduled for 2025.

### **Priorities & Foundational Principles:**

Fiscal Responsibility & Sustainability

### **Fiscal & Resource Impact:**

This project is included in the budget.

### **Prepared By:**

Ryan Moore

### **Attachments:**

[20250218 Resolution - Contract Award - ESRI ArcGIS Utility Network Electric Data Migration Project.pdf](#)



## RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester to authorize a proposal with UDC in the amount of \$267,221 to migrate RPU's electric data to the Utility Network, and authorize the RPU Project Manager to perform the acts to execute the project.

PASSED AND ADOPTED BY THE PUBLIC UTILITY BOARD OF THE CITY OF

ROCHESTER, MINNESOTA, THIS 18th DAY OF February, 2025.

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
SECRETARY





## **REQUEST FOR ACTION**

### **Master Professional Services Agreement for the Lead Service Line Replacement Program**

**MEETING DATE:**

February 18, 2025

**ORIGINATING DEPT:**

Rochester Public Utilities

**AGENDA SECTION:**

Consent Agenda

**PRESENTER:**

Todd Blomstrom, Director of Water

### **Action Requested:**

Adopt a resolution approving a Master Professional Services Agreement and Statement of Work with Short Elliot Hendrickson Inc. in the amount of \$1,233,910 for 2025 and 2026 Program Management of the Lead Service Line Replacement Program.

### **Report Narrative:**

In December 2024, Rochester Public Utilities published a Request for Proposals to obtain a qualified consultant to provide program management, planning, design, and construction administration services for the Lead Service Line Replacement Program during the 2025 and 2026 construction seasons. RPU received competitive proposals from two engineering firms. Interviews were conducted before making a final selection of Short Elliott Hendrickson (SEH) Inc. as the preferred consultant. SEH provided a proposal with a thorough project approach, an experienced team of local consultants, and a competitive fee to perform the work.

The recommended professional services agreement would span the first two years of the lead service line replacement program through the 2025 and 2026 construction seasons. A copy of the Statement of Work is attached to this memorandum. RPU staff would begin working with the consultant soon after awarding the contract to initiate public engagement efforts and project design. Construction bids for the 2025 season are anticipated in August.

### **Fiscal & Resource Impact:**

An amendment to the 2025 water utility budget for the Lead Service Line Replacement Program was approved by the Rochester Public Utility Board on January 21, 2025, and by the City Council on February 3, 2025, to accommodate the proposed consulting fees.

### **Prepared By:**

Todd Blomstrom

### **Attachments:**

[Statement of Work - RPU Lead Service Line Replacement Program](#)

[Master Service Agreement - SEH Inc](#)





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for All of Us®

## STATEMENT OF WORK

### **Project Description: RPU Lead Service Line Replacement**

1. **Background:** Rochester Public Utilities requires a systematic replacement of lead service lines in its water distribution system to meet new regulatory standards. The project largely involves inspecting current water service lines, documentation of service inventory, customer engagement, design upgrades, overseeing construction, and post installation testing. This statement of work is for Phase 1 (Program Year 2025) and Phase 2 (Program Year 2026) of the program.
2. **Purpose:** The purpose of this project is to ensure lead water service lines are replaced to meet regulatory requirements and provide safe drinking water to the customers.
3. **Scope of Work:**

### **TASK #1 PROGRAM MANAGEMENT**

This task includes establishment of the team, coordination of consultant activities, general program management, and administration of the professional services agreement. Action items include, but are not limited to, the following items.

- A. Assignment of a Program Manager capable of effectively guiding all services provided by the Consultant and having the authority to direct resources and make decisions on behalf of the firm.
- B. Prepare a Program Management Plan (PMP) that documents the key program information required by the Consultant and steps, processes, and controls necessary to successfully manage professional services. The key elements of PMP Program plan include the following items:
  - i. Project Charter defining the overall program goals and objectives and Owner's critical success factors.
  - ii. Roles and responsibilities of the Consultant team.
  - iii. Work breakdown structure of the Scope of Services.
  - iv. Program schedule with key milestones, updated on a bi-weekly basis.
  - v. Communications plan with Owner and team members
  - vi. Risk management plan including formal procedures and processes to identify, assess, and manage program and project risks.
  - vii. Quality control plan to ensure the program is being implemented with the highest level of quality, consistency, and according to industry best practices.
  - viii. Program documentation plan and file structure.
  - ix. Progress reporting, meeting minutes, and other templates.

- C. Conduct one (1) progress coordination meeting with RPU and Consultant project team every two weeks to coordinate efforts, review materials, findings, and schedule milestones, and resolve issues. Meeting participation may be remote via Teams.
- D. Develop and implement quality control plan for work products, review project documents for quality and accuracy, resolve Owner's comments and concerns, and resolve issues involving the Consultant team.
- E. Prepare and submit monthly invoices for professional services fees to RPU staff. Invoices shall provide an accounting of staff hours and fees for each separate task outlined in this scope of service.

## **TASK #2 SERVICE INVENTORY**

RPU will designate the preliminary boundary of the LSLR project area in preparation for the upcoming construction season. The consultant will perform the following tasks to validate the current service material classification for each property within the project boundary. Inventory verification procedures shall be based, in part, on the Environmental Protection Agency's *Guidance for Developing and Maintaining Service Line Inventory*, the provisions of the EPA's *Lead and Copper Rule Revisions*, and additional guidance from the Minnesota Department of Health.

- A. Conduct a review meeting with RPU staff to discuss the existing preliminary service pipe inventory and criteria used for initial material designations.
- B. Provide recommendations for revised criteria to determine potential lead or galvanized service pipe materials, including but not limited to year of installation, historical plumbing code changes, previous verification efforts, and analysis of data patterns for known service materials. Provide recommendations to RPU for updating criteria for pipe material designations.
- C. Prepare a list of property addresses located within the boundary of the project area. Review existing available city records of service installations to determine if water service material is documented within existing permits. Designate each portion of the water service within private property and public right-of-way as either the known material type or designated as Unknown needing further verification.
- D. Implement a service material field verification process by scheduling an appointment with property owners to conduct an inspection inside property at the meter to document pipe material upstream of the water meter. Prepare specifications and quotation materials for procurement of a hydro vacuum excavation contractor to perform exploratory potholes to visually verify service material at the curb stop location. RPU will directly pay hydrovac contractor invoices. Provide one trained field representative to work with one RPU employee to coordinate and conduct inspections. Proposers should assume the verification schedule outlined in Table 2 for the purposes of their proposal.

Table 2 - Water Service Replacement Goals		
Program Year	Lead and GRR Service Replacements	Unknown Service Material Investigations
2025	50	100
2026	200	350
2027	310	350
2028	350	-
<b>Total Locations</b>	<b>910</b>	<b>800</b>

### TASK #3 PFA FUNDING SUPPORT SERVICES

The RPU Project Manager will serve as the primary point of contact with the Minnesota Public Facilities Authority (PFA) and the Minnesota Department of Health (MDH) regarding procurement of project funding through the Minnesota Drinking Water Revolving Fund. The Consultant shall provide the following support services as part of this task.

RPU will complete a Master Agreement document with state agencies to secure funding for the LSLR Program.

- A. Review Master Agreement and Project Order documents prior to execution between PFA, MDH, and RPU.
- B. Attend up to two (2) Teams meetings per year with PFA and MDH representatives to review submittal requirements for construction projects.
- C. Prepare project address lists, schedules, scope of work, and cost estimate/budgets in support of submittal requirements to the Project Priority List, Intended Use Plan, and Project Orders.
- D. Prepare monthly project completion verification forms and Drinking Water Revolving Fund reimbursement request forms for monthly reimbursement payments during construction. Assume up to four (4) submittals per project each year.

### TASK #4 PUBLIC ENGAGEMENT AND COMMUNICATION

Consultant shall provide the following services in support of public engagement and communication efforts for the LSLR program.

- A. Create and distribute communication materials in support for voluntary participation from properties located within designated project areas for the construction season. Communication materials for each lead/galvanized service property will include one (1) initial notification letter, one (1) follow-up post card, one (1) door hanger/flyer, one (1) final notification letter, a two-page program summary document with graphics, and one (1) handout outlining post construction property flushing requirements and follow-up lead testing process. RPU's Communication Coordinator will guide branding and format standards.

- B. Create website page content and graphics describing the overall program, prioritization plan, and installation process. RPU will use this content to create a program website page.
- C. Conduct one site visit (door knocking) for outstanding properties within project areas to maximize voluntary participation.
- D. Provide Consultant staff to schedule water service installations with customers and respond to questions regarding the replacement process. Maintain accurate database of customer communications and schedule of service replacements. Coordinate schedule with construction contractor.
- E. Attend up to two (2) public meetings per construction seasons to describe the program, construction process, and encourage voluntary participation.

#### **TASK #5 CONTRACTOR OUTREACH AND ANALYSIS**

Consultant shall provide the following services to determine the appropriate LSLR contract size (number of properties) for public bidding based on the capacity of the utility construction industry available to serve the Rochester area and to gain feedback from contractors for continuous improvement for the program.

- A. Conduct annual construction industry analysis to evaluate the extent of contractor interest, workforce and equipment availability, material supply times, and perceived challenges with federally funded contracts.
- B. Provide RPU with a tech memo summarizing an opinion of overall contractor interest and availability to perform LSLRs within the RPU service area.
- C. Address general contractor questions regarding program requirements prior to public bidding.
- D. Implement a contractor feedback process seeking suggestions and recommendations to improve the program, increase efficiency and quality, and minimize overall project costs.

#### **TASK #6 ENGINEERING PLANS, CONTRACT DOCUMENTS, AND BID SUPPORT**

The Consultant shall prepare plans, specifications, and contract documents for use in conducting public procurement of construction contracts and provide assistance during the public bidding process. RPU staff will advertise and receive construction bids and coordinate the execution of construction contracts. For the purposes of this RFP, assume that 2025 construction work will be implemented in up to a maximum of two (2) separate contracts and 2026 construction work will be implemented in up to a maximum of three (3) separate contracts.

- A. Perform engineering design and prepare plan sets depicting the location of water service replacements, curb stops, water main connections, existing utilities and surface features. Plans shall include RPU standard plates, estimated pavement removals, restoration, and required SWPPP elements. Plans may be developed using GIS and CAD base files provided by the Owner. RPU does not anticipate the need for extensive field survey work due to the nature of proposed construction.
- B. Prepare specifications, estimated quantities, contract documents, and opinion of probable costs for each project set. RPU will provide current specifications and general conditions to assist with document preparation. An example PFA Contract Packet is provided in the

appendix to this RFP and provides an overview of funding requirements, which will be included in all bid solicitation and contract documents associated with the projects.

- C. Provide draft documents to RPU for review and comment at 30, 60, and 90 percent of completion. Conduct document review meetings with RPU staff and revise documents.
- D. Conduct pre-bid meetings, assist with questions during bid solicitation, prepare addenda for review by RPU, review bid results, and provide recommendations for award of contracts.

## **TASK #7 CONSTRUCTION MANAGEMENT**

The Consultant shall provide the following services to manage construction for LSLR projects.

- A. Conduct and attend project kick-off meetings, preparing agendas and meeting minutes.
- B. Monitor contractor schedule adherence and recommend changes to maintain schedules.
- C. Provide project inspectors for general site management, performing inspections, coordinating work with the contractor and customer, and quantity tracking.
- D. Guide, review, and coordinate shop drawings, requests for information, pay applications and change order items including the review of all items to ensure compliance with federal funding requirements and RPU standards.
- E. Negotiation and documentation of change orders.
- F. Employ a senior resident engineer to assist with addressing unexpected challenges during construction progress, provide dispute resolution, claims avoidance, claims analysis, management, and recommendations for settlement.
- G. Review program sequence of construction, adequacy of allowances, and schedule of values for coordination with all stakeholders.
- H. Assist property owners with guidance for post installation flushing of internal plumbing.
- I. Distribute filter pitchers to residents upon completion of service replacement. RPU will provide an inventory of filter pitchers.
- J. Provide quality control/assurance services and guide material testing requirements.
- K. Coordination of final inspections, punch lists, and remedial work.
- L. Conduct and attend construction progress meetings (including completion of agendas and meeting minutes), monthly and bi-weekly progress meetings with RPU personnel as required.
- M. Maintain electronic document tracking system for submittals, correspondence, change orders, requests for information, payment and other appropriate project documentation.
- N. Coordinate with Rochester Public Works Sewers Division regarding private sewer line televising and repairs. This includes any required televising and record document.

## **TASK #8 POST INSTALLATION TESTING COORDINATION**

The Consultant will provide the following post installation LSLR testing activities for each property included in project areas. The purpose of post-installation testing is to verify lead concentrations are well below EPA action levels. RPU will contract directly with an outside laboratory and pay lab services invoices.

- A. Obtain an inventory of water sample collection containers from a laboratory vendor designated by RPU.

- B. Monitor the list and schedule of lead service replacements for each project to ensure test schedule compliance.
- C. Between four (4) and five (5) months after a LSLR is complete, the Consultant will attempt to contact the property owner or resident to schedule post-LSLR testing. If they are not able to make contact, the Consultant will try at least three times, documenting the date, time, method and results. If contact is made and the property owner or resident agrees, the Consultant will deliver a pre-labeled test kit and chain of custody form with sampling instructions to the property. The Consultant will call and/or knock on the door of the property the day of delivering the post-LSLR lead testing kit to confirm receipt and answer any questions about the testing procedure. RPU will approve a script and list of frequently asked questions.
- D. Coordinate customer contacts to request a pickup for their completed test kit, which will be collected within two (2) business days along with the chain of custody. Consultant shall ensure all forms are completed and attempt to verify that the customer followed sample collection instructions. The Consultant will deliver the samples with the chain of custody forms to an external laboratory for preservation and lead analysis within one (1) week of sample collection, or as directed by the laboratory.
- E. Maintain accurate records of contact with customers and deliver the test kits using a format determined by RPU. Records will be reviewed and shared with RPU on a weekly basis.

#### **4. Deliverables**

- Detailed Civil Design Plans and specifications
- ArcGIS shapefile of service inventory and inspection documentation
- Preliminary and Final Design cost estimates.
- Daily Project Summaries during construction observations
- Post installation testing analytical results
- Final inspection and compliance report.
- Certified plans from MDH approval.

#### **5. Timeline**

- Phase 1 (February 18, 2025 to April 2026)
- Phase 2 (November 2025 to July 30, 2027)

#### **6. Payment Terms**

- Per the Master Professional Services Agreement

#### **7. Success Criteria**

- Lead service lines are removed from our community and customers.
- The program meets all regulatory standards.
- Service installation is completed at no cost to the customer.
- The program is completed within the agreed timeline and budget.
- The program is performed efficiently and effectively.
- Customers were engaged and educated throughout the program.



## **8. Standards and Requirements**

- Compliance with local, state, and federal regulations.
- Adherence to industry best practices and standards.

## **9. Roles and Responsibilities**

- Client: RPU to provide relevant data.
- Consultant: SEH to perform all tasks outlined in the scope of work, provide regular updates, provide excellent services to client and customers, and ensure project quality.

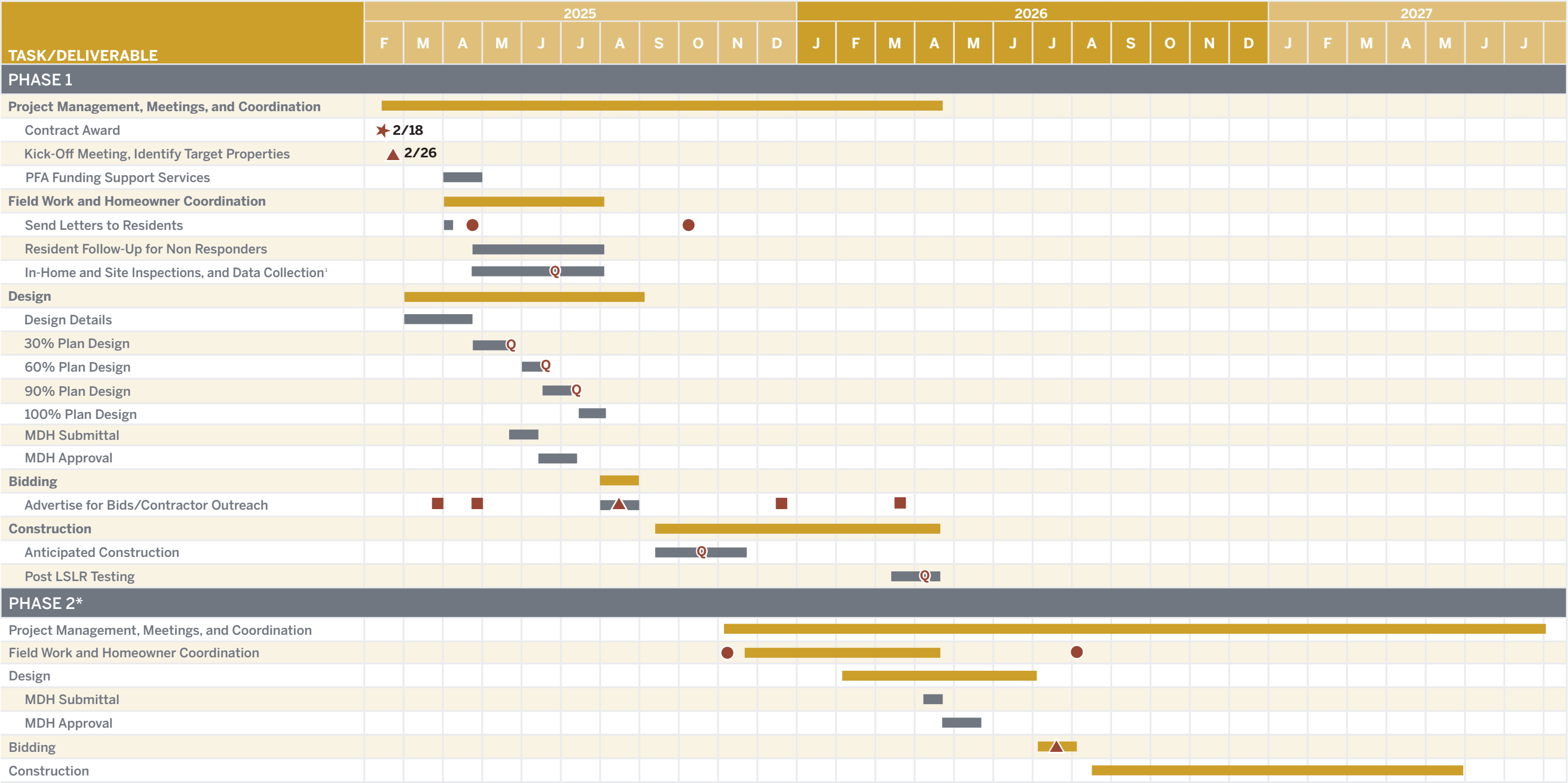
## **10. Assumptions and Constraints**

- Contractor will obtain all necessary permits for hydro vacuum excavation, and construction activities.
- RPU will provide timely access to necessary data.
- The project will not encounter unforeseen infrastructure or environmental issues.

## **11. Risks and Mitigation Plans**

- Risk: Unforeseen infrastructure issues.
- Mitigation: Conduct thorough inspections during home and site observations and thorough review of known underground utilities or other infrastructure.

PRELIMINARY PROJECT SCHEDULE



Notes:

<sup>1</sup> Based on experience, 80% of responses are expected prior to 60% submittal. This activity continues through final completion to address the non-responsive homeowners.

<sup>2</sup> The proposed project schedule is designed to begin inspections right away and allows flexibility to incorporate feedback and make improvements for the following year, with minimal adjustments to the overall timeline.

KEY

- ★ Award
- ▲ Meeting
- Public Meeting
- Duration
- Q QA/QC Process
- Contractor Outreach



Summary - Project Level of Effort Estimate  
ENGINEERING AND CONSTRUCTION  
PROFESSIONAL SERVICES  
LEAD SERVICE LINE REPLACEMENT PROJECT - PHASE 1 (2025)  
Rochester Public Utilities  
Rochester, MN  
SEH Project # P-182659

LEAD SERVICE LINE REPLACEMENT PROJECT - PHASE 1 (2025)	SEH Staff Hours	Labor Costs	Expenses	Total
DESIGN PHASE				
Task #1 Program Management				
General	117	\$26,740	\$0	\$26,740
Meetings & Agency Coordination	112	\$19,025	\$500	\$19,525
Subtotal Task #1	229	\$45,765	\$500	\$46,265
Task #2 Service Inventory				
Service Inventory	25	\$4,290	\$0	\$4,290
In-Home and Site Observation and Documentation, Field Work (100 Services)	423	\$61,495	\$1,300	\$62,795
Subtotal Task #2	448	\$65,785	\$1,300	\$67,085
Task #3 PFA Funding Services				
PFA Funding Services	101	\$26,800	\$0	\$26,800
Subtotal Task #3	101	\$26,800	\$0	\$26,800
Task #4 Public Engagement and Communication				
Homeowner Outreach and Management	229	\$37,435	\$1,200	\$38,635
Subtotal Task #4	229	\$37,435	\$1,200	\$38,635
Task #5 Contractor Outreach and Analysis				
Contractor Outreach and Analysis	86	\$17,830	\$0	\$17,830
Subtotal Task #5	86	\$17,830	\$0	\$17,830
Task #6 Engineering, Plans, Contract Documents, and Bid Support				
Create Base Information	142	\$22,760	\$0	\$22,760
Plan Production	157	\$26,295	\$0	\$26,295
Quantities, Bid Tab, Engineer's Estimate	93	\$16,630	\$0	\$16,630
Documentation, Pre-Bid, and Bidding	93	\$17,860	\$550	\$18,410
Subtotal Task #6	485	\$83,545	\$550	\$84,095
Task #7 Construction Management				
Construction Management	98	\$18,620	\$500	\$19,120
Construction Inspection (50 Services)	340	\$49,285	\$1,655	\$50,940
Subtotal Task #7	438	\$67,905	\$2,155	\$70,060
Task #8 Post Installation Testing				
Post Installation Testing & Coordination	189	\$27,595	\$800	\$28,395
Subtotal Task #8	189	\$27,595	\$800	\$28,395
ESTIMATED PHASE 1 (2025) PROJECT TOTALS	2205	\$372,660	\$6,505	\$379,165

Assumes Construction Contractor can complete 2 services per day with 1 crew
Assumes full time inspection while contractor is on site or in home
Assumes 6 hours per service installation - 50 planned service installations
Assumes 3 hour per inspection for home visit and hydro vacuum exploration observations (100 services)
Assumes 2 hours per service for post LSLR testing - 50 tests



Summary - Project Level of Effort Estimate  
ENGINEERING AND CONSTRUCTION  
PROFESSIONAL SERVICES  
LEAD SERVICE LINE REPLACEMENT PROJECT - PHASE 2 (2026)  
Rochester Public Utilities  
Rochester, MN  
SEH Project # P-182659

LEAD SERVICE LINE REPLACEMENT PROJECT - PHASE 2 (2026)	SEH Staff Hours	Labor Costs	Expenses	Total
DESIGN PHASE				
Task #1 Program Management				
General	125	\$29,260	\$0	\$29,260
Meetings & Agency Coordination	146	\$25,835	\$500	\$26,335
Subtotal Task #1	271	\$55,095	\$500	\$55,595
Task #2 Service Inventory				
Service Inventory	23	\$4,200	\$0	\$4,200
In-Home and Site Observation and Documentation, Field Work (350 Services)	1,381	\$206,025	\$4,200	\$210,225
Subtotal Task #2	1,404	\$210,225	\$4,200	\$214,425
Task #3 PFA Funding Services				
PFA Funding Services	101	\$27,810	\$0	\$27,810
Subtotal Task #3	101	\$27,810	\$0	\$27,810
Task #4 Public Engagement and Communication				
Homeowner Outreach and Management	356	\$56,475	\$2,300	\$58,775
Subtotal Task #4	356	\$56,475	\$2,300	\$58,775
Task #5 Contractor Outreach and Analysis				
Contractor Outreach and Analysis	74	\$16,330	\$0	\$16,330
Subtotal Task #5	74	\$16,330	\$0	\$16,330
Task #6 Engineering, Plans, Contract Documents, and Bid Support				
Create Base Information	326	\$55,510	\$0	\$55,510
Plan Production	429	\$75,475	\$0	\$75,475
Quantities, Bid Tab, Engineer's Estimate	166	\$31,220	\$0	\$31,220
Documentation, Pre-Bid, and Bidding	85	\$16,915	\$0	\$16,915
Subtotal Task #6	1,006	\$179,120	\$0	\$179,120
Task #7 Construction Management				
Construction Management	155	\$30,910	\$175	\$31,085
Construction Inspection (200 Services)	1,238	\$180,450	\$4,530	\$184,980
Subtotal Task #7	1,393	\$211,360	\$4,705	\$216,065
Task #8 Post Installation Testing				
Post Installation Testing & Coordination	579	\$84,625	\$2,000	\$86,625
Subtotal Task #8	579	\$84,625	\$2,000	\$86,625
ESTIMATED PHASE 2 (2026) PROJECT TOTALS	5184	\$841,040	\$13,705	\$854,745

Assumed Construction Contractor can complete 3 services per day with 2 crews
Assumed full time inspection while contractor is on site or in home
Assumes 6 hours per service installation - 200 planned service installations
Assumes 3 hours per inspection for home visit and hydro vacuum exploration observations (350 services)
Assumes 2 hours per service for post LSLR testing - 200 tests

## Master Professional Services Agreement

THIS AGREEMENT made this 18<sup>th</sup> Day of February 2025 by and between the City of Rochester, Minnesota, a Minnesota municipal corporation, acting through its Public Utility Board, hereinafter called "City", and Short Elliot Hendrickson, Inc., a Minnesota corporation hereinafter called "Consultant".

WHEREAS, City desires to engage the services of Consultant according to the terms and conditions contained herein, and

WHEREAS, Consultant has expressed its willingness to perform said work, is appropriately licensed in the State of Minnesota, and agrees to perform all services described in this Agreement.

THEREFORE, the parties hereto agree as follows:

Article 1. Project Description. City desires to engage the Consultant in one or more projects for the City.

Article 2. Scope of Services. The scope of services required under this Agreement shall be described in separately authorized Statements of Work (hereinafter referred to as the "SOW"). Each SOW shall include a detailed description of the services required, a schedule of Deliverables, a project timeframe, compensation expectation and shall be subject to the terms and conditions of this Agreement. The Consultant will be authorized to begin the SOW upon issuance of a purchase order, executed SOW, or written notice from City to proceed. The City reserves the right to make changes to the SOW, with an equitable change in compensation and schedule, upon execution of a mutually acceptable amendment or Change Order signed by authorized representatives of the City and Consultant.

Article 3. Compensation. For services performed on an hourly basis, City agrees to pay an amount equal to the actual hours of service furnished in accordance with the SOW, billed in accordance with Exhibit B, Hourly Rate and Reimbursable Schedule, as amended and approved by the City. Compensation is limited to the rate schedule in effect at the time the SOW is executed until project completion. For services performed on a fixed fee or project basis, Consultant will invoice upon completion of the applicable milestone or SOW and City agrees to pay such invoice. If applicable, City will reimburse for travel expenses in accordance with RPU policy.

Article 4. Payment. City agrees to pay for performance of the above services as indicated by the SOW, contingent upon the City's approval of the proposal. Payment by City under this Agreement shall not exceed said amounts without prior written consent of the City. If a portion of the invoice is disputed, the City agrees to pay the undisputed portion within 30 days of the due date. The City will notify the Consultant in writing of the basis of the disputed portion. Both parties agree to resolve disputes promptly.

Article 5. Term. The term of this Agreement shall commence on the date of this Agreement and shall continue until deliverables are completed and accepted by the City. The Agreement shall automatically renew on an annual basis until such time as either party has terminated the agreement per Article 11 of the agreement.

Article 6. Compliance with Appropriate Regulations. Consultant shall comply with all applicable federal, state, county, and municipal laws, ordinances, regulations and codes applicable to the services to be performed under this Agreement, including all safety standards. The Consultant shall be solely and completely responsible for conditions of the job site, including the safety of all persons and property during the performance of the services. The Consultant represents and warrants that it has the requisite training, skills, and experience necessary to provide the services and is appropriately licensed by all applicable agencies and governmental entities and will perform the services with reasonable care and skill.

Article 7. Independent Consultant. Consultant is deemed an independent Consultant for purposes of this Agreement and any and all persons employed by Consultant in the performance of any work or services required or provided for in this Agreement shall not be considered employees of City for any purpose whatsoever, including, but not limited to, worker's compensation coverage, unemployment insurance benefits, social security coverage, or retirement membership or credit, and any and all such claims shall be the sole obligation or responsibility of Consultant.

Article 8. Nondiscrimination. In the hiring of employees to perform work under this Agreement, the Consultant shall not discriminate against any person by reason of any characteristic or classification protected by state or federal law.

Article 9. Indemnification. Consultant and City each agree to indemnify, and hold harmless each other, its agents and employees, from and against legal liability for all claims, losses, damages, and expenses including attorney's fees to the extent such claims, losses, damages, or expenses are caused by its negligent acts, errors, or omissions. In the event claims, losses, damages, or expenses are caused by the joint or concurrent negligence of Consultant, its subcontractors, and City, they shall be borne by each party in proportion to its own negligence.

- a. Survival. Upon completion of all services, obligations, and duties provided for in this Agreement, or if this Agreement is terminated for any reason, the terms and conditions of this Article shall survive.

Article 10. Insurance. The Consultant shall obtain the following described types and limits of insurance coverage. All policies called for herein shall become effective before Consultant undertakes any work under this Agreement and shall remain in full force and effect for a minimum of one year after closing of this Agreement. Further, Consultant shall furnish City with an insurance certificate or certificates at the time the Agreement is consummated between the parties, evidencing such insurance coverage prior to work commencing on said project. Each of said certificates shall provide the following:

- a. A 30-day notice of cancellation and/or non-renewal.
- b. General Liability. The Consultant agrees to maintain Commercial General Liability insurance in a minimum amount of \$1,000,000 per occurrence; \$2,000,000 annual

aggregate. The policy shall cover liability arising from premises, operations, products completed operations, personal injury, advertising injury, and contractually assumed liability. The City shall be endorsed as additional insured.

- c. Automobile Liability. If the Consultant operates a motor vehicle in performing the Work the Consultant shall maintain commercial automobile liability insurance, including owned, hired, and non-owned automobiles, with a minimum liability limit of \$1,000,000, combined single limit.
  - d. Workers' Compensation. The Consultant agrees to provide Workers' Compensation insurance for all its employees in accordance with the statutory requirements of the State of Minnesota. The Consultant shall also carry Employers' Liability Coverage with minimum limits are as follows:
    - \$500,000 – Bodily Injury by Disease per employee
    - \$500,000 – Bodily Injury by Disease aggregate
    - \$500,000 – Bodily Injury by Accident
  - e. Professional Liability (Errors and Omissions). The Consultant will maintain professional liability insurance for all claims the Consultant may become legally obligated to pay resulting from any actual or alleged negligent act, error, or omission related to Consultant's professional services required under this Agreement. The Consultant is required to carry the following minimum limits: \$1,000,000 per claim; 2,000,000 annual aggregate. The retroactive or prior acts date of such coverage shall not be after the effective date of this Agreement. If such insurance is discontinued, extended reporting period coverage must be obtained by the Consultant to fulfill this requirement.
  - f. Cyber Liability Coverage. The Consultant shall be required to purchase and maintain throughout the term of this Agreement a technology professional liability insurance policy, with limits not less than \$2,000,000 per occurrence. Coverage shall be sufficiently broad to respond to the duties and obligations of this agreement and shall include, but not be limited to, claims involving infringement of intellectual property, copyright, trademark, invasion of privacy violations, information theft, release of private information, extortion and network security. The policy shall provide coverage for breach response costs as well as regulatory fines and penalties as well as credit monitoring expenses with limits sufficient to respond to these obligations.
1. The Policy shall include, or be endorsed to include, property damage liability coverage for damage to, alteration of, loss of, or destruction of electronic data and/or information "property" of the City in the care, custody, or control of the Consultant. If not covered under the Consultant's liability policy, such "property" coverage of the City may be endorsed onto the Consultant's Cyber Liability Policy as covered property as follows:
    - Cyber Liability coverage in an amount sufficient to cover the full replacement value of damage to, alteration of, loss of, or destruction of electronic data and/or information "property" of the City that will be in the care, custody, or control of Consultant.

- The Insurance obligations under this agreement shall be the greater of 1— all the Insurance coverage and limits carried by or available to the Consultant; or 2—the minimum Insurance requirements shown in this agreement. Any insurance proceeds in excess of the specified limits and coverage required, which are applicable to a given loss, shall be available to City. No representation is made that the minimum Insurance requirements of this agreement are sufficient to cover the indemnity or other obligations of the Consultant under this agreement.
- g. Such insurance shall be maintained in force at all times during the term of the Agreement and for a period of three years thereafter for services completed during the term of the Agreement.
  - h. The Consultant's policies shall be primary insurance to any other valid and collectible insurance available to the City with respect to any claim arising out of Consultant's performance under this Agreement.
  - i. The Consultant shall provide, evidence of the required insurance in the form of a Certificate of Insurance issued by a company (rated A- or better by Best Insurance Guide) eligible to do business in the state of Minnesota, which includes all coverage required and named as follows:  
 City of Rochester  
 Acting Through Its Public Utility Board  
 4000 East River Road NE  
 Rochester MN 55906-2813

Article 11. Termination. City reserves the right to terminate this Agreement at any time it deems to be in the best interest of City to do so upon the giving of seven business days written notice to Consultant. Notice shall be effective upon depositing such notice in the U.S. Mail addressed to Consultant and cancellation shall take effect seven business days thereafter. If this Agreement is so terminated, City shall compensate and reimburse Consultant according to the terms hereof to the date of such termination.

Article 12. Assignability. No part of this Agreement nor any SOW shall be assigned to any other party without the prior written consent of City.

Article 13. Disposition of Documents. It is agreed that any reports, drawings, specifications, and other data compilations developed or created as a result of the services performed pursuant to this Agreement shall be and remain the sole property of City. Upon completion and final payment of these services to be performed hereunder, Consultant shall deliver to City the original and revised versions of all drawings, specifications, and other data compilations as are described under Article 2 Scope of Services. Any reuse of such documents without written verification or adaptation by Consultant for the specific purpose intended will be at City's sole risk and without legal exposure to Consultant.

Article 14. Confidentiality. Each party agrees to keep the other party's Confidential

Information, as defined below, strictly confidential, and not to appropriate the other party's Confidential Information for its own use or disclose the other party's Confidential Information to anyone other than its employees on a need-to-know basis, and only then if such persons agree to maintain its confidentiality. "Confidential Information" means information not generally known to outside persons, which is proprietary to the party, including trade secret information about processes, methods, products, systems, pricing, technology, prototypes, plans, drawings, designs, configurations, models, samples, blue prints, know-how, business plans, financing, agents, suppliers and customers. All such information about a party will be presumed to be Confidential Information, regardless of whether it is so marked or identified. Notwithstanding the foregoing, the following will not be considered Confidential Information for purposes of this Agreement: (a) any information that a party can demonstrate was in its legitimate possession prior to the time of disclosure by the other party; (b) any information that was in the public domain prior to disclosure by a party to the other party, or that comes into the public domain through no fault of the other party; (c) any information which is disclosed to a party by a third party who has legitimate possession thereof and the right to make such disclosure; and (d) any information that a party is required to disclose by a court, government body or state law.

City is required to disclose certain data under the Minnesota Government Data Practices Act (MDPA). If the City receives a MDPA request for data that is in City's possession and City determines, at its sole discretion, the data should be released pursuant to the MDPA, it shall notify Consultant. Consultant shall have three business days to approve the release of information or to assert the information should not be released. If Consultant determines the information should not be released, Consultant shall be liable for all expenses, including attorney's fees, in asserting this position. Further, Consultant shall indemnify the City for any expenses incurred by the City related to the release of information.

Article 15. Privacy. If, in the course of providing any services, Consultant has or obtains, to any extent and for any reason, any access to Customer Data, then the terms and conditions of this section will apply.

Definition of Customer Data. "*Customer Data*" means any information about City's existing or prospective customers that Consultant acquires, develops, or derives under this Agreement. Customer Data may include, without limitation, any personally identifying information relating to any former, existing or perspective customer, or any other information that, either individually or when combined with other information could be used to derive information specific to a particular customer or prospective customer, which information is not generally available to the public and which Consultant acquires or derives in carrying out its obligations under this Agreement. Customer Data includes, but is not limited to, social security number, telephone number, credit card number, e-mail address, account information, service purchase and usage information.

Use of Customer Data. Consultant may only collect, access, use, maintain, or disclose Customer Data to fulfill its obligations under this Agreement. Consultant shall not provide Customer Data to any third party without City's approval. City exclusively owns all Customer Data and Consultant agrees to return (in a machine readable format), or at the election of the City, destroy (and confirm in writing the destruction) all Customer Data upon the termination or expiration of this Agreement, or earlier if requested to do so in writing by the City.



Safeguards. Consultant will employ administrative, physical, and technical safeguards that are reasonably designed to prevent unauthorized collection, access, disclosure, and use of Customer Data while in its custody (“*Safeguards*”). The Safeguards Consultant employs must: (1) meet, at a minimum, SOC, ISO compliance or equivalent; and (2) be reasonably designed to ensure that only Consultant personnel with a need to know the Customer Data have access to it. Consultant will notify the City of any suspected breach of vendors systems, even if RPU information was not compromised, within 72 hours, and Consultant and City will cooperate to investigate and remedy any such breach and any related dispute, inquiry, or claim. Upon request, Consultant agrees to provide safeguard procedure and audit documents within 15 days of request.

Miscellaneous. This section supplements Article 14 (“Confidentiality”), and the provisions of this Article shall control if they conflict. A breach of any Customer Data provision may result in irreparable harm to the City, for which monetary damages may not provide a sufficient remedy, City may seek both monetary damages and equitable relief.

Article 16. Governing Law. This Agreement shall be governed by the laws of the State of Minnesota. Venue for all legal proceedings arising out of this Agreement will be in the applicable state or federal court with competent jurisdiction in Olmsted County, Minnesota.

Article 17. Merger Clause. This agreement constitutes the final expression of the parties' agreement, and the complete and exclusive statement of the terms agreed upon. This agreement supersedes all prior negotiations, understandings, agreements and representations. There are no oral or written understandings, agreements or representations not specified herein. Furthermore, no waiver, consent, modification, or change of terms of this agreement shall bind either party unless in writing and signed by both parties.

Article 18. Professional Responsibility. Consultant shall be responsible for the accuracy of the work and must promptly make necessary revisions or corrections resulting from errors, omissions or negligent acts without additional compensation. Acceptance of the work by City will not relieve Consultant of the responsibility for subsequent correction of errors or omissions, or for clarification of ambiguities.

Services performed under this Agreement shall be with the degree of skill and diligence normally practiced by professionals performing the same or similar services. No other warranty or guarantee, expressed or implied, is made with respect to the services furnished under this Agreement and all implied warranties are disclaimed.

If negligent acts, errors, or omissions are made by Consultant in any phase of the work, the correction of which may require additional field or office work, Consultant will be promptly notified by City and shall promptly perform such additional work as may be necessary to correct these negligent acts, errors, or omissions without undue delay and without additional cost to City. If the Consultant is aware of any negligent acts, errors, or omissions made in any phase of the work, or which are reported to Consultant within one year from the completion of Consultant's services for the Project, the corrections of which may require any additional field or office work, Consultant shall promptly perform such additional work as may be necessary to correct these negligent acts, errors, or omissions without undue delay and without additional cost to City.

Consultant shall be responsible for cost, loss, or damages caused in part by Consultant's negligence, errors, or omissions. Consultant's liability does not include damages or losses in the nature of loss of revenue or lost production. For the purposes of this Article, Consultant's liability shall not exceed the proportion that Consultant's negligence, errors, or omissions bears to the total negligence of City, Consultant, and all other negligent entities and individuals.

Article 19. Security. Consultant agrees to comply with the terms of the Personnel Risk Assessment Compliance form (Exhibit A), when requested, by conducting background checks and identity verification on employees who will be performing City work.

Article 20. Dispute Resolution. Any claim, controversy or dispute arising out of this Agreement shall be subject to non-binding mediation as a condition precedent to the institution of legal or equitable proceedings by either party. The mediation shall be conducted in Olmsted County, Minnesota, and in accordance with the Minnesota Civil Mediation Act, Minn. Stat. 572.31, et., seq. Any claim, controversy or dispute not resolved by mediation may be the subject of legal or equitable proceedings filed by either party. The venue for legal or equitable proceedings shall be in Olmsted County, Minnesota. The parties waive all rights to and claims for monetary awards other than compensatory damages.

Article 21. Concurrence. By executing this Agreement, the parties acknowledge that they: (1) enter into and execute this Agreement knowingly, voluntarily and freely of their own volition with such consultation with legal counsel as they deem appropriate; (2) have had an opportunity to consult an attorney before signing this Agreement; (3) have read this Agreement, understand all of its terms and appreciate the significance of those terms; and (4) have not relied upon any representation or statement not set forth herein.

Article 22. Savings Clause. If any court finds any portion of this Agreement to be contrary to law, invalid, or unenforceable, the remainder of the Agreement will remain in full force and effect.

IN WITNESS WHEREOF, the undersigned have caused this Agreement to be executed in their respective names the day and year first above written.

SHORT ELLIOT HENDRICKSON, INC.

CITY OF ROCHESTER

By

\_\_\_\_\_

Its

\_\_\_\_\_

By

\_\_\_\_\_

Its Mayor

Attest

\_\_\_\_\_

Its City Clerk

Approved as to Form

---

Its City Attorney

ROCHESTER PUBLIC UTILITIES

---

Its General Manager

OFFICIAL NOTIFICATION METHOD

Consultant Information

Purchasing Department

Rochester Public Utilities

4000 East River Road NE

Rochester MN 55906

EXHIBIT A  
PERSONNEL RISK ASSESSMENT COMPLIANCE FORM

EXHIBIT B  
Hourly Rate and Reimbursable Schedule

## RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester to approve the Master Professional Services Agreement and Statement of Work with Short Elliott Hendrickson Inc. for implementation of the Lead Service Line Replacement Program, subject to final review and approval by the General Manager and City Attorney.

PASSED AND ADOPTED BY THE PUBLIC UTILITY BOARD OF THE CITY OF ROCHESTER, MINNESOTA, THIS 18<sup>th</sup> DAY OF FEBRUARY, 2025.

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PRESIDENT

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SECRETARY



## **REQUEST FOR ACTION**

**Resource Plan: Mt. Simon Station Prime Mover  
Update**

**MEETING DATE:**

**February 18, 2025**

**ORIGINATING DEPT:**

**Rochester Public Utilities**

**AGENDA SECTION:**

**Informational**

**PRESENTER:**

**Director of Power  
Resources, Bill Bullock**

**Action Requested:**

Informational only.

**Report Narrative:**

Director of Power Resources, Bill Bullock, will present a status update on the Resource Plan and the Mt. Simon Station Prime Mover Selection. This informational presentation will highlight the status of equipment selection and provide the context of how the technology options fit into the overall resource and project plan, with an updated project timeline and an outline of anticipated 2025 project tasks that will require Board action.

**Priorities & Foundational Principles:**

Fiscal Responsibility & Sustainability

**Prepared By:**

Erin Henry-Loftus

**Attachments:**



## **REQUEST FOR ACTION**

### **RPU Index of Board Policies**

**MEETING DATE:**

February 18, 2025

**ORIGINATING DEPT:**

Rochester Public Utilities

**AGENDA SECTION:**

Board Policy Review

**PRESENTER:**

Tim McCollough

**Action Requested:**

Review the Index of Board Policies to summarize progress on policy updates and determine future policy review items.

**Report Narrative:**

RPU Board policies are updated throughout the year as needed.

**Prepared By:**

Erin Henry-Loftus

**Attachments:**

[Rochester Public Utilities Index of Board Policies](#)

	REVISION DATE	DAYS SINCE LAST REVIEW	MONTHS SINCE LAST REVIEW	FOCUS AREA / STAFF LIAISON	ANTICIPATED REVISION TIME PERIOD	TARGET COMPLETION DATE
BOARD POLICY	REVISION DATE	DAYS SINCE LAST REVIEW	MONTHS SINCE LAST REVIEW	FOCUS AREA / STAFF LIAISON	ANTICIPATED REVISION TIME PERIOD	TARGET COMPLETION DATE
<a href="#">1. Mission Statement</a>	04/25/23	666	22	Policy / Tim McCollough		
<a href="#">2. Board Responsibilities and Functions</a>	09/26/23	512	17	Policy / Tim McCollough		
<a href="#">3. Board Relationship with the Common Council</a>	11/26/24	85	3	Policy / Tim McCollough		
<a href="#">4. Board Organization</a>	03/27/18	2521	83	Policy / Tim McCollough		
<a href="#">5. Board Procedures</a>	04/30/24	295	10	Policy / Tim McCollough		
<a href="#">6. Delegation of Authority/Relationship with Management</a>	11/28/23	449	15	Policy / Tim McCollough		
<a href="#">7. Member Attendance at Conferences and Meetings</a>	12/18/18	2255	74	Policy / Tim McCollough		
<a href="#">8. Board Member Expenses</a>	12/18/18	2255	74	Policy / Tim McCollough		
9. Conflict of Interest	DELETED	N/A	N/A	N/A		
10. Alcohol and Illegal Drugs	DELETED	N/A	N/A	N/A		
<a href="#">11. Worker Safety</a>	03/27/12	4712	155	Policy / Tim McCollough		
CUSTOMER						
<a href="#">12. Customer Relations</a>	04/30/19	2122	70	Ops & Admin /Patty Hanson		
<a href="#">13. Public Information and Outreach</a>	04/30/19	2122	70	Communications / Patty Hanson		
<a href="#">14. Application for Service</a>	07/01/16	3155	104	Communications / Patty Hanson	Q4 2025	11/25/25
<a href="#">15. Electric Utility Line Extension Policy</a>	03/28/17	2885	95	Finance / Peter Hogan		
<a href="#">16. Billing, Credit and Collections Policy</a>	04/26/22	1030	34	Finance / Peter Hogan	Q3 2025	08/26/25
<a href="#">17. Electric Service Availability</a>	10/29/19	1940	64	Ops & Admin / Scott Nickels		
<a href="#">18. Water and Electric Metering</a>	06/26/18	2430	80	Ops & Admin / Scott Nickels	Q2 2025	05/20/25
<a href="#">19. Adjustment of Utility Services Billed</a>	06/29/21	1331	44	Finance / Peter Hogan		
<a href="#">20. Rates</a>	07/25/17	2766	91	Finance / Peter Hogan		
<a href="#">21. Involuntary Disconnection</a>	09/28/21	1240	41	Communications / Peter Hogan	Q1 2025	03/25/25
ADMINISTRATIVE						
<a href="#">22. Acquisition and Disposal of Interest in Real Property</a>	12/19/17	2619	86	Ops & Admin / Scott Nickels		
<a href="#">23. Electric Utility Cash Reserve Policy</a>	01/28/20	1849	61	Finance / Peter Hogan		
<a href="#">24. Water Utility Cash Reserve Policy</a>	01/28/20	1849	61	Finance / Peter Hogan		
<a href="#">25. Charitable Contributions</a>	06/25/19	2066	68	Communications / Peter Hogan		
<a href="#">26. Utility Compliance</a>	10/24/17	2675	88	Communications / Bill Bullock		
<a href="#">27. Payment in Lieu of Taxes (Formerly Contribution in Lieu of Taxes)</a>	08/06/24	197	6	Finance / Peter Hogan		
<a href="#">28. Joint-Use of Infrastructure and Land Rights</a>	03/30/21	1422	47	Ops & Admin / Scott Nickels		
<a href="#">29. Customer Data Management Policy</a>	07/30/24	204	7	Communications / Peter Hogan		
<a href="#">30. Life Support</a>	09/24/19	1975	65	Communications /Patty Hanson	Q3 2025	07/29/25
<a href="#">31. Electric Utility Undergrounding Policy</a>	05/21/24	274	9	Ops & Admin / Scott Nickels		
Red - Currently being worked on						
Green - Will be scheduled for revision						
Orange - Policy is up for review by the ad hoc group						
Marked for deletion						





## **REQUEST FOR ACTION**

### **Board Policy 21: Involuntary Disconnection**

**MEETING DATE:**

February 18, 2025

**ORIGINATING DEPT:**

Rochester Public Utilities

**AGENDA SECTION:**

Board Policy Review

**PRESENTER:**

Peter Hogan

### **Action Requested:**

Review and receive comments on the policy. No Board action requested.

### **Report Narrative:**

Attached is a redlined version of Board Policy 21: Involuntary Disconnection that the Board ad hoc group reviewed on Friday, January 31, 2025. The recommended changes address an inconsistency with **Board Policy 16: Billing, Credit and Collections** and RPU's current practice of not conducting residential disconnection during the cold weather protection period from October 1st until April 30th each year. This period was expanded following the COVID related disconnection moratorium.

The Disconnection of Service section in Policy 16 states: *Where satisfactory arrangements for payment have not been made, and after notification requirements have been complied with, utility services will be disconnected.* The recommended changes in policy 21 Involuntary Disconnection within section 2C1(e) limits disconnections during the cold weather protection period on days when the forecast low temperature for that day is below 32 degrees Fahrenheit. Section 2C1(f) suspends disconnections during the months of November, December, January and February when the average low temperatures are expected to be below 32 degrees Fahrenheit.

Besides leveling the workload of the disconnection process over a longer period of time, conducting disconnections during October, March and April will incent customers to file for assistance when assistance funds are more likely to be available. Energy assistance funding is authorized for the fiscal year October 1 through September 30 each year. Energy assistance funding often runs out during the last quarter of this fiscal year.

### **Prior Legislative Actions & Community Engagement:**

None

### **Fiscal & Resource Impact:**

This action is expected to help customers that are eligible for energy assistance to apply for assistance in a timely manner.

### **Prepared By:**

Peter Hogan

### **Attachments:**

21 Involuntary Disconnection 2.18.2025 - Redlined Working Copy

21 Involuntary Disconnection 1.10.2025 - Clean Working Copy

## POLICY 21: Involuntary Disconnection

### POLICY OBJECTIVE:

The Board's objective is to ensure that residential customer accounts are protected during cold weather periods, extreme heat conditions, and military service, as prescribed in Minnesota Statutes §§ 216B.097, 216B.0975, and 325E.028.

### POLICY STATEMENT:

#### 1. Disconnections from May 1 to September 30 Service Disconnections

Service disconnections between May 1 and September 30 will follow RPU's Billing, Credit, and Collections Policy.

RPU strives to support customers as stated in the Customer Relations Policy. RPU management will use discretion to organize the disconnection process in such a manner that takes into account the staffing capabilities, the number of customer delinquencies, and the severity of the delinquencies. RPU will strive, at all times, to be consistently within customer classes.

RPU is committed to supporting customers in accordance with the Customer Relations Policy. Management will exercise discretion to ensure the disconnect process is carried out consistently across all customer classes.

**Commented [PH1]:** Moved service disconnections from section 3 to the top of the document. Removed the dates.

**Commented [PH2]:** Removed unnecessary wording

#### 1.2 Cold Weather Rule

Minnesota Statutes, Section 216B.097 states that RPU must reconnect the utility service of a residential customer during the period between October 1 and April 30, if the disconnection affects the primary heat source for the residential unit and all of the conditions described in the statute are met. For the purposes of this policy, "disconnection" includes a service or load limiter or any device that limits or interrupts electric service in any way. This protection does not prohibit RPU from disconnecting service but requires several steps to be taken before disconnection.

##### A. Application: Notice to Residential Customer

RPU will not disconnect or will reconnect the utility service of a residential customer if the disconnection affects the primary heat source for the residential unit and all of the following conditions are met:

1. The household income of the customer is at or below 50 percent of the state median household income. RPU may verify income on forms it provides or obtain verification of income from the local energy assistance provider. A customer is deemed to meet the income requirements of this clause if the customer receives any form of public assistance, including energy assistance, that uses an income eligibility threshold set at or below 50 percent of the state median household income.
2. A customer enters into and makes reasonably timely payments under a payment agreement that considers the financial resources of the household. "Reasonably

# Rochester Public Utility Board Policy



timely payment" means payment within five working days of agreed-upon due dates.

3. A customer receives referrals to energy assistance, weatherization, conservation, or other programs likely to reduce the customer's energy bills.
4. ~~RPU will notify all residential customers between August 15 and October 1 each year of the provisions of this policy and Minnesota Statute Section 216B.097. RPU will, between August 15 and October 1 each year, notify all residential customers of the provisions of this policy and Minnesota Statutes, Section 216B.097.~~

**Commented [PH3]:** Reworded this section to make more readable.

## B. Notice to Residential Customer Facing Involuntary Disconnection

1. Before ~~disconnection~~ ~~disconnecting~~ service to a residential customer during the period between October 1 and April 30, RPU will provide the following information to a customer:
  - a) a notice of proposed disconnection;
  - b) a statement explaining the customer's rights and responsibilities;
  - c) a list of local energy assistance providers;
  - d) a form on which to declare inability to pay; and
  - e) a statement explaining available time payment plans and other opportunities to secure continued utility service.
2. At the same time that notice is given under paragraph one (1), RPU must also give written or electronic notice of proposed disconnection(s) to the local energy assistance provider and the Minnesota Department of Commerce.

## C. Restrictions, if Involuntary Disconnection is Necessary

1. If a residential customer must be involuntarily disconnected ~~remotely using Advanced Metering Infrastructure (AMI) or physically at the property being disconnected~~ between October 1 and April 30 for failure to comply with Section ~~4A2A of this policy~~, the disconnection will not occur:
  - a) on a Friday, ~~unless the customer declines to enter into a payment agreement offered that day in person or via personal contact by telephone by an RPU representative;~~
  - b) on a weekend, holiday, or the day before a holiday;
  - c) when RPU offices are closed; ~~or~~
  - d) after the close of business, ~~on a day when disconnection is permitted, unless a field representative of RPU who is authorized to enter into a payment agreement, accept payment, and continue service, offers a payment agreement to the customer.~~
  - e) ~~when the forecast low temperature on the day of disconnect is projected to be lower than 32 degrees Fahrenheit,~~
  - f) ~~during the months of November, December, January or February.~~
2. Further, the disconnection will not occur until at least 30 days after the notice required in section ~~4B2B of this policy~~, has been mailed to the customer, or 15 days after the notice has been personally delivered to the customer.
3. The customer will not be disconnected until RPU attempts to confirm whether the residential unit is ~~actually~~ occupied, which RPU may accomplish by:

**Commented [PH4]:** Unnecessary wording

**Commented [PH5]:** Unnecessary wording

**Commented [PH6]:** Unnecessary wording

**Commented [PH7]:** Creates a new limitation on disconnections during the cold weather protection period.

**Commented [PH8]:** Creates a new limitation that reflects our past practice.

# Rochester Public Utility Board Policy



- a) visiting the residential unit;
  - b) examining energy usage data obtained through AMI to determine whether there is energy usage over at least a 24-hour period that indicates occupancy.
4. RPU will not disconnect a residential customer who is in compliance with [Minnesota Statute](#) Section 216B.098, Subd. 5 in regards to medically necessary equipment. Please refer to RPU's Life Support Policy for additional information.
  5. If prior to disconnection, a customer appeals a notice of involuntary disconnection, as provided within RPU's Billing, Credit, and Collections Policy, RPU will not disconnect until the appeal is resolved.

## 23. Disconnection During Extreme Heat Conditions

Minnesota Statute, Section 216B.0975 states that RPU may not ~~involuntary~~ disconnect a residential service when an excessive heat watch, heat advisory, or excessive heat warning has been issued by the National Weather Service.

### a. ~~Appeals Process~~

~~A residential customer has the right to dispute or appeal in the event RPU and the residential customer are unable to agree on the establishment, reasonableness, or modification of a payment schedule as stated in the Disputes and Appeals section in RPU's Billing, Credit and Collections Policy. RPU will not disconnect service while a payment schedule is pending appeal.~~

### b. ~~Enforcement~~

~~This section may be enforced pursuant to chapter 216B.~~

## 3. ~~Disconnections~~ from May 1 to September 30

~~Service disconnections between May 1 and September 30 will follow RPU's Billing, Credit, and Collections Policy.~~

~~RPU strives to support customers as stated in the Customer Relations Policy. RPU management will use discretion to organize the disconnection process in such a manner that takes into account the staffing capabilities, the number of customer delinquencies, and the severity of the delinquencies. RPU will strive, at all times, to be consistent within customer classes.~~

## 4. Permissible Service Disconnection with Notice

Per guidance from Minnesota Administrative Rule 7820.1000, RPU will perform disconnections of service with notice to any customer for any reason stated below:

- a. for failure of the customer to pay a bill for utility service;
- b. for failure of the customer to meet the utility's deposit and credit requirements;
- c. for customer's violation of any of the utility's rules;
- d. for failure of the customer to provide the utility reasonable access to its equipment and property;
- e. or for other situations listed in Minnesota statutes and rules.

## 5. Permissible Service Disconnection without Notice

**Commented [PH9]:** Redundant 216B is covered in section 2 of this policy

**Commented [PH10]:** Moved to a new section 1 of this policy

# Rochester Public Utility Board Policy



Per guidance from Minnesota Administrative Rule 7820.1100, RPU will perform disconnections for service without notice to any customer for any reason stated below:

- a. in the event of an unauthorized use of or tampering with the utility's equipment;
- b. in the event of a condition determined to be hazardous to the customer, to other customers of the utility, to the utility's equipment, or to the public.

## 6. Appeals Process

A residential customer has the right to dispute or appeal in the event RPU and the residential customer are unable to agree on the establishment, reasonableness, or modification of a payment schedule as stated in the Disputes and Appeals section in RPU's Billing, Credit and Collections Policy. RPU will not disconnect service while a payment schedule is pending appeal.

**Commented [PH11]:** Moved from renumbered 3A to a new section 6

### RELEVANT LEGAL AUTHORITY:

Minnesota Statute, Section 216B.097  
Minnesota Statute, Section 216B.0975  
Minnesota Statute, Section 216B.098, Subd. 5  
Minnesota Statute, Section 325E.028  
Minnesota Administrative Rule 7820.1000  
Minnesota Administrative Rule 7820.1100

### EFFECTIVE DATE OF POLICY:

September 10, 1991

### DATE OF POLICY REVIEW:

March 25, 2025

### POLICY APPROVAL:

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Date

## POLICY 21: Involuntary Disconnection

### POLICY OBJECTIVE:

The Board's objective is to ensure that residential customer accounts are protected during cold weather periods, extreme heat conditions, and military service, as prescribed in Minnesota Statutes §§ 216B.097, 216B.0975, and 325E.028.

### POLICY STATEMENT:

#### 1. Service Disconnections

Service disconnections will follow RPU's Billing, Credit, and Collections Policy.

RPU strives

RPU is committed to supporting customers in accordance with the Customer Relations Policy. Management will exercise discretion to ensure the disconnect process is carried out consistently across all customer classes.

#### 2. Cold Weather Rule

Minnesota Statutes, Section 216B.097 states that RPU must reconnect the utility service of a residential customer during the period between October 1 and April 30, if the disconnection affects the primary heat source for the residential unit and all of the conditions described in the statute are met. For the purposes of this policy, "disconnection" includes a service or load limiter or any device that limits or interrupts electric service in any way. This protection does not prohibit RPU from disconnecting service but requires several steps to be taken before disconnection.

##### A. Application: Notice to Residential Customer

RPU will not disconnect or will reconnect the utility service of a residential customer if the disconnection affects the primary heat source for the residential unit and all of the following conditions are met:

1. The household income of the customer is at or below 50 percent of the state median household income. RPU may verify income on forms it provides or obtain verification of income from the local energy assistance provider. A customer is deemed to meet the income requirements of this clause if the customer receives any form of public assistance, including energy assistance, that uses an income eligibility threshold set at or below 50 percent of the state median household income.
2. A customer enters into and makes reasonably timely payments under a payment agreement that considers the financial resources of the household. "Reasonably timely payment" means payment within five working days of agreed-upon due dates.
3. A customer receives referrals to energy assistance, weatherization, conservation, or other programs likely to reduce the customer's energy bills.

4. RPU will notify all residential customers between August 15 and October 1 each year of the provisions of this policy and Minnesota Statute Section 216B.097.

## B. Notice to Residential Customer Facing Involuntary Disconnection

1. Before disconnecting service to a residential customer during the period between October 1 and April 30, RPU will provide the following information to a customer:
  - a) a notice of proposed disconnection;
  - b) a statement explaining the customer's rights and responsibilities;
  - c) a list of local energy assistance providers;
  - d) a form on which to declare inability to pay; and
  - e) a statement explaining available time payment plans and other opportunities to secure continued utility service.
2. At the same time that notice is given under paragraph one (1), RPU must also give written or electronic notice of proposed disconnection(s) to the local energy assistance provider and the Minnesota Department of Commerce.

## C. Restrictions, if Involuntary Disconnection is Necessary

1. If a residential customer must be involuntarily disconnected between October 1 and April 30 for failure to comply with Section 2A of this policy, the disconnection will not occur:
  - a) on a Friday,
  - b) on a weekend, holiday, or the day before a holiday,
  - c) when RPU offices are closed, or
  - d) after the close of business.
  - e) when the forecast low temperature on the day of disconnect is projected to be lower than 32 degrees Fahrenheit.
  - f) during the months of November, December, January or February.
2. Further, the disconnection will not occur until at least 30 days after the notice required in section 2B of this policy, has been mailed to the customer, or 15 days after the notice has been personally delivered to the customer.
3. The customer will not be disconnected until RPU attempts to confirm whether the residential unit is occupied, which RPU may accomplish by:
  - a) visiting the residential unit;
  - b) examining energy usage data obtained through AMI to determine whether there is energy usage over at least a 24-hour period that indicates occupancy.
4. RPU will not disconnect a residential customer who is in compliance with Minnesota Statute Section 216B.098, Subd. 5 in regards to medically necessary equipment. Please refer to RPU's Life Support Policy for additional information.
5. If prior to disconnection, a customer appeals a notice of involuntary disconnection, as provided within RPU's Billing, Credit, and Collections Policy, RPU will not disconnect until the appeal is resolved.



### 3. Disconnection During Extreme Heat Conditions

Minnesota Statute, Section 216B.0975 states that RPU may not disconnect a residential service when an excessive heat watch, heat advisory, or excessive heat warning has been issued by the National Weather Service.

### 4. Permissible Service Disconnection with Notice

Per guidance from Minnesota Administrative Rule 7820.1000, RPU will perform disconnections of service with notice to any customer for any reason stated below:

- a. for failure of the customer to pay a bill for utility service;
- b. for failure of the customer to meet the utility's deposit and credit requirements;
- c. for customer's violation of any of the utility's rules;
- d. for failure of the customer to provide the utility reasonable access to its equipment and property;
- e. or for other situations listed in Minnesota statutes and rules.

### 5. Permissible Service Disconnection without Notice

Per guidance from Minnesota Administrative Rule 7820.1100, RPU will perform disconnections for service without notice to any customer for any reason stated below:

- a. in the event of an unauthorized use of or tampering with the utility's equipment;
- b. in the event of a condition determined to be hazardous to the customer, to other customers of the utility, to the utility's equipment, or to the public.

### 6. Appeals Process

A residential customer has the right to dispute or appeal in the event RPU and the residential customer are unable to agree on the establishment, reasonableness, or modification of a payment schedule as stated in the Disputes and Appeals section in RPU's Billing, Credit and Collections Policy. RPU will not disconnect service while a payment schedule is pending appeal.

RELEVANT LEGAL AUTHORITY:	Minnesota Statute, Section 216B.097 Minnesota Statute, Section 216B.0975 Minnesota Statute, Section 216B.098, Subd. 5 Minnesota Statute, Section 325E.028 Minnesota Administrative Rule 7820.1000 Minnesota Administrative Rule 7820.1100
EFFECTIVE DATE OF POLICY:	September 10, 1991
DATE OF POLICY REVIEW:	March 25, 2025

### POLICY APPROVAL:

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Date



## **REQUEST FOR ACTION**

### **General Manager's Report for February 2025**

**MEETING DATE:**

February 18, 2025

**ORIGINATING DEPT:**

Rochester Public Utilities

**AGENDA SECTION:**

General Managers Report

**PRESENTER:****Prepared By:**

Tim McCollough

**Attachments:**

[February 2025 General Managers Report](#)

[February 2025 General Manager's Strategic Measures Update](#)

[February 2025 General Manager's Major Projects Update.](#)



# General Manager's Report February 2025

**VISION** | We will set the standard for service.

**MISSION** | We provide the highest quality services and products for our customers. With our experience and resources, we enrich people's lives, help businesses prosper, and promote the community's welfare.

WORKING TOWARD  
**100%**  
NET RENEWABLE ELECTRICITY BY 2030

APPROXIMATELY  
**60k**  
ELECTRIC  
CUSTOMERS

GALLONS OF WATER PUMPED  
**4.953  
BILLION**

**131  
YEARS**

2023 ASA/  
**99.994%**  
RELIABILITY



**223  
EMPLOYEES**

ROCHESTER  
**PUBLIC UTILITIES**  
WE PLEDGE, WE DELIVER™



**42K**  
WATER  
CUSTOMERS

**1**  **COUNCIL APPOINTED  
COUNCILMEMBER  
BOARD MEMBER**



**4** **MAYOR  
APPOINTED  
BOARD MEMBERS**

**#1**  
BEST TASTING WATER



RELIABILITY



RATES



RESPONSIBILITY



RELATIONSHIPS



REPUTATION

# THE FIVE R'S



## **RELIABILITY**

Leaders in Service and System Reliability



## **RATES**

Provide Value and Long-Term Financial Stability



## **RESPONSIBILITY**

Stewards of the Resources We Impact



## **RELATIONSHIPS**

Empowered and Customer-Focused Employees



## **REPUTATION**

Engaged with Our Community







**CARE FOR THE ENVIRONMENT.**

**PROTECT EACH OTHER.**

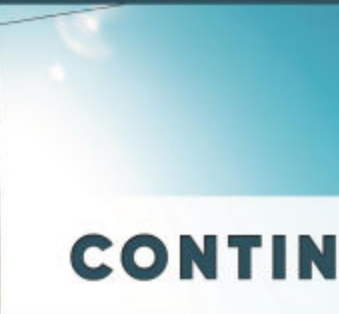


**RESPECT  
EVERYONE.**



**TAKE OWNERSHIP.**

**LEAVE A POSITIVE IMPRESSION.**



**CONTINUE IMPROVING.**



# Meeting Reports & Current Activity

- **Monthly Highlights**
- **SMMPA Board Meeting Report**
- **Legislative & Regulatory Update**
- **Director of Information Technology Introduction**
- **External Funding Opportunities Update**
- **Strategic Plan Annual Dashboard (Separate File)**
- **Major Projects Status Updates (Separate File)**



## Monthly Updates | February 2025

- **Heritage Site Construction Permit Received** – RPU achieved a major milestone with the approval by the State Archeologist to continue with supervised excavation to complete the Marion Road Duct Bank project in 2025. Construction will start in the spring.
- **Right of First Refusal (ROFR) Noticed Filed** – Northern States Power (NSP or Xcel), Dairyland Power Cooperative (DPC), Southern Minnesota Municipal Power Agency (SMMPA) and Rochester Public Utilities (RPU) filed notices of intent to exercise ROFR rights on a Tranche 2.1 project segment which is titled the Pleasant Valley – North Rochester – Hampton Corners 345kV line.
- **MN Grid Resiliency Grant Award** – We received notice that RPU was awarded \$100k (40% of original ask) for our State grant proposal to add thermal imaging cameras to our substations to increase security.
- **Emergency Declaration Received from Governor Walz** – RPU has been approved for State Disaster Public Assistance by Governor Tim Walz regarding the storms that occurred June 16 – July 4, 2024. The assigned State Disaster was declared January 27, 2025. This will release \$108,750 of reimbursement disaster funds for costs incurred after the storm recovery in 2024.
- **Lead Service Line Replacement Program** – On Feb 3, City Council approved the 2025 supplemental budget that included the funding for the Lead Service Line Replacement program. We also received great news that MN Public Facilities Authority (PFA) provided us clarity on reimbursements, *and we believe the program can be delivered with little to no fee.*





## SMMPA | Board Meeting Report



# SMMPA Board Report | Capacity Deals, Debt Retirement, and Rates

- **Spring '26 Capacity Shortage**

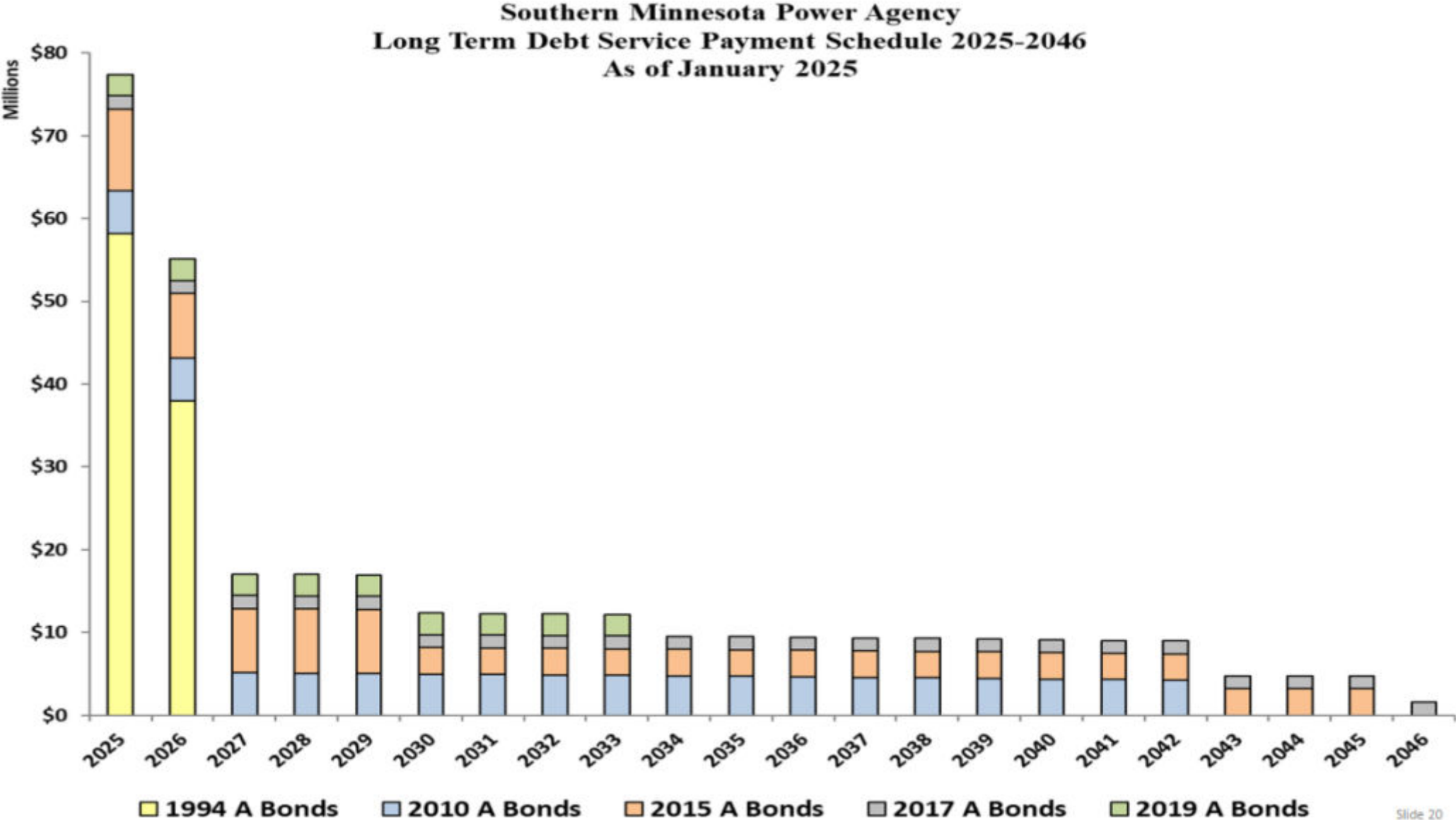
- There is a bilateral deal forming for RPU to sell 50MW of excess Spring 2026 capacity to fill a gap in SMMPA's capacity needs.

- **Debt Service Retirement and 2026 and Beyond Wholesale Rate Strategy**

- Sherco 3 debt service retires in 2026. There is a need to reduce revenues to the agency in line with the reduced debt service cost. This creates a challenge to smooth rates equitably amongst the agency members. Options proposed:
  - **Power Bill Pre-payment Program** – restore 1988 pre-payment program to allow members to have prepayment funds on deposit and invested at the agency to do individual rate smoothing.
  - **'Roller Coaster' Rates** – adjust rates annually within the General Operating Reserve (GOR) bandwidth and cost of service.
  - **'No Rate Changes'** – maintain 2025 rates for several years and intentionally build a rate smoothing cash reserve fund. Refund RPU's portion of the rate smoothing fund annually.



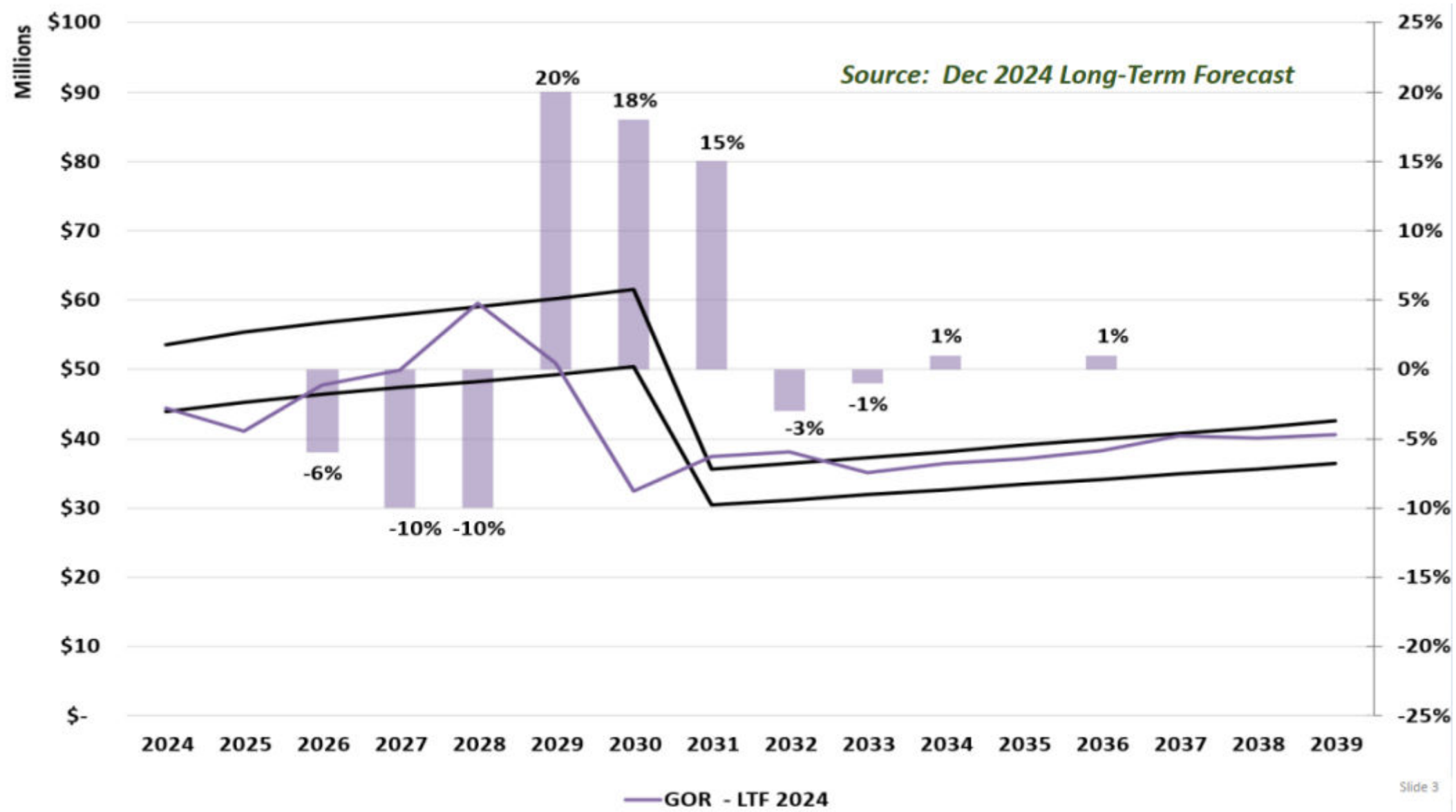
# SMMPA Board Report | Debt Retirement



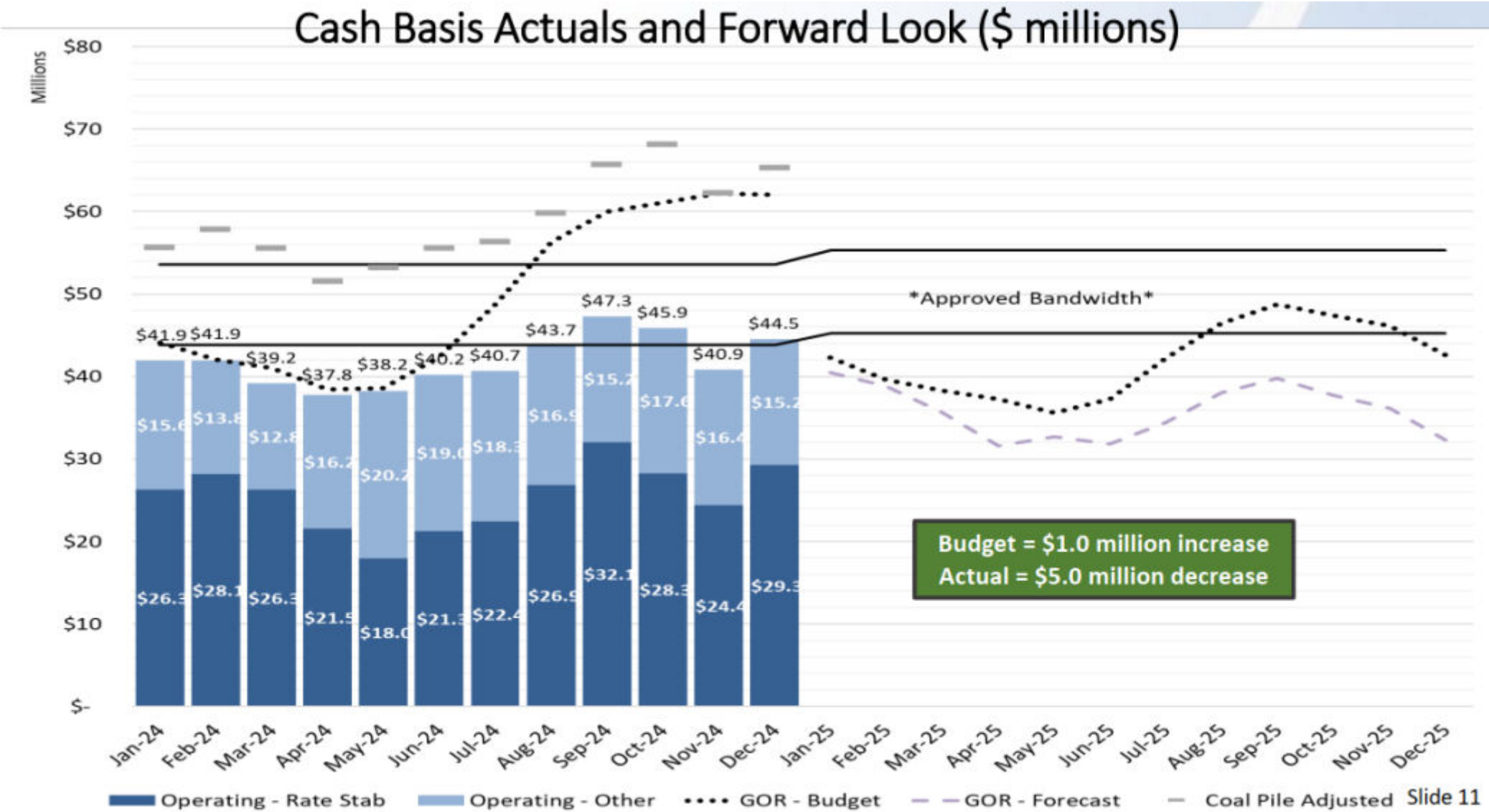
Slide 20



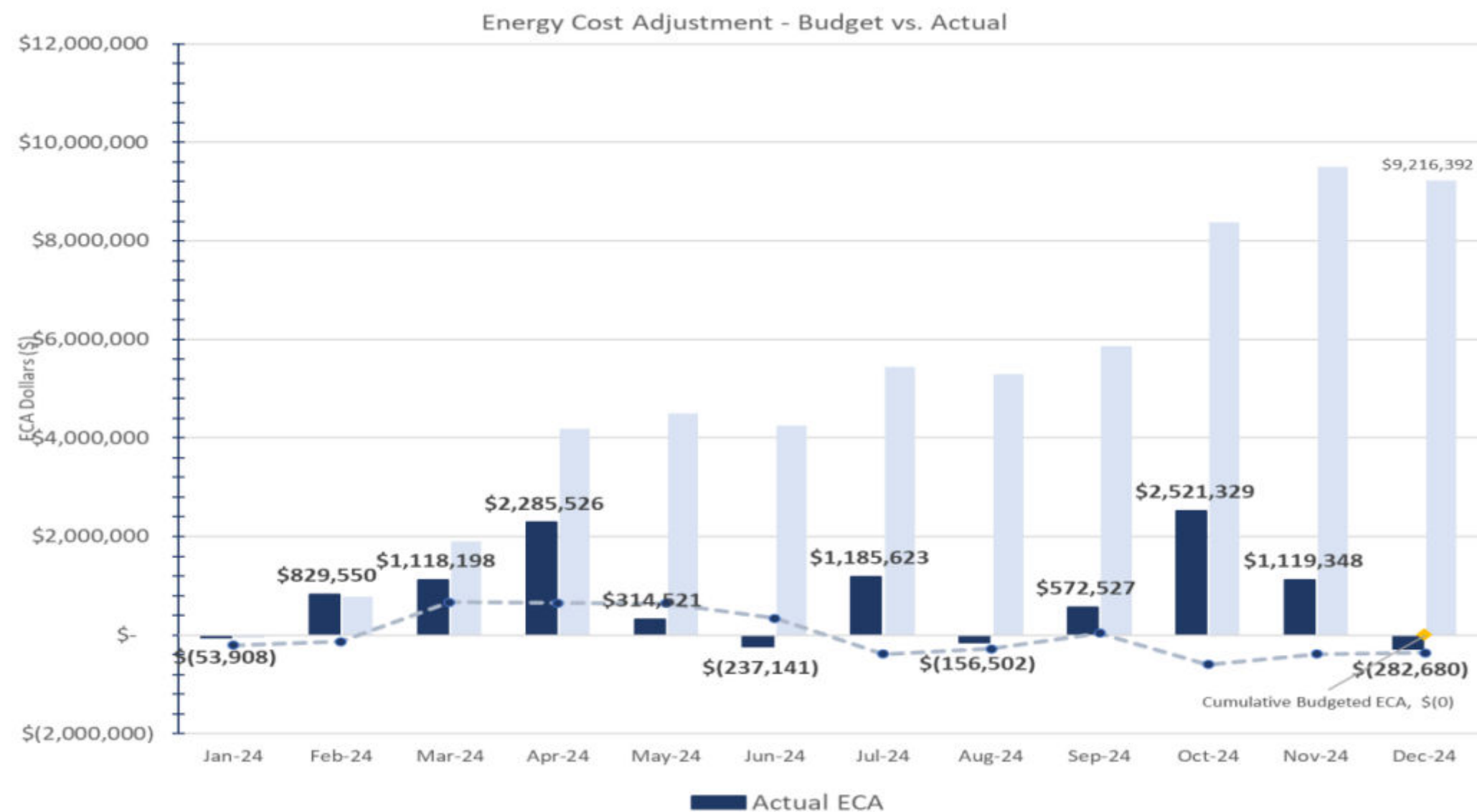
# SMMPA Board Report | Long Term Rate Forecast



# SMMPA Board Report | General Operating Reserves



# SMMPA Board Report | ECA through December 2024



## ECA – Energy Cost Adjustment

Rochester Public Utilities | 4000 East River Road NE, Rochester, MN, 55906

[www.rpu.org](http://www.rpu.org)



# SMMPA Board Report | ECA through December 2024

## ECA Components

Better/(Worse)		(\$thousands)	
Net MISO Market Expenses	- 39.2%	- \$ 419	
Sherco 3 Fuel	+ 16.3%	+ \$ 847	
Agency Generation Fuel	+ 80.3%	+ \$ 195	
Member Generation Fuel	+ 46.8%	+ \$ 47	
Non-MISO Purchased Power	- 17.5%	- \$ 450	
<b>TOTAL</b>	<b>+ 3.1%</b>	<b>+ \$ 220</b>	

Better than Plan

Worse than Plan

	Actual	Budget	Difference	%	
Sales to Members (kWh)	226,869,818	236,308,465	(9,438,647)	4.0%	



MISO – Midcontinent Independent System Operator

# Legislative & Regulatory | Federal Update

- **Federal Administration Action Impacts So Far**

- Federal Rebate references removed from Conserve & Save™ Platform
- Potential impact to Low Income Home Energy Assistance Program (LIHEAP)
- Speculation the “Unleashing American Energy” will put funding in the IRA at risk that was dedicated to Renewable Energy, Batteries, and Electric Vehicle programs.
  - \$90M is anticipated at risk in direct pay tax credits if the Investment Tax Credits are rescinded or restructured
  - Power Purchase Agreements (PPAs) for wind projects may be impacted as the primary beneficiaries are tax equity investors that receive the Production Tax Credit (PTC) value.

- **Areas Assumed to be Not Impacted**

- IJJA funds already received by MN related to the Drinking Water Revolving Fund (DWRF) for the Lead Service Line Replacement (LSLR) Program.

- **Areas of other Potential Concern**

- **Tariffs and Supply Chain Impacts** – 10% tariffs on goods from China and 25% tariffs on steel and aluminum
- APPA will be playing defense in DC to **preserve Tax-Free Municipal Bonds** and the **Direct Pay Tax Credits in the IRA**





# Legislative & Regulatory | Federal Update

- **Legislative Actions to Monitor**

- **[Monitor] [H.J. Res 18](#) Congressional Disapproval to EPA Revisions to Lead and Copper Rule [Palmer]**
  - Introduced 1/13/2025. A Republican member of Congress has filed a proposed joint resolution to eliminate rules put forward by the Biden Administration aimed at replacing the Nation's lead pipes by 2027. Many Legislators view the cost of replacing the Nation's Lead Pipes as too expensive, while advocates for the requirement note the impacts lead has on the health of children and adults. If the rules are revoked, they will be rolled back using the Congressional Review Act which allows the body to review new federal regulations and roll them back during a 60-legislative calendar day period after a rule has been submitted to Congress.



# Legislative & Regulatory | State of Minnesota Update

## • Regulatory Actions to Monitor

- **[Oppose]** [Docket 23-151](#) **Changes to the Renewable Energy Standard and the Newly Created Carbon-Free Standard** [*Department of Commerce Opinion*]
  - The department of commerce submitted an opinion on the Carbon Free Standard (CFS) adopted by the Legislature in 2023 that recommends an hourly matching compliance mechanism for Environmental Attribute Certificates.

## • Legislative Actions to Monitor

- **[Oppose]** [SF 434](#) **Right of First Refusal (ROFR) Repeal** [*Matthews, Lucero*]
  - No hearing scheduled. Relating to energy; Eliminating certain incumbent electric transmission owner rights; repealing Minnesota Statutes 2024, section 216B.246.
- **[Monitor]** [HF 9](#) **Hydro, Nuclear, Fossil Demolition, Energy Sales Tax Expansion** [*Swedinski, Niska*]
  - Hearing 2/11/2025. Hydroelectric capacity that qualifies as an eligible energy technology under the renewable energy standard modified; electric utility requirements relating to energy, solar, or carbon-free standards delayed under certain conditions; and sales tax exemption for residential heating fuels and electricity expanded. **Potential impact to Silver Lake Plant decommissioning.**
- **[Monitor]** [SF 486](#) **Supplemental Energy Assistance Appropriation** [*Dibble, Hoffman*]
  - No hearing scheduled. Relating to energy; appropriating money for supplemental energy assistance; requiring an annual report; proposing coding for new law in Minnesota Statutes, chapter 216C.



# Legislative & Regulatory | State of Minnesota Update



# Legislative & Regulatory | Midwest Reliability Organization (MRO)

- **Midwest Reliability Organization (MRO) published their updated Regional Risk Assessment (RRA) for 2025 in January.**
  - **Top Risk – Uncertain Energy Availability – [Extreme] – Actions to Address Risk**
    - **The retirement of traditional, dispatchable power plants must be carefully managed to ensure a reliable and sufficient supply of electricity.** In other words, there needs to be sufficient replacement energy available before these plants are phased out.
    - **Flexible, on-demand resources, currently provided by natural gas-fired generation, are crucial for addressing the intermittent nature of variable,** weather dependent generation like wind and solar. On-demand resources are capable of filling multi-day supply gaps when variable output is low and will be needed to meet anticipated increases in demand.
    - **Resource adequacy assessments should consider new metrics that go beyond the frequency-based criterion of the “Loss of Load Expectation” (LOLE),** which determines resources needed to allow one-day of customer load loss in a ten-year period. Include supplemental criteria considering the size, timing, and duration of energy shortfalls.
    - **Improve load forecasting to comprehensively determine future load growth based on the likelihood and timing of deploying new end-uses of electricity,** such as electric vehicles, electric space heating, and large, single-point loads like data centers and industrial facilities.



# Legislative & Regulatory | Carbon-Free Standard Hourly Matching

RE: Comments of the Minnesota Department of Commerce  
Docket No. E-999/CI-23-151

B.1.2.1.2. The Department recommends that the Commission rescind its order points 1 and 3 from its December 18, 2007 Order in Docket Nos. E-999/CI-04-1616 and E999/CI-03-869 and modify order point 6 of the Commission's December 6, 2023 Order in Docket E-999/CI- 23-151 to **remove "All renewable energy credits generated from such facilities will be eligible for use in the year of generation and for four years following the year of generation." These orders will be rescinded/modified effective January 1, 2030.**

B.1.2.2. The Department recommends that the Commission order the following total retail electric sales matching requirements for electric utilities by the end of the year indicated:

**2030: Annual matching** of 80 percent for public utilities; 60 percent for other electric utilities

**2035: Hourly matching** of 80 percent for public utilities; 60 percent for other electric utilities

**2040: Hourly matching** of 90 percent for all electric utilities

**2045: Hourly matching** of 100 percent for all electric utilities.



# Legislative & Regulatory | Beg-a-Watts™ Introduction

## Beg-a-Watt™

A Beg-a-Watt is self-created measure of the difference between an electric utility’s typical real-time renewable (or carbon free) energy production and its real-time load on an hourly basis.

The proposed compliance standard for hourly carbon-free energy matching hourly retail sales creates the potential for times of extreme mismatch between load and renewable generation.

When renewable production far exceeds load, the excess energy will flood the market, making renewable off-takers beg for an energy buyer. This would drive prices market and carbon free credit market prices low. This is a positive Beg-a-Watt™

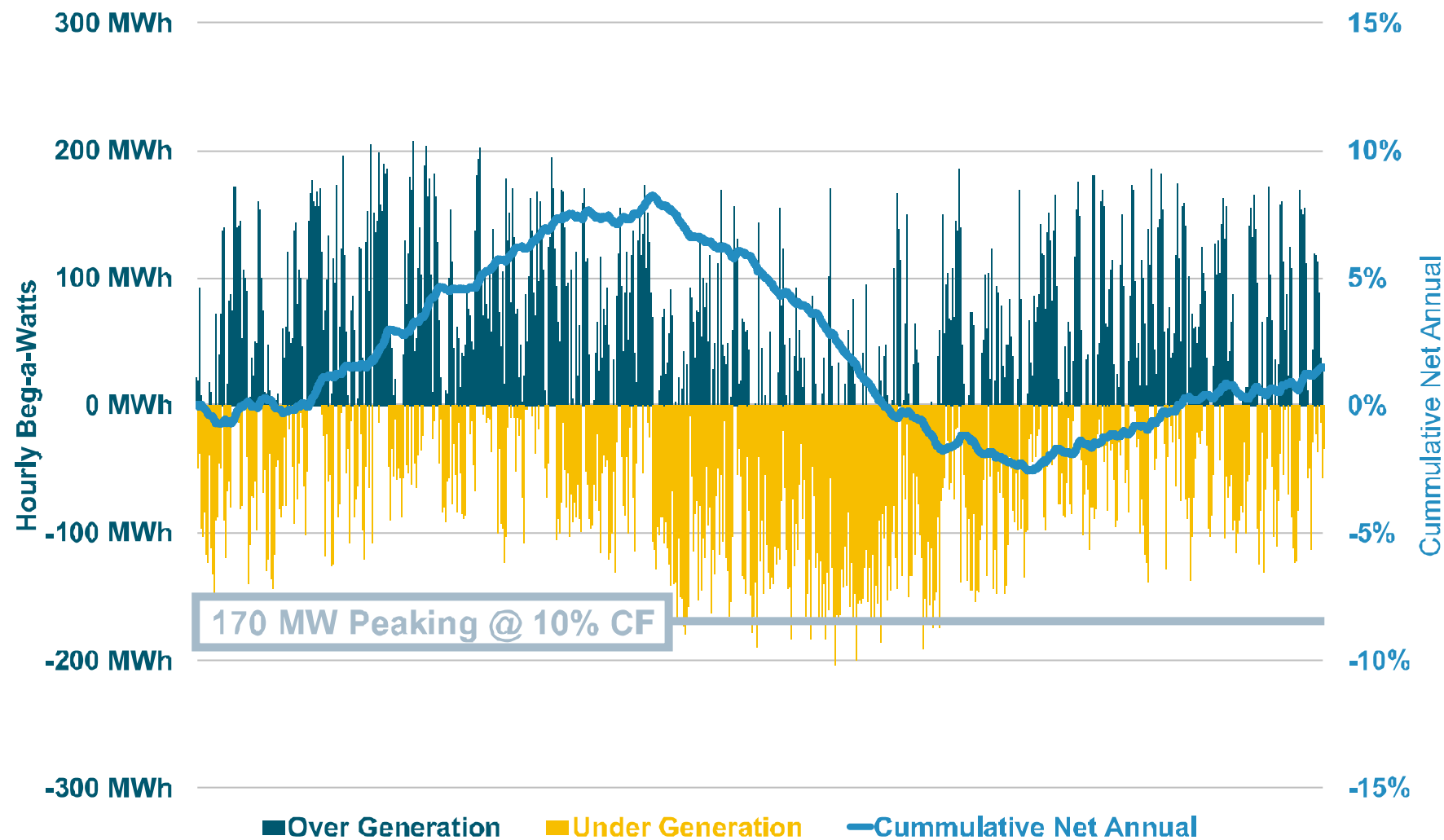
When load far exceeds renewable production, the market will be short renewable energy, making utilities beg for renewable energy and searching for matching carbon free credits driving market prices high with a lack of liquidity. This is a negative Beg-a-Watt™

Utility Carbon Free Generation	Utility Load	Beg-A-Watt™
100 MW	100 MW	0 BW
150 MW	100 MW	50 BW
50 MW	100 MW	-50 BW





# Legislative & Regulatory | Beg-a-Watts™ Annual Time Series

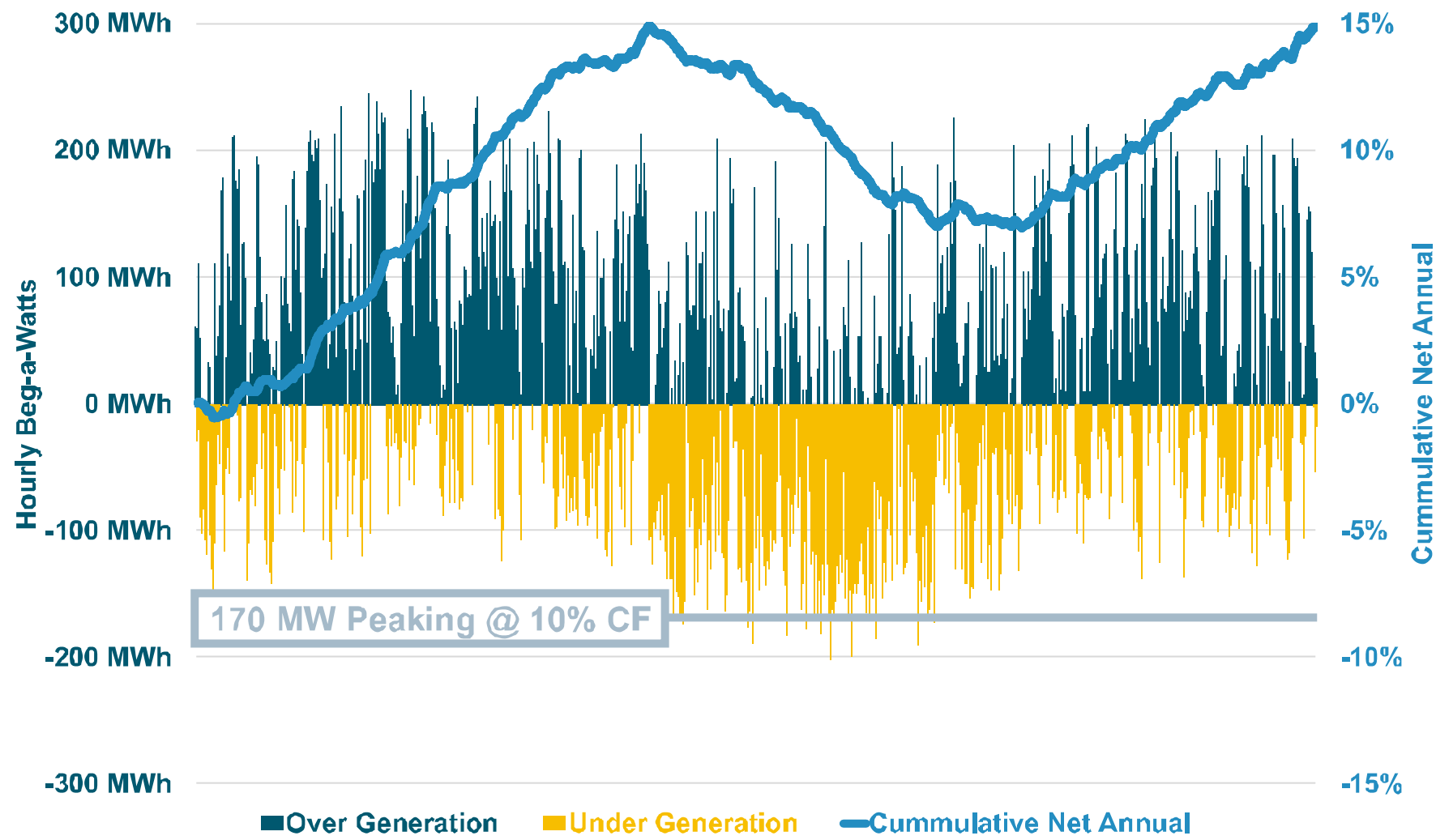


## Net Annual Compliance Base Case

Wind	Solar
290 MW	50 MW
Renewable	
100% Net Annual Basis	76% Hourly Basis



# Legislative & Regulatory | Beg-a-Watts™ Annual Time Series



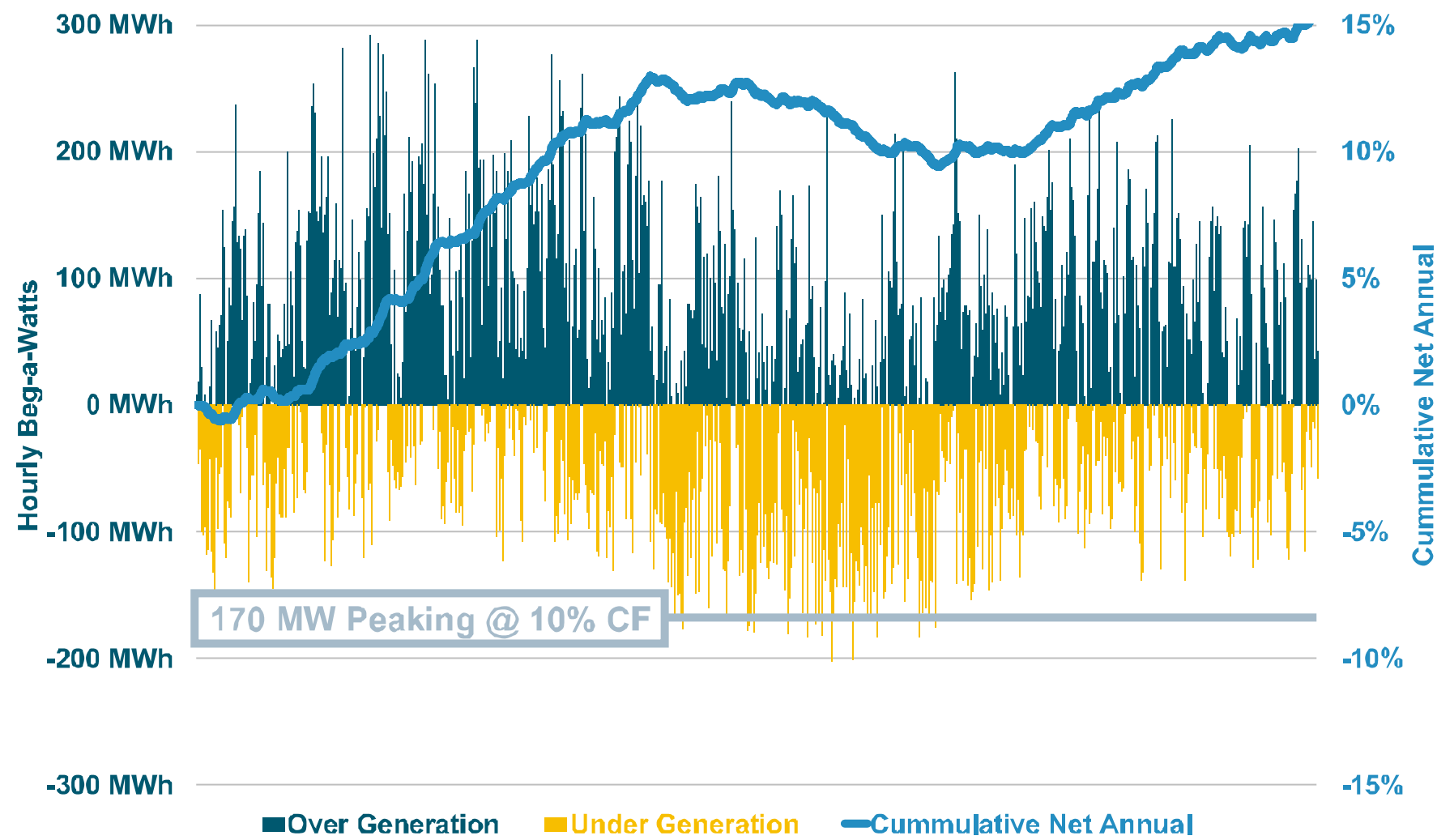
## Resource Plan High Wind

Wind	Solar
330 MW	50 MW
Renewable	
115% Net Annual Basis	80% Hourly Basis





# Legislative & Regulatory | Beg-a-Watts™ Annual Time Series



## Resource Plan High Solar

Wind	Solar
275 MW	150 MW
Renewable	
115% Net Annual Basis	83% Hourly Basis



# Rochester Public Utilities Executive Team



**Tim McCollough**

General Manager



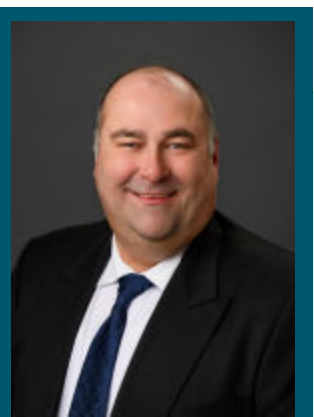
**Peter Hogan**

Director of Corporate Services



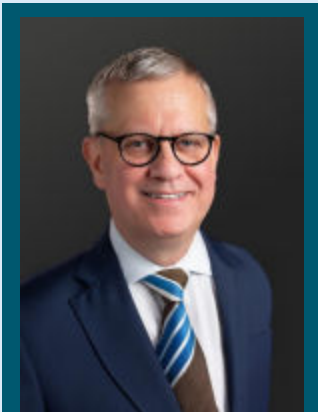
**Patty Hanson**

Director of Customer Relations



**Scott Nickels**

Director of Power Delivery



**Bill Bullock**

Director of Power Resources



**Todd Blomstrom**

Director of Water



**James Keltgen**

Director of Information Technology

# Rochester Public Utilities Executive Team – Member Profile



**James Keltgen**

Director of Information  
Technology

**Education:** B.S. Technical Management, M.A. IT Leadership

**Previous Experience:**

- Administrative Technologies Manager, Mankato Area Public Schools
- Chief Information Officer, Owatonna Public Utilities
- Director of Information Technology, Shakopee Public Utilities
- Director of Information Technology, Mower County

**Other:** James is a skilled IT leader with expertise in cybersecurity, infrastructure, and digital transformation in the utility sector. He has played a pivotal role in enhancing operational efficiency, reliability, and cyber resilience through IT/OT modernization. With a strong background in Microsoft 365, enterprise security, and IT/OT convergence, he will lead RPU forward with scalable, secure frameworks that align with our strategic goals.

Beyond his professional contributions, James is an outdoor enthusiast who values exploration and quality time with his wife and two sons. Please help welcome James to RPU as he joins the team to bring his expertise and leadership to our organization.



# Financial | External Funding Opportunities Update

TITLE	DESCRIPTION	AMOUNT	STATUS
<u>Rural and Municipal Utility Advanced Cybersecurity Grant (RMUC)</u>	Grant to extend IT security monitoring at substations.	\$236,000	Awarded – 2023
<u>Board of Water and Soil Resources (BWSR) Pollinator Pilot</u>	Board of Water and Soil Resources (BWSR) pollinator funding opportunities for utilities.	\$110,000	Awarded – 2024
<u>MN Department of Commerce Energy Benchmarking Grant</u>	Grant for municipal utilities to implement the building energy benchmarking legislation from the 2023 session.	\$321,631	Awarded – 2024
<u>FEMA &amp; MN Emergency Funds</u>	Received notice that the estimates again fell below the Federal \$750k threshold	\$108,750	Awarded – 2025
<u>MN Electric Grid Resilience Grants Program</u>	<p>The MNEGRG Program created by the State Legislature (Minn. Law Chapter 60—H.F.No. 2310, Article 12, Sec. 72.), is designed for eligible electric utilities to increase their electric grid resiliency by preparing for, adapting to, or minimizing the consequences of extreme weather or malicious physical or cyber-attacks.</p> <p>A total of \$5.3M is available; the maximum award to eligible entities is \$250k. There is no match required for the funds. Three project concepts were submitted in November 2024:</p> <ul style="list-style-type: none"> <li>• Lake Zumbro Hydroelectric Dam Backup Communications (\$26k)</li> <li>• Substation Videocamera Infrastructure (\$99k)</li> <li>• Substation Thermal Camera Infrastructure (\$250k)</li> </ul>	\$100,000 (of \$375,000 requested)	Awarded – 2025
<u>Lead Service Line Replacement Program via Public Facilities Authority</u>	Rochester Public Utilities has submitted a 2025 Lead Service Line Replacement Program projects on the Intended Use Plan (IUP) Drinking Water State Revolving Fund for construction in 2025.	\$1,021,000 (of \$26M that will be requested by 2028)	Awarded - 2025
<u>Inflation Reduction Act (IRA) Direct Pay Tax Credits</u>	Direct pay tax incentives now available to tax-exempt entities through up front investment tax credits or through production tax credits on renewable and other projects (batteries)	\$90,000,000	Exploring opportunities with the Power Supply Plan



# What's Ahead

Mon, Feb 24 – Thu, Feb 27	APPA Legislative Rally	McNeilus, McCollough	Washington, DC
Tue, Mar 4 – Fri, Mar 7	The Energy Authority (TEA) Symposium	McCollough, Bullock	Atlantic Beach, FL
Wed, Mar 12	SMMPA Board Meeting	McCollough	Litchfield, MN
Thu, Mar 20	RPU Employee Recognition Breakfast	Graner Johnson, McCollough	RPU
<b>Tue, Mar 25</b>	<b>Flourish Session &amp; RPU Board Mtg</b>	<b>Board – All, McCollough</b>	<b>RPU</b>
Sun, Mar 30 – Tue, Apr 1	TAPS Group Spring Conference	McCollough	Washington, DC
Tue, Apr 8	SMMPA Board Meeting	McCollough	Mora, MN
Fri, Apr 25	RPU Arbor Day Celebration	Board – TBD	Rochester, MN
<b>Tue, Apr 29</b>	<b>RPU Board Meeting</b>	<b>Board – All, McCollough</b>	<b>RPU</b>
Wed, May 14	SMMPA Board Meeting	McCollough	New Prague, MN
<b>Tue, May 20</b>	<b>**RPU Board Meeting**</b>	<b>Board – All, McCollough</b>	<b>RPU</b>
Sun, Jun 8 – Wed, Jun 11	APPA National Conference	McNeilus, Hogan	New Orleans, LA
Sun, Jun 8 – Wed, Jun 11	AWWA National Conference	Turri, McCollough, Blomstrom	Denver, CO
Wed, Jun 11 – Thu, Jun 12	MRO Quarterly Board Meeting	McCollough	St. Paul, MN
<b>Tue, Jun 24</b>	<b>RPU Board Meeting</b>	<b>Board – All, McCollough</b>	<b>RPU</b>



# QUESTIONS



# Strategic Plan Measures Update, Fiscal Year 2024

**VISION** | We will set the standard for service.

**MISSION** | We provide the highest quality services and products for our customers. With our experience and resources, we enrich people's lives, help businesses prosper, and promote the community's welfare.

# Strategic Plan Measures Update



Reliability: Leaders in Service and System Reliability



Rates: Maintain Rates that Provide Value and Long-Term Financial Stability



Responsibility: Stewards of the Resources We Impact



Relationships: Empowered and Customer-Focused Teammates



Reputation: Engaged with our Community





# RELIABILITY

## Leaders in Service and System Reliability

### Strategic Outcomes:

- Maintain optimal levels of water and electric reliability that are above industry standards.
- Maintain reliability as a major driver in future power supply decisions and strategic investments.
- Mitigate risks to reliability proactively and cost-effectively.

SAIDI (System Average Interruption Duration Index)

Measure of Average Outage Duration

Water Main Breaks per 100 Miles of Distribution Line

Measure of Water Distribution System Asset Condition

### SAIDI

Benchmark

<60

RPU

42.84



### Water Main Breaks

Benchmark

<10

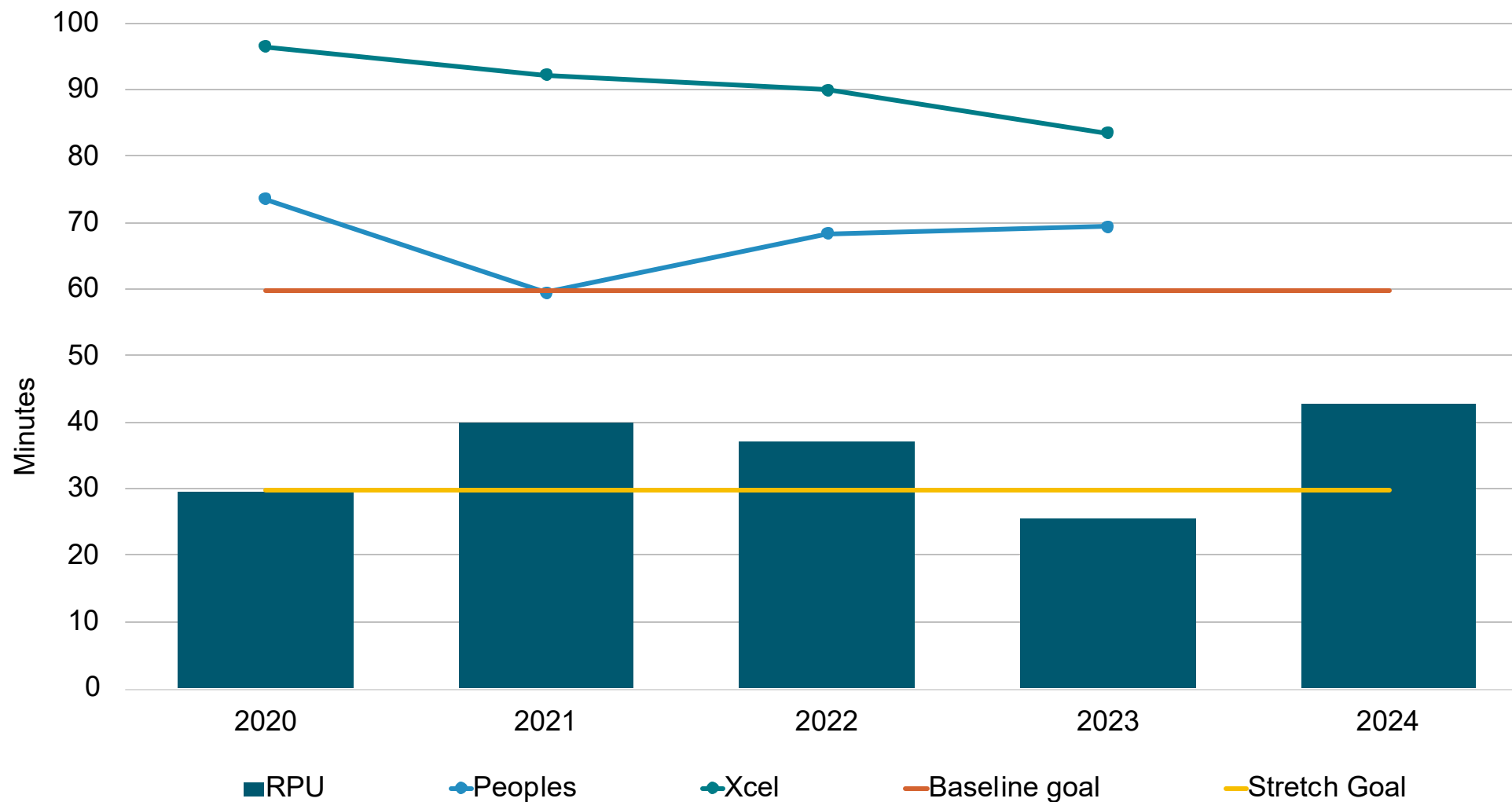
RPU

5.6



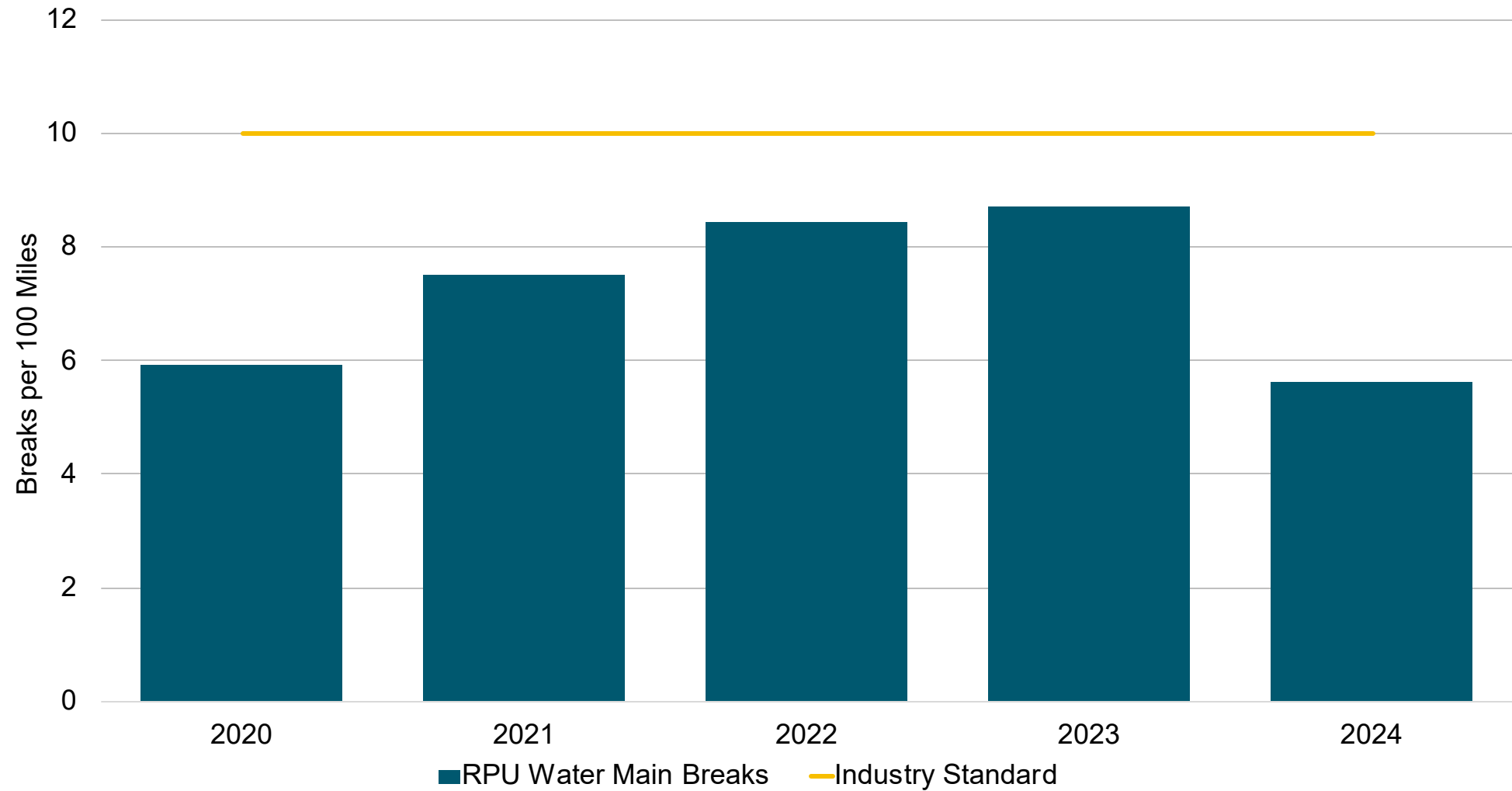


# Reliability | SAIDI (System Average Interruption Duration)





## Reliability | Water Main Breaks Per 100 Miles of Distribution Line





# RATES

## Maintain Rates that Provide Value and Long-Term Financial Stability

### Strategic Outcomes

- Provide sound fiscal management of the budget and finances, and ensure fiscal responsibility is embraced and expected.
- Use cost causation principles in rate design to encourage efficient electrification, promote conservation, reduce total costs to our customers, and reduce cross-subsidization within and between customer classes.
- Deliver value by being competitive with the electric and water rates of similar utilities in our area.
- Maintain cash reserves, debt coverage, and equity to maintain a favorable bond rating.

Retail Electric and  
Water Rates  
Comparison

Bond Rating  
(Electric Only)

Assessment of  
Regional Rate  
Competitiveness

Measure of Financial  
Health and Credit  
Worthiness

#### Residential Electric Rates

Benchmark	RPU
<b>\$1,237</b>	<b>\$1,326</b>



#### Residential Water Rates

Benchmark	RPU
<b>\$372</b>	<b>\$214</b>



#### Commercial Electric Rates

Benchmark	RPU
<b>\$4,657</b>	<b>\$5,093</b>



#### Commercial Water Rates

Benchmark	RPU
<b>\$859</b>	<b>\$506</b>



#### Bond Rating

Benchmark	RPU
<b>A1-A3 / A+-A-</b>	<b>AA &amp; Aa3</b>

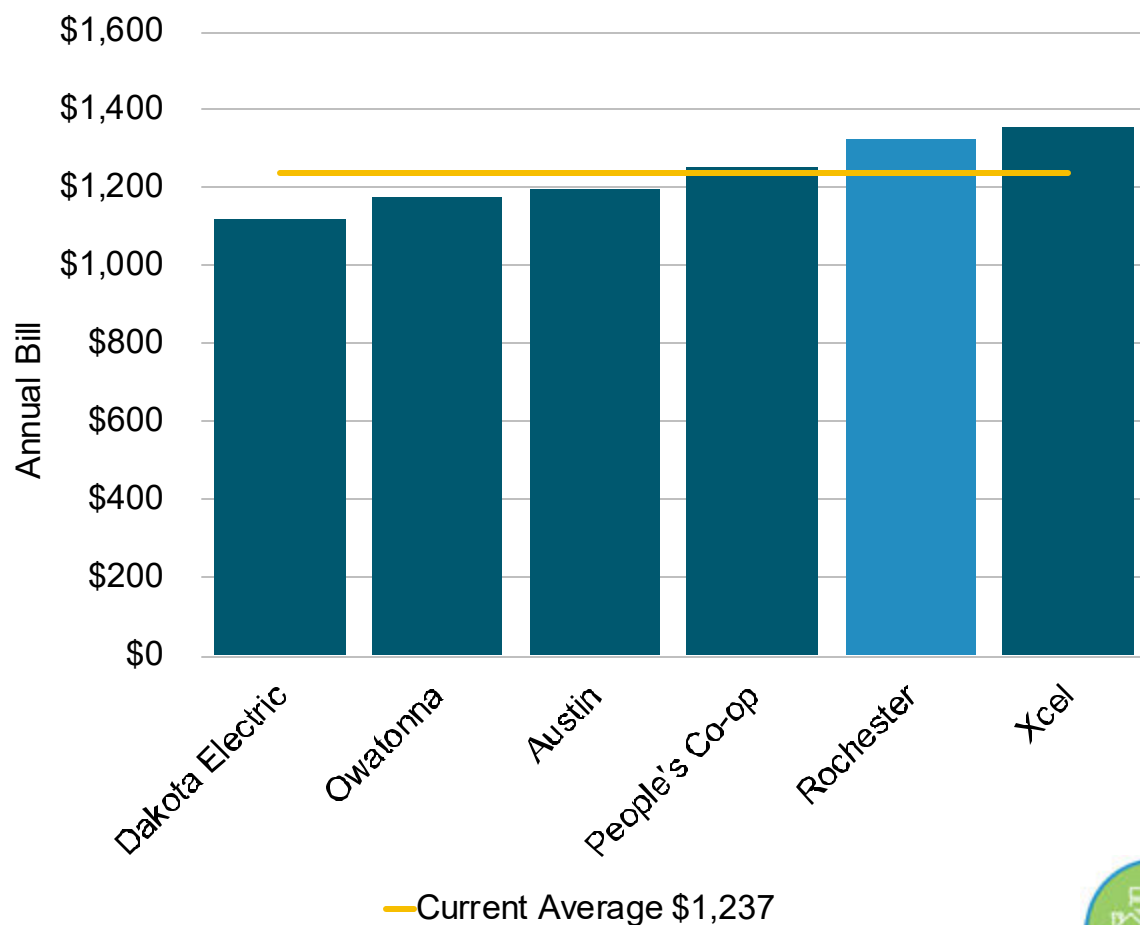




# Rates | Retail Electric and Water Rates Comparison (Residential)

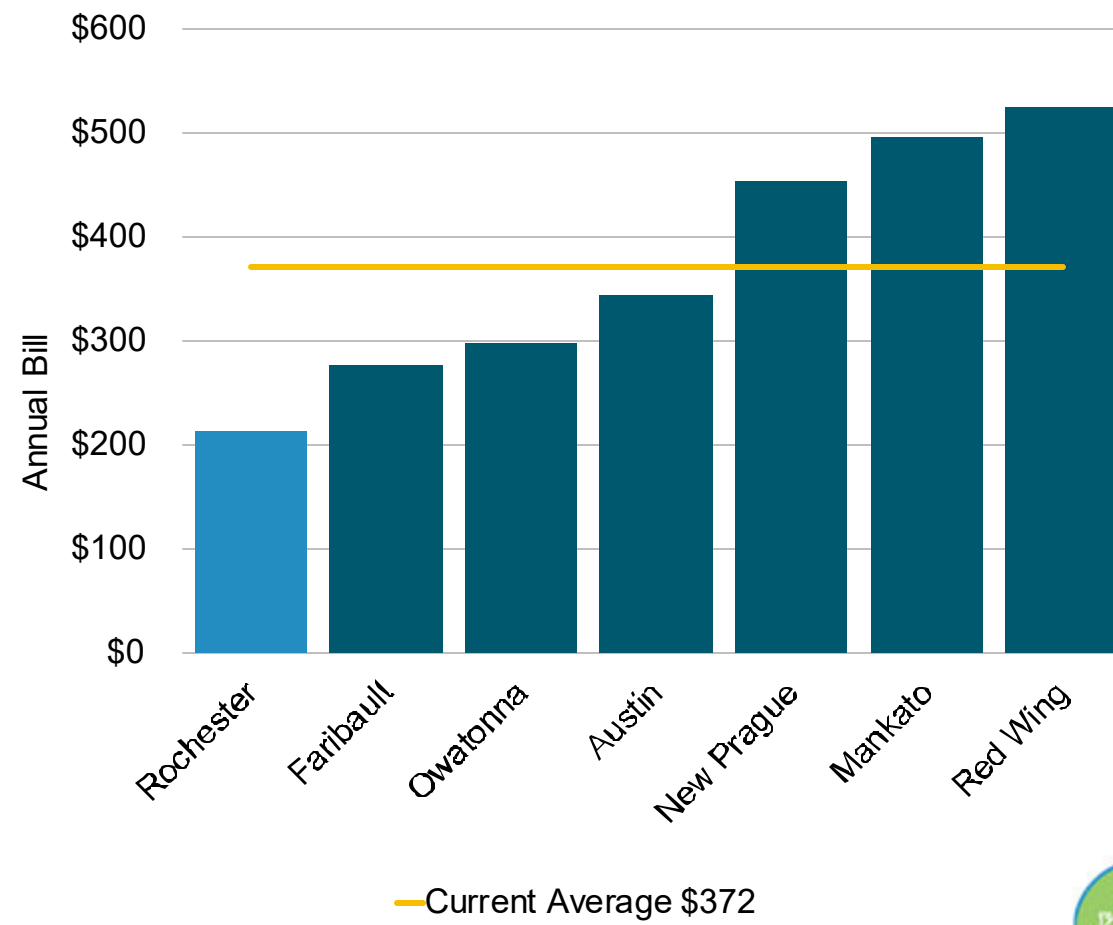
## Residential Class Electric Rate Comparison

(Jul '23 through Jun '24)



## Residential Class Water Rate Comparison

(Jul '23 through Jun '24)

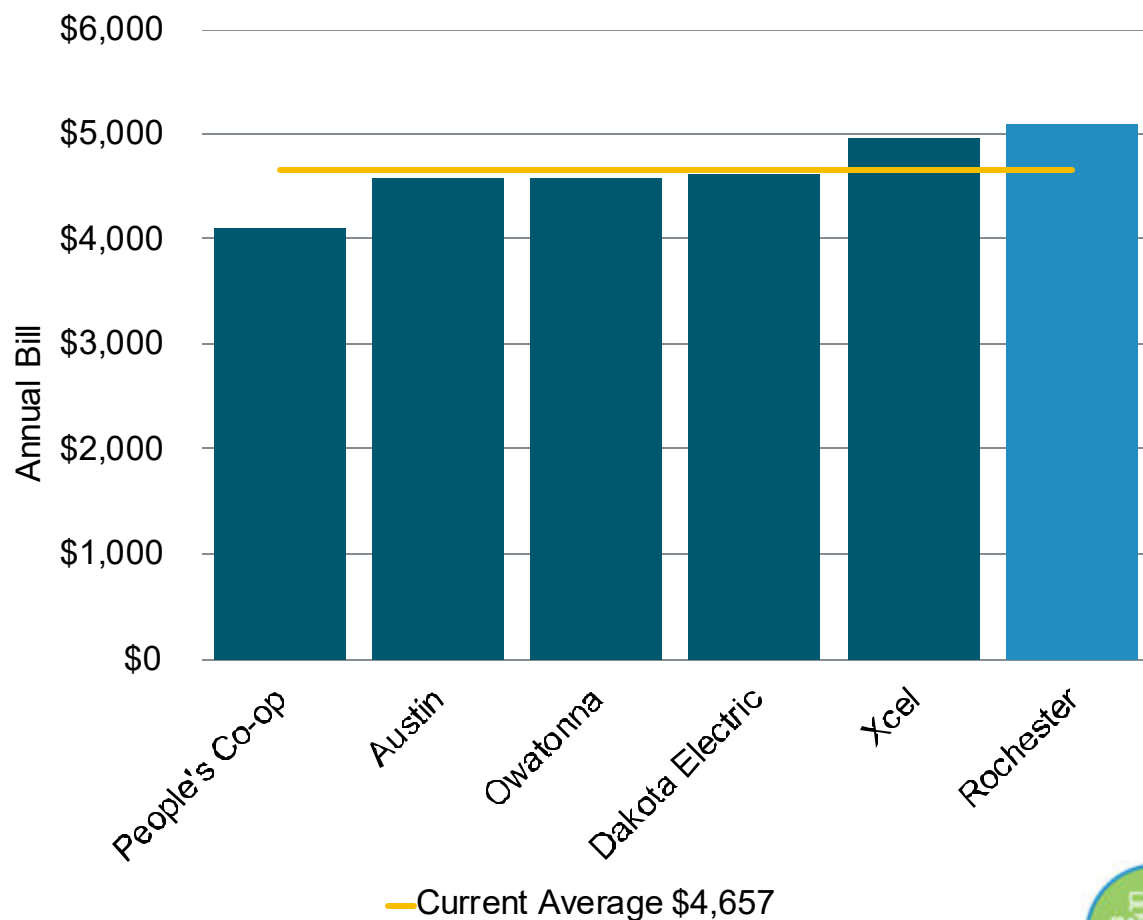




# Rates | Retail Electric and Water Rates Comparison (Commercial)

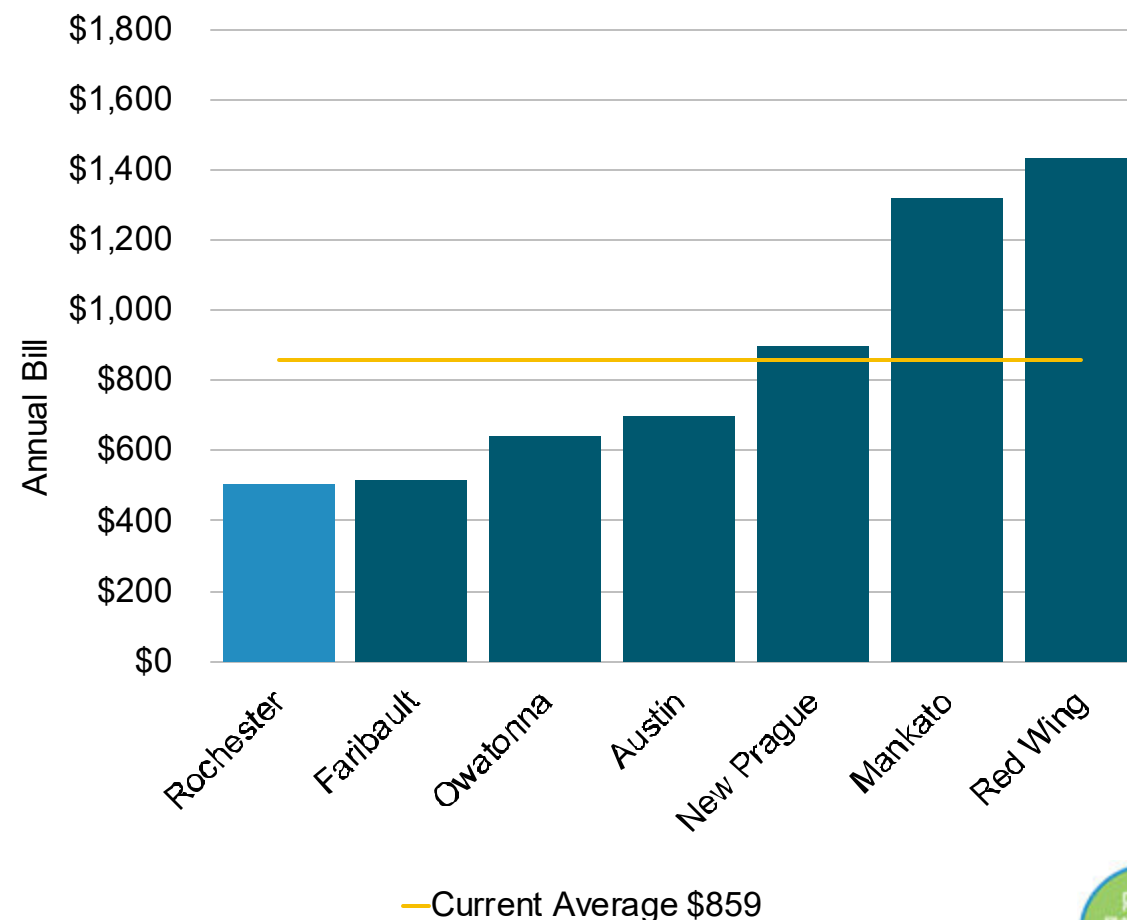
## Commercial (SGS) Class Electric Rate Comparison

(Jul '23 through Jun '24)



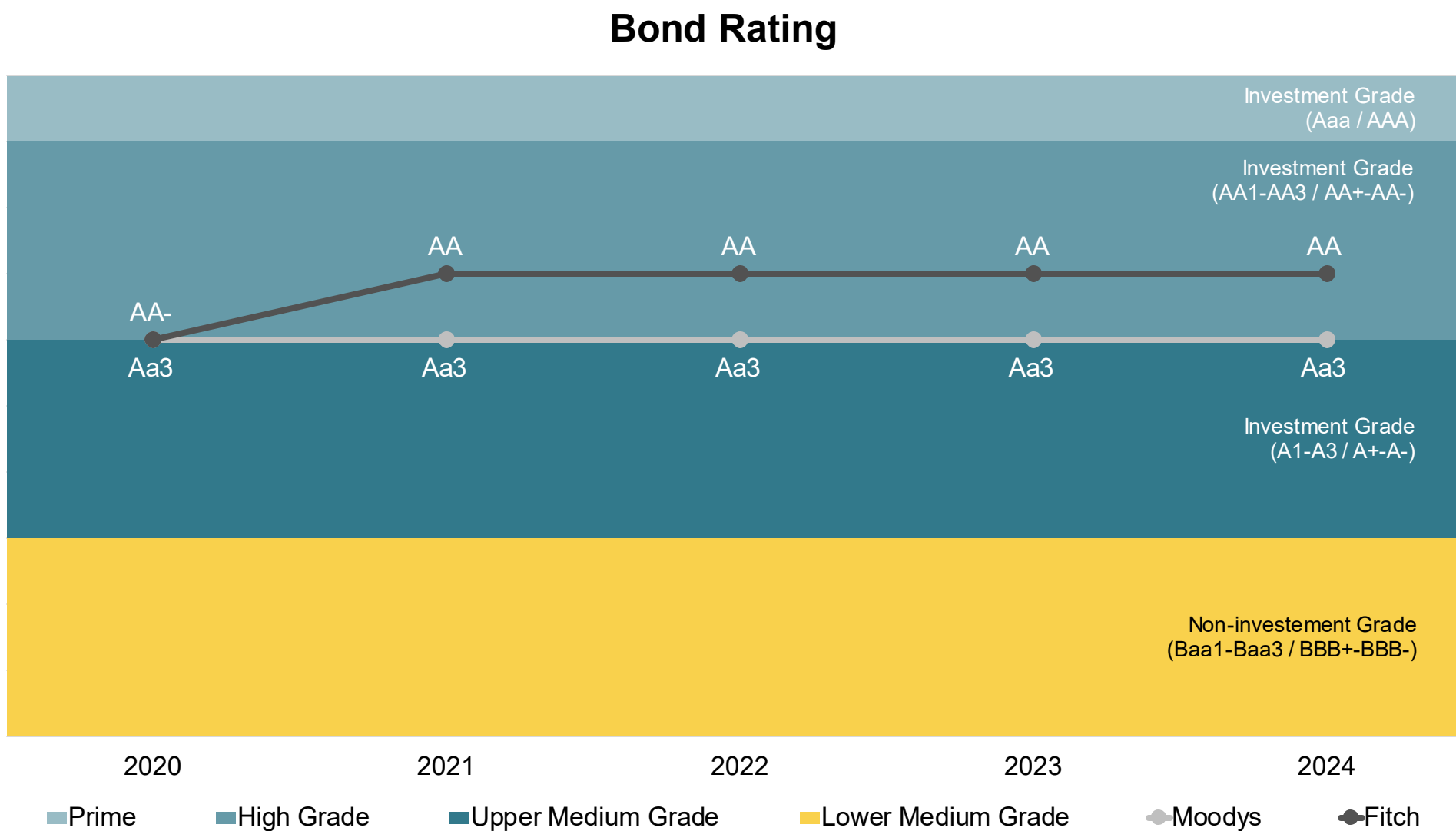
## Commercial Class Water Rate Comparison

(Jul '23 through Jun '24)





# Rates | Bond Rating (Electric Only)





# RESPONSIBILITY

## Stewards of the Resources We Impact

### Strategic Outcomes

- Maintain a culture of safety that promotes situational awareness, collaboration to prevent workplace hazards, and regular education with zero recordable injuries as our standard.
- Maintain a culture of environmental stewardship that promotes conservation of resources with zero environmental violations as our standard.
- Maintain a culture that educates, equips, and empowers our teammates to live our organizational core values.
- Utilize partnerships to leverage our assets to enrich our customers in the community.

Energy (kWh) and  
Water (gal) Saved

Training Completion  
Percentage

Measure of  
Conservation Program  
Success

Measure of Training  
Completion

Energy (kWh) Saved

17,725,598 kWh



Water (gal) Saved

3,995,641 gal



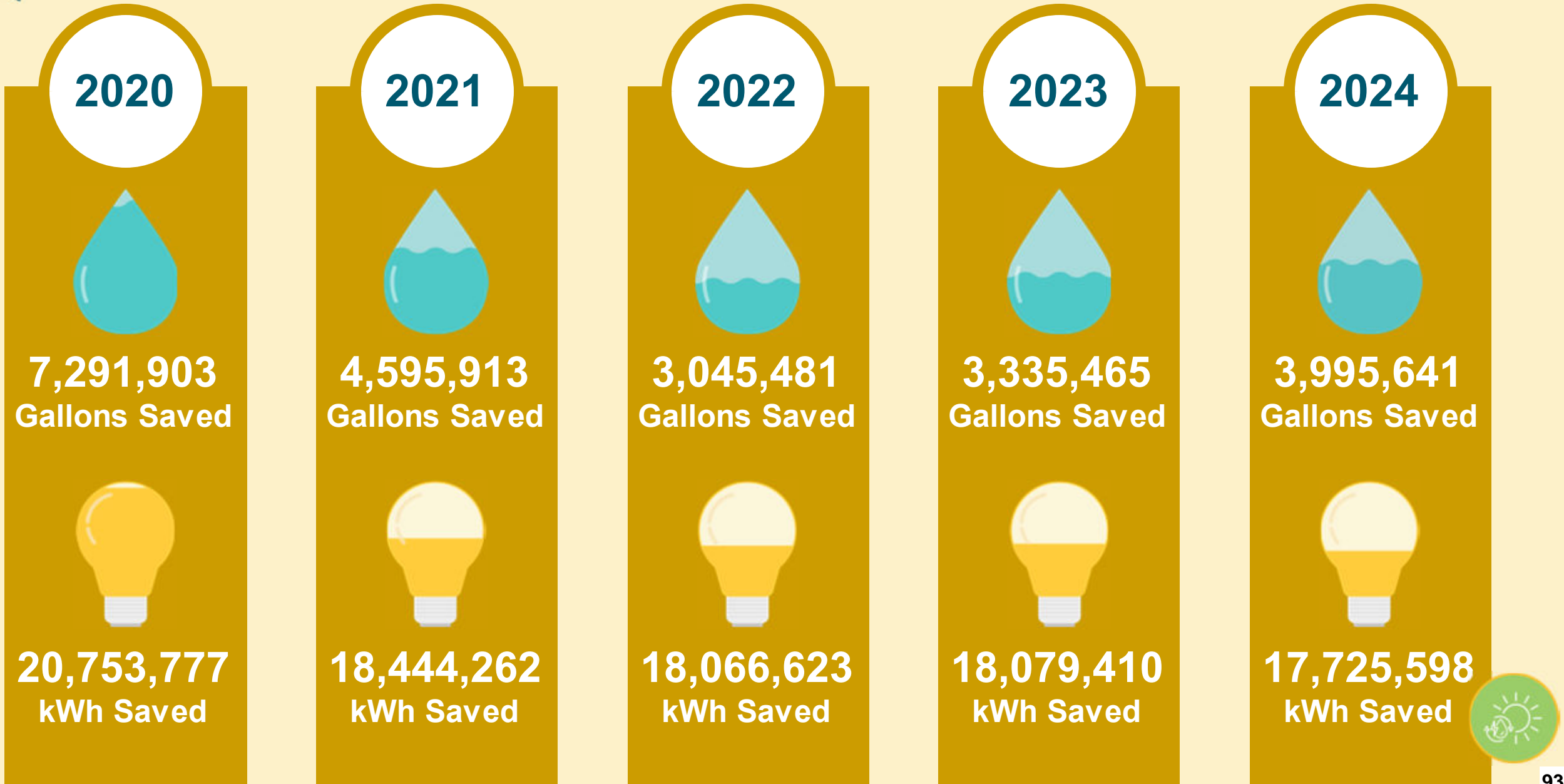
Training Completed

100%





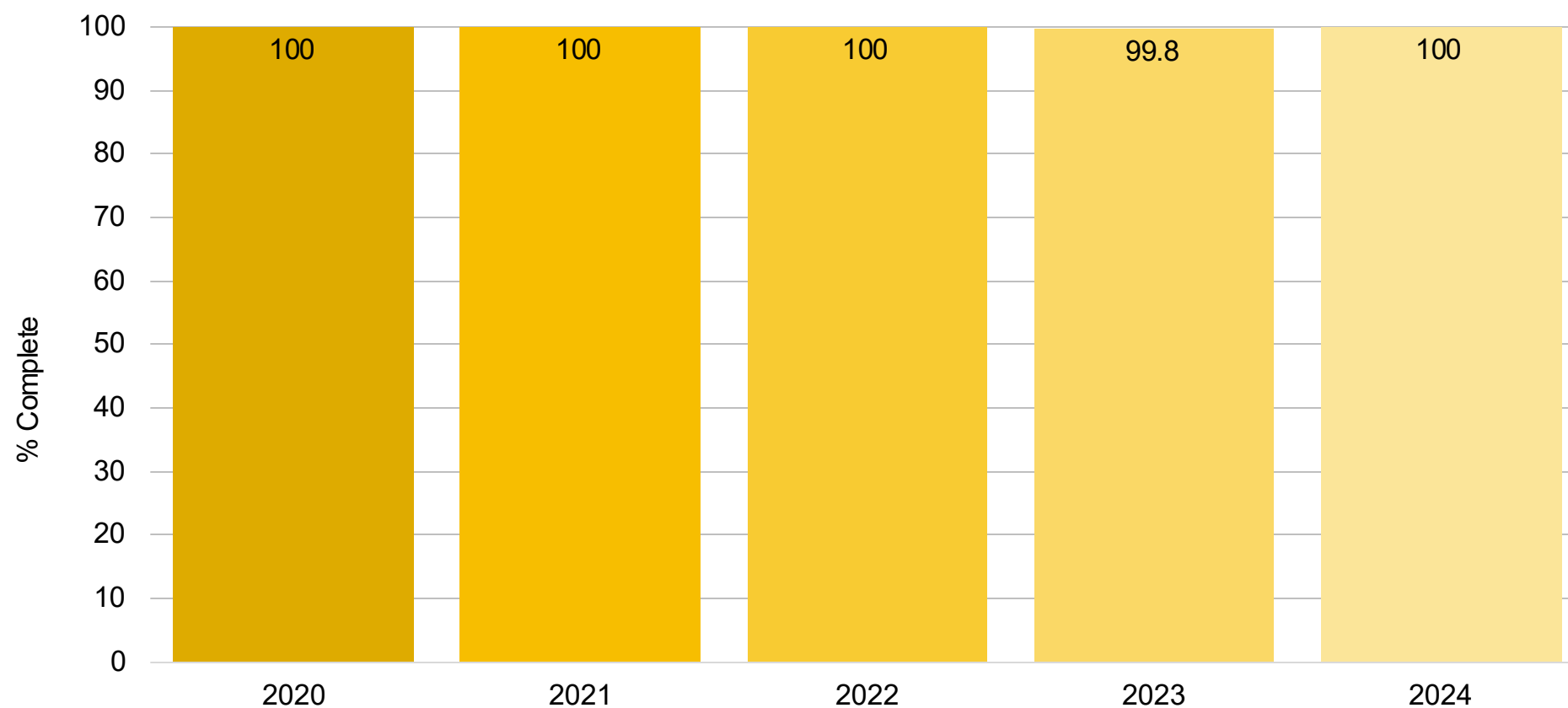
# Responsibility | Energy (kWh) and Water (gal) Saved





# Responsibility | Training Completion Percentage

Completed Safety Training





# RELATIONSHIPS

## Empowered and Customer-Focused Teammates

### Strategic Outcomes

- Continually seek to understand what our customers value, who they are, their challenges and needs, and the ways in which they want to interact with us.
- Foster a culture of caring, inclusiveness, compassionate service delivery that aligns with customers' needs and values.
- Empower and recognize RPU teammates that provide a best-in-class customer experience with a lens toward equitable customer-centric service.
- Encourage teamwork, promote initiative, and provide professional growth opportunities for all teammates.

Net Promoter Score

Customer Call  
Abandonment Rate

Measure of Customer  
Overall Satisfaction

Measure of our  
Responsiveness to  
Answer the Phone

Call Abandoned Rate

11%



Net Promoter Score

Benchmark

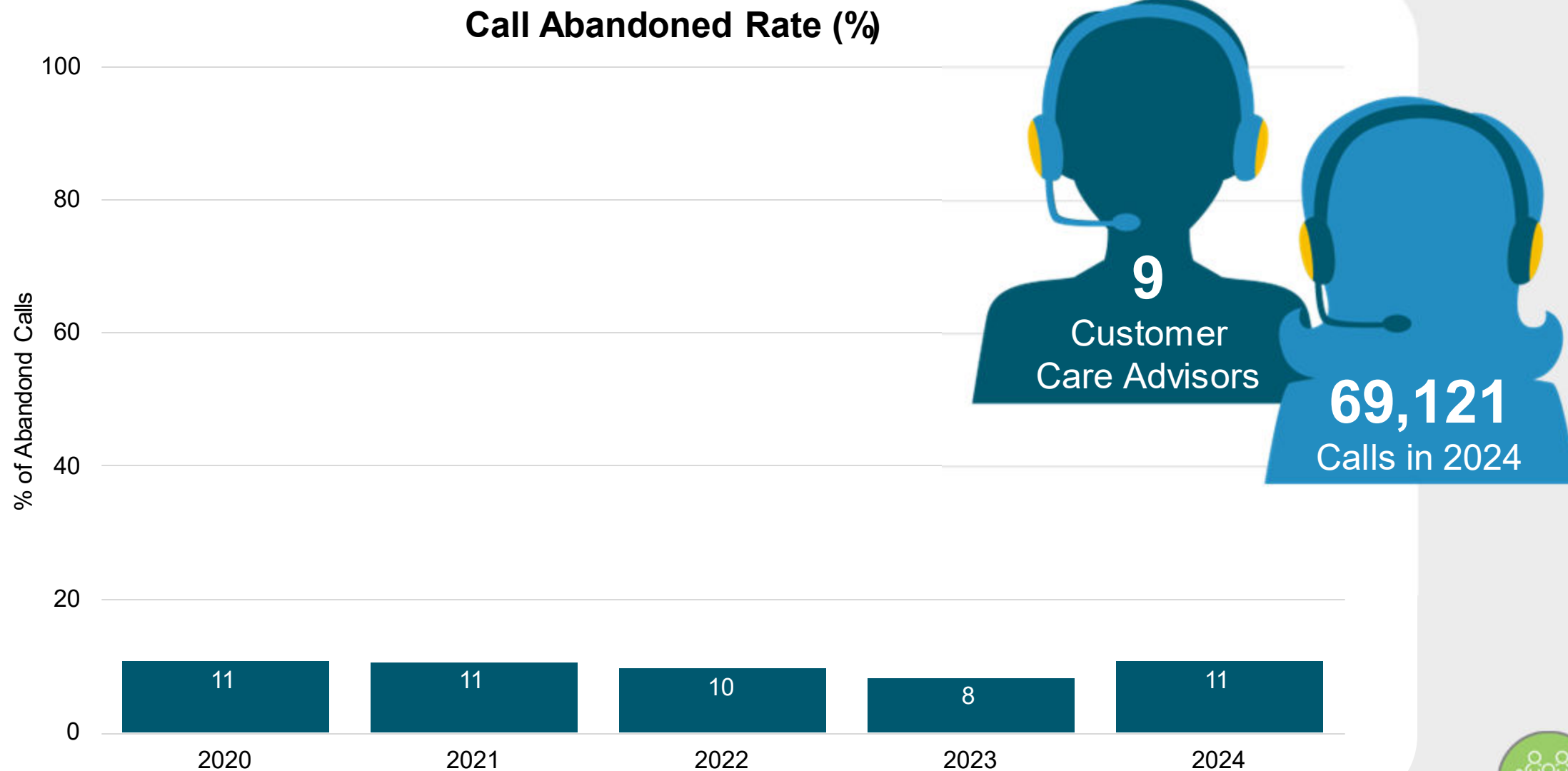
50

RPU

59

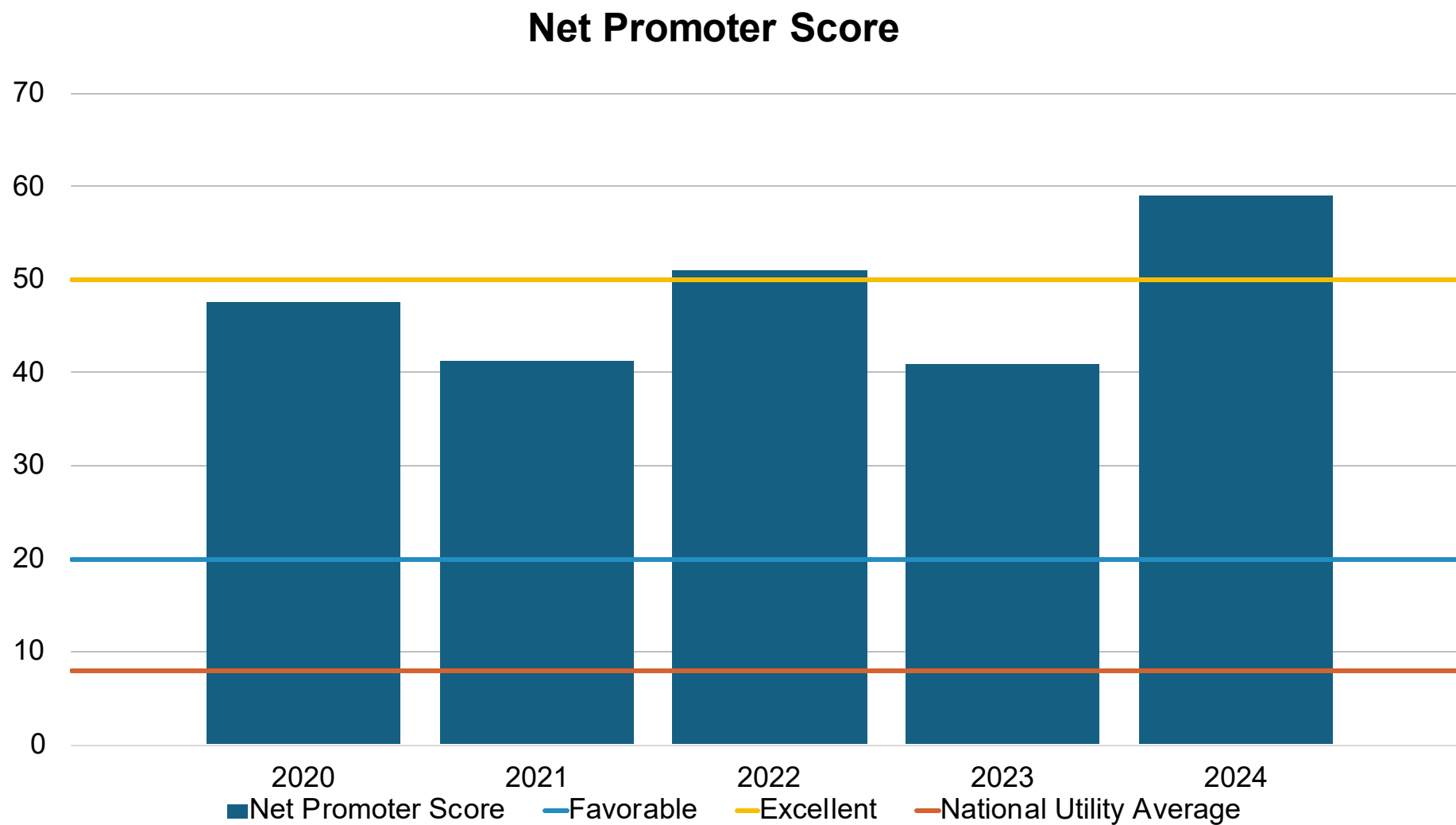


# Relationships | Customer Call Abandonment Rate



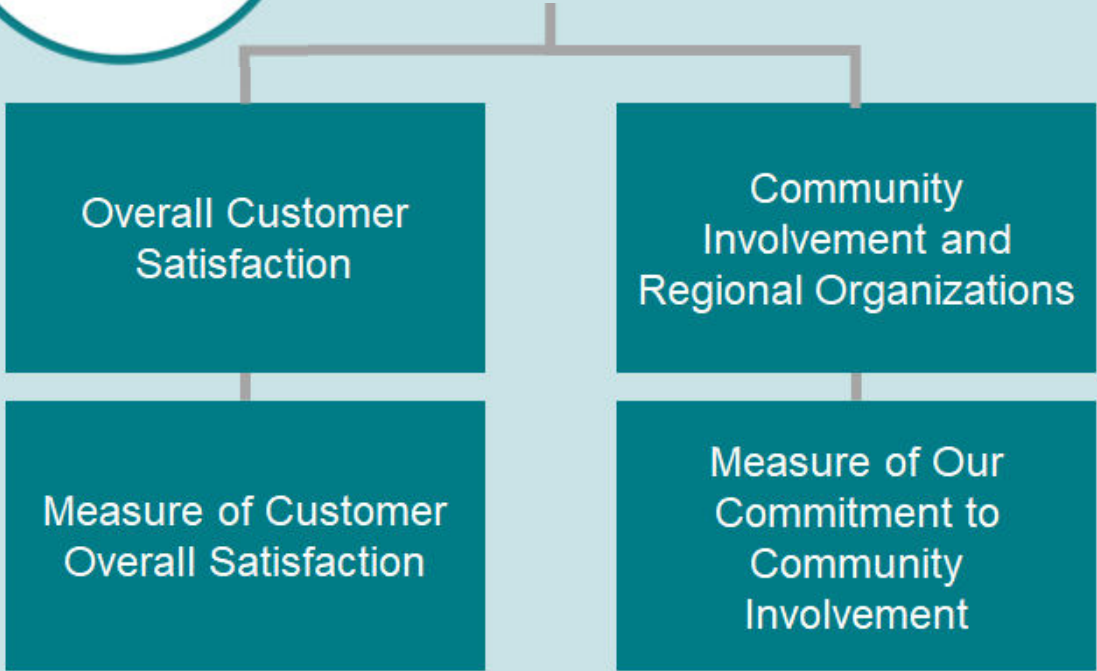


## Relationships | Net Promoter Score





# REPUTATION



**Overall Customer Satisfaction**

Benchmark	RPU
90	90

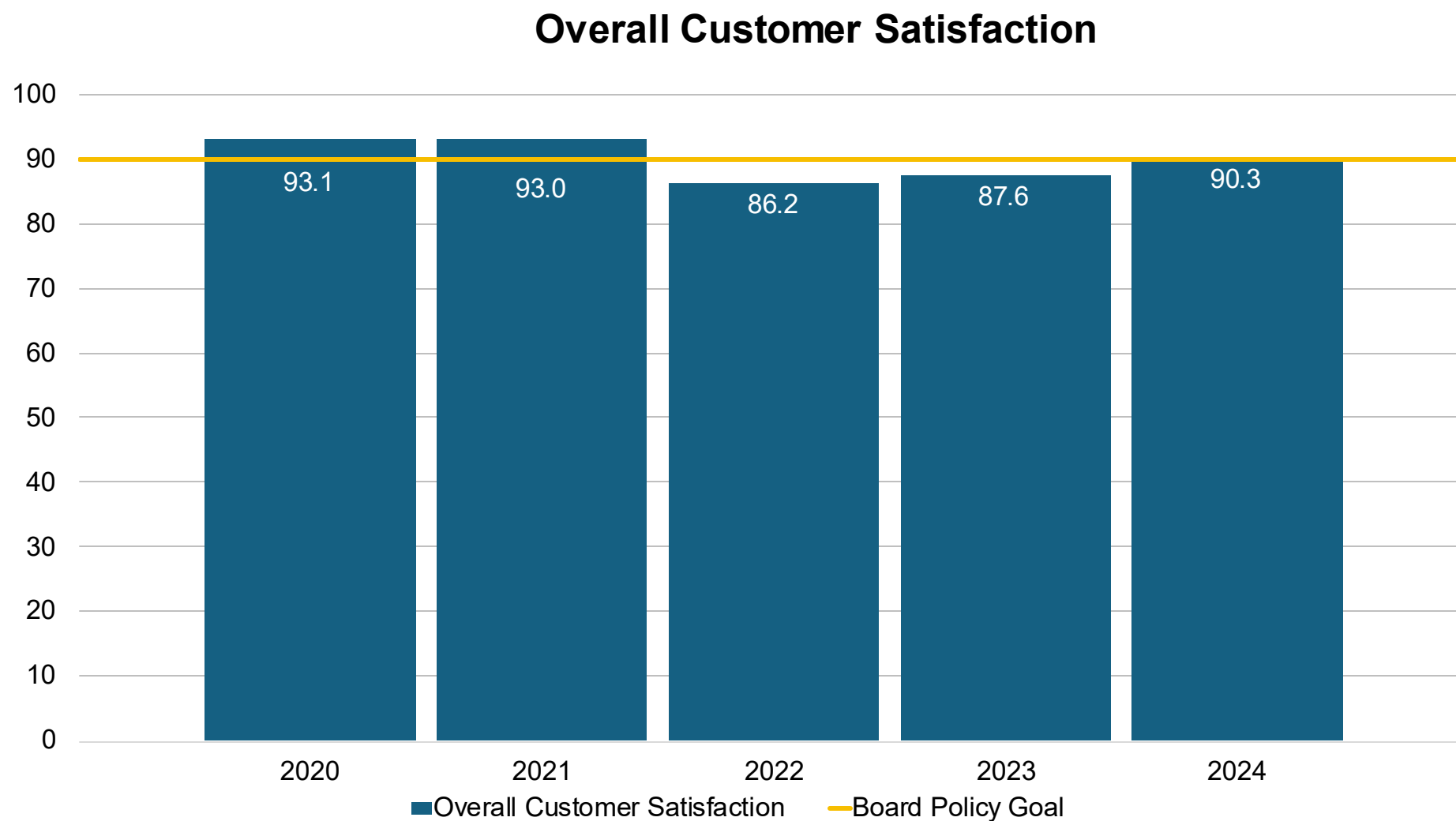
## Engaged with our Community

### Strategic Outcomes

- Leverage resources and continuous improvement to ensure high customer service satisfaction.
- Build and maintain effective relationships with the customers and the public to promote positive community relations and community knowledge of RPU.
- Represent the organization on identified boards, task forces, industry groups, and community organizations where RPU’s mission is impacted.
- Maintain strong and positive relationships with policy makers, neighborhoods, utilities, and other industry coalitions.
- Engage with the community and maintain our position as a trusted professional resource.
- Maintain a welcoming environment in which all customers can participate in the public process.

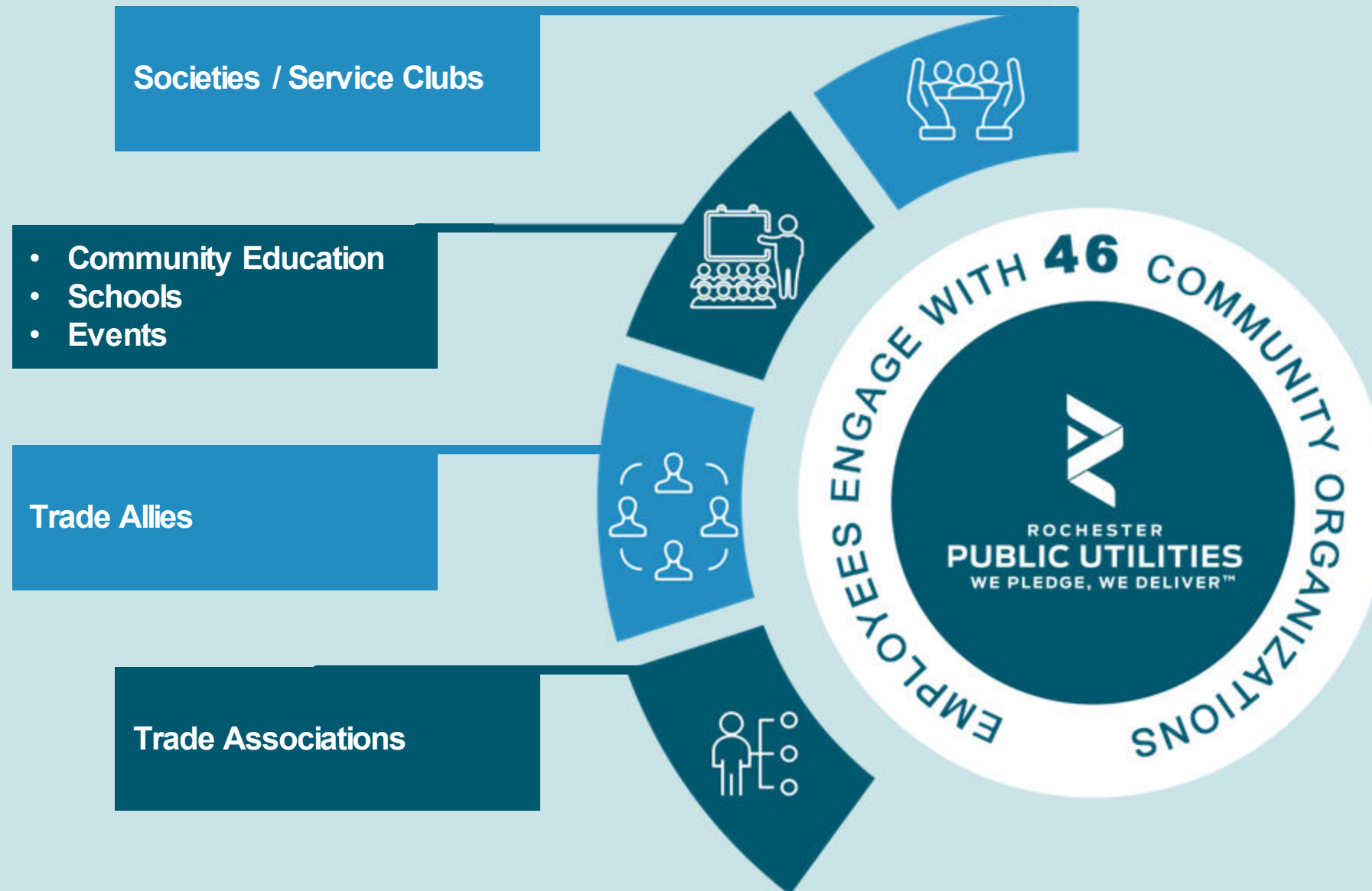


# Reputation | Overall Customer Satisfaction





# Reputation | Community Involvement and Regional Organizations







# Major Projects Update February 2025

**VISION** | We will set the standard for service.

**MISSION** | We provide the highest quality services and products for our customers. With our experience and resources, we enrich people's lives, help businesses prosper, and promote the community's welfare.

# MAJOR PROJECTS UPDATE

UPDATED % BUDGET % COMPLETE

	On-Track	<u>Marion Road Substation &amp; Associated Projects</u>	Dec 17, 2024	90	90
	On-Track	<u>Advanced Metering Infrastructure (AMI) Project</u>	Dec 17, 2024	99.5	0
New →	On-Track	<u>Mount Simon Station</u>	Feb 18, 2025	0.66	0.5
	On-Track	<u>Booster Pump #95</u>	Oct 29, 2024	26	30
	Planning	<u>Grid North Partners (GNP) MISO Tranche 1 – LRTP 4</u>	May 21, 2024		
	On-Track	<u>GIS Utility Network Conversion</u>	Jun 25, 2024	38	50
	On-Track	<u>BSWR Pollinator Utility Transmission Easement Pilot</u>	Jul 30, 2024	0	0
	On-Track	<u>MN Energy Benchmarking</u>	Aug 27, 2024	31	0
	On-Track	<u>Power Supply Resource Plan</u>	Sep 24, 2024	88	65
	On-Track	<u>Customer Portal Replacement Project</u>	Jan 21, 2025	0	0
	On-Track	<u>Lead Service Line Replacement Project</u>	Jan 21, 2025	5	5

Bold. Forward. Unbound.



# Marion Road Substation & Associated Projects



Duct Bank Under Construction

## Project Overview

### PROJECT SUMMARY:

This project has three major segments (Substation, Transmission, and Conduit Systems). All three segments have experienced challenges partially due to supply and labor shortages following COVID19. The Substation and Transmission are complete with all major equipment on site and installed. The conduit system route is approximately 2 miles long and there is approximately 1/3 of a mile remaining to be installed.

### ACCOMPLISHMENTS:

- ✓ Substation is substantially complete and tested and RPU is serving local load from this substation
- ✓ All of the transmission work is complete
- ✓ Duct bank is approximately 80% complete
- ✓ MnDOT permit issued for HWY 14E crossing

PROJECT DASHBOARD

PROJECT STATUS



PROJECT TITLE

Marion Road Substation & Associated Projects

PROJECT MANAGER

Steven Cook & Neil Stiller

EXECUTIVE SPONSOR

Scott Nickels

DATE

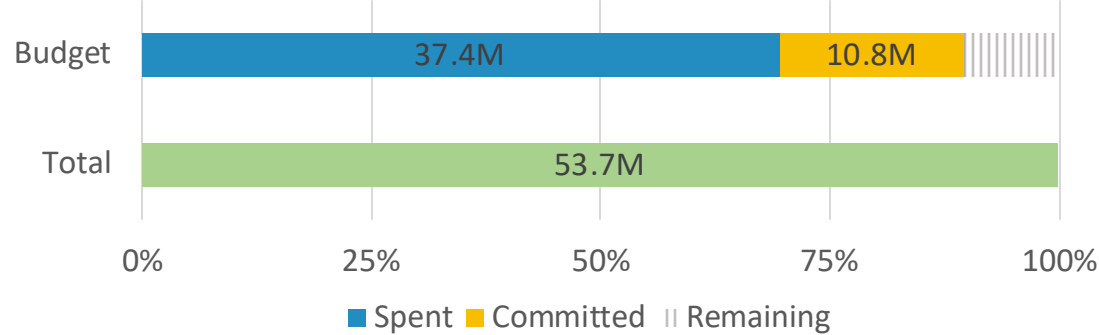
December 17, 2024



SCHEDULE

Project Start Date	2018
Baseline Finish Date	January 2025
Estimated Finish Date	October 2025

FINANCIALS



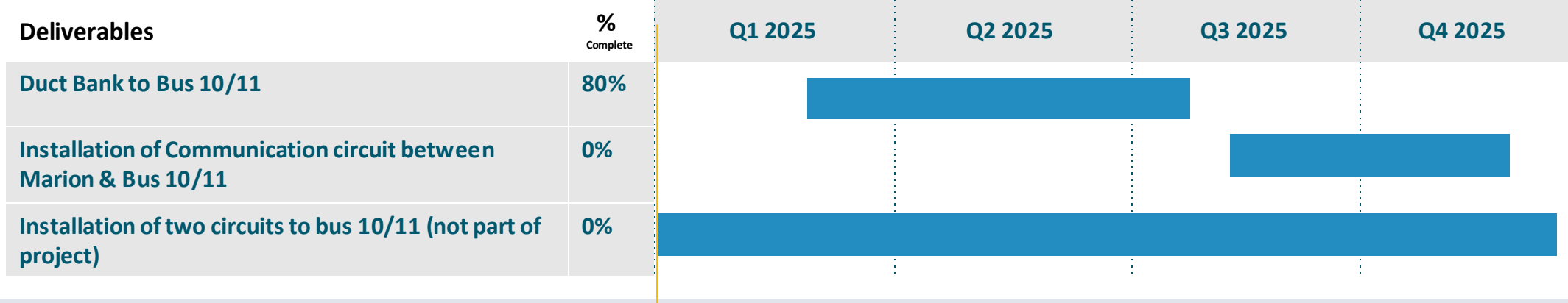
% BUDGET

90%

% COMPLETE

90%

EXECUTION TIMELINE



KEY RISKS & ISSUES

No.	Description	Severity	Impact	Status
D1	Cultural Heritage Site	Med	Budget/Schedule	Open
D2	Soldiers Field & Slatterly Park Construction Coordination	Min	Budget/Schedule	Open

UPCOMING MAJOR MILESTONES

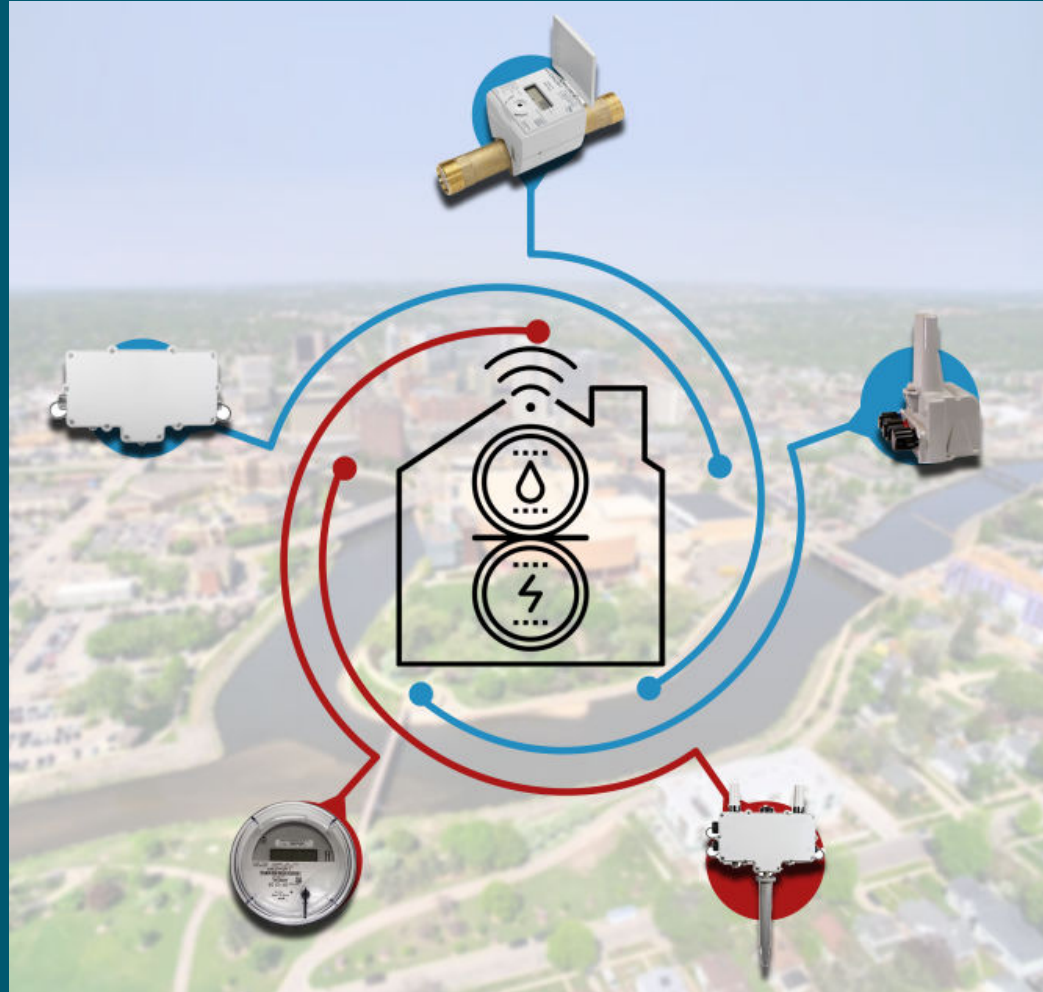
Aug 2025 Substantial Completion of Duct Bank

PROJECT STATUS DESCRIPTION

The last phase of the duct bank project is under construction and while there are still risks associated with the Cultural Heritage site they appear to be manageable without a reroute at this time. There is \$5.5M of remaining budget to cover contingencies.



# Advanced Metering Infrastructure Project



## Project Overview

### PROJECT SUMMARY:

The project involves three main parts - Advanced Metering Infrastructure (AMI), Meter Data Management (MDM), and the joint effort of RPU personnel and the Meter Installation Vendor (MIV) to replace 60,000 electric and 40,000 water endpoints. The replacement will take place over a period of three years, starting in the fall of 2025.

### ACCOMPLISHMENTS:

- ✓ RFPs have been completed for AMI, MDM, and MIV.
- ✓ Product demonstrations have been held.
- ✓ A preferred best in breed solution has been selected.
- ✓ Multiple contract negotiations are nearing completion.
- ✓ A project timeline has been established.

PROJECT DASHBOARD

PROJECT STATUS



PROJECT TITLE

Advanced Metering Infrastructure Project

PROJECT MANAGER

Util-Assist

EXECUTIVE SPONSOR

Scott Nickels

DATE

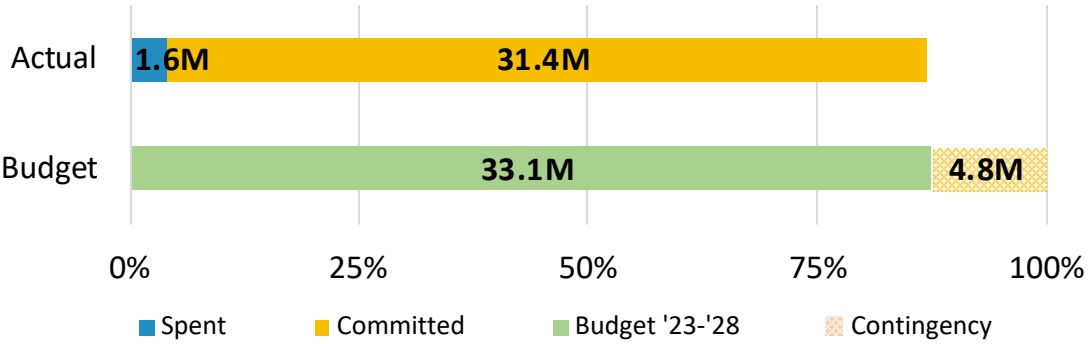
December 17, 2024



SCHEDULE

Project Start Date	October 2023
Baseline Finish Date	December 2028
Estimated Finish Date	December 2028

FINANCIALS



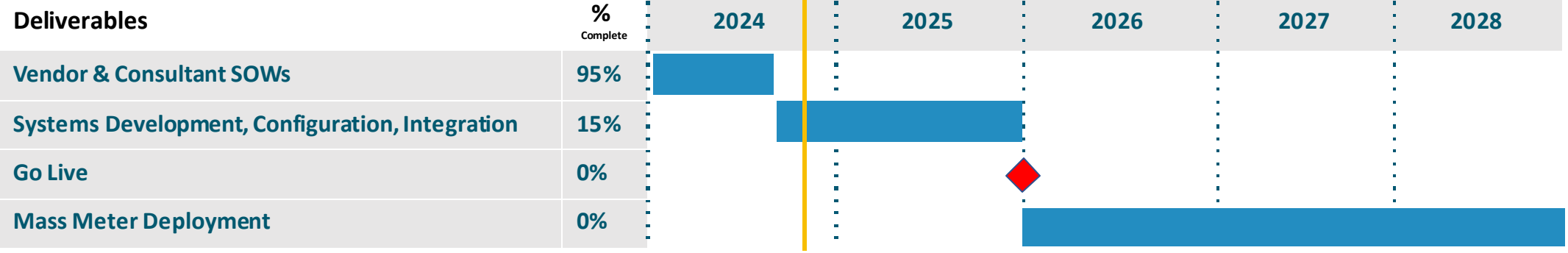
% BUDGET

99.5 %

% COMPLETE

0 %

EXECUTION TIMELINE



KEY RISKS & ISSUES

No.	Description	Severity	Impact	Status
1	Meter Delivery	Low	Schedule/Budget	Open
2	System Integrations	Low	Schedule/Budget	Open
3	Water Meter Deployment - Residence Entrance	Medium	Schedule/Budget	Open

UPCOMING MAJOR MILESTONES

- December 2024:**
- Business requirement workshops
  - Meter lab setup and begin FAT
  - Complete Cayenta PSA and phase 2 SOW for Wesco
- January 2024:**
- Continuation of business requirement workshops

PROJECT STATUS DESCRIPTION

As of the end of November, 60% of the business requirements workshops have been completed. These workshops will remain the team’s focus over the coming months, with the business requirements phase scheduled to conclude on February 7. The RPU team is finalizing the meter lab setup, which is expected to be operational by the week of December 9. This will enable first article testing (FAT) to begin, running from December 16 through the end of February, with a two-week break over the holidays. On the contracting front, MIV SOW, RPU’s legal counsel, has completed their review, and a follow-up negotiation session with all parties is scheduled for December 12, to move the agreement closer to finalization. CIS PSA, RPU’s legal team, has made progress and is awaiting updates from Cayenta on the remaining topics to finalize. The goal is to complete both agreements by the end of December, allowing them to be signed in January. Looking ahead, Cayenta is preparing the Phase 2 SOW for the SI Project. This document is due in February and will be governed under the new PSA.

# Mount Simon Station



## Project Overview

### PROJECT SUMMARY:

The project will provide up to 50 MW firm dispatchable capacity in time for the expiration of the SMMPA contract in 2030. The project will be sited adjacent to the Westside Plant. Prime Mover selection is prerequisite to most project execution activities. Budget will be updated when prime movers are selected, and preliminary design is complete.

### ACCOMPLISHMENTS:

- ✓ Applied for interconnection to the MISO transmission system.
- ✓ Issued an RFP for prime movers – reciprocating engines and gas turbines.
- ✓ Bid Evaluation currently being completed.
- ✓ Prime Mover Selection in March 2025



# PROJECT DASHBOARD

## PROJECT STATUS



## PROJECT MANAGER

Tony Dzubay

## EXECUTIVE SPONSOR

Bill Bullock

## DATE

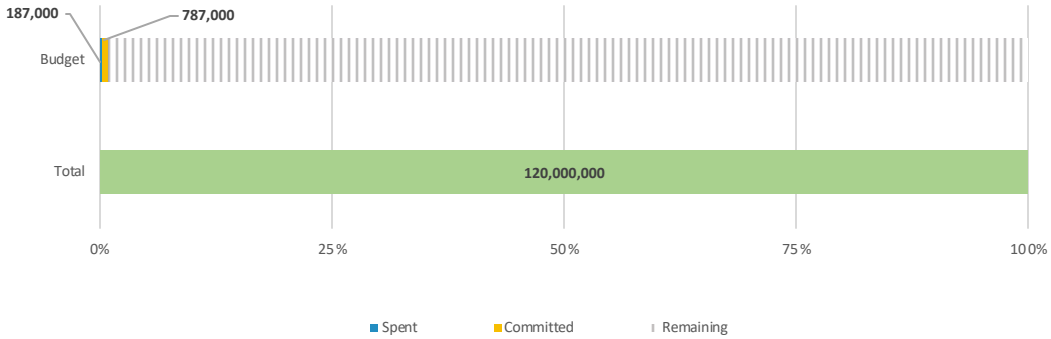
07/30/2024



### SCHEDULE

Project Start Date	February 2024
Baseline Finish Date	October 2029
Estimated Finish Date	December 2029

### FINANCIALS



### % BUDGET

0.66%

### % COMPLETE

0.5%

### EXECUTION TIMELINE

Deliverables	% Complete	Q1 2025	Q2 2025	Q3 2025	Q4 2025
Prime Mover Specification, Selection - Procurement	65%				
Preliminary Engineering Major Equipment	5%				
Air Permitting	<1%				
Procurement – Equipment/Design Build	0%				

### KEY RISKS & ISSUES

No.	Description	Severity	Impact	Status
1	Interconnection / Permitting	High	Scope/Budget	Open
2	Equipment Delivery	High	Schedule/Budget	Open
3	Tariffs	Medium	Budget	Open

### UPCOMING MAJOR MILESTONES

**March 2025** Issue PO for Prime Mover  
**May 2025** Begin Air Permit Application  
**August 2025** Design Build Package

### PROJECT STATUS DESCRIPTION

The project is at the very initial stage. Prime Mover selection is key to proceeding with project activities.



# #95 Booster Project



## Project Overview

### PROJECT SUMMARY:

The project adds an additional supply to the Willow Heights High Level pressure zone. The proposed booster station provides redundancy to the #31 Boosters in the event of a failure at that site. The booster station is located at the site of our #95 Willow Reservoir and will be constructed on top of the existing valve vault.

### PROJECT GOALS:

Provide a redundant feed to the Willow Heights High Level Pressure Zone.

### ACCOMPLISHMENTS:

- ✓ Design and Permitting Complete
- ✓ Water Main Installed and Tested
- ✓ Contract Awarded

PROJECT DASHBOARD

PROJECT STATUS



PROJECT TITLE

#95 Booster Project

PROJECT MANAGER

Luke Payne

EXECUTIVE SPONSOR

Scott Nickels

DATE

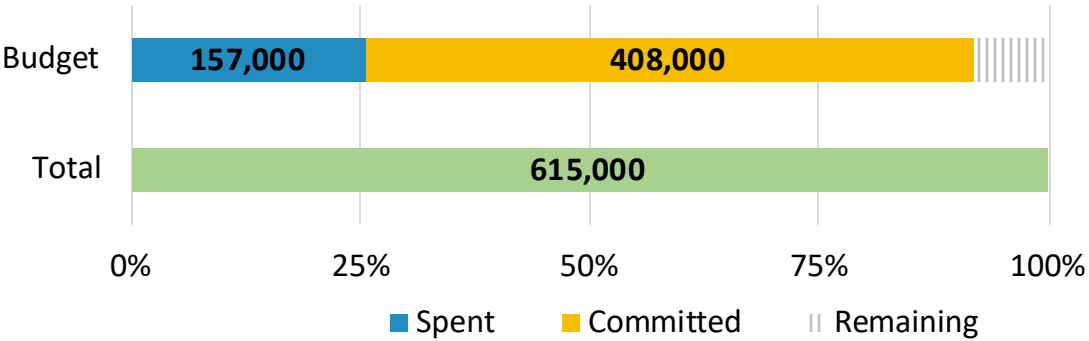
October 29, 2024



SCHEDULE

Project Start Date	April 2022
Baseline Finish Date	May 2025
Estimated Finish Date	May 2025

FINANCIALS



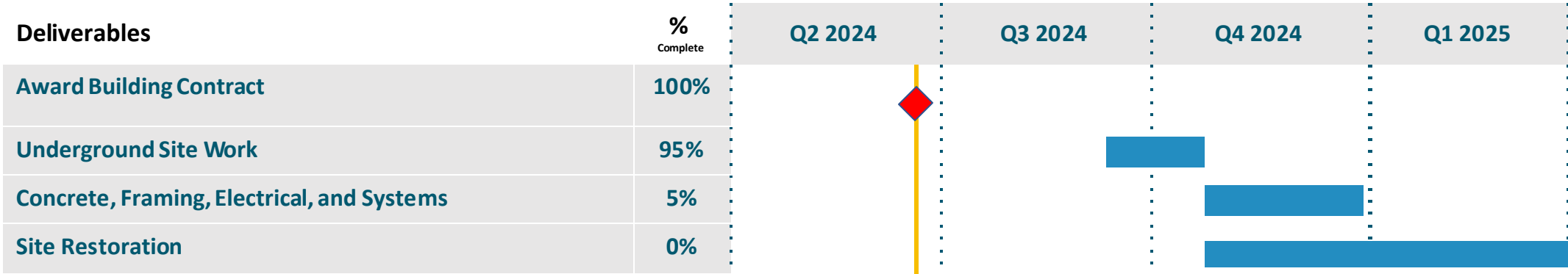
% BUDGET

26%

% COMPLETE

30%

EXECUTION TIMELINE



KEY RISKS & ISSUES

No.	Description	Severity	Impact	Status
1	Electrical Equipment Lead Time	Medium	Schedule	Open
2	Construction Delays (Weather)	Medium	Schedule/Budget	Open
3	Performance of New Contractor	Medium	Schedule	Open

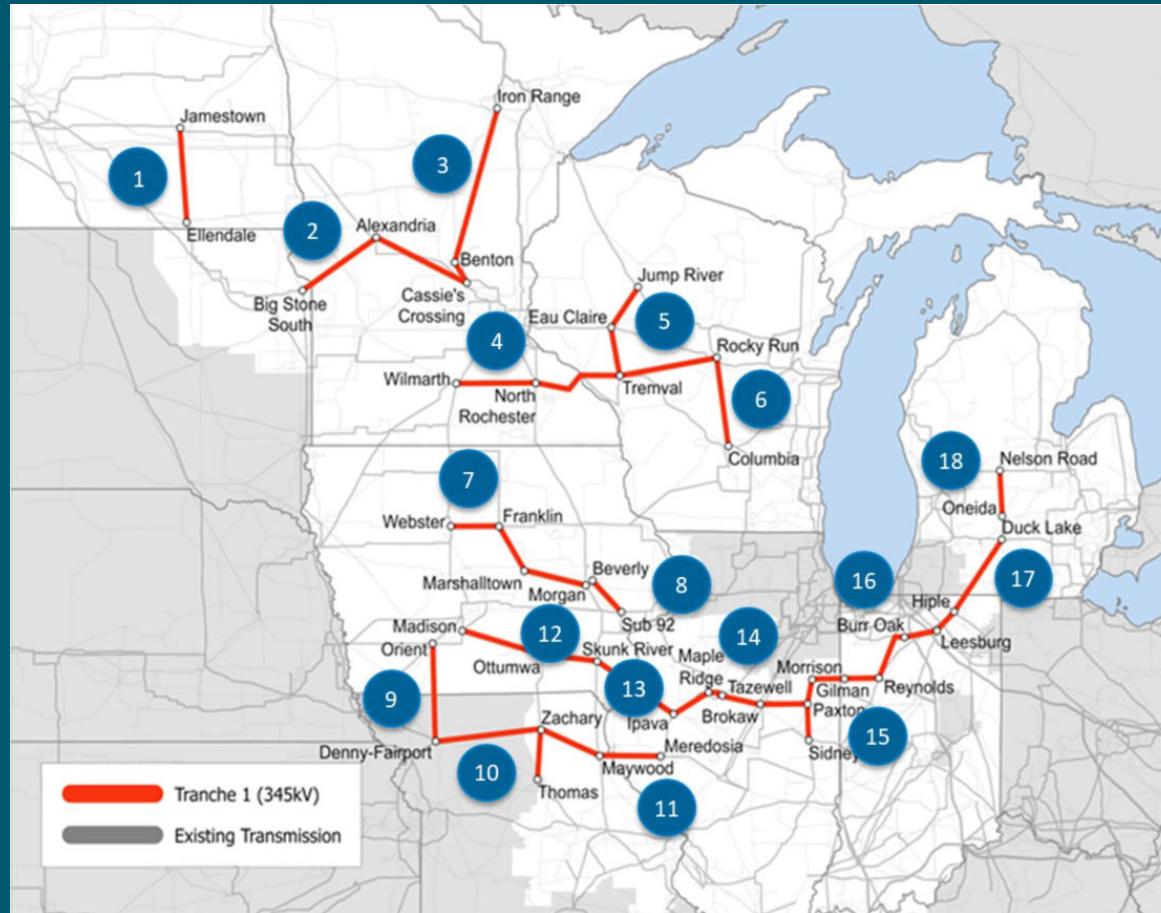
UPCOMING MAJOR MILESTONES

- October 2024 Complete Concrete and Framing
- December 2024 Project Substantially Complete
- Spring 2025 Final Site Restoration

PROJECT STATUS DESCRIPTION

Building should be dried-in and secure in the next two weeks. Project scheduled to be substantially complete by the end of 2024, with site restoration to be completed in the spring.

# Grid North Partners (GNP) MISO Tranche 1 – LRTP 4



Description: MISO Tranche 1 map. RPU will be participating in the #4 (LRTP 4) project.

## Project Overview

### PROJECT SUMMARY:

RPU will be partnering with Xcel Energy, SMMMPA, and Dairyland Power Cooperative in the construction and ownership of a portion of Line #4 (LRTP 4) on the map. The companies are working at finalizing preliminary agreements that will describe investment levels, ownership, and other items. This will then lead into formal agreements that each utility will execute. RPU anticipates that its investment in this project will be near \$30M, but this amount has not been finalized yet.

### ACCOMPLISHMENTS:

- ✓ RPU expressed interest in partnering in the LRTP 4 project with the other GNP utilities.
- ✓ Meetings have been held that have laid much groundwork for RPU's participation level.
- ✓ An MOU amongst the parties is being finalized
- ✓ Preliminary discussion have been had to begin laying the foundation for the official project agreements.



# GIS Utility Network Implementation



## Project Overview

### PROJECT SUMMARY:

This project is a data conversion project migrating the water and electric GIS data to a new data model. The previous data model is 20+ years old and isn't compatible with the latest generation of GIS applications. Successful completion of this project will ensure RPU's GIS remains relevant and extend capabilities as new GIS applications are released in the future.

### ACCOMPLISHMENTS:

- ✓ UDC completed a data readiness study in 2022 identifying potential errors/gaps in the data conversion for both water and electric utilities
- ✓ UDC assisted the GIS Team with the conversion of water utility GIS data January – May of 2024

PROJECT DASHBOARD

PROJECT STATUS



PROJECT TITLE

GIS Utility Network Implementation

PROJECT MANAGER

Ryan Moore

EXECUTIVE SPONSOR

Scott Nickels

DATE OF UPDATE

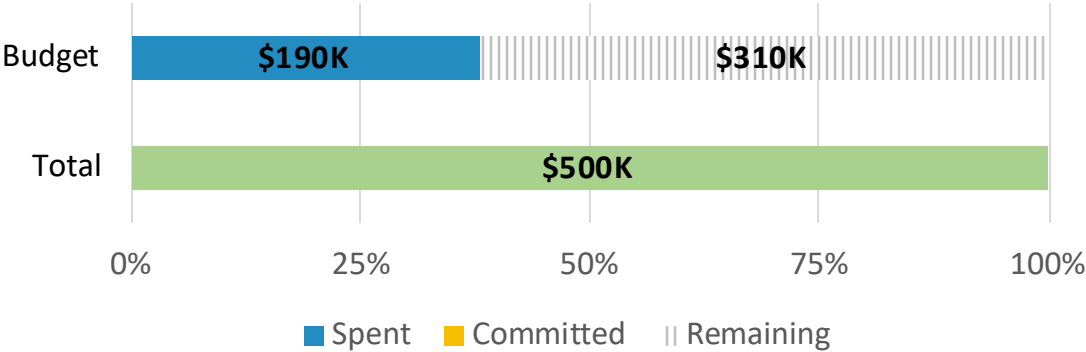
June 25, 2024



SCHEDULE

Project Start Date	December 2023
Baseline Finish Date	December 2025
Estimated Finish Date	December 2025

FINANCIALS



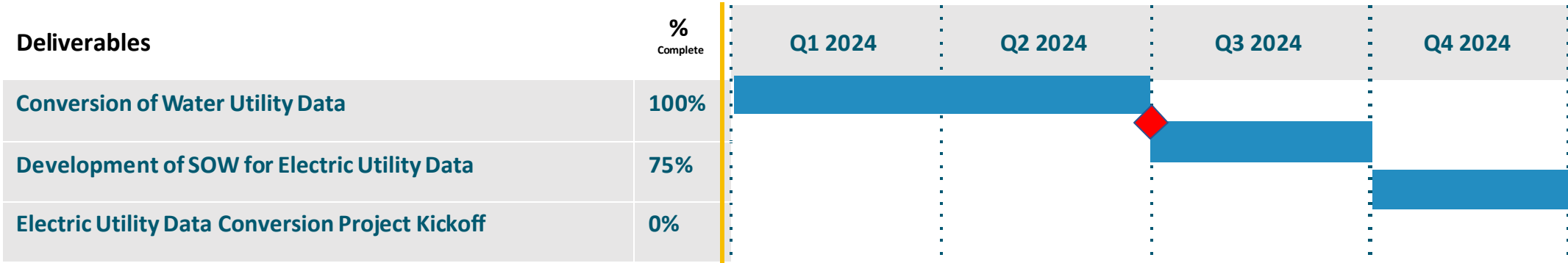
% BUDGET

38 %

% COMPLETE

50 %

EXECUTION TIMELINE



KEY RISKS & ISSUES

No.	Description	Severity	Impact	Status
1	Consultant Resource Availability	High	Project Start Date	Open
2	Deliverables not to expectation	High	Schedule/Budget	Open
3	Missed items in SOW	Medium	Schedule/Budget	Open

UPCOMING MAJOR MILESTONES

October 2024 Electric Data SOW completed with UDC

December 2024/ January 2025 Project Kickoff

PROJECT STATUS DESCRIPTION

Currently on schedule and on budget

# BWSR Pollinator Pilot Project Partnership



## Project Overview

### PROJECT SUMMARY:

RPU is partnering with the State of Minnesota's Board of Water and Soil Resources (BWSR) department to implement two habitat-friendly pollinator corridors in Rochester. This three-year pilot project is all about transforming two transmission corridors into long standing pollinating habitats that incorporate native vegetation that supports pollinating insects, mitigates erosion and sedimentation, and ensures the integrity and resiliency of Rochester's landscapes while protecting habitat and water resources.

The two transmission sites are located behind the Withers Sports Complex and Bear Creek / Marion Rd.

### ACCOMPLISHMENTS:

- ✓ Mowing was completed in August.
- ✓ Spraying of both ROWs was completed in September.
- ✓ Soil prep treatment (tilling, discing) deemed unnecessary given the use of a native seed drill.
- ✓ Seeding scheduled for early November.

PROJECT DASHBOARD

PROJECT STATUS



PROJECT TITLE

Pollinator Project

PROJECT MANAGER

Board of Water and Soil Resources (BWSR)

EXECUTIVE SPONSOR

Patty Hanson

DATE OF UPDATE

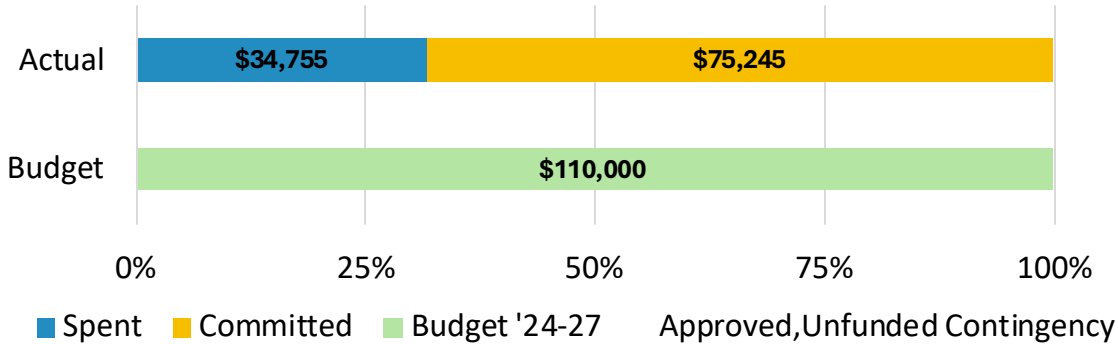
February 11, 2025



SCHEDULE

Project Start Date	June 21, 2024
Baseline Finish Date	June 30, 2027
Estimated Finish Date	June 30, 2027

FINANCIALS



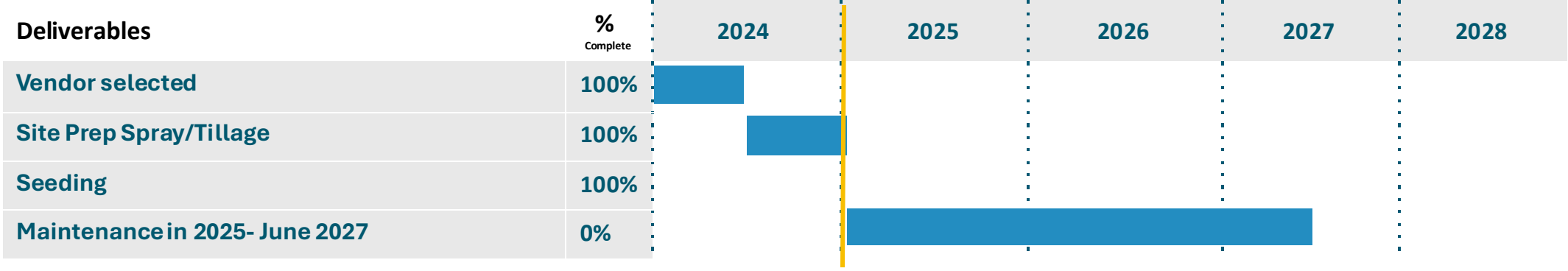
% BUDGET

31 %

% COMPLETE

50 %

EXECUTION TIMELINE



KEY RISKS & ISSUES

No.	Description	Severity	Impact	Status
1	Weather	Medium	Schedule	Open

UPCOMING MAJOR MILESTONES

**November 2024** Seeding is completed  
**March 2025** Team meeting to determine spring requirements.

PROJECT STATUS DESCRIPTION

Seeding was completed in November. Will wait to see what the spring brings and evaluate what additional work needs to take place.

# MN Energy Benchmarking

## Project Overview

### PROJECT SUMMARY:

MN Statute 216C.331 requires commercial customers of 50,000 square feet and greater to upload their energy data into the EnergyStar Portfolio Manager.

Project's goals are two-fold: 1) implement a software tool, MyMeter and 2) hire an Energy and Environmental Advisor to help set up the program and assist customers.

Project launch is scheduled for March 1, 2025

### ACCOMPLISHMENTS:

- ✓ Project kickoff took place in late September.
- ✓ Limited Term Energy & Environmental Advisor position filled in November.
- ✓ 60% of integration and design work completed.
- ✓ On track for a March launch.



## Benchmarking Energy Use Data





PROJECT DASHBOARD

PROJECT STATUS



PROJECT TITLE

Energy Benchmarking

PROJECT MANAGER

Patty Hanson

EXECUTIVE SPONSOR

Patty Hanson

DATE OF UPDATE

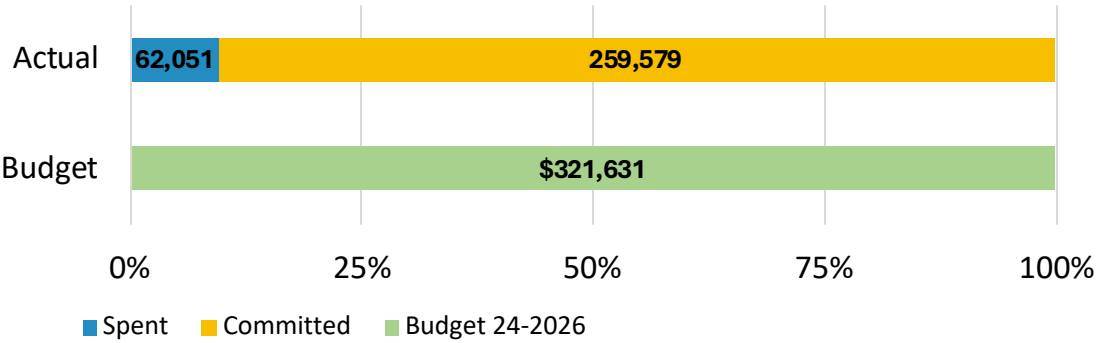
February 11, 2025



SCHEDULE

Project Start Date	August 2024
Baseline Finish Date	January 2025
Estimated Finish Date	March 2025

FINANCIALS



% BUDGET

23%

% COMPLETE

80 %

EXECUTION TIMELINE

Deliverables	% Complete	2024	2025	2026	2027	2028
Hiring of Limited Term FTE	100%	Completed				
Systems Development, Configuration, Integration	90%	In Progress				
RPU Staff Training / Testing	10%					
Go-Live	0%					

KEY RISKS & ISSUES

No.	Description	Severity	Impact	Status
1	Hiring a limited term FTE	Medium	Schedule/Budget	Open
2	System Integrations	High	Schedule/Budget	Open
3	Deployment	High	Schedule/Budget	Open

UPCOMING MAJOR MILESTONES

- January - February 2025 – System configuration and testing.
- March 2025 Software implementation completed
- June 2026 Limited term assignment completed

PROJECT STATUS DESCRIPTION

State grant funding was awarded in the amount of \$321, 631 to cover the costs of implementing the MyMeter software, a benchmarking solution, and to hire a limited term FTE to help stand up the program.

# RPU Power Supply Resource Plan



## Project Overview

### PROJECT SUMMARY:

Latest resource plan initiated in 2022

### PROJECT GOALS:

Develop a resource plan to replace SMMPA contract in 2030.

Meet adopted local goal of 100% net renewable electricity by 2030.

Final phase of planning before implementation to be completed early in 2025.

### ACCOMPLISHMENTS:

- ✓ Developed least cost scenario
- ✓ Identified energy resources and capacity resources to fulfill needs
- ✓ Submitted interconnection application to MISO.

PROJECT DASHBOARD

PROJECT STATUS



PROJECT TITLE

Power Supply Resource Plan

PROJECT MANAGER

Tony Dzubay

EXECUTIVE SPONSOR

Bill Bullock

DATE OF UPDATE

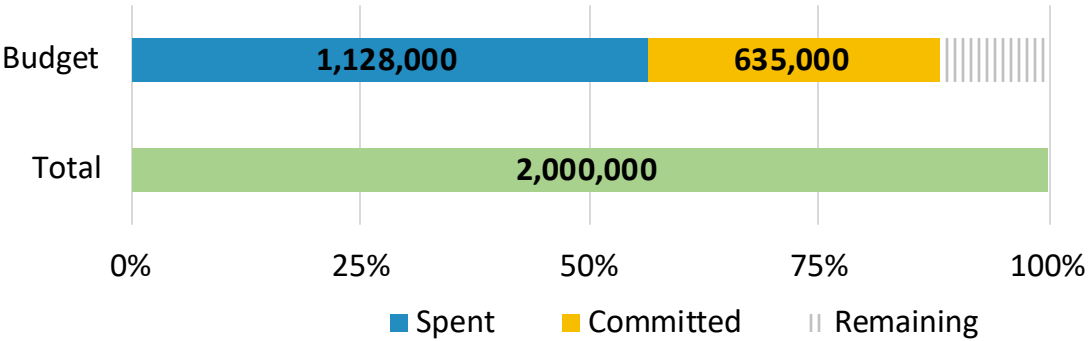
September 17, 2024



SCHEDULE

Project Start Date	March 2022
Baseline Finish Date	December 2024
Estimated Finish Date	April 2025

FINANCIALS



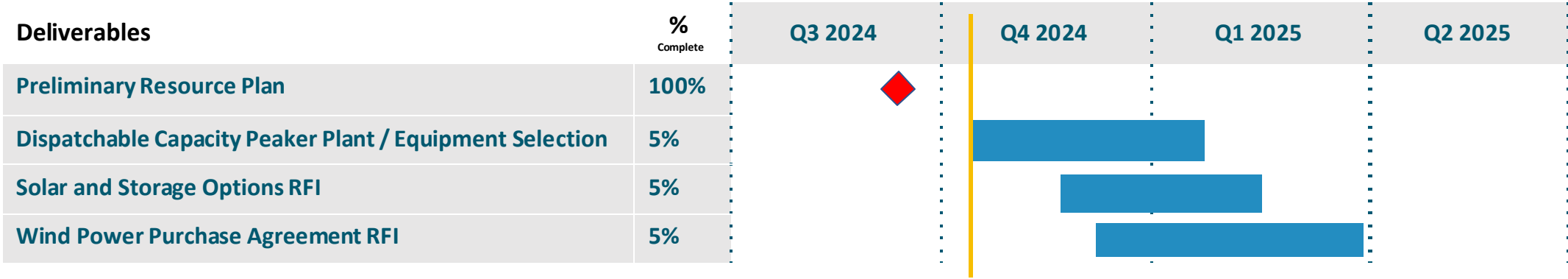
% BUDGET

88 %

% COMPLETE

65%

EXECUTION TIMELINE



KEY RISKS & ISSUES

No.	Description	Severity	Impact	Status
1	Supply Chain Issues	High	Schedule/Budget	Open
2	Equipment Inflation	High	Schedule/Resource Mix	Open
3	Competition for Resources	Medium	Budget/Resource Mix	Open

UPCOMING MAJOR MILESTONES

- Sep 24 Kickoff RFI Phase
- Oct 24 RFI for prime mover
- Nov 24 RFI for Solar & Storage
- Dec 24 RFI for Wind
- Mar 25 Summary Report

PROJECT STATUS DESCRIPTION

Currently on schedule and on budget

# Customer Portal Implementation Project



## Project Overview

### PROJECT SUMMARY:

- Accelerated Innovations will assist RPU in the implementation of their MyMeter customer engagement portal solution which will replace our current software.
- Deliverables include bill pay, bill and usage presentment, AML, outage map, and more.
- A nine-month implementation.
- Go-live by November 2025.

### UP COMING ACCOMPLISHMENTS:

- ✓ Project kickoff in early February 2025
- ✓ Project design and integration February-September 2025
- ✓ Testing and training by end of Q3 2025
- ✓ Project cut-over by October 2025
- ✓ Project completed by November 2025

PROJECT DASHBOARD

PROJECT STATUS



PROJECT TITLE

Customer Portal Project

PROJECT MANAGER

Mikki Valere

EXECUTIVE SPONSOR

Patty Hanson

DATE OF UPDATE

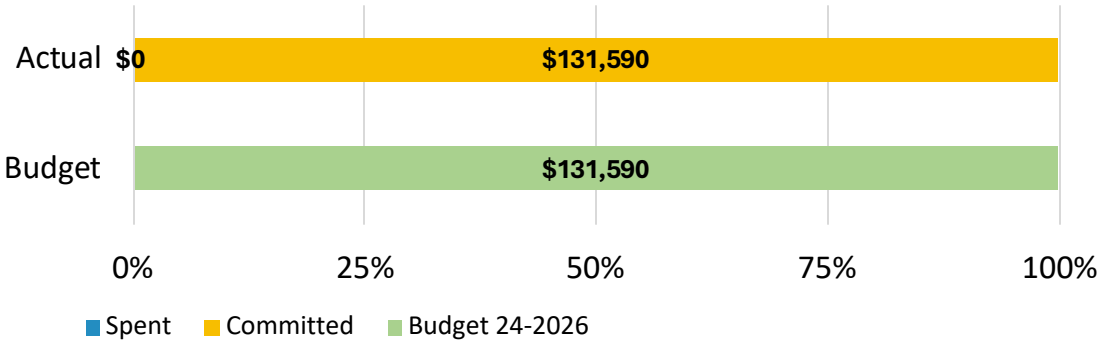
February 11, 2025



SCHEDULE

Project Start Date	February 2025
Baseline Finish Date	November 2025
Estimated Finish Date	October 2025

FINANCIALS



% BUDGET

0%

% COMPLETE

0 %

EXECUTION TIMELINE

Deliverables	% Complete	2025	2026	2027	2028	2029
Project Launch	0%	<div></div>				
Systems Development, Configuration, Integration	0%	<div></div>				
RPU Staff Training / Testing / Go-No Go	0%	<div></div>				
Go-Live	0%	<div></div>				

KEY RISKS & ISSUES

No.	Description	Severity	Impact	Status
1	Resources	Low	Schedule/Budget	Open
2	System Integrations / Data Migration	High	Schedule/Budget	Open
3	Go-live by November	High	Schedule/Budget	Open

UPCOMING MAJOR MILESTONES

- February 2025 Project launch
- February – September Project design, integration, and data migration
- November 2025 Go-live

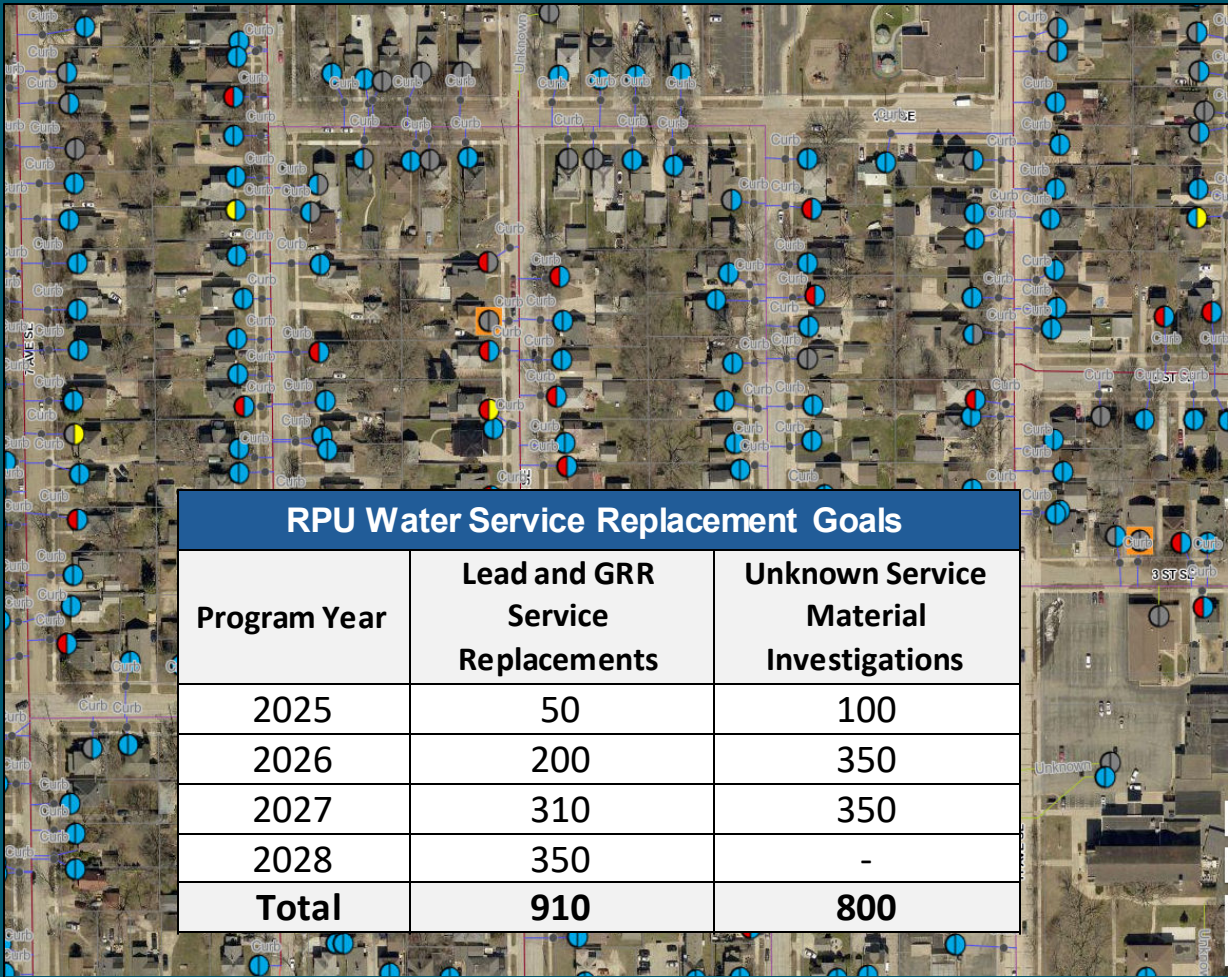
PROJECT STATUS DESCRIPTION

VertexOne (formerly Accelerated Innovations) will assist RPU in the implementation of their MyMeter software, a customer engagement portal solution, by November 2025.



# LEAD SERVICE LINE REPLACEMENT PROGRAM

## 2025 – PHASE 1A/B



### PROJECT OVERVIEW

#### PROJECT SUMMARY:

RPU has initiated the first year of a multi-year program to replace lead and galvanized water services pursuant to the EPA’s Lead and Copper Rule. The work plan for 2025 includes an estimated 50 replacement locations for licensed daycares, service leaks, and high priority residential areas. RPU anticipates an overall program cost of \$18M, with a vast majority of funding provided by the Minnesota Drinking Water Revolving Fund.

#### ACCOMPLISHMENTS:

- ✓ RPU initial coordination of 2025 project scope with Minnesota PFA and Department of Health.
- ✓ Program plan reviewed by RPU Board.
- ✓ Master Grant Agreement under legal review.
- ✓ Prioritization zones established throughout the service area to help guide the sequence of future projects.

PROJECT DASHBOARD

PROJECT STATUS



PROJECT TITLE

2025 Lead Services Replacements

PROJECT MANAGER

Luke Payne

EXECUTIVE SPONSOR

Todd Blomstrom

DATE OF UPDATE

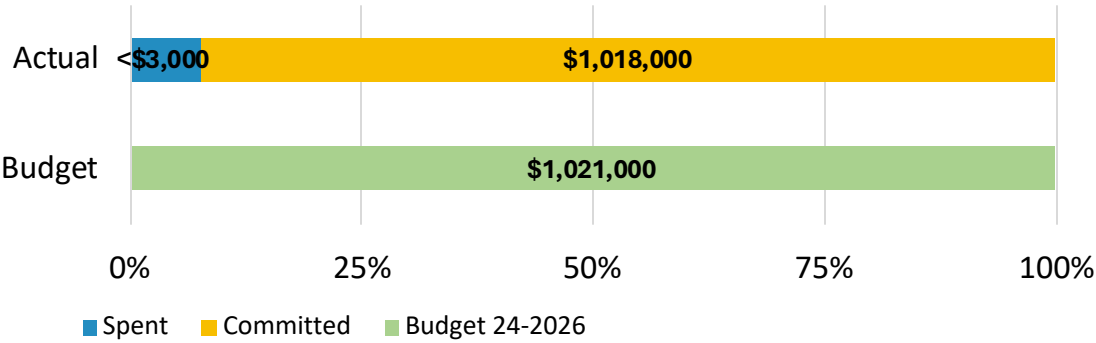
December 18, 2024



SCHEDULE

Project Start Date	December 2024
Baseline Finish Date	June 2026
Estimated Finish Date	June 2026

FINANCIALS



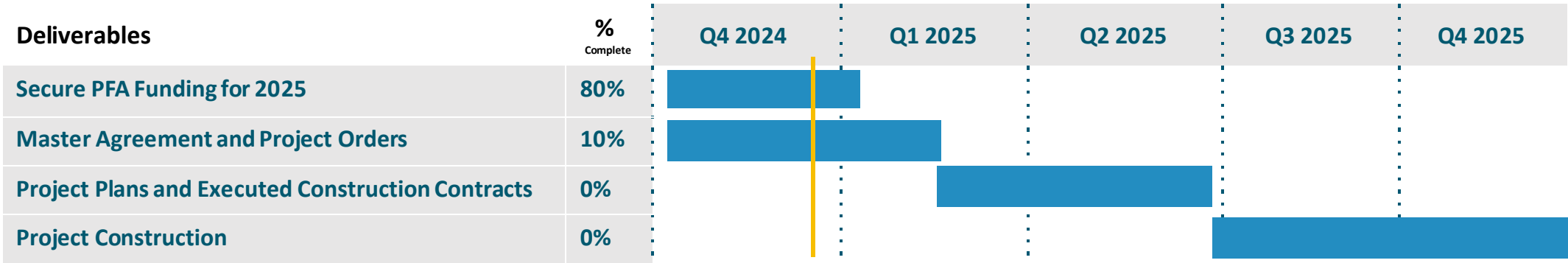
% BUDGET

<5%

% COMPLETE

5 %

EXECUTION TIMELINE



KEY RISKS & ISSUES

No.	Description	Severity	Impact	Status
1	Secure DWRF funding for program	High	Schedule/Budget	Open
2	Rate of voluntary participation	High	Schedule/Budget	Open
3	Expansion due to “Unknown” services	High	Schedule/Budget	Open

UPCOMING MAJOR MILESTONES

- January 2025:** Amend 2025 Budget with the RPU Board and City
- February 2025:** Execute PFA Grant Documents
- February 2025:** Select engineering consultant and issue notice to proceed

PROJECT STATUS DESCRIPTION

This is the first year of an anticipated four-year program to replace lead and galvanized water service lines using Minnesota Drinking Water Revolving Funds in compliance with the EPA Lead and Copper Rule. This project is front loaded with tasks to develop the foundation for a multi-year program.



## **REQUEST FOR ACTION**

### **Division Reports and Metrics - February 2025**

**MEETING DATE:**

February 18, 2025

**ORIGINATING DEPT:**

Rochester Public Utilities

**AGENDA SECTION:**

Division Reports & Metrics

**PRESENTER:**

General Manager, Tim  
McCollough

**Action Requested:**

Review the reports from each of RPU's divisions: Safety, Water Division, Power Delivery, Power Resources, Customer Relations, and Corporate Services.

Due to the early February board meeting, the financial summary for January will be presented in the March Board Packet.

**Report Narrative:**

Each division of RPU reports monthly on its metrics and activities to the Board.

**Prepared By:**

Erin Henry-Loftus

**Attachments:**

[February Division Report](#)





FEBRUARY 2025

# DIVISION REPORTS AND METRICS

SAFETY  
WATER DIVISION  
POWER DELIVERY  
POWER RESOURCES  
CUSTOMER RELATIONS  
CORPORATE SERVICES

# SAFETY

## SAFETY:

TRAINING	Total Required Enrollments	Completions as of 1/31/2025	Percent Complete
January 2025	546	546	100 %
Calendar Year to 1/31/2025	546	546	100 %

SAFETY TEAMS	Total Members	Members Attending	Percent Attending
January 2025	22	20	90.9%
Calendar Year to 1/31/2025	22	20	90.9%

INCIDENTS	Reports Submitted	OSHA Cases <sup>1</sup>	RPU RIR <sup>2</sup>	BLS RIR <sup>3</sup>
January 2025	0	0	--	--
Calendar Year to 1/31/2025	0	0	0	1.7

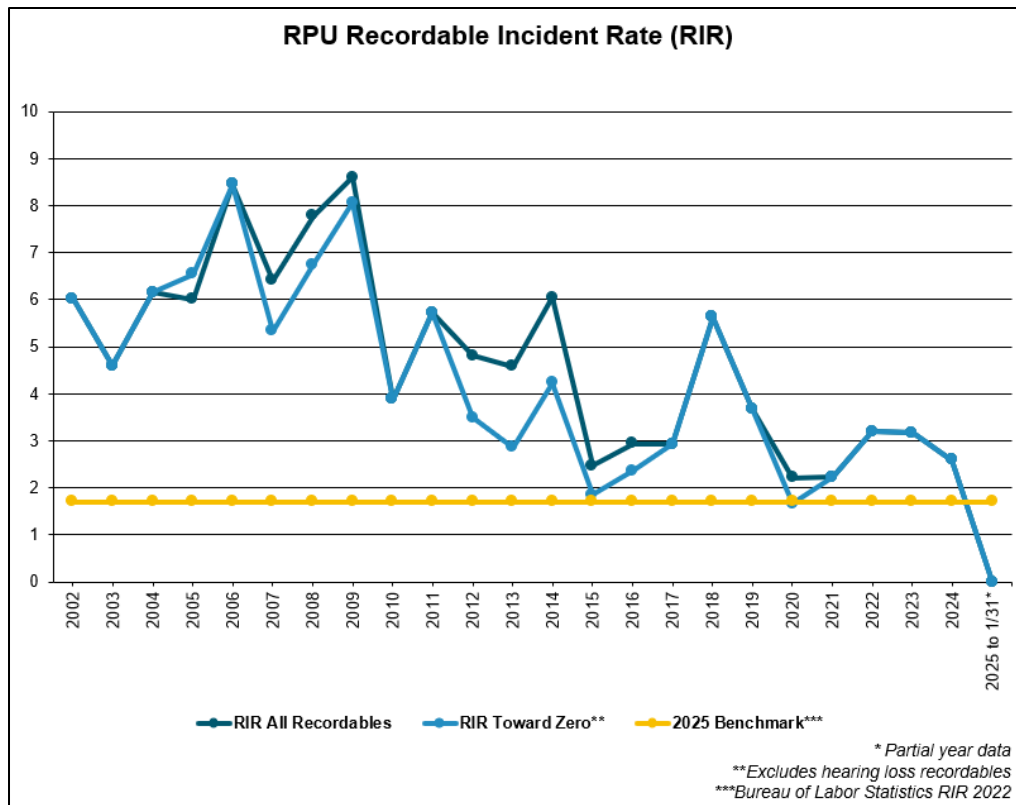
<sup>1</sup> Deemed to meet OSHA criteria as a recordable case by RPU Safety Manager, subject to change

<sup>2</sup> Recordable Incident Rate – Number of OSHA Recordable Cases per 100 employees.

<sup>3</sup> Bureau of Labor Statistics nonfatal illnesses and injuries in the utility sector



24 of RPU's 24 departments are recordable injury free in 2025  
217 of RPU's 217 teammates are recordable injury free in 2025.



**SAFETY**



2025 OSHA RECORDABLE CASE DETAIL

Work Area	Incident Date	Description	Primary Reason it's a Recordable	Corrective Action
-----------	---------------	-------------	----------------------------------	-------------------

None

**SAFETY INITIATIVES:**

- 1. Annual first aid, CPR, AED and bloodborne pathogens training sessions were provided for those teammates required to maintain certification.
- 2. Updating existing safety procedures for approval by Executive Team.
- 3. Updated all required workplace safety and employment postings for 2025.

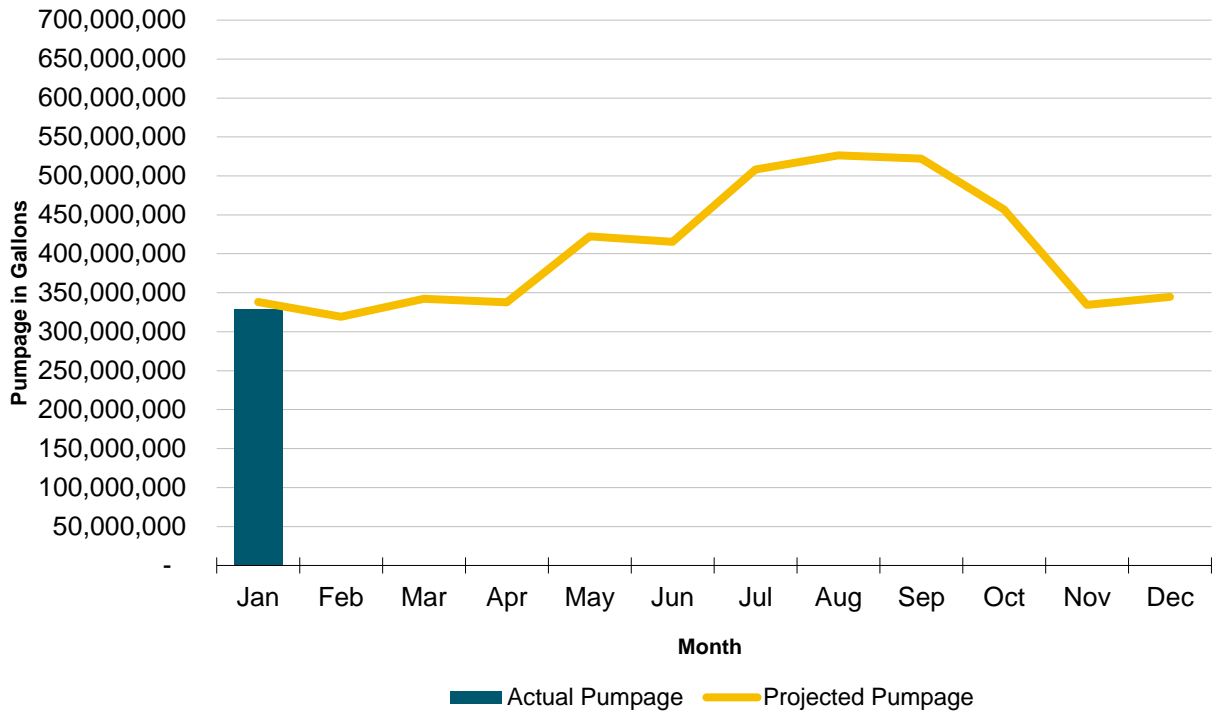
**WATER DIVISION****WATER UTILITY:**

1. Water Outage Calculations for the month and year to date(January 2025 Data)
  - a. Reliability=99.998014%      Year-to-date Reliability = 99.998014%
  - b. 242 Customers Affected by Outages      Year-to-date Customers Affected by Outages = 242
  - c. 622.3 Customer Outage Hours      Year-to-date Customer Outage Hours = 622.3
  - d. SAIDI= 0.9 min      Year-to-date SAIDI = 0.9 min
  - e. CAIDI= 154.3 min      Year-to-date CAIDI = 154.3 min
- Performed 276 Gopher State water utility locates during the month for a total of 276 for the year.
- There are currently 129 Water ERTs that were unable to be read in the system. We are experiencing approximately 14 new non-reads per week. The stockroom has the following products available:
 

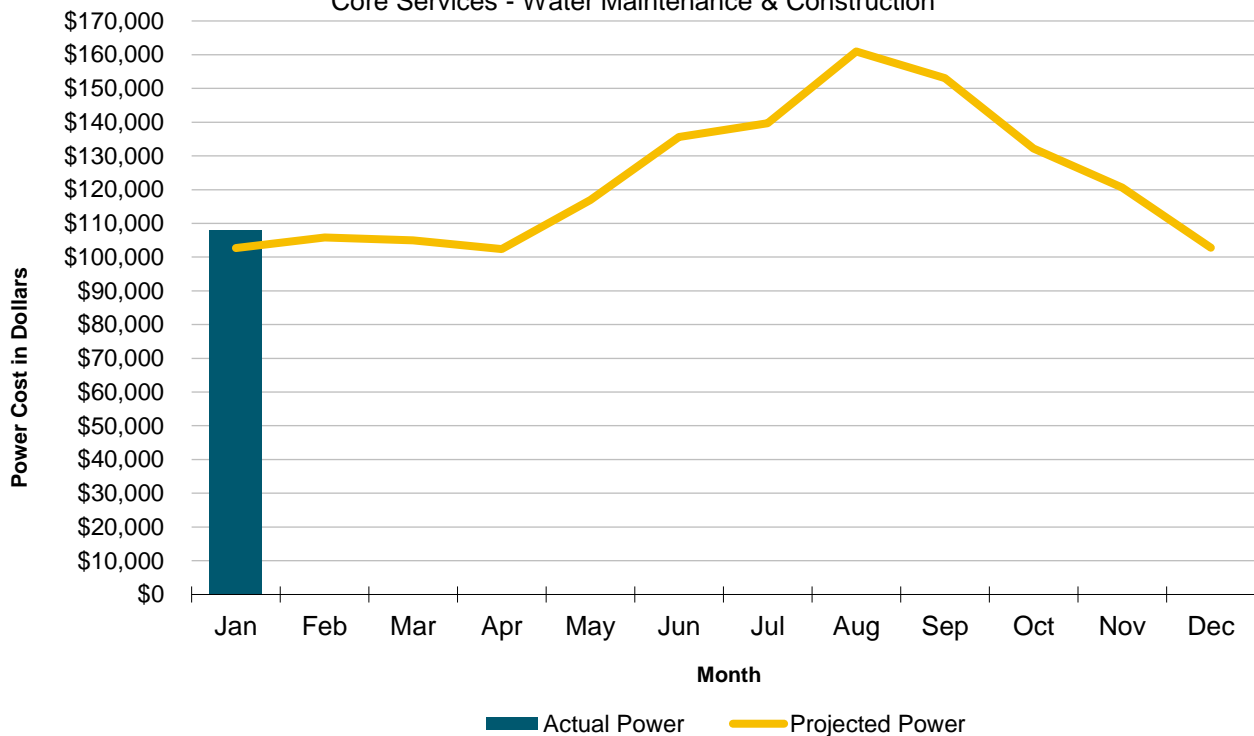
500W ERTS:	1,777 available, 37,695 on order
Ultrasonic meters, 5/8" x 1/2":	1,070 available, 7,874 on order
Ultrasonic meters, 5/8" x 3/4":	1,258 available, 22,101 on order
- Repaired water distribution system failures or maintenance at the following locations during the month:
  - 4611 Maine Ave SE (Water Main Break) – 1/6
  - 1315 12<sup>th</sup> Ave NW (Water Main Break) – 1/11
  - 707 14<sup>th</sup> St SE (Water Main Break) – 1/12
  - 1858 20<sup>th</sup> St NW (Water Main Break) – 1/14
  - 958 Homestead Village Ln SE (Water Main Break) – 1/18
  - 2121 44<sup>th</sup> St NW (Water Main Break) – 1/18
  - 3421 20<sup>th</sup> Ave NW (Water Main Break) – 1/21
  - 206 Grandville Rd SW (Water Main Break) – 1/21
  - 1832 South Village Dr SE (Water Main Break) – 1/22
  - 2064 Lenwood Dr SW (Water Main Break) – 1/23
  - 2054 Hill Pl SW (Valve Leak) – 1/27
  - 1951 18<sup>th</sup> Ave NW (Water Main Break) – 1/29
  - 1123 8<sup>th</sup> St SW (Water Main Break) – 1/30

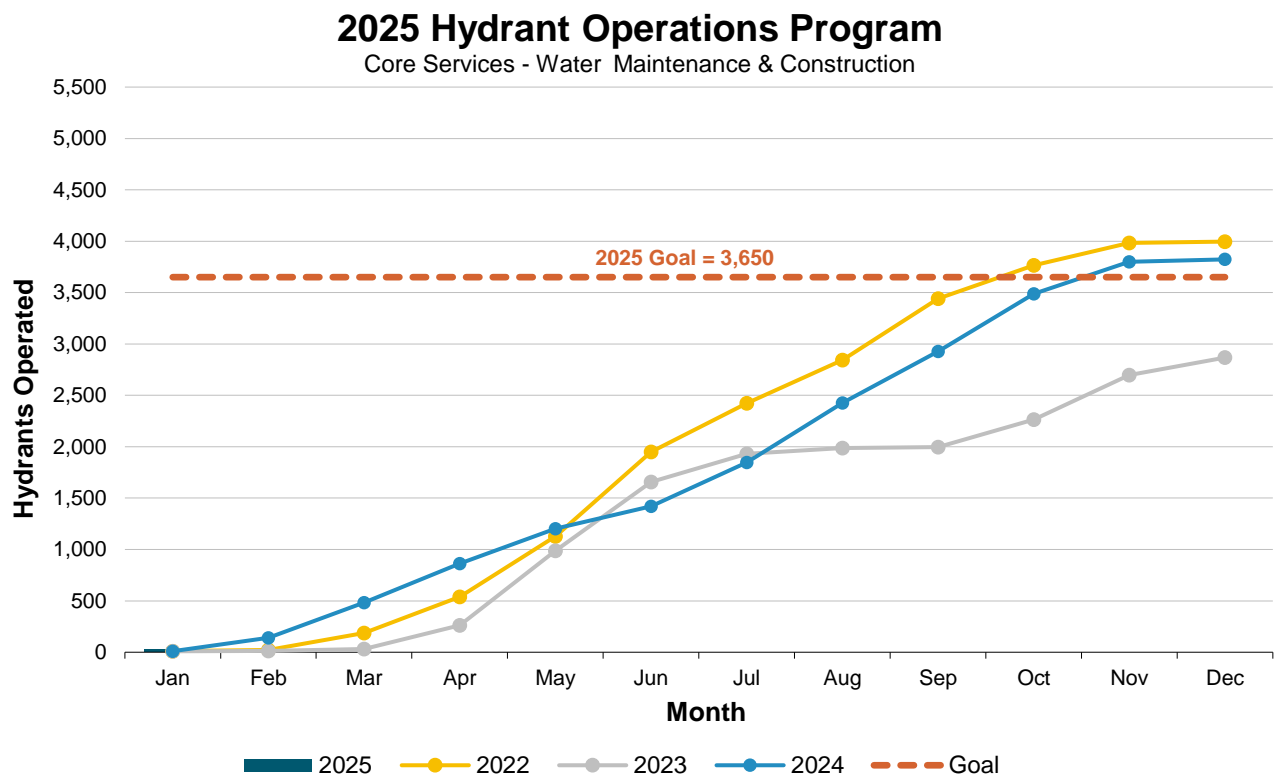
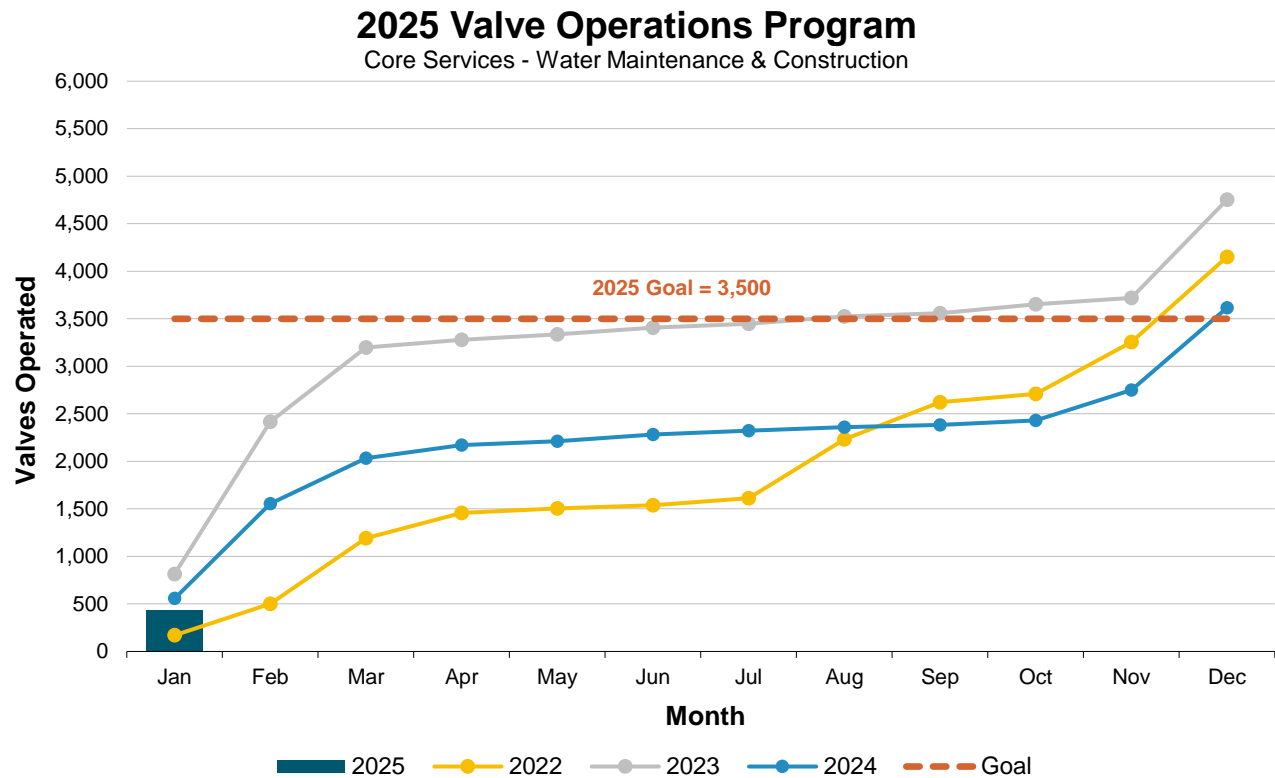
WATER DIVISION

Actual vs. Projected Pumpage: 2025  
Core Services - Water Maintenance & Construction



Actual vs. Projected Power Cost for Wells: 2025  
Core Services - Water Maintenance & Construction







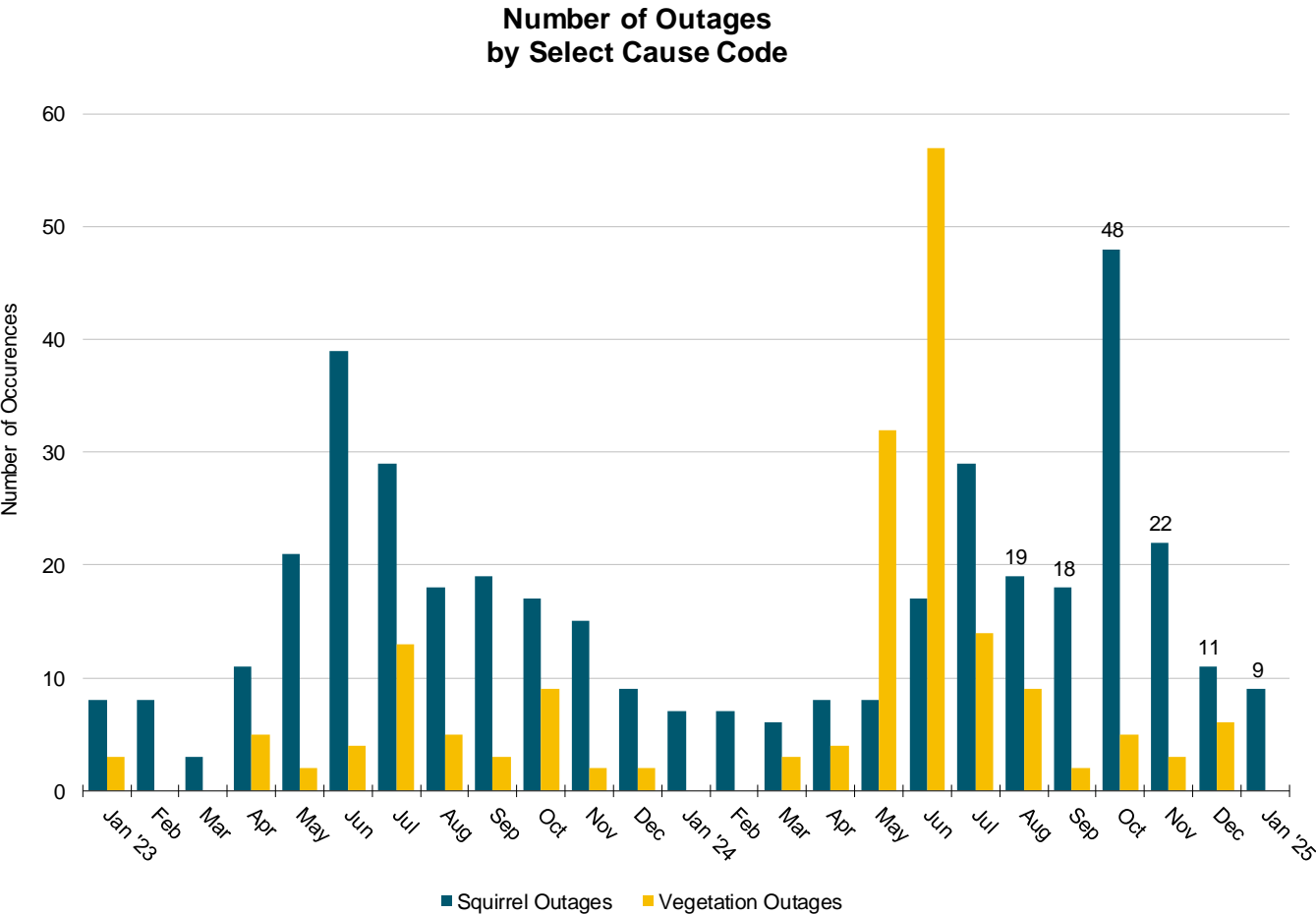
ELECTRIC UTILITY:

1. Electric Outage Calculations for the month and year to date (January 2025 Data)

- |                                      |  |
|--------------------------------------|--|
| a. Reliability= 99.9961%             | Year-to-date Reliability = 99.9961%              |
| b. 286 Customers Affected by Outages | Year-to-date Customers Affected by Outages = 286 |
| c. SAIDI= 0.17 min                   | Year-to-date SAIDI = 0.17 min                    |
| d. CAIDI= 37.10 min                  | Year-to-date CAIDI = 37.10 min                   |

2. Electric Utility Operations – T&D, Engineering, System Ops, GIS, Tech Services:

- The AMI project has completed Business Requirement Workshops with all vendors. The Professional Service Agreement with Cayenta was finalized.
- A permit for the Marion Road Duct project was received for the heritage site from the State Archeologist and MIAC. Duct construction is scheduled to begin this spring in the heritage site pending the availability of the monitoring archeologist.
- Reliability statistics were improved due to the lack of heavy storms in January.



POWER DELIVERY

Summary of individual electrical outages (greater than 200 customers – January 2025 data)

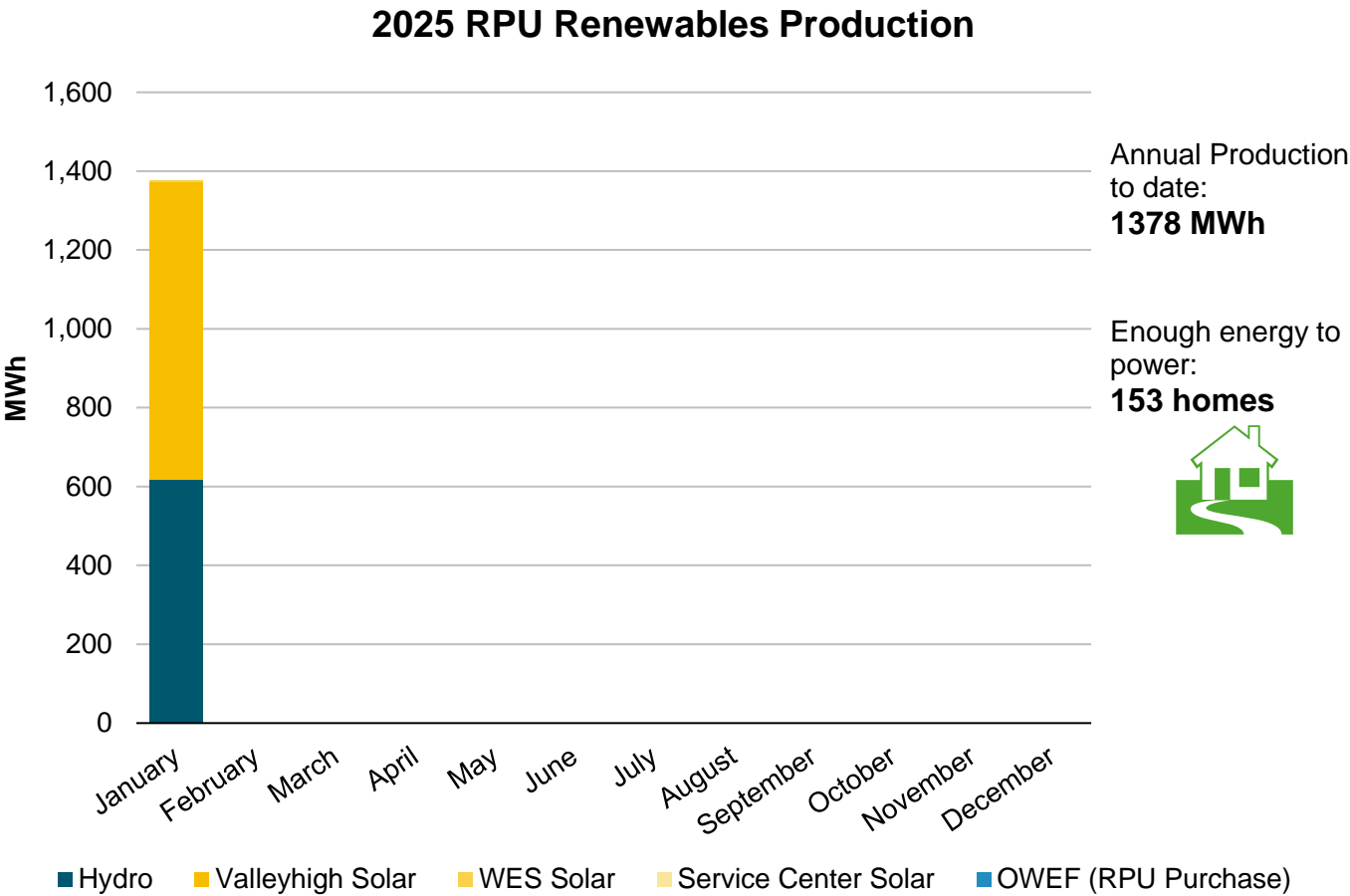
# Customers	Date	Duration	Cause
None			

Summary of aggregated incident types (greater than 200 customers – January 2025 data)

# Customers	Total # of Incidents	Cause
None		



POWER RESOURCES



**POWER RESOURCES****WHOLESALE OPERATIONS:**

## 1. INSERT

## a. Ancillary Service Market – Supplemental Reserves

## i. Cleared DA

1. GT2 – 12 days
2. WES – 26 days

## ii. Deployment YTD

1. GT2 – 0 days
2. WES – 0 days

## b. Dispatched by MISO

i.	GT1	– 0 times	YTD	0 times
ii.	GT2	– 2 times	YTD	2 times
iii.	WES	– 8 times	YTD	8 times

## c. Hours of Operation

i.	GT1	– 0 hours	YTD	0 hours
ii.	GT2	– 7 hours	YTD	7 hours
iii.	WES	– 36 hours	YTD	36 hours

## d. Electricity Generated

i.	GT1	– 0 MWh	YTD	0 MWh
ii.	GT2	– 56 MWh	YTD	56 MWh
iii.	WES	– 997 MWh	YTD	997 MWh

## e. Forced Outage

i.	GT1	– 142 hours	YTD	142 hours
ii.	GT2	– 172 hours	YTD	172 hours
iii.	WES	– 126 hours	YTD	126 hours

2. MISO market Real-Time Price averaged \$37.64/MWh and Day Ahead Price averaged \$40.26/MWh.

**STAKEHOLDER ENGAGEMENT, FORUMS, AND MEETINGS:**

1. Utility Programs & Services participated in the AESP webinar titled *How to Grow the Home Performance Sector to Meet Clean Energy* on February 6.
2. Utility Programs & Services attended the Drive Electric Minnesota Member Meeting on February 13.
3. Utility Programs & Services took part in the webinar titled *Finding the Right Marketing and Message for Next-Generation Virtual Power Plant Participation* on February 20.
4. Utility Programs & Services participated in the ECO Cost-Effectiveness Advisory Committee Meeting #5 on February 10.

**EVENTS/OPPORTUNITIES FOR CUSTOMERS:**

1. Customer Care and Collections continue to make outreach calls to customers with past-due balances on their accounts. The intent is to be proactive and connect these customers with outside resources for financial assistance. In January, a total of 1,496 customers were contacted.
2. Utility Programs & Services hosted a Neighborhood Energy Challenge (NEC) workshop on Saturday, February 1, with 26 households in attendance. The NEC is a collaborative initiative between RPU, Minnesota Energy Resources, and the Center for Energy and Environment, designed to offer a comprehensive energy audit program to residential customers.
3. Utility Programs & Services will be hosting a class titled *Solar Energy for Your Home or Business* through Community Education on Saturday, February 22. Currently, there are 19 people registered. The class is designed to provide educational insights for customers interested in solar energy and storage solutions.

**COMMUNICATIONS:**

1. The website has been updated to reflect the revised terms and conditions for the Opt-Out Electric Service Assured® program. Additionally, over the next several weeks, 30,000 letters will be mailed to customers, providing detailed information about the program in anticipation of its launch on March 1.

**ENERGY CONSERVATION KWH YEAR TO DATE SAVINGS: 5.4% to goal**

## CORPORATE SERVICES

### PURCHASING AND MATERIALS MANAGEMENT:

- A request for proposal (RFP) has been issued for the upgrade or replacement of the current Enterprise Resource Planning (ERP) software. RPU currently uses SAP and the City uses JD Edwards for their respective ERP's. Both the City and RPU are releasing RFP's together. Evaluations will be conducted in April, with the City planning an implementation starting in August of 2025. RPU anticipates implementation starting in August of 2026.

### FINANCE AND ACCOUNTING:

- The 2025 Water Utility supplemental budget which was approved by the Board during the January 21, 2025, meeting, was approved by the City Council on February 3, 2025. An updated approved 2025 budget book will be produced and published on the RPU and City websites.
- A water department cost-of-service study will be conducted during 2025, using 2024 actual and updated 2025 approved budget. The results of the study will be presented as part of the budget process.

### INFORMATION SERVICES:

- James Keltgen has accepted the Director of Information Technology position. James starts on February 18, 2025.

### FINANCIAL RESULTS:

**Note:** Budget numbers are compared to the Board approved 2024 budget which is adjusted for 2023 approved projects not completed in 2023 and carried over to 2024.

The December financial statements included in the February 2025 Board packet are preliminary and will be updated based on the impact of 2024 year-end financial adjustments.

Effective December 31, 2024, RPU has implemented an accounting policy of writing down the value of any inventory that has had no activity for more than two years. The implementation of this accounting policy resulted in a reduction of the inventory value and corresponding expense of \$2,643,346.

**TO:** Bill Bullock, Director of Power Resources

**FROM:** Tina Livingston, Senior Financial Analyst

**SUBJECT:** LOAD FORECAST SUMMARY FOR 2025

MONTH	SYSTEM ENERGY			PEAK SYSTEM DATA		
	ACTUAL MWH	FORECAST MWH	% DIFF	ACTUAL MW	FORECAST MW	% DIFF
JAN	102,113	104,514	-2.3%	174.2	177.1	-1.7%
FEB					160.2	
MAR					150.1	
APR					146.8	
MAY					205.9	
JUN					257.7	
JUL					284.2	
AUG					253.4	
SEP					252.6	
OCT					165.0	
NOV					146.6	
DEC					169.4	
<b>YTD</b>	<b>102,113</b>	<b>104,514</b>	<b>-2.3</b>			

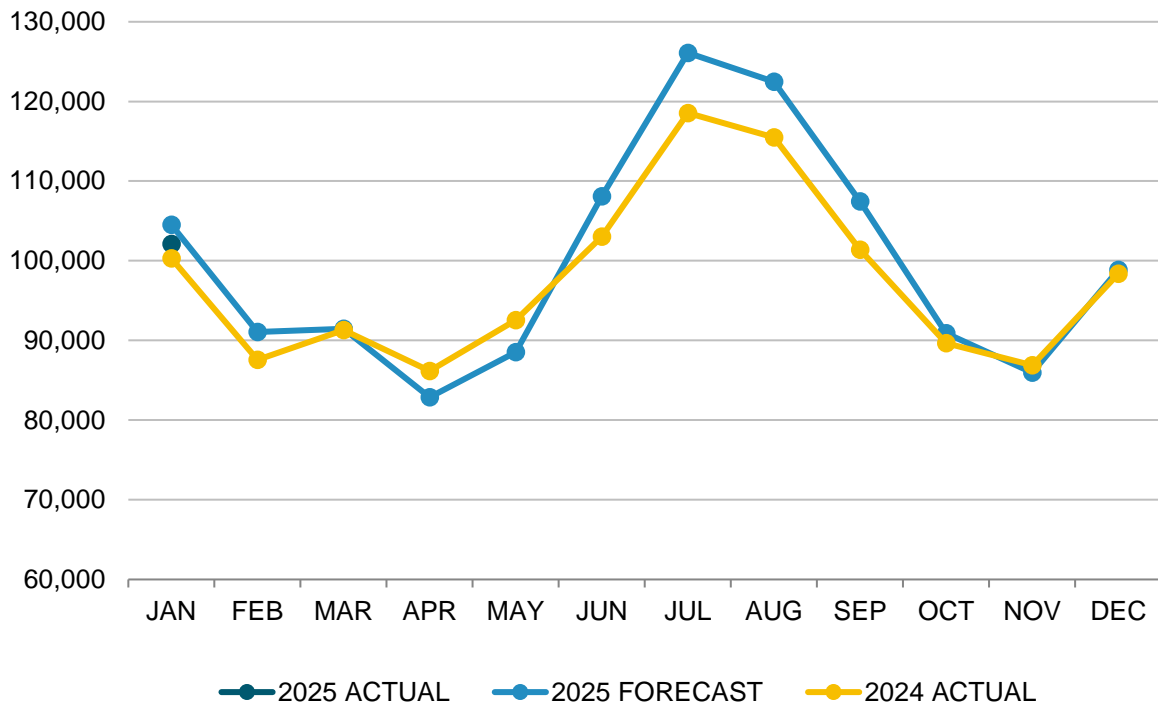
**HISTORICAL SYSTEM PEAK 294.8 MW 08/23/2023**

% DIFF = (ACTUAL / FORECAST X 100) - 100

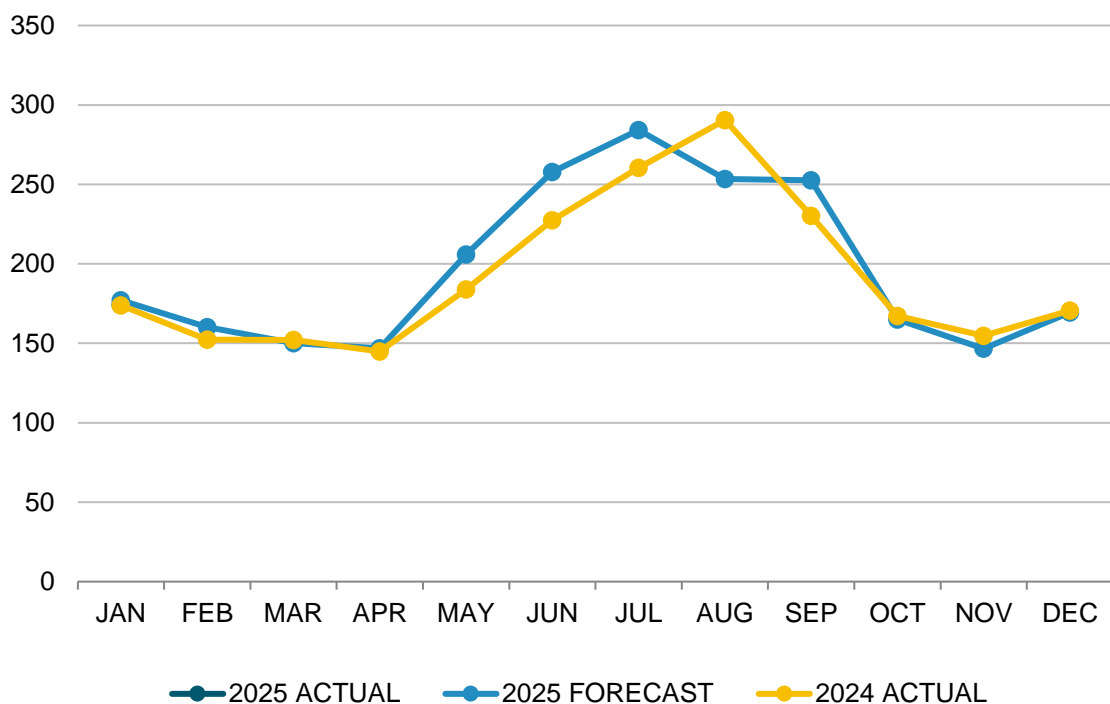
MWH = MEGAWATT HOUR = 1000 KILOWATT HOURS

MW = MEGAWATT = 1000 KILOWATTS

### 2025 YTD System Requirements Energy Required for the Month (MWH)



### Peak Demand for the Month (MW)



# ROCHESTER PUBLIC UTILITIES

## INDEX

K:\RPU\GA\FINANCIAL REPORTS\FINANCIALS CRMO.pdf

DATE: **December 2024**  
TO: **PRELIMINARY**  
From: **Judith Anderson** (507) 292-1217  
Controller  
SUBJ: **RPU - Financial Statements**

### **RPU - ELECTRIC UTILITY Financial Reports**

#### **REPORT TITLE:**

Statement of Net Position - Condensed  
Statement of Revenues, Expenses  
& Changes in Net Position YTD  
Statement of Cash Flows YTD  
Production and Sales Statistics - YTD  
GRAPH - Capital Expenditures  
GRAPH - Major Maintenance Expenditures  
GRAPH - Cash & Temporary Investments  
GRAPH - Changes in Net Position  
GRAPH - Bonds

### **RPU - WATER UTILITY Financial Reports**

#### **REPORT TITLE:**

Statement of Net Position - Condensed  
Statement of Revenues, Expenses  
& Changes in Net Position YTD  
Statement of Cash Flows YTD  
Production and Sales Statistics - YTD  
GRAPH - Capital Expenditures  
GRAPH - Major Maintenance Expenditures  
GRAPH - Cash & Temporary Investments  
GRAPH - Changes in Net Position

**END OF BOARD PACKET FINANCIALS**



**ROCHESTER PUBLIC UTILITIES**  
**STATEMENT OF NET POSITION**  
**ELECTRIC UTILITY**  
**December 31, 2024**

*PRELIMINARY*

	<u>December 2024</u>	<u>December 2023</u>	<u>Difference</u>	<u>% Diff.</u>	<u>November 2024</u>
<b>ASSETS</b>					
<b>CURRENT ASSETS</b>					
CASH & INVESTMENTS					
Unreserved Cash & Investments	13,998,905	60,880,837	(46,881,932)	(77.0)	8,784,080
BOARD RESERVED CASH & INVESTMENTS					
Clean Air Rider Reserve	4,621,587	4,621,587	-	-	4,621,587
Working Funds Reserve	22,807,000	20,545,000	2,262,000	11.0	22,807,000
Special Capital & Major Maintnce Reserve	54,295,344	3,799,708	50,495,636	1,328.9	54,295,344
Contingency Reserve	12,680,000	11,970,000	710,000	5.9	12,680,000
General Capital & Major Maintnce Reserve	20,484,405	15,331,927	5,152,478	33.6	20,488,988
Total Reserved Cash & Investments	114,888,336	56,268,222	58,620,114	104.2	114,892,919
Total Cash & Investments	128,887,241	117,149,059	11,738,182	10.0	123,676,999
Receivables & Accrued Utility Revenues	31,113,257	32,728,113	(1,614,856)	(4.9)	34,518,357
Inventory	11,437,463	11,326,852	110,610	1.0	11,250,232
Other Current Assets	3,387,238	2,218,489	1,168,749	52.7	3,156,032
<b>RESTRICTED ASSETS</b>					
Restricted Cash and Equivalents	1,140,572	1,141,339	(767)	(0.1)	-
Total Current Assets	175,965,771	164,563,852	11,401,919	6.9	172,601,620
<b>NON-CURRENT ASSETS</b>					
<b>RESTRICTED ASSETS</b>					
RESTRICTED CASH & INVESTMENTS					
Debt Service Reserve	12,297,466	12,584,101	(286,635)	(2.3)	12,439,126
Funds Held in Trust	49	49	-	-	49
Total Restricted Cash & Investments	12,297,514	12,584,149	(286,635)	(2.3)	12,439,174
Total Restricted Assets	12,297,514	12,584,149	(286,635)	(2.3)	12,439,174
<b>CAPITAL ASSETS</b>					
<b>NON-DEPRECIABLE ASSETS</b>					
Land and Land Rights	12,373,693	11,351,222	1,022,471	9.0	11,351,222
Construction Work in Progress	61,652,969	39,897,803	21,755,166	54.5	61,829,370
Total Non-depreciable Assets	74,026,662	51,249,025	22,777,637	44.4	73,180,592
<b>DEPRECIABLE ASSETS</b>					
Utility Plant in Service, Net	236,709,716	243,487,789	(6,778,073)	(2.8)	235,569,485
Steam Assets, Net	294,557	589,115	(294,557)	(50.0)	319,104
Subscription-Based IT Arrangements, Net	1,966,019	640,485	1,325,534	207.0	2,014,150
Total Depreciable Assets	238,970,292	244,717,388	(5,747,096)	(2.3)	237,902,739
Net Capital Assets	312,996,954	295,966,413	17,030,541	5.8	311,083,331
Other Non-Current Assets	10,652,885	11,042,454	(389,569)	(3.5)	10,684,338
Total Non-Current Assets	335,947,353	319,593,016	16,354,337	5.1	334,206,844
<b>TOTAL ASSETS</b>	511,913,124	484,156,867	27,756,257	5.7	506,808,464
<b>DEFERRED OUTFLOWS OF RESOURCES</b>					
DEFERRED OUTFLOWS OF RESOURCES	2,289,998	4,750,245	(2,460,246)	(51.8)	2,493,813
<b>TOTAL ASSETS + DEFERRED OUTFLOW RESOURCE</b>	<b>514,203,122</b>	<b>488,907,112</b>	<b>25,296,011</b>	<b>5.2</b>	<b>509,302,276</b>
<b>LIABILITIES</b>					
<b>CURRENT LIABILITIES</b>					
Accounts Payable	14,797,428	14,069,332	728,096	5.2	11,986,219
Due to other funds	3,535,985	5,275,306	(1,739,321)	(33.0)	3,637,564
Customer Deposits	2,480,303	2,433,820	46,483	1.9	2,485,618
Compensated absences	2,289,355	2,215,247	74,108	3.3	2,286,722
Accrued Salaries & Wages	1,142,549	903,410	239,139	26.5	976,275
Interest Payable	473,489	497,172	(23,683)	(4.8)	-
Current Portion of Long Term Debt	8,005,000	7,730,000	275,000	3.6	8,005,000
Misc Other Current Liabilities	449,354	191,155	258,199	135.1	447,343
Total Current Liabilities	33,173,464	33,315,443	(141,979)	(0.4)	29,824,741
<b>NON-CURRENT LIABILITIES</b>					
Compensated absences	1,466,270	1,593,832	(127,562)	(8.0)	1,501,707
Other Non-Current Liabilities	13,148,567	13,148,567	-	-	13,148,567
Unearned Revenues	1,580,848	1,594,428	(13,579)	(0.9)	1,606,802
Long-Term Debt	140,524,639	149,648,005	(9,123,366)	(6.1)	140,608,441
Misc Other Non-Current Liabilities	1,057,810	0	1,057,810	5,289,047,850.0	1,053,735
Total Non-Current Liabilities	157,778,134	165,984,832	(8,206,698)	(4.9)	157,919,251
<b>TOTAL LIABILITIES</b>	190,951,598	199,300,275	(8,348,677)	(4.2)	187,743,992
<b>DEFERRED INFLOWS OF RESOURCES</b>					
DEFERRED INFLOWS OF RESOURCES	11,206,748	14,264,097	(3,057,350)	(21)	11,503,776
<b>NET POSITION</b>					
Net Investment in Capital Assets	176,018,960	151,904,011	24,114,949	15.9	174,656,948
Total Restricted Net Position	667,132	644,215	22,917	3.6	49
Unrestricted Net Position	135,358,685	122,794,513	12,564,172	10.2	135,397,511
<b>TOTAL NET POSITION</b>	<b>312,044,777</b>	<b>275,342,740</b>	<b>36,702,037</b>	<b>13.3</b>	<b>310,054,508</b>
<b>TOTAL LIAB,DEFERRED INFLOWS,NET POSITION</b>	<b>514,203,122</b>	<b>488,907,112</b>	<b>25,296,011</b>	<b>5.2</b>	<b>509,302,276</b>

## ROCHESTER PUBLIC UTILITIES

Statement of Revenues, Expenses & Changes in Net Position

## ELECTRIC UTILITY

December, 2024

YEAR TO DATE

*PRELIMINARY*

	<u>Actual YTD</u>	<u>Original Budget YTD</u>	<u>Actual to Original Budget</u>	<u>% Var.</u>	<u>Last Yr YTD</u>
<b>SALES REVENUE</b>					
Retail Revenue					
Electric - Residential Service	66,161,624	67,175,680	(1,014,056)	(1.5)	63,527,467
Electric - General & Industrial Service	99,866,866	97,709,833	2,157,034	2.2	95,386,143
Electric - Public Street & Highway Light	1,544,306	1,779,338	(235,033)	(13.2)	1,436,074
Electric - Rental Light Revenue	211,438	216,532	(5,093)	(2.4)	200,237
Electric - Interdepartmental Service	1,352,857	1,158,062	194,795	16.8	1,316,670
Electric - Power Cost Adjustment	1,131,907	(29,904)	1,161,811	3,885.1	563,473
Electric - Clean Air Rider	2,023,299	2,167,342	(144,043)	(6.6)	2,077,594
Electric - Total Retail Revenue	172,292,297	170,176,883	2,115,415	1.2	164,507,660
Wholesale Electric Revenue					
Energy & Fuel Reimbursement	4,188,767	3,231,149	957,619	29.6	5,318,919
Capacity & Demand	1,657,877	1,205,343	452,534	37.5	2,243,080
Total Wholesale Electric Revenue	5,846,645	4,436,492	1,410,153	31.8	7,561,999
Steam Sales Revenue	4,067,681	5,160,768	(1,093,087)	(21.2)	5,383,049
<b>TOTAL SALES REVENUE</b>	182,206,623	179,774,142	2,432,480	1.4	177,452,707
<b>COST OF REVENUE</b>					
Purchased Power	101,030,966	101,387,534	(356,568)	(0.4)	99,424,449
Generation Fuel, Chemicals & Utilities	3,943,349	5,473,373	(1,530,024)	(28.0)	5,631,903
<b>TOTAL COST OF REVENUE</b>	104,974,315	106,860,907	(1,886,592)	(1.8)	105,056,352
<b>GROSS MARGIN</b>					
Retail	71,261,331	68,789,349	2,471,983	3.6	65,083,211
Wholesale	5,970,976	4,123,886	1,847,090	44.8	7,313,144
<b>TOTAL GROSS MARGIN</b>	77,232,308	72,913,235	4,319,072	5.9	72,396,355
<b>FIXED EXPENSES</b>					
Utilities Expense	461,039	499,921	(38,883)	(7.8)	476,211
Depreciation & Amortization	15,912,491	16,707,100	(794,609)	(4.8)	16,162,148
Salaries & Benefits	25,166,363	23,038,511	2,127,853	9.2	24,439,065
Materials, Supplies & Services	10,902,118	14,782,843	(3,880,724)	(26.3)	11,719,429
Inter-Utility Allocations	(2,153,572)	(1,971,000)	(182,572)	(9.3)	(1,955,633)
<b>TOTAL FIXED EXPENSES</b>	50,288,440	53,057,375	(2,768,935)	(5.2)	50,841,220
Other Operating Revenue	9,989,683	10,840,019	(850,336)	(7.8)	10,582,602
<b>NET OPERATING INCOME (LOSS)</b>	36,933,551	30,695,880	6,237,671	20.3	32,137,737
<b>NON-OPERATING REVENUE / (EXPENSE)</b>					
Investment Income (Loss)	4,797,593	3,010,735	1,786,859	59.3	6,547,475
Interest Expense	(5,181,747)	(5,044,569)	(137,178)	(2.7)	(5,273,450)
Amortization of Debt Issue Costs	(93,825)	(93,825)	-	-	(99,609)
Miscellaneous - Net	(134,966)	(23,580)	(111,386)	(472.4)	(249,210)
<b>TOTAL NON-OPERATING REV (EXP)</b>	(612,944)	(2,151,239)	1,538,295	71.5	925,206
<b>INCOME (LOSS) BEFORE TRANSFERS / CAPITAL CONTRIBUTIONS</b>	36,320,607	28,544,641	7,775,966	27.2	33,062,943
Transfers Out	(10,893,726)	(10,758,822)	(134,904)	(1.3)	(9,822,840)
Capital Contributions	11,275,156	4,906,867	6,368,289	129.8	7,262,150
<b>CHANGE IN NET POSITION</b>	36,702,037	22,692,685	14,009,352	61.7	30,502,253
Net Position, Beginning	275,342,740				244,840,487
<b>NET POSITION, ENDING</b>	312,044,777				275,342,740
<b>Debt Coverage Ratio</b>		Rolling 12 Months 4.18	Planned for Curr Year 3.64		

**ROCHESTER PUBLIC UTILITIES**  
**STATEMENT OF CASH FLOWS**  
**ELECTRIC UTILITY**  
**FOR**  
**DECEMBER, 2024**  
**YEAR-TO-DATE**

*PRELIMINARY*

	<u>Actual YTD</u>	<u>Last Yr Actual YTD</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Cash Received From Customers	193,525,925	188,349,589
Cash Received From Wholesale & Steam Customer	10,190,507	13,504,072
Cash Paid for:		
Purchased Power	(101,168,366)	(99,131,602)
Operations and Maintenance	(35,113,542)	(35,682,305)
Fuel	(3,676,340)	(5,696,677)
Payment in Lieu of Taxes	(10,738,585)	(9,585,288)
Net Cash Provided by(Used in) Utility Operating Activities	53,019,599	51,757,789
Sewer, Storm Water, Sales Tax & MN Water Fee Collections		
Receipts from Customers	47,825,620	46,664,730
Remittances to Government Agencies	(47,672,199)	(47,096,452)
Net Cash Provided by(Used in) Non-Utility Operating Activities	153,421	(431,722)
<b>NET CASH PROVIDED BY(USED IN) OPERATING ACTIVITIES</b>	<b>53,173,020</b>	<b>51,326,067</b>
<b>CASH FLOWS FROM CAPITAL &amp; RELATED FINANCING ACTIVITIES</b>		
Additions to Utility Plant & Other Assets	(31,769,647)	(30,103,032)
Payments related to Service Territory Acquisition	(161,667)	(163,831)
Payment on Long-Term Debt	(7,730,000)	(7,395,000)
Net Bond/Loan Receipts	-	-
Cash Paid for Interest & Commissions	(6,014,947)	(6,310,523)
<b>NET CASH PROVIDED BY(USED IN) CAPITAL &amp; RELATED ACTIVITIES</b>	<b>(45,676,261)</b>	<b>(43,972,386)</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Interest Earnings on Investments	3,954,022	6,452,725
Construction Fund (Deposits)Draws	-	-
Bond Reserve Account	287,402	(513,527)
Escrow/Trust Account Activity	-	-
<b>NET CASH PROVIDED BY(USED IN) INVESTING ACTIVITIES</b>	<b>4,241,424</b>	<b>5,939,198</b>
Net Increase(Decrease) in Cash & Investments	11,738,183	13,292,879
Cash & Investments, Beginning of Period	117,149,059	103,856,182
<b>CASH &amp; INVESTMENTS, END OF PERIOD</b>	<b>128,887,242</b>	<b>117,149,061</b>
Externally Restricted Funds	13,438,086	13,725,488
<b>Grand Total</b>	<b>142,325,328</b>	<b>130,874,549</b>

**ROCHESTER PUBLIC UTILITIES  
PRODUCTION & SALES STATISTICS  
ELECTRIC UTILITY**

*PRELIMINARY*

**December, 2024  
YEAR-TO-DATE**

						Last Yr	
		<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Variance</u>	<u>% Var.</u>	<u>Actual YTD</u>	
7							
8							
9	ENERGY SUPPLY (kWh)	(primarily calendar month)					
10	Net Generation						
11	IBM Diesel Generators	24,632	-	24,632	-	33,678	
12	Lake Zumbro Hydro	10,491,781	11,328,539	(836,758)	(7.4)	10,324,984	
13	Cascade Creek Gas Turbine	28,954,884	20,565,000	8,389,884	40.8	38,657,169	
14	Westside Energy Station	37,114,500	37,886,000	(771,500)	(2.0)	48,398,905	
15	Total Net Generation	76,585,797	69,779,539	6,806,258	9.8	97,414,736	
16	Other Power Supply						
17	Firm Purchases	1,159,041,234	1,225,266,414	(66,225,180)	(5.4)	1,171,204,860	
18	Non-Firm Purchases	4,013,368	3,402,461	610,907	18.0	6,002,437	
19	LRP Received	-	-	-	-	-	
20	Total Other Power Supply	1,163,054,602	1,228,668,875	(65,614,273)	(5.3)	1,177,207,297	
21	TOTAL ENERGY SUPPLY	1,239,640,399	1,298,448,414	(58,808,015)	(4.5)	1,274,622,033	
22	ENERGY USES (kWh)	(primarily billing period)					
23	Retail Sales	# Custs					
24	Electric - Residential Service	55,533	369,450,757	397,550,281	(28,099,524)	(7.1)	376,655,543
25	Electric - General Service & Industrial	5,206	751,554,152	793,871,620	(42,317,468)	(5.3)	757,821,763
26	Electric - Street & Highway Lighting	3	3,449,724	3,676,872	(227,148)	(6.2)	3,394,611
27	Electric - Rental Lights	n/a	709,290	735,966	(26,676)	(3.6)	737,301
28	Electric - Interdptmntl Service	1	8,102,900	8,244,325	(141,425)	(1.7)	9,102,173
29	Total Customers	60,743					
30	Total Retail Sales		1,133,266,823	1,204,079,064	(70,812,241)	(5.9)	1,147,711,391
31	Wholesale Sales		66,249,032	58,451,000	7,798,032	13.3	87,203,590
32	Company Use		5,857,668	5,674,511	183,157	3.2	6,086,541
33	TOTAL ENERGY USES		1,205,373,523	1,268,204,575	(62,831,052)	(5.0)	1,241,001,522
34	Lost & Unacctnd For Last 12 Months		34,266,876	2.8%			
35	STEAM SALES (mlbs)	(primarily billing period)					
36	Steam Sales in Mlbs		399,132	438,000	(38,868)	(8.9)	406,032

**ROCHESTER PUBLIC UTILITIES**  
**PRODUCTION & SALES STATISTICS (continued)**  
**ELECTRIC UTILITY**

December, 2024

*PRELIMINARY*

YEAR-TO-DATE

Last Yr

Actual YTD      Budget YTD      Variance      % Var.      Actual YTD

**FUEL USAGE**

*(calendar month)*

**Gas Burned**

SLP	530,377	MCF	635,100	MCF	(104,723)	(16.5)	548,693	MCF
Cascade	293,160	MCF	237,704	MCF	55,456	23.3	388,640	MCF
Westside	321,998	MCF	299,299	MCF	22,699	7.6	378,575	MCF
Total Gas Burned	1,145,535	MCF	1,172,103	MCF	(26,568)	(2.3)	1,315,908	MCF

**Oil Burned**

Cascade	24,357	GAL	-	GAL	24,357	-	46,224	GAL
IBM	1,996	GAL	-	GAL	1,996	-	2,567	GAL
Total Oil Burned	26,353	GAL	-	GAL	26,353	-	48,791	GAL

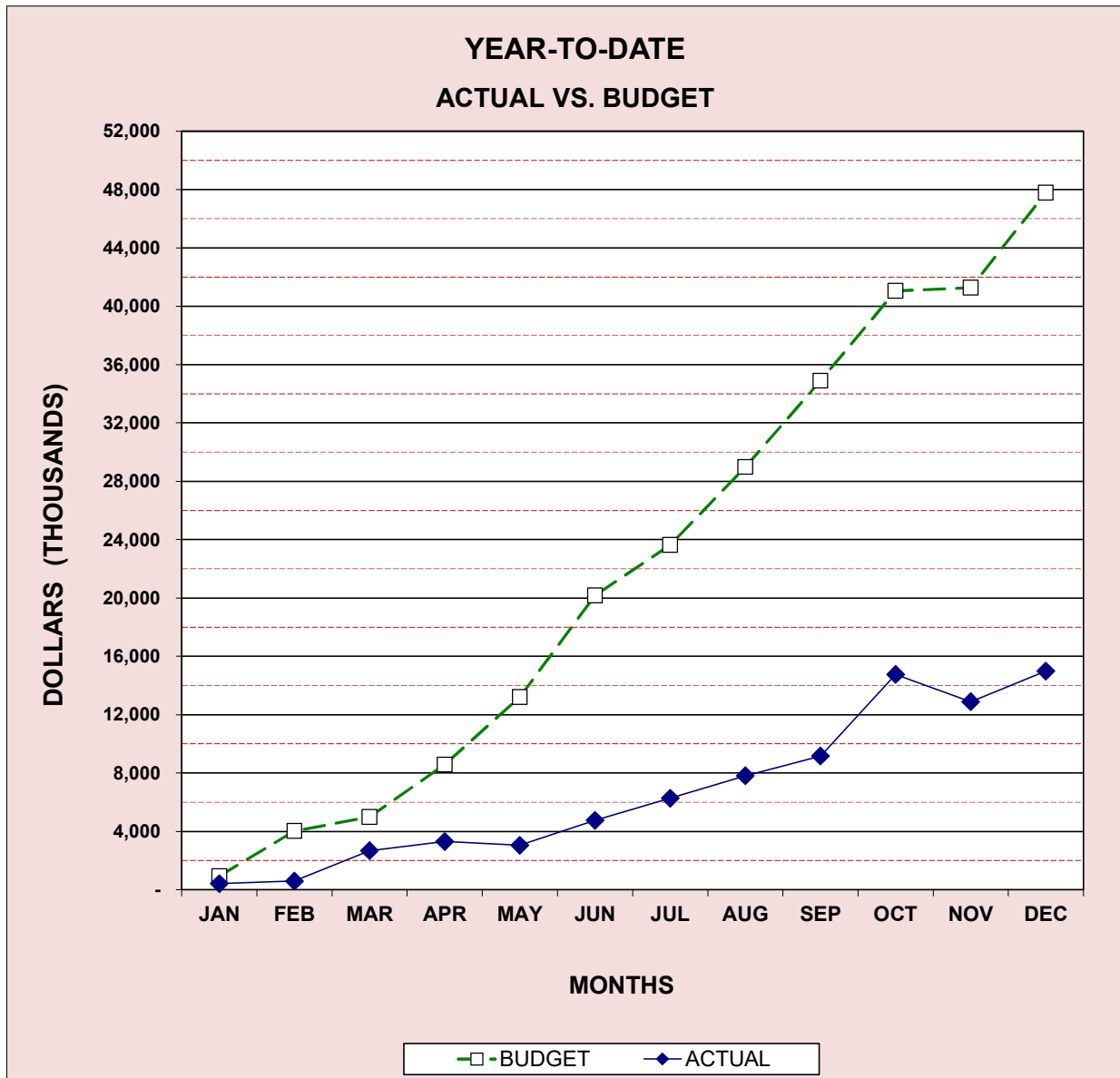
# CAPITAL EXPENDITURES ELECTRIC

Current Year	
ANNUAL BUDGET	47,781,947
ACTUAL YTD	14,991,263
% OF BUDGET	31.4

December, 2024

*PRELIMINARY*

Prior Years Ending Dec 31st		
2023	2022	2021
38,932,416	24,799,405	15,246,736
13,858,241	10,976,457	7,041,030
35.6	44.3	46.2



# MAJOR MAINTENANCE EXPENDITURES ELECTRIC

## Current Year

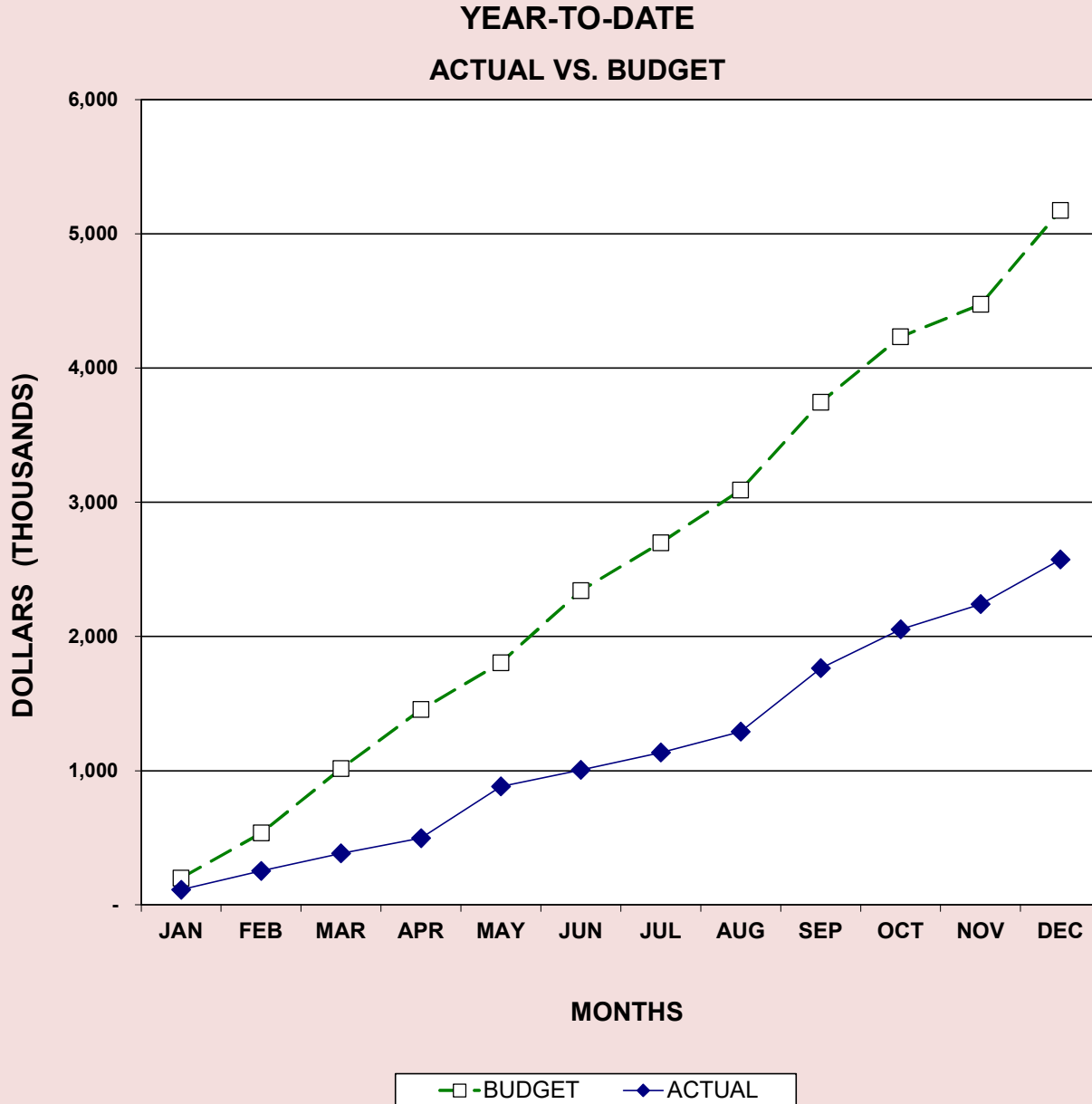
ANNUAL BUDGET 5,173,960  
ACTUAL YTD 2,572,229  
% OF BUDGET 49.7

December, 2024

*PRELIMINARY*

## Prior Years Ending Dec 31st

2023	2022	2021
4,855,403	8,589,452	3,815,243
3,807,729	6,479,286	3,680,535
78.4	75.4	96.5



# CASH AND TEMPORARY INVESTMENTS

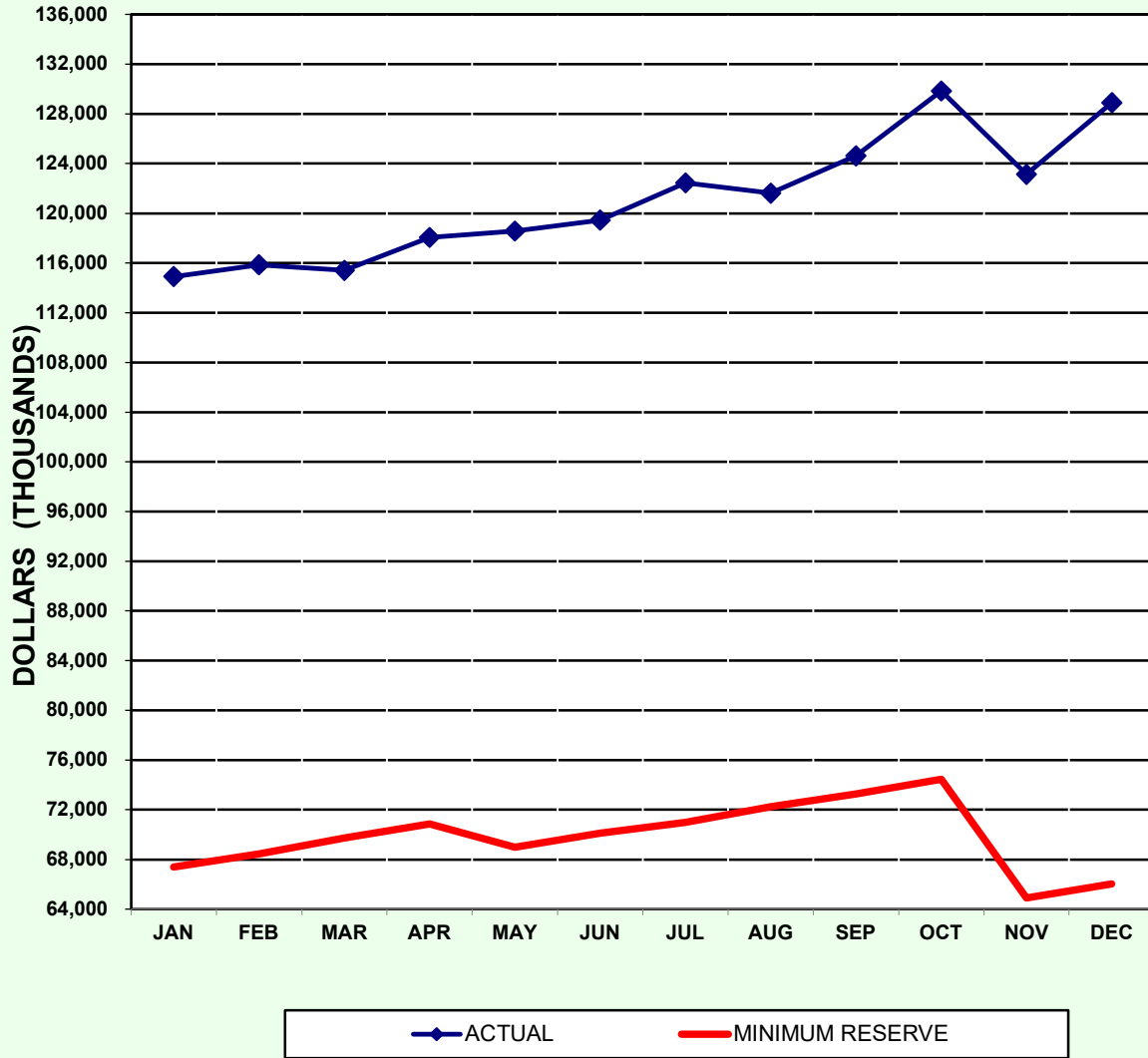
ELECTRIC

December, 2024

*PRELIMINARY*

## YEAR-TO-DATE ACTUAL

Excluding: Construction Fund, Debt Reserve,  
and Escrow Funds Accounts



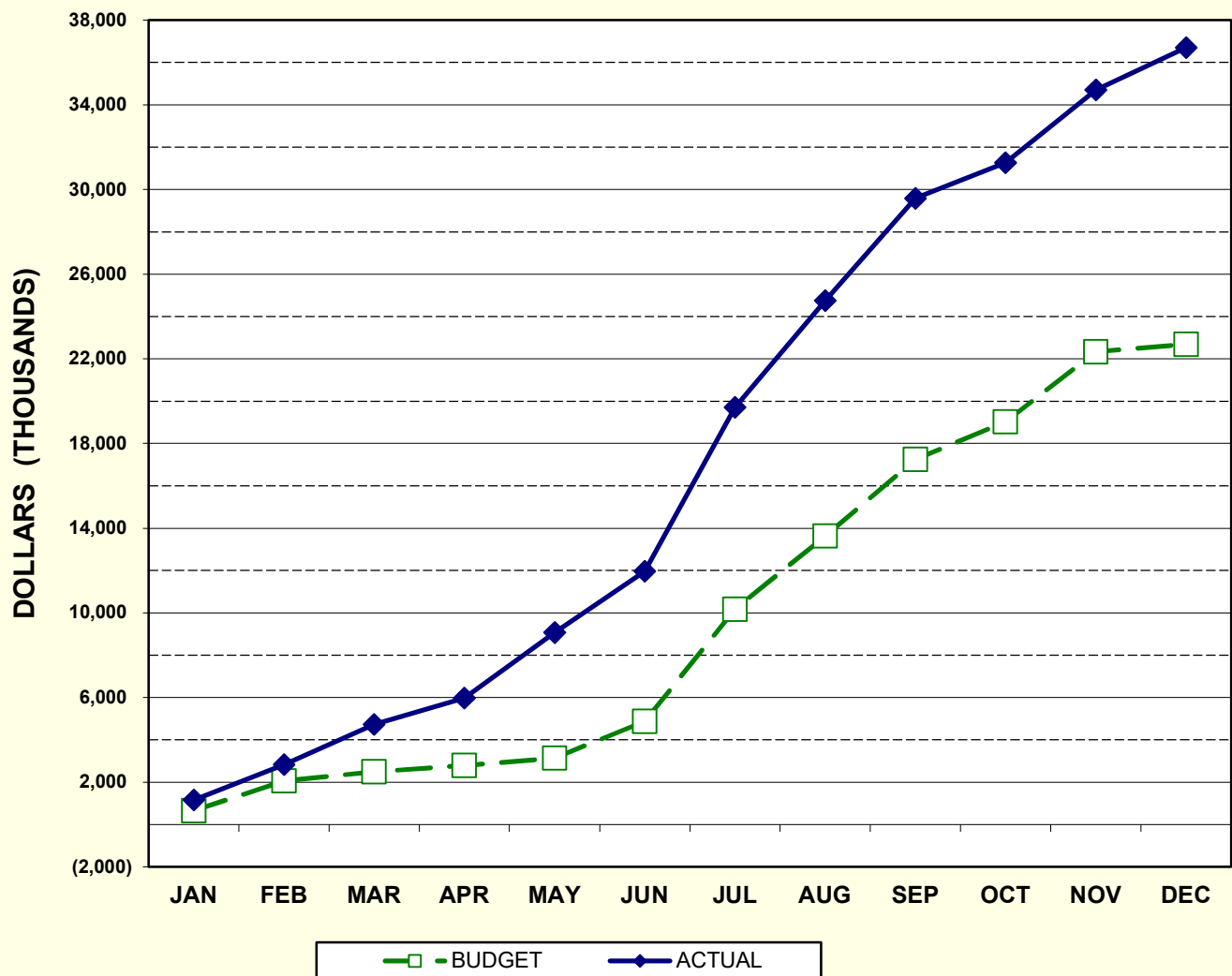


CHANGE IN NET POSITION  
ELECTRIC

December, 2024

*PRELIMINARY*

YEAR-TO-DATE  
ACTUAL vs. BUDGET



Principal & Interest (in thousands)

**Electric Debt Service Payments**  
(2002 Bonds were redeemed in full on 4/1/2013; 2007C Bonds were partially redeemed on 11/17/2015 and redeemed in full on 2/15/17, 2013B Bonds were redeemed in full on 2/10/21)

PRELIMINARY



in thousands

**Electric Outstanding Debt  
(as of End of Year)**

PRELIMINARY



**ROCHESTER PUBLIC UTILITIES**  
**STATEMENT OF NET POSITION**  
**WATER UTILITY**  
**December 31, 2024**

*PRELIMINARY*

	<u>December 2024</u>	<u>December 2023</u>	<u>Difference</u>	<u>% Diff.</u>	<u>November 2024</u>
<b>ASSETS</b>					
<b>CURRENT ASSETS</b>					
CASH & INVESTMENTS					
Unreserved Cash & Investments	6,720,144	1,961,033	4,759,110	242.7	7,071,053
BOARD RESERVED CASH & INVESTMENTS					
Working Funds Reserve	1,263,000	1,190,000	73,000	6.1	1,263,000
Capital & Major Maintenance Reserve	5,859,000	4,445,000	1,414,000	31.8	5,859,000
Contingency Reserve	1,849,000	7,177,719	(5,328,719)	(74.2)	1,849,000
Total Reserved Cash & Investments	8,971,000	12,812,719	(3,841,719)	(30.0)	8,971,000
Total Cash & Investments	15,691,144	14,773,753	917,391	6.2	16,042,053
Receivables & Accrued Utility Revenues	964,411	1,747,866	(783,455)	(44.8)	1,085,438
Inventories	304,670	338,962	(34,292)	(10.1)	300,820
Other Current Assets	161,762	185,143	(23,381)	(12.6)	180,590
Total Current Assets	17,121,987	17,045,724	76,263	0.4	17,608,902
<b>CAPITAL ASSETS</b>					
<b>NON-DEPRECIABLE ASSETS</b>					
Land and Land Rights	742,667	742,667	-	-	742,667
Construction Work in Progress	12,237,641	11,920,993	316,648	2.7	11,672,195
Total Non-depreciable Assets	12,980,308	12,663,660	316,648	2.5	12,414,862
<b>DEPRECIABLE ASSETS</b>					
Utility Plant in Service, Net	100,922,299	99,577,254	1,345,045	1.4	100,630,881
Net Capital Assets	113,902,607	112,240,914	1,661,694	1.5	113,045,743
Other Non-Current Assets	18,630,871	19,308,016	(677,145)	(3.5)	18,630,871
Total Non-Current Assets	132,533,479	131,548,929	984,549	0.7	131,676,614
<b>TOTAL ASSETS</b>	149,655,466	148,594,653	1,060,812	0.7	149,285,516
<b>DEFERRED OUTFLOWS OF RESOURCES</b>					
DEFERRED OUTFLOWS OF RESOURCES	132,183	431,294	(299,112)	(69.4)	157,108
<b>TOTAL ASSETS + DEFERRED OUTFLOW RESOURCE</b>	<b>149,787,649</b>	<b>149,025,948</b>	<b>761,701</b>	<b>0.5</b>	<b>149,442,624</b>
<b>LIABILITIES</b>					
<b>CURRENT LIABILITIES</b>					
Accounts Payable	595,547	508,260	87,287	17.2	382,979
Due to Other Funds	-	591,855	(591,855)	(100.0)	-
Customer Deposits	165,140	108,677	56,463	52.0	164,942
Compensated Absences	279,046	274,795	4,251	1.5	269,214
Accrued Salaries & Wages	144,693	119,612	25,081	21.0	113,200
Total Current Liabilities	1,184,425	1,603,199	(418,773)	(26.1)	930,334
<b>NON-CURRENT LIABILITIES</b>					
Compensated Absences	94,568	155,800	(61,232)	(39.3)	92,382
Other Non-Current Liabilities	1,665,588	1,665,588	-	-	1,665,588
Total Non-Current Liabilities	1,760,156	1,821,389	(61,232)	(3.4)	1,757,970
<b>TOTAL LIABILITIES</b>	2,944,582	3,424,587	(480,006)	(14.0)	2,688,304
<b>DEFERRED INFLOWS OF RESOURCES</b>					
DEFERRED INFLOWS OF RESOURCES	17,456,127	19,654,734	(2,198,607)	(11.2)	17,584,874
<b>NET POSITION</b>					
Net Investment in Capital Assets	113,902,607	112,240,914	1,661,694	1.5	113,045,743
Unrestricted Net Assets (Deficit)	15,484,333	13,705,713	1,778,619	13.0	16,123,703
<b>TOTAL NET POSITION</b>	129,386,940	125,946,627	3,440,313	2.7	129,169,446
<b>TOTAL LIAB, DEFERRED INFLOWS, NET POSITION</b>	<b>149,787,649</b>	<b>149,025,948</b>	<b>761,701</b>	<b>0.5</b>	<b>149,442,624</b>

# ROCHESTER PUBLIC UTILITIES

## Statement of Revenues, Expenses & Changes in Net Position

### WATER UTILITY

December, 2024

YEAR TO DATE

*PRELIMINARY*

	<u>Actual YTD</u>	<u>Original Budget YTD</u>	<u>Actual to Original Budget</u>	<u>% Var.</u>	<u>Last Yr Actual YTD</u>
<b>RETAIL REVENUE</b>					
Water - Residential Service	7,742,865	7,275,375	467,490	6.4	7,433,640
Water - Commercial Service	3,771,062	3,819,065	(48,003)	(1.3)	3,675,958
Water - Industrial Service	673,465	656,268	17,197	2.6	700,541
Water - Public Fire Protection	656,118	728,847	(72,730)	(10.0)	616,337
Water - Interdepartmental Service	30,756	26,413	4,343	16.4	33,801
<b>TOTAL RETAIL REVENUE</b>	<b>12,874,266</b>	<b>12,505,969</b>	<b>368,297</b>	<b>2.9</b>	<b>12,460,278</b>
<b>COST OF REVENUE</b>					
Utilities Expense	1,381,268	1,121,389	259,879	23.2	1,352,371
Water Treatment Chemicals/Demin Water	259,625	268,328	(8,703)	(3.2)	258,381
Billing Fees	789,887	792,775	(2,888)	(0.4)	769,520
<b>TOTAL COST OF REVENUE</b>	<b>2,430,780</b>	<b>2,182,492</b>	<b>248,288</b>	<b>11.4</b>	<b>2,380,272</b>
<b>GROSS MARGIN</b>	<b>10,443,486</b>	<b>10,323,477</b>	<b>120,009</b>	<b>1.2</b>	<b>10,080,006</b>
<b>FIXED EXPENSES</b>					
Depreciation & Amortization	2,942,361	3,233,000	(290,639)	(9.0)	2,916,445
Salaries & Benefits	2,802,864	3,299,216	(496,352)	(15.0)	3,252,614
Materials, Supplies & Services	1,725,893	1,972,278	(246,385)	(12.5)	1,606,464
Inter-Utility Allocations	2,153,572	1,971,000	182,572	9.3	1,955,633
<b>TOTAL FIXED EXPENSES</b>	<b>9,624,690</b>	<b>10,475,494</b>	<b>(850,805)</b>	<b>(8.1)</b>	<b>9,731,155</b>
Other Operating Revenue	2,091,510	2,150,456	(58,946)	(2.7)	2,148,469
<b>NET OPERATING INCOME (LOSS)</b>	<b>2,910,306</b>	<b>1,998,439</b>	<b>911,868</b>	<b>45.6</b>	<b>2,497,319</b>
<b>NON-OPERATING REVENUE / (EXPENSE)</b>					
Investment Income (Loss)	863,506	798,656	64,850	8.1	775,419
Interest Expense	(3,693)	-	(3,693)	-	(1,933)
Miscellaneous - Net	(2,627)	-	(2,627)	-	(64,582)
<b>TOTAL NON-OPERATING REV (EXP)</b>	<b>857,187</b>	<b>798,656</b>	<b>58,530</b>	<b>7.3</b>	<b>708,905</b>
<b>INCOME (LOSS) BEFORE TRANSFERS / CAPITAL CONTRIBUTIONS</b>	<b>3,767,493</b>	<b>2,797,095</b>	<b>970,398</b>	<b>34.7</b>	<b>3,206,223</b>
Transfers Out	(468,801)	(486,869)	18,068	3.7	(490,813)
Capital Contributions	141,621	4,840,000	(4,698,379)	(97.1)	3,251,253
<b>CHANGE IN NET POSITION</b>	<b>3,440,313</b>	<b>7,150,226</b>	<b>(3,709,913)</b>	<b>(51.9)</b>	<b>5,966,663</b>
Net Position, Beginning	125,946,627				119,979,964
<b>NET POSITION, ENDING</b>	<b>129,386,940</b>				<b>125,946,627</b>

**ROCHESTER PUBLIC UTILITIES**  
**STATEMENT OF CASH FLOWS**  
**WATER UTILITY**  
**FOR**  
**DECEMBER, 2024**  
**YEAR-TO-DATE**

**PRELIMINARY**

	<u>Actual YTD</u>	<u>Last Yr Actual YTD</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Cash Received From Customers	16,463,384	14,701,220
Cash Paid for:		
Operations and Maintenance	(10,027,199)	(7,378,136)
Payment in Lieu of Taxes	(466,047)	(489,099)
Net Cash Provided by(Used in) Utility Operating Activities	5,970,138	6,833,985
Sales Tax & MN Water Fee Collections		
Receipts from Customers	632,563	624,265
Remittances to Government Agencies	(632,738)	(627,420)
Net Cash Provided by(Used in) Non-Utility Operating Activities	(175)	(3,155)
<b>NET CASH PROVIDED BY(USED IN) OPERATING ACTIVITIES</b>	<b>5,969,963</b>	<b>6,830,830</b>
<b>CASH FLOWS FROM CAPITAL &amp; RELATED FINANCING ACTIVITIES</b>		
Additions to Utility Plant & Other Assets	(5,912,386)	(6,977,813)
Payment on Long-Term Debt	-	-
Net Loan Receipts	-	-
Cash Paid for Interest & Commissions	-	-
<b>NET CASH PROVIDED BY(USED IN) CAPITAL &amp; RELATED ACTIVITIES</b>	<b>(5,912,386)</b>	<b>(6,977,813)</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Interest Earnings on Investments	859,814	773,487
<b>NET CASH PROVIDED BY(USED IN) INVESTING ACTIVITIES</b>	<b>859,814</b>	<b>773,487</b>
Net Increase(Decrease) in Cash & Investments	917,391	626,504
Cash & Investments, Beginning of Period	14,773,753	14,147,248
<b>CASH &amp; INVESTMENTS, END OF PERIOD</b>	<b>15,691,144</b>	<b>14,773,752</b>

**ROCHESTER PUBLIC UTILITIES**  
**PRODUCTION & SALES STATISTICS**  
**WATER UTILITY**

December, 2024

*PRELIMINARY*

YEAR-TO-DATE

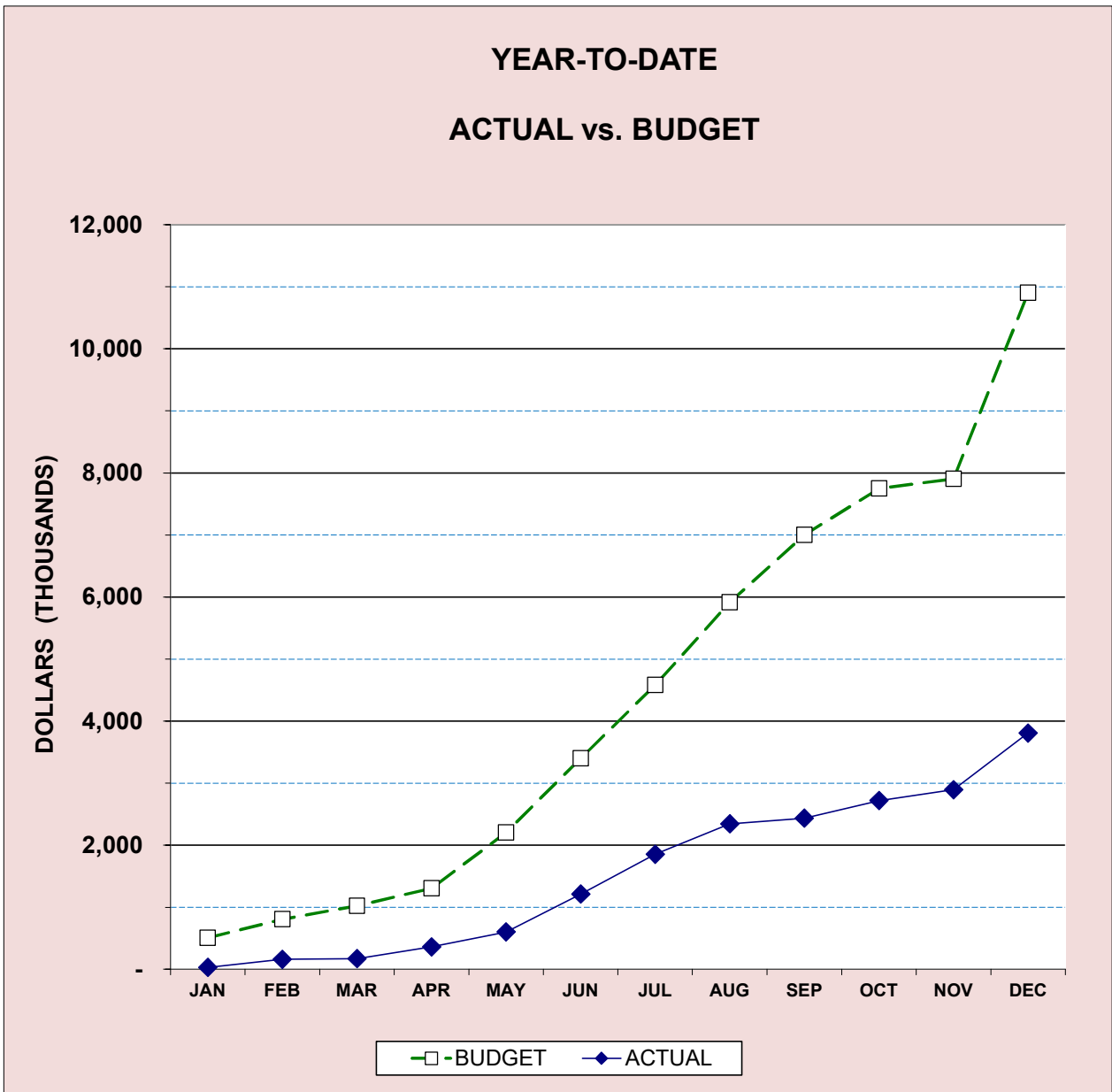
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# CAPITAL EXPENDITURES WATER

Current Year	
ANNUAL BUDGET	10,905,500
ACTUAL YTD	3,806,769
% OF BUDGET	34.9

December, 2024  
*PRELIMINARY*

Prior Years Ending Dec 31st		
2023	2022	2021
6,508,342	4,878,440	6,807,825
3,203,906	2,696,538	3,548,783
49.2	55.3	52.1



# MAJOR MAINTENANCE EXPENDITURES WATER

## Current Year

ANNUAL BUDGET	907,895
ACTUAL YTD	501,892
% OF BUDGET	55.3

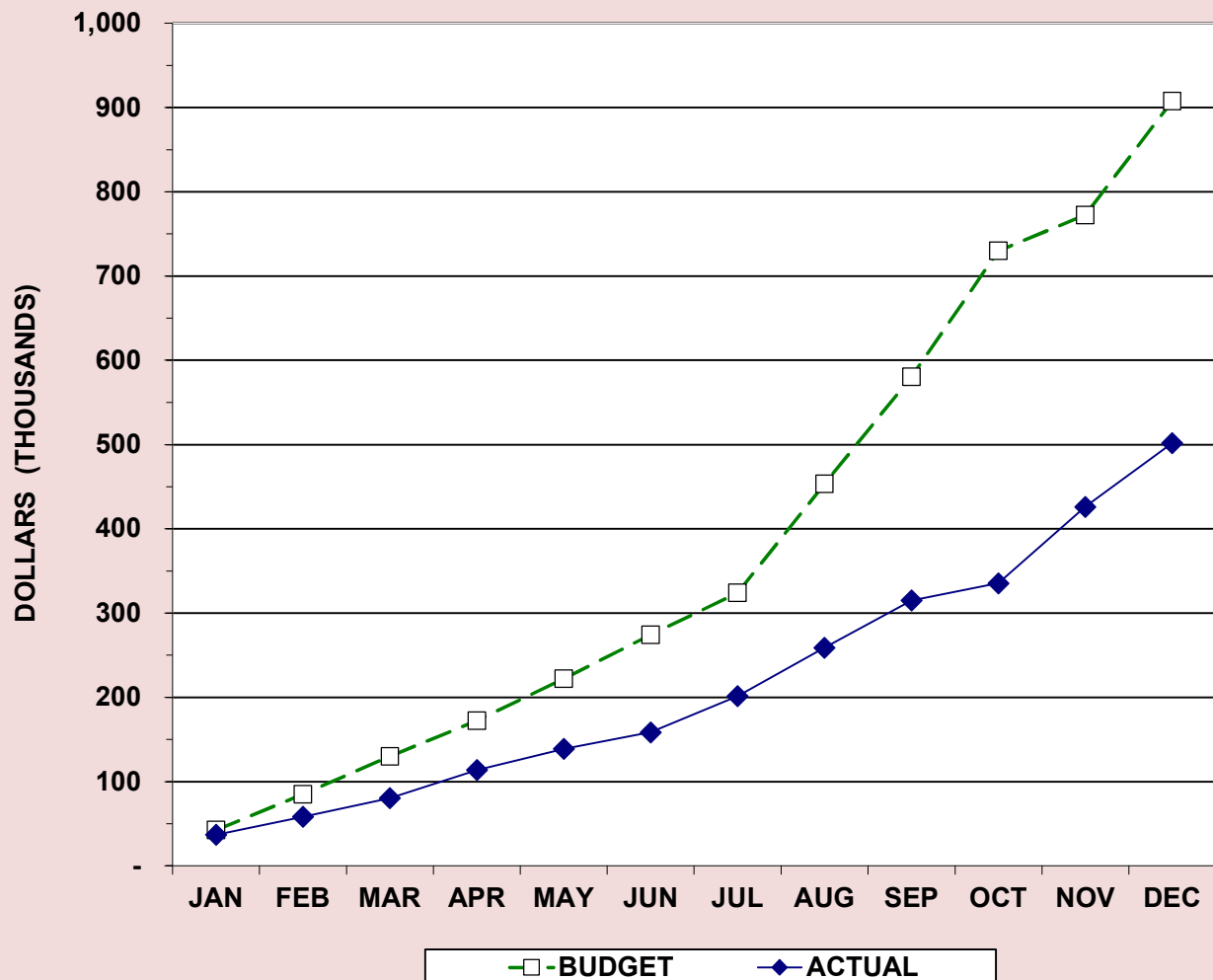
December, 2024

*PRELIMINARY*

## Prior Years Ending Dec 31st

<a href="#">2023</a>	<a href="#">2022</a>	<a href="#">2021</a>
796,090	1,015,476	528,408
396,411	447,519	225,087
49.8	44.1	42.6

## YEAR-TO-DATE ACTUAL vs. BUDGET

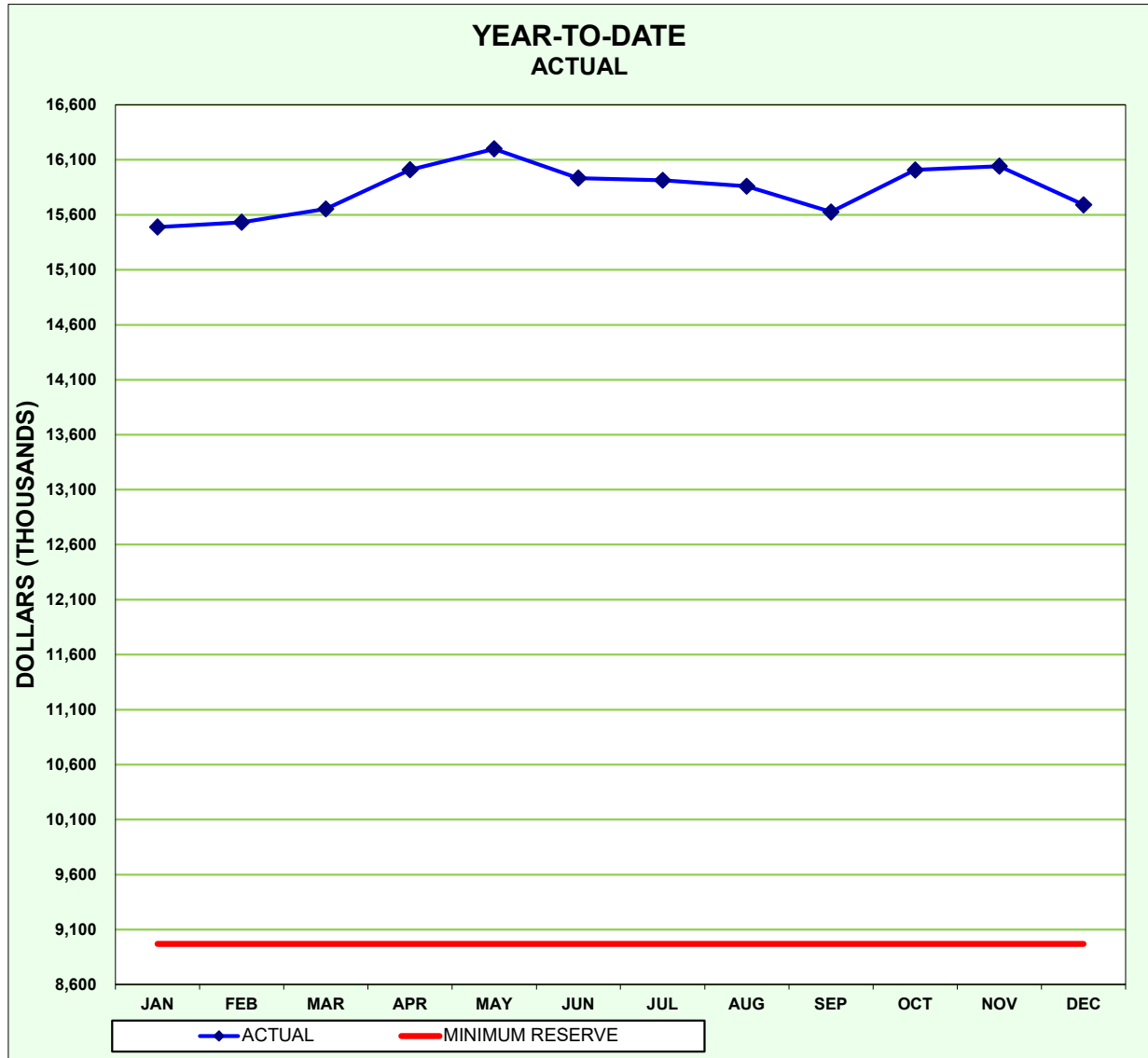




CASH AND TEMPORARY INVESTMENTS  
WATER

December, 2024

*PRELIMINARY*



CHANGE IN NET POSITION  
WATER

December, 2024

*PRELIMINARY*

YEAR-TO-DATE  
ACTUAL vs. BUDGET

