



**CITY OF ROCHESTER, MINNESOTA  
Public Utility Board MINUTES**

***Attending and Viewing the Meeting***

**[Call to Order/Roll Call](#)**

<b>Attendee Name</b>	<b>Status</b>
Melissa Graner Johnson	Present
Brian Morgan	Present
Brett Gorden	Present
Patrick Keane	Present
Malachi McNeilus	Present

**1) [Approval of Agenda](#)**

Motion to approve the agenda.

**MOVER:** Patrick Keane  
**SECONDER:** Brett Gorden  
**AYES:** None  
**RESULT:** **APPROVED [UNANIMOUS]**

**2) [Safety Moment](#)**

Safety Manager Bob Cooke gave a presentation to the Board.

**3) [Consent Agenda](#)**

3.A) Minutes of the Rochester Public Utility Board Meeting on June 25, 2024.

**Official Act:** Approve the minutes and video of the June 25, 2024, meeting of the Rochester Public Utility (RPU) Board.

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[20240625 Minutes.pdf](#) 

3.B) Review of Accounts Payable

**Official Act:** Review the list of consolidated and summarized transactions for 06/11/2024 to 07/10/2024 in the total amount of \$13,757,787.05.


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[AP Board List Current Month.pdf](#) 

3.C) Alternate Member Representative Appointment to the Southern Minnesota Municipal Power Agency

**Official Act:** Approve a resolution appointing Bill Bullock as the Alternate Member Representative to the Southern Minnesota Municipal Power Agency.

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[20240730 Resolution - Alternate Member Representative Appointment to the Southern Minnesota Municipal Power Agency.pdf](#) 

[SMMPA Change of Member Rep Fillable Form To Accompany Resolution.pdf](#) 

Motion to approve the consent items in block 3.A) - 3.C).

**MOVER:** Patrick Keane  
**SECONDER:** Malachi McNeilus  
**AYES:** None  
**RESULT:** **APPROVED [UNANIMOUS]**

### **Open Public Comment Period**

[Open Comment Period Sign Up Sheet](#) 

[Kristoffer Acuna](#)

[Sierra Club North Star Charter Document](#) 

[David Mickelson](#)

[Ed Cohen](#)

### **4) Regular Agenda**

**Official Act:** None.

No items.

## 5) ***Informational***

### 5.A) [20-Year Electric Utility Financial Model Projection](#)

**Official Act:** No action required.

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Director of Corporate Services Peter Hogan and Adam Young from 1898 & Co. gave a presentation to the Board.

[Audio/Video Went out](#)

[Audio/Video Reconnected](#)

### 5.B) [Energy Benchmarking Grant](#)

**Official Act:** Informational Only

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Interim Director of Customer Relations Patty Hanson gave a presentation to the Board.

### 5.C) [2024 Service Assured - Electric Program Enhancements](#)

**Official Act:** No action required at this time. Informational Only

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Manager of Maintenance and Construction - T&D Neil Still gave a presentation to the Board.

## 6) ***Board Policy Review***

### 6.A) Board Policy 29. Customer Data Management

**Official Act:** Review and receive comments on the draft revised policy.

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[29 Customer Data Policy - Redlined Version.pdf](#) 

[29 Customer Data Policy - Clean Version.pdf](#) 

[20240730 Resolution - Customer Data Management Policy.pdf](#) 

[Board Member Brian Morgan left the meeting.](#)

6.B) RPU Index of Board Policies

**Official Act:** Review the Index of Board Policies to summarize progress on policy updates and determine future policy review items.

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[Index of Board Policies.pdf](#) 

7) **General Managers Report**

7.A) General Manager's Report for July 2024.

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[20240730 GM Report - Packet Copy.pdf](#) 

[20240730 GM Major Project Status Dashboard - Packet Copy.pdf](#) 

8) **Division Reports & Metrics**

8.A) Division Reports and Metrics - July 2024

**Official Act:** Review the reports from each of RPU's five divisions: Core Services, Compliance and Public Affairs, Power Resources, Customer Relations, Corporate Services.

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[Division Report July 2024.pdf](#) 

9) ***Other Business***

None.

10) **Executive Session**

10.A) Executive Session - Closed Pursuant to Minn. Statutes 13D.05 Subd. 3(a) Due to Performance Review.

**Official Act:** Closed session pursuant to Minnesota Statutes Section 13D.05, Subd. 3(a), for the performance review of Rochester Public Utilities General Manager, Tim McCollough.

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The meeting of the closed executive session convened at 5:55 p.m. in Rochester Public Utilities Room Whitefish, pursuant to Minn. Statutes Section 13D.05, Subd. 3(a), for the performance review of Rochester Public Utilities Manager, Tim McCollough.

Board Members in attendance: Board President Melissa Graner Johnson, Board Vice President Malachi McNeilus, Board Member Brett Gorden and City Council Liaison Patrick Keane. Board Member absent: Brian Morgan.

Staff in attendance: Rochester Public Utilities Executive Assistant Erin Henry-Loftus (Board Secretary).

Closed meeting was recorded via audio recording.

Closed session ended at 6:02 p.m.

## 11) [Reports and Recommendations](#)

11.A) Summary of Closed Session Conducting Rochester Public Utilities General Manager's Performance Evaluation

**Official Act:** 1. Receiving and filing a summary of Rochester Public Utilities General Manager's performance evaluation conducted in closed session on July 30, 2024.

2. Accepting the Rochester Public Utilities General Manager's performance evaluation.

3. Approving the recommended merit adjustment for Rochester Public Utilities General Manager.

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[McCollough Evaluation Board 2024.pdf](#) 

Board President Melissa Graner Johnson presented the performance evaluation summary for Rochester Public Utilities General Manager, Tim McCollough.

Motion to accept the performance evaluation and to approve a three percent annual increase merit adjustment for Rochester Public Utilities General Manager, Tim McCollough.

**MOVER:** Malachi McNeilus  
**SECONDER:** Patrick Keane  
**AYES:** None  
**RESULT:** **APPROVED [UNANIMOUS]**

## 12) [Adjournment](#)

12) Adjournment

**MOVER:** Patrick Keane  
**SECONDER:** Brett Gorden  
**AYES:** None

**RESULT:**

**APPROVED [UNANIMOUS]**