



ROCHESTER PUBLIC UTILITIES

Public Utility Board Agenda Rochester Boards & Commissions - Public Utility Board June 25, 2024 4:00 p.m.

Attending and Viewing the Meeting

Attend in-person at 4000 E River Rd NE, RPU Community Room, Rochester, MN or via [MS Teams](#).

Call in audio only number: 347-352-4853 Conference ID: 239 274 003 174

A recording is made available after the meeting at the [City's website](#).

Call to Order/Roll Call

1. **Approval of Agenda**
2. **Safety Moment**
3. **Consent Agenda**

3.A. **Minutes of the Rochester Public Utility Board Meeting on May 21, 2024.**

Approve the minutes and video of the May 21, 2024, meeting of the Rochester Public Utility (RPU) Board.

3.B. **Review of Accounts Payable**

Review the list of consolidated and summarized transactions for 05/10/24 to 06/10/24 in the total amount of \$12,369,451.64.

3.C. **Board Policy 31. Electric Utility Undergrounding**

Approve the revised Electric Utility Undergrounding Policy.

3.D. **Annual Cayenta Maintenance 2024**

Approve the invoice payment to N. Harris Computer Corporation in the amount of \$222,852.02, plus applicable tax, for annual maintenance and support.

Open Public Comment Period

This agenda section is for the purpose of allowing citizens to address the Utility Board. Comments are limited to 2 minutes, total comment period limited to 20 minutes. Any speakers not having the opportunity to be heard will be the first to present at the next Board meeting.

4. Consideration of Bids

4.A. **Contract Award: Construction of Willow Heights Booster #95 - Project #2024-14**

Adopt a Resolution authorizing an agreement with Kramer Contracting in the amount of \$254,392.00 for the construction of Willow Heights Booster #95, plus 10% contingency, for a total of \$279,831.20. Approval of this action also authorizes the RPU Project Manager to perform the acts to execute the project.

5. Regular Agenda

6. Informational

- 6.A. 2023 Water Engineering, Operations, and Environmental Report**
Informational Only

7. Board Policy Review

- 7.A. RPU Index of Board Policies**
Review the Index of Board Policies to summarize progress on policy updates and determine future policy review items.

8. General Managers Report

- 8.A. General Manager's Report for June 2024**

9. Division Reports & Metrics

- 9.A. Division Reports and Metrics - June 2024**
Review the reports from each of RPU's five divisions: Core Services, Compliance and Public Affairs, Power Resources, Customer Relations, Corporate Services.

10. Adjournment

- 10.A. Executive Session - Closed Pursuant to Minn. Statutes 13D.05 Subd. 3(a) Due to Performance Review**
Closed session pursuant to Minnesota Statutes Section 13D.05, Subd. 3(a), for the performance review of Rochester Public Utilities General Manager, Tim McCollough.



REQUEST FOR ACTION

Minutes of the Rochester Public Utility Board Meeting
on May 21, 2024.

MEETING DATE:

June 25, 2024

ORIGINATING DEPT:

Rochester Public Utilities

AGENDA SECTION:

Consent Agenda

PRESENTER:

Tim McCollough

Action Requested:

Approve the minutes and video of the May 21, 2024, meeting of the Rochester Public Utility (RPU) Board.

Report Narrative:

Official minutes of the RPU Board are published in accordance with Open Meeting Law, capturing the official record of the RPU Board.

Policy Considerations & DEI Impact:

Minutes and video of the appointed boards of the City provide access and transparency to RPU systems, processes, and decision making.

Prior Legislative Actions & Community Engagement:

Minutes of the previous RPU Board meeting are generated monthly.

Fiscal & Resource Impact:

No fiscal impact of publishing minutes.

Prepared By:

Erin Henry-Loftus

Attachments:

[20240521 Minutes.pdf](#)



**CITY OF ROCHESTER, MINNESOTA
Public Utility Board MINUTES**

Attending and Viewing the Meeting

[Call to Order/Roll Call](#)

Attendee Name	Status
Melissa Graner Johnson	Present
Brian Morgan	Present
Brett Gorden	Present
Patrick Keane	Present
Malachi McNeilus	Present

1) [Approval of Agenda](#)

Motion to approve the agenda.

MOVER: Patrick Keane

SECONDER: Malachi McNeilus

AYES: Melissa Graner Johnson, Brian Morgan, Brett Gorden, Patrick Keane, Malachi McNeilus

RESULT: **APPROVED [UNANIMOUS]**

2) [Safety Moment](#)

Safety Manager Bob Cooke gave a presentation to the Board.

3) [Consent Agenda](#)

Official Act: Motion to approve the consent items in block 3.A) - 3.C).

3.A) Minutes of the Rochester Public Utility Board Meeting on April 30, 2024.

Official Act: Approved the minutes and video of the April 30, 2024, meeting of the Rochester Public Utility (RPU) Board.

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[20240430 Minutes.pdf](#) 

3.B) Review of Accounts Payable

Official Act: Reviewed the list of consolidated and summarized transactions for 4/12/24 to 5/9/24 in the total amount of \$10,857,665.94.

[Cover Page](#) 

[AP Board List Current Month.pdf](#) 

3.C) Contract Award: Core Switch Infrastructure Replacement

Official Act: Approved a resolution to accept the quote from ePlus Technology, Inc for the Core Switch Infrastructure replacement in the amount of \$1,261,666.30 and to authorize the Project Manager to execute the services up to the approved budgeted amount.

[Cover Page](#) 

[23101283 RPU-DC Network Refresh with 9508s.pdf](#) 

[20240521 Resolution - Core Switch Infrastructure Replacement.docx](#) 

Motion to approve the consent items in block 3.A) - 3.C)

MOVER: Patrick Keane

SECONDER: Brian Morgan

AYES: Melissa Graner Johnson, Brian Morgan, Brett Gorden, Patrick Keane, Malachi McNeilus

RESULT: **APPROVED [UNANIMOUS]**

[Open Public Comment Period](#)

4) [Consideration of Bids](#)

5) [Regular Agenda](#)

5.A) Election of Officers

Official Act: Approved election of the Board President, Vice-President and appointment of the Board Secretary. The Board President and Vice-President recommend the appointment of Melissa Graner

Johnson as Board President, Malachi McNeilus as Vice-President and Erin Henry-Loftus as Board Secretary.

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Motion to approve the Election of Officers.

MOVER: Patrick Keane

SECONDER: Brett Gorden

AYES: Melissa Graner Johnson, Brian Morgan, Brett Gorden, Patrick Keane, Malachi McNeilus

RESULT: **APPROVED [UNANIMOUS]**

6) [Informational](#)

6.A) First Annual Demand Response and Electric Vehicle Charging Report

Official Act: None, information only.

[Cover Page](#) 

[RPU DR EV Charging Board Report 2023.pdf](#) 

[RPU DR EV Charging Presentation 2023.pdf](#) 

Dirk Bierbaum gave a presentation to the Board.

7) [Board Policy Review](#)

7.A) RPU Index of Board Policies

Official Act: Reviewed the Index of Board Policies to summarize progress on policy updates and determine future policy review items.

[Cover Page](#) 

[Index of Board Policies-revised.xlsx](#) 

7.B) Board Policy 31. Electric Utility Undergrounding Policy

Official Act: Review and receive comments on the draft revised policy.

[Cover Page](#) 

[31 Electric Utility Undergrounding Policy - 02 - DRAFT - Board Information Item \(Clean\).pdf](#) 

[31 Electric Utility Undergrounding Policy - 02 - DRAFT - Board Information Item \(Redline\).pdf](#) 

Scott Nickels gave a presentation to the Board.

8) **[General Managers Report](#)**

8.A) General Manager's Report for May 2024

[Cover Page](#) 

[20240521 GM Report Packet Copy.pdf](#) 

General Manager Tim McCollough gave a presentation to the Board.

9) **[Division Reports & Metrics](#)**

9.A) Division Reports and Metrics - May 2024

Official Act: Reviewed the reports from each of RPU's five divisions: Core Services, Compliance and Public Affairs, Power Resources, Customer Relations, Corporate Services.

[Cover Page](#) 

[Division Report May 2024.pdf](#) 

10) **[Adjournment](#)**

10) Adjournment

MOVER: Patrick Keane

SECONDER: Malachi McNeilus

AYES: Melissa Graner Johnson, Brian Morgan, Brett Gorden,
Patrick Keane, Malachi McNeilus

RESULT: **APPROVED [UNANIMOUS]**



REQUEST FOR ACTION

Review of Accounts Payable

MEETING DATE:

June 25, 2024

ORIGINATING DEPT:

Rochester Public Utilities

AGENDA SECTION:

Consent Agenda

PRESENTER:

Tim McCollough

Action Requested:

Review the list of consolidated and summarized transactions for 05/10/24 to 06/10/24 in the total amount of \$12,369,451.64.

Report Narrative:

Reference the detailed Rochester Public Utilities A/P Board Listing by Dollar Range Report (attached).

Policy Considerations & DEI Impact:

This item is in compliance with Minnesota statute 412.271 requiring all claims to be reviewed by board and councils.

Fiscal & Resource Impact:

This is for payment of previously approved amounts, through budget or other Board action.

Prepared By:

Erin Henry-Loftus

Attachments:

[AP Board List Current Month.pdf](#)

ROCHESTER PUBLIC UTILITIES
A/P Board Listing By Dollar Range
For 05/10/2024 To 06/10/2024
Consolidated & Summarized Below 1,000

Greater than 50,000 :

1	SOUTHERN MN MUNICIPAL POWER A	May SMMPA Bill	8,581,673.92
2	MN DEPT OF REVENUE	April Sales and Use Tax	665,540.62
3	VEIT & CO INC (CONSTRUCTION)	Marion Rd Duct Bank Parks	353,460.55
4	ASPLUNDH TREE EXPERT LLC (P)	904 Tree Clearance	126,200.14
5	MN DEPT OF HEALTH	Community Water Supply Fee Apr-June 2024	101,211.00
6	ECHO SOLAR 2022 HOLDCO LLC	April Solar Power	101,177.53
7	ASPLUNDH TREE EXPERT LLC (P)	912 Tree Clearance	94,394.14
8	CONSTELLATION NEWENERGY-GAS D	April Gas - SLP	90,827.21
9	INNER TITE CORP	5820EA-Lock, Meter, Jiffy Lock Side Mount	86,457.25
10	UDC dba	Esri ArcGIS Water Network Migration	76,000.00
11	A & A ELECT & UNDERGROUND CON	2024 Directional Boring	74,070.00
12	ASPLUNDH TREE EXPERT LLC (P)	2024 Hourly Tree Trimming	71,318.48
13	ELCOR CONSTRUCTION INC	Watermain Reconstruction	70,392.25
14	HIGH FOREST AUTOMOTIVE EQUIPM	Down Payment-Truck Lift/Installation	67,300.00
15	PAYMENTUS CORPORATION	April Electronic Bill Payment Services	61,591.38
16			
17		Price Range Total:	10,621,614.47
18			

5,000 to 50,000 :

19			
20			
21	BADGER METER INC (P)	285EA-Meter, E-Series Ultra 5/8" (05) M2	49,886.40
22	SCHMIDT GOODMAN OFFICE PRODUC	Cubicles,Furniture;Install/Design-Bus Srvs/Eng	47,846.45
23	BELL LUMBER & POLE COMPANY	39EA-Pole, 40ft, WRC, CL3	46,176.00
24	NORTH COUNTRY CHEVROLET BUICK	1EA-2024 GMC Sierra 1500 (V766)	45,817.83
25	WESCO DISTRIBUTION INC	80EA-Elbow, 15kv, 600A, 350-750 CU/AL	41,739.20
26	BORDER STATES ELECTRIC SUPPLY	2EA-Switch, PM, Air, 3PH, 2-600SW/2-200F	40,751.84
27	CITY OF ROCHESTER	Mona Hoelt - Sick Leave/Vacation-Trans to PW	39,140.47
28	DOXIM UTILITEC LLC	May Bill Print and Mail Services	35,724.79
29	A & A ELECT & UNDERGROUND CON	2022-23 Directional Boring	31,395.10
30	BORDER STATES ELECTRIC SUPPLY	1EA-Cabinet,Primary Meter,600 AMP	31,111.31
31	UTIL-ASSIST INC	AMI Contract Negotiation SOW	31,006.00
32	STOEL RIVES LLP	Air Permitting Legal Assistance,Counsel	30,959.10
33	CONSTELLATION NEWENERGY-GAS D	April Gas - Cascade Creek	23,962.38
34	PEOPLES ENERGY COOPERATIVE (P	May Compensable	23,636.29
35	BORDER STATES ELECTRIC SUPPLY	120EA-Meter, FM2S CL200 240V 2WAY W/Disc	23,617.24
36	US BANK-VOYAGER	May Fuel	23,162.26
37	SMART ENERGY SYSTEMS LLC	Annual Fee - Smart Customer Subscription	22,800.00
38	USIC HOLDINGS INC	May Locating Services	22,214.48
39	BELL LUMBER & POLE COMPANY	10EA-Pole, 55ft, WRC, CL3	21,930.00
40	CONSTELLATION NEWENERGY-GAS D	April Gas - Westside Energy	20,222.35
41	RAFTELIS	Utilities Organizational Assessment-RPU	20,000.00
42	A & A ELECT & UNDERGROUND CON	1755 Broadway Ave, OH to UG 5845	19,727.30
43	SPENCER FANE LLP	AMI Contract Legal Review	19,672.50
44	BASELOAD POWER	Turbine Alignment	18,775.00
45	BENCHMARK ELECTRONICS INC	CIP-Cooling Eq. (C&I)-Incentives/Rebates	17,563.60
46	STENCIL GROUP LLC	CIP-LED Light Fixtures-Incntivs/Rebts	17,562.50
47	BELL LUMBER & POLE COMPANY	20EA-Pole, 35ft, WRC, CL3	17,100.00
48	IRBY UTILITIES dba	7EA-Trans, PM, 1ph, 37.5kVA,13.8/8,240	16,800.00
49	CENTERSPACE LP	CIP-Dishwashers/Refrigerators-Incentives/Rebates	15,800.00
50	WESCO DISTRIBUTION INC	36EA-Luminaire, Commercial, LED, PC, 120	15,736.28
51	CENTURYLINK (P)	2024 Monthly Telecommunications	15,292.88

ROCHESTER PUBLIC UTILITIES
A/P Board Listing By Dollar Range
For 05/10/2024 To 06/10/2024
Consolidated & Summarized Below 1,000

52	CRESCENT ELECTRIC SUPPLY CO	24000FT-Conduit, HDPE, 2", SDR 13.5, Emp	15,288.00
53	EPLUS TECHNOLOGY INC	Add VRF to Substations	14,700.00
54	VIRTUAL PEAKER INC	Distributed Energy Platform Services	14,046.00
55	WSB & ASSOCIATES	Railroad Track Settlement Monitoring	13,770.00
56	RESCO	75EA-Pedestal, Sec, Plastic w/cover, 10	13,736.25
57	KEY BUILDERS INC	Construction-Well House #42/Release Part Retainage	13,590.25
58	ULTEIG OPERATIONS LLC	Aspen Database Spreadsheets	11,989.00
59	SMARTSHEET INC	Business Plan Plus Pro Support Licenses	11,880.00
60	HY VEE	Arbor Day Box Lunches & Food Items	11,418.00
61	ADVANCED TURBINE SUPPORT LLC	Borescope Inspection - GT2	11,393.15
62	KFI ENGINEERS	Marion Rd Duct Bank Design	11,015.65
63	HAWKINS INC	2024 Chlorine Gas	10,848.68
64	PREMIER ELECTRICAL CORP dba	Furnish & Install Light Fixtures/Switches	10,237.56
65	CORE & MAIN LP (P)	Fittings for #95 Booster	9,317.84
66	EXPRESS SERVICES INC	2024 Temp Staff Marketing (2)	9,203.49
67	BAKER TILLY US, LLP	2023-2025 Audit Fees	9,048.18
68	BELL LUMBER & POLE COMPANY	5EA-Pole, 50ft, WRC, CL3	8,815.00
69	KEY BUILDERS INC	Marketing Office Remodel - Doors	8,667.00
70	KENDELL DOORS & HARDWARE INC	Crosstown Sub Door(s) Installation	8,317.01
71	RVNA TECHNOLOGIES LLC	Vena Implementation Services	8,187.50
72	SOUTH CENTRAL COLLEGES	Excavation Training at RPU	7,613.44
73	PREMIER ELECTRICAL CORP dba	Electrical Panel Conduit Install	7,324.00
74	ADVANCED TURBINE SUPPORT LLC	Borescope Inspection - GT1	7,250.02
75	WINTHROP & WEINSTINE P.A.	April & May Legal Servics-2024 Legislative Session	7,200.00
76	WELLS FARGO BANK ACCT ANALYSI	May 2024 Banking Services	7,084.02
77	ALLIED VALVE INC	Field Services - Safety Valve Repair	7,025.00
78	KNXR - FM	Drinking Water Week & Solar Contrators Ads	7,000.00
79	PEAK DEMAND INC	30EA-CT, Big BarType, 600/5	6,894.60
80	VERIZON WIRELESS	2024 Cell & Ipad Monthly Service	6,868.22
81	PREMIER ELECTRICAL CORP dba	Office Lighting Controls	6,802.59
82	DYNATOUCH CORP	Dynatouch Software & Support Renewal	6,792.13
83	VISION COMPANIES LLC (P)	Leadership & Cultural Development	6,667.00
84	RVNA TECHNOLOGIES LLC	May 1-31-Vena Support Services	6,613.75
85	KENDELL DOORS & HARDWARE INC	IBM Substation Door(s) Installation	6,561.05
86	CLARK CONCRETE INC	Sidewalk Replacements-Gov't Center-44 4th St S	6,508.00
87	HAWKINS INC	540GAL-2024 Carus 8500	6,451.22
88	ALLEGRA OF ROCHESTER LLC	Apple Stress Balls for Arbor Day	6,397.88
89	HOLIDAY STATIONSTORES LLC	CIP-Lighting (C&I)-Incentives/Rebates	6,315.00
90	SOUTHERN MN MUNICIPAL POWER A	May NERC Services Shawn Timbers	6,300.00
91	ADVANTAGE DIST LLC (P)	Lubricants	6,207.83
92	GLOBAL TURBINE SUPPORT LLC	2EA-Check Valve, GT2, BAS, 1081669	6,180.09
93	WHITE SPACE LLC NEIGHBORLY CR	2024 Plugged In Design	6,000.00
94	GEI CONSULTANTS INC	Geotechnical Review - 9th St Rail Road X	5,964.00
95	IHEART MEDIA dba	Arbor Day & Solar Contractor Ads for April	5,748.00
96	HAWKINS INC	2EA-Pump, Chemical, Digital Dosing, Grun	5,724.00
97	GRAYBAR ELECTRIC COMPANY INC	4EA-Mast Arm, 6', Single, SS, Black	5,633.51
98	TWIN CITY SECURITY INC	2024 Security Services	5,519.24
99	ROCHESTER SWEEPING SERVICE LL	Work Done at Goonies/Carwash/Mr Pizza	5,500.00
100	LAKE STATES ENVIRONMENTAL LTD	Asbestos Refresher Training 2024	5,325.00
101	KATS EXCAVATING LLC	SA Water-House Side Service Repair	5,200.00
102	CENTURY FENCE CO INC	Temporary Fence at Marion Rd Substation	5,044.50
103			
104		Price Range Total:	1,270,312.20
105			

ROCHESTER PUBLIC UTILITIES
A/P Board Listing By Dollar Range
For 05/10/2024 To 06/10/2024
Consolidated & Summarized Below 1,000

106 **1,000 to 5,000 :**

107			
108	AUTOMATIONDIRECT.COM	6EA-PLC 305 8 CH. ANALOG INPUT CARD EN	4,980.00
109	CLARK CONCRETE INC	Sidewalk Rplmts-1625 Broadway S,American	4,875.00
110	KATAMA TECHNOLOGIES INC	Project Managment for AMI and MDM	4,866.58
111	FORBROOK LANDSCAPING SERVICES	Landscaping Svcs Water	4,692.15
112	CLARK CONCRETE INC	Sidewalk Replacements-Gov't Center-101 4th St	4,672.00
113	A & A ELECT & UNDERGROUND CON	3rd Street NW Overhead-to-UG Conversion	4,630.00
114	US BANK PURCHASING CARD	Travel,TMcCollough,BMorgan,MJohnson APPA,Registr	4,560.00
115	BENCHMARK ELECTRONICS INC	CIP-Custom (C&I)-Incentives/Rebates	4,408.56
116	MINNESOTA ENERGY RESOURCES CO	April Gas - WES	4,382.72
117	HILLERS FLOORING AMERICA INC	Carpet Replacement	4,342.55
118	FIRST STUDENT INC	2024 Arbor Day Busing Cost	4,338.95
119	REBATES	CIP Conserve & Save Rebates - CU No. 213	4,275.00
120	HAWKINS INC	8373.75LB-2024 Hydrofluosilicic Acid	4,274.80
121	AE2S	Consulting Services-Willow Booster Design	4,192.50
122	J & S REPAIR	Plow Blade	4,178.81
123	KROC FM/AM	Drinking Water Week/Solar Contractor Ads	4,158.00
124	DELL MARKETING LP	2EA-Computer, Laptop, Dell 7680	4,107.66
125	ALTERNATIVE TECHNOLOGIES INC	Oil Samples,Gas Analysis,Power Factor	4,020.00
126	KEYS WELL DRILLING CO	Rel Retainage-PO11916-Well#42 Pump/Motor Install	4,000.00
127	MITSUBISHI POWER AERO LLC (P)	2EA-Valve, Check	3,940.34
128	US BANK PURCHASING CARD	Travel,M.McNeilus/M.Spindler-Krage,APPA,Registration	3,830.00
129	POWER SYSTEMS ENGINEERING INC	Distribution System Planning Study	3,615.00
130	CLARK CONCRETE INC	Sidewalk Replacements-18th Ave SE,Pinewood LN	3,604.00
131	VIKING ELECTRIC SUPPLY (P)	Materials for NHS A/C Upgrade	3,564.92
132	STENCIL GROUP LLC	CIP-Refrigerators-Incentives/Rebates	3,500.00
133	OLMSTED WASTE TO ENERGY	CIP-HVAC Tune-up Progrm-Incntivs/Rebates	3,375.00
134	KANTOLA CONSULTING INC	Customer Service Consulting	3,360.00
135	PREMIER ELECTRICAL CORP dba	Provide and Install Overhead Fans at RPU	3,260.76
136	US BANK PURCHASING CARD	Megger Rental 4/16-5/13/24	3,268.93
137	RCTC	CIP-Lighting (C&I)-Incentives/Rebates	3,193.22
138	A & A ELECT & UNDERGROUND CON	1810 Mayowood RD SW, OH to UG 5889	3,175.00
139	CUSTOM COMMUNICATIONS INC	6/1/24-5/31/25 Custom Connect/Fire Alarm Monitoring	3,133.15
140	OLMSTED COUNTY PUBLIC WORKS	CIP-Lighting (C&I)-Incentives/Rebates	3,076.65
141	MERRICK INC	40CAS-Paper, Copier, 8-1/2 x 11 White 20	3,052.35
142	CLARK CONCRETE INC	Replaced Concrete Pedestrian Ramp	2,954.00
143	FORBROOK LANDSCAPING SERVICES	Landscaping Svcs Water	2,908.12
144	BARR ENGINEERING COMPANY (P)	General Groundwater Consulting Services	2,905.50
145	HAWKINS INC	2EA-Pump, Fluoride Break-Jar, Dosing	2,846.00
146	K A A L TV LLC	May Ads-Drinking Water Week Event	2,825.00
147	LRS OF MINNESOTA LLC	2024 Waste Removal (SC)	2,771.97
148	MAYO CLINIC	CIP-VSDs-Incntivs/Rebates	2,668.57
149	ONLINE INFORMATION SERVICES I	May 2024 Utility Exchange Report	2,666.86
150	JOHNSON HARDWARE CO LLC	4EA-Door, Metal, 24" x 72"	2,584.00
151	GOPHER STATE ONE CALL	May Completed Tickets	2,565.00
152	BOLTON AND MENK (P)	Verizon Apache #87 Site Review	2,512.50
153	WESCO DISTRIBUTION INC	48KIT-Repair Kit, Pedestal, 6" X 9"	2,503.68
154	MITSUBISHI POWER AERO LLC (P)	1EA-Brake Kit, Actuator,PTTB Valve,G2, C	2,498.74
155	US BANK PURCHASING CARD	Microsoft Azure Monthly Support	2,451.71
156	CIRCUIT BREAKER SALES LLC	1EA-Motor, Charging, 250VAC/DC, VAD-3, C	2,450.00
157	GOPHER STATE ONE CALL	April Completed Tickets	2,373.33
158	KTTC TV INC	April Ads-Arbor Day & Solar Contractor	2,400.00

ROCHESTER PUBLIC UTILITIES
A/P Board Listing By Dollar Range
For 05/10/2024 To 06/10/2024
Consolidated & Summarized Below 1,000

159	KXLT TELEVISION INC	April/May Ads-Arbor Day,Solar Contractor,Drinking Wtr	2,400.00
160	MITSUBISHI POWER AERO LLC (P)	1EA-Plug, Igniter-Gas Turbine	2,385.56
161	FALCON LANDING LLC	Customer Refunds 24178	2,349.88
162	IRBY UTILITIES dba	60EA-Elbow, 15kV, 200A, LB,1/0 Sol,175-2	2,328.00
163	IRBY UTILITIES dba	1EA-Trans, PM, 1ph, 25kVA, 13.8/8, 240	2,248.00
164	DELL MARKETING LP	1EA-Computer, Laptop, Dell 7680	2,082.81
165	MINNESOTA ENERGY RESOURCES CO	April Gas - SLP	2,034.98
166	IRBY UTILITIES dba	1EA-Trans, PM, 1ph, 37.5kVA,13.8/8,240	2,004.00
167	VERIZON CONNECT NWF INC	May 2024 GPS Fleet Tracking	1,989.30
168	LA PASADITA MEXICAN RESTAURAN	Customer Refunds 23774	1,918.23
169	ROCH CITY LINES	Bus Tour of Sherco	1,900.00
170	ALLEGRA OF ROCHESTER LLC	RPU Logo Blankets and Travel Tumblers	1,851.72
171	ROCHESTER SWEEPING SERVICE LL	Replace Blacktop,Blacktop Hole	1,840.00
172	RESCO	4EA-Tran, Pad Extension Vertical, 1500A	1,826.00
173	BAKER TILLY US, LLP	GASB 96 Post-Adoption Support	1,812.50
174	IRBY UTILITIES dba	96EA-Conn, Ped, 350, 6-Tap, Deadfront, C	1,766.40
175	RDO EQUIPMENT COMPANY (P)	Hose,Hose Cover,Chisel Bushings,Pins,Seal Kit	1,678.53
176	CITY OF ROCHESTER	Verified Credentials-Background Verifications	1,618.62
177	PAPPAS PROPERTIES LLC	CIP-Lighting (C&I)-Incentives/Rebates	1,608.98
178	DELL MARKETING LP	1EA-Laptop, 5430 Rugged	1,607.73
179	DAVE SYVERSON TRUCK CENTER IN	Turbo Kit	1,607.23
180	TRACHSEL DENTAL STUDIO INC	CIP-Cooling Eq. (C&I)-Incentives/Rebates	1,595.00
181	US BANK PURCHASING CARD	Hexavalent Chromium Testing	1,568.01
182	KTTC TV INC	Drinking Water Wk & Solar Contrators Ads	1,550.00
183	MIRATECH GROUP LLC	1EA-Pulsation Dampener 4.0 L,UIS ,WES	1,512.67
184	GOAT PROS	2024 RPU Weed Mitigation Services WES	1,496.25
185	WSB & ASSOCIATES	Surveying Services	1,482.25
186	AIRGAS SAFETY INC	2EA-Harness, X-Style Full Body, L	1,479.62
187	US BANK PURCHASING CARD	Jerrod Klug-Regis-Elec Safety(Cancelled-	1,477.00
188	WESCO DISTRIBUTION INC	12EA-Saw, FG Square Pole, 1-1/4" x 6', 4	1,444.86
189	BORENE LAW FIRM P.A.	May 2024 Legal Services	1,377.28
190	CRESCENT ELECTRIC SUPPLY CO	200ROL-Tape, 3/4" x 66', Electric, Black	1,361.59
191	WIESER PRECAST STEPS INC (P)	1EA-Grd Sleeve, Metering Basement, Artec	1,352.00
192	US BANK PURCHASING CARD	Travel,NAFA Expo,San Antonio,TX-Lodging-S.Monson	1,331.44
193	MINGO RON	Travel,OSI Conf,Houston,TX-Lodging	1,307.20
194	MAJERUS WILLIAM	Travel,OSI Forum,Houston,TX-Lodging	1,307.20
195	EPLUS TECHNOLOGY INC	12EA-Cable, 5 Meter	1,306.68
196	RESCO	500FT-Duct Rod, Mini-Cobra, 1/4"	1,306.65
197	US BANK PURCHASING CARD	Freight for Transformer Oil	1,306.01
198	VIKING ELECTRIC SUPPLY (P)	200ROL-Tape, 3/4" x 66', Electric, Black	1,301.16
199	SEEME PRODUCTIONS LLC	Drinking Water Week Event Communication	1,300.00
200	FLEETPRIDE INC	PTO Kit	1,299.86
201	CITY OF ROCHESTER	April Berkley Risk W/C Admin Fees	1,282.00
202	U S A SAFETY SUPPLY	24PR-Gloves, Leather Work, Lite Duty, X-Large	1,281.99
203	NALCO COMPANY LLC	2EA-Sulfite (Oxygen Scavenger) 1720, Nal	1,278.36
204	MIDCONTINENT ISO INC	May MISO Bill	1,269.25
205	ALLEGRA OF ROCHESTER LLC	Color Changing Pencils	1,263.89
206	US BANK PURCHASING CARD	Travel,ALuhman,CTOTF,Lodging	1,261.40
207	MAVO SYSTEMS INC (P)	Remove & Patched Asbestos Containing Insulation	1,250.00
208	BORDER STATES ELECTRIC SUPPLY	25EA-Elbow, 15kV, 200A, LB, 4/0 Str, 220	1,239.00
209	OPEN ACCESS TECHNOLOGY	June 2024-Tag Agent/webSmartTag User IDs	1,205.16
210	MITSUBISHI POWER AERO LLC (P)	10EA-Nut, .190-32 x .16, Hex, EGT Probe	1,156.49
211	US BANK PURCHASING CARD	Travel,SNickels,APPA,Registration	1,125.00
212	HEAVY METAL MACHINING	Chemical Injection Quill	1,125.00

ROCHESTER PUBLIC UTILITIES
A/P Board Listing By Dollar Range
For 05/10/2024 To 06/10/2024
Consolidated & Summarized Below 1,000

213	WESCO DISTRIBUTION INC	20EA-Bracket, Equip Mtg, 1ph, 1.5" x 18	1,123.60
214	REGENCY CONSOLIDATED RESIDENT	CIP-Cooling Eq. (C&I)-Incentives/Rebates	1,121.20
215	BORDER STATES ELECTRIC SUPPLY	100EA-Clamp, Parallel, #8-1/0 ACSR, 1/0-	1,112.00
216	DELL MARKETING LP	6EA-Monitor, Computer, 27", Dell QHD	1,087.69
217	ROCHESTER ARMORED CAR CO INC	2024 Pick Up Services	1,087.43
218	US BANK PURCHASING CARD	Eurofins Environmental Testing	1,080.00
219	CRESCENT ELECTRIC SUPPLY CO	52EA-Fusetron, T-10A Screw-In	1,070.16
220	READY MIX CONCRETE COMPANY LL	SLP Concrete Blocks	1,068.75
221	FALCON LANDING LLC	Customer Refunds 24177	1,067.25
222	DOLLAR TREE STORE	CIP-Cooling Eq. (C&I)-Incentives/Rebates	1,029.00
223	U S A SAFETY SUPPLY	6EA-Gound Protection Mat, 120 Ton Capacity	1,020.00
224	WESCO DISTRIBUTION INC	6ROL-Pull Tape, 3/4" x 3000', Printed	1,018.80
225	WASHINGTON ENERGY LAW LLP	Legal Services - MISO	1,017.50
226	ULTEIG OPERATIONS LLC	Arc Flash Study Update	1,011.24
227	AIRGAS SAFETY INC	15EA-Buckstop Suspension Trauma, Bucking	1,010.29
228	BOLTON AND MENK (P)	Verizon Willow #94 Site Review	1,005.00
229	CLARK CONCRETE INC	Sidewalk Rplmts-Sierra Ln & 11th Ave NE	1,000.00
230	KEVIN WENTE	Well Sealing Reimbursement-Kevin Wente	1,000.00

Price Range Total: 283,778.23

0 to 1,000 :

236	FIRST CLASS PLUMBING & HEATIN	Summarized transactions: 34	13,664.12
237	Customer Refunds (CIS)	Summarized transactions: 125	13,282.90
238	REBATES	Summarized transactions: 33	10,427.74
239	US BANK PURCHASING CARD	Summarized transactions: 56	9,848.52
240	U S A SAFETY SUPPLY	Summarized transactions: 42	6,452.78
241	VIKING ELECTRIC SUPPLY (P)	Summarized transactions: 79	6,002.18
242	MITSUBISHI POWER AERO LLC (P)	Summarized transactions: 24	5,583.18
243	BORDER STATES ELECTRIC SUPPLY	Summarized transactions: 16	5,168.56
244	IRBY UTILITIES dba	Summarized transactions: 22	4,641.69
245	RESCO	Summarized transactions: 12	3,301.00
246	CITY LAUNDERING COMPANY	Summarized transactions: 20	3,218.79
247	LAWSON PRODUCTS INC (P)	Summarized transactions: 9	2,814.35
248	DAVIES PRINTING COMPANY INC	Summarized transactions: 8	2,501.69
249	MINNESOTA ENERGY RESOURCES CO	Summarized transactions: 7	2,472.73
250	ALLEGRA OF ROCHESTER LLC	Summarized transactions: 9	2,387.17
251	CRESCENT ELECTRIC SUPPLY CO	Summarized transactions: 35	2,143.03
252	FASTENAL COMPANY	Summarized transactions: 21	2,132.12
253	CORE & MAIN LP (P)	Summarized transactions: 6	2,000.18
254	MAJERUS WILLIAM	Summarized transactions: 6	1,979.97
255	CIRCUIT BREAKER SALES LLC	Summarized transactions: 5	1,920.51
256	SIMPSON JAMES	Summarized transactions: 6	1,837.51
257	MINGO RON	Summarized transactions: 6	1,824.49
258	CENTURYLINK (P)	Summarized transactions: 6	1,804.71
259	AIRGAS SAFETY INC	Summarized transactions: 12	1,607.29
260	RDO EQUIPMENT COMPANY (P)	Summarized transactions: 7	1,572.25
261	INNOVATIVE OFFICE SOLUTIONS L	Summarized transactions: 11	1,530.76
262	GOODIN COMPANY	Summarized transactions: 14	1,518.10
263	ROCHESTER SWEEPING SERVICE LL	Summarized transactions: 3	1,500.00
264	WESCO DISTRIBUTION INC	Summarized transactions: 6	1,478.08
265	BOB THE BUG MAN LLC	Summarized transactions: 6	1,460.18

ROCHESTER PUBLIC UTILITIES
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For 05/10/2024 To 06/10/2024
Consolidated & Summarized Below 1,000

266	LRS OF MINNESOTA LLC	Summarized transactions: 2	1,392.81
267	MCCOLLOUGH TIM	Summarized transactions: 14	1,359.91
268	DAKOTA SUPPLY GROUP-ACH	Summarized transactions: 6	1,220.55
269	RVNA TECHNOLOGIES LLC	Summarized transactions: 3	1,218.75
270	ON SITE SANITATION INC	Summarized transactions: 5	1,192.83
271	WARNING LITES OF MN INC (P)	Summarized transactions: 4	1,186.10
272	BOWMANS DOOR SOLUTIONS	Summarized transactions: 3	1,174.45
273	CLARK CONCRETE INC	Summarized transactions: 2	1,172.50
274	CORPORATE WEB SERVICES INC	Summarized transactions: 2	1,133.93
275	ADVANCE AUTO PARTS	Summarized transactions: 17	1,077.39
276	KELLER TOM A JR	Summarized transactions: 3	1,069.26
277	VEIT DISPOSAL SYSTEMS dba	Summarized transactions: 2	1,067.00
278	STRUVES PAINT & DECORATING (P)	Summarized transactions: 4	1,065.59
279	ALLIED ELECTRONICS INC	Summarized transactions: 4	1,018.73
280	DELL MARKETING LP	Summarized transactions: 9	1,018.48
281	ULTEIG OPERATIONS LLC	Summarized transactions: 1	988.76
282	ASPLUNDH TREE EXPERT LLC (P)	Summarized transactions: 2	965.11
283	GOAT PROS	Summarized transactions: 1	961.88
284	VIOLA NURSERY & GREENHOUSE	Summarized transactions: 2	944.90
285	HAWKINS INC	Summarized transactions: 3	921.26
286	SOMA CONSTRUCTION INC	Summarized transactions: 1	914.32
287	ADVANTAGE DIST LLC (P)	Summarized transactions: 2	906.58
288	FASTENAL COMPANY	Summarized transactions: 2	904.09
289	THE ENERGY AUTHORITY INC	Summarized transactions: 1	887.32
290	CRW ARCHITECTURE + DESIGN GRO	Summarized transactions: 1	880.00
291	INNER TITE CORP	Summarized transactions: 1	873.31
292	METRO SALES INC	Summarized transactions: 1	858.82
293	N HARRIS COMPUTER CORP	Summarized transactions: 2	843.38
294	AMARIL UNIFORM COMPANY	Summarized transactions: 6	840.58
295	GRISIM SCHOOL BUS, INC	Summarized transactions: 1	840.00
296	CUMMINS NPOWER LLC	Summarized transactions: 2	832.56
297	VIKING ELECTRIC SUPPLY (P)	Summarized transactions: 7	825.72
298	SNAP ON INDUSTRIAL	Summarized transactions: 2	825.11
299	NETWORK SERVICES COMPANY	Summarized transactions: 3	822.79
300	BOLTON AND MENK (P)	Summarized transactions: 2	804.00
301	PREMIER ELECTRICAL CORP dba	Summarized transactions: 1	790.88
302	MIRATECH GROUP LLC	Summarized transactions: 2	789.71
303	EPLUS TECHNOLOGY INC	Summarized transactions: 3	788.09
304	WABASHA IMPLEMENT	Summarized transactions: 2	759.02
305	GARCIA GRAPHICS INC	Summarized transactions: 6	758.00
306	TROSKA TYLER	Summarized transactions: 2	757.04
307	WSB & ASSOCIATES	Summarized transactions: 1	748.50
308	ALTERNATIVE TECHNOLOGIES INC	Summarized transactions: 3	732.00
309	GRAINGER INC	Summarized transactions: 5	721.54
310	CENTURYLINK	Summarized transactions: 1	718.08
311	AT&T	Summarized transactions: 1	716.51
312	SCHUMACHER ELEVATOR COMPANY	Summarized transactions: 1	716.44
313	REINDERS INC	Summarized transactions: 2	690.83
314	CLAREY'S SAFETY EQUIPMENT dba	Summarized transactions: 1	673.31
315	FERGUSON ENTERPRISES	Summarized transactions: 10	672.54
316	CORE & MAIN LP (P)	Summarized transactions: 1	666.26
317	CITY OF ROCHESTER	Summarized transactions: 4	663.06
318	MISSISSIPPI WELDERS SUPPLY CO	Summarized transactions: 13	652.31
319	DAVE SYVERSON TRUCK CENTER IN	Summarized transactions: 5	648.32

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320	JOHNSON HARDWARE CO LLC	Summarized transactions: 2	647.90
321	MENARDS ROCHESTER SOUTH	Summarized transactions: 6	645.15
322	ROCHESTER CHEVROLET CADILLAC	Summarized transactions: 3	593.79
323	MCMASTER CARR SUPPLY COMPANY	Summarized transactions: 31	586.54
324	MENARDS ROCHESTER NORTH	Summarized transactions: 9	581.40
325	HAWKINS INC	Summarized transactions: 4	581.11
326	EARLS SMALL ENGINE REPAIR INC	Summarized transactions: 8	579.11
327	G A ERNST & ASSOCIATES INC	Summarized transactions: 4	575.30
328	CITY LAUNDERING COMPANY	Summarized transactions: 3	558.96
329	KRUSE LUMBER	Summarized transactions: 3	546.81
330	BADGER METER INC (P)	Summarized transactions: 2	545.42
331	FLUITEK CORP	Summarized transactions: 3	526.48
332	STRUCKMAN STEVEN	Summarized transactions: 3	525.79
333	WHITEWATER CDJR OF ST CHARLES	Summarized transactions: 4	522.27
334	HALLMARK BUSINESS CONNECTIONS	Summarized transactions: 1	519.85
335	EMEDCO INC	Summarized transactions: 4	510.83
336	VANCO SERVICES LLC	Summarized transactions: 2	504.24
337	HAWK & SON'S INC	Summarized transactions: 1	490.00
338	U S A SAFETY SUPPLY	Summarized transactions: 2	470.58
339	ARNOLDS A KLEEN-TECH COMPANY	Summarized transactions: 7	446.67
340	HIGH FOREST AUTOMOTIVE EQUIPM	Summarized transactions: 1	443.53
341	SAFELITE FULFILLMENT INC	Summarized transactions: 1	399.82
342	BELL LUMBER & POLE COMPANY	Summarized transactions: 2	390.00
343	READY MIX CONCRETE COMPANY LL	Summarized transactions: 1	389.00
344	NORTHERN / BLUETARP FINANCIAL	Summarized transactions: 3	380.84
345	SACRED ENGRAVING LLC	Summarized transactions: 1	375.67
346	MENARDS ROCHESTER NORTH	Summarized transactions: 7	371.44
347	HOGAN PETER	Summarized transactions: 1	365.00
348	FAST PHONE REPAIR LLC	Summarized transactions: 3	362.18
349	SCHWEITZER ENGINEERING LABORA	Summarized transactions: 2	355.86
350	HEROLD FLAGS	Summarized transactions: 2	333.72
351	SEEME PRODUCTIONS LLC	Summarized transactions: 2	330.00
352	MSC INDUSTRIAL SUPPLY CO INC	Summarized transactions: 3	329.39
353	DIGIKEY CORPORATION	Summarized transactions: 2	329.27
354	WASHINGTON ENERGY LAW LLP	Summarized transactions: 1	324.00
355	AUTOMATIONDIRECT.COM	Summarized transactions: 1	311.01
356	WARTSILA NORTH AMERICA	Summarized transactions: 2	306.52
357	FARRELL EQUIPMENT (P)	Summarized transactions: 1	298.18
358	KATAMA TECHNOLOGIES INC	Summarized transactions: 1	292.50
359	GILLUND ENTERPRISES	Summarized transactions: 1	288.56
360	TIMMERMAN LEE M	Summarized transactions: 1	288.00
361	HOLTORF CHASE	Summarized transactions: 1	288.00
362	PETERSON CHAD	Summarized transactions: 1	288.00
363	BUNKE-MCMANIMON MALACHI	Summarized transactions: 1	288.00
364	FCX PERFORMANCE INC	Summarized transactions: 1	287.95
365	TMS JOHNSON INC	Summarized transactions: 1	275.00
366	SOMA CONSTRUCTION INC	Summarized transactions: 6	273.84
367	NALCO COMPANY LLC	Summarized transactions: 3	271.98
368	HACH COMPANY	Summarized transactions: 2	260.00
369	RONCO ENGINEERING SALES INC	Summarized transactions: 2	258.74
370	SCHUMACHER EXCAVATING INC.	Summarized transactions: 1	240.00
371	BERGEN CABLE TECHNOLOGY INC	Summarized transactions: 2	232.45
372	NUVERA	Summarized transactions: 1	217.46
373	T E C INDUSTRIAL INC	Summarized transactions: 1	216.82

ROCHESTER PUBLIC UTILITIES
A/P Board Listing By Dollar Range
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374	RONCO ENGINEERING SALES INC	Summarized transactions: 3	215.45
375	ROBERTSON ASSET GROUP	Summarized transactions: 4	203.82
376	RS AMERCIAS INC	Summarized transactions: 2	203.55
377	VAN METER INC dba	Summarized transactions: 4	201.00
378	FLAGSOURCE dba	Summarized transactions: 2	182.18
379	SOUTHERN MN MUNICIPAL POWER A	Summarized transactions: 2	175.34
380	TEREX UTILITIES INC	Summarized transactions: 2	156.45
381	HATHAWAY TREE SERVICE INC	Summarized transactions: 1	150.00
382	REBATES	Summarized transactions: 3	150.00
383	B & H PHOTO	Summarized transactions: 2	148.82
384	SOUND AND MEDIA SOLUTIONS	Summarized transactions: 1	144.28
385	MENARDS ROCHESTER SOUTH	Summarized transactions: 5	137.19
386	MILESTONE MATERIALS	Summarized transactions: 1	134.98
387	OLSEN CHAIN & CABLE CO INC	Summarized transactions: 3	130.72
388	WHITE CAP LP (P)	Summarized transactions: 2	130.35
389	ALTEC INDUSTRIES INC	Summarized transactions: 3	127.13
390	WARREN WILL	Summarized transactions: 1	122.50
391	MIDWEST RENEWABLE ENERGY TRAC	Summarized transactions: 1	121.19
392	J & S REPAIR	Summarized transactions: 2	117.12
393	WATER SYSTEMS COMPANY	Summarized transactions: 1	116.40
394	FEDEX SHIPPING	Summarized transactions: 8	115.03
395	VERIZON WIRELESS	Summarized transactions: 1	108.68
396	INGRAM PRODUCTS INC	Summarized transactions: 3	107.44
397	MN DEPT OF LABOR & INDUSTRY	Summarized transactions: 1	100.00
398	JOHN HENRY FOSTER MN INC (P)	Summarized transactions: 7	99.51
399	DOXIM UTILITEC LLC	Summarized transactions: 1	98.52
400	SHERWIN WILLIAMS CO #3526	Summarized transactions: 4	98.19
401	DIGIKEY CORPORATION	Summarized transactions: 7	97.76
402	ABEL SIGN & DECORATING CENTER	Summarized transactions: 2	96.64
403	PROPERTY RECORDS OLMSTED COUN	Summarized transactions: 2	96.00
404	GRAYBAR ELECTRIC COMPANY INC	Summarized transactions: 3	93.79
405	SANFORD DERRICK	Summarized transactions: 1	93.00
406	SLEEPY EYE TELEPHONE CO	Summarized transactions: 1	84.76
407	STAR ENERGY SERVICES LLC	Summarized transactions: 1	83.00
408	CDW GOVERNMENT INC	Summarized transactions: 2	82.44
409	SCHEEL LAWRENCE	Summarized transactions: 1	70.47
410	NORTHERN / BLUETARP FINANCIAL	Summarized transactions: 2	64.86
411	MCMASTER CARR SUPPLY COMPANY	Summarized transactions: 2	57.85
412	KAMAN INDUSTRIAL TECHNOLOGIES	Summarized transactions: 3	56.52
413	FEDEX SHIPPING	Summarized transactions: 2	52.24
414	NAPA AUTO PARTS dba	Summarized transactions: 6	51.44
415	T E C INDUSTRIAL INC	Summarized transactions: 1	50.27
416	BATTERIES PLUS	Summarized transactions: 2	45.03
417	OSWEILER TODD	Summarized transactions: 1	32.16
418	PAULS LOCK & KEY SHOP INC	Summarized transactions: 1	32.00
419	ELECTRICAL TRAINING ALLIANCE	Summarized transactions: 1	31.05
420	CREDIT MANAGEMENT LP	Summarized transactions: 1	30.18
421	J J KELLER & ASSOCIATES INC	Summarized transactions: 3	26.93
422	FLEETPRIDE INC	Summarized transactions: 1	26.72
423	NORTH AMERICAN ELECTRIC RELIA	Summarized transactions: 1	26.69
424	GLOBAL TURBINE SUPPORT LLC	Summarized transactions: 1	25.98
425	NORTHERN TOOL & EQUIPMENT CO	Summarized transactions: 2	24.86
426	HOVDEN ADAM	Summarized transactions: 1	23.00
427	MINNESOTA ENERGY RESOURCES CO	Summarized transactions: 1	20.79

ROCHESTER PUBLIC UTILITIES
A/P Board Listing By Dollar Range
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428	J & S REPAIR	Summarized transactions: 1	19.55
429	PUTZIER KRISTOPHER	Summarized transactions: 1	19.00
430	KURTZ DALE	Summarized transactions: 1	19.00
431	FIRST SUPPLY (P)	Summarized transactions: 2	16.41
432	CHS ROCHESTER	Summarized transactions: 2	15.57
433	MERRICK INC	Summarized transactions: 1	14.28
434	PROLINE DISTRIBUTORS	Summarized transactions: 2	1.94

Price Range Total: 193,746.74

12,369,451.64



REQUEST FOR ACTION

Board Policy 31. Electric Utility Undergrounding

MEETING DATE:

June 25, 2024

ORIGINATING DEPT:

Rochester Public Utilities

AGENDA SECTION:

Consent Agenda

PRESENTER:

Tim McCollough

Action Requested:

Approve the revised Electric Utility Undergrounding Policy.

Report Narrative:

Attached is a clean version of the **Electric Utility Undergrounding** policy that was presented to the Board for review last month. It contains the suggested edits from the May meeting and is now ready for formal approval.

The changes are minor in substance but does bring the undergrounding policy into harmony with our line extension policies, other RPU and City policies, and current practices.

Highlights of the changes to the policy are:

- Some changes are administrative cleanup such as Kv to kV.
- Language in section #4 related to Transit Oriented was deleted since it became duplicative when additional detail related to “road projects” was added.
- Language in section 5 was changed to allow limited situations where RPU might transfer pole ownership to a communications company.
- The last section was re-written to more closely address the actual conflicts related to a new development project. If there are other community reasons due to aesthetics, etc., to bury additional facilities, RPU believes that this is beyond their purview and should be addressed by other city authorities.

Prior Legislative Actions & Community Engagement:

The Board concurred with the edits at the May Utility Board meeting.

Prepared By:

Erin Henry-Loftus

Attachments:

[20240625 Resolution - Electric Utility Undergrounding Policy .pdf](#)

[31_Electric_Utility_Undergrounding_Policy_-_02_-_Board_Review__Clean_.pdf](#)



RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester to approve the revised Electric Utility Undergrounding Policy.

PASSED AND ADOPTED BY THE PUBLIC UTILITY BOARD OF THE CITY OF

ROCHESTER, MINNESOTA, THIS 25th DAY OF June 2024.

PRESIDENT

SECRETARY

POLICY 31: ELECTRIC UTILITY UNDERGROUNDING

POLICY OBJECTIVE:

The decision to underground existing or newly constructed electrical facilities within the RPU service territory can be impacted by numerous key inputs such as cost allocation, rate base, public policy, etc. This policy will provide guidance considerations and is intended to be utilized in conjunction with existing RPU Electric Service Rules and Procedures.

Advantages of undergrounding include increased reliability during high winds and storms, lower storm damage and restoration costs, fewer structures impacting sidewalks and roadways, fewer motor vehicle accidents, reduced live-wire contact, improved aesthetics, lower tree-trimming costs, and increased tree coverage. Mature boulevard street trees have a positive effect in reducing heating & cooling energy costs, promoting outdoor activity and active transportation (i.e. biking, walking), improving air quality, reducing stormwater runoff, and mitigating climate change.

The majority of the existing RPU electric distribution system is currently underground. Those electrical facilities under the 100 kV voltage classification constitute the distribution system. The Board's policy objective is to continue and enhance the movement of the Electric Utility toward 100% underground infrastructure. This shall be done over time in a technically prudent, practical, measured, and sustainable manner that respects, considers, and mitigates impacts to retail rates, while addressing cost allocation and other public policy considerations.

POLICY STATEMENT:

1. Technical policies are routinely accepted by the RPU Board as a regular course of normal business, and they provide detailed guidance as to Electric Utility construction and interconnection.

The RPU Electric Service Rules and Procedures document details requirements related to undergrounding, and provides guidance to external parties such as contractors, developers, and other interconnecting parties. These detailed procedures include the following sections:

- a. Special Services
 - b. Overhead and Secondary Services
 - c. Underground Services – New Residential Developments
 - d. Underground Services – Residential Undergrounding in Overhead Areas
2. RPU will coordinate with other public entities, especially where public roadways and associated rights-of-way are being realigned, repurposed, or reconstructed. These projects often provide a viable opportunity to underground existing infrastructure in the most cost-effective manner.

RPU recognizes that a change from overhead to underground electric service may require additional modifications to an affected customer's private service. Where a customer chooses to retain their overhead service, RPU will convert as much associated electrical infrastructure to underground while accommodating the customer's request. This may require retaining one or more existing utility poles in an area that has otherwise been converted to underground service.

3. RPU shall consider public policy undergrounding initiatives and requests. Under most scenarios, the requesting third party is responsible for 100% of direct and indirect undergrounding cost. When undergrounding is requested via public policy initiatives, RPU will analyze the situation to consider

a fiscal contribution based upon deferred or avoided costs, or other opportunity benefits associated with the undergrounding, as compared to long-term continuation of overhead infrastructure.

4. RPU will routinely examine opportunities to leverage undergrounding as a catalyst to improve occupational safety, and/or improve reliability, when other options are generally ineffective or are not cost-effective in comparison. This examination will be held in concurrence with road projects, private development projects, and routine tree trimming evaluations. RPU will give priority to undergrounding existing infrastructure where pole replacement and associated tree trimming is not a long-term economic advantage
5. To the extent possible, RPU will conduct undergrounding activities in a manner that preserves existing tree cover.
6. RPU will work with joint-pole-attachers, such as communication companies, to vacate abandoned or converted-to-underground lines, in efforts to encourage undergrounding by those attachers. RPU will eliminate utility poles upon the completion of any undergrounding activity in limited situations where the joint-pole-attacher is providing service to a limited number of customers along rear property lines or has radio-based communication antenna on the pole. In such cases RPU may at its discretion retain ownership or transfer ownership of the pole to the remaining attacher. RPU will not maintain tree-trimming activities in an area where it has buried its utilities. The planting of trees and tree-trimming in areas where RPU has buried utilities will be governed by City of Rochester policy (which may allow planting of full-size street trees and prohibit vegetative pruning to occur in public right of ways).
7. When a decision is made to underground facilities, notice to impacted residents and property owners will be made as soon as practicable.
8. When a new development project (ex: new building structure) is in conflict with RPU's overhead facilities, the developer will be responsible to re-design their building to eliminate the conflicts or pay 100% of the costs for RPU to underground the existing overhead facilities. RPU will determine the starting and ending points of the underground project. Many times these points may extend beyond the developer's project due to engineering design logistics.

RELEVANT LEGAL AUTHORITY: City of Rochester Home Rule Charter Sections 15.03 & 15.09
EFFECTIVE DATE OF POLICY: September 29, 2020
DATE OF POLICY REVIEW: May 21, 2024

POLICY APPROVAL:

Board President

Date



REQUEST FOR ACTION

Annual Cayenta Maintenance 2024

MEETING DATE:

June 25, 2024

ORIGINATING DEPT:

Rochester Public Utilities

AGENDA SECTION:

Consent Agenda

PRESENTER:

Kraig Westendorf

Action Requested:

Approve the invoice payment to N. Harris Computer Corporation in the amount of \$222,852.02, plus applicable tax, for annual maintenance and support.

Report Narrative:

The annual maintenance fees for the Cayenta software, RPU's customer information and billing system, is due to renew on June 30, 2024. The cost of this routine, annual renewal is \$222,852.02, plus applicable tax and allows us to receive updates and software support to keep our system current and updated. This renewal represents an 8% overall increase from the 2023 renewal amount of \$206,512.41 that was approved by the Board on May 30, 2023. Staff recommends approval.

Fiscal & Resource Impact:

This cost is within the amount approved in the 2024 budget.

Prepared By:

Erin Henry-Loftus

Attachments:

[20240625 Resolution - Annual Cayenta Maintenance 2024.pdf](#)



RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester to approve the invoice payment to N. Harris Computer Corporation in the amount of \$222,852.02, plus applicable tax, for annual maintenance and support.

PASSED AND ADOPTED BY THE PUBLIC UTILITY BOARD OF THE CITY OF
ROCHESTER, MINNESOTA, THIS 25th DAY OF June 2024.

PRESIDENT

SECRETARY



REQUEST FOR ACTION

**Contract Award: Construction of Willow Heights
Booster #95 - Project #2024-14**

MEETING DATE:

June 25, 2024

ORIGINATING DEPT:

Rochester Public Utilities

AGENDA SECTION:

Consideration of Bids

PRESENTER:

Luke Payne

Action Requested:

Adopt a Resolution authorizing an agreement with Kramer Contracting in the amount of \$254,392.00 for the construction of Willow Heights Booster #95, plus 10% contingency, for a total of \$279,831.20. Approval of this action also authorizes the RPU Project Manager to perform the acts to execute the project.

Report Narrative:

Three bids were received for the construction of the Willow Heights Booster #95, located at 601 36th Street SW. This project constructs a new booster station on top of an existing valve vault located at the #95 Main Level Reservoir and provides redundant supply to the Willow Heights High Level. Piping for this project was installed in the fall of 2022, and RPU Distribution Crews have modified piping in the vault to accommodate the booster.

The cost is less than the Engineer's estimate of \$300,000.00. Staff recommends the Board proceed with an award to the apparent low bidder. Construction is scheduled to be substantially complete by December 31, 2024.

Fiscal & Resource Impact:

The 2024 RPU Budget includes \$564,200.00 for the overall project, and the Engineer's Estimate for the building was \$300,000.00. A summary of bids is provided below:

<u>Contractor</u>	<u>Bid</u>
Key Builders, Inc.	\$302,836.00
Kramer Contracting	\$254,392.00
Benike	\$309,579.00

Prepared By:

Luke Payne

Attachments:

[20240625 Resolution - Willow Heights Booster 95.pdf](#)



RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester to approve a resolution to authorize an agreement with Kramer Contracting in the amount of \$254,392.00 for the construction of Willow Heights Booster #95, plus 10% contingency, for a total of \$279,831.20.

PASSED AND ADOPTED BY THE PUBLIC UTILITY BOARD OF THE CITY OF

ROCHESTER, MINNESOTA, THIS 25th DAY OF June 2024.

PRESIDENT

SECRETARY



REQUEST FOR ACTION

**2023 Water Engineering, Operations, and
Environmental Report**

MEETING DATE:

June 25, 2024

ORIGINATING DEPT:

Rochester Public Utilities

AGENDA SECTION:

Informational

PRESENTER:

Luke Payne and Todd
Osweiler

Action Requested:

Informational Only

Report Narrative:

Staff will present the 2023 Engineering, Operations, and Environmental Report highlighting the major accomplishments and performance statistics that reflect the work of the water utility for the last year. No action requested, informational only.

Prepared By:

Luke Payne

Attachments:

[2023 Water EO Env Board Presentation 6_25_2024 \(002\)-1.pdf](#)



2023 Water Engineering & Operations Report and Water Environmental Update

Luke Payne, PE - Sr. Civil Engineer

Todd Osweiler - Environmental & Regulatory Affairs Coordinator

RPU Board Meeting – June 25, 2024

2023 Water E&O/Environmental Outline

1. Water System Overview
2. Water Accomplishments
3. Well House #42 Construction
4. Water Conservation
5. Water Quality
6. PFAS



2023 Water System Overview

32 Wells

- Wells pump from a total of 5 aquifers
- 400 to 1,000 feet deep

Total Annual Pumpage 4.98 billion gallons

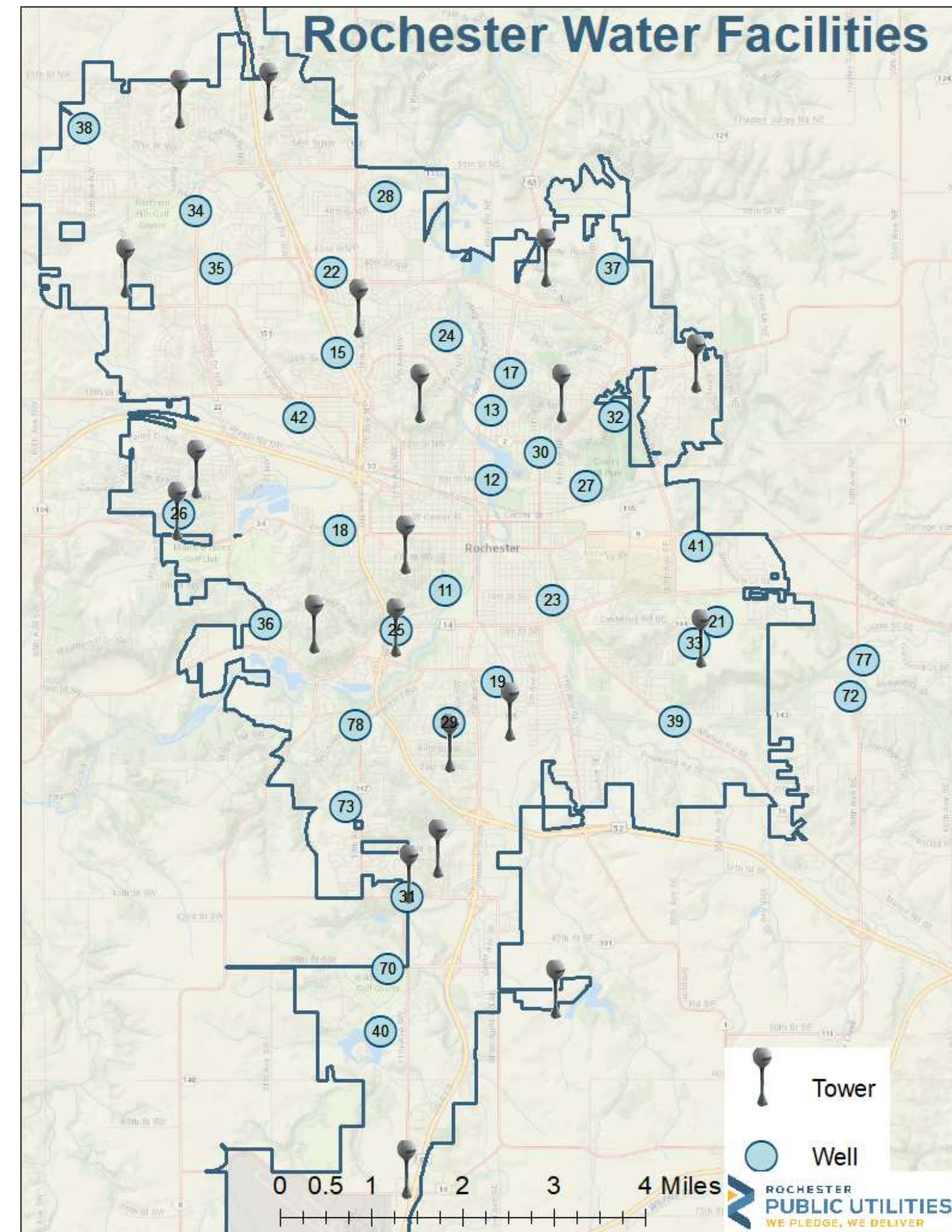
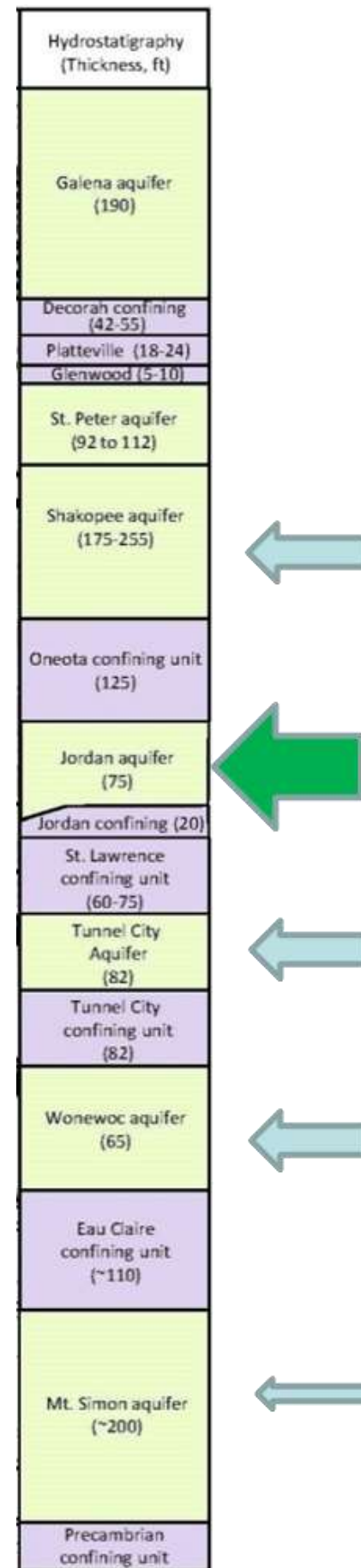
- DNR Appropriations is currently 5.7 BG/YR
- Peak day pumpage ~ 26.9 mgd (June 21st)
- Average day pumpage ~ 13.6 mgd
- Historic Peak Day is 30.2 mgd (2007)
- Historic Peak Year is 5.1 BG (2007)

20 Water Storage Facilities

- 16.95 million gallons

Serves a population of ~ 125,000

Water customers ~ 42,000



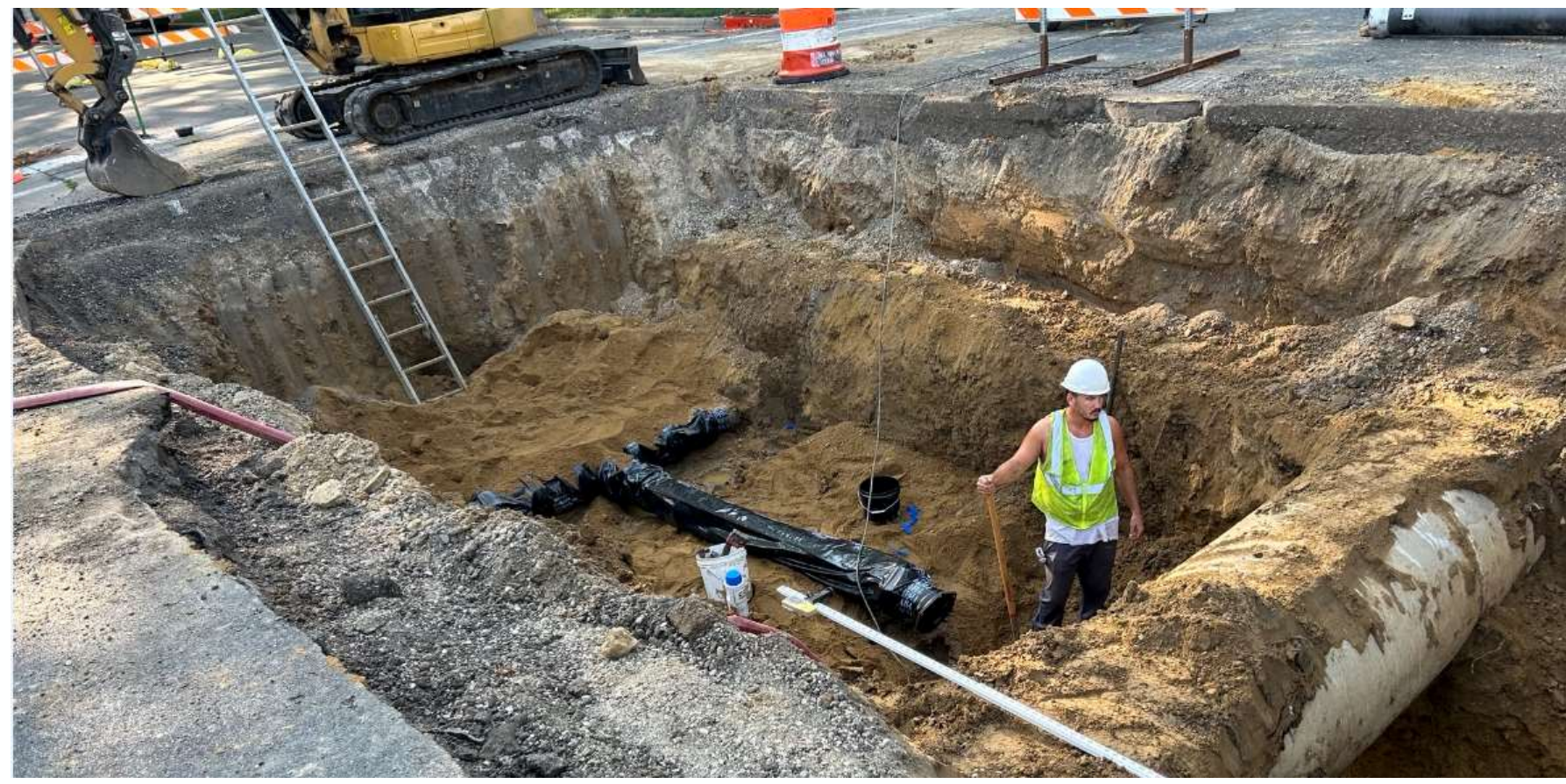
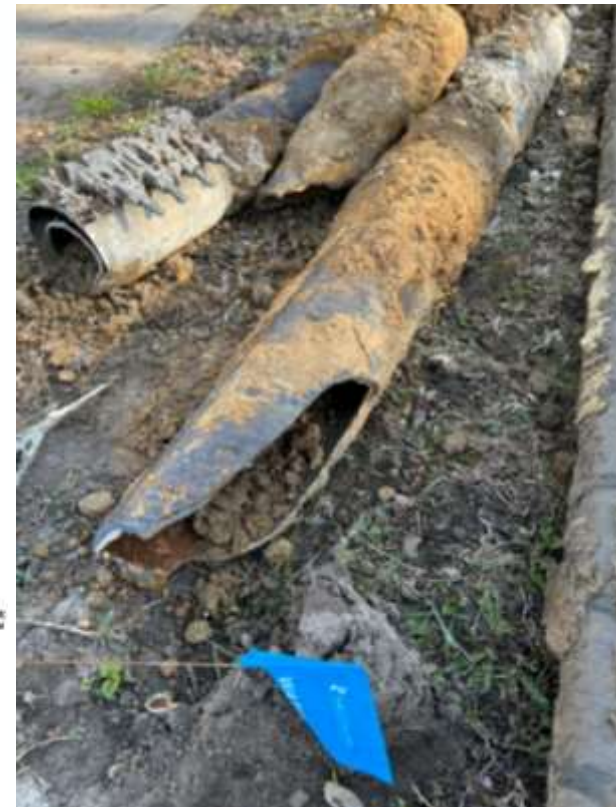
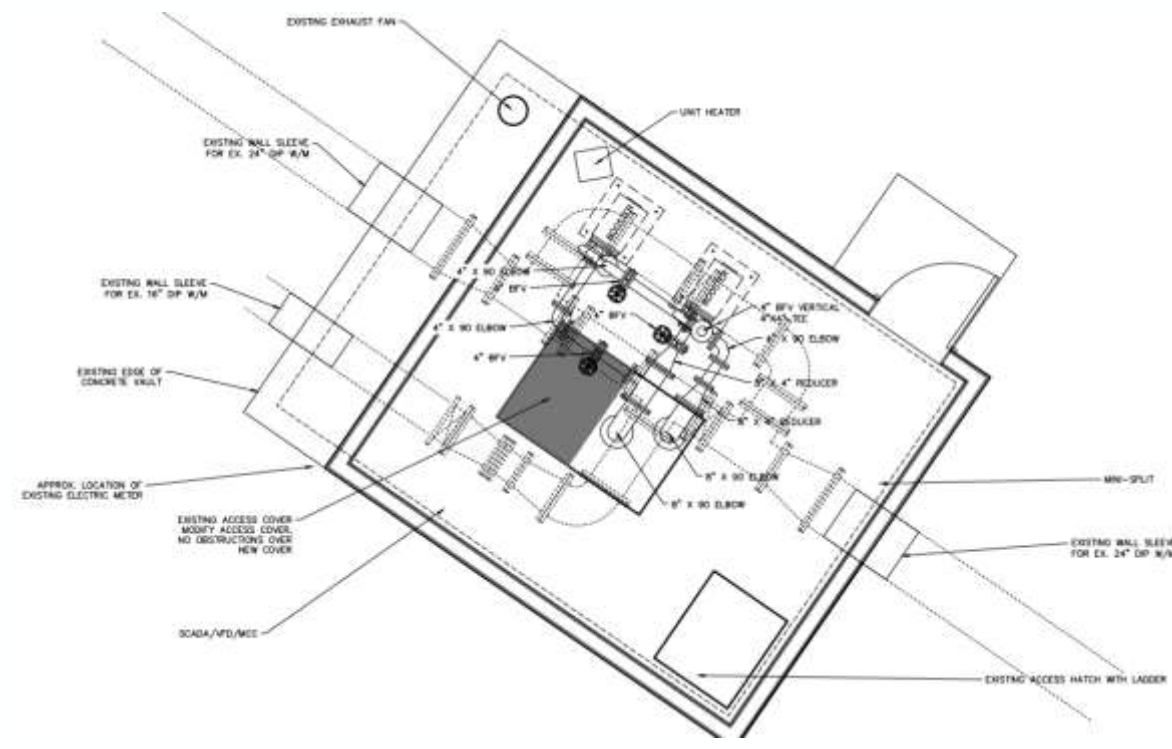
Water Distribution System Accomplishments

- 282 new water meters were added in 2023 for a total of 41,800
- Crews washed the interiors of 7 towers and exteriors of 3 towers
- Replaced over 6,047 lineal feet of old water main
- Performed 2,867 hydrant operations and 4,759 valve operations for 78.5% and 136% of goal, respectively



Water Engineering Accomplishments

- Completed 97 Planning and Zoning reviews
- Completed 137 Building Permit reviews, 61 fire flow calculations, and 32 Final Plan reviews
- Attended 151 Pre-Development Meetings
- Final Design of 4th Ave SW and Willow #95 Booster
- Participated in summer school presentations and water facility tours
- Coordinated with Public Works to revise Standard Plates and Design Standards – including plastic service line details

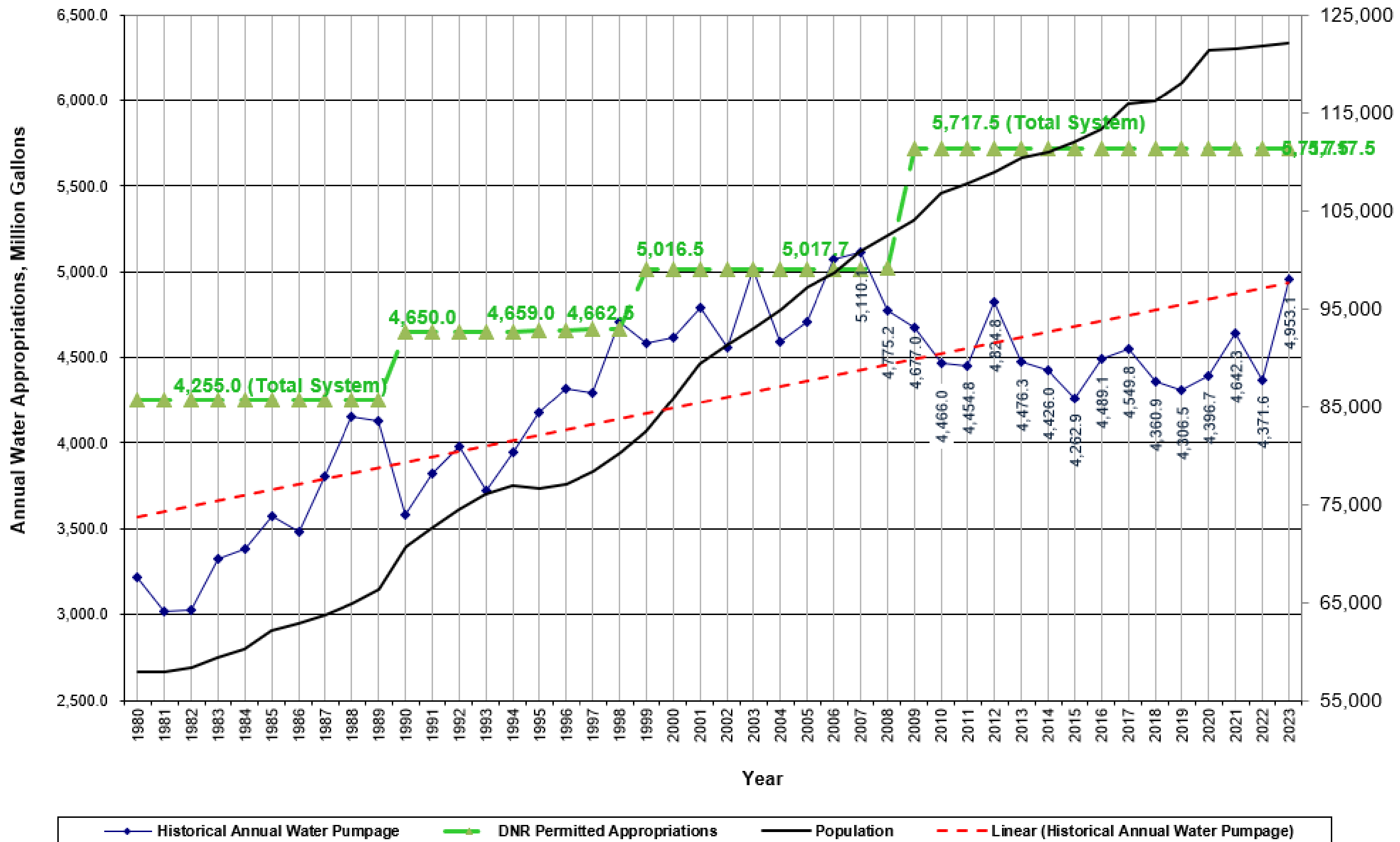


Well House #42 Construction

- 460' deep Jordan well located adjacent to the Lourdes soccer field to serve the Main Level System
- Architecture is complimentary to that of the high school
- Key Builders selected for construction – finalizing punchlist items this spring
- Total Construction Cost of \$1.3 Million
- New Well to be online in summer 2024



Historical Annual Water Pumpage and Permitted Appropriations (1980-2023)



2023 – RPU’s Water Conservation Program

Water Rebates

- 1,419 Rebates Processed - \$33,158
- Resulting in 3.3 MG Saved

Education & Community Outreach

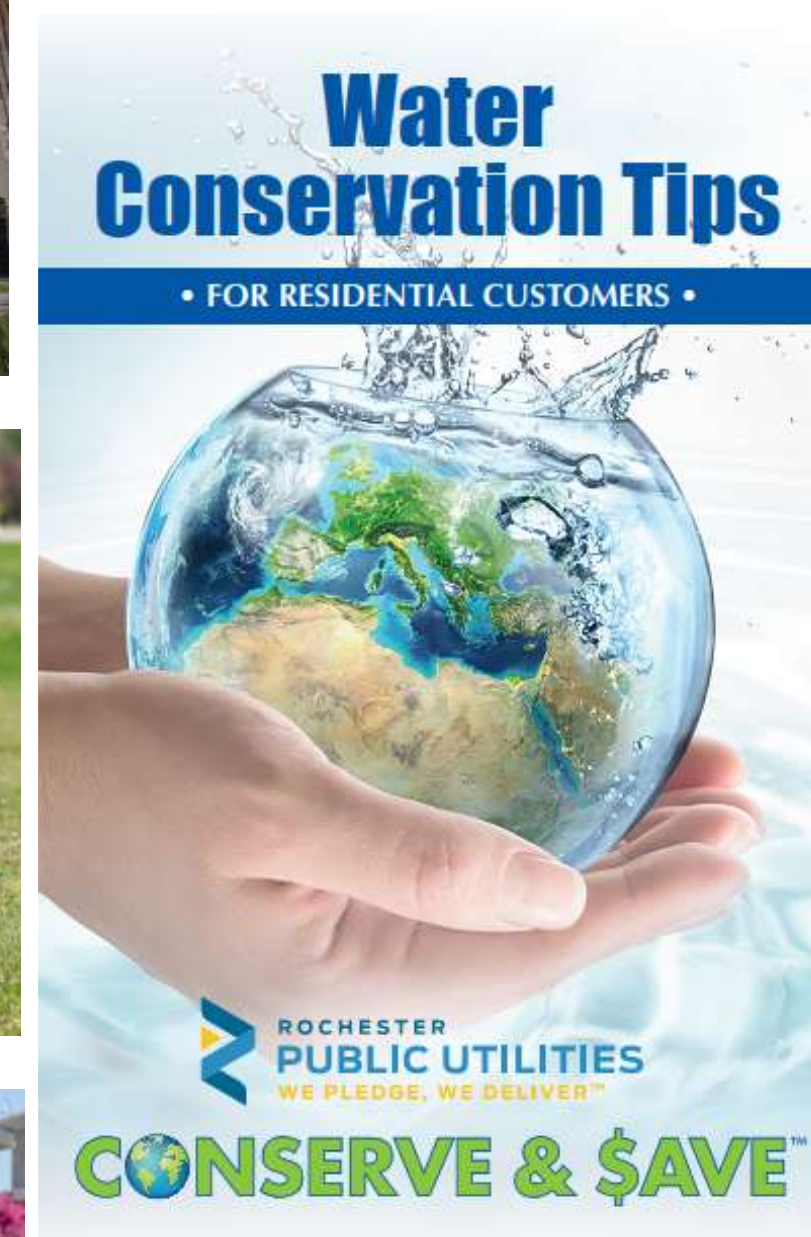
- Drinking Water Week, Water Quality Report, RPU Plugged In, School Presentations, Service Groups

Leak Detection Evaluation

- 64% of the distribution system
- 1 leak detected (~350,000 gal lost – estimated cost \$100)
- 4.7% Unaccounted Water Loss (DNR Goal <10%)

2023 Water Conservation Rates

- 3 Tiers – Increasing Block Rates (residential)
 - \$0.95 = 0 – 7 CCF
 - \$1.04 = 7.01 to 12 CCF
 - \$1.18 = 12.01 and over CCF



2023 Water Quality Testing

Distribution System (RPU Lab)

- 3,124 Fluoride
- 1,220 Bacteria & Total Chlorine
- Misc. Testing for Customers

Municipal Wells (MDH Lab)

- Nitrate
- Radionuclides
- Radon
- Inorganic Compounds (IOC's) – metals, salts, minerals
- Volatile Organic Compounds (VOC's) – petroleum, dry-cleaning
- Synthetic Organic Compounds (SOC's) – man-made, pesticides
- Unregulated Contaminant Monitoring Rule (UCMR's)
 - PFAS, Pharmaceuticals, Lithium



EPA's PFAS in Drinking Water Standards

CHEMICAL	MAXIMUM CONTAMINANT LEVEL GOAL (MCLG)	MAXIMUM CONTAMINANT LEVEL (MCL)
PFOA	0	4.0 PPT
PFOS	0	4.0 PPT
PFNA	10 PPT	10 PPT
PFHXS	10 PPT	10 PPT
HFPO-DA (GENX CHEMICALS)	10 PPT	10 PPT
MIXTURE OF TWO OR MORE: PFNA, PFHXS, HFPO-DA, AND PFBS	HAZARD INDEX OF 1	HAZARD INDEX OF 1

* ppt (parts per trillion)

* Hazard Index – Any mixture containing two or more of PFNA, PFHxS, PFBS, and HFPO-DA (known as Gen X chemicals)



RPU's PFAS Testing History

- RPU has completed 5 rounds of PFAS Testing
 - 2009, 2014, 2021, 2023 & 2024
- Well 27
 - PFOS – 1.7 ppt
 - PFHxS – 3.5 ppt
- Well 20 (Emergency Back-up Well)
 - **PFOS – 8 ppt**
 - **PFHxS – 12 ppt**



QUESTIONS



REQUEST FOR ACTION

RPU Index of Board Policies

MEETING DATE:

June 25, 2024

ORIGINATING DEPT:

Rochester Public Utilities

AGENDA SECTION:

Board Policy Review

PRESENTER:

Tim McCollough

Action Requested:

Review the Index of Board Policies to summarize progress on policy updates and determine future policy review items.

Report Narrative:

RPU Board policies are updated throughout the year as needed.

Prepared By:

Erin Henry-Loftus

Attachments:

[Index of Board Policies.pdf](#)

ROCHESTER PUBLIC UTILITIES						
INDEX OF BOARD POLICIES						
BOARD POLICY	REVISION DATE	DAYS SINCE LAST REVIEW	MONTHS SINCE LAST REVIEW	FOCUS AREA / STAFF LIAISON	ANTICIPATED REVISION TIME PERIOD	TARGET COMPLETION DATE
1. Mission Statement	4/25/23	420	13	Policy / Tim McCollough		
2. Responsibilities and Functions	9/26/23	266	8	Policy / Tim McCollough		
3. Relationship with the Common Council	2/28/12	4494	147	Policy / Tim McCollough	Q4 2024	10/29/2024
4. Board Organization	3/27/18	2275	74	Policy / Tim McCollough		
5. Board Procedures	4/30/24	49	1	Policy / Tim McCollough		
6. Delegation of Authority/Relationship with Management	11/28/23	203	6	Policy / Tim McCollough		
7. Member Attendance at Conferences and Meetings	12/18/18	2009	66	Policy / Tim McCollough		
8. Board Member Expenses	12/18/18	2009	66	Policy / Tim McCollough		
9. Conflict of Interest	DELETED	N/A	N/A	N/A		
10. Alcohol and Illegal Drugs	DELETED	N/A	N/A	N/A		
11. Worker Safety	3/27/2012	4466	146	Policy / Tim McCollough		
CUSTOMER						
12. Customer Relations	4/30/2019	1876	61	Ops & Admin / Krista Boston		
13. Public Information and Outreach	4/30/2019	1876	61	Communications / Steven Nyhus		
14. Application for Service	7/1/2016	2909	95	Ops & Admin / Steven Nyhus	Q1 2025	3/25/2025
15. Electric Utility Line Extension Policy	3/28/2017	2639	86	Finance / Peter Hogan		
16. Billing, Credit and Collections Policy	4/26/2022	784	25	Finance / Peter Hogan		
17. Electric Service Availability	10/29/2019	1694	55	Ops & Admin / Scott Nickels		
18. Water and Electric Metering	6/26/2018	2184	71	Ops & Admin / Scott Nickels		
19. Adjustment of Utility Services Billed	6/29/2021	1085	35	Finance / Peter Hogan		
20. Rates	7/25/2017	2520	82	Finance / Peter Hogan		
21. Involuntary Disconnection	9/28/2021	994	32	Communications / Steven Nyhus		
ADMINISTRATIVE						
22. Acquisition and Disposal of Interest in Real Property	12/19/2017	2373	77	Ops & Admin / Scott Nickels		
23. Electric Utility Cash Reserve Policy	1/28/2020	1603	52	Finance / Peter Hogan		
24. Water Utility Cash Reserve Policy	1/28/2020	1603	52	Finance / Peter Hogan		
25. Charitable Contributions	6/25/2019	1820	59	Communications / Steven Nyhus		
26. Utility Compliance	10/24/2017	2429	79	Communications / Steven Nyhus	Q4 2024	10/29/2024
27. Contribution in Lieu of Taxes	6/29/1999	9121	299	Finance / Peter Hogan		
28. Joint-Use of Infrastructure and Land Rights	3/30/2021	1176	38	Ops & Admin / Scott Nickels		
29. Customer Data Management Policy	3/22/2022	819	26	Communications / Peter Hogan	Q3 2024	9/24/2024
30. Life Support	9/24/2019	1729	56	Communications / Steven Nyhus	Q2 2025	6/30/2025
31. Electric Utility Undergrounding Policy	5/21/2024	28	0	Ops & Admin / Scott Nickels		
Red - Currently being worked on						
Yellow - Will be scheduled for revision						
Orange - Policy 27 and Policy 3 will be reviewed by the ad hoc group together after the completion of Policy 29.						
Marked for deletion						



REQUEST FOR ACTION

General Manager's Report for June 2024

MEETING DATE:

June 25, 2024

ORIGINATING DEPT:

Rochester Public Utilities

AGENDA SECTION:

General Managers Report

PRESENTER:

Prepared By:

Erin Henry-Loftus

Attachments:

[20240625_GM_Report_-_Packet_Copy.pdf](#)

[20240625_GM_Major_Project_Status_Dashboard_-_Packet_Copy.pdf](#)



General Manager's Report June 2024

VISION | We will set the standard for service.

MISSION | We provide the highest quality services and products for our customers. With our experience and resources, we enrich people's lives, help businesses prosper, and promote the community's welfare.

WORKING TOWARD
100%
NET RENEWABLE ELECTRICITY BY 2030

APPROXIMATELY
60K
ELECTRIC CUSTOMERS

GALLONS OF WATER PUMPED
4.953 BILLION

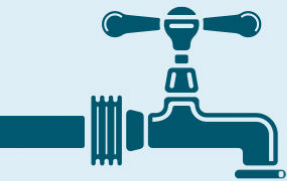
130 YEARS

2023 ASA
99.994%
RELIABILITY



219
EMPLOYEES

ROCHESTER
PUBLIC UTILITIES
WE PLEDGE, WE DELIVER™



40K
WATER CUSTOMERS

1  **COUNCIL APPOINTED COUNCILMEMBER BOARD MEMBER**

4  **MAYOR APPOINTED BOARD MEMBERS**

#1
BEST TASTING WATER

 **RELIABILITY**

 **RATES**

 **RESPONSIBILITY**

 **RELATIONSHIPS**

 **REPUTATION**

CARE FOR THE ENVIRONMENT.



PROTECT EACH OTHER.



RESPECT EVERYONE.

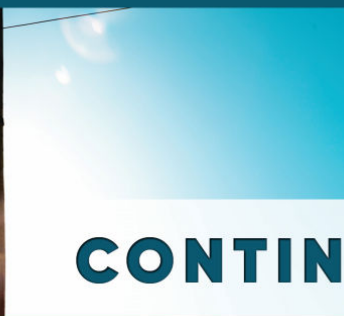
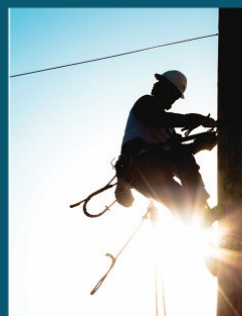


TAKE OWNERSHIP.



LEAVE A POSITIVE IMPRESSION.

CONTINUE IMPROVING.



Meeting Reports & Current Activity

- **General Updates – June Highlights**
- **APPA National Conference Report**
- **SMMPA Board Report**
- **Silver Lake Sediment Removal & Dam Modification**
- **Recruitment & Succession Planning Update**
- **External Funding Opportunities Update**
- **Project Status Updates (Separate File Attachment)**

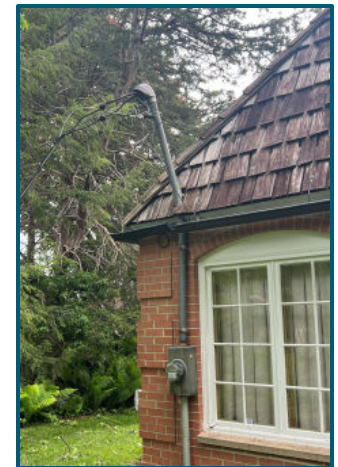
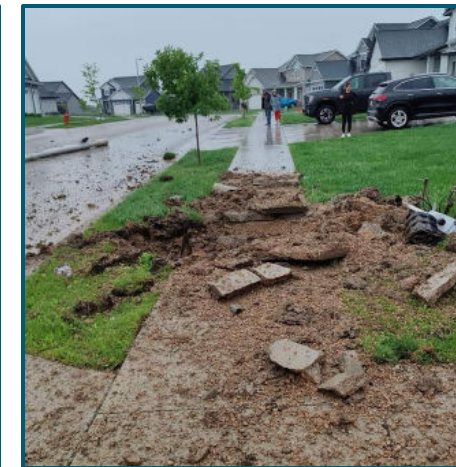
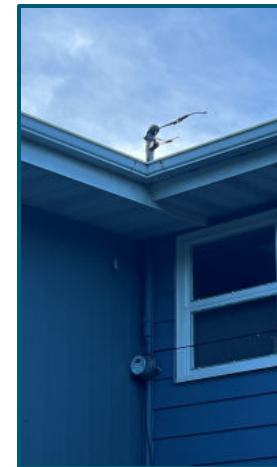


General Updates | June Highlights

- **Water Meter ERT Battery Failures:** Some of our earliest water meter Encoder Receiver Transmitters (ERTs) have batteries that are 25 years old. The water meter and register are still recording consumption, but the ERT is no longer automatically sending a reading to our vehicle collection system. Since the beginning of the 2024 the team has replaced and billed actual versus estimated consumption on over 300 water meter and ERT pairs. The team is nearly caught up with battery issues and has overcome inventory challenges. All new water meter and ERT pairs are forward compatible with our upcoming Advanced Meter network.
- **Out of Cold Weather Rule:** May was the first month of the non-winter season related to the cold weather rule. The Customer Relations and Finance teams have been busy and productive working with customers on past-due balances. I am constantly grateful for the proactive and compassionate approach our teams take on revenue collection and connecting customers with services.
- **May 21st Storms:** The storm event after the May board meeting was a challenge faced head-on by our Core Services team. Nearly 7,000 customers were out of power at the start of the recovery at almost 100 locations throughout our service territory. Power was restored within 28 hours. The storm recovery cost \$93,600 in materials and labor.

NEW AMI/AMR WATER METERS

AMR WATER METER



Left: A service wire mast with no service wire. A tree fell on the overhead service line.
Middle: Direct lightning strike on a streetlight pole. An 8-foot diameter crater remains.
Right: A bent service mast from a fallen tree and separated service wire.



General Updates | June Highlights

- **MN BWSR Habitat Friendly Utilities Program: Transmission Easement Pollinator Utility Pilot Grant Award:** [Link](#). We have entered into an agreement with the State of Minnesota, acting through its Board of Water and Soil Resources to implement two pilot habitat-friendly pollinator corridors as part of the State's Habitat-Friendly Utilities Program. Our effective date is June 22 through June 30, 2027. The total obligation of the State under this agreement will not exceed \$110,000. The allocated funding will provide financial and technical assistance to promote the successful establishment of native vegetation while reflecting RPU's continued commitment to environmental stewardship.
- **Minnesota Department of Health (MDH) Fifth Unregulated Contaminant Monitoring Rule (UCMR 5) Results:** The Safe Drinking Water Act (SDWA) requires that once every five years the EPA issue a list of unregulated contaminants to be monitored by public water systems (PWSs). The fifth Unregulated Contaminant Monitoring Rule (UCMR 5) was published on December 27, 2021. UCMR 5 requires sample collection for 30 chemical contaminants between 2023 and 2025 using analytical methods developed by the EPA and consensus organizations. RPU's results were received on June 5, 2024 and **there were no contaminants detected in the samples.**



Conference Report | APPA National Conference – San Diego, CA

- Dave Geschwind from SMMPA was elected to a second three-year term on the APPA Board of Directors in our region. His term goes through 2027. Board term limits are two successive three-year terms.
- Artificial Intelligence (AI) opportunities are creating new and exciting opportunities to improve service to our customers along with new and potentially risky outcomes. This is a topic of internal discussion on how to and how not to use AI technology within the City and RPU.
- Direct Pay Tax credits made available in the Inflation Reduction Act (IRA) are complex and nuanced. Some parts of the rules are not fully formed. Municipal ownership of renewables and battery technology even with a 30% Investment Tax Credit (ITC) or access a 10 year of Production Tax Credit (PTCs) may not be the most cost-effective option. The 20-year financial forecast presentation in July of 2024 will outline our current assumptions with our Power Supply Resource Plan based on the best option of Power Purchase Agreements (PPAs) or ownership of renewables.



APPA National Conference Report | Economic Outlook

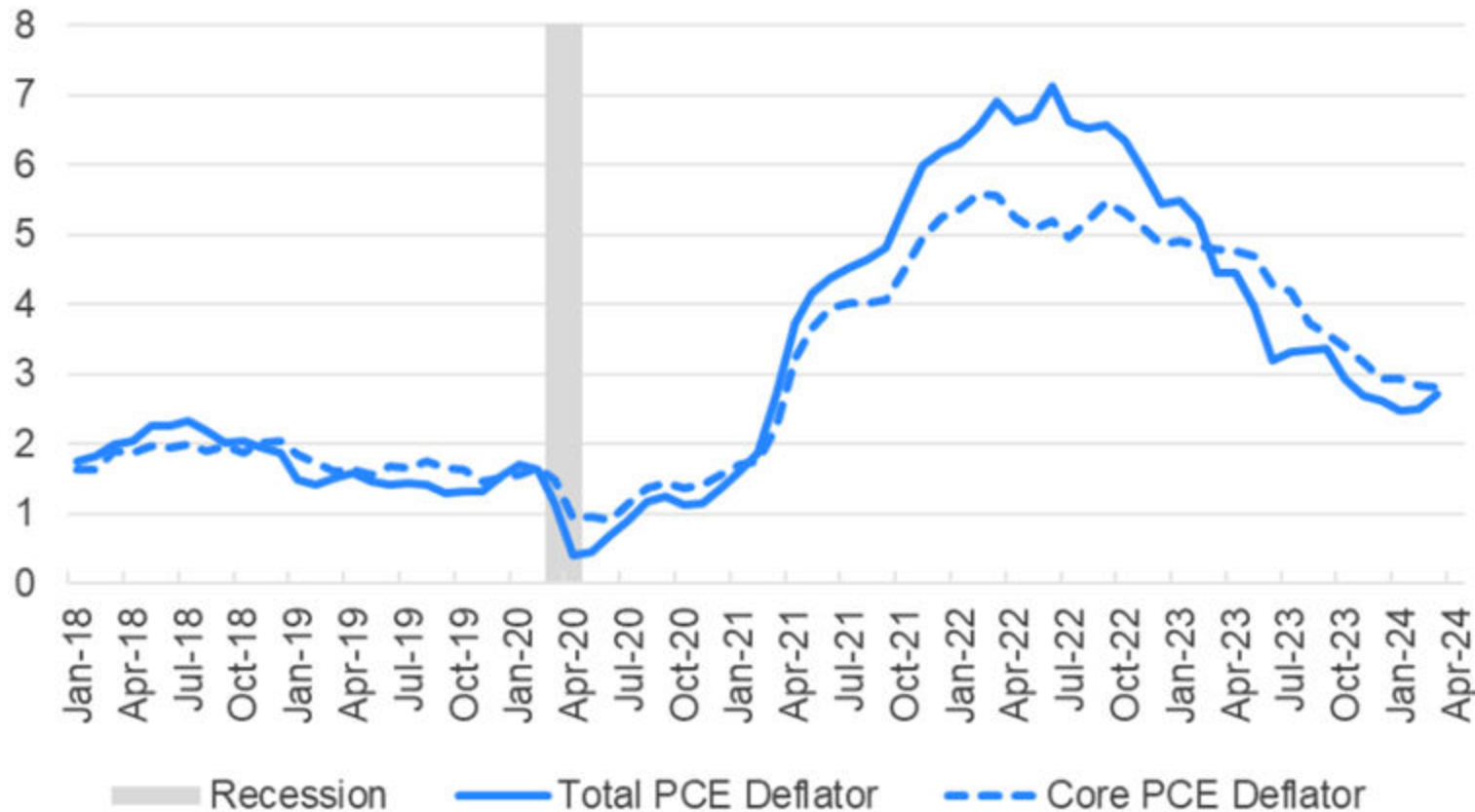
Inflation

Stall in Path to Fed's 2-Percent Inflation Target



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Center Leader, EVP &
Global Chief Economist
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US: Key Inflation Metrics (Yr-to-Yr Percent Change)



Sources: Bureau of Labor Statistics and The Conference Board.

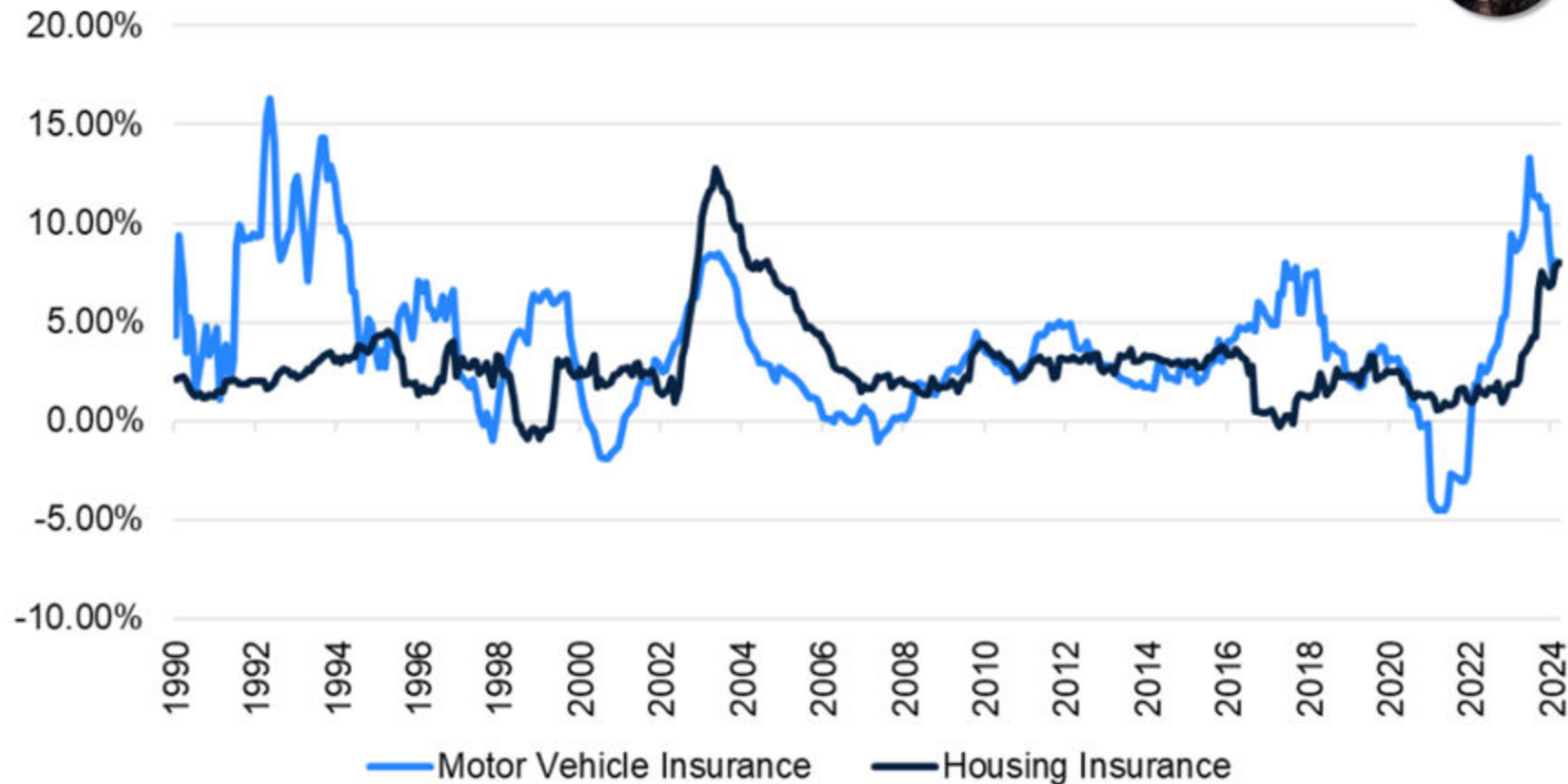


APPA National Conference Report | Economic Outlook

Inflation

Insurance Costs Rising

PCE Deflator: Insurance (Year-over-Year Percent Changes)



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Sources: Bureau of Economic Analysis and The Conference Board.



APPA National Conference Report | Economic Outlook

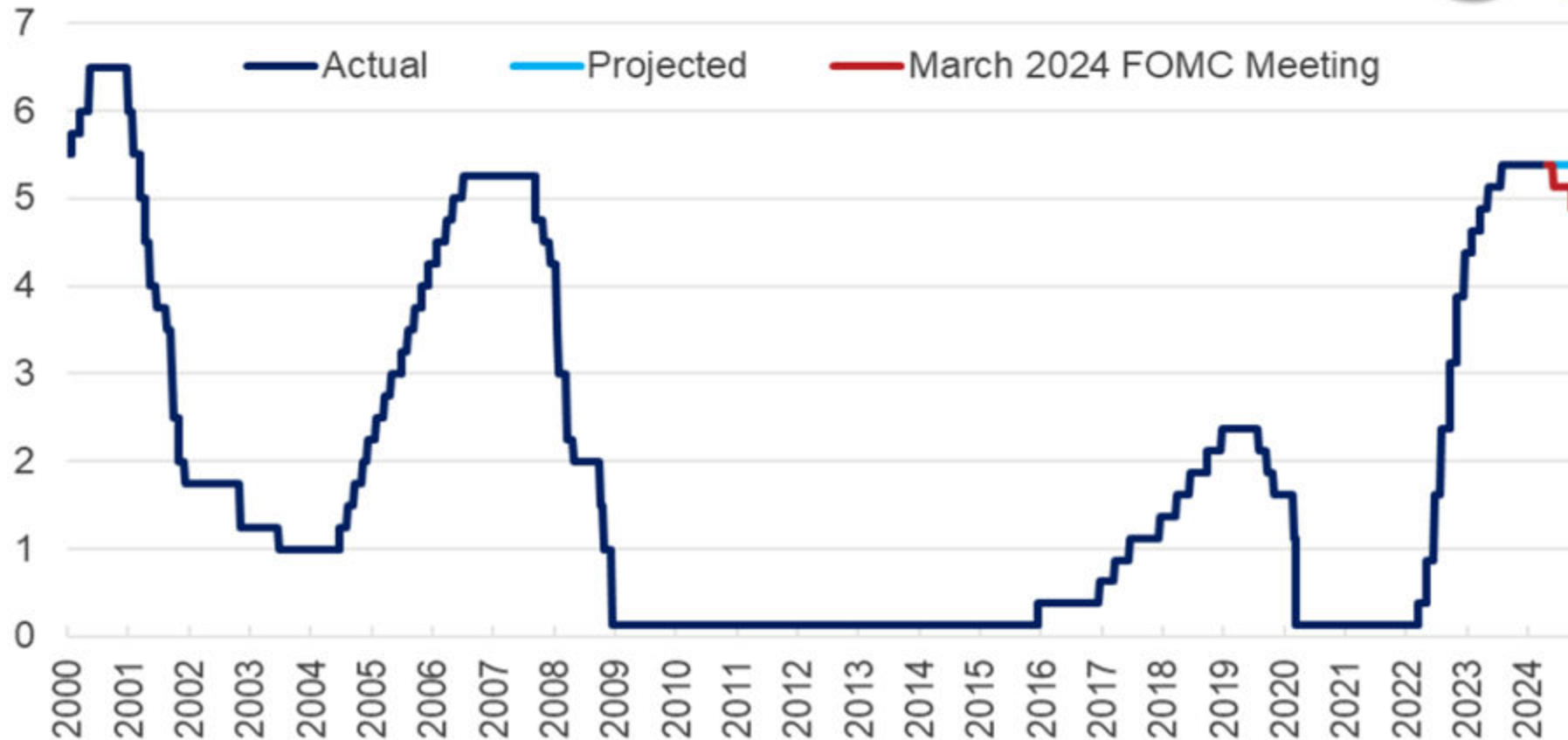
Fed Likely On Pause Until Q4 2024

Interest Rates



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US: Federal Funds Rate Target (Midpoint of Range, %)



Sources: Federal Reserve Board and The Conference Board.



APPA National Conference Report | Economic Outlook

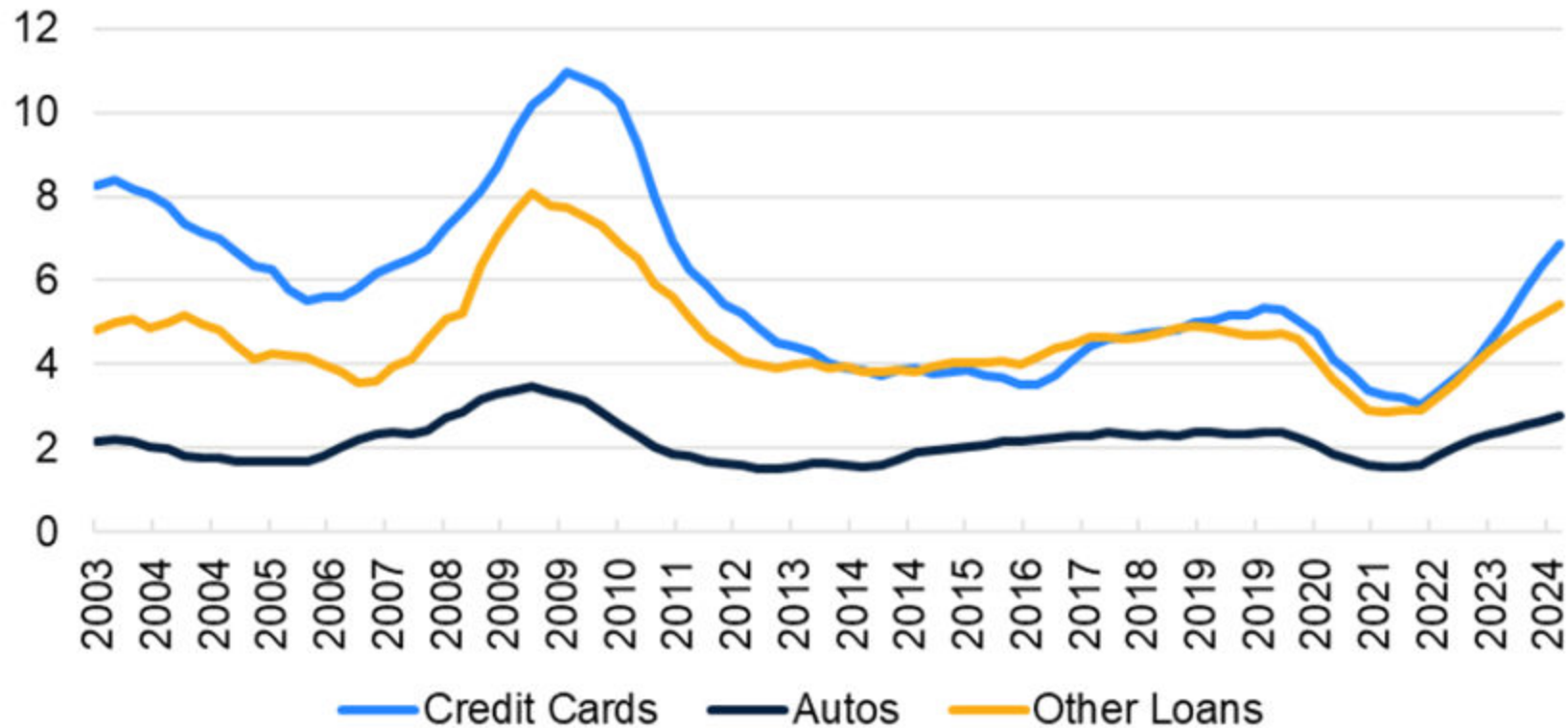
Debt

Consumer Credit Delinquencies On the Rise



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NY Fed Credit Panel: New Seriously Delinquent Balances (% of Current Balances): 90+ days



Sources: FRBNY Consumer Credit Panel/Equifax and The Conference Board.

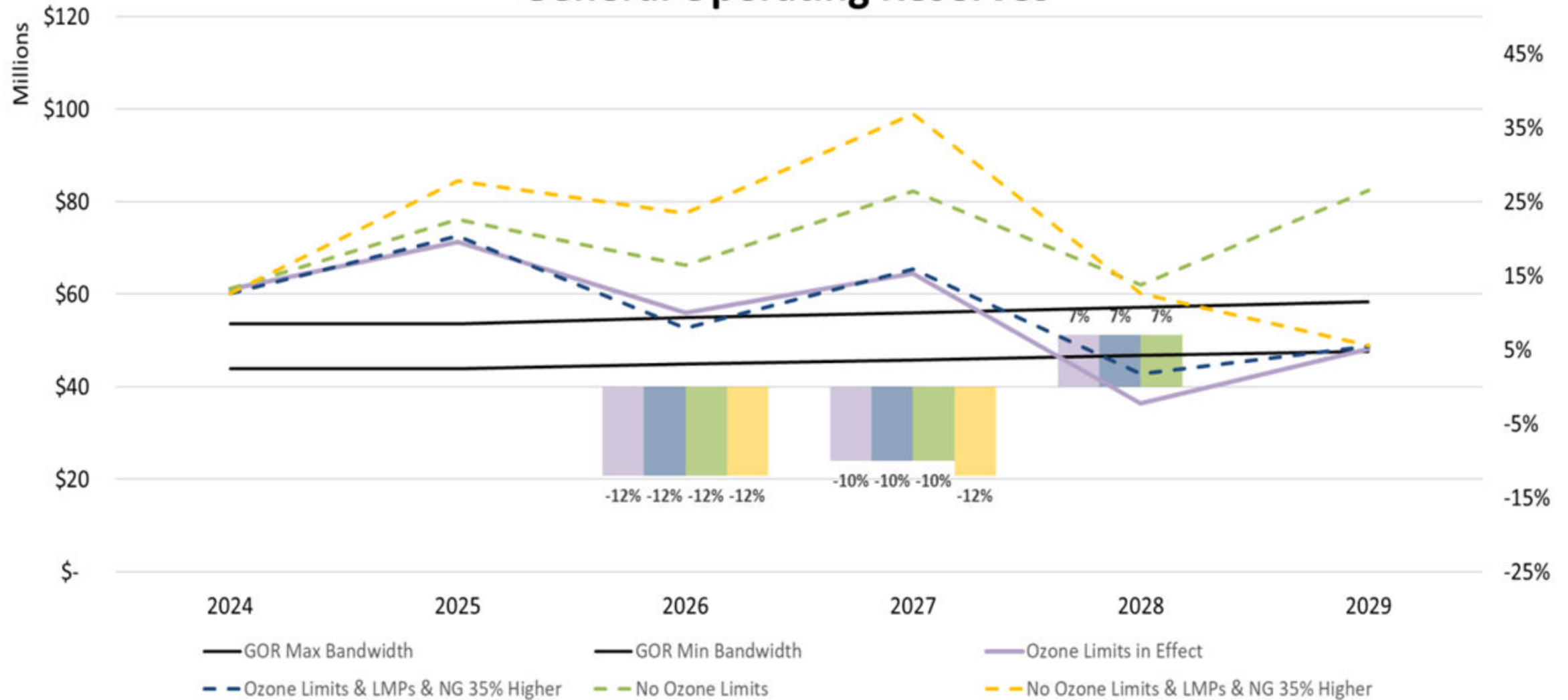


Southern Minnesota Municipal Power Agency (SMMPA) | Board Report



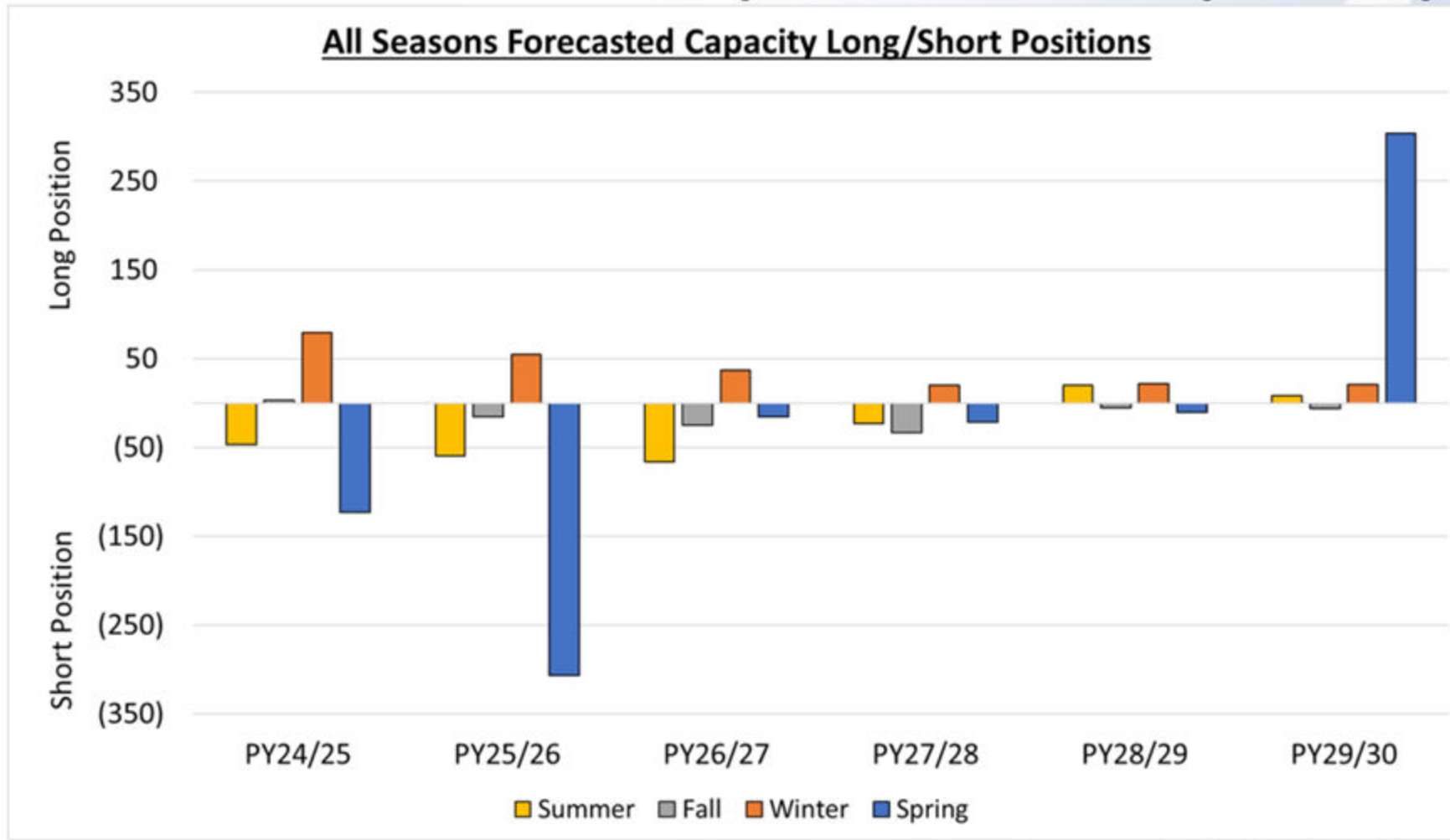
SMMPA Board Report | Five-Year Forecast

General Operating Reserves



SMMPA Board Report | Five-Year Forecast

Resource Assumptions - Capacity



SMMPA Board Report | Austin Utilities Pursuing Contract Extension

Analysis of Resource Needs

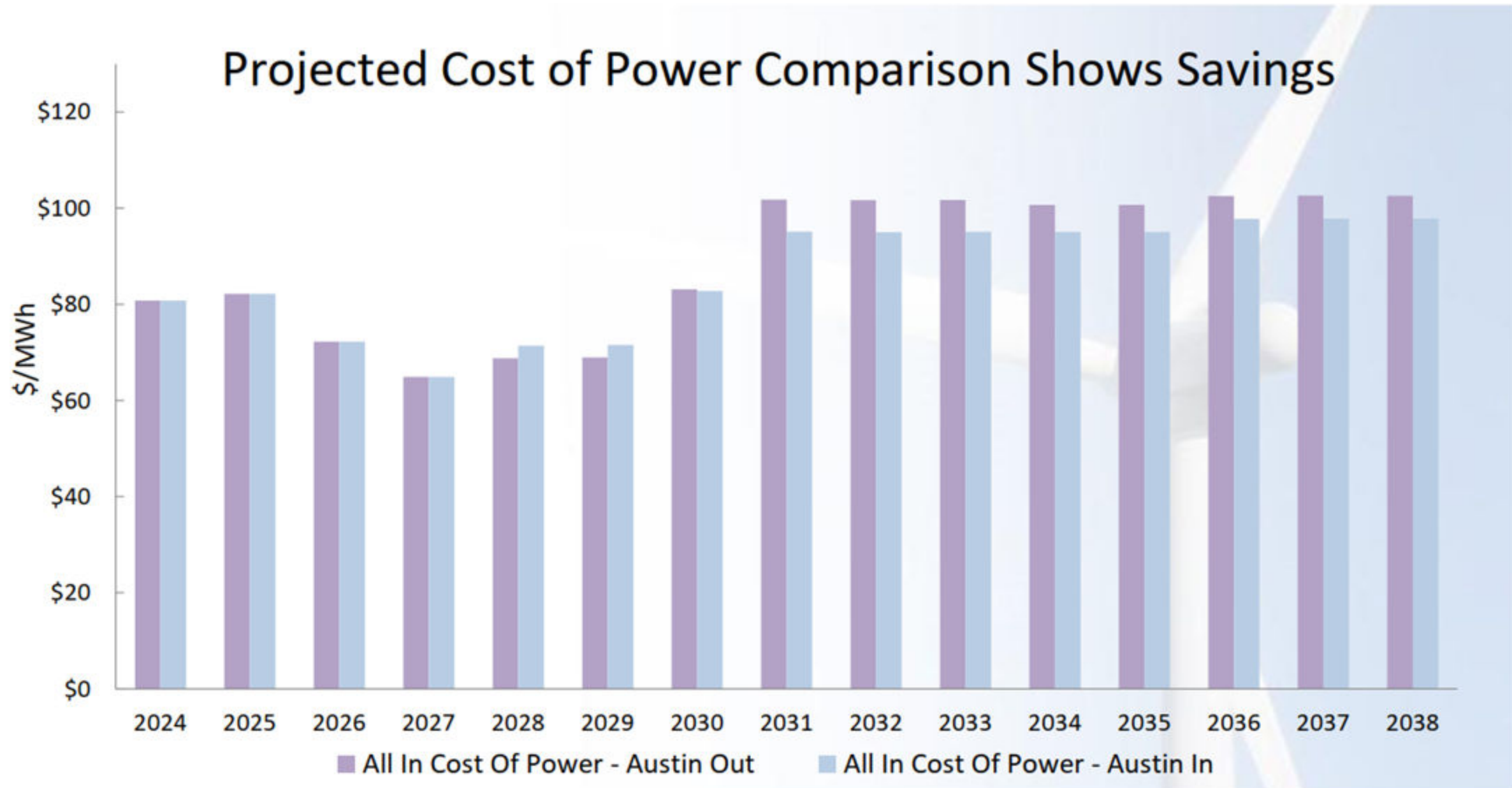
- Additional resources needed for 2030/31 planning year

<u>Resource Additions</u>	<u>Austin Out</u>	<u>Austin In</u>
New Gas	55	115
New QS	14	28
New Wind	50	90
New Solar	225	300

- With Austin, Agency costs/MWh *are projected to be lower* than without Austin
- Results are consistent with previous potential new member analyses and economic development programs



SMMPA Board Report | Austin Utilities Pursuing Contract Extension



Silver Lake Sediment Removal & Dam Modification | MN State Grant

- [Silver Lake Dam Modification Project](#)
 - The main goals of this project are to (1) reduce long-term operation and maintenance costs associated with the existing dam, (2) improve safety and accessibility, (3) provide environmental improvements such as improved aquatic life habitat, and (4) enhance recreational opportunities.
- On June 5 & June 10, public meetings were held to discuss the project. [Handout](#) - [Slides](#).
- On June 17, City Council approved completing 100% design on the dam modification project and to negotiate the receipt of the State of MN Outdoor Heritage Fund Silver Lake Dam Fish Passage Grant (\$2.368M).
- RPU has committed to contribute towards the project based on previous Board direction. The November 2020 RPU Board decision dedicate \$1.24M toward this effort with the understanding the no future costs for the dam would be the responsibility of RPU rate payers. The 2019 cost estimate this amount is based upon is in 2019 non-escalated dollars with no contingency. The original 2024/2025 budget includes \$1.24M for dam maintenance. The revised 2025 budget will include an \$760k in 2026 and change this to a multi-year project. By approving the 2025 budget in the Fall, the RPU contribution will expand from \$1.24M previously approved to a \$2M contribution based on updated cost assumptions. A 5-year routine inspection is scheduled to be completed on June 20.



Recruitment & Succession Planning | 2024 Metrics

Vacancies Created

- 3 Retirements
- 11 Separations (4 within 1st year of employment, 4.6% attrition due to separations)
- 8 Newly Budgeted New FTEs (4 Related to the AMI Project)
- 21 Needed Recruitments

Vacancies Filled

- 17 Internal Promotions & Interim Appointments
- 18 New Full-Time or Limited-Term Hires
- 18 Seasonal Hires
- 13 In-process or Pending Recruitments
- 66 Vacancies Filled or Being Filled (28% of the team are or will be in new roles in 2024)

I'm happy to report that as of this month we are at full strength in our Engineering team. We have carried un-filled vacancies for 4 years with several failed recruitments. **New strategies this year in recruitment have been successful, including** college career fair recruiting, focused pay plan restructuring, and hiring professional recruiters.



Recruitment & Succession Planning | Retirements



Tom Ellingson
Plant Mechanic

7/2/91-7/1/24 (33.0)



Bill Heimer
System Operator

5/13/04-7/5/24 (20.1)



Rich Rain
Lead Water
Distribution Worker

11/13/95-9/6/24 (28.8)

Recruitment & Succession Planning | Moving Up (1 of 2)

 <p>Phil Teng Lmtd AMI Project & Data Analytics Lead 1/11/24 (2 yr)</p>	 <p>Jill Boldt Lmtd IT Supervisor 1/11/24 (2 yr)</p>	 <p>Kraig Westendorf Lmtd Manager of IT 1/11/24 (2 yr)</p>	 <p>James Dessner Energy & Environmental Advisor 1/25/24</p>	 <p>Tony Dzubay Interim Director of Power Resources 2/8/24</p>	 <p>Abe Luhmann Interim Manager of Power Resources 2/22/24</p>	 <p>Shaun Hall Utility Technician 2/22/24</p>
 <p>Jolene Bohm Lead Device Management Tech 2/22/24</p>	 <p>Jessica Drugg AMI Operations Analyst 2/22/24</p>	 <p>Bria Riess AMI Operations Analyst 3/7/24</p>	 <p>Jake Shones Residential Energy & Environmental Advisor 3/7/24</p>	 <p>Luke Payne Interim Manager of Water Maint & Constr 4/8/24</p>	 <p>Sara Drazkowski Device Management Technician 4/18/24</p>	 <p>Adam Hovden Lead Water Distribution Worker 5/2/24</p>



Recruitment & Succession Planning | Moving Up (2 of 2)



Zachary Lehmann
IT System
Administrator
5/16/24



Patty Hanson
Interim Director of
Customer Relations
6/13/24



Josh Mason
Interim Mgr of Utility
Programs & Services
6/27/24



Recruitment & Succession Planning | Moving In (1 of 2)

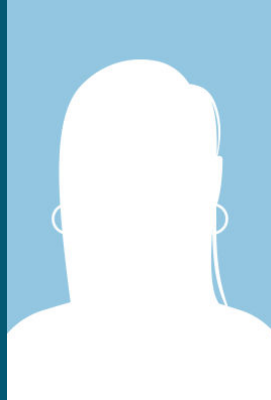
 <p>Jon Passe Warehouse Operations Attendant 2/22/24</p>	 <p>Dani Berg Lmt Account Collections Specialist 4/1/24 (6 mo)</p>	 <p>Brent Sprout Lead Facilities System Technician 4/1/24</p>	 <p>Priyanka Vijayan IT Analyst 4/8/24</p>	 <p>Thomas Powell Lmt Property Mtce Worker 4/18/24 (6 mo)</p>	 <p>Conrad Heppner Lmt Property Mtce Worker 4/18/24 (6 mo)</p>	 <p>Liza Sturgis Lmt Accounting Technician 4/24/24 (2 yr)</p>
 <p>Mike Beck Master Electrician/ Master of Record 4/29/24</p>	 <p>Patience Sarfo Procurement Specialist / Buyer 5/6/24</p>	 <p>Erin Henry-Loftus Executive Assistant 5/16/24</p>	 <p>Zach Stewart Warehouse Operations Attendant 5/30/24</p>	 <p>Mike McDonald Electrical Engineer 5/31/24</p>	 <p>Matt Davidson Energy & Environmental Advisor 6/3/24</p>	 <p>Priyanka Lama Electrical Engineer 6/10/24</p>



Recruitment & Succession Planning | Moving In (2 of 2)



Tom Conlin
Supervisor of
Engineering
6/10/24



Elizabeth Freeman
Billing Specialist
6/27/24



Dan Wagner
HR Business Partner
July 2024



Bill Bullock
Director of Power
Resources
7/29/2024



Recruitment & Succession Planning | Seasonal Teammates (1 of 2)

 <p>George Gustafson Intern – Power Res Maintenance 2/15/24</p>	 <p>Dane Damson Fleet Assistant 4/1/24</p>	 <p>Killian Heppelmann Hydrant Painter 5/13/24</p>	 <p>Olivia Cunningham Intern – GIS 5/13/24</p>	 <p>Kaitlyn Donovan Intern – Engineering 5/13/24</p>	 <p>Ava Fevold Intern – Engineering 5/15/24</p>	 <p>Cody Dew Grounds Attendant 5/16/24</p>
 <p>Ruby Schultz Hydrant Painter 5/16/24</p>	 <p>Dylan Shultz Intern – M&C Electric 5/20/24</p>	 <p>Martha Dougherty Intern - Compliance 5/20/24</p>	 <p>Henry Bair Hydrant Painter 5/20/24</p>	 <p>Caleb Bunke Grounds Attendant 5/28/24</p>	 <p>Kristin Finley Equipment Painter 5/28/24</p>	 <p>Owen Johnson Grounds Attendant 6/3/24</p>



Recruitment & Succession Planning | Seasonal Teammates (2 of 2)



Thomas Flannery
1000 Hr. Apprentice
Lineworker
6/3/24



Steven Frey
1000 Hr. Apprentice
Lineworker
6/3/24



Mason Sickle
1000 Hr. Apprentice
Lineworker
6/3/24



Carter Wallerich
1000 Hr. Apprentice
Lineworker
6/3/24



Recruitment & Succession Planning | Still Searching

 <p>Open Until Filled NERC Compliance Manager <i>Posted 1/22/24</i></p>	 <p>In Interviews IT Compliance & Security Coordinator <i>Posted 4/29/24</i></p>	 <p>In Interviews Water Distribution Worker (2) <i>Posted 4/30/24</i></p>	 <p>In Interviews Energy Market Analyst <i>Posted 5/3/24</i></p>	 <p>In Interviews Customer Care Advisor <i>Posted 5/7/24</i></p>	 <p>In Interviews Lmtd Assistant Buyer <i>Posted 5/7/24 (6 mo)</i></p>	 <p>Taking Applications Lmtd Hydrant Painter <i>Posted 6/6/24 (3 mo)</i></p>
 <p>Pre-Posting Work Business Solutions Coordinator <i>TBD</i></p>	 <p>Pre-Posting Work Lmtd Business Solutions Coordinator <i>TBD (2 yr)</i></p>	 <p>Pre-Posting Work Manager of Water Maint & Constr <i>TBD</i></p>	 <p>Pre-Posting Work Director of Customer Relations <i>TBD</i></p>	 <p>Pre-Posting Work Lead Water Distribution Worker <i>TBD</i></p>		



Financial | External Funding Opportunities Update

TITLE	DESCRIPTION	AMOUNT	STATUS
<u>Rural and Municipal Utility Advanced Cybersecurity Grant (RMUC)</u>	Grant to extend IT security monitoring at substations.	\$236,000	Awarded
<u>Board of Water and Soil Resources (BWSR) Pollinator Pilot</u>	Board of Water and Soil Resources (BWSR) pollinator funding opportunities for utilities.	\$110,000	Awarded
<u>Grid Resilience and Innovation Partnerships (GRIP) Program</u>	<p>The grant would help fund “Bright Horizons”, a project to seek to deploy smart grid technologies that will help customers improve energy efficiency and reduce energy costs via a DERMS platform and load control following the installation of Advanced Metering Infrastructure of RPU.</p> <p>Intending to apply for State Competitive Fund (SCF) Grant should we be successful in the Federal Grant application.</p>	\$7,200,000 (inclusive of a 50% match requirement)	Full Application Submitted on May 24. Announcement expected Summer/Fall 2024
<u>MN Department of Commerce Energy Benchmarking Grant</u>	Grant for municipal utilities to implement the building energy benchmarking legislation from the 2023 session.	\$442,000	Grant applications due June 28, 2024
<u>Inflation Reduction Act (IRA) Direct Pay Tax Credits</u>	Direct pay tax incentives now available to tax-exempt entities through up front investment tax credits or through production tax credits on renewable and other projects (batteries)	\$300,000,000+	Exploring Opportunities with the Power Supply Resource Plan



What's Ahead

Wed, Jul 10	SMMPA Board Meeting	GM	Waseca, MN
Tue, Jul 30	RPU Board Meeting	Board – All, GM	RPU
Tue, Aug 6	RPU Board Special Budget Meeting	Board – All, GM	RPU
Wed, Aug 14	SMMPA Board Meeting	GM	Wells, MN
Mon, Aug 19 – Wed, Aug 21	MMUA Summer Conference	Board – TBD , GM, McNeilus	Moorehead, MN
Wed, Aug 21 – Thu, Aug 22	Q3 MRO Committee & Board Meetings	GM	St Paul, MN
Tue, Aug 27	RPU Board Meeting	Board – All, GM	RPU
Wed, Sep 11	SMMPA Board Meeting	GM	Austin, MN
Tue, Sep 17 – Fri, Sep 20	MN AWWA Annual Conference	GM	Duluth, MN
Tue, Sep 24	RPU Board Meeting	Board – All, GM	RPU
Wed, Oct 16 – Thu, Oct 17	SMMPA Annual Meeting	Board – TBD , GM	Bloomington, MN
Sun, Oct 20 – Wed, Oct 23	APPA Legal & Regulatory Conference	GM	Nashville, TN
Tue, Oct 29	RPU Board Meeting	Board – All, GM	RPU
Wed, Nov 6 – Thu, Nov 7	Q4 MRO Committee & Board Meetings	GM	St Paul, MN
Thu, Nov 7 – Fri, Nov 8	SMMPA Annual Board Retreat	GM	Prior Lake, MN



QUESTIONS



Major Project Updates June 2024

VISION | We will set the standard for service.

MISSION | We provide the highest quality services and products for our customers. With our experience and resources, we enrich people's lives, help businesses prosper, and promote the community's welfare.

MAJOR PROJECT UPDATES

UPDATED % BUDGET % COMPLETE

Caution	<u>Marion Road Substation & Associated Projects</u>	Jan 30, 2024	89	70
On-Track	<u>Advanced Metering Infrastructure (AMI) Project</u>	Feb 20, 2024	1	0
On-Track	<u>Lake Zumbro Hydroelectric Dam Generator Controls Upgrade</u>	Mar 27, 2024	20	25
On-Track	<u>Municipal Well #42 Project</u>	Apr 10, 2024	93	95
Planning	<u>Grid North Partners (GNP) MISO Tranche 1 – LRTP 4</u>	May 21, 2024		
On-Track	<u>GIS Utility Network Conversion</u>	Jun 25, 2024	38	50
Planning	<u>BSWR Pollinator Utility Transmission Easement Pilot</u>	July 2024		
	MN Energy Benchmarking	Aug 2024		
	Power Supply Resource Plan	Sep 2024		
	GRIP Funding Application (if successful)	Oct 2024		
	Bold. Forward. Unbound.	Nov 2024		
	Customer Portal Replacement Planning	Dec 2024		



Marion Road Substation & Associated Projects



Description: Drone footage of the new electric distribution substation in SE Rochester

Project Overview

PROJECT SUMMARY:

This project has three major segments (Substation, Transmission, and Conduit Systems). All three segments have experienced challenges partially due to supply and labor shortages following COVID19. The Substation and Transmission are nearing completion with all major equipment on site and installed. The conduit system is approximately 2 miles long and the last segment has encountered a work stoppage due to a Cultural Heritage Site.

ACCOMPLISHMENTS:

- ✓ All Transmission Poles Installed
- ✓ Substation Transformers Tested
- ✓ All Major Substation Equipment On Site
- ✓ Fiber Optic Cable installed to Willow Creek Substation (*not tested*)
- ✓ Received RR Crossing Permit for 9th Street SE Work

PROJECT DASHBOARD

PROJECT STATUS



PROJECT TITLE

Marion Road Substation & Associated Projects

PROJECT MANAGER

Steven Cook & Neil Stiller

EXECUTIVE SPONSOR

Scott Nickels

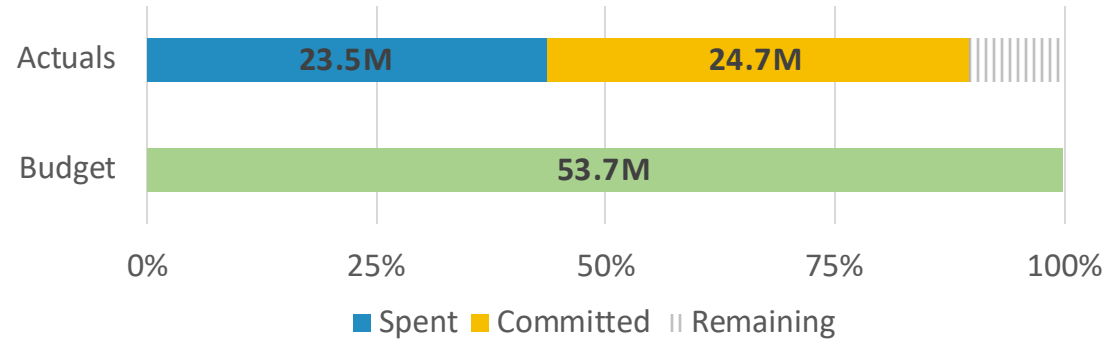
DATE

Jan 30, 2024

SCHEDULE

Project Start Date	2018
Baseline Finish Date	January 2025
Estimated Finish Date	June 2026

FINANCIALS



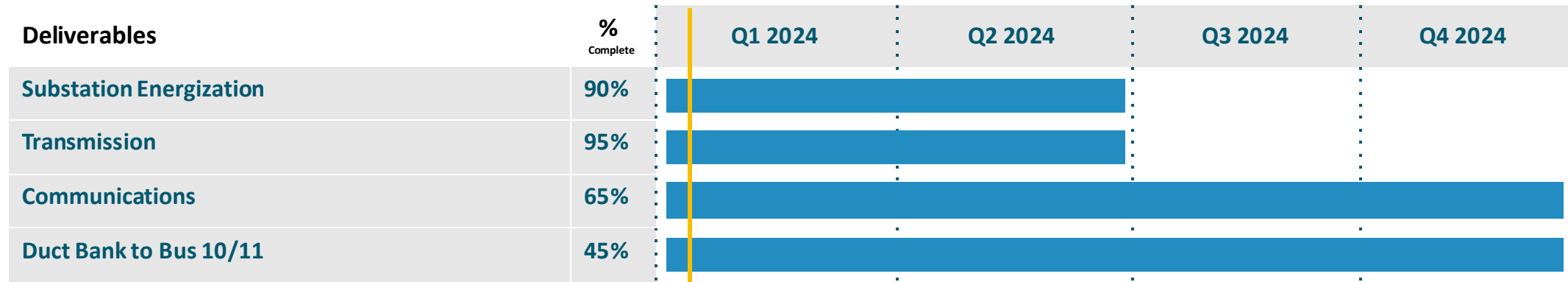
% BUDGET

89%

% COMPLETE

70%

EXECUTION TIMELINE



KEY RISKS & ISSUES

No.	Description	Severity	Impact	Status
S1	MISO model update approved	Med	Schedule	Open
D1	Cultural Heritage Site	High	Budget/Schedule	Open

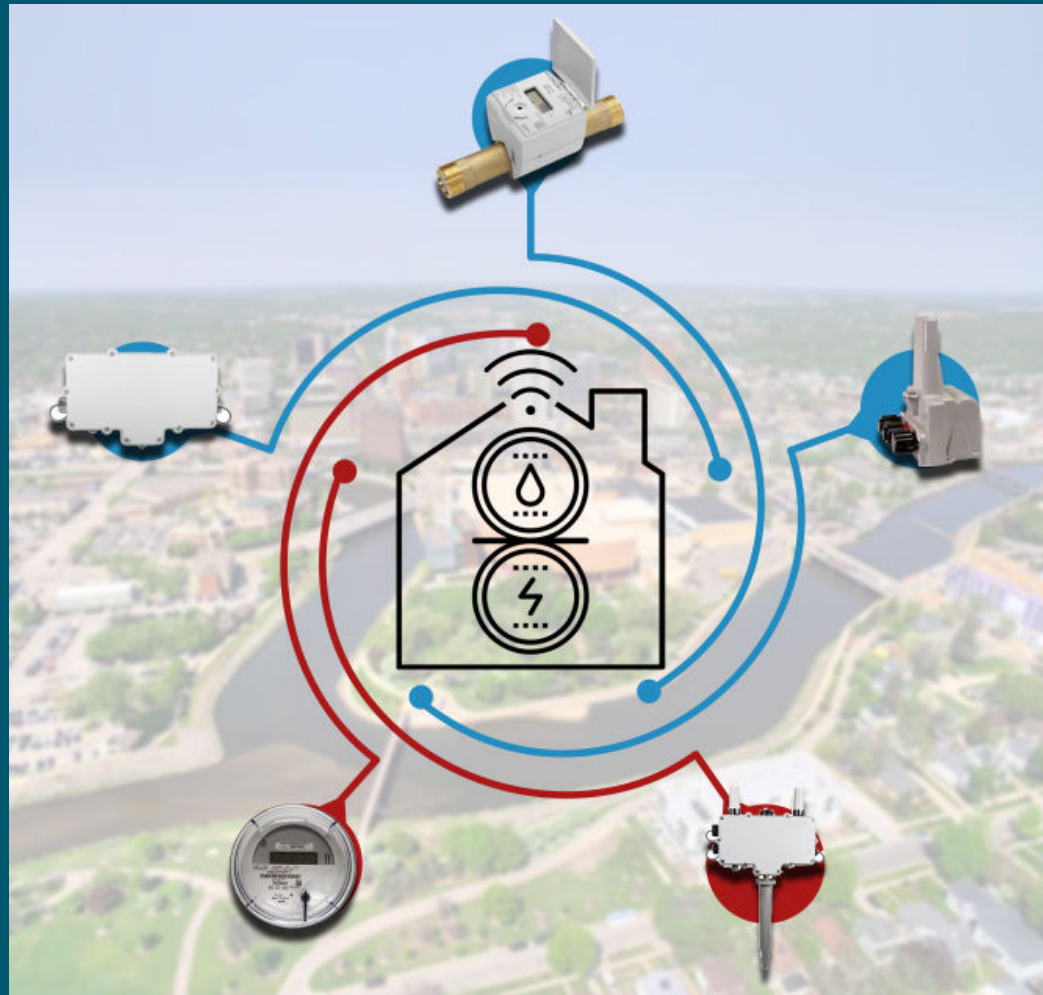
UPCOMING MAJOR MILESTONES

- July 2024** Energization of Substation
- July 2024** Energizing two feeders out of Substation to serve SE Rochester Load

PROJECT STATUS DESCRIPTION

Based on the potential need to reroute a section of the duct bank, this project is marked as caution until the full schedule and scope impacts of a potential reroute are known. There is \$5.5M of remaining budget to cover a potential reroute.

Advanced Metering Infrastructure Project



Project Overview

PROJECT SUMMARY:

The project involves three main parts - Advanced Metering Infrastructure (AMI), Meter Data Management (MDM), and the joint effort of RPU personnel and the Meter Installation Vendor (MIV) to replace 60,000 electric and 40,000 water endpoints. The replacement will take place over a period of three years, starting in the fall of 2025.

ACCOMPLISHMENTS:

- ✓ RFPs have been completed for AMI, MDM, and MIV.
- ✓ Product demonstrations have been held.
- ✓ A preferred best in breed solution has been selected.
- ✓ Multiple contract negotiations are nearing completion.
- ✓ A project timeline has been established.

PROJECT DASHBOARD

PROJECT STATUS



PROJECT TITLE

Advanced Metering Infrastructure Project

PROJECT MANAGER

Util-Assist

EXECUTIVE SPONSOR

Scott Nickels

DATE

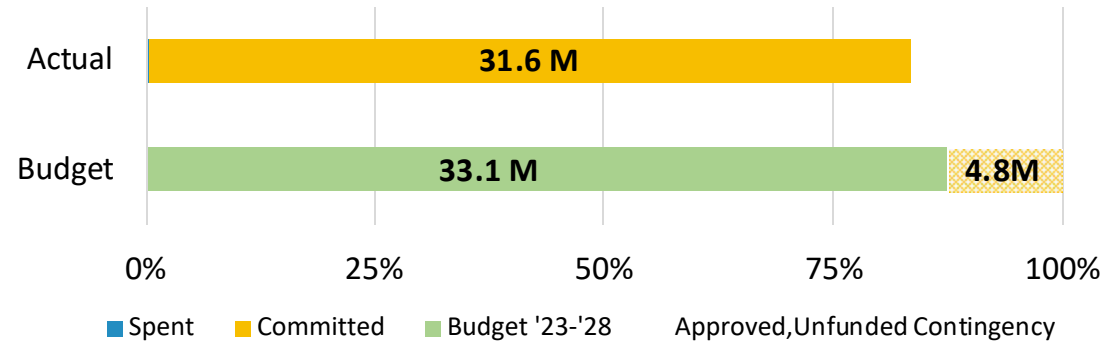
Feb 20, 2024



SCHEDULE

Project Start Date	October 2023
Baseline Finish Date	December 2028
Estimated Finish Date	December 2028

FINANCIALS



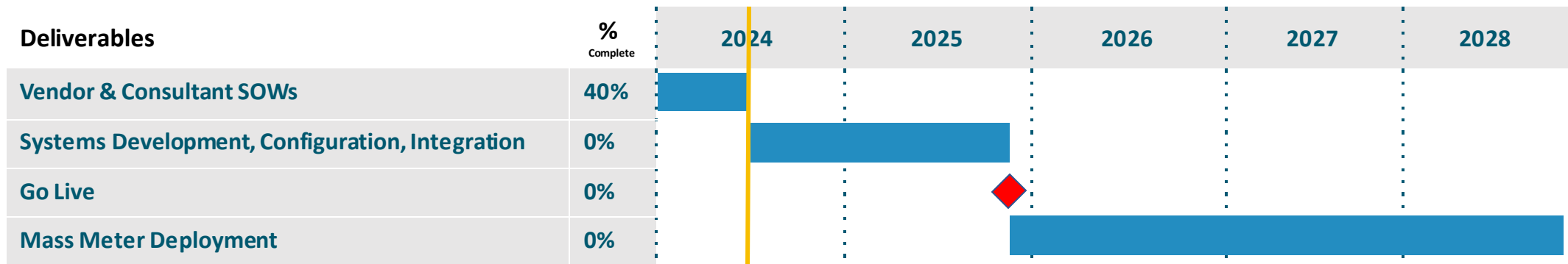
% BUDGET

83.5 %

% COMPLETE

0 %

EXECUTION TIMELINE



KEY RISKS & ISSUES

No.	Description	Severity	Impact	Status
1	Meter Delivery	High	Schedule/Budget	Open
2	System Integrations	High	Schedule/Budget	Open
3	Water Meter Deployment - Residence Entrance	Medium	Schedule/Budget	Open

UPCOMING MAJOR MILESTONES

June 2024 – SOWs Completed

July 2024 – Kickoff Project Workshops

PROJECT STATUS DESCRIPTION

The team has made good progress on the Itron agreements and is optimistic they will be finalized in a couple of weeks. Regarding the other vendor SOWs, the team is still reviewing and working through them with the various vendors, and some negotiation sessions are scheduled for June. While the initial target was to complete contracts by May, it now looks like this will be achieved in June, which has consequently pushed the System Integration (SI) kick-off to July.

Lake Zumbro Hydroelectric Dam Generator Controls Upgrade



Project Overview

PROJECT SUMMARY:

The project involves four main parts – New PLC based generator and plant controls, a new fully static excitation system, mechanical governor replacement, and updated generator protection. The installation and commissioning of the project is scheduled for the fall of 2024.

ACCOMPLISHMENTS:

- ✓ A contract has been issued for the design and engineering of the project With L & S Electric.
- ✓ 16 Request For Information (RFI's) and two site visits have been completed.
- ✓ Approval of conceptual design drawings has been completed.

PROJECT DASHBOARD

PROJECT STATUS



PROJECT TITLE

Lake Zumbro Hydroelectric Dam Generator Controls Upgrade

PROJECT MANAGER

Matt Mueller

EXECUTIVE SPONSOR

Tony Dzubay

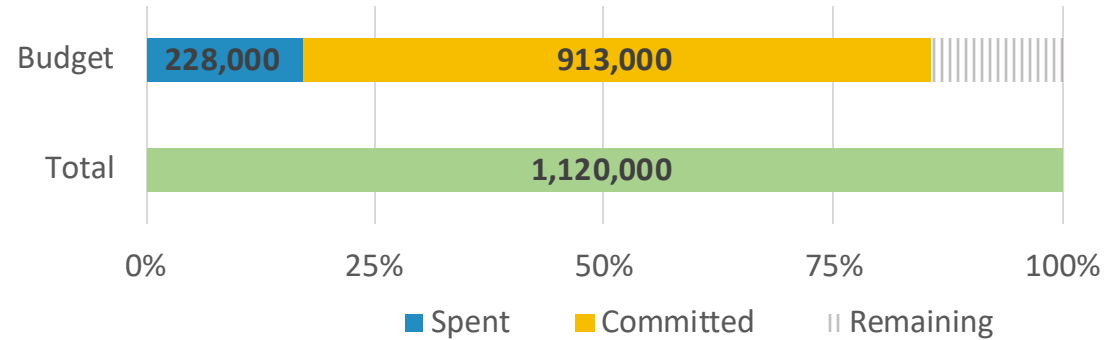
DATE

Mar 27, 2024

SCHEDULE

Project Start Date	October 2023
Baseline Finish Date	November 2024
Estimated Finish Date	December 2024

FINANCIALS



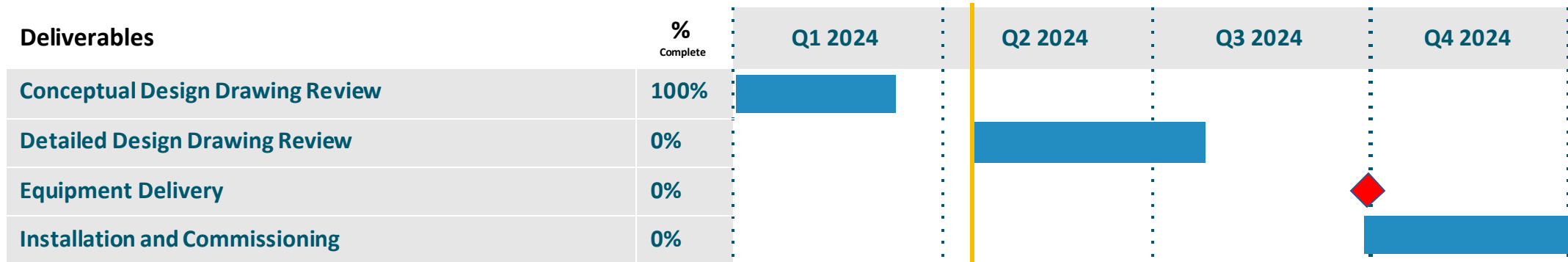
% BUDGET

20 %

% COMPLETE

25 %

EXECUTION TIMELINE



KEY RISKS & ISSUES

No.	Description	Severity	Impact	Status
1	SCADA Equipment/Integration	High	Scope/Budget	Open
2	Equipment Delivery	High	Schedule/Budget	Open
3	Fall Weather	Medium	Schedule	Open

UPCOMING MAJOR MILESTONES

- May 2024** Detailed Design Drawing Review
- October 2024** Equipment delivery and installation

PROJECT STATUS DESCRIPTION

Currently on schedule and on budget



Municipal Well #42 Project



Project Overview

PROJECT SUMMARY:

The project adds a 460' deep well to our main level distribution system. The 30"x24" well is cased to 362' deep and will pump from the Jordan aquifer. Located adjacent to the soccer practice field at Lourdes High School, the well is projected to pump at 1,150 gpm and adds additional capacity to the westerly edge of our main level. Well drilling started in the winter of 2020, and the well house is scheduled to be complete and operational this spring.

ACCOMPLISHMENTS:

- ✓ Well has been drilled and test pumping completed
- ✓ Pump and motor have been installed
- ✓ Well House is 95% complete, with final site work to be finished this spring
- ✓ An Amendment to the Appropriations Permit has been issued

PROJECT DASHBOARD

PROJECT STATUS



PROJECT TITLE

Municipal Well #42 Project

PROJECT MANAGER

Luke Payne

EXECUTIVE SPONSOR

Scott Nickels

DATE

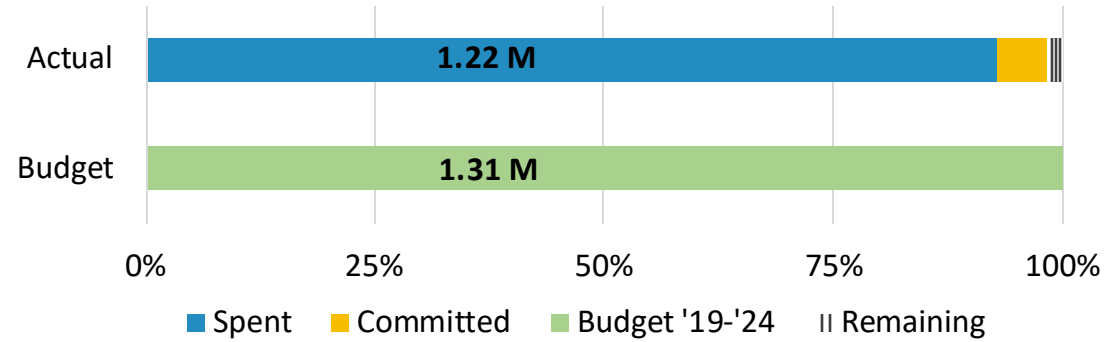
Apr 10, 2024



SCHEDULE

Project Start Date	October 2019
Baseline Finish Date	May 2024
Estimated Finish Date	May 2024

FINANCIALS



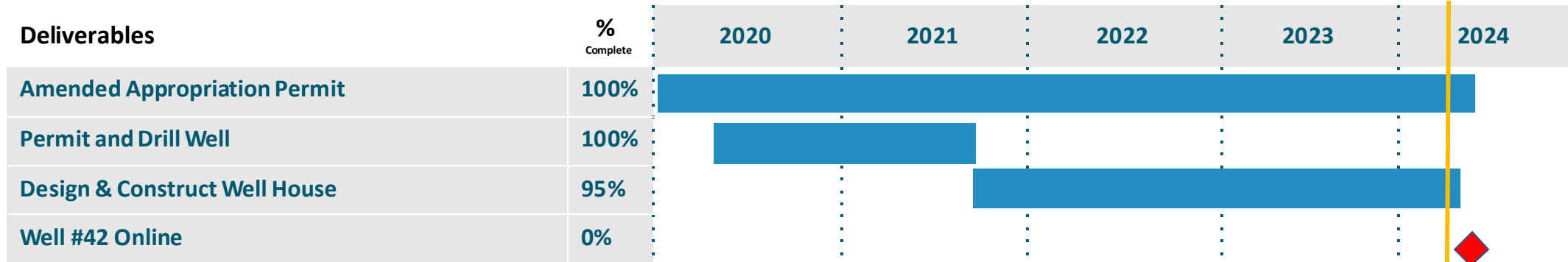
% BUDGET

93 %

% COMPLETE

95 %

EXECUTION TIMELINE



KEY RISKS & ISSUES

No.	Description	Severity	Impact	Status
1	Approved Appropriation Permit Amendment	High	Schedule/Budget	Closed
2	Meeting DNR's Permit Conditions	Medium	Budget	Open
3	Construction Delays (Weather, Supply Chain, etc.)	Medium	Schedule/Budget	Closed

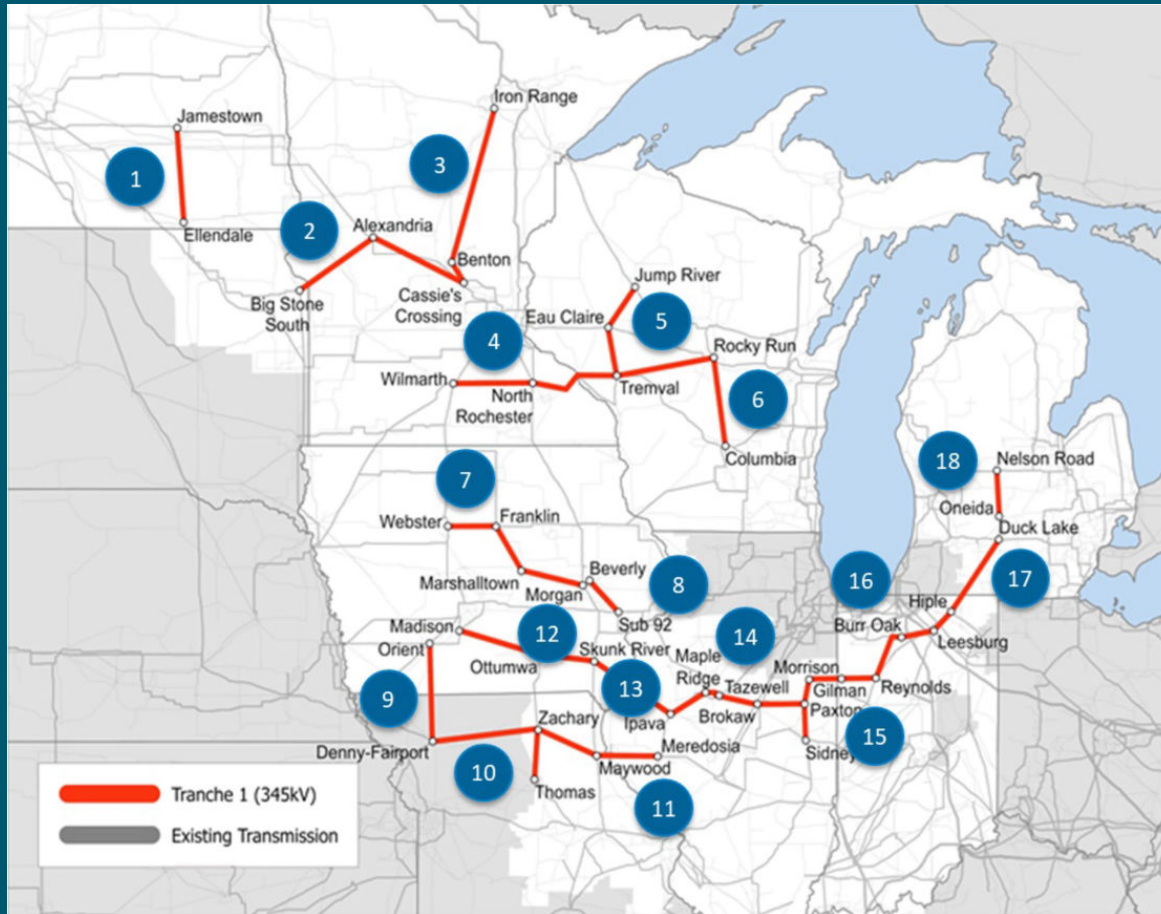
UPCOMING MAJOR MILESTONES

- April 2024** Finalize Well House Construction
- May 2024** Bring Well Online

PROJECT STATUS DESCRIPTION

Finalizing construction of the well house, including: chemical feed system, painting, site work, clean-up, and final inspections. Also working with DNR to implement monitoring requirements and permit conditions.

Grid North Partners (GNP) MISO Tranche 1 – LRTP 4



Description: MISO Tranche 1 map. RPU will be participating in the #4 (LRTP 4) project.



Project Overview

PROJECT SUMMARY:

RPU will be partnering with Xcel Energy, SMMPA, and Dairyland Power Cooperative in the construction and ownership of a portion of Line #4 (LRTP 4) on the map. The companies are working at finalizing preliminary agreements that will describe investment levels, ownership, and other items. This will then lead into formal agreements that each utility will execute. RPU anticipates that its investment in this project will be near \$30M, but this amount has not been finalized yet.

ACCOMPLISHMENTS:

- ✓ RPU expressed interest in partnering in the LRTP 4 project with the other GNP utilities.
- ✓ Meetings have been held that have laid much groundwork for RPU's participation level.
- ✓ An MOU amongst the parties is being finalized
- ✓ Preliminary discussion have been had to begin laying the foundation for the official project agreements.

GIS Utility Network Implementation



Project Overview

PROJECT SUMMARY:

This project is a data conversion project migrating the water and electric GIS data to a new data model. The previous data model is 20+ years old and isn't compatible with the latest generation of GIS applications. Successful completion of this project will ensure RPU's GIS remains relevant and extend capabilities as new GIS applications are released in the future.

ACCOMPLISHMENTS:

- ✓ UDC completed a data readiness study in 2022 identifying potential errors/gaps in the data conversion for both water and electric utilities
- ✓ UDC assisted the GIS Team with the conversion of water utility GIS data January – May of 2024

PROJECT DASHBOARD

PROJECT STATUS



PROJECT TITLE

GIS Utility Network Implementation

PROJECT MANAGER

Ryan Moore

EXECUTIVE SPONSOR

Scott Nickels

DATE

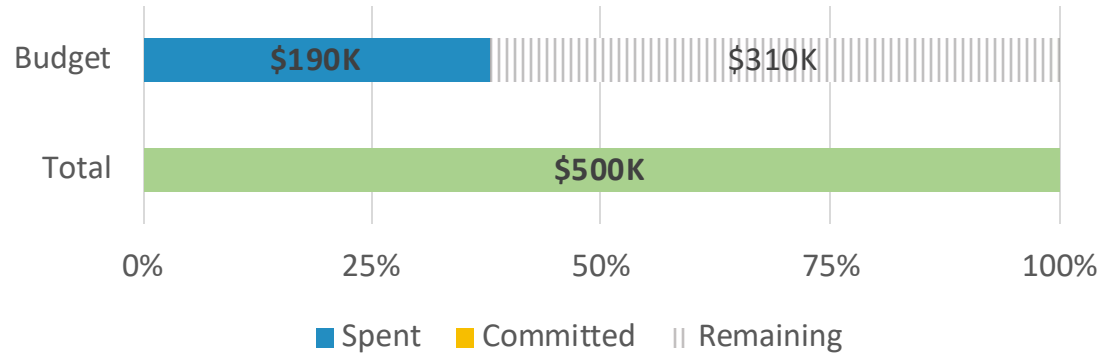
6/25/24



SCHEDULE

Project Start Date	December 2023
Baseline Finish Date	December 2025
Estimated Finish Date	December 2025

FINANCIALS



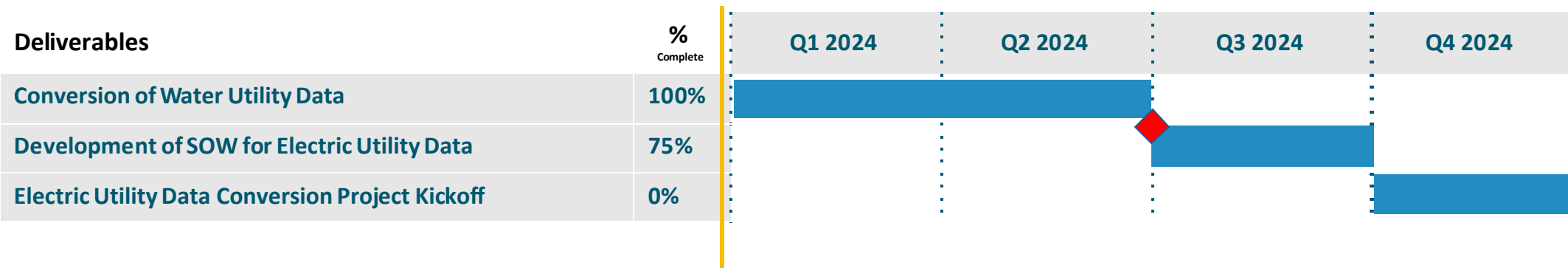
% BUDGET

38 %

% COMPLETE

50 %

EXECUTION TIMELINE



KEY RISKS & ISSUES

No.	Description	Severity	Impact	Status
1	Consultant Resource Availability	High	Project Start Date	Open
2	Deliverables not to expectation	High	Schedule/Budget	Open
3	Missed items in SOW	Medium	Schedule/Budget	Open

UPCOMING MAJOR MILESTONES

October 2024 Electric Data SOW completed with UDC

December 2024/ January 2025 Project Kickoff

PROJECT STATUS DESCRIPTION

Currently on schedule and on budget

BWSR Pollinator Pilot Project Partnership



Project Overview

PROJECT SUMMARY:

Explore two grant opportunities with MN Board of Water and Soil Resources (BWSR)

1) Habitat Utility - \$1 million.

- 4-year pilot project
- Projected grant request: \$60k-\$100,000
- Goals: cost effective business case, Integrated Vegetation Management (IVM) plan, established native species, and educational opportunities.

2) Habitat Enhancement Landscape Program (HELP) - \$3.56 million

- 10-year project
- Grant requests: \$50k - \$500k w/ 10% match.

ACCOMPLISHMENTS:

- ✓ 2 RPU transmission ROWs (right of ways) identified.
- ✓ Valleyhigh Solar identified for the HELP grant.
- ✓ Prairie Restoration is providing quotes.
- ✓ Jason Beckler of BWSR assisting on both grant submittals.



REQUEST FOR ACTION

Division Reports and Metrics - June 2024

MEETING DATE:

June 25, 2024

ORIGINATING DEPT:

Rochester Public Utilities

AGENDA SECTION:

Division Reports & Metrics

PRESENTER:

Tim McCollough

Action Requested:

Review the reports from each of RPU's five divisions: Core Services, Compliance and Public Affairs, Power Resources, Customer Relations, Corporate Services.

Report Narrative:

Each division of RPU reports monthly on its metrics and activities to the Board.

Prepared By:

Erin Henry-Loftus

Attachments:

[Division Report June 2024.pdf](#)

Division Reports & Metrics June 2024

CORE SERVICES
SAFETY, COMPLIANCE & PUBLIC AFFAIRS
POWER RESOURCES
CUSTOMER RELATIONS
CORPORATE SERVICES
FINANCIAL REPORTS

Division Reports & Metrics

June 2024

CORE SERVICES

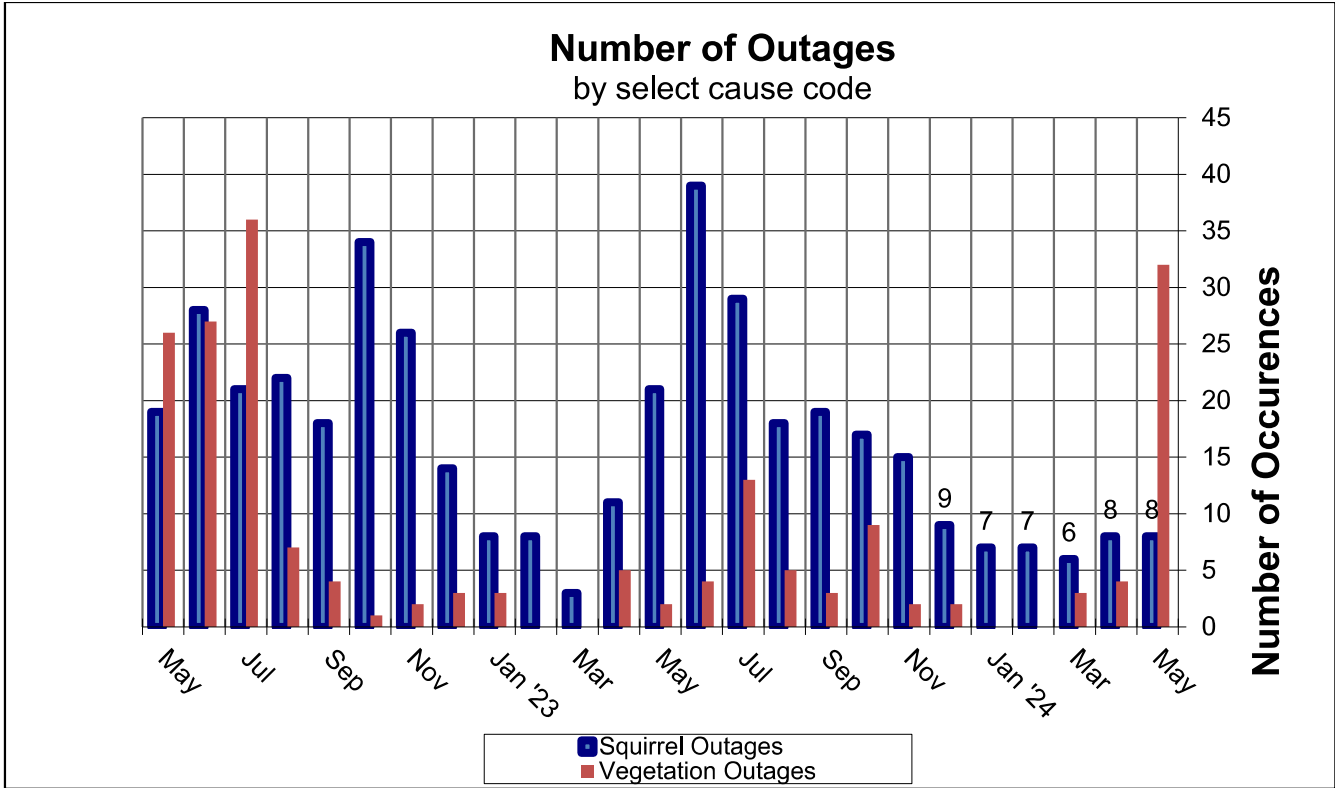
Electric Utility:

1. Electric Outage Calculations for the month and year to date (May 2024 Data)

- | | |
|--|---|
| a. Reliability = 99.99268% | Year-to-date Reliability = 99.99476% |
| b. 2,427 Customers affected by outages | Year-to-date Customers affected by outages = 12,141 |
| c. SAIDI = 3.27 min | Year-to-date SAIDI = 11.51 min |
| d. CAIDI = 80.41 min | Year-to-date CAIDI = 55.65 min |

2. Electric Utility Operations – T&D, Engineering, System Ops, GIS, Tech Services:

- The AMI team continues to finalize the Statements of Work (SOW) and Master Service Agreements (MSA) for the remaining pieces of the AMI project which are Itron, Anixter (Meter deployment), Smartworks, and Cayenta. Signatures were received on the Util-Assist project management SOW.
- The GIS team migrated the new water utility network data model into the production environment of the new version of ESRI ArcGIS. The electric database conversion will begin in 2025.
- Marion Road duct construction continues in the Bear Creek area of the route. Through coordination meetings with the Parks Department, City Administration, and Veit, the schedule for work in the Soldiers field area has been moved to start August 5th. RPU's 3rd party Archeologist is working with the State Archeologist to mitigate procedural issues with the filed survey findings report completed this month.
- Reliability statistics were impacted by storms producing high winds in May.



Summary of individual electrical outages (greater than 200 customers - May 2024 data)

# Customers	Date	Duration	Cause
2,906	5/21/2024	51m	Vegetation
1,653	5/21/2024	1h 37m	Vegetation
1,103	5/21/2024	3h 11m	Vegetation
875	5/21/2024	15h 32m	Vegetation
348	5/9/2024	4h 47m	Underground Equipment

Summary of aggregated incident types (greater than 200 customers – May 2024 data)

# Customers	Total # of Incidents	Cause
7,801	1	Vegetation
641	4	Underground Equipment

Water Utility:

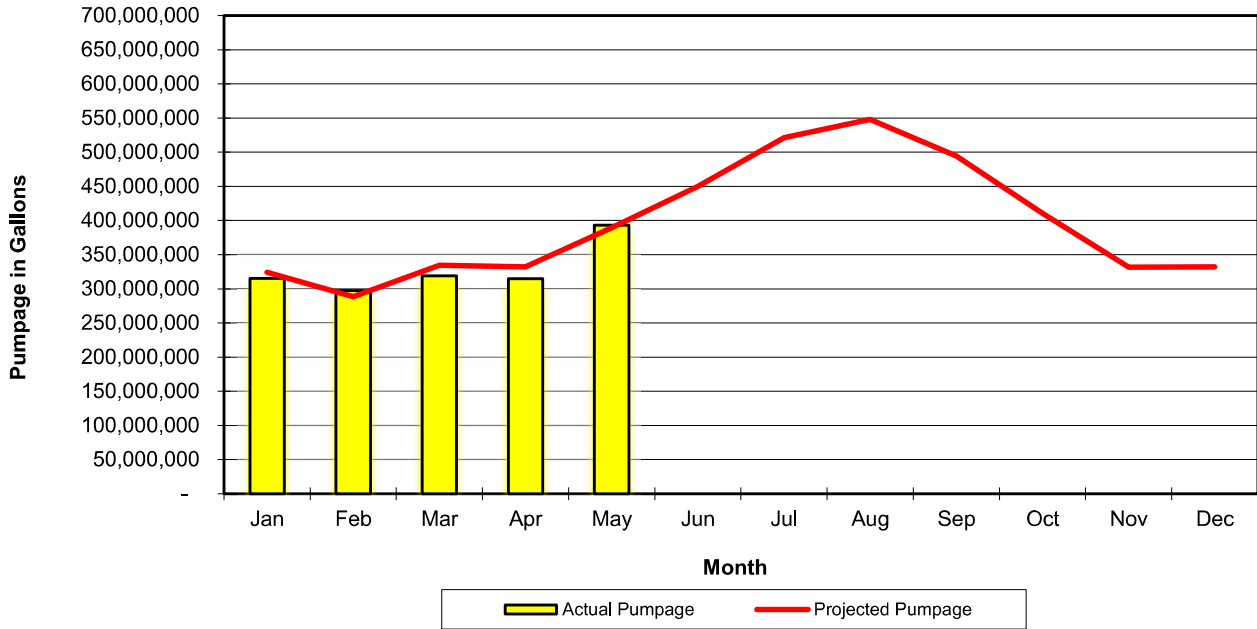
1. Water Outage Calculations for the month and year to date (May 2024 data):

- | | |
|-------------------------------------|--|
| a. Reliability = 99.99935720% | Year-to-date Reliability = 99.99777286% |
| a. 55 Customers Affected by Outages | Year-to-date Customers Affected by Outages = 550 |
| b. 201.0 Customer Outage Hours | Year-to-date Customer Outage Hours = 1343.5 |
| c. SAIDI = 0.3 | Year-to-date SAIDI = 1.9 |
| d. CAIDI = 219.3 | Year-to-date CAIDI = 146.6 |
- Performed 1,781 Gopher State water utility locates during the month for a total of 4,489 for the year.
 - There are currently 76 Water ERTs that were unable to be read in the system. We are experiencing approximately 7-10 new non-reads per week. The stockroom has the following products available:

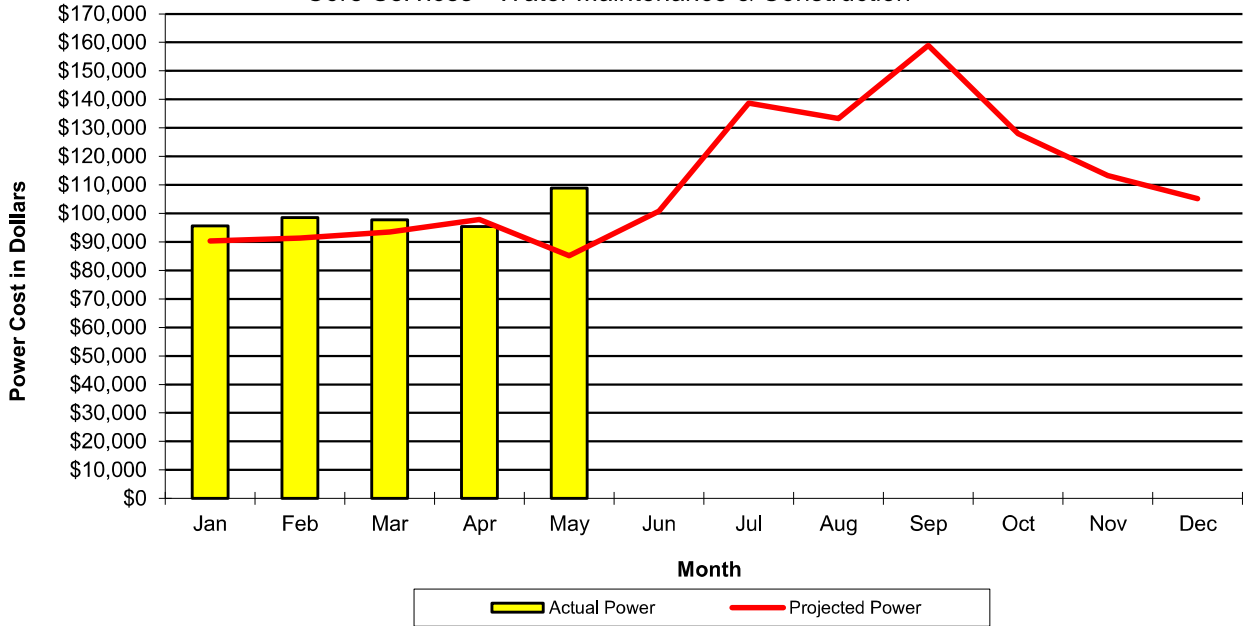
500W ERTS:	182 available, 2,536 on order
Ultrasonic meters, 5/8" x 1/2":	485 available, 442 on order
Ultrasonic meters, 5/8" x 3/4":	75 in stock, 373 on order

- Repaired water distribution system failures or maintenance at the following locations during the month:
 - 3101 40th Ave NW– (Water Main Break) – 5/21
 - 3101 40th Ave NW– (Water Main Break) – 5/22
 - 231 Oakridge Dr SW– (Water Main Break) – 5/28

Actual vs. Projected Pumpage: 2024
Core Services - Water Maintenance & Construction

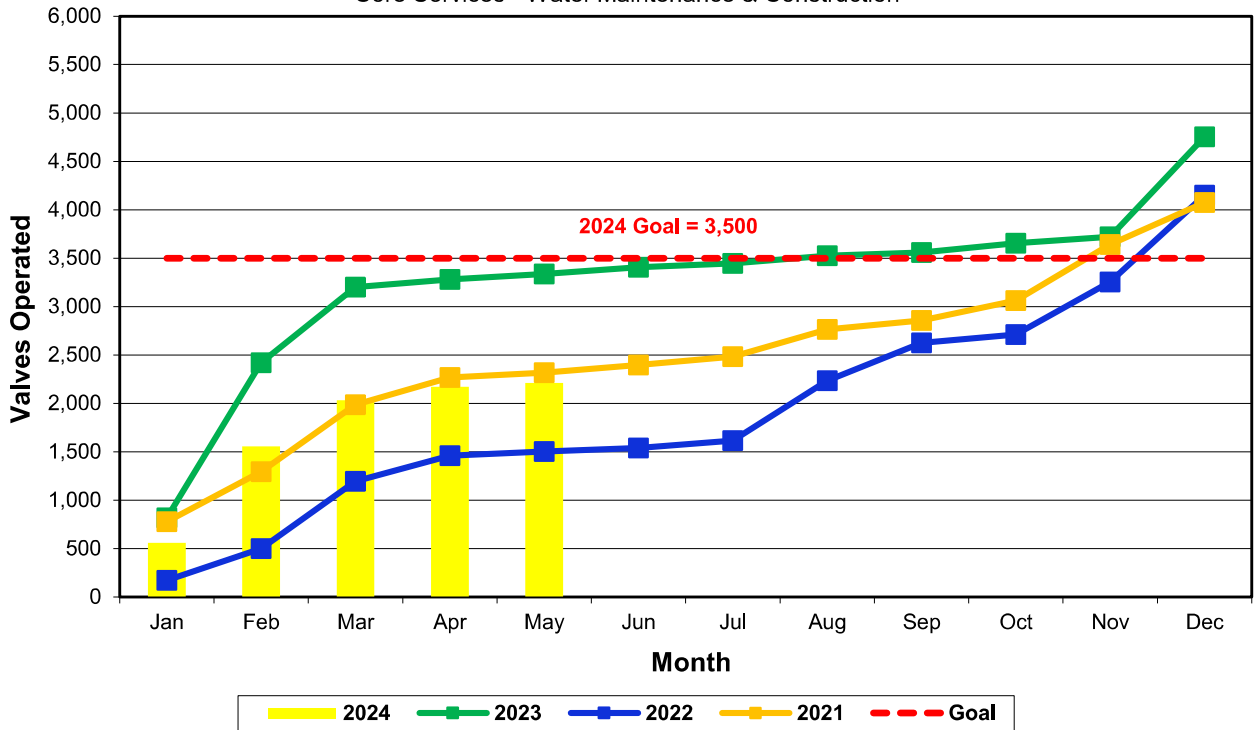


Actual vs. Projected Power Cost for Wells: 2024
Core Services - Water Maintenance & Construction



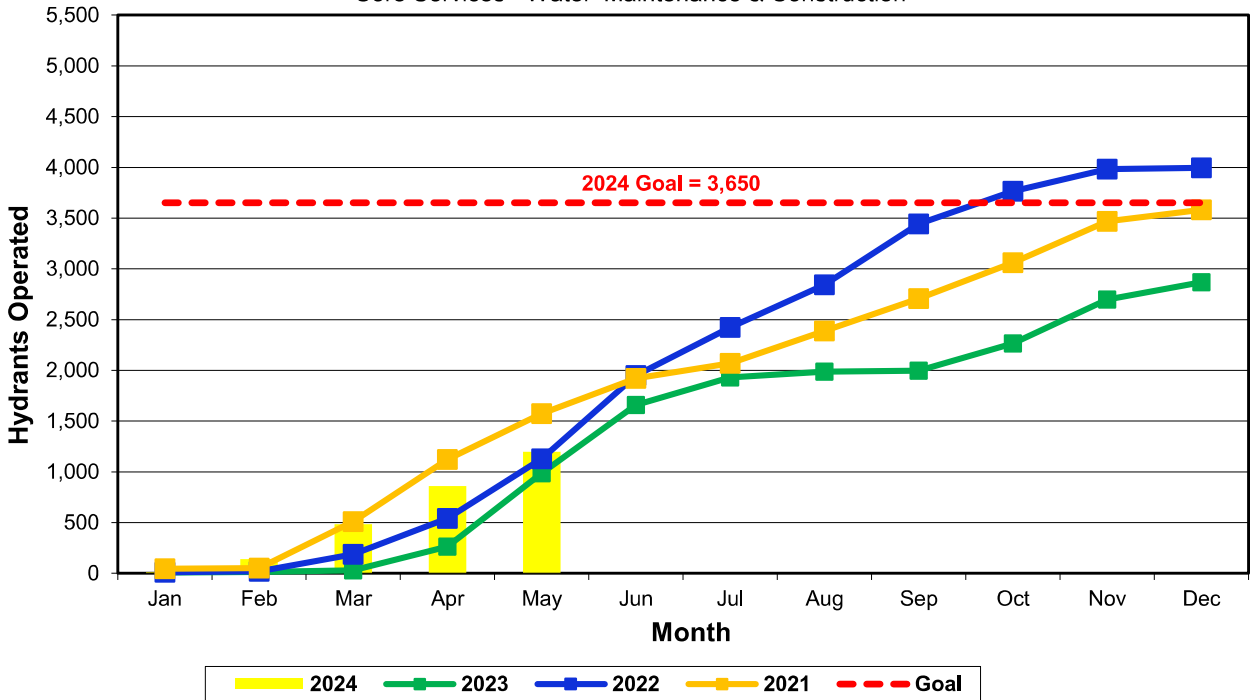
2024 Valve Operations Program

Core Services - Water Maintenance & Construction



2024 Hydrant Operations Program

Core Services - Water Maintenance & Construction



SAFETY / COMPLIANCE & PUBLIC AFFAIRS


1. Safety

TRAINING	Total Required Enrollments	Completions as of 5/31/2024	Percent Complete
May 2024	680	679	99.9%
Calendar Year to 5/31/2024	2580	2579	99.9%

SAFETY TEAMS	Total Members	Members Attending	Percent Attending
May 2024	30	19	63.3%
Calendar Year to 5/31/2024	143	112	78.3%

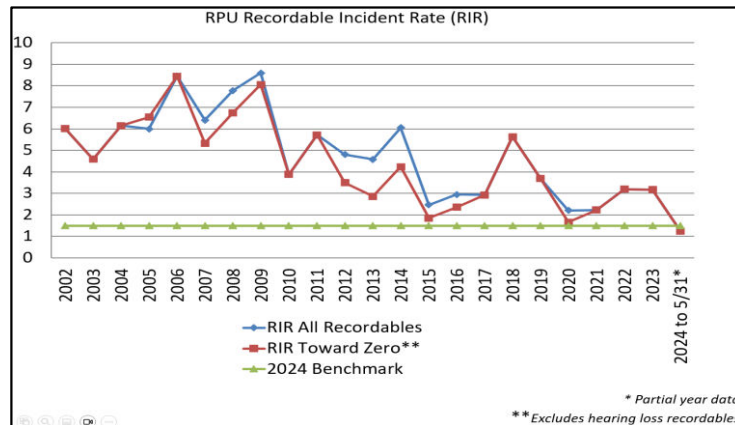
INCIDENTS	Reports Submitted	OSHA Cases ¹	RPU RIR ²	BLS RIR ³
May 2024	1	0	--	--
Calendar Year to 5/31/2024	7	1	1.24	1.5

1	Deemed to meet OSHA criteria as a recordable case by RPU Safety Manager, subject to change
2	Recordable Incident Rate – Number of OSHA Recordable Cases per 100 employees.
3	Bureau of Labor Statistics nonfatal illnesses and injuries in the utility sector



23 of RPU's 24 departments are recordable injury free in 2024

231 of RPU's 232 teammates are recordable injury free in 2024



2024 OSHA Recordable Case Detail				
Work Area	Incident Date	Description	Primary Reason it's a Recordable	Corrective Action
T&D	2/22/2024	Hit thumb (R) with hammer.	Lost Workdays	Discussed situational awareness

SAFETY INITIATIVES

1. Received the Minnesota Governor's Workplace Safety Achievement Award plaque.
2. Seasonal staff were onboarded with required initial safety training and information and trained to use the learning management system for ongoing training while at RPU.
3. Updated chlorine safety training was developed and implemented for water operations staff and others who work within well houses.

2. Environmental & Regulatory Affairs

- On May 28th samples were collected at RPU's 25 weekly sampling locations to be tested for Total Phosphorus. The pH is also measured at each location. This is a MN Dept. of Health quarterly sampling requirement to ensure that RPU's corrosion control treatment is effective.
- On May 29th Todd Osweiler presented to the Golden K Kiwanis on Water Quality in Rochester.
- On June 6th the MN Dept. of Health issued & installed new unique well numbers for the Well 16 monitoring well nest.

3. Communications

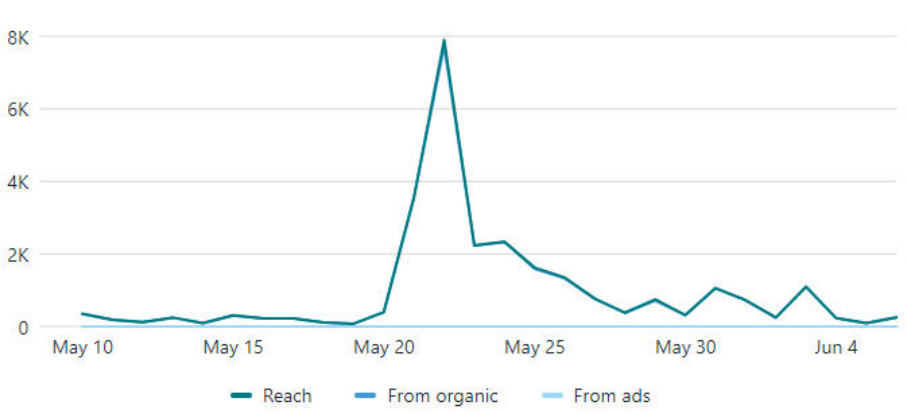
- We estimated that over 200 customers attended the Apache Water Tower and Wellhouse Open House event for Drinking Water Week. This was a great opportunity to talk about water with our customers and answer any questions they had.
- We worked with Fagan Studios to shoot photos of some RPU inside teams to be used for city recruitment efforts. In a future phase of this project, we will shoot photos with outside crews.
- Following forecasted severe weather on May 21st, we proactively connected with local media to talk about preparation for power outages and safety during and after storms.
- Staff attended the Utility Public Safety Alliance meeting to learn about best practices for public safety communications.

Content overview

Breakdown: Organic/ads

- All
- Posts
- Stories
- Reels
- Videos
- Live

Reach 17.9K ↑ 165.4%	3-second views 75 ↓ 46%	1-minute views 0 ↓ 100%	Content interactions 652 ↑ 197.7%	Minutes viewed 19m ↓ 66%
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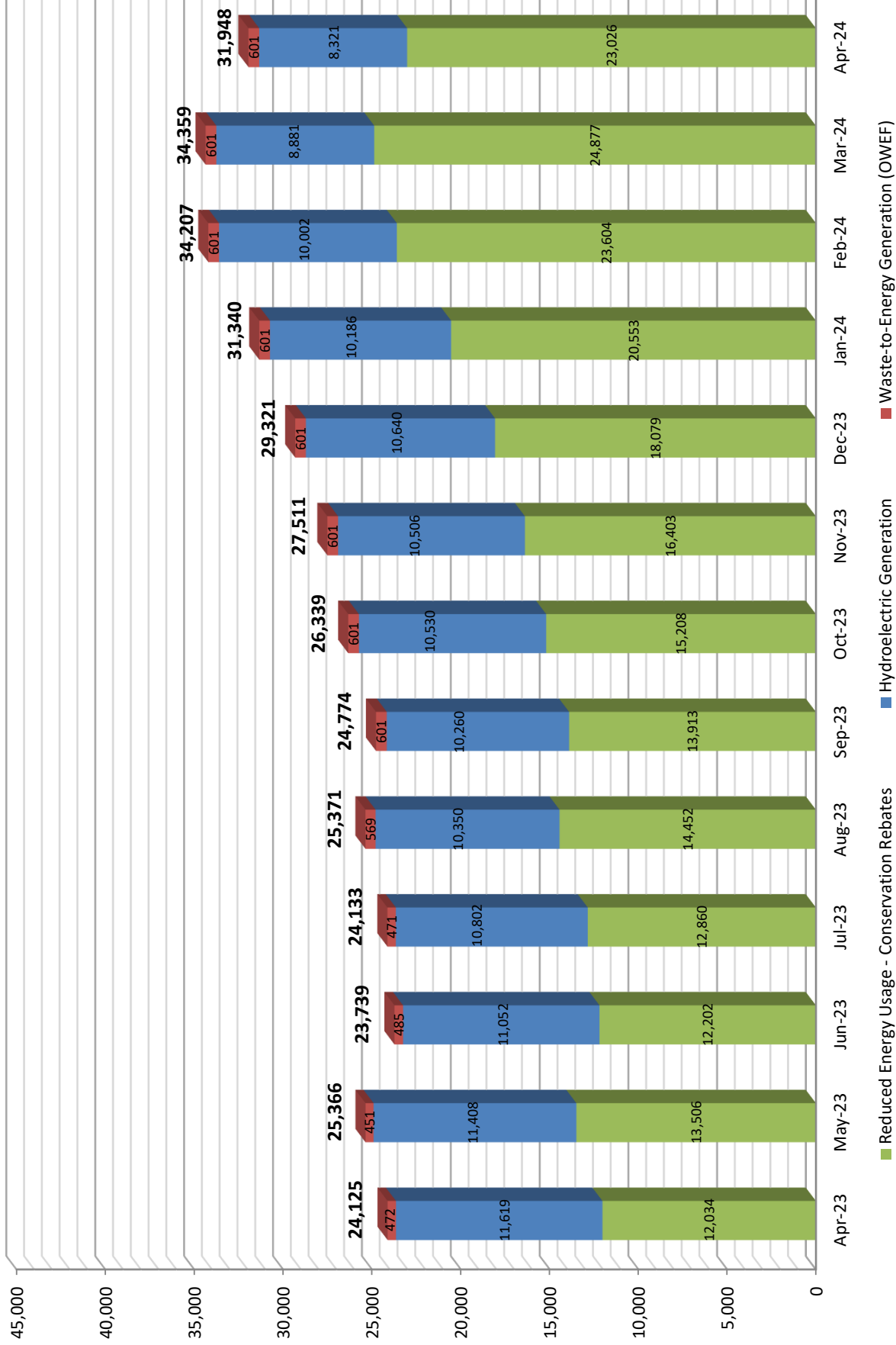


Reach breakdown
May 10 - Jun 6

Total	17,867 ↑ 165.4%
From organic	17,026 ↑ 158%
From ads	0 0%

RPU Environmental Stewardship Metric

Tons CO₂ Saved (12 Month Rolling Sum)



POWER RESOURCES MANAGEMENT

Wholesale Operations

1. In May, RPU continued to bid GT1, GT2 and WES into the MISO day-ahead and real-time markets. GT2 and WES are also capable of participating in the ancillary services market. GT2 had its annual maintenance outage during the month.
 - a. Ancillary Service Market – Supplemental Reserves
 - i. Cleared DA
 1. GT2 – 19 days
 2. WES – 30 days
 - ii. Deployment YTD
 1. GT2 – 0
 2. WES – 0
 - b. Dispatched by MISO
 - i. GT1 – 1 times YTD 6 times
 - ii. GT2 – 4 times YTD 28 times
 - iii. WES – 16 times YTD 58 times
 - c. Hours of Operation
 - i. GT1 – 8 hours YTD 36 hours
 - ii. GT2 – 26 hours YTD 132 hours
 - iii. WES – 94 hours YTD 303 hours
 - d. Electricity Generated
 - i. GT1 – 190 MWh YTD 813 MWh
 - ii. GT2 – 845 MWh YTD 3,758 MWh
 - iii. WES – 2,834 MWh YTD 8,385 MWh
 - e. Forced Outage
 - i. GT1 – 0 hours YTD 94 hours
 - ii. GT2 – 2 hours YTD 2 hours
 - iii. WES – 0 hours YTD 49 hours
2. MISO market Real Time Price averaged \$20.60/MWh and Day Ahead Price averaged \$19.82/MWh.

CUSTOMER RELATIONS

(Contact Center, Utility Programs and Services, Commercial and Residential)

Stakeholder Engagement, Forums, and Meetings

1. Utility Programs and Services participated in the Minnesota Department of Commerce Technical Reference Manual (TRM) 4.2 committee kickoff meeting on May 29. The TRM provides standardized methodologies, inputs, and assumptions for implementing and reporting on energy conservation and optimization (ECO) programs. To ensure it stays current with technologies, markets, codes, and standards, the TRM Advisory Committee reviews and updates the TRM annually with input from ECO stakeholders.
2. On June 11, Utility Programs and Services hosted the Association of Energy Service Professionals (AESP)– Midwest Chapter with presentations on energy Design and Modeling Assistance by Willdan and use of phase change materials for passive thermal regulation by LHB, followed by a Westside Energy Station tour.
3. On June 26, a Residential Energy & Environmental Advisor conducted a Solar Energy Education presentation and a tour of RPU's Service Center Solar Array to the STEM forward group which consists of over 20 public school districts, higher education institutions, and industry partners.

Events/Opportunities for Customers

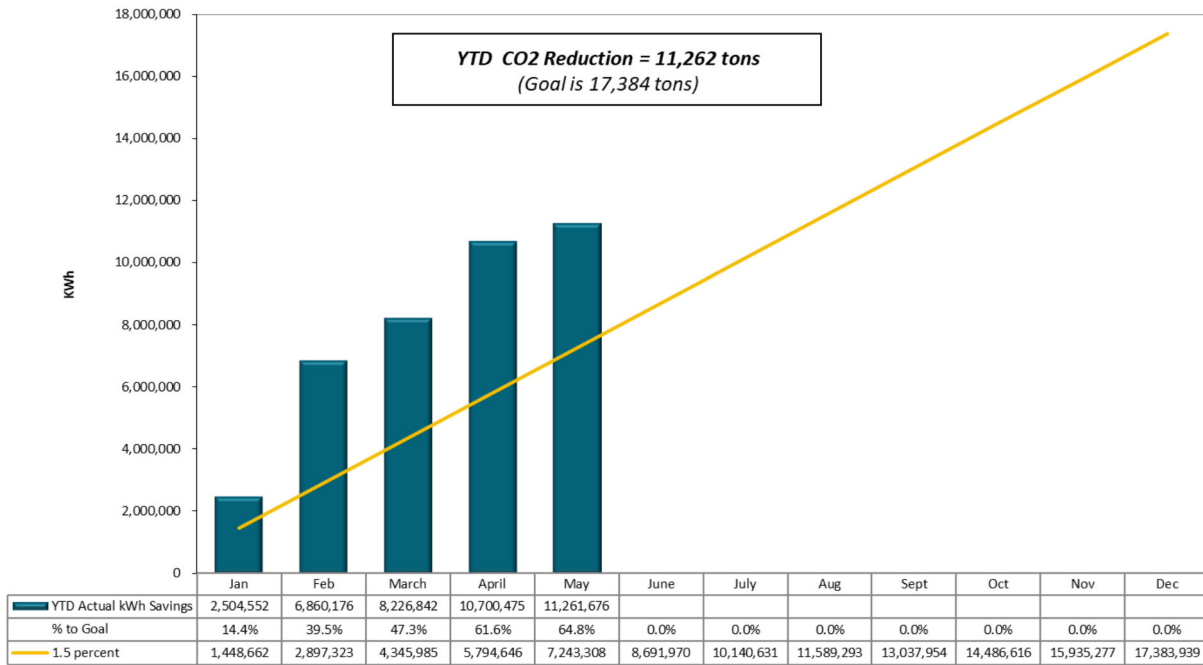
1. Utility Programs and Services welcomes Matt Davidson to the commercial team as our newest Energy and Environmental Advisor.
2. Utility Programs and Services held a Neighborhood Energy Challenge workshop on Wednesday, May 22. There were 14 households in attendance.
3. RPU participated in the Rochester's Police Department's Safe City Nights event on June 11 at Gibbs Elementary. Utility Programs and Services staff were there with water information, as well as staff from the water department, with a water truck on site to show attendees.
4. On June 25, the Residential Energy & Environmental Advisors will give a presentation on residential rebates and programs, as well as had a booth, at the Community Energy Ambassadors & Clean Energy Incentives event hosted by the City of Rochester, Destination Medical Center (DMC), and the Southeast Clean Energy Resource Team (SE CERT).
5. RPU will participate in the Rochester's Police Department's Safe City Nights event on June 25 at Ben Franklin Elementary. Utility Programs and Services staff will be there

with electric information, as well as staff from the T&D department, with a line truck on site to show attendees.

6. Customer Care and Collections continue to make outreach calls to customers with past due balances on their accounts. The intent is to be proactive and connect these customers with outside resources for financial assistance. During the month of May, 1,393 customers were called.

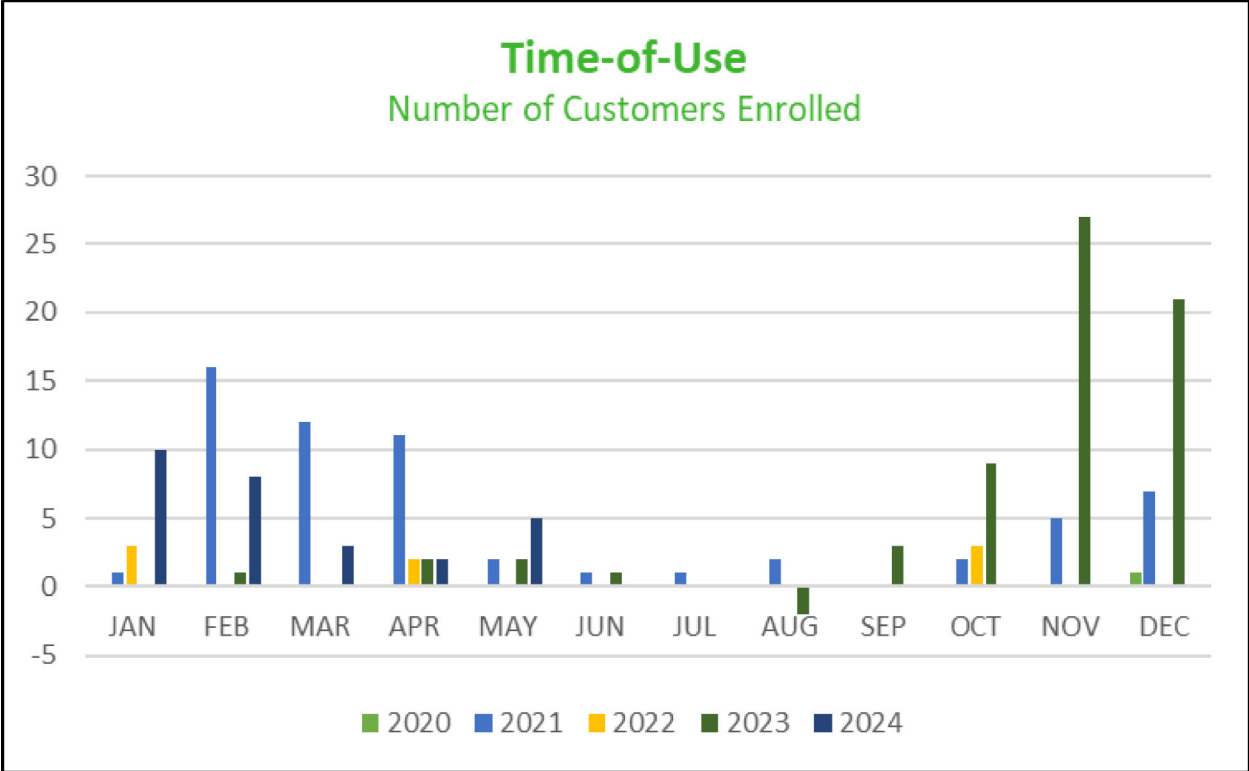
RPU'S 2024 CUMULATIVE kWh SAVINGS As of May 31, 2024

1.5% Goal = 17,383,939 kWh



✚ YTD Savings: 11,261,676 kWh

✚ Percent to kWh Goal: 64.8%



✚ Total Customers Enrolled: 161

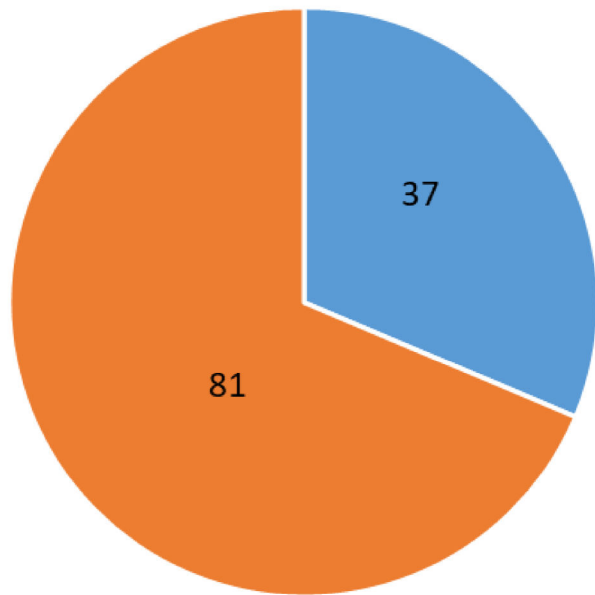
- 2021 = 1
- 2021 = 60
- 2022 = 8
- 2023 = 64
- 2024 = 28

✚ Electric Vehicle Rebates (since September 2023)

- Paid = 81
- Pending = 21

Time-of-Use Customers Attributes

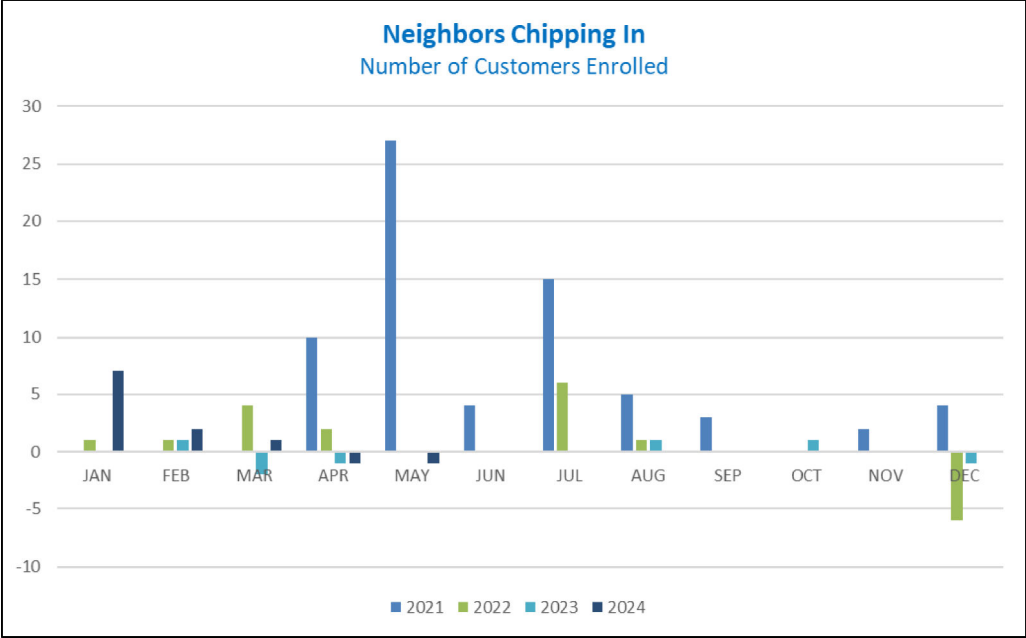
161 Customers Enrolled



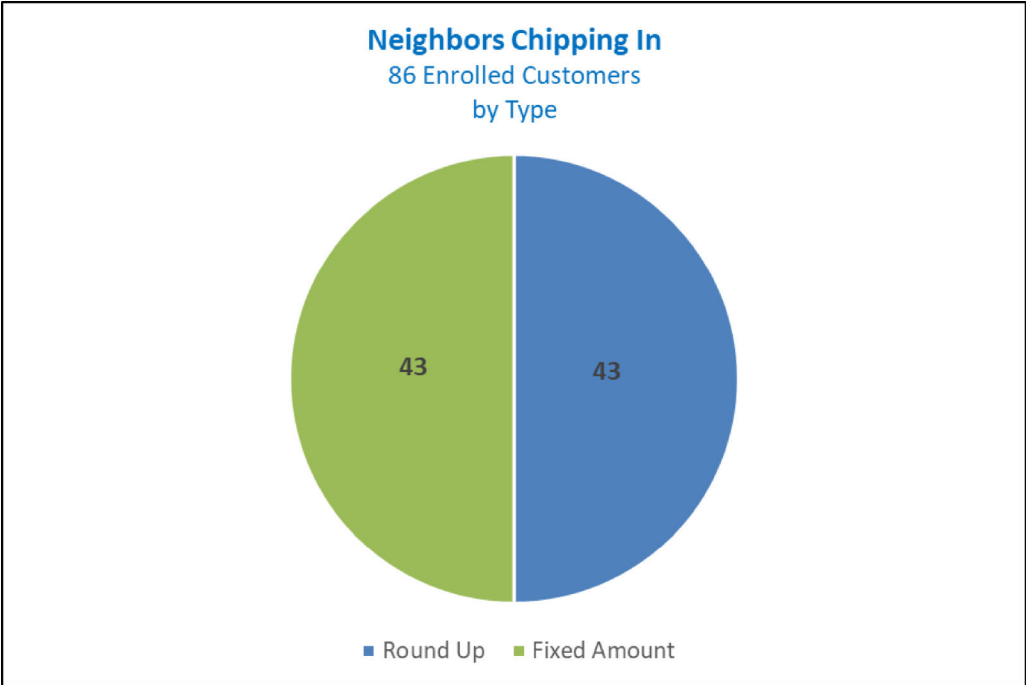
■ DG rooftop solar ■ Electric Vehicle owner

Attributes:

- Solar = 37
- Electric Vehicle = 81

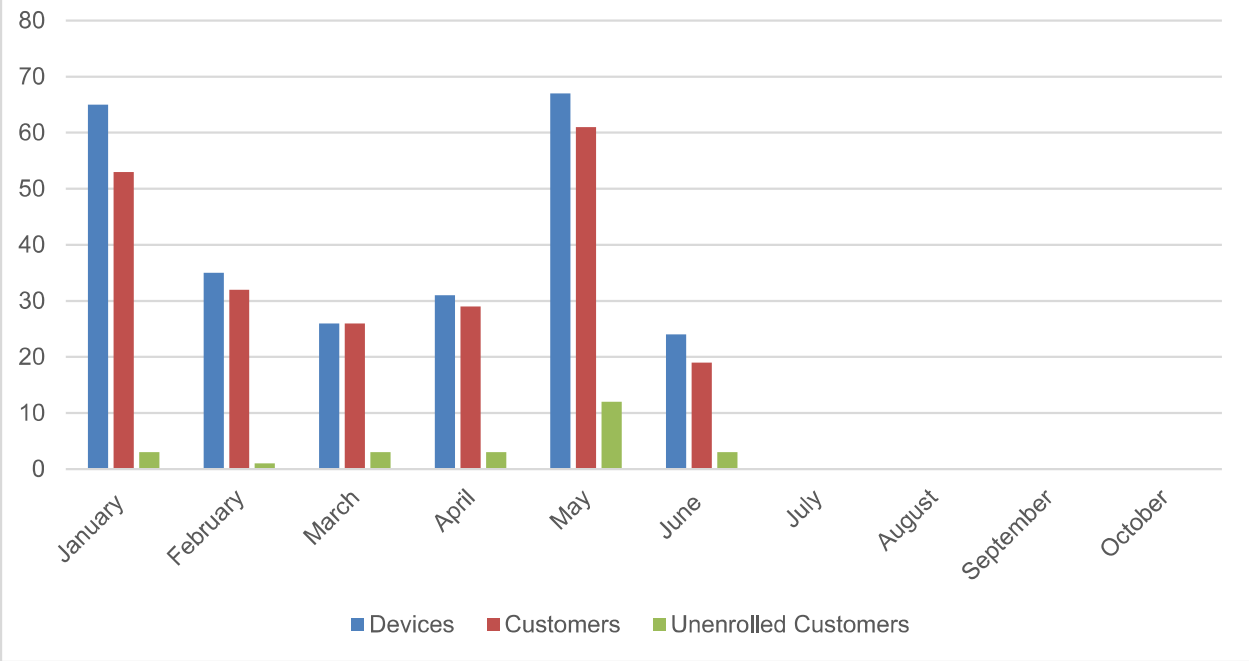


- ✚ Total Customers Enrolled: 86
 - 2021 = 70
 - 2022 = 9
 - 2023 = -1
 - 2024 = 8

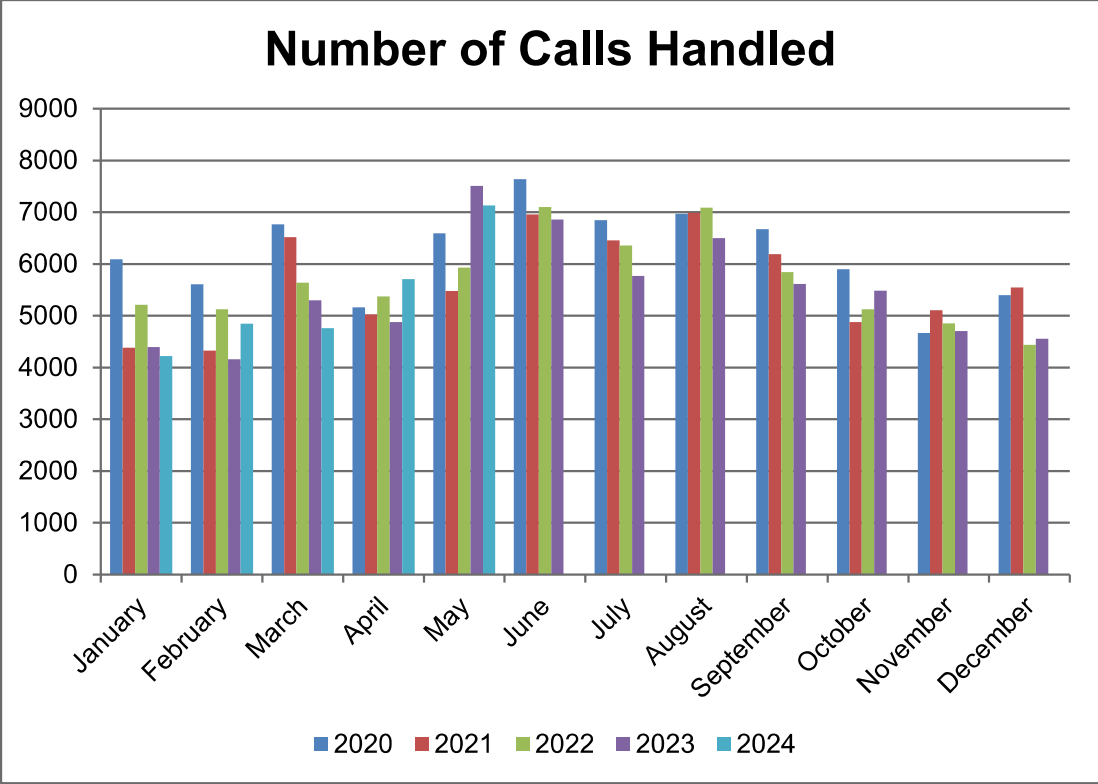


- ✚ Total Customers Enrolled: 86
 - Round Up = 43
 - Fixed Amount = 43

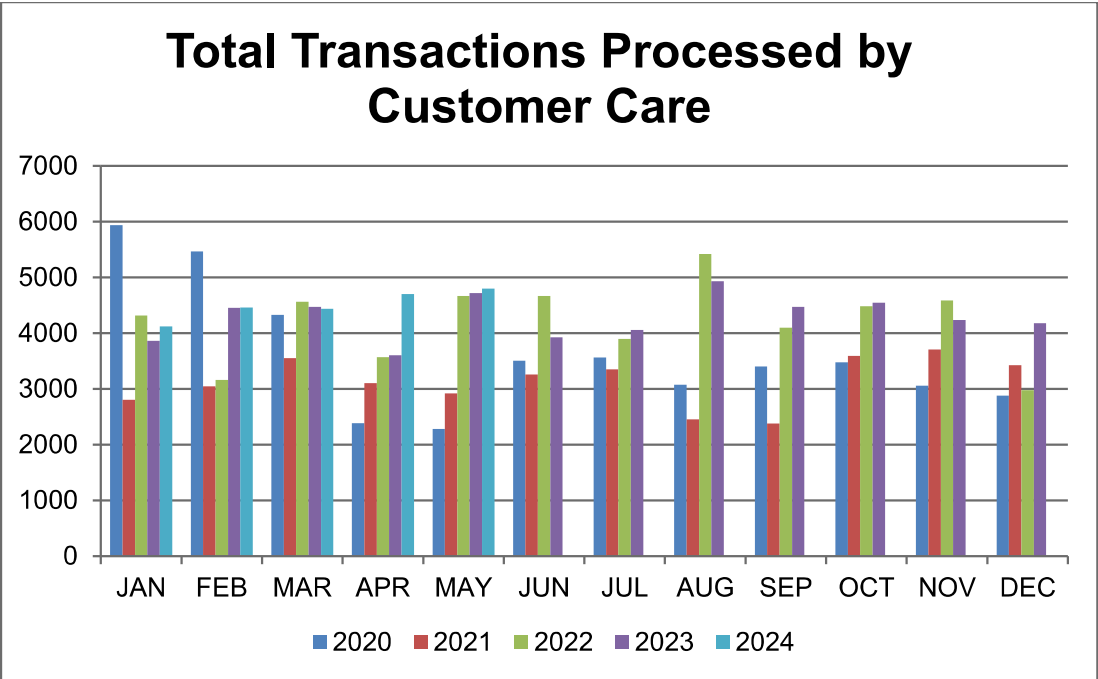
2024 Monthly BYOD Participation



- ✚ Totals YTD:
- Devices = 1,328
 - Customers = 1,178
 - Unenrolled Customers = 59



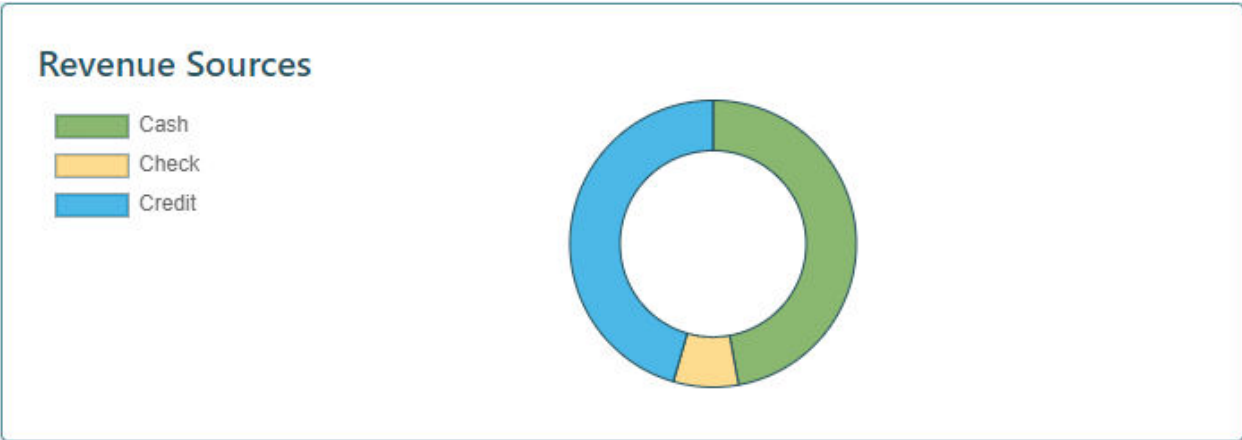
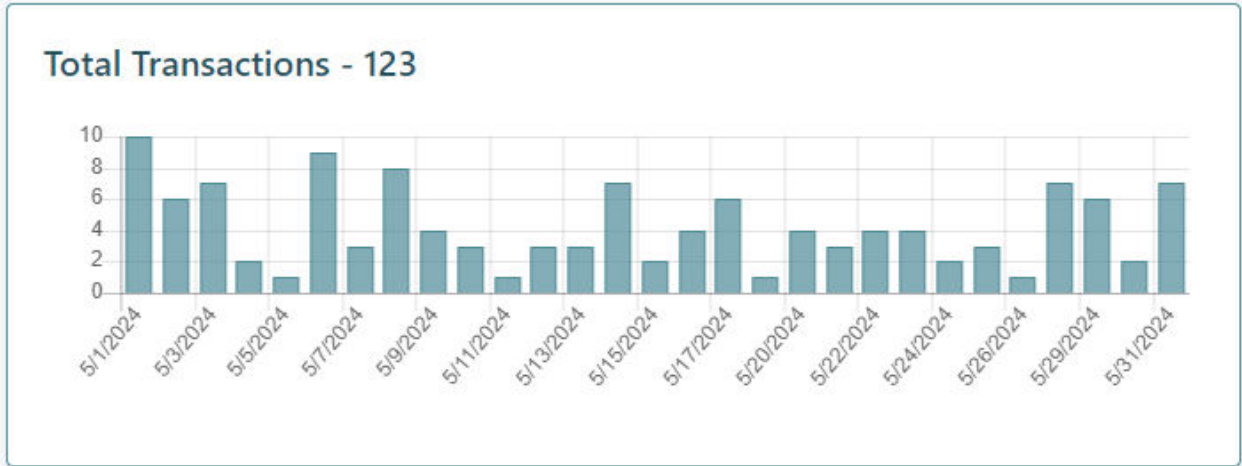
✚ Total Number of Calls: 7,132 (graphed above)



✚ Total Number of Transactions Processed by Representatives: 4,801 (graphed above)

✚ Total Number in Dollars Processed by Representatives: \$1,517,166

Kiosk Payments

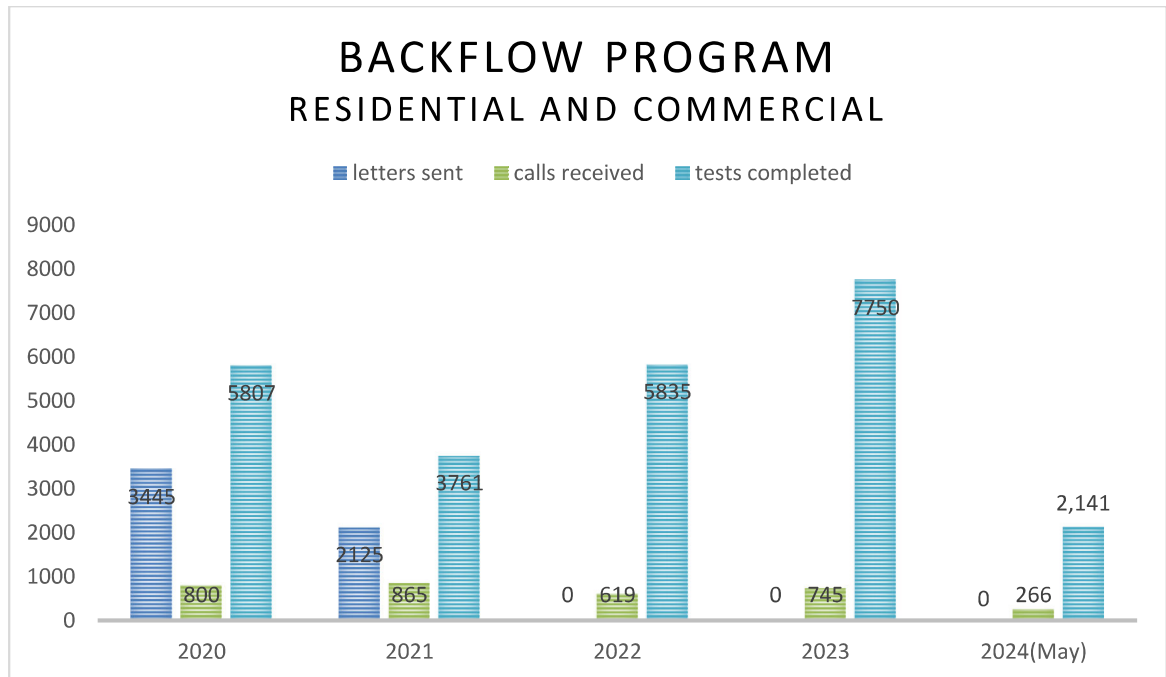


- ✚ Total Number of Transactions: 123 (graphed above)
- ✚ Total Number of Transactions by Payment Method: 58 cash, 9 check, and 56 credit card payments

Corporate Services

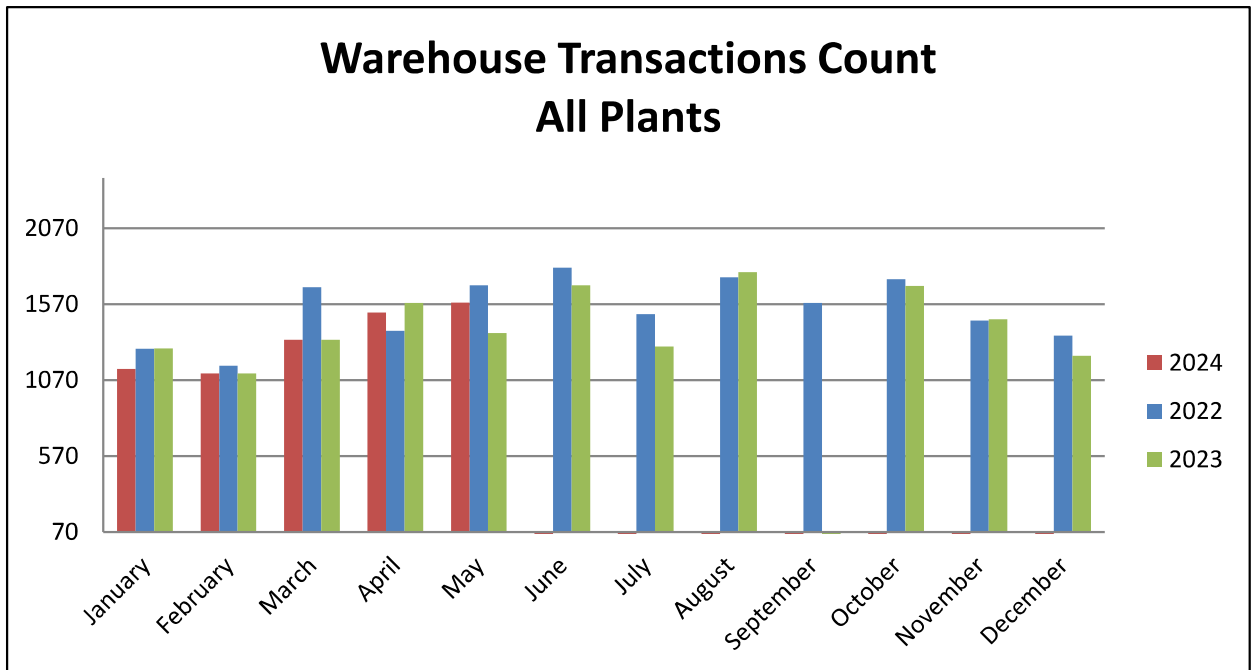
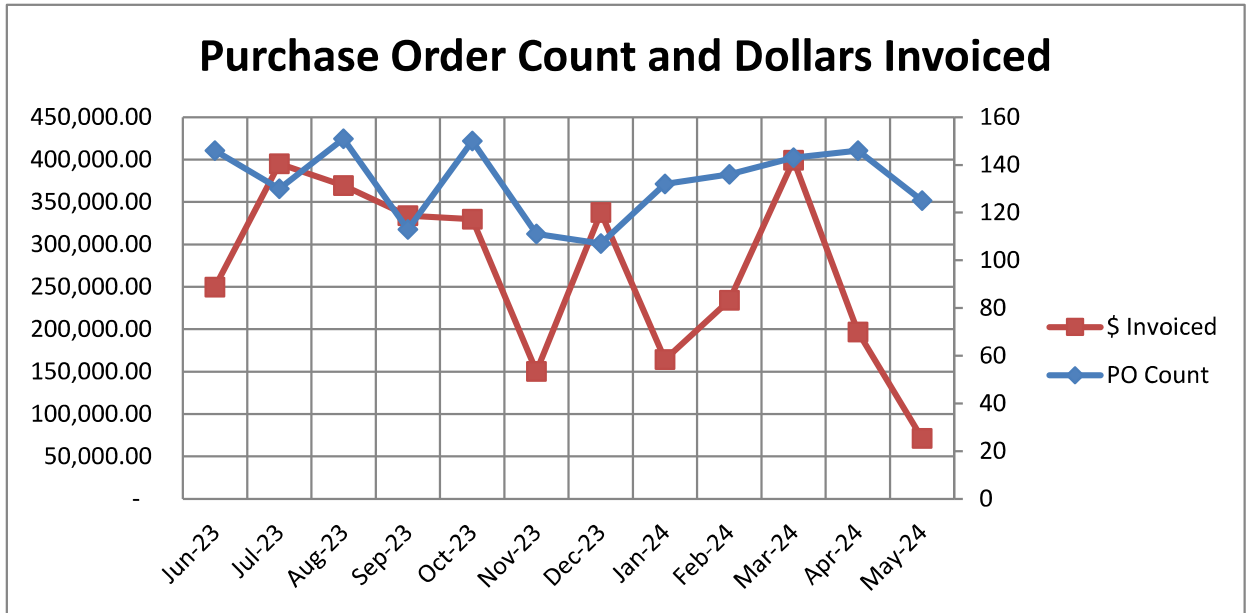
- **Business Services:**

- Coordinated onboarding activities for four full time employees, five interns, and six seasonal positions.
- Coordinated the in-person interview process for the Director of Power Resources position.
- Completed the NERC required internal quarterly user self-audit.
- Assisted in the updating of the graphics and data for the Water Engineering and Operations report.



- **Purchasing and Materials Management:**

- Invitation for Bid issued for Willow Heights Booster project.
- Advanced Metering infrastructure project master service agreement and statements of work negotiations are in process.
- Patience Sarfo started in her position as Procurement Specialist.
- Zach Stewart was hired in a replacement Warehouse Operations Attendant position.



- Finance and Accounting:**

- General

- 2025 budget update: The budgets for 2024 and 2025 were approved during the 2023 budget cycle. Management will be updating the 2024 – 2029 projections based on more current information. Adjustments to the 2025 approved budget will be reviewed with the Board during the special budget meeting on August 6, 2024. During May each department is updating cost center, major maintenance and project budgets for 2024 through 2029. The Board will be asked to approve any 2025

budget adjustments during the October 29, 2024, regularly scheduled Board meeting. Any approved adjustments will then be forwarded to the City Council for their approval.

- The results of the 20 year long-range financial model update, incorporating the 2030 resource plan, will be reviewed with the Board during the July 30, 2025, regularly scheduled Board meeting. The model is used to evaluate the financial impact of different purchase and ownership options versus purchase power agreements.
- Bonds – The semi-annual bond interest payment of approximately \$3.0M was made to the paying agent, US Bank, on May 31, 2024.

- **Information Services:**

- Conducting interviews for the vacant IT Security and Compliance position.

- **Financial Results:**

Note: Budget numbers are compared to the Board approved 2024 budget. The 2024 budget has been updated to reflect 2023 capital budget items that were not completed in 2023.

May 2024

Due to an early cutoff for the submission of June board meeting items, the May financial information will be added next month.



TO: Tony Dzubay, Interim Director of Power Resources

FROM: Tina Livingston, Senior Financial Analyst

SUBJECT: LOAD FORECAST SUMMARY FOR 2024

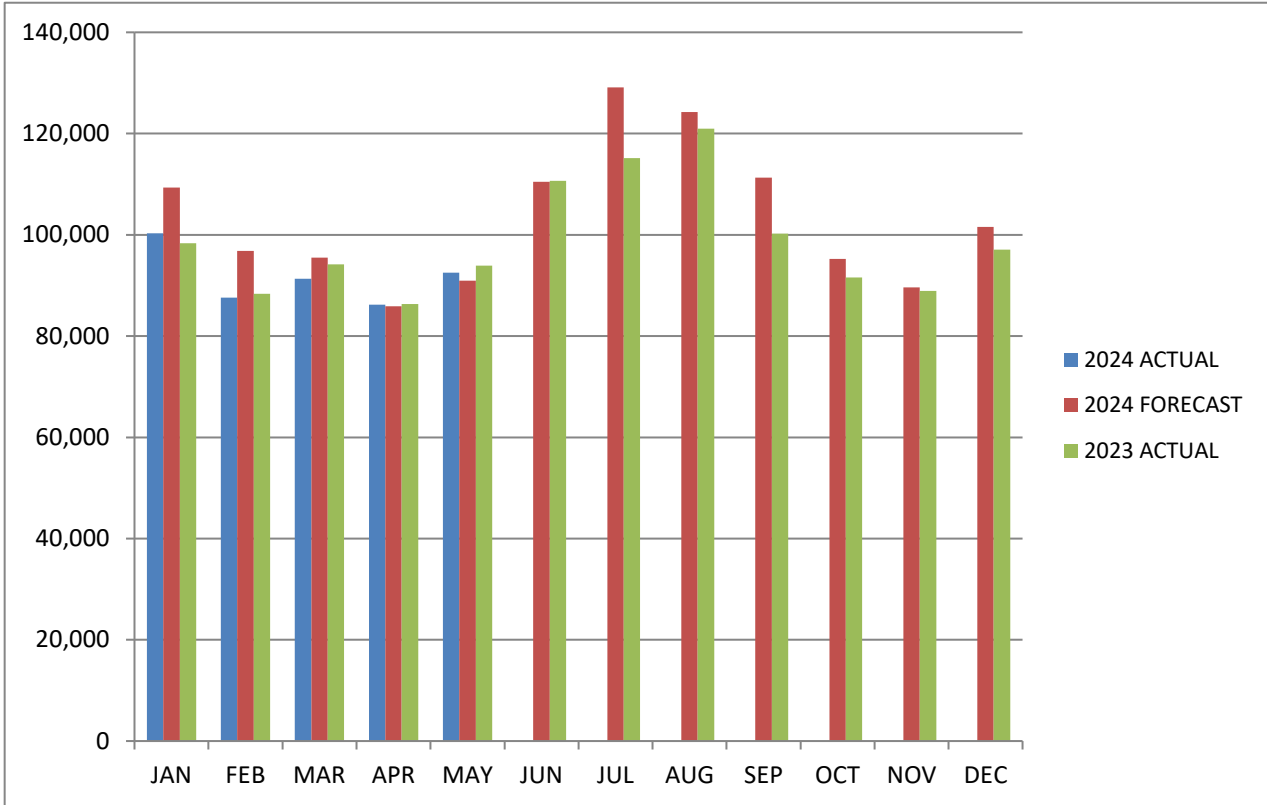
MONTH	SYSTEM ENERGY			PEAK SYSTEM DATA		
	ACTUAL MWH	FORECAST MWH	% DIFF	ACTUAL MW	FORECAST MW	% DIFF
JAN	100,306	109,357	-8.3%	173.9	187.9	-7.5%
FEB	87,566	96,804	-9.5%	152.2	180.0	-15.4%
MAR	91,320	95,511	-4.4%	152.1	161.0	-5.6%
APR	86,173	85,898	0.3%	144.9	153.0	-5.3%
MAY	92,531	90,923	1.8%	184.0	214.7	-14.3%
JUN					266.8	
JUL					293.1	
AUG					258.7	
SEP					263.6	
OCT					174.5	
NOV					154.3	
DEC					175.3	
YTD	457,895	478,493	-4.3			

PREVIOUS HISTORICAL SYSTEM PEAK 294.8 MW 08/23/2023

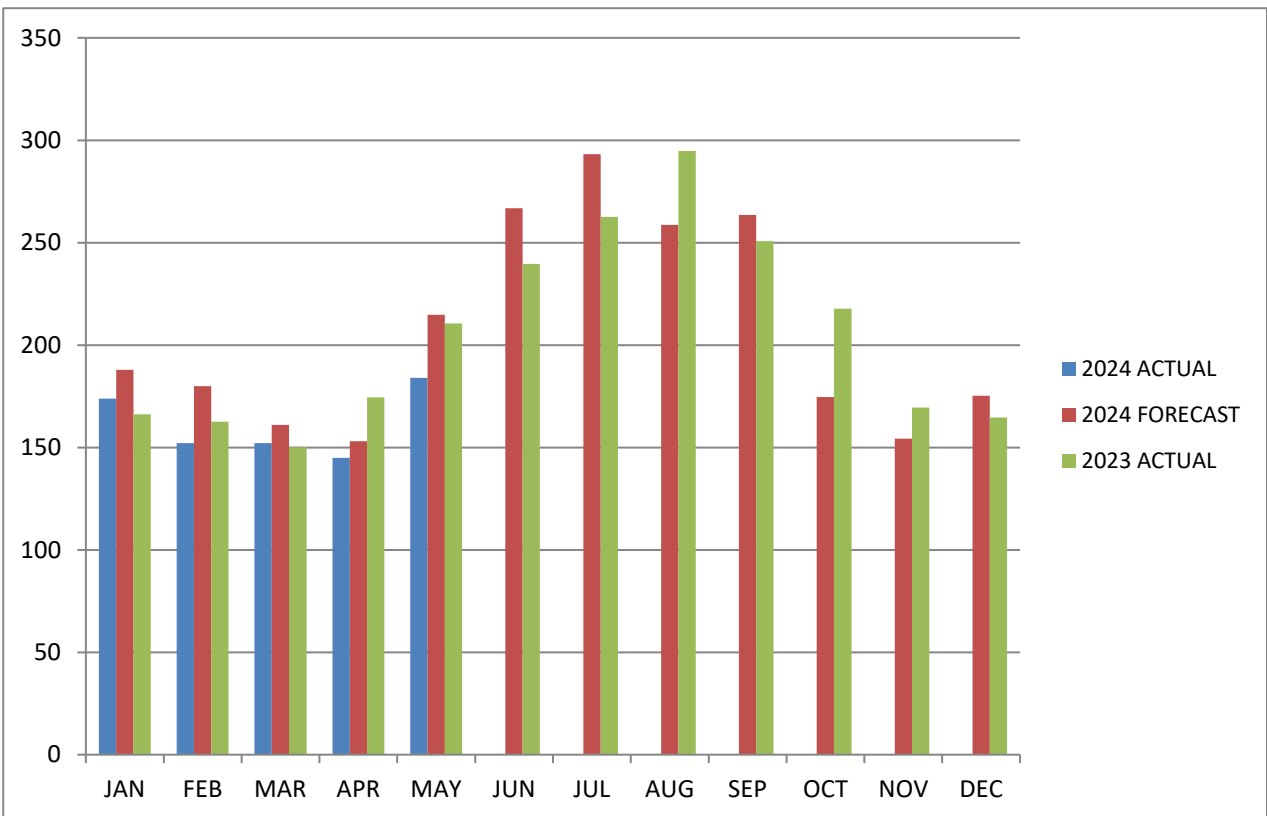
% DIFF = (ACTUAL / FORECAST X 100) - 100
 MWH = MEGAWATT HOUR = 1000 KILOWATT HOURS
 MW = MEGAWATT = 1000 KILOWATTS

2024 YTD SYSTEM REQUIREMENTS

Energy Required for the Month (MWH)



Peak Demand for the Month (MW)



ROCHESTER PUBLIC UTILITIES

INDEX

K:\RPU\GA\FINANCIAL REPORTS\FINANCIALS CRMO.pdf

DATE: May 2024

TO: _____

From: **Judith Anderson** (507) 292-1217
Controller

SUBJ: **RPU - Financial Statements**

RPU - ELECTRIC UTILITY Financial Reports

<u>Page #</u>	<u>REPORT TITLE:</u>
1	Statement of Net Position - Condensed
2	Statement of Revenues, Expenses & Changes in Net Position YTD
3	Statement of Cash Flows YTD
4 - 5	Production and Sales Statistics - YTD
6	GRAPH - Capital Expenditures
7	GRAPH - Major Maintenance Expenditures
8	GRAPH - Cash & Temporary Investments
9	GRAPH - Changes in Net Position
10	GRAPH - Bonds

RPU - WATER UTILITY Financial Reports

<u>Page #</u>	<u>REPORT TITLE:</u>
11	Statement of Net Position - Condensed
12	Statement of Revenues, Expenses & Changes in Net Position YTD
13	Statement of Cash Flows YTD
14	Production and Sales Statistics - YTD
15	GRAPH - Capital Expenditures
16	GRAPH - Major Maintenance Expenditures
17	GRAPH - Cash & Temporary Investments
18	GRAPH - Changes in Net Position

END OF BOARD PACKET FINANCIALS

ROCHESTER PUBLIC UTILITIES
STATEMENT OF NET POSITION
ELECTRIC UTILITY

May 31, 2024

	May 2024	May 2023	Difference	% Diff.	April 2024
ASSETS					
CURRENT ASSETS					
CASH & INVESTMENTS					
Unreserved Cash & Investments	53,440,179	54,020,378	(580,199)	(1.1)	52,912,823
BOARD RESERVED CASH & INVESTMENTS					
Clean Air Rider Reserve	4,621,587	5,332,022	(710,435)	(13.3)	4,621,587
Working Funds Reserve	22,807,000	20,545,000	2,262,000	11.0	22,807,000
Special Capital & Major Maintnce Reserve	4,295,344	3,800,638	494,706	13.0	4,295,344
Contingency Reserve	12,680,000	11,970,000	710,000	5.9	12,680,000
General Capital & Major Maintnce Reserve	20,721,868	14,293,939	6,427,929	45.0	20,738,598
Total Reserved Cash & Investments	65,125,799	55,941,599	9,184,200	16.4	65,142,529
Total Cash & Investments	118,565,978	109,961,977	8,604,001	7.8	118,055,352
Receivables & Accrued Utility Revenues	31,355,415	29,557,067	1,798,347	6.1	29,133,559
Inventory	11,243,823	10,187,654	1,056,170	10.4	11,096,389
Other Current Assets	2,196,328	2,318,573	(122,245)	(5.3)	2,305,653
RESTRICTED ASSETS					
Restricted Cash and Equivalents	3,865,000	3,697,500	167,500	4.5	5,706,695
Total Current Assets	167,226,545	155,722,771	11,503,774	7.4	166,297,648
NON-CURRENT ASSETS					
RESTRICTED ASSETS					
RESTRICTED CASH & INVESTMENTS					
Debt Service Reserve	12,731,250	12,211,848	519,403	4.3	12,589,472
Funds Held in Trust	49	49	-	-	49
Total Restricted Cash & Investments	12,731,299	12,211,896	519,403	4.3	12,589,521
Total Restricted Assets	12,731,299	12,211,896	519,403	4.3	12,589,521
CAPITAL ASSETS					
NON-DEPRECIABLE ASSETS					
Land and Land Rights	11,351,222	11,351,222	-	-	11,351,222
Construction Work in Progress	44,943,823	33,549,263	11,394,560	34.0	43,658,074
Total Non-depreciable Assets	56,295,044	44,900,485	11,394,560	25.4	55,009,295
DEPRECIABLE ASSETS					
Utility Plant in Service, Net	240,031,497	240,366,381	(334,884)	(0.1)	240,642,634
Steam Assets, Net	466,382	760,940	(294,557)	(38.7)	490,929
Subscription-Based IT Arrangements, Net	1,967,325	-	1,967,325	-	1,635,382
Total Depreciable Assets	242,465,204	241,127,321	1,337,884	0.6	242,768,945
Net Capital Assets	298,760,249	286,027,805	12,732,443	4.5	297,778,240
Other Non-Current Assets	10,879,376	11,590,637	(711,261)	(6.1)	10,913,909
Total Non-Current Assets	322,370,923	309,830,338	12,540,585	4.0	321,281,670
TOTAL ASSETS	489,597,468	465,553,109	24,044,359	5.2	487,579,317
DEFERRED OUTFLOWS OF RESOURCES					
DEFERRED OUTFLOWS OF RESOURCES	3,724,594	6,401,872	(2,677,278)	(41.8)	3,929,724
TOTAL ASSETS + DEFERRED OUTFLOW RESOURCE	493,322,062	471,954,981	21,367,081	4.5	491,509,041
LIABILITIES					
CURRENT LIABILITIES					
Accounts Payable	11,963,092	14,183,284	(2,220,191)	(15.7)	10,948,248
Due to other funds	3,659,877	3,518,639	141,238	4.0	3,555,175
Customer Deposits	2,456,028	2,375,915	80,113	3.4	2,422,703
Compensated absences	2,454,334	2,293,706	160,628	7.0	2,417,246
Accrued Salaries & Wages	983,319	713,310	270,010	37.9	681,428
Interest Payable	-	-	-	-	2,485,861
Current Portion of Long Term Debt	7,730,000	7,395,000	335,000	4.5	7,730,000
Misc Other Current Liabilities	382,018	5,640	376,377	6,672.9	380,319
Total Current Liabilities	29,628,668	30,485,494	(856,825)	(2.8)	30,620,981
NON-CURRENT LIABILITIES					
Compensated absences	1,561,447	1,677,422	(115,975)	(6.9)	1,551,754
Other Non-Current Liabilities	13,148,567	19,020,462	(5,871,895)	(30.9)	13,148,567
Unearned Revenues	1,308,940	1,763,225	(454,285)	(25.8)	1,209,272
Long-Term Debt	149,180,766	158,124,112	(8,943,346)	(5.7)	149,274,614
Misc Other Non-Current Liabilities	780,641	-	780,641	-	777,670
Total Non-Current Liabilities	165,980,362	180,585,222	(14,604,860)	(8.1)	165,961,877
TOTAL LIABILITIES	195,609,030	211,070,716	(15,461,686)	(7.3)	196,582,859
DEFERRED INFLOWS OF RESOURCES					
DEFERRED INFLOWS OF RESOURCES	13,302,710	11,231,615	2,071,095	18	13,600,365
NET POSITION					
Net Investment in Capital Assets	154,760,335	134,259,583	20,500,752	15.3	151,077,057
Total Restricted Net Position	3,865,049	3,697,548	167,500	4.5	3,220,882
Unrestricted Net Position	125,784,938	111,695,519	14,089,420	12.6	127,027,879
TOTAL NET POSITION	284,410,322	249,652,650	34,757,672	13.9	281,325,817
TOTAL LIAB, DEFERRED INFLOWS, NET POSITION	493,322,062	471,954,981	21,367,081	4.5	491,509,041

ROCHESTER PUBLIC UTILITIES
Statement of Revenues, Expenses & Changes in Net Position

May, 2024
YEAR TO DATE

	<u>Actual YTD</u>	<u>Original Budget YTD</u>	<u>Actual to Original Budget</u>	<u>% Var.</u>	<u>Last Yr Actual YTD</u>
SALES REVENUE					
Retail Revenue					
Electric - Residential Service	23,434,150	25,119,953	(1,685,803)	(6.7)	22,702,204
Electric - General & Industrial Service	37,169,767	36,632,786	536,982	1.5	35,525,286
Electric - Public Street & Highway Light	646,376	739,446	(93,070)	(12.6)	601,944
Electric - Rental Light Revenue	88,165	90,294	(2,128)	(2.4)	83,758
Electric - Interdepartmental Service	492,062	414,760	77,302	18.6	431,727
Electric - Power Cost Adjustment	1,597,649	589,367	1,008,282	171.1	749,591
Electric - Clean Air Rider	790,417	836,415	(45,999)	(5.5)	805,200
Electric - Total Retail Revenue	<u>64,218,586</u>	<u>64,423,022</u>	<u>(204,436)</u>	<u>(0.3)</u>	<u>60,899,710</u>
Wholesale Electric Revenue					
Energy & Fuel Reimbursement	817,381	686,571	130,811	19.1	987,064
Capacity & Demand	545,423	568,343	(22,920)	(4.0)	1,365,354
Total Wholesale Electric Revenue	<u>1,362,804</u>	<u>1,254,914</u>	<u>107,890</u>	<u>8.6</u>	<u>2,352,419</u>
Steam Sales Revenue	<u>1,658,392</u>	<u>2,108,633</u>	<u>(450,240)</u>	<u>(21.4)</u>	<u>2,410,295</u>
TOTAL SALES REVENUE	67,239,782	67,786,568	(546,786)	(0.8)	65,662,424
COST OF REVENUE					
Purchased Power	39,110,205	38,957,786	152,419	0.4	38,217,013
Generation Fuel, Chemicals & Utilities	1,230,748	1,742,564	(511,816)	(29.4)	2,269,427
TOTAL COST OF REVENUE	40,340,954	40,700,350	(359,397)	(0.9)	40,486,441
GROSS MARGIN					
Retail	25,108,381	25,465,236	(356,855)	(1.4)	22,682,697
Wholesale	1,790,448	1,620,982	169,466	10.5	2,493,286
TOTAL GROSS MARGIN	26,898,829	27,086,218	(187,389)	(0.7)	25,175,983
FIXED EXPENSES					
Utilities Expense	191,093	227,776	(36,683)	(16.1)	205,417
Depreciation & Amortization	6,535,546	6,770,193	(234,646)	(3.5)	6,338,375
Salaries & Benefits	10,285,089	11,066,667	(781,578)	(7.1)	10,366,546
Materials, Supplies & Services	4,288,336	5,893,296	(1,604,959)	(27.2)	4,779,180
Inter-Utility Allocations	(888,015)	(821,250)	(66,765)	(8.1)	(805,576)
TOTAL FIXED EXPENSES	20,412,049	23,136,681	(2,724,632)	(11.8)	20,883,942
Other Operating Revenue	3,909,789	4,507,802	(598,012)	(13.3)	4,116,693
NET OPERATING INCOME (LOSS)	10,396,569	8,457,338	1,939,231	22.9	8,408,735
NON-OPERATING REVENUE / (EXPENSE)					
Investment Income (Loss)	1,744,671	740,944	1,003,727	135.5	990,873
Interest Expense	(2,115,273)	(2,099,508)	(15,765)	(0.8)	(2,174,575)
Amortization of Debt Issue Costs	(39,291)	(39,291)	-	-	(41,705)
Miscellaneous - Net	(56,396)	(3,690)	(52,706)	(1,428.3)	(5,158)
TOTAL NON-OPERATING REV (EXP)	(466,288)	(1,401,544)	935,256	66.7	(1,230,566)
INCOME (LOSS) BEFORE TRANSFERS / CAPITAL CONTRIBUTIONS	9,930,281	7,055,794	2,874,487	40.7	7,178,169
Transfers Out	(3,864,423)	(4,151,633)	287,210	6.9	(3,712,840)
Capital Contributions	3,001,724	239,381	2,762,343	1,154.0	1,346,835
CHANGE IN NET POSITION	9,067,582	3,143,542	5,924,040	188.5	4,812,163
Net Position, Beginning	275,342,740				244,840,487
NET POSITION, ENDING	284,410,322				249,652,650
		Rolling 12 Months	Planned for Curr Year		
Debt Coverage Ratio		4.19	3.64		

ROCHESTER PUBLIC UTILITIES
STATEMENT OF CASH FLOWS
ELECTRIC UTILITY
FOR
MAY, 2024
YEAR-TO-DATE

		<u>Actual YTD</u>	<u>Last Yr Actual YTD</u>
7			
8	CASH FLOWS FROM OPERATING ACTIVITIES		
9	Cash Received From Customers	71,773,180	71,406,737
10	Cash Received From Wholesale & Steam Customer	3,272,341	5,250,613
11	Cash Paid for:		
12	Purchased Power	(38,706,872)	(38,461,687)
13	Operations and Maintenance	(14,505,792)	(14,073,913)
14	Fuel	(1,237,230)	(2,236,043)
15	Payment in Lieu of Taxes	(3,867,464)	(3,709,381)
16	Net Cash Provided by(Used in) Utility		
17	Operating Activities	16,728,163	18,176,326
18	Sewer, Storm Water, Sales Tax & MN Water Fee Collections		
19	Receipts from Customers	19,236,801	18,969,669
20	Remittances to Government Agencies	(19,008,874)	(18,892,009)
21	Net Cash Provided by(Used in) Non-Utility		
22	Operating Activities	227,927	77,660
23	NET CASH PROVIDED BY(USED IN)		
24	OPERATING ACTIVITIES	16,956,090	18,253,986
25	CASH FLOWS FROM CAPITAL & RELATED		
26	FINANCING ACTIVITIES		
27	Additions to Utility Plant & Other Assets	(10,643,942)	(6,647,566)
28	Payments related to Service Territory Acquisition	(65,393)	(68,025)
29	Proceeds on Long-Term Debt	-	-
30	Net Bond/Loan Receipts	-	-
31	Cash Paid for Interest & Commissions	(2,993,420)	(3,147,434)
32	NET CASH PROVIDED BY(USED IN)		
33	CAPITAL & RELATED ACTIVITIES	(13,702,755)	(9,863,025)
34	CASH FLOWS FROM INVESTING ACTIVITIES		
35	Interest Earnings on Investments	1,034,394	412,267
36	Construction Fund (Deposits)Draws	-	-
37	Bond Reserve Account	(2,870,811)	(2,697,435)
38	Escrow/Trust Account Activity	-	-
39	NET CASH PROVIDED BY(USED IN)		
40	INVESTING ACTIVITIES	(1,836,417)	(2,285,168)
41	Net Increase(Decrease) in Cash & Investments	1,416,918	6,105,793
42	Cash & Investments, Beginning of Period	117,149,059	103,856,182
43	CASH & INVESTMENTS, END OF PERIOD	118,565,977	109,961,975
44	Externally Restricted Funds	16,596,299	15,909,396
45	Grand Total	135,162,276	125,871,371

**ROCHESTER PUBLIC UTILITIES
PRODUCTION & SALES STATISTICS
ELECTRIC UTILITY**

May, 2024

YEAR-TO-DATE

		<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Variance</u>	<u>% Var.</u>	<u>Last Yr Actual YTD</u>	
9	ENERGY SUPPLY (kWh)	<i>(primarily calendar month)</i>					
10	Net Generation						
11	IBM Diesel Generators	10,360	-	10,360	-	9,918	
12	Lake Zumbro Hydro	4,103,023	5,040,902	(937,879)	(18.6)	6,108,440	
13	Cascade Creek Gas Turbine	4,570,884	4,619,000	(48,116)	(1.0)	8,971,053	
14	Westside Energy Station	8,384,500	7,369,000	1,015,500	13.8	8,959,050	
15	Total Net Generation	17,068,767	17,028,902	39,865	0.2	24,048,461	
16	Other Power Supply						
17	Firm Purchases	453,778,625	473,264,123	(19,485,498)	(4.1)	454,902,952	
18	Non-Firm Purchases	660,341	187,319	473,022	252.5	362,639	
19	LRP Received	-	-	-	-	-	
20	Total Other Power Supply	454,438,966	473,451,441	(19,012,475)	(4.0)	455,265,591	
21	TOTAL ENERGY SUPPLY	471,507,733	490,480,343	(18,972,610)	(3.9)	479,314,052	
22	ENERGY USES (kWh)	<i>(primarily billing period)</i>					
23	Retail Sales	<u># Custs</u>					
24	Electric - Residential Service	54,803	136,391,844	153,651,678	(17,259,834)	(11.2)	139,673,473
25	Electric - General Service & Industrial	5,188	301,006,329	306,270,227	(5,263,898)	(1.7)	298,293,514
26	Electric - Street & Highway Lighting	3	1,445,674	1,526,946	(81,272)	(5.3)	1,424,231
27	Electric - Rental Lights	n/a	300,384	305,030	(4,646)	(1.5)	311,054
28	Electric - Interdptmntl Service	1	3,009,475	2,921,379	88,096	3.0	2,829,358
29	Total Customers	<u>59,995</u>					
30	Total Retail Sales		442,153,706	464,675,260	(22,521,554)	(4.8)	442,531,630
31	Wholesale Sales		13,011,043	11,988,000	1,023,043	8.5	17,985,857
32	Company Use		2,271,012	2,146,538	124,474	5.8	2,496,393
33	TOTAL ENERGY USES		457,435,761	478,809,798	(21,374,037)	(4.5)	463,013,880
34	Lost & Unacctd For Last 12 Months		31,392,311	2.5%			
35	STEAM SALES (mlbs)	<i>(primarily billing period)</i>					
36	Steam Sales in Mlbs		141,392	181,200	(39,808)	(22.0)	162,200

ROCHESTER PUBLIC UTILITIES
PRODUCTION & SALES STATISTICS (continued)
ELECTRIC UTILITY

May, 2024

YEAR-TO-DATE

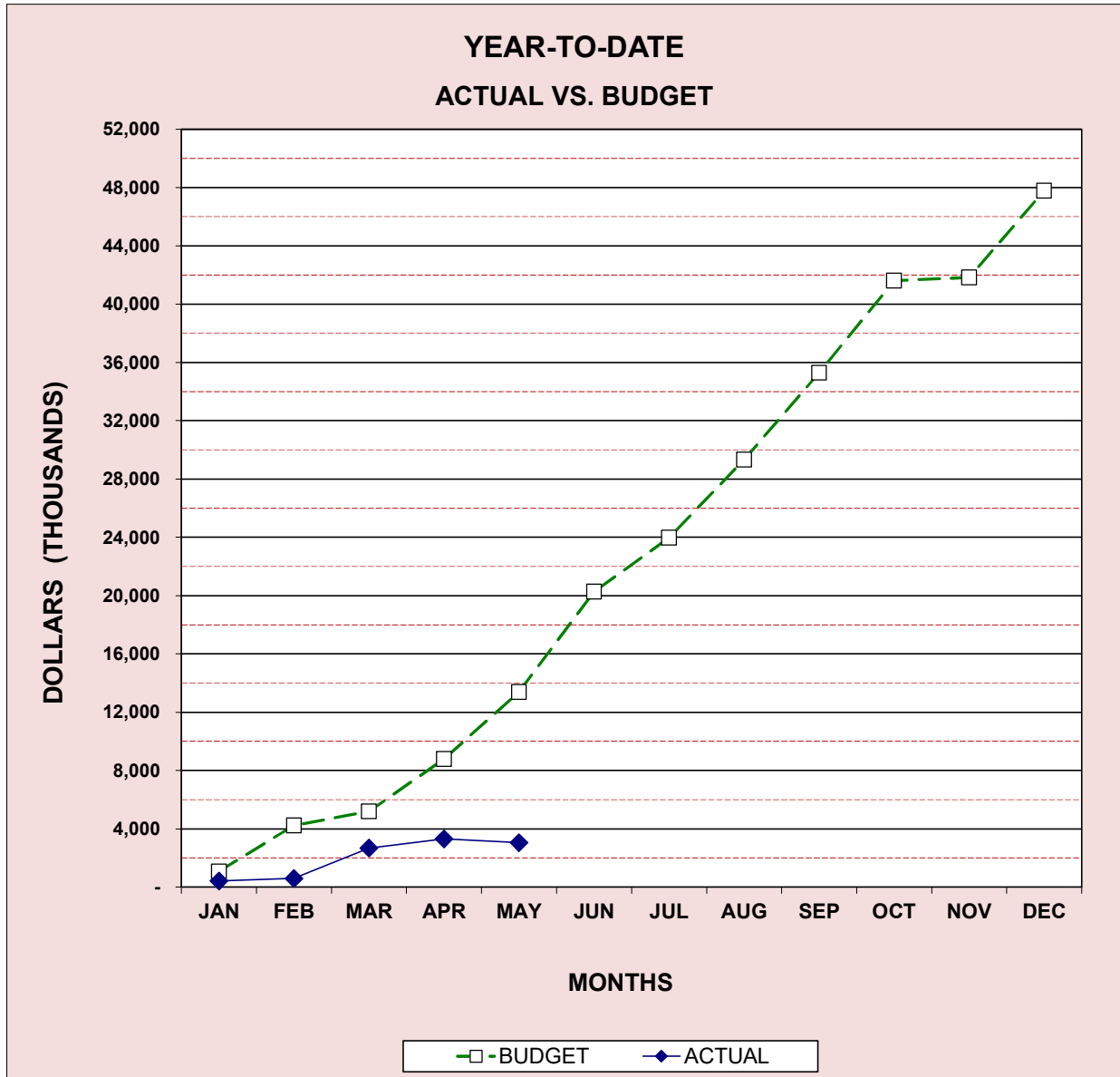
										Last Yr
		<u>Actual YTD</u>		<u>Budget YTD</u>		<u>Variance</u>	<u>% Var.</u>			<u>Actual YTD</u>
9	FUEL USAGE									
			<i>(calendar month)</i>							
10	Gas Burned									
11	SLP	192,479	MCF	262,740	MCF	(70,261)	(26.7)		223,745	MCF
12	Cascade	45,828	MCF	54,111	MCF	(8,283)	(15.3)		89,190	MCF
13	Westside	64,975	MCF	58,219	MCF	6,756	11.6		69,400	MCF
14	Total Gas Burned	303,282	MCF	375,070	MCF	(71,788)	(19.1)		382,335	MCF
15	Oil Burned									
16	Cascade	7,983	GAL	-	GAL	7,983	-		45,867	GAL
17	IBM	830	GAL	-	GAL	830	-		781	GAL
18	Total Oil Burned	8,813	GAL	-	GAL	8,813	-		46,648	GAL

**CAPITAL EXPENDITURES
ELECTRIC**

<u>Current Year</u>	
ANNUAL BUDGET	47,781,947
ACTUAL YTD	3,046,467
% OF BUDGET	6.4

May, 2024

Prior Years Ending Dec 31st		
<u>2023</u>	<u>2022</u>	<u>2021</u>
38,932,416	24,799,405	15,246,736
13,858,241	10,976,457	7,041,030
35.6	44.3	46.2

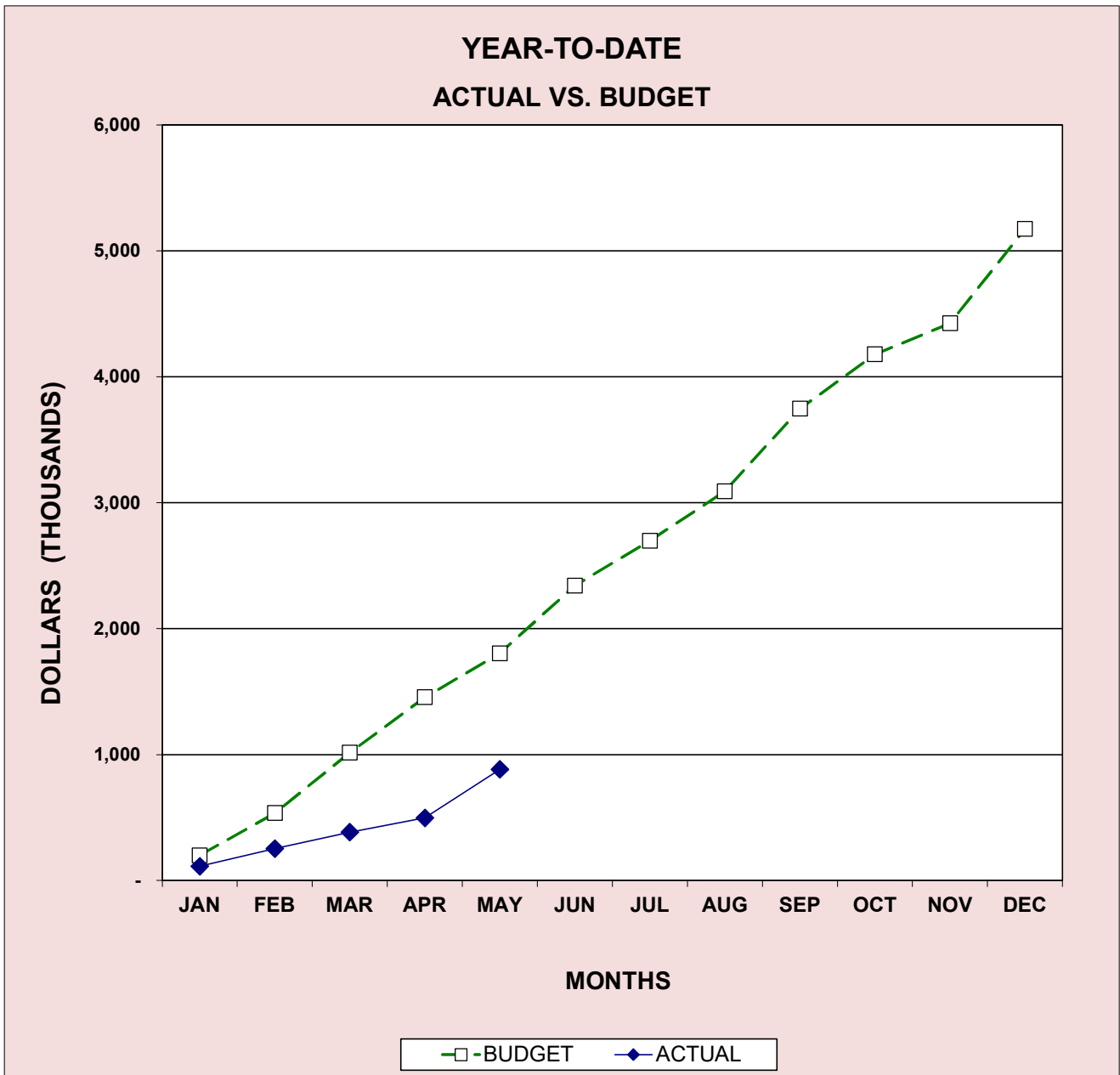


MAJOR MAINTENANCE EXPENDITURES ELECTRIC

May, 2024

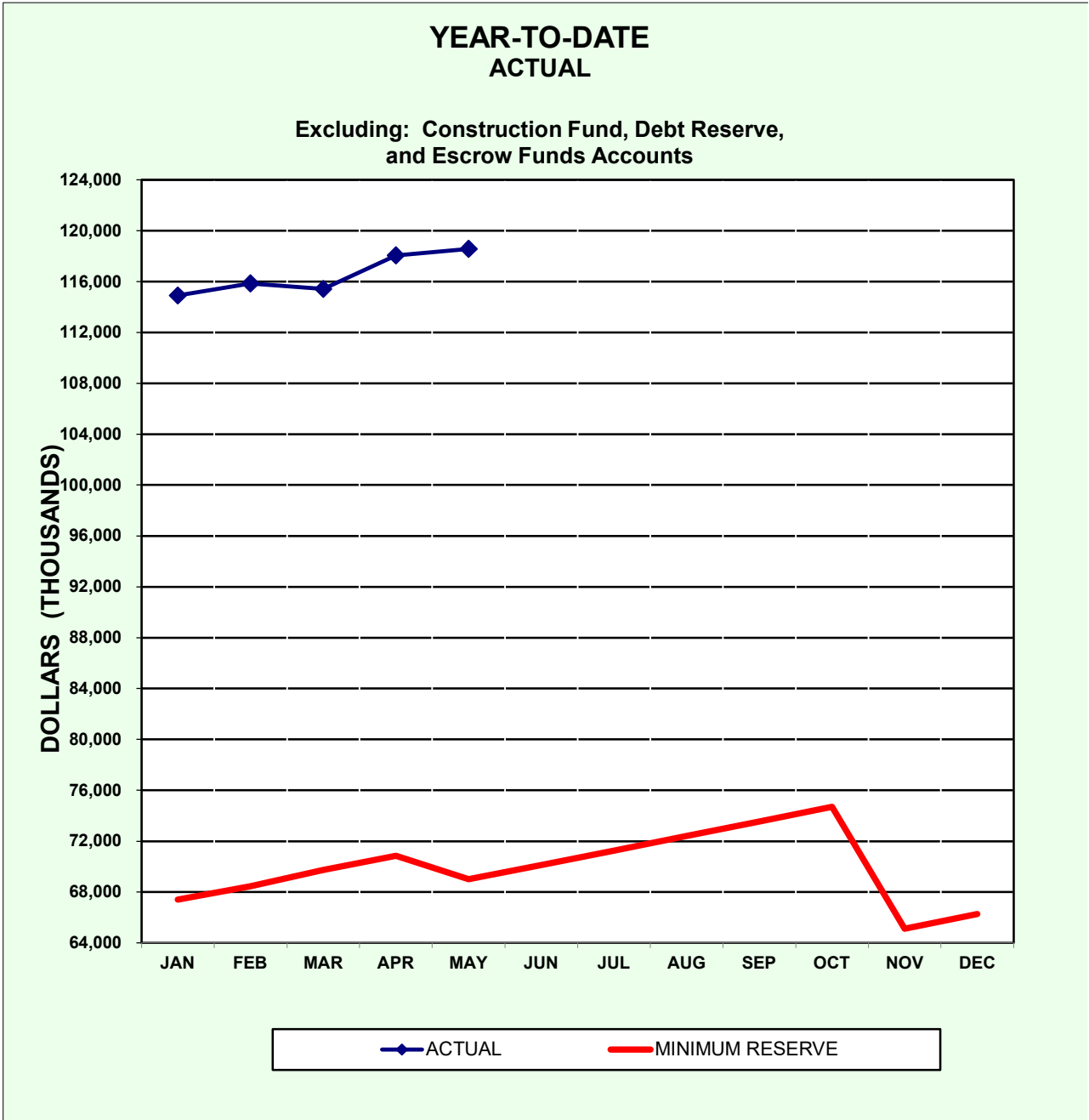
Current Year	
ANNUAL BUDGET	5,173,960
ACTUAL YTD	880,958
% OF BUDGET	17.0

Prior Years Ending Dec 31st		
2023	2022	2021
4,855,403	8,589,452	3,815,243
3,807,729	6,479,286	3,680,535
78.4	75.4	96.5



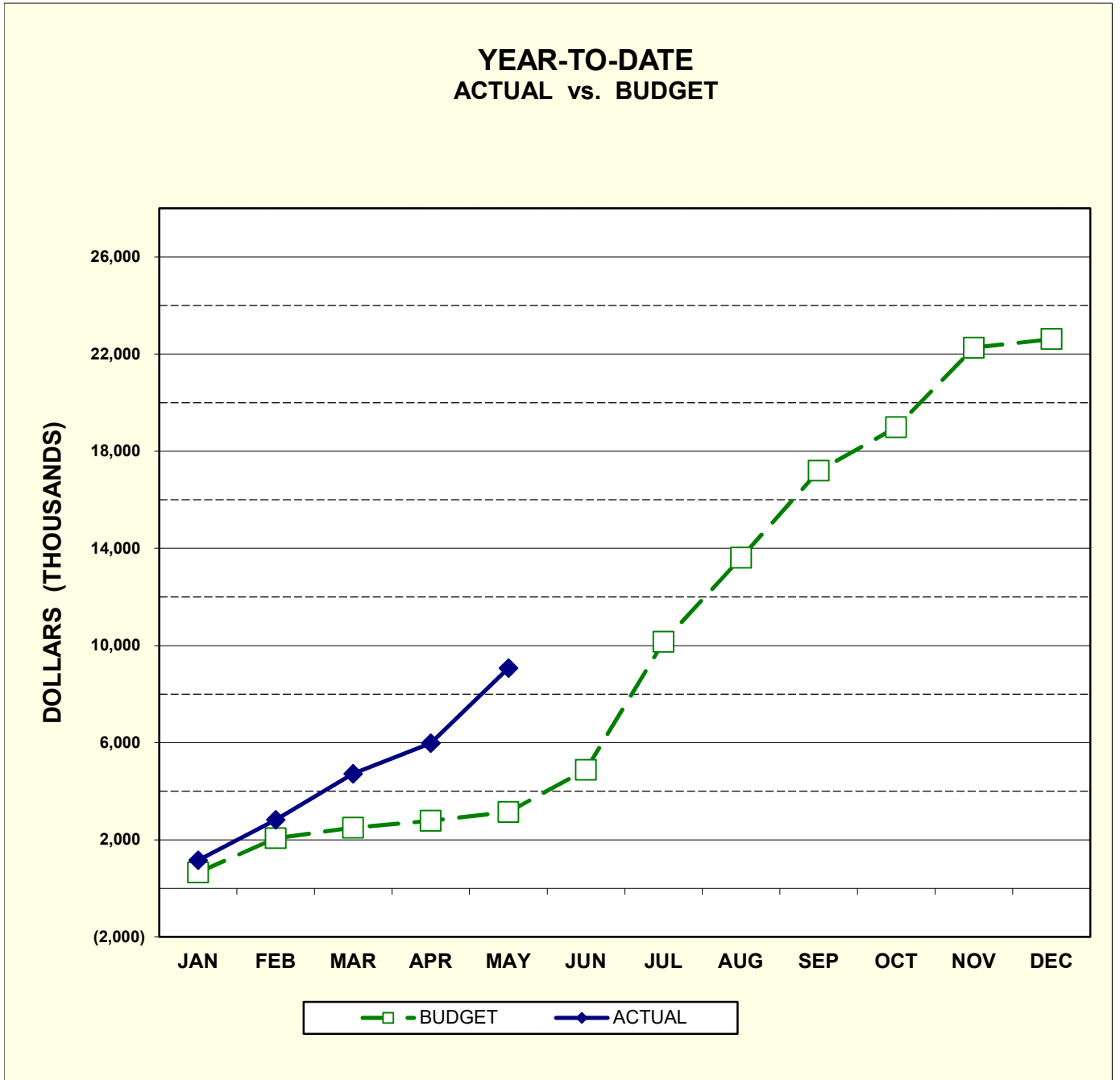
**CASH AND TEMPORARY INVESTMENTS
ELECTRIC**

May, 2024



**CHANGE IN NET POSITION
ELECTRIC**

May, 2024



Electric Debt Service Payments

(2002 Bonds were redeemed in full on 4/1/2013; 2007C Bonds were partially redeemed on 11/17/2015 and redeemed in full on 2/15/17, 2013B Bonds were redeemed in full on 2/10/21)

Principal & Interest (in thousands)



Electric Outstanding Debt (as of End of Year)

in thousands



ROCHESTER PUBLIC UTILITIES
STATEMENT OF NET POSITION
WATER UTILITY
May 31, 2024

	<u>May 2024</u>	<u>May 2023</u>	<u>Difference</u>	<u>% Diff.</u>	<u>April 2024</u>
ASSETS					
CURRENT ASSETS					
CASH & INVESTMENTS					
Unreserved Cash & Investments	7,229,205	7,659,118	(429,913)	(5.6)	7,038,776
BOARD RESERVED CASH & INVESTMENTS					
Working Funds Reserve	1,263,000	1,190,000	73,000	6.1	1,263,000
Capital & Major Maintenance Reserve	5,859,000	4,445,000	1,414,000	31.8	5,859,000
Contingency Reserve	1,849,000	1,732,000	117,000	6.8	1,849,000
Total Reserved Cash & Investments	8,971,000	7,367,000	1,604,000	21.8	8,971,000
Total Cash & Investments	16,200,205	15,026,118	1,174,087	7.8	16,009,776
Receivables & Accrued Utility Revenues	728,124	561,497	166,628	29.7	651,248
Inventory	340,132	309,783	30,349	9.8	348,806
Other Current Assets	113,460	62,218	51,242	82.4	134,884
Total Current Assets	17,381,922	15,959,617	1,422,306	8.9	17,144,714
CAPITAL ASSETS					
NON-DEPRECIABLE ASSETS					
Land and Land Rights	742,667	742,667	-	-	742,667
Construction Work in Progress	10,007,009	7,812,922	2,194,087	28.1	9,767,708
Total Non-depreciable Assets	10,749,676	8,555,588	2,194,087	25.6	10,510,375
DEPRECIABLE ASSETS					
Utility Plant in Service, Net	101,083,797	99,193,846	1,889,952	1.9	101,066,622
Net Capital Assets	111,833,473	107,749,434	4,084,039	3.8	111,576,997
Other Non-Current Assets	19,332,284	19,534,381	(202,097)	(1.0)	19,332,284
Total Non-Current Assets	131,165,757	127,283,815	3,881,942	3.0	130,909,281
TOTAL ASSETS	148,547,679	143,243,432	5,304,247	3.7	148,053,995
DEFERRED OUTFLOWS OF RESOURCES					
DEFERRED OUTFLOWS OF RESOURCES	306,664	593,787	(287,122)	(48.4)	331,590
TOTAL ASSETS + DEFERRED OUTFLOW RESOURCE	<u>148,854,344</u>	<u>143,837,219</u>	<u>5,017,125</u>	<u>3.5</u>	<u>148,385,586</u>
LIABILITIES					
CURRENT LIABILITIES					
Accounts Payable	386,907	576,550	(189,644)	(32.9)	358,733
Due to Other Funds	-	-	-	-	-
Customer Deposits	157,268	131,296	25,972	19.8	136,025
Compensated Absences	296,060	298,700	(2,640)	(0.9)	293,964
Accrued Salaries & Wages	103,971	84,521	19,450	23.0	57,435
Total Current Liabilities	944,206	1,091,067	(146,861)	(13.5)	846,156
NON-CURRENT LIABILITIES					
Compensated Absences	107,131	157,330	(50,199)	(31.9)	105,874
Other Non-Current Liabilities	1,665,588	2,400,013	(734,425)	(30.6)	1,665,588
Total Non-Current Liabilities	1,772,719	2,557,343	(784,624)	(30.7)	1,771,463
TOTAL LIABILITIES	2,716,925	3,648,410	(931,485)	(25.5)	2,617,619
DEFERRED INFLOWS OF RESOURCES					
DEFERRED INFLOWS OF RESOURCES	19,081,094	19,332,576	(251,482)	(1.3)	19,213,646
NET POSITION					
Net Investment in Capital Assets	111,833,473	107,749,434	4,084,039	3.8	111,576,997
Unrestricted Net Assets (Deficit)	15,222,852	13,106,799	2,116,053	16.1	14,977,323
TOTAL NET POSITION	<u>127,056,325</u>	<u>120,856,233</u>	<u>6,200,092</u>	<u>5.1</u>	<u>126,554,320</u>
TOTAL LIAB, DEFERRED INFLOWS, NET POSITION	<u>148,854,344</u>	<u>143,837,219</u>	<u>5,017,125</u>	<u>3.5</u>	<u>148,385,586</u>

ROCHESTER PUBLIC UTILITIES
Statement of Revenues, Expenses & Changes in Net Position
WATER UTILITY
May, 2024
YEAR TO DATE

	<u>Actual YTD</u>	<u>Original Budget YTD</u>	<u>Actual to Original Budget</u>	<u>% Var.</u>	<u>Last Yr Actual YTD</u>
8 RETAIL REVENUE					
9 Water - Residential Service	2,997,247	2,822,402	174,845	6.2	2,673,797
10 Water - Commercial Service	1,385,203	1,425,602	(40,399)	(2.8)	1,282,555
11 Water - Industrial Service	287,031	242,806	44,225	18.2	294,278
12 Water - Public Fire Protection	271,803	302,375	(30,571)	(10.1)	255,963
13 Water - Interdepartmental Service	10,186	10,610	(424)	(4.0)	14,279
14 TOTAL RETAIL REVENUE	4,951,471	4,803,795	147,676	3.1	4,520,872
15 COST OF REVENUE					
16 Utilities Expense	498,312	397,554	100,758	25.3	443,429
17 Water Treatment Chemicals/Demin Water	99,787	94,775	5,012	5.3	79,728
18 Billing Fees	328,216	328,853	(637)	(0.2)	319,844
19 TOTAL COST OF REVENUE	926,315	821,182	105,133	12.8	843,002
20 GROSS MARGIN	4,025,156	3,982,613	42,543	1.1	3,677,871
21 FIXED EXPENSES					
22 Depreciation & Amortization	1,215,163	1,325,500	(110,338)	(8.3)	1,197,362
23 Salaries & Benefits	1,214,940	1,353,395	(138,455)	(10.2)	1,363,727
24 Materials, Supplies & Services	627,957	589,880	38,077	6.5	425,751
25 Inter-Utility Allocations	888,015	821,250	66,765	8.1	805,576
26 TOTAL FIXED EXPENSES	3,946,075	4,090,025	(143,950)	(3.5)	3,792,415
27 Other Operating Revenue	873,689	895,355	(21,666)	(2.4)	858,549
28 NET OPERATING INCOME (LOSS)	952,770	787,943	164,827	20.9	744,005
29 NON-OPERATING REVENUE / (EXPENSE)					
30 Investment Income (Loss)	338,012	284,252	53,760	18.9	292,574
31 Interest Expense	(170)	-	(170)	-	(38)
32 Miscellaneous - Net	(11,533)	-	(11,533)	-	(40)
33 TOTAL NON-OPERATING REV (EXP)	326,309	284,252	42,057	14.8	292,496
34 INCOME (LOSS) BEFORE TRANSFERS / CAPITAL CONTRIBUTIONS	1,279,079	1,072,195	206,884	19.3	1,036,501
35 Transfers Out	(168,437)	(171,963)	3,526	2.1	(160,231)
36 Capital Contributions	(944)	-	(944)	-	-
37 CHANGE IN NET POSITION	1,109,698	900,232	209,466	23.3	876,269
38 Net Position, Beginning	125,946,627				119,979,964
39 NET POSITION, ENDING	127,056,325				120,856,233

1 **ROCHESTER PUBLIC UTILITIES**
2 **STATEMENT OF CASH FLOWS**
3 **WATER UTILITY**
4 **FOR**
5 **MAY, 2024**
6 **YEAR-TO-DATE**

	<u>Actual YTD</u>	<u>Last Yr Actual YTD</u>
7		
8	CASH FLOWS FROM OPERATING ACTIVITIES	
9	Cash Received From Customers	6,862,547
10	Cash Paid for:	6,519,070
11	Operations and Maintenance	(3,583,962)
12	Payment in Lieu of Taxes	(158,594)
13	Net Cash Provided by(Used in) Utility	
14	Operating Activities	3,119,991
15	Sales Tax & MN Water Fee Collections	
16	Receipts from Customers	253,383
17	Remittances to Government Agencies	(184,018)
18	Net Cash Provided by(Used in) Non-Utility	
19	Operating Activities	69,365
20	NET CASH PROVIDED BY(USED IN)	66,448
21	OPERATING ACTIVITIES	3,189,356
22	CASH FLOWS FROM CAPITAL & RELATED	
23	FINANCING ACTIVITIES	
24	Additions to Utility Plant & Other Assets	(2,100,746)
25	Payment on Long-Term Debt	-
26	Net Loan Receipts	-
27	Cash Paid for Interest & Commissions	-
28	NET CASH PROVIDED BY(USED IN)	-(1,787,492)
29	CAPITAL & RELATED ACTIVITIES	(1,787,492)
30	CASH FLOWS FROM INVESTING ACTIVITIES	
31	Interest Earnings on Investments	337,842
32	NET CASH PROVIDED BY(USED IN)	292,537
33	INVESTING ACTIVITIES	292,537
34	Net Increase(Decrease) in Cash & Investments	1,426,452
35	Cash & Investments, Beginning of Period	14,773,753
36	CASH & INVESTMENTS, END OF PERIOD	15,026,120

ROCHESTER PUBLIC UTILITIES
PRODUCTION & SALES STATISTICS
WATER UTILITY

May, 2024

YEAR-TO-DATE

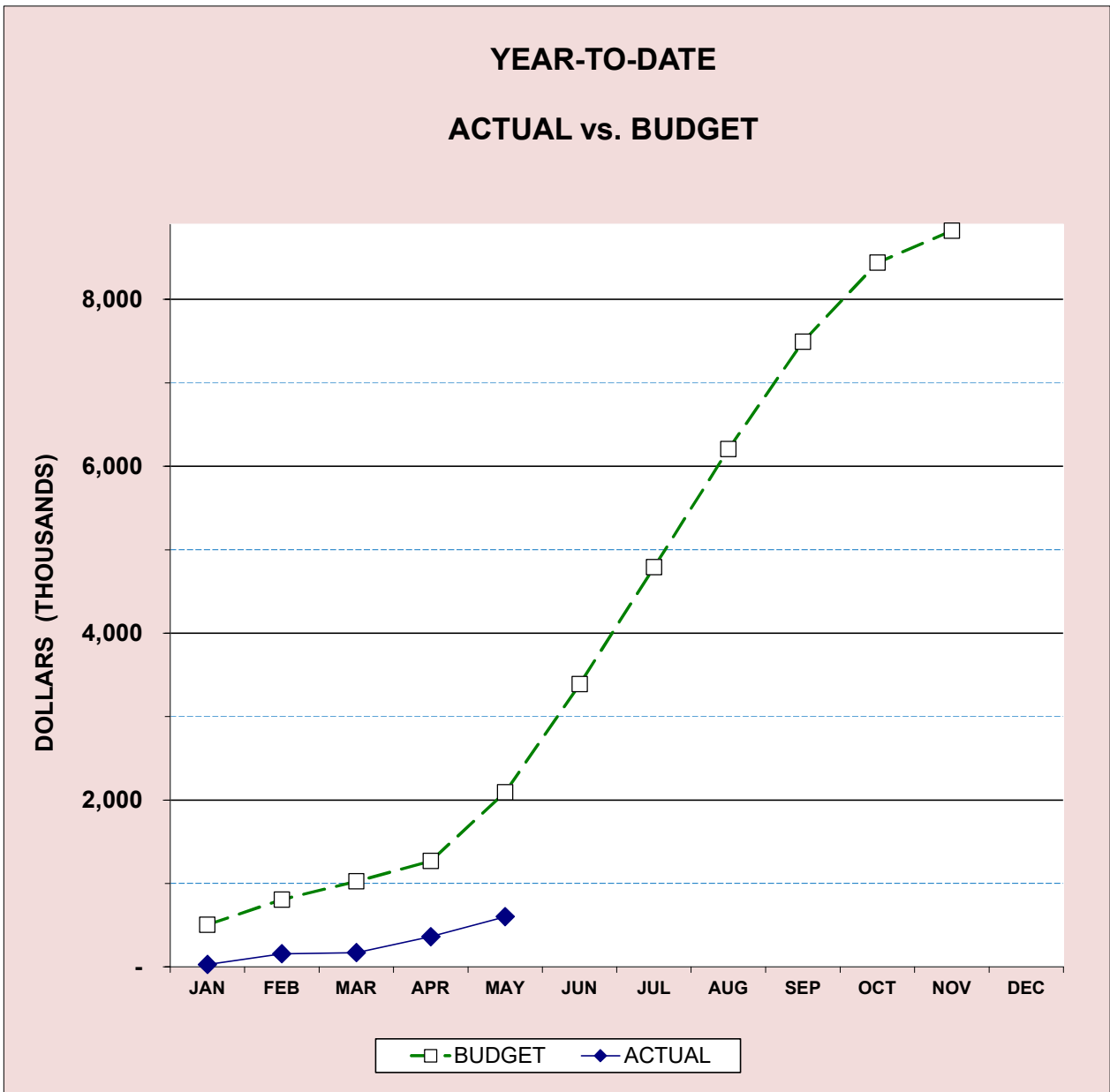
		<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Variance</u>	<u>% Var.</u>	<u>Last Yr</u> <u>Actual YTD</u>	
		(ccf)	(ccf)	(ccf)			
9	PUMPAGE	<i>(primarily calendar month)</i>					
10	TOTAL PUMPAGE	2,196,276	2,088,003	108,273	5.2	2,203,549	
11	RETAIL SALES	<i>(primarily billing period)</i>					
		<u># Custs</u>					
12	Water - Residential Service	37,953	976,130	1,023,680	(47,550)	(4.6)	953,069
13	Water - Commercial Service	3,954	833,834	838,041	(4,207)	(0.5)	809,817
14	Water - Industrial Service	22	264,497	221,518	42,979	19.4	286,838
15	Water - Interdptmntl Service	<u>1</u>	6,809	7,291	(482)	(6.6)	11,658
16	Total Customers	<u>41,930</u>					
17	TOTAL RETAIL SALES	2,081,270	2,090,530	(9,260)	(0.4)	2,061,382	
18	Lost & Unacctd For Last 12 Months	285,918	4.3%				

**CAPITAL EXPENDITURES
WATER**

<u>Current Year</u>	
ANNUAL BUDGET	10,806,658
ACTUAL YTD	601,689
% OF BUDGET	5.6

May, 2024

Prior Years Ending Dec 31st		
<u>2023</u>	<u>2022</u>	<u>2021</u>
6,508,342	4,878,440	6,807,825
3,203,906	2,696,538	3,548,783
49.2	55.3	52.1

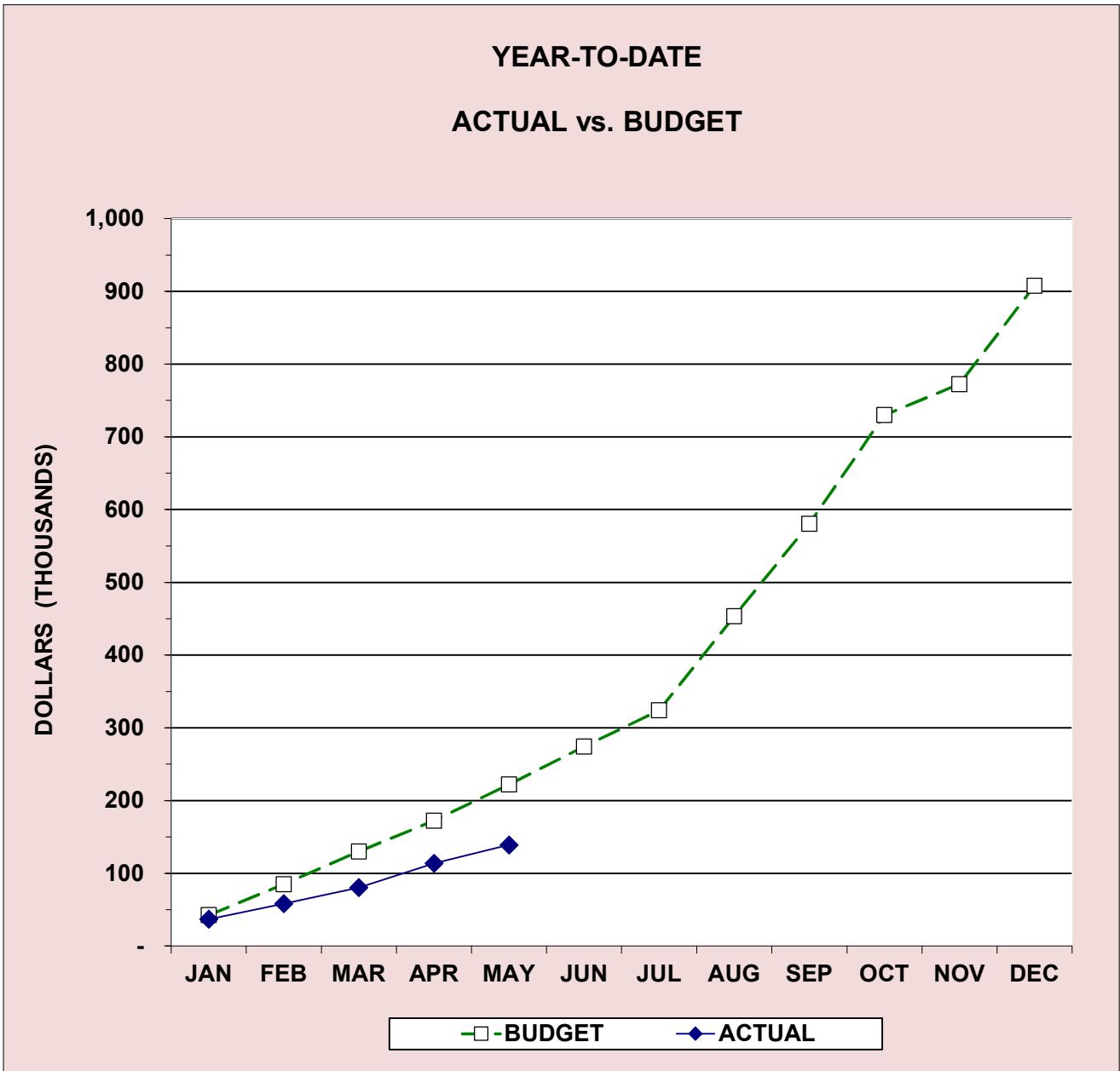


**MAJOR MAINTENANCE EXPENDITURES
WATER**

May, 2024

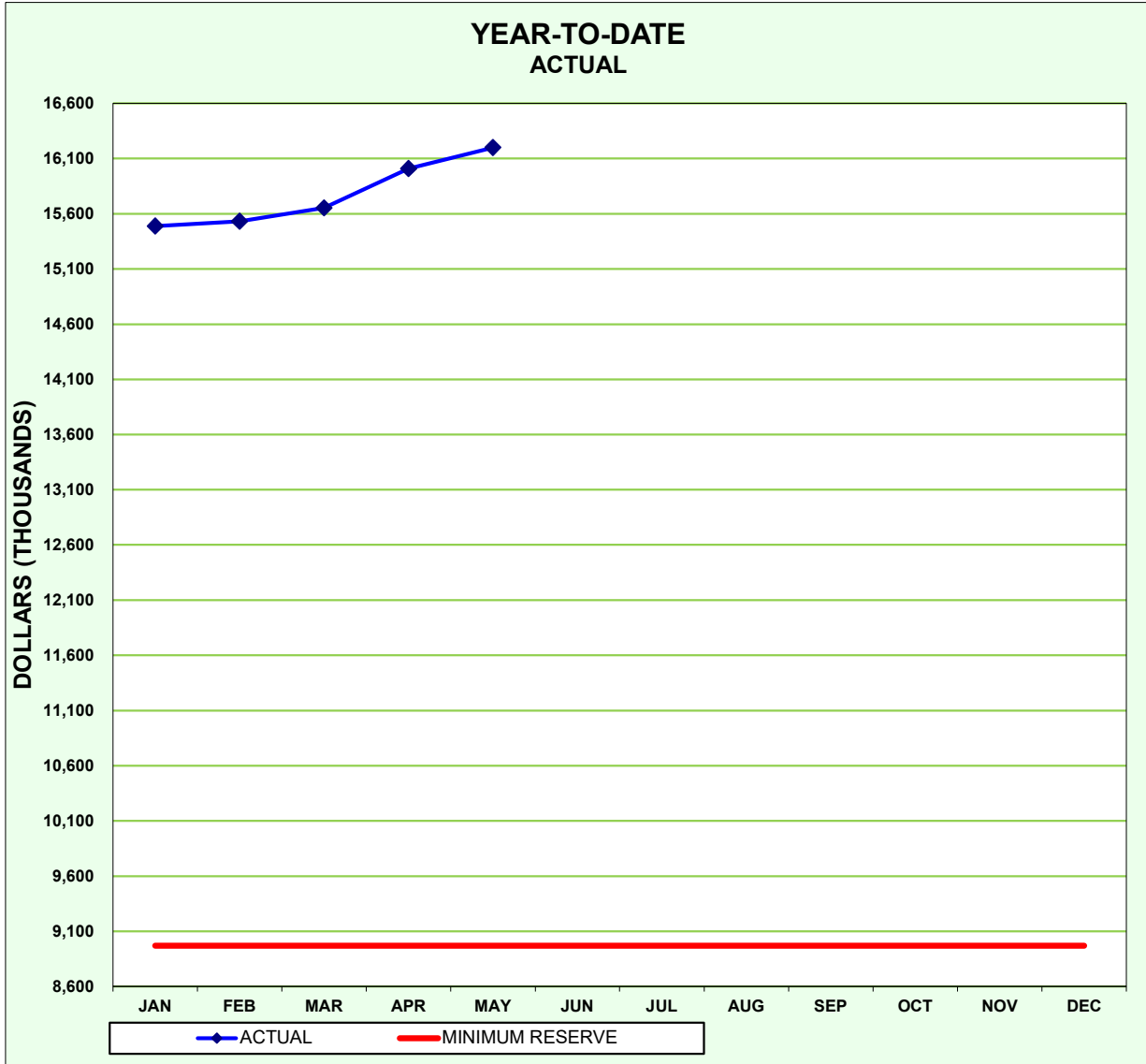
<u>Current Year</u>	
ANNUAL BUDGET	907,895
ACTUAL YTD	139,148
% OF BUDGET	15.3

<u>Prior Years Ending Dec 31st</u>		
<u>2023</u>	<u>2022</u>	<u>2021</u>
796,090	1,015,476	528,408
396,411	447,519	225,087
49.8	44.1	42.6



CASH AND TEMPORARY INVESTMENTS
WATER

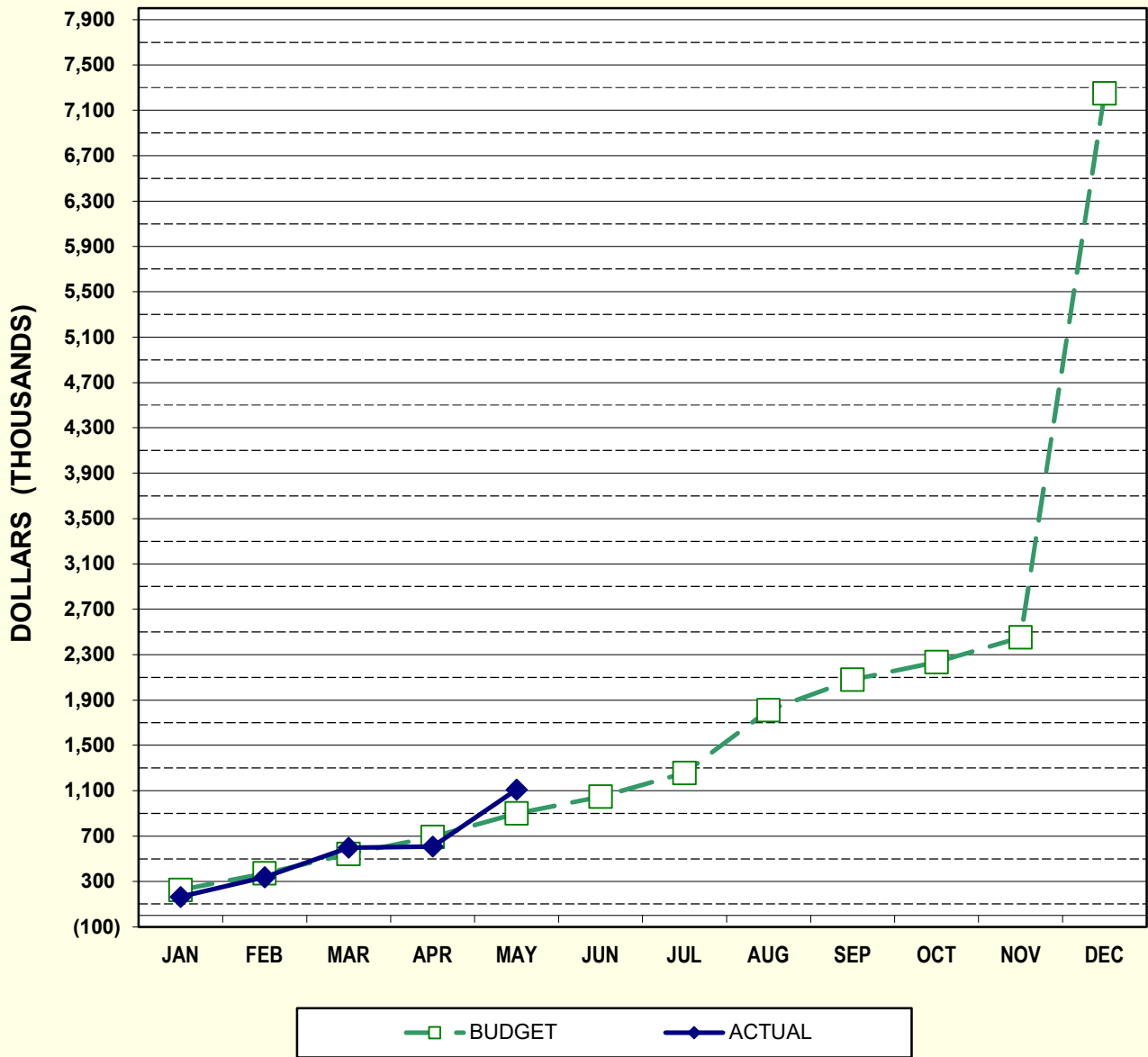
May, 2024



**CHANGE IN NET POSITION
WATER**

May, 2024

**YEAR-TO-DATE
ACTUAL vs. BUDGET**





REQUEST FOR ACTION

Executive Session - Closed Pursuant to Minn. Statutes 13D.05 Subd. 3(a) Due to Performance Review

MEETING DATE:

June 25, 2024

ORIGINATING DEPT:

Rochester Public Utilities

AGENDA SECTION:

Adjournment

PRESENTER:

Board President

Action Requested:

Closed session pursuant to Minnesota Statutes Section 13D.05, Subd. 3(a), for the performance review of Rochester Public Utilities General Manager, Tim McCollough.

Report Narrative:

This executive session will occur directly after the regular meeting of the Rochester Public Utilities Board Meeting and will take place in RPU Room Whitefish.

Priorities & Foundational Principles:

Fiscal Responsibility & Sustainability

Prepared By:

Erin Henry-Loftus

Attachments: