



**Public Utility Board Agenda  
Rochester Boards & Commissions - Public Utility Board  
November 28, 2023  
4:00 p.m.**

**Attending and Viewing the Meeting**

Attend in-person at 4000 E River Rd NE, RPU Community Room, Rochester, MN or via [MS Teams](#).  
Call in audio only number: 347-352-4853 Conference ID: 922 823 786#  
A recording is made available after the meeting at the [City's website](#).

**Call to Order/Roll Call**

- 1. Approval of Agenda**
- 2. Safety Moment**
- 3. Consent Agenda**

**3.A. Minutes of the Rochester Public Utility Board Meeting of October 24, 2023**

Approve the minutes and video of the October 24, 2023 meeting of the Rochester Public Utility (RPU) Board.

**3.B. Review of Accounts Payable**

Review the list of consolidated and summarized transactions for 10/10/2023 to 11/08/2023 in the total amount of \$13,356,810.38.

**3.C. Delegation of Authority/Relationship with Management Policy**

Approve the revised Delegation of Authority/Relationship with Management policy.

**3.D. Contract Award: ESRI ArcGIS Utility Network Water Data Migration Project**

Adopt a resolution authorizing the proposal with UDC in the amount of \$187,412 to migrate RPU's water data to the Utility Network. Approval of this action authorizes the RPU Project Manager to perform the acts to execute the project.

**3.E. 2024 Hourly Power Line Clearance Tree Services**

Approve a resolution for 2024 hourly tree trimming services with Asplundh Tree Expert LLC, in the amount of \$762,450 (plus applicable tax), subject to Council approval of the 2024-25 budget, and authorize the Project Manager to execute the services up to the approved budget amount. Annual costs for this contract will be funded through approval of the budget.

**Open Public Comment Period**

*This agenda section is for the purpose of allowing citizens to address the Utility Board. Comments are limited to 4 minutes, total comment period limited to 15 minutes. Any speakers not having the opportunity to be heard will be the first to present at the next Board meeting.*

**4. Regular Agenda**

**4.A. Department of Energy Grant Acceptance**

Management requests that the Board approve acceptance of the DOE grant, the related capital project and recommend approval by the City Council.

**5. Board Policy Review**

**5.A. RPU Index of Board Policies**

Review the Index of Board Policies to summarize progress on policy updates and determine future policy review items.

**6. General Managers Report**

**7. Division Reports & Metrics**

**7.A. Division Reports & Metrics - November 2023**

Review the reports from each of RPU's five division: Core Services, Compliance and Public Affairs, Power Resources, Customer Relations and Corporate Services.

**8. Other Business**

**9. Closed Session**

*Pursuant to Minnesota Statute 13D.05 Subd. 3(b) - This will be a closed session to discuss threatened or pending litigation; multidistrict litigation known as MDL-2873 involving perfluoroalkyl and polyfluoroalkyl substances (PFAS) contamination and regulation concerns, and specifically, pending proposed settlements involving "3M" and "DuPont."*

**10. Adjournment**



## **REQUEST FOR ACTION**

Minutes of the Rochester Public Utility Board Meeting  
of October 24, 2023

**MEETING DATE:**

November 28, 2023

**ORIGINATING DEPT:**

Rochester Public Utilities

**AGENDA SECTION:**

Consent Agenda

**PRESENTER:**

Tim McCollough

**Action Requested:**

Approve the minutes and video of the October 24, 2023 meeting of the Rochester Public Utility (RPU) Board.

**Report Narrative:**

Official minutes of the RPU Board are published in accordance with Open Meeting Law, capturing the official record of the RPU Board.

**Policy Considerations & DEI Impact:**

Minutes and video of the appointed boards of the City provide access and transparency to RPU systems, processes and decision making.

**Prior Legislative Actions & Community Engagement:**

Minutes of the previous RPU Board meeting are generated monthly.

**Fiscal & Resource Impact:**

No fiscal impact of publishing minutes.

**Prepared By:**

Christina Bailey

**Attachments:**

[20231024 Minutes.pdf](#)



**CITY OF ROCHESTER, MINNESOTA  
Public Utility Board MINUTES**

***Attending and Viewing the Meeting***

**[Call to Order/Roll Call](#)**

Attendee Name	Status
Melissa Graner Johnson	Present
Brian Morgan	Present
Brett Gorden	Present
Patrick Keane	Present
Tim Haskin	Absent

**1) [Approval of Agenda](#)**

Motion to approve the agenda.

**MOVER:** Brian Morgan

**SECONDER:** Patrick Keane

**AYES:** Melissa Graner Johnson, Brian Morgan, Brett Gorden,  
Patrick Keane

**ABSENT:** Tim Haskin

**RESULT:** **APPROVED [UNANIMOUS]**

**2) [Safety Moment](#)**

Safety Manager Bob Cooke gave a presentation to the Board.

**3) [Consent Agenda](#)**

3.A) Minutes of the Rochester Public Utility Board Meeting of September 26, 2023

**Official Act:** Approve the minutes and video of the September 26, 2023 meeting of the Rochester Public Utility (RPU) Board.


[Cover Page](#) 

[20230926 Minutes.pdf](#) 

3.B) Review of Accounts Payable

**Official Act:** Review the list of consolidated and summarized transactions for 09/12/2023 to 10/09/2023 in the total amount of \$15,735,415.93.

[Cover Page](#) 

[AP Board Listing 091223-100923.pdf](#) 

3.C) Revised 2024 RPU Board Meeting Dates

**Official Act:** Revise the approved 2024 RPU Board Meeting dates to move the May meeting to May 21 in order to avoid the Memorial Day holiday, and add a Budget Study Session for August 6.

[Cover Page](#) 

[2024 UTILITY BOARD MEETING DATES.docx](#) 

[20231024 Resolution - 2024 RPU Board Meeting Dates.docx](#) 

3.D) Insurance Renewals for 2024

**Official Act:** Management recommends that the Board approve the attached resolution for all insurance coverage renewals for 2023-24.

[Cover Page](#) 

[20231024 Resolution - 2024 Insurance Renewals.docx](#) 

Motion to approve the consent items in block 3.A.-3.D.

**MOVER:** Patrick Keane  
**SECONDER:** Brett Gorden  
**AYES:** Melissa Graner Johnson, Brian Morgan, Brett Gorden, Patrick Keane  
**ABSENT:** Tim Haskin  
**RESULT:** **APPROVED [UNANIMOUS]**

**[Open Public Comment Period](#)**

**4) Consideration of Bids**

4.A) [Contract Award: Lake Zumbro Hydro Plant Controls Upgrade](#)

**Official Act:** Adopting a resolution authorizing an agreement with L&S Electric, Inc. in the amount of \$913,420.00 for the Lake Zumbro Hydro Plant controls upgrade, plus 10% contingency, for a total of \$1,004,762.00. Approval of this action also authorizes the RPU Project Manager to perform the acts to execute the project.

[Cover Page](#) 

Motion to approve adopting a resolution authorizing an agreement with L&S Electric, Inc. in the amount of \$913,420.00 for the Lake Zumbro Hydro Plant controls upgrade, plus 10% contingency, for a total of \$1,004,762.00. Approval of this action also authorizes the RPU Project Manager to perform the acts to execute the project.

**MOVER:** Patrick Keane  
**SECONDER:** Brett Gorden  
**AYES:** Melissa Graner Johnson, Brian Morgan, Brett Gorden, Patrick Keane  
**ABSENT:** Tim Haskin  
**RESULT:** **APPROVED [UNANIMOUS]**

## 5) *Regular Agenda*

### 5.A) [2024-2025 Water Utility Budget](#)

**Official Act:** Approve and request the City Council approve the RPU Water Utility capital, including multiyear projects, and operating budgets for 2024 and 2025.

[Cover Page](#) 

[Board Packet Wtr.pdf](#) 

[20231024 Resolution - 2024-2025 Water Utility Budget.docx](#) 

Motion to approve and request the City Council approve the RPU Water Utility capital, including multiyear projects, and operating budgets for 2024 and 2025.

**MOVER:** Brian Morgan  
**SECONDER:** Patrick Keane  
**AYES:** Melissa Graner Johnson, Brian Morgan, Brett Gorden, Patrick Keane  
**ABSENT:** Tim Haskin  
**RESULT:** **APPROVED [UNANIMOUS]**

### 5.B) [2024-2025 Electric Utility Budget](#)

**Official Act:** Approve and request the City Council to approve the 2024 and 2025 RPU Electric Utility capital, multiyear capital projects, and operating budgets.

[Cover Page](#) 

[Board Packet Elc.pdf](#) 

Motion to approve and request the City Council to approve the 2024 and 2025 RPU Electric Utility capital, multiyear capital projects, and operating budgets.

**MOVER:** Brett Gorden  
**SECONDER:** Patrick Keane  
**AYES:** Melissa Graner Johnson, Brian Morgan, Brett Gorden, Patrick Keane  
**ABSENT:** Tim Haskin  
**RESULT:** **APPROVED [UNANIMOUS]**

5.C) [2024-2025 Water Utility Rate Adjustment](#)

**Official Act:** Approve and recommend the City Council approve the Water Utility rates tariff and fees to take effect on or about January 1, 2024, and January 1, 2025, respectively.

[Cover Page](#) 

[20231024 Resolution - 2024-2025 Water Utility Rate Adjustment.docx](#) 

[2024-2025 Notice of Proposed Rate Change](#) 

[2024-2025 Water Rates PDF 2023 10 24.pdf](#) 

Motion to approve and recommend the City Council approve the Water Utility rates tariff and fees to take effect on or about January 1, 2024, and January 1, 2025, respectively.

**MOVER:** Patrick Keane  
**SECONDER:** Brett Gorden  
**AYES:** Melissa Graner Johnson, Brian Morgan, Brett Gorden, Patrick Keane  
**ABSENT:** Tim Haskin  
**RESULT:** **APPROVED [UNANIMOUS]**

5.D) [2024-2025 Electric Utility Rate Adjustment](#)

**Official Act:** Approve and recommend the City Council approve the 2024 and 2025 Electric Utility rate tariff and fees to take effect on or about January 1, 2024, and January 1, 2025, respectively.

[Cover Page](#) 

[2024 2025 Notice of Proposed Rate Change 2023 09 30.pdf](#) 

[2024-2025 Electric Rates PDF 2023 10 24.pdf](#) 

[20231024 Resolution - 2024-2025 Electric Utility Rate Adjustment.docx](#) 

Motion to approve and recommend the City Council approve the 2024 and 2025 Electric Utility rate tariff and fees to take effect on or about January 1,

2024, and January 1, 2025, respectively.


**MOVER:** Brian Morgan  
**SECONDER:** Brett Gorden  
**AYES:** Melissa Graner Johnson, Brian Morgan, Brett Gorden, Patrick Keane  
**ABSENT:** Tim Haskin  
**RESULT:** **APPROVED [UNANIMOUS]**

5.E) [2023-2025 Financial Audit and Regulatory Examination](#)

**Official Act:** Approve the service contract with Bakertilly as described.

[Cover Page](#) 

[Bakertilly Proposal Ltr 2023 09 06.pdf](#) 

[20231024 Resolution - 2023-2025 Financial Audit and Regulatory Examination.docx](#) 

Motion to approve the service contract with Bakertilly as described.

**MOVER:** Patrick Keane  
**SECONDER:** Brett Gorden  
**AYES:** Melissa Graner Johnson, Brian Morgan, Brett Gorden, Patrick Keane  
**ABSENT:** Tim Haskin  
**RESULT:** **APPROVED [UNANIMOUS]**

6) [\*\*\*Board Policy Review\*\*\*](#)

6.A) Board Policy 6. Delegation of Authority/Relationship with Management

**Official Act:** Review and receive comments on the draft revised policy.

[Cover Page](#) 

[06 Delegation of Authority Relationship with Management - redlined.pdf](#) 

[06 Delegation of Authority Relationship with Management - clean copy.pdf](#) 

6.B) RPU Index of Board Policies

**Official Act:** Review the Index of Board Policies to summarize progress on policy updates and determine future policy review items.

[Cover Page](#) 

[Index of Board Policies-revised.xlsx](#) 

The next Board policies to be reviewed will be the Electric Utility Undergrounding policy and Customer Data Management policy.



7) **General Managers Report**

General Manager Tim McCollough gave a presentation to the Board.

8) **Division Reports & Metrics**

8.A) Division Reports & Metrics - October 2023

**Official Act:** Review the reports from each of RPU's five divisions: Core Services, Compliance and Public Affairs, Power Resourced, Customer Relations and Corporate Services.

[Cover Page](#) 

[Division Report October 2023.pdf](#) 

9) **Other Business**

10) **Adjournment**

Motion to adjourn.

**MOVER:** Patrick Keane

**SECONDER:** Brian Morgan

**AYES:** Melissa Graner Johnson, Brian Morgan, Brett Gorden,  
Patrick Keane

**ABSENT:** Tim Haskin

**RESULT:** **APPROVED [UNANIMOUS]**



## **REQUEST FOR ACTION**

### **Review of Accounts Payable**

**MEETING DATE:**  
November 28, 2023

**ORIGINATING DEPT:**  
Rochester Public Utilities

**AGENDA SECTION:**  
Consent Agenda

**PRESENTER:**  
Tim McCollough

### **Action Requested:**

Review the list of consolidated and summarized transactions for 10/10/2023 to 11/08/2023 in the total amount of \$13,356,810.38.

### **Report Narrative:**

Reference the detailed Rochester Public Utilities A/P Board Listing by Dollar Range Report (attached).

### **Policy Considerations & DEI Impact:**

This item is in compliance with Minnesota statute 412.271 requiring all claims to be reviewed by board and councils.

### **Fiscal & Resource Impact:**

This is for payment of previously approved amounts, through budget or other Board action.

### **Prepared By:**

Christina Bailey

### **Attachments:**

[AP Board Listing 101023-110823.pdf](#)

**ROCHESTER PUBLIC UTILITIES**  
**A/P Board Listing By Dollar Range**  
**For 10/10/2023 To 11/08/2023**  
**Consolidated & Summarized Below 1,000**

**Greater than 50,000 :**

1	SOUTHERN MN MUNICIPAL POWER	October SMMPA Bill	7,173,230.29
2	NORTH RISK PARTNERS	Property, Excess & Equip Ins 11/1/23-10/31/24	1,089,872.53
3	MN DEPT OF REVENUE	September Sales & Use Tax	1,082,411.87
4	IRBY UTILITIES dba	66580FT-Wire, AL, 15kV, 750 Str, 1/C, 22	718,826.40
5	S L CONTRACTING INC	Watermain Reconstruction 16 1/2 St NW-Final	276,561.67
6	BENIKE CONSTRUCTION (P)	Site Construction Marion Rd Substation	225,978.90
7	ePLUS GROUP INC.	EMS Smartnet Cisco Hardware and Software	202,091.10
8	CONSTELLATION NEWENERGY-GAS D	September Gas for SLP	172,966.42
9	CITY OF ROCHESTER	Street Opening Repair, Public Works	147,272.82
10	CARL BOLANDER & SONS LLC	Marion Rd Sub Grading, Excavation, Fence	130,302.65
11	NEW AGE TREE SERVICE INC	905 Tree Clearance	111,029.76
12	SORENSEN & SORENSEN PAINTING	GT-2 Painting, Final	97,500.00
13	CROWN TECHNICAL SYSTEMS	Switchgear, Milestone #2	88,585.50
14	ASPLUNDH TREE EXPERT LLC (P)	2023 Hourly Tree Trimming	79,173.10
15	CONSTELLATION NEWENERGY-GAS D	September Gas - WES	73,260.45
16	CROWN TECHNICAL SYSTEMS	2EA-Plenum Exhaust Design & Materials	72,661.38
17	VENA SOLUTIONS USA INC	23 Budget SaaS Vena	69,562.50
18	CONSTELLATION NEWENERGY-GAS D	September Gas - Cascade Creek	55,111.37
19	PAYMENTUS CORPORATION	September Electronic Bill Payment Services	54,225.75
20			
21		<b>Price Range Total:</b>	<b>11,920,624.46</b>
22			

**5,000 to 50,000 :**

23			
24			
25	MN MUNICIPAL UTILITIES ASSN C	MMUA's Safety Management Prog 10/1-12/31/24	46,540.00
26	WESCO DISTRIBUTION INC	96EA-Splice Cassette	40,567.02
27	IRBY UTILITIES dba	2EA-Trans, PM, 3ph, 225kVA, 13.8/8, 208	35,720.00
28	DOXIM UTILITEC LLC	October Bill Print & Mail Services	34,433.22
29	KEY BUILDERS INC	Construction of Well House #42	33,163.00
30	ITRON INC	270EA-Itron, 500W, Gen5 Pit Ert	31,263.08
31	ROCHESTER FORD AND TOYOTA	CIP-Lighting (C&I)-Incentives/Rebates	32,122.00
32	UTIL-ASSIST INC	AMI Contract Negotiation SOW	30,492.00
33	IRBY UTILITIES dba	2EA-Trans, PM, 3ph, 150kVA, 13.8/8, 208	28,998.00
34	US BANK-VOYAGER	October Fuel	26,642.09
35	PEOPLES ENERGY COOPERATIVE (P	October Compensable	25,248.17
36	NEW AGE TREE SERVICE INC	2023 Hydro Tree Clearance	24,709.50
37	DAVIES PRINTING COMPANY INC	2023 Plugged In Printing Services	23,367.90
38	IRBY UTILITIES dba	1EA-Trans, PM, 3ph, 500kVA, 13.8/8, 480	22,519.00
39	IRBY UTILITIES dba	12EA-Metal Sec. Encl, 3ph, 30" x 67" x 22"	19,680.00
40	KNXR - FM	June-Sept Conserve & Save LED Rebates Ad	18,500.00
41	KANTOLA CONSULTING	AMI General Implementation Services	17,600.00
42	HAWKINS INC	2023 Chlorine Gas	17,479.80
43	RVNA TECHNOLOGIES LLC	Vena Implementation Services	16,843.75
44	HAWKINS INC	1320GAL-2023 Carus 8500	15,769.64
45	ARCHKEY TECHNOLOGIES dba	MRS, Video, Access Controls, Infrastructure	15,519.10
46	CENTURYLINK (P)	2023 Monthly Telecommunications	14,659.75
47	MINNESOTA ENERGY RESOURCES CO	September Gas - WES	13,178.12
48	VISION COMPANIES LLC (P)	Employee Development	13,162.50
49	KWIK TRIP INC	CIP-Lighting & Cooling (C&I)-Incentives/Rebates	12,285.38

**ROCHESTER PUBLIC UTILITIES**  
**A/P Board Listing By Dollar Range**  
**For 10/10/2023 To 11/08/2023**  
**Consolidated & Summarized Below 1,000**

50	BENCHMARK ELECTRONICS INC	CIP-Custom (C&I) &VSDs-Incentives/Rebates	12,149.38
51	MN UNCLAIMED PROPERTY DIVISIO	2023 MN Unclaimed CRA's	12,114.15
52	BADGER METER INC (P)	6EA-Meter,E-Series Ultra 3" (03) 17" LL	11,576.82
53	NORTH RISK PARTNERS	Agency Fee 11/1/23-10/31/24	11,000.00
54	SPS WORKS dba	3000EA-Tags, Facility ID	10,420.31
55	SCOTT NELSON CONSTRUCTION	Wellhouse #16 Construction	10,360.00
56	MASTEC NORTH AMERICA INC	2023 Joint Trench Directional Boring	9,963.74
57	A & A ELECT & UNDERGROUND CON	2022-23 Directional Boring	9,653.35
58	HAWKINS INC	18422.25LB-2023 Hydrofluosilicic Acid	9,404.56
59	EPLUS TECHNOLOGY INC	Substation Staging and Configuration Services	8,973.75
60	VIKING ELECTRIC SUPPLY (P)	3000FT-Wire, AL, 600V, 4/0-2/0 NEU YS Tri Urd	8,883.38
61	NORTHERN HEIGHTS LP	CIP-Lighting (C&I)-Incentives/Rebates	8,843.00
62	BORDER STATES ELECTRIC SUPPLY	2200FT-Wire, #9 CU Clad Steel Cable, 19S	8,756.00
63	WESCO DISTRIBUTION INC	25EA-Anchor, Triple Helix, 1.5" Sq. Shaf	7,846.25
64	WESCO DISTRIBUTION INC	2EA-Server Rack Enclosure	7,687.64
65	DAKOTA SUPPLY GROUP-ACH	1500FT-Wire, 6 ga, 600V 3/C Control CB	7,458.40
66	CRESCENT ELECTRIC SUPPLY CO	45EA-Term, No Skirts 15kv, 500-750 MCM	7,276.50
67	EXPRESS SERVICES INC	2023 Temp Staff Marketing (2)	7,275.80
68	TWIN CITY SECURITY INC	2023 Security Services	6,887.05
69	NALCO COMPANY LLC	1DRM-Antiscale, PC-191T.12, NALCO	6,757.92
70	SEFCOR INC	60EA-Grd. Stud,Bolted,Cable 4/0-1000 MCM	6,622.19
71	WESCO DISTRIBUTION INC	12EA-Switch, Air, Line Tap, 1ph, 900A	6,532.56
72	ROSEMOUNT INC	2EA-Pressure Transmitter	6,512.38
73	WINKELS ELECTRIC INC	Replace Overhead Well House #17	3,637.28
74	IHEART MEDIA dba	September LED Rebate Expire Communication	6,016.00
75	PDS	2023 Technical Support Services	5,947.50
76	KATS EXCAVATING LLC	SA Water, Service Line Repair	5,900.00
77	US BANK PURCHASING CARD	Travel,Lodging, Utility Expo x 5 employees	5,896.40
78	CRESCENT ELECTRIC SUPPLY CO	760FT-Conduit, 5", PVC Sch 40, 10'	5,809.44
79	HAWKINS INC	2EA-Pump, Chemical, Digital Dosing, Grun	5,724.00
80	VERIZON WIRELESS	2023 Cell & Ipad Monthly Service	5,623.49
81	SOLID WASTE OLMSTED COUNTY	September Electricity Purchased by RPU	5,615.27
82	ESS BROTHERS AND SONS INC	2EA-Manhole Cover w/Ring, 38", 10" High	5,602.39
83	W & A COLD STORAGE LLC	CIP-Lighting (C&I)-Incentives/Rebates	5,540.50
84	N HARRIS COMPUTER CORP	Out of Balance EA Payments Configuration	5,343.75
85	NETWORK SERVICES COMPANY	1EA-No-Touch Cleaning Machine	5,290.38
86	GRAYBAR ELECTRIC COMPANY INC	2EA-Mast Arm, 6', Double, SS, Black	5,282.00
87	GLOBAL RENTAL COMPANY INC	Rental - Altec TDA58 Backyard Aerial	5,236.88
88	CREST PRECAST INC	1EA-Manhole, Straight Thru, 8' x 6' x 5'	5,200.00
89	EPLUS TECHNOLOGY INC	Soln Supp SWSS Cisco DNA Center Virtual App	5,171.04
90			
91		<b>Price Range Total:</b>	906,254.47
92			
93	<b><u>1,000 to 5,000 :</u></b>		
94			
95	FERGUSON ENTERPRISES	Flush Valves x 8	4,959.02
96	RESCO	100EA-Elbow, 15kV, 200A, LB,1/0 Sol,175	4,900.00
97	DAKOTA SUPPLY GROUP-ACH	330GAL-Cable Pulling Lube	4,814.64
98	GOPHER STATE ONE CALL	September & October Completed Tickets	4,804.65
99	MACKEN FUNERAL HOME	CIP-Lighting (C&I)-Incentives/Rebates	4,787.06
100	CONDUX TESMEC INC	Puller Rope	4,735.29

**ROCHESTER PUBLIC UTILITIES**  
**A/P Board Listing By Dollar Range**  
**For 10/10/2023 To 11/08/2023**  
**Consolidated & Summarized Below 1,000**

101	DAKOTA SUPPLY GROUP-ACH	10000FT-Wire, Copper, 600V, 12-2 Solid w	4,698.55
102	CRESCENT ELECTRIC SUPPLY CO	4EA-Sensor, G2,LOS PDT605	4,608.45
103	BORDER STATES ELECTRIC SUPPLY	20EA-Switch, Ft, 10 Potentials	4,563.00
104	1922 DEVELOPMENT	CIP-Cooling Eq. (C&I)-Incentives/Rebates	4,547.40
105	MERIT CONTRACTING INC (P)	Roof Repairs Power Resources	4,463.32
106	MIDCONTINENT ISO INC	October MISO Fees	4,222.48
107	RESCO	50EA-Crossarm, Wood, 8' HD	4,182.50
108	BORDER STATES ELECTRIC SUPPLY	40EA-Termination Kit, Cold Shrink, 500-7	4,151.20
109	KATS EXCAVATING LLC	SA Water, Replaced Existing Galvanized	4,150.00
110	NORTHWESTERN POWER EQUIPMENT	1EA-Valve, Pressure Reducing, 3" Cla-Val	4,100.00
111	SOMA CONSTRUCTION INC	Rock for Water Main Breaks	4,033.17
112	KNXR - FM	October Ad -Work Zone Safety	4,000.00
113	KROC FM/AM	October Public Power Week & Safety Zone Ad	3,988.00
114	CONSOLIDATED COMMUNICATIONS d	2022-25 Network and Co-Location Services	3,898.04
115	GRAYBAR ELECTRIC COMPANY INC	60EA-Elbow, 15kV, 200A, LB, 1/0 Sol,175-2	3,708.00
116	MALLOY ELECTRIC dba	Electrical Panel Board- Well house #42	3,552.46
117	KNXR - FM	August Advertising Utility Scams Communication	3,500.00
118	MINNESOTA ENERGY RESOURCES CO	September Gas - SLP	3,414.98
119	GOAT PROS	2023 RPU Weed Mitigation Services WES	3,334.50
120	HIGHLAND MEADOWS COUNSELING C	CIP-Lighting (C&I)-Incentives/Rebates	3,313.68
121	CRESCENT ELECTRIC SUPPLY CO	10EA-Elbow, 4", Rigid Steel, 36 Radius	3,185.00
122	ALTERNATIVE TECHNOLOGIES INC	Fall Oil Sampling	3,120.00
123	GRAYBAR ELECTRIC COMPANY INC	2EA-Panel Boards & Components	3,114.13
124	KNXR - FM	July Advertising Water Shut Off Communication	3,000.00
125	RESCO	10EA-Grd Sleeve,3ph Encl,18" x 67" x 23"	2,934.30
126	ROSEMOUNT INC	1EA-Transmitter, Pressure, 0-150psi	2,926.18
127	DM CREATIVE LLC	June-October Photography Services	2,895.00
128	PLURALSIGHT LLC	Training/Subscriptions x 5	2,895.00
129	PREMIER ELECTRICAL CORP dba	Install Light Fixtures	2,859.98
130	HAWKINS INC	2EA-Pump, Fluoride Break-Jar, Dosing	2,846.00
131	WINKELS ELECTRIC INC	Replace Overhead for Well House #17	2,842.00
132	LRS OF MINNESOTA LLC	2023 Waste Removal SC	2,836.55
133	BORDER STATES ELECTRIC SUPPLY	12EA-Switch, Ft, 3 Current 4 Potent	2,826.48
134	ROCHESTER PUBLIC SCHOOLS	CIP-Lighting (C&I)-Incentives/Rebates	2,796.00
135	DAKOTA SUPPLY GROUP-ACH	5000FT-Conduit, HDPE, 1.5" Orange, Empty	2,750.00
136	US BANK PURCHASING CARD	August Microsoft Azure Support	2,724.81
137	MISSISSIPPI WELDERS SUPPLY CO	Various Gasses for Cascade Creek 2023	2,721.33
138	KAHLER HOSPITALITY GROUP	CIP-Lighting (C&I)-Incentives/Rebates	2,710.84
139	KIMT	September LED Lighting Rebate Expiring Ad	2,700.00
140	ARCHKEY TECHNOLOGIES dba	2023 Facilities	2,627.52
141	AMARIL UNIFORM COMPANY	9EA-Bibs, FR, Unlined, Waterproof	2,587.44
142	RESCO	10EA-Junction, LB, 200A, 2 Position, w/B	2,535.60
143	VIKING ELECTRIC SUPPLY (P)	Material for MRS Security	2,528.54
144	NEW LINE MECHANICAL (P)	Replace Water Heater	2,447.44
145	STEWARTVILLE TRUCK SERVICE	Repair Cummins V12, Parts & Labor	2,444.31
146	STONE BY STONE PLUS LLC	Replace Light Pole, 3rd Ave SW, Labor/Materials	2,368.75
147	VIKING ELECTRIC SUPPLY (P)	1EA-Enclosure, 36" x 30" x 16", SS	2,345.24
148	LEAGUE OF MN CITIES INS TRUST	Insurance Claim Settlement	2,301.56
149	US BANK PURCHASING CARD	Orbitz, Esri IMGIS Lodging, A Larson & G	2,274.74
150	BORDER STATES ELECTRIC SUPPLY	12EA-Arrester, 10kV, Dist, Parking Stand	2,250.36
151	CORE & MAIN LP (P)	100EA-Riser, 1" Slip Type (65-A)	2,245.00
152	BADGER METER INC (P)	28EA-Badger M25HRE CFRReg Wired Itron	2,241.12

**ROCHESTER PUBLIC UTILITIES**  
**A/P Board Listing By Dollar Range**  
**For 10/10/2023 To 11/08/2023**  
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153	VERIZON CONNECT NWF INC	2023 Monthly Charge - GPS Fleet Tracking	2,198.71
154	US BANK PURCHASING CARD	Travel,N Harris Registration,Teng & Johnson	2,165.10
155	VEGA AMERICAS INC	2EA-Radar Sensor, Wired	2,164.20
156	CREDIT MANAGEMENT LP	2023 Third Party Collections	2,156.16
157	LUINENBURG BRUCE	CIP-AirSrc Heat Pumps-Incentives/Rebates	2,072.00
158	FORUM COMMUNICATIONS COMPANY	September Rate Increase Notification Ad	2,071.74
159	ONLINE INFORMATION SERVICES I	2023 Utility Exchange Report	2,060.80
160	BASZYNSKI DAVID	CIP-AirSrc Heat Pumps-Incentives/Rebates	2,060.00
161	NARDINI FIRE EQUIPMENT CO INC	PM GT-2 Fire Protection System	2,058.42
162	VAN METER INC dba	Electrical Metials for GT1	2,052.02
163	WESCO DISTRIBUTION INC	12EA-Bracket, Equip Mtg, 3ph, 48", 6 Mtg	2,020.68
164	BARRY MICHAEL	CIP-Geothermal (R)-Incentives/Rebates	1,972.00
165	RESCO	108EA-Conn, Ped, 350, 6-Tap, Deadfront,	1,945.08
166	KIMLEY HORN AND ASSOCIATES IN	Pressional Services-Wetland Delineation	1,925.00
167	LANGUAGE LINE SERVICES INC	2023 Phone Interpretation Services	1,886.78
168	ANCOM COMMUNICATIONS INC	Marion Road Sub 2-Way Radio Install	1,874.58
169	IHEART MEDIA dba	10/1-10/7/23 Public Power Week Ad	1,814.00
170	MOTION INDUSTRIES INC	1EA-Filter, Desiccant, Liquid Fuel Breather Kit	1,771.47
171	KTTC TV INC	September LED Lighting Rebate Expiring Ads	1,750.00
172	KXLT TELEVISION INC	September LED Lighting Rebate Expiring Ads	1,750.00
173	STANTEC CONSULTING SERVICES I	Professional Services 2023	1,743.93
174	BORDER STATES ELECTRIC SUPPLY	5EA-Luminaire, 108W LED, PC 120-277V	1,732.50
175	AE2S	Elec & Mech Design Services Wellhouse #42	1,672.00
176	WESCO DISTRIBUTION INC	4EA-Closet Connector Housing	1,631.77
177	MUELLER MELISSA A	CIP-AirSrc Heat Pumps-Incentives/Rebates	1,617.00
178	GRINDE & DICKE LAW FIRM PA	CIP-Heat Pumps (C&I)-Incentives/Rebates	1,609.00
179	VAGT RUSSELL J	CIP-AirSrc Heat Pumps-Incentives/Rebates	1,609.00
180	WILDER LAURA	CIP-AirSrc Heat Pumps-Incentives/Rebates	1,609.00
181	HANSON MARK W	CIP-AirSrc Heat Pumps-Incentives/Rebates	1,605.00
182	WESCO DISTRIBUTION INC	5BOX-Staples, 3" x1", Mldg, Galvanized	1,603.13
183	DEVILBISS KRISTINA	CIP-AirSrc Heat Pumps-Incentives/Rebates	1,601.00
184	MINNESOTA ENERGY RESOURCES CO	September Gas - Cascade Creek	1,596.42
185	KNXR - FM	October Public Power Week Ad	1,500.00
186	CORE & MAIN LP (P)	1EA-Valve, Gate, 8", Mechanical Joint	1,495.39
187	CROWN TECHNICAL SYSTEMS	Marion Road Substation Design and Construction	1,475.00
188	ROCHESTER MEAT COMPANY	CIP-Lighting (C&I)-Incentives/Rebates	1,473.31
189	US BANK PURCHASING CARD	Travel,Sheraton Grand, Lodging, A Luhmann	1,451.84
190	NORTH CENTRAL INTERNATIONAL L	Injectors x 2 & Gasket	1,445.24
191	CRESCENT ELECTRIC SUPPLY CO	3EA-Strap Jack, Ratcheting, 3/4 & 1-1/2	1,433.89
192	CORPORATE WEB SERVICES INC	2023 Website Services	1,432.04
193	EGAN COMPANY	Fire Alarm Inspection for SLP	1,418.23
194	MITSUBISHI POWER AERO LLC (P)	1EA-Transducer, Pressure, 0-200 PSIG	1,401.49
195	US BANK PURCHASING CARD	Travel, Utility Business Media Reg, T Keller	1,399.00
196	LRS OF MINNESOTA LLC	2023 Waste removal WES/CC	1,395.17
197	DAKOTA SUPPLY GROUP-ACH	3300FT-Wire, AL, 600V, #6 Dup, Sheppard	1,391.03
198	US BANK PURCHASING CARD	Travel,Project Mangmt, Cust Dev Reg, J Boldt	1,385.00
199	K A A L TV LLC	October Public Power Week & Safety Zone Ads	1,375.00
200	BORDER STATES ELECTRIC SUPPLY	48EA-Conn, CRP Lug, 500 Str CU, 90Deg	1,372.74
201	CORE & MAIN LP (P)	25EA-Riser, Slip Type (Rite Hite)	1,370.75
202	ELCOR CONSTRUCTION INC	Water Leak Repair, Queens Dr	1,368.00
203	MILESTONE MATERIALS	Rock for Watermain Break Repairs	1,363.31
204	CORE & MAIN LP (P)	20-Goldflo WTIB Solid 20' Dual Wall	1,357.10

**ROCHESTER PUBLIC UTILITIES**  
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205	CRESCENT ELECTRIC SUPPLY CO	1000FT-Wire, 10 ga, 600V 2/C Cntrl CB E	1,351.11
206	US BANK PURCHASING CARD	Combustion Turbine Conf Reg for 6-10	1,350.00
207	US BANK PURCHASING CARD	Delta Air, A Larson & G Robertson	1,325.60
208	CORE & MAIN LP (P)	2EA-Coupling, 8" Alpha 2-Bolt Restraint	1,303.44
209	WESCO DISTRIBUTION INC	25EA-Conn, Fire-On Stirrup, 336.4, ACSR	1,298.75
210	MONSON STEVE	PMI Global Summit, Lodging	1,277.84
211	DAKOTA SUPPLY GROUP-ACH	1EA-Valve, Air Vacuum, 3"	1,277.14
212	VIRTUAL PEAKER INC	Distributed Energy Platform Services	1,260.00
213	METROPOLITAN MECHANICAL CONTR	Ignitor Replacement-PK Boiler-Materials	1,228.76
214	ELEVATE MARKETING SOLUTIONS L	2023 Advertising	1,220.00
215	NORTHERN / BLUETARP FINANCIAL	Replacement Snowblower for WES	1,208.41
216	OPEN ACCESS TECHNOLOGY	webSmart Tag IDs November	1,169.79
217	NORTH RISK PARTNERS	Agency Fee 11/1/23-10/31/24, Water	1,166.00
218	ST JOSEPH EQUIPMENT INC (P)	1SET-Mulcher Teeth, Bobcat, Quadco	1,158.70
219	BADGER METER INC (P)	12EA-Measuring Chamber, M-70	1,142.71
220	BAUER BUILT INC (P)	Tires x 4	1,136.94
221	BADGER METER INC (P)	14EA-Badger M35HRE CFReg Wired Itron	1,120.56
222	RESCO	6EA-Wrench, Probe Torque	1,103.72
223	VINCENT ANN	CIP-AirSrc Heat Pumps-Incentives/Rebates	1,093.00
224	ROCHESTER ARMORED CAR CO INC	2023 Pick Up Services	1,087.43
225	HEJLIK JEFF A	CIP-Heat Pumps (C&I)-Incentives/Rebates	1,062.00
226	CORE & MAIN LP (P)	3EA-Repair Clamp, 8" x24"LL, Stainless	1,055.97
227	BORDER STATES ELECTRIC SUPPLY	100EA-Grnd Clamp, 1 Cable to Flat, #4-30	1,016.00
228			
229		<b>Price Range Total:</b>	<b>310,427.50</b>
230			

**0 to 1,000 :**

231			
232			
233	US BANK PURCHASING CARD	Summarized transactions: 95	18,851.93
234	FIRST CLASS PLUMBING & HEATIN	Summarized transactions: 44	17,217.71
235	REBATES	Summarized transactions: 51	15,120.46
236	CUSTOMER REFUNDS (CIS)	Summarized transactions: 79	8,131.29
237	BORDER STATES ELECTRIC SUPPLY	Summarized transactions: 26	6,369.12
238	CITY LAUNDERING COMPANY	Summarized transactions: 30	5,982.68
239	WESCO DISTRIBUTION INC	Summarized transactions: 21	5,740.44
240	DAKOTA SUPPLY GROUP-ACH	Summarized transactions: 43	5,220.06
241	LAWSON PRODUCTS INC (P)	Summarized transactions: 17	4,565.51
242	DAVIES PRINTING COMPANY INC	Summarized transactions: 7	4,213.07
243	RESCO	Summarized transactions: 10	4,139.27
244	VIKING ELECTRIC SUPPLY (P)	Summarized transactions: 80	4,110.57
245	IRBY UTILITIES dba	Summarized transactions: 19	3,966.94
246	CORE & MAIN LP (P)	Summarized transactions: 13	3,854.64
247	CRESCENT ELECTRIC SUPPLY CO	Summarized transactions: 54	3,723.97
248	MITSUBISHI POWER AERO LLC (P)	Summarized transactions: 17	3,207.37
249	NETWORK SERVICES COMPANY	Summarized transactions: 9	2,892.41
250	EPLUS TECHNOLOGY INC	Summarized transactions: 5	2,336.76
251	SANDERS GREG	Summarized transactions: 8	2,199.82
252	JOHNSON STEVE	Summarized transactions: 5	2,095.72
253	SCHWEITZER ENGINEERING LABORA	Summarized transactions: 20	1,994.58
254	HAWKINS INC	Summarized transactions: 8	1,864.09
255	MCCOLLOUGH TIM	Summarized transactions: 8	1,792.01

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256	VEIT DISPOSAL SYSTEMS dba	Summarized transactions: 5	1,696.10
257	U S A SAFETY SUPPLY	Summarized transactions: 18	1,639.43
258	SPINDLER-KRAGE MICHAEL	Summarized transactions: 6	1,625.46
259	FASTENAL COMPANY	Summarized transactions: 13	1,608.77
260	CENTRAL STATES GROUP	Summarized transactions: 4	1,501.74
261	GRAINGER INC	Summarized transactions: 16	1,493.71
262	UNITED RENTALS INC	Summarized transactions: 4	1,456.12
263	MONSON STEVE	Summarized transactions: 6	1,442.81
264	ADVANCE AUTO PARTS	Summarized transactions: 26	1,438.35
265	SCHUMACHER ELEVATOR COMPANY	Summarized transactions: 2	1,432.88
266	ROCHESTER CHEVROLET CADILLAC	Summarized transactions: 5	1,426.96
267	BADGER METER INC (P)	Summarized transactions: 13	1,359.71
268	ON SITE SANITATION INC	Summarized transactions: 7	1,316.98
269	ROSEMOUNT INC	Summarized transactions: 8	1,280.88
270	ADVANTAGE DIST LLC (P)	Summarized transactions: 4	1,271.14
271	AMARIL UNIFORM COMPANY	Summarized transactions: 4	1,263.96
272	BENSON ANTHONY	Summarized transactions: 6	1,252.25
273	USPS US POST OFFICE	Summarized transactions: 2	1,220.00
274	BOB THE BUG MAN LLC	Summarized transactions: 2	1,197.86
275	RDO EQUIPMENT COMPANY (P)	Summarized transactions: 3	1,185.18
276	BOLTON AND MENK (P)	Summarized transactions: 2	1,183.00
277	MCMASTER CARR SUPPLY COMPANY	Summarized transactions: 22	1,170.45
278	VEGA AMERICAS INC	Summarized transactions: 3	1,091.92
279	SOMA CONSTRUCTION INC	Summarized transactions: 4	1,090.02
280	SETON (P)	Summarized transactions: 6	1,070.22
281	CUSTOM COMMUNICATIONS INC	Summarized transactions: 3	1,036.43
282	INNOVATIVE OFFICE SOLUTIONS L	Summarized transactions: 9	1,006.18
283	ROTRONIC INSTRUMENT CORP	Summarized transactions: 2	1,000.00
284	SUNBELT RENTALS	Summarized transactions: 1	991.74
285	VAN METER INC dba	Summarized transactions: 8	984.18
286	RONCO ENGINEERING SALES INC	Summarized transactions: 6	938.95
287	LUHMANN ABE	Summarized transactions: 3	941.59
288	PAAPE ENERGY SERVICE INC	Summarized transactions: 1	910.58
289	QUANDT CHAD	Summarized transactions: 3	875.59
290	EXPRESS SERVICES INC	Summarized transactions: 1	863.36
291	CITY LAUNDERING COMPANY	Summarized transactions: 5	861.05
292	CITY OF ROCHESTER	Summarized transactions: 3	858.40
293	THE ENERGY AUTHORITY INC	Summarized transactions: 1	852.37
294	MN DEPT OF COMMERCE	Summarized transactions: 1	834.00
295	LOCATORS AND SUPPLIES	Summarized transactions: 5	830.64
296	J B CONTROLS INC	Summarized transactions: 2	813.20
297	NORTHERN / BLUETARP FINANCIAL	Summarized transactions: 5	808.89
298	MN DEPT OF HEALTH	Summarized transactions: 1	800.00
299	AT&T	Summarized transactions: 1	794.80
300	K A A L TV LLC	Summarized transactions: 2	790.00
301	PEOPLES ENERGY COOPERATIVE	Summarized transactions: 5	779.69
302	POMPS TIRE SERVICE INC	Summarized transactions: 1	755.61
303	MODEM EXPRESS INC	Summarized transactions: 2	725.00
304	MENARDS ROCHESTER NORTH	Summarized transactions: 11	722.34
305	EARLS SMALL ENGINE REPAIR INC	Summarized transactions: 9	720.44
306	HACH COMPANY	Summarized transactions: 2	714.57



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307	GARCIA GRAPHICS INC	Summarized transactions: 5	700.00
308	VIOLA NURSERY AND GREENHOUSE	Summarized transactions: 1	684.00
309	METROPOLITAN MECHANICAL CONTR	Summarized transactions: 1	679.86
310	SCHAEFFER MANUFACTURING CO	Summarized transactions: 1	679.73
311	THOMPSON GARAGE DOOR CO INC	Summarized transactions: 2	672.69
312	ARCHKEY TECHNOLOGIES dba	Summarized transactions: 1	664.76
313	FIRST SUPPLY (P)	Summarized transactions: 3	662.48
314	CHOSEN VALLEY TESTING	Summarized transactions: 1	653.50
315	WARNING LITES OF MN INC (P)	Summarized transactions: 1	651.10
316	MINNESOTA ENERGY RESOURCES CO	Summarized transactions: 10	632.45
317	HALLMARK BUSINESS CONNECTIONS	Summarized transactions: 2	598.75
318	ROCHESTER TOOL & DIE INC	Summarized transactions: 1	596.36
319	CUSTOM TRUCK ONE SOURCE L.P.	Summarized transactions: 2	595.04
320	LARSON AMY	Summarized transactions: 5	583.64
321	NALCO COMPANY LLC	Summarized transactions: 4	560.26
322	J & W INSTRUMENTS INC (P)	Summarized transactions: 5	557.18
323	GRINHAUG CHAD	Summarized transactions: 2	552.94
324	WINTER TANNER	Summarized transactions: 2	552.92
325	PETERSON CHAD	Summarized transactions: 2	552.92
326	MEINERS TYLER J	Summarized transactions: 2	552.92
327	MIDWEST MECHANICAL SOLUTIONS	Summarized transactions: 4	543.32
328	SCHMIDT GOODMAN OFFICE PRODUC	Summarized transactions: 1	529.03
329	KELLER TOM A JR	Summarized transactions: 4	528.29
330	MENARDS ROCHESTER SOUTH	Summarized transactions: 7	523.38
331	LRS OF MINNESOTA LLC	Summarized transactions: 1	520.20
332	MISSISSIPPI WELDERS SUPPLY CO	Summarized transactions: 10	481.07
333	PROPERTY RECORDS OLMSTED COUN	Summarized transactions: 6	480.00
334	MIDWEST RENEWABLE ENERGY TRAC	Summarized transactions: 2	471.26
335	CREST PRECAST INC	Summarized transactions: 1	450.00
336	SPS WORKS dba	Summarized transactions: 2	448.29
337	ARNOLDS A KLEEN-TECH COMPANY	Summarized transactions: 14	439.00
338	ULTEIG ENGINEERS INC	Summarized transactions: 1	436.50
339	KRUSE LUMBER	Summarized transactions: 2	432.62
340	KLUG JERROD	Summarized transactions: 2	432.00
341	MOTION INDUSTRIES INC	Summarized transactions: 8	404.37
342	BARR ENGINEERING COMPANY (P)	Summarized transactions: 1	400.50
343	GDS ASSOCIATES INC	Summarized transactions: 1	398.75
344	ENDRESS & HAUSER INC	Summarized transactions: 3	391.72
345	ALLIED ELECTRONICS INC	Summarized transactions: 3	372.02
346	MSC INDUSTRIAL SUPPLY CO INC	Summarized transactions: 2	356.21
347	WILDE MIKE	Summarized transactions: 2	348.55
348	GRAYBAR ELECTRIC COMPANY INC	Summarized transactions: 5	343.86
349	ROBERTSON GORDON	Summarized transactions: 2	341.96
350	NORTH CENTRAL INTERNATIONAL L	Summarized transactions: 2	335.40
351	FAST PHONE REPAIR LLC	Summarized transactions: 2	335.18
352	ANCOM COMMUNICATIONS INC	Summarized transactions: 2	329.63
353	NEW AGE TREE SERVICE INC	Summarized transactions: 1	327.04
354	METRO SALES INC	Summarized transactions: 2	314.28
355	ALTERNATIVE TECHNOLOGIES INC	Summarized transactions: 1	312.00
356	PULVER MOTOR SERVICE	Summarized transactions: 1	309.94
357	CHARTER COMMUNICATIONS	Summarized transactions: 2	301.64
358	GILLUND ENTERPRISES	Summarized transactions: 1	288.56

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359	JOHNSON MARK T	Summarized transactions: 1	288.00
360	FEDEX SHIPPING	Summarized transactions: 19	287.55
361	EVOQUA WATER TECHNOLOGIES LLC	Summarized transactions: 3	285.12
362	DEVTRA INC	Summarized transactions: 3	279.75
363	HEROLD FLAGS	Summarized transactions: 1	275.00
364	JOHN HENRY FOSTER MN INC (P)	Summarized transactions: 8	273.75
365	PHENOVA INC	Summarized transactions: 1	267.00
366	VANCO SERVICES LLC	Summarized transactions: 1	260.35
367	ANDERTON RANDY	Summarized transactions: 1	253.00
368	ULINE	Summarized transactions: 5	246.68
369	O'REILLY AUTO PARTS	Summarized transactions: 2	235.68
370	NARDINI FIRE EQUIPMENT CO INC	Summarized transactions: 1	232.00
371	THERMO ENVIRONMENTAL INSTRUME	Summarized transactions: 3	225.93
372	HUMPHREY STEPHANIE	Summarized transactions: 1	224.00
373	SANCO ENTERPRISES	Summarized transactions: 6	215.68
374	NUVERA	Summarized transactions: 1	215.50
375	ESS BROTHERS AND SONS INC	Summarized transactions: 2	208.40
376	SOLAR CONNECTION INC	Summarized transactions: 1	200.00
377	DITCH WITCH OF MINNESOTA INC	Summarized transactions: 2	171.94
378	NAPA AUTO PARTS dba	Summarized transactions: 6	165.60
379	CONSTELLATION NEWENERGY-GAS D	Summarized transactions: 1	163.22
380	FARRELL EQUIPMENT (P)	Summarized transactions: 2	161.56
381	TOTAL RESTAURANT SUPPLY	Summarized transactions: 1	160.61
382	MEIER, LONDON	Summarized transactions: 1	160.00
383	WEBB COLLIN	Summarized transactions: 1	160.00
384	TIMMERMAN LEE M	Summarized transactions: 1	160.00
385	DEFRANG SPENCER	Summarized transactions: 1	160.00
386	USA BLUE BOOK dba	Summarized transactions: 2	153.28
387	GOODIN COMPANY	Summarized transactions: 5	151.01
388	SKARSHAUG TESTING LAB INC	Summarized transactions: 2	149.52
389	WINKELS ELECTRIC INC	Summarized transactions: 2	146.37
390	SUTTON JEREMY	Summarized transactions: 2	137.94
391	DAVE SYVERSON TRUCK CENTER IN	Summarized transactions: 1	130.56
392	WABASHA IMPLEMENT	Summarized transactions: 2	127.50
393	MERIT CONTRACTING INC (P)	Summarized transactions: 1	113.60
394	ALLEGRA OF ROCHESTER LLC	Summarized transactions: 2	112.96
395	VERIZON WIRELESS	Summarized transactions: 1	109.07
396	ALTEC INDUSTRIES INC	Summarized transactions: 3	97.49
397	EMEDCO INC	Summarized transactions: 4	92.02
398	MN GROUND WATER ASSOC	Summarized transactions: 1	90.00
399	SLEEPY EYE TELEPHONE CO	Summarized transactions: 1	84.76
400	SEFCOR INC	Summarized transactions: 1	77.45
401	NICKELS SCOTT	Summarized transactions: 1	64.46
402	CENTER FOR ENERGY AND ENVIRON	Summarized transactions: 1	64.13
403	DELMAR COMPANY	Summarized transactions: 3	63.47
404	OSWEILER TODD	Summarized transactions: 1	62.88
405	N HARRIS COMPUTER CORP	Summarized transactions: 1	62.50
406	GLOBAL RENTAL COMPANY INC	Summarized transactions: 1	61.25
407	BATTERIES PLUS	Summarized transactions: 1	58.19
408	FLAGSOURCE dba	Summarized transactions: 1	54.38
409	MN UNCLAIMED PROPERTY DIVISIO	Summarized transactions: 1	48.55
410	T E C INDUSTRIAL INC	Summarized transactions: 1	47.03

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411	SWAGELOK MN INC (P)	Summarized transactions: 2	46.68
412	FORUM COMMUNICATIONS COMPANY	Summarized transactions: 1	45.08
413	CONDUX TESMEC INC	Summarized transactions: 1	44.31
414	ROCHESTER WELDING INC/NORTH S	Summarized transactions: 1	37.41
415	WHITE SPACE LLC NEIGHBORLY CR	Summarized transactions: 2	32.52
416	PODEINS POWER EQUIPMENT (P)	Summarized transactions: 2	32.19
417	MN DEPT OF LABOR & INDUSTRY	Summarized transactions: 1	30.00
418	CLARK CHAD	Summarized transactions: 1	27.00
419	SNAP ON INDUSTRIAL	Summarized transactions: 2	25.63
420	PAULS LOCK & KEY SHOP INC	Summarized transactions: 1	13.68
421	INTERSTATE POWER SYSTEMS INC	Summarized transactions: 2	13.19
422	MALLOY ELECTRIC dba	Summarized transactions: 1	12.39
423	FASTENAL COMPANY	Summarized transactions: 1	6.37
424	STEWARTVILLE TRUCK SERVICE	Summarized transactions: 1	5.81
425	BAUER BUILT INC (P)	Summarized transactions: 1	5.32
426	GREAT RIVER ENERGY	Summarized transactions: 1	3.69

**Price Range Total:** 219,503.95

**Grand Total:** 13,356,810.38



## **REQUEST FOR ACTION**

### **Delegation of Authority/Relationship with Management Policy**

**MEETING DATE:**

November 28, 2023

**ORIGINATING DEPT:**

Rochester Public Utilities

**AGENDA SECTION:**

Consent Agenda

**PRESENTER:**

Tim McCollough

**Action Requested:**

Approve the revised Delegation of Authority/Relationship with Management policy.

**Report Narrative:**

Attached is a clean version of the Delegation of Authority/Relationship with Management policy. This Board policy was presented last month for review. Suggested edits from the Board and RPU staff have been incorporated. The policy is now ready for formal approval.

**Policy Considerations & DEI Impact:**

This is a foundational policy that guides the Board in its actions and decision-making and defines its role in City utility affairs.

**Prior Legislative Actions & Community Engagement:**

The Board's ad-hoc policy group met to draft revisions and the Board concurred with the edits at last month's meeting.

**Prepared By:**

Christina Bailey

**Attachments:**

[06 Delegation of Authority Relationship with Management - clean copy final.docx](#)

[20231128 Resolution - Delegation of Authority Relationship with Management Policy.docx](#)

## ROCHESTER PUBLIC UTILITIES BOARD POLICY STATEMENT

**POLICY SUBJECT:** Delegation of Authority/Relationship with Management

**POLICY OBJECTIVE:**

The Board intends to clearly state its role as distinguished from that of the General Manager and the management of staff. This distinction will be made by setting forth the authorities and accountabilities, which the Board has specifically delegated, to the General Manager. The Board will also describe the type of Board-Management working relationship which best serves the long-term interests of RPU and its ratepayers.

**POLICY STATEMENT:**

The Board's principal role is to provide policy direction, not to manage the RPU organization. The General Manager's principal role is to see that the Board's policies are implemented and to report on the results of that policy.

The Board and the General Manager must work together as a team to fulfill their obligation to "control, manage, and operate" the utility systems of the City which are assigned to them by the Common Council. The Board members bring to this team their general knowledge of business operations and public policy and a commitment to act as responsible trustees on behalf of their citizen ratepayers. The General Manager and management bring to this team the professional and technical expertise needed to competently manage a complex business organization and to keep the Board informed of its performance.

The Board delegates to the General Manager the authority to act on its behalf in the management, operation, maintenance, improvement and expansion of the City utility systems and properties which the Board controls. The General Manager's delegated authority extends to the limitations prescribed by law or set forth in this and any other policies which the Board has adopted or may adopt in the future. The General Manager's authority includes, but is not limited to, the following functions:

1. Direction of all management activities and work of the RPU staff. Delegation of appropriate responsibility with commensurate authority to the Division Directors and authorization for further delegations to any level of management. It is clearly understood that the General Manager is solely accountable to the Board, to the extent of the General Manager's delegated authority, regardless of any authority, which may be delegated to others.
2.
  - a. Development and analysis, with appropriate participation by management and staff, of viewpoints, legislation, regulations, and policies for consideration by the Board.
  - b. Interpretation of same to employees, customers, and other interested parties.
3. Development and recommendation to the Board of short and long range plans and programs, including the strategic plan

4.
  - a. Preparation and recommendation to the Board of annual capital and operating budgets.
  - b. Preparation and review of budget reports to determine conformance with approved budgets.
5.
  - a. Approval of accounting systems and execution of procedures necessary to ensure sound financial management of RPU's utility systems.
  - b. Presentation to the Board, for audit, of accounts payable from the public utility fund.
6.
  - a. Approval of all operating and capital expenditures of \$175,000 or less, unless specifically authorized by the Board, for the procurement of goods and services, provided that the expenditures are within approved budget limits.
  - b. Signing and executing such instruments, as the Board may authorize, which are necessary to conduct operations or to carry out the decisions of the Board. At this time, the General Manager is authorized to approve only those purchases which involve the expenditure of \$175,000 or less, unless specifically authorized by the Board, for procurement of budgeted goods and services and those permits and licenses which are required in connection with the construction, operation, or maintenance of RPU property.
  - c. Execution of all purchases and contracts in accordance with the budget and prevailing law.
7. Supervision of the purchase, lease, rental, use, maintenance, assignment, or sale of property controlled by the Board.
8. Development, recommendation to the Board, and implementation of customer related policies, rates, and other charges for service provided.
9. Development, recommendation to the Board, and implementation of personal policies, not in conflict with those which are or may be established by authority of the Common Council, applying to employees of the Board.
10. Negotiation of applicable labor agreements, in collaboration with the City Department of Human Resources, presentation of such agreements to the Board for approval, and implementation of approved labor agreements.
11. Selection, appointment, transfer, promotion, discipline, or release of all employees of the Public Utility, subject to procedures approved by the Board and Common Council.
12. Approval of salary and wage changes for all employees of the Board, in accordance with policy and established wage and salary administration plans, and within budget limitations.
13. Development and establishment of the organization structure necessary to carry out the Board's objectives and programs. The General Manager is authorized to create or eliminate positions, subject to the provisions of labor agreements and approved salary administration programs, but is not authorized to exceed the overall head count limit of permanent employees as established by the Board.
14. Preparation and recommendation to the Board, with assistance from the City Department of Human Resources, of job position pay range and fringe benefit changes which are intended to maintain the internal equity and external competitiveness of employee compensation.
15. Direction and implementation of employee and Board training, educational programs, and management services within approved budget limitations. The General Manager is authorized to approve employee

travel and living expenses for training, education, or business purposes. A record of all overnight travel will be maintained for audit by the Board.

16. Cooperation with local, state, and national organizations with the intent to obtain support for and promote the viewpoints and objectives of the Board.
17. Representation of the viewpoints and objectives of the Board to the Southern Minnesota Municipal Power Agency in the capacity of the City's member representative and Board member.
18. The exercise of all and every other action necessary to protect the interests and promote the welfare of the City utility systems which are controlled by the Board, consistent with directives of the Board and applicable law.

RELEVANT LEGAL AUTHORITY:	City of Rochester Home Rule Charter Chapter XV, Minnesota Statute §471.345
EFFECTIVE DATE OF POLICY:	December 27, 1984
DATE OF POLICY REVIEW:	October 24, 2023
POLICY APPROVAL:	November 28, 2023

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Board President

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Date



## RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester to approve the revised Delegation of Authority/Relationship with Management Policy.

PASSED AND ADOPTED BY THE PUBLIC UTILITY BOARD OF THE CITY OF  
ROCHESTER, MINNESOTA, THIS 28th DAY OF November, 2023.

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
SECRETARY





## **REQUEST FOR ACTION**

**Contract Award: ESRI ArcGIS Utility Network Water Data Migration Project**

**MEETING DATE:**

**November 28, 2023**

**ORIGINATING DEPT:**

**Rochester Public Utilities**

**AGENDA SECTION:**

**Consent Agenda**

**PRESENTER:**

**Ryan Moore**

### **Action Requested:**

Adopt a resolution authorizing the proposal with UDC in the amount of \$187,412 to migrate RPU's water data to the Utility Network. Approval of this action authorizes the RPU Project Manager to perform the acts to execute the project.

### **Report Narrative:**

In 2022, RPU partnered with UDC to complete a data readiness assessment to understand the level of effort to move RPU's GIS data from the Geometric Network (GN) data model to the Utility Network (UN) data model. The UN is the current utility focused GIS data model that ESRI (GIS software vendor) has created to support modern web service based architecture. Web services allows access to GIS data on any device such as PC's, laptops, tablets and phones. Additionally, the new data model will support additional functionality such as advanced network tracing, one line diagrams, and enhanced 3D visualizations.

The UN replaces a 20+ year old GN data model. The GN and the legacy GIS applications that use the GN data model will no longer be supported beyond 2028. The data conversion process is a critical step to complete before the next generation of GIS applications can be implemented in 2026-2027.

The GIS Utility Network Implementation project has been split into 2 phases (water and electric) to spread out expenses over multiple years 2023-2025. Based on their experience, UDC has recommended converting the water GIS data to the UN before electric, as it's less complex. The knowledge gained during the water data conversion phase of the project will also better prepare RPU's GIS team for the electric conversion phase scheduled for 2025.

### **Fiscal & Resource Impact:**

This project is included in the budget.

### **Prepared By:**

Mona Hoeft

### **Attachments:**

[20231128 Resolution - Contract Award-ESRI ArcGIS Utility Network Water Data Migration Project.docx](#)



## RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester to authorize a proposal with UDC in the amount of \$187,412 to migrate RPU's water data to the Utility Network, and authorize the RPU Project Manager to perform the acts to execute the project.

PASSED AND ADOPTED BY THE PUBLIC UTILITY BOARD OF THE CITY OF  
ROCHESTER, MINNESOTA, THIS 28th DAY OF November, 2023.

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
SECRETARY



## **REQUEST FOR ACTION**

### **2024 Hourly Power Line Clearance Tree Services**

**MEETING DATE:**  
November 28, 2023

**ORIGINATING DEPT:**  
Rochester Public Utilities

**AGENDA SECTION:**  
Consent Agenda

**PRESENTER:**  
Mona Hoeft

#### **Action Requested:**

Approve a resolution for 2024 hourly tree trimming services with Asplundh Tree Expert LLC, in the amount of \$762,450 (plus applicable tax), subject to Council approval of the 2024-25 budget, and authorize the Project Manager to execute the services up to the approved budget amount. Annual costs for this contract will be funded through approval of the budget.

#### **Report Narrative:**

Hourly crews perform day-to-day tree trimming work throughout the City based on customer requests, storm work or other areas impacted by special projects. This is the fourth year of the five year tree trimming contract. The labor portion of the contract is increasing 3.5% and equipment is averaging an increase of 3%, all within expected margins.

#### **Fiscal & Resource Impact:**

The 2024-25 budget for tree trimming services is \$1.7 million for each year. In addition to the hourly services, staff will return in December to seek approval of contracts for the lump sum portion of RPU's tree trimming program.

**Prepared By:**  
Mona Hoeft

#### **Attachments:**

[20231128 Resolution - 2024 Hourly Power Line Clearance Tree Services.docx](#)

## **RESOLUTION**

BE IT RESOLVED by the Public Utility Board of the City of Rochester to approve a contract with Asplundh Tree Expert LLC, in the amount of \$762,450 (plus applicable tax) for 2024 hourly tree trimming services, subject to Council approval of the 2024-25 budget, and authorize the RPU Project Manager to execute the services up to the approved budget amount.

PASSED AND ADOPTED BY THE PUBLIC UTILITY BOARD OF THE CITY OF

ROCHESTER, MINNESOTA, THIS 28th DAY OF November, 2023.

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PRESIDENT

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SECRETARY



## **REQUEST FOR ACTION**

### **Department of Energy Grant Acceptance**

**MEETING DATE:**

**November 28, 2023**

**ORIGINATING DEPT:**

**Rochester Public Utilities**

**AGENDA SECTION:**

**Regular Agenda**

**PRESENTER:**

**Peter Hogan**

### **Action Requested:**

Management requests that the Board approve acceptance of the DOE grant, the related capital project and recommend approval by the City Council.

### **Report Narrative:**

The Department of Energy (DOE) has entered into a cooperative agreement with the American Public Power Association (APPA) to facilitate the rapid adoption and deployment of Industrial Control Systems (ICS) Cybersecurity Technologies for Distribution and Municipal Utilities.

Rochester Public Utilities (RPU), working with APPA, has identified a qualifying project to extend IT security monitoring to substations within our ICS environment as a project that will qualify for a grant of 90% of the project cost requiring a 10% contribution by RPU.

The project is anticipated to cost \$238,885, plus a 10% contingency of up to \$23,886, for a total of \$262,741 in outside costs plus internal labor. If approved, this will result in a grant of between \$214,970 and \$236,467. The RPU matching funds would be \$23,647 to \$26,274.

The project was not included in the 2023 Electric Utility Budget and exceeds \$100,000. The Home Rule Charter, Section 15.07, subdivision 2 states: *The public utility board, with authorization by resolution of the Common Council, may enter into a contract if the contract: (A) involves a capital appropriation which is not contained within the board's approved annual budget and exceeds the amount of \$100,000,...* As such, if the Board approves acceptance of this grant and the related capital project, management will forward this request to the City Council for approval.

### **Prepared By:**

Peter Hogan

### **Attachments:**

[20231128 Resolution - Department of Energy Grant Acceptance.docx](#)



## RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester to approve acceptance of the Department of Energy grant for Industrial Control Systems Cybersecurity Technologies and related capital, and recommend approval by the City Council.

PASSED AND ADOPTED BY THE PUBLIC UTILITY BOARD OF THE CITY OF

ROCHESTER, MINNESOTA, THIS 28th DAY OF November, 2023.

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
SECRETARY



## **REQUEST FOR ACTION**

### **RPU Index of Board Policies**

**MEETING DATE:**

November 28, 2023

**ORIGINATING DEPT:**

Rochester Public Utilities

**AGENDA SECTION:**

Board Policy Review

**PRESENTER:**

Tim McCollough

**Action Requested:**

Review the Index of Board Policies to summarize progress on policy updates and determine future policy review items.

**Report Narrative:**

RPU Board policies are updated throughout the year as needed.

**Prepared By:**

Christina Bailey

**Attachments:**

[Index of Board Policies-revised.xlsx](#)

ROCHESTER PUBLIC UTILITIES				
INDEX OF BOARD POLICIES				
	REVISION DATE	FOCUS AREA / STAFF LIAISON	ANTICIPATED REVISION TIME PERIOD	TARGET COMPLETION DATE
<b>BOARD</b>				
1. Mission Statement	4/25/2023	Policy / Tim McCollough		
2. Responsibilities and Functions	9/26/2023	Policy / Tim McCollough		
3. Relationship with the Common Council	2/28/2012	Policy / Tim McCollough		
4. Board Organization	3/27/2018	Policy / Tim McCollough		
5. Board Procedures	9/27/2022	Policy / Tim McCollough		
6. Delegation of Authority/Relationship with Management	7/24/2018	Policy / Tim McCollough	Q4 2023	11/28/2023
7. Member Attendance at Conferences and Meetings	12/18/2018	Policy / Tim McCollough		
8. Board Member Expenses	12/18/2018	Policy / Tim McCollough		
9. Conflict of Interest	DELETED	N/A		
10. Alcohol and Illegal Drugs	DELETED	N/A		
11. Worker Safety	3/27/2012	Policy / Tim McCollough		
<b>CUSTOMER</b>				
12. Customer Relations	4/30/2019	Ops & Admin / Krista Boston		
13. Public Information and Outreach	4/30/2019	Communications / Steven Nyhus		
14. Application for Service	7/1/2016	Ops & Admin / Scott Nickels		
15. Electric Utility Line Extension Policy	3/28/2017	Finance / Peter Hogan		
16. Billing, Credit and Collections Policy	4/26/2022	Finance / Peter Hogan		
17. Electric Service Availability	10/29/2019	Ops & Admin / Scott Nickels		
18. Water and Electric Metering	6/26/2018	Ops & Admin / Scott Nickels		
19. Adjustment of Utility Services Billed	6/29/2021	Finance / Peter Hogan		
20. Rates	7/25/2017	Finance / Peter Hogan		
21. Involuntary Disconnection	9/28/2021	Communications / Steven Nyhus		
<b>ADMINISTRATIVE</b>				
22. Acquisition and Disposal of Interest in Real Property	12/19/2017	Ops & Admin / Scott Nickels		
23. Electric Utility Cash Reserve Policy	1/28/2020	Finance / Peter Hogan		
24. Water Utility Cash Reserve Policy	1/28/2020	Finance / Peter Hogan		
25. Charitable Contributions	6/25/2019	Communications / Steven Nyhus		
26. Utility Compliance	10/24/2017	Communications / Steven Nyhus		
27. Contribution in Lieu of Taxes	6/29/1999	Finance / Peter Hogan		
28. Joint-Use of Infrastructure and Land Rights	3/30/2021	Ops & Admin / Scott Nickels		
29. Customer Data Management Policy	3/22/2022	Communications / Steven Nyhus	Q2 2024	6/30/2024
30. Life Support	9/24/2019	Communications / Steven Nyhus		
31. Electric Utility Undergrounding Policy	9/29/2020	Ops & Admin / Scott Nickels	Q1 2024	3/31/2024
Red - Currently being worked on				
Yellow - Will be scheduled for revision				
Marked for deletion				





## **REQUEST FOR ACTION**

Division Reports & Metrics - November 2023

**MEETING DATE:**  
November 28, 2023

**ORIGINATING DEPT:**  
Rochester Public Utilities

**AGENDA SECTION:**  
Division Reports & Metrics

**PRESENTER:**  
Tim McCollough

### **Action Requested:**

Review the reports from each of RPU's five division: Core Services, Compliance and Public Affairs, Power Resources, Customer Relations and Corporate Services.

### **Report Narrative:**

Each division or RPU reports monthly on its metrics and activities to the Board.

### **Prepared By:**

Christina Bailey

### **Attachments:**

[Division Report November 2023.pdf](#)

# Division Reports & Metrics

## November 2023

**CORE SERVICES**  
**SAFETY, COMPLIANCE & PUBLIC AFFAIRS**  
**POWER RESOURCES**  
**CUSTOMER RELATIONS**  
**CORPORATE SERVICES**  
**FINANCIAL REPORTS**

# Division Reports & Metrics

## November 2023

### CORE SERVICES

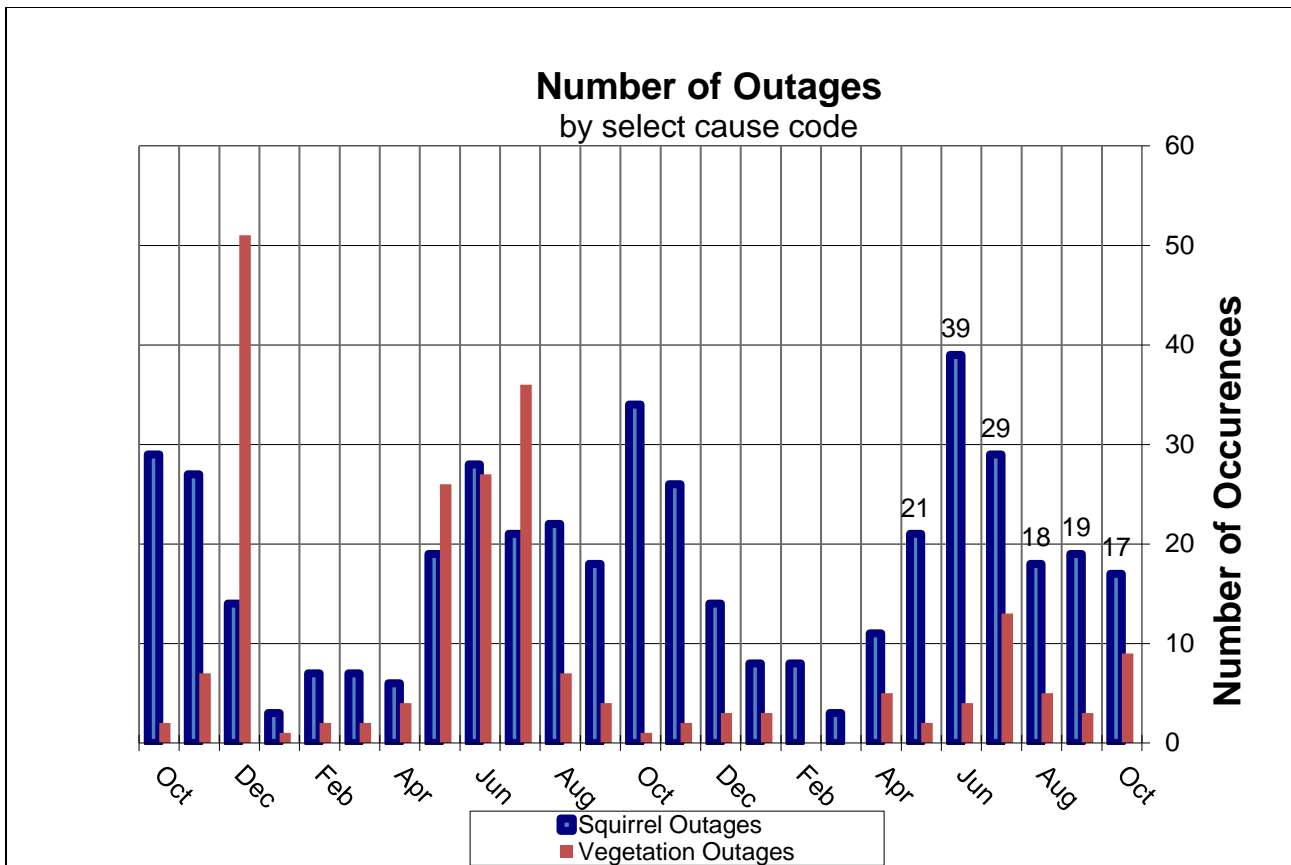
#### Electric Utility:

##### 1. Electric Outage Calculations for the month and year to date (October 2023 Data)

- |  |   |
|--|---|
| a. Reliability = 99.99381%             | Year-to-date Reliability = 99.99452%                |
| b. 2,657 Customers affected by outages | Year-to-date Customers affected by outages = 24,193 |
| c. SAIDI = 2.76 min                    | Year-to-date SAIDI = 24.48 min                      |
| d. CAIDI = 61.27 min                   | Year-to-date CAIDI = 55.74 min                      |

##### 2. Electric Utility Operations – T&D, Engineering, System Ops, GIS, Tech Services:

- Archeological survey permitting paperwork filed for the culturally sensitive segment of the Marion Road Duct route, with surveying to begin in November if permitting is approved.
- The AMI project has continued the statement of work, service agreement and contract negotiations with selected vendors in October.
- Reliability statistics were positively impacted by the lack of severe weather in October.



**Summary of individual electrical outages (greater than 200 customers - October 2023 data)**

# Customers	Date	Duration	Cause
1,157	10/22/2023	28m	Vehicle Hit Pole
593	10/5/2023	1h 36m	Vegetation

**Summary of aggregated incident types (greater than 200 customers – October 2023 data)**

# Customers	Total # of Incidents	Cause
1,157	1	Vehicle
823	2	Vegetation
268	17	Animals – Squirrel

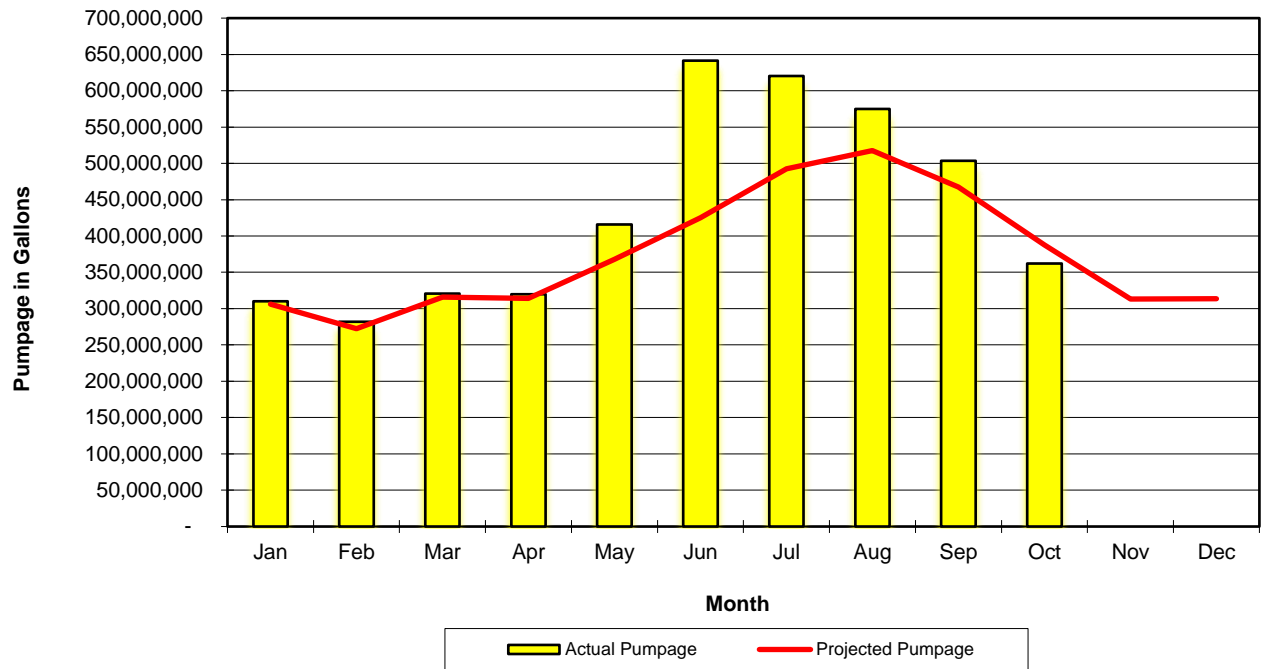
**Water Utility:**

**1. Water Outage Calculations for the month and year to date (September 2023 data):**

- |                                      |  |
|--------------------------------------|--|
| a. Reliability = 99.99874441%        | Year-to-date Reliability = 99.99853423%            |
| b. 287 Customers Affected by Outages | Year-to-date Customers Affected by Outages = 1,948 |
| c. 387.7 Customer Outage Hours       | Year-to-date Customer Outage Hours = 4,469.9       |
| d. SAIDI = 0.6                       | Year-to-date SAIDI = 6.4                           |
| e. CAIDI = 81.1                      | Year-to-date CAIDI = 137.7                         |
- Performed 1,646 Gopher State water utility locates during the month for a total of 13,098 for the year.
  - Repaired water distribution system failures or maintenance at the following locations during the month. :
    - 1950 Baihly Hills Dr SW – (Water Main Break) – 10/1
    - 307 11<sup>th</sup> Ave NW – (Water Main Break) – 10/2
    - 1857 24<sup>th</sup> St NW – (Water Main Break) – 10/4
    - 1531 Wilshire Dr NE – (Leak) – 10/5
    - 606 Memorial Parkway SW – (Water Main Break) – 10/6
    - 3825 16<sup>th</sup> Ave NW – (Water Main Break) – 10/7
    - 5512 44<sup>th</sup> Ave NW – (Water Main Break) – 10/11
    - 1728 2<sup>nd</sup> St SW – (Water Main Break) – 10/25
    - 704 19<sup>th</sup> Ave SW – (Water Main Break) – 10/30

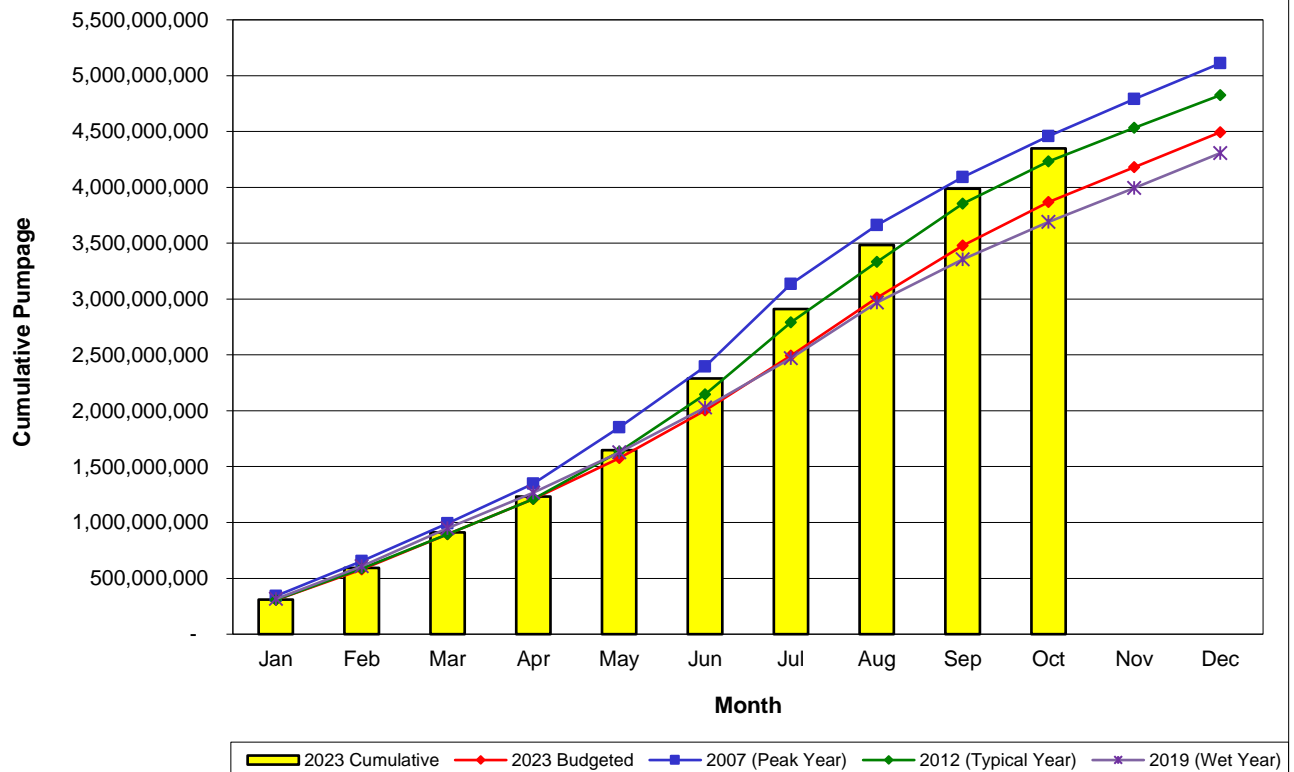
### Actual vs. Projected Pumpage: 2023

Core Services - Water Maintenance & Construction



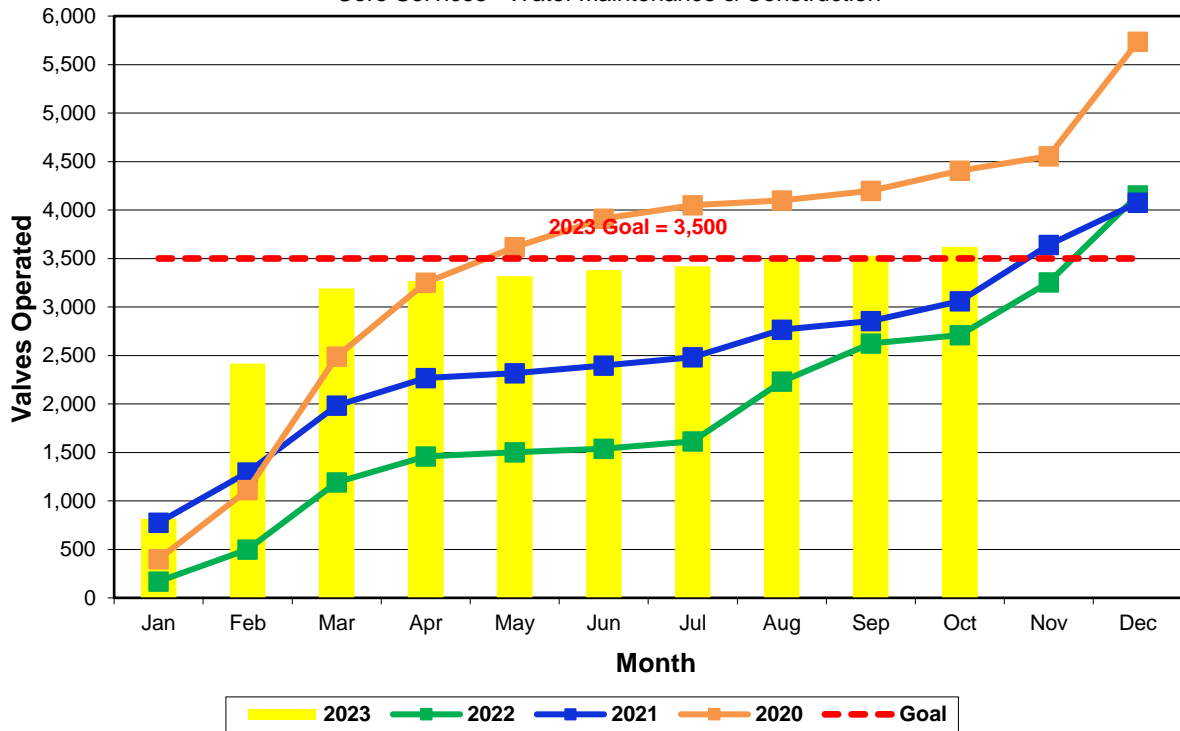
### Cumulative Pumpage Comparison: 2023

Core Services - Water Maintenance & Construction



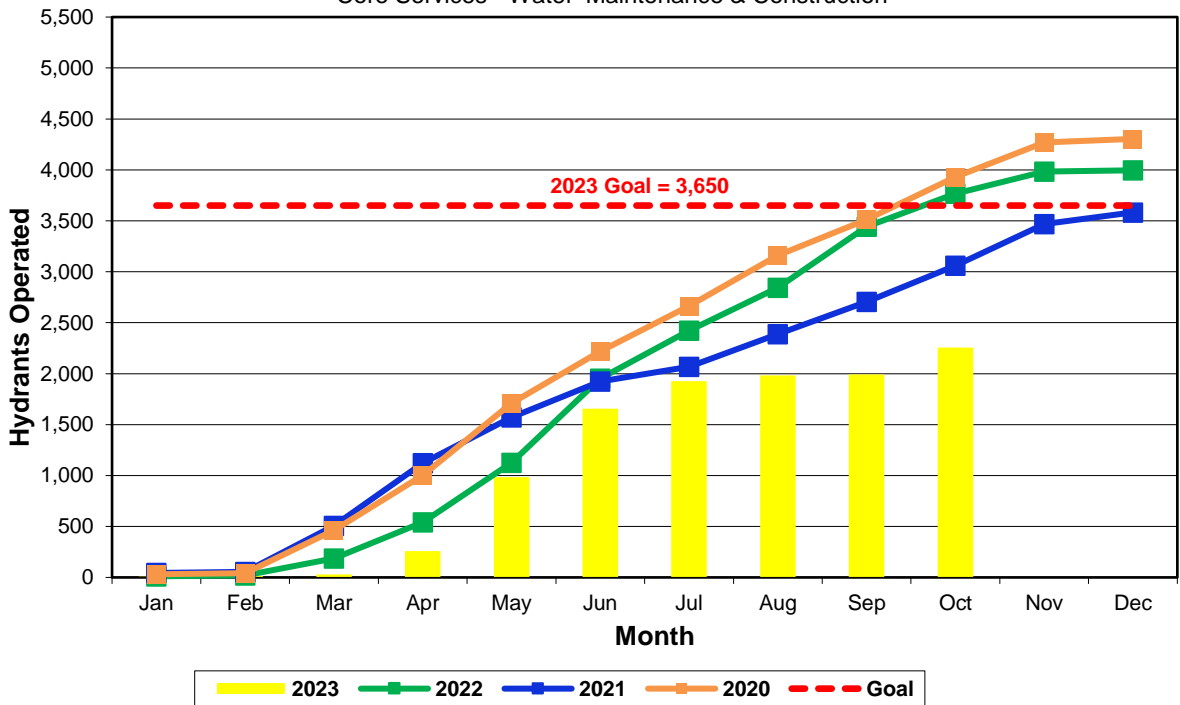
## 2023 Valve Operations Program

Core Services - Water Maintenance & Construction



## 2023 Hydrant Operations Program

Core Services - Water Maintenance & Construction



## SAFETY / COMPLIANCE & PUBLIC AFFAIRS November 2023

### 1. Safety

TRAINING	Total Required Enrollments	Completions as of 10/31/2023	Percent Complete
October 2023	343	343	100%
Calendar Year to 10/31/2023	4400	4400	100%

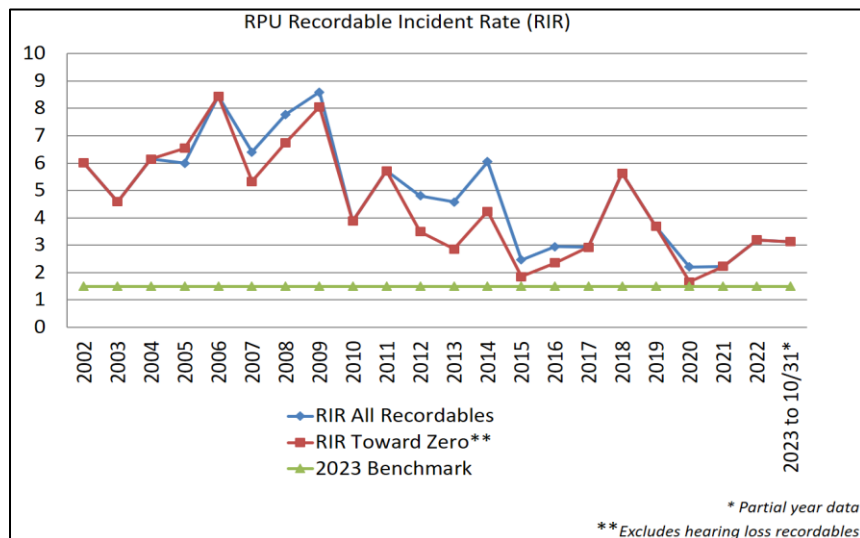
SAFETY TEAMS	Total Members	Members Attending	Percent Attending
October 2023	19	16	84.2%
Calendar Year to 10/31/2023	243	196	80.6%

INCIDENTS	Reports Submitted	OSHA Cases <sup>1</sup>	RPU RIR <sup>2</sup>	BLS RIR <sup>3</sup>
October 2023	4	1	--	--
Calendar Year to 10/31/2023	26	5	3.12	1.5

- |   |  |
|---|--|
| 1 | Deemed to meet OSHA criteria as a recordable case by RPU Safety Manager, subject to change |
| 2 | Recordable Incident Rate – Number of OSHA Recordable Cases per 100 employees.              |
| 3 | Bureau of Labor Statistics nonfatal illnesses and injuries in the utility sector           |



23 of RPU's 24 departments are recordable injury free in 2023  
212 of RPU's 217 employees are recordable injury free in 2023



2023 OSHA Recordable Case Detail				
Work Area	Incident Date	Description	Primary Reason it's a Recordable	Corrective Action
T&D	3/13/2023	Slipped and fell onto shovel causing torso (L) pain	Restricted Duty	N/A
T&D	4/1/2023	Slipped off ladder, fell to ground causing pain to back, elbow (L) and neck.	Restricted Duty	Reviewed work practices with those involved
T&D	8/4/2023	Pain in elbow (L) while pulling wire	Restricted Duty	N/A
T&D	8/11/2023	While helping to set pole, stepped into hole injuring ankle (R).	Restricted Duty	Reviewed work practices with those involved
T&D	10/2/2023	Lacerated thumb (L) while stripping wire with knife.	Medical treatment beyond first aid	Discussed tool, glove and work practices with safety team

## SAFETY INITIATIVES

1. Implemented process to identify and document corrections completed as a result of monthly "self-inspections".
2. Facilitated annual evacuation drills at routinely occupied facilities.
3. Worked with Human Resources to better identify core competencies of Safety Technician vacancy.

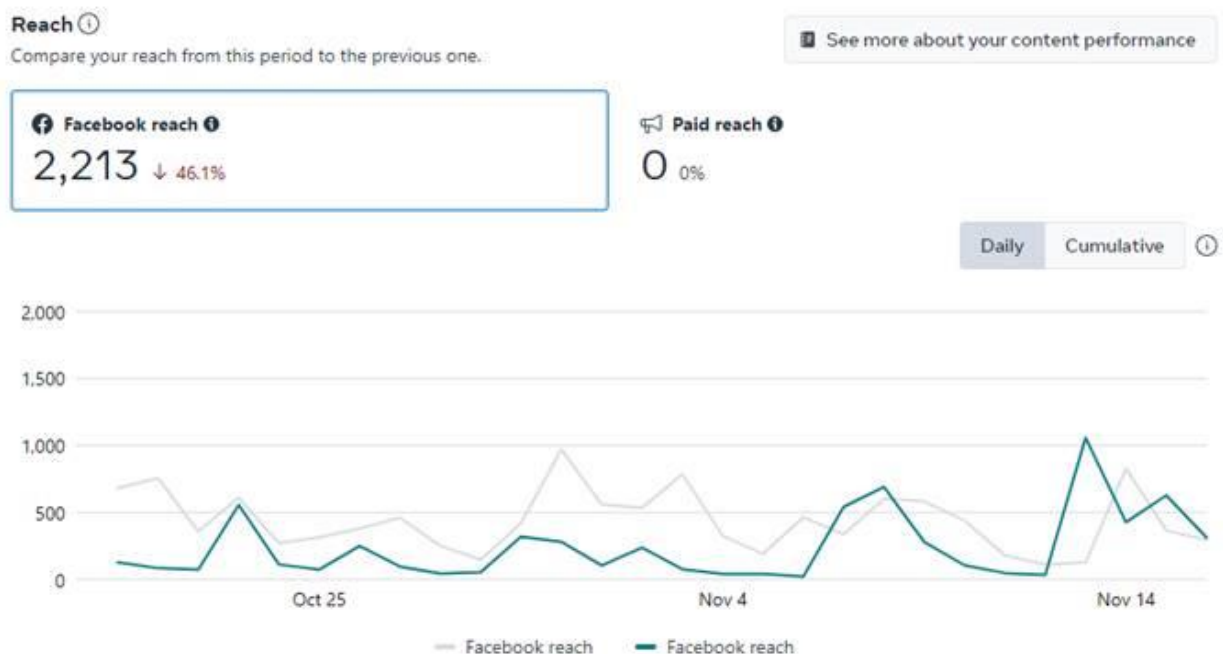
### 2. Environmental & Regulatory Affairs

- On October 17th, RPU and staff from MN Dept. of Health conducted another investigation to uncover old municipal wells around the 4th street reservoir. RPU staff successfully uncovered RPU Well #5 drilled in the 1920's and is 430 feet deep with a 16" casing. RPU well #5 will be sealed in the spring of 2024. Sealing older wells to today's well code helps protect the aquifers that RPU uses as their primary water source.
- On November 1st, Barr Engineering performed the annual inspection for the Lake Zumbro Dam. The inspection went well with no immediate concerns to address at the time of the inspection.
- On November 13th & 17<sup>th</sup>, RPU staff performed a water tour at the RPU Service Center for Holy Spirit and St. Francis School 4th graders. Students and teachers learned where Rochester gets their water, water quality & water conservation.



### 3. Communications

- RPU received its certificate of recognition for earning a Gold Award from the Marcom Awards for the RPU book “I Want to Work at RPU.”
- Tony participated in a MISO Communicators Workshop with other communicators from across the MISO footprint.
- Digital delivery of RPU Plugged In is now available for customers to sign up for. Customers will receive a customized email highlighting articles from the current edition with links and photos, as well as a link to the full digital edition.



### 28 day summary with change over previous period

Tweet impressions  
1,554 ↑ 81.5%



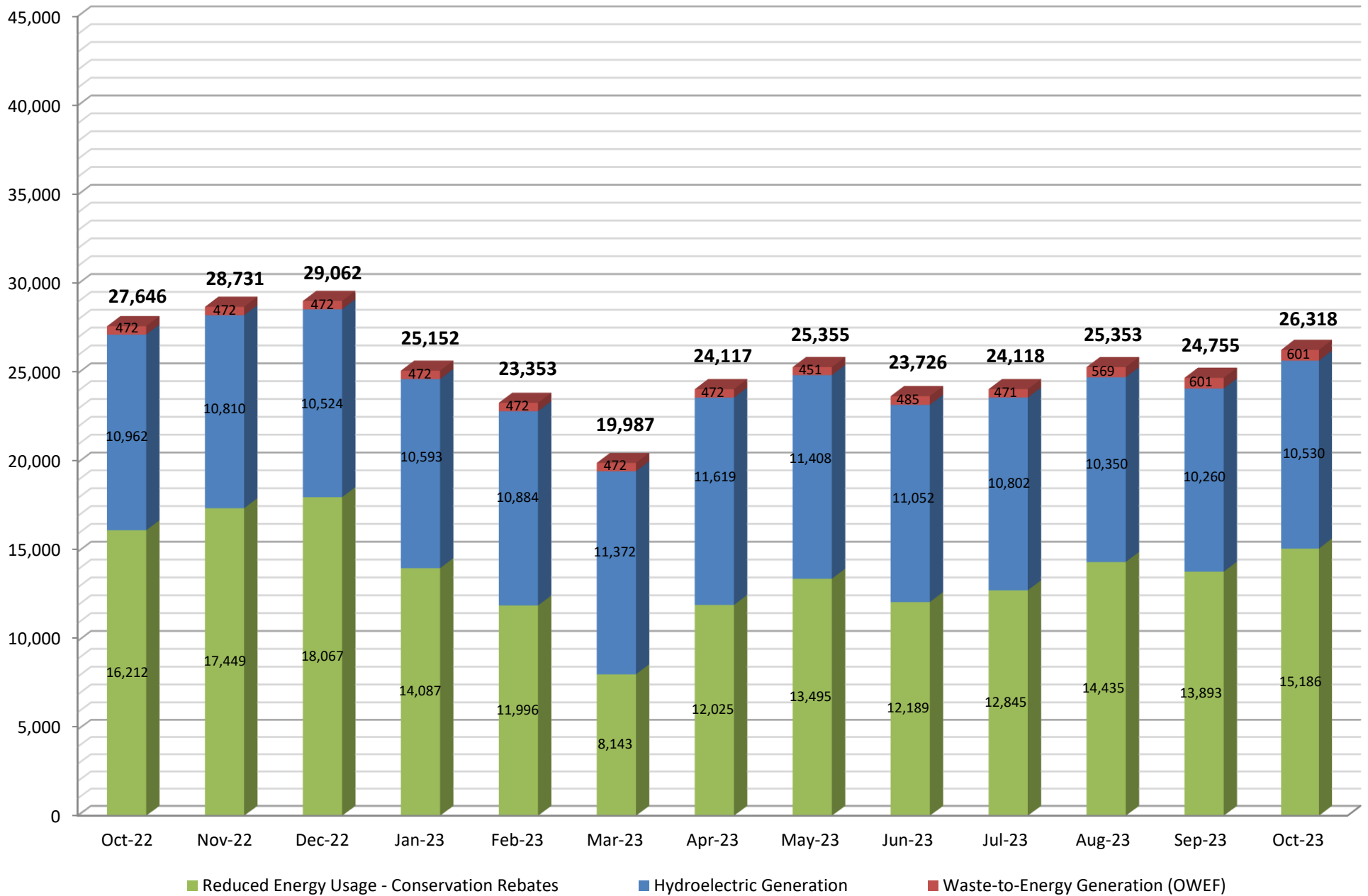
Followers  
3,158 ↑ 2



# RPU Environmental Stewardship Metric

## Tons CO<sub>2</sub> Saved

(12 Month Rolling Sum)



# POWER RESOURCES MANAGEMENT

OCTOBER 2023

## Portfolio Optimization

1. In October, RPU continued to bid GT1, GT2 and WES into the MISO day-ahead and real-time markets. GT2 and WES are also capable of participating in the ancillary services market. GT2 was on outage for the latter half of the month for annual maintenance.
  - a. Ancillary Service Market – Supplemental Reserves
    - i. Cleared DA
      1. GT2 – 9 days
      2. WES – 28 days
    - ii. Deployment YTD
      1. GT2 – 0
      2. WES – 0
  - b. Dispatched by MISO
    - i. GT1 – 1 times                      YTD 19 times
    - ii. GT2 – 4 times                      YTD 122 times
    - iii. WES – 22 times                      YTD 167 times
  - c. Hours of Operation
    - i. GT1 – 7 hours                      YTD 170 hours
    - ii. GT2 – 20 hours                      YTD 991 hours
    - iii. WES – 161 hours                      YTD 1,386 hours
  - d. Electricity Generated
    - i. GT1 – 106 MWh                      YTD 3,560 MWh
    - ii. GT2 – 611 MWh                      YTD 34,059 MWh
    - iii. WES – 4,915 MWh                      YTD 44,405 MWh
  - e. Forced Outage
    - i. GT1 – 0 hours                      YTD 255 hours
    - ii. GT2 – 0 hours                      YTD 221 hours
    - iii. WES – 0 hours                      YTD 6 hours
2. MISO market Real Time Price averaged \$25.35/MWh and Day Ahead Price averaged \$23.41/MWh.

# **CUSTOMER RELATIONS**

*(Contact Center, Utility Programs and Services, Commercial and Residential)*

## **Stakeholder Engagement, Forums, and Meetings**

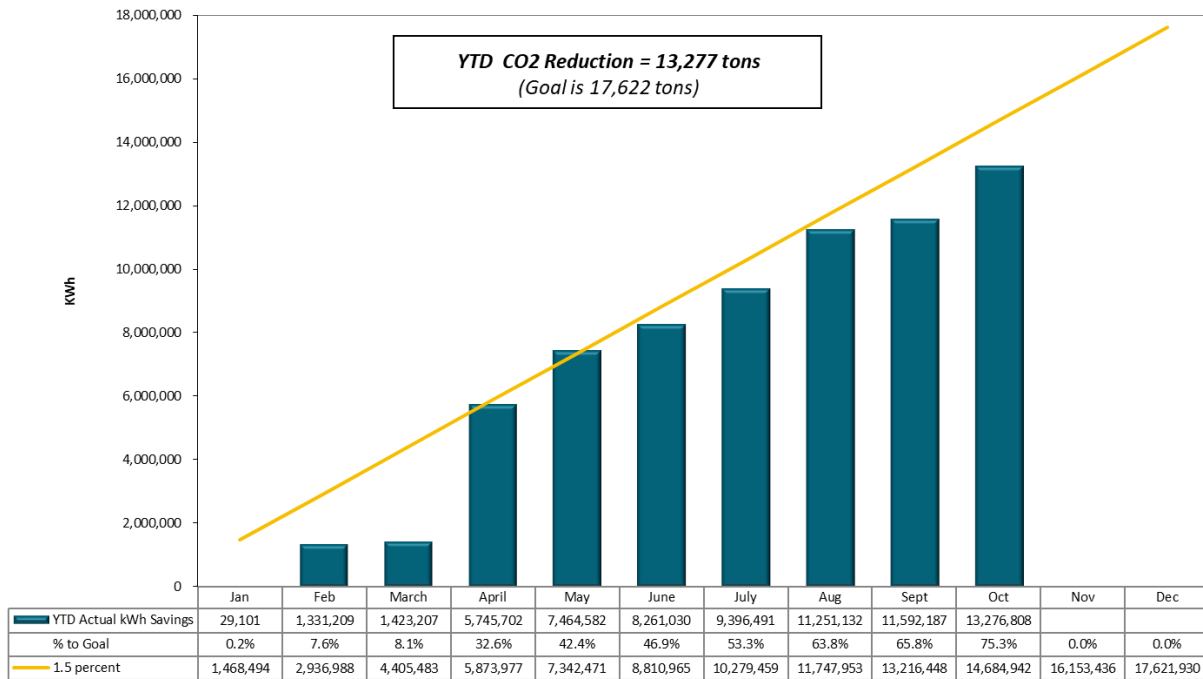
1. The Utility Programs and Services Manager participated as a panelist at the Virtual Peaker user's group forum.
2. Utility Programs and Services, along with other RPU departments, participated in the first of a series of monthly webinars hosted by SMMPA and Frontier Energy outlining the grant opportunities in the Infrastructure and Jobs Act and the Inflation Reduction Act.

## **Events/Opportunities for Customers**

1. Utility Programs and Services held a Neighborhood Energy Challenge workshop with Community Education on Saturday, November 18. There were 29 households in attendance.
2. Utility Programs and Services had a booth at the Rochester Area Chamber of Commerce STEAM Exhibitor at RCTC. The intent is for students to explore careers and pathways in fields of science, technology, engineering, art/design, and mathematics. The line worker mock-up demonstration was exhibited to the students. There were 3,122 students that attended this event.
3. Customer Care and Collections continue to make outreach calls to customers with past due balances on their accounts. The intent is to be proactive and connect these customers with outside resources for financial assistance. During the month of October, 1,203 customers were called.
4. The Utility Programs and Services commercial team participated in the Counter Day on November 1 at Viking Electric, promoting various C&I Programs and aiding Trade Allies with any utility related questions.

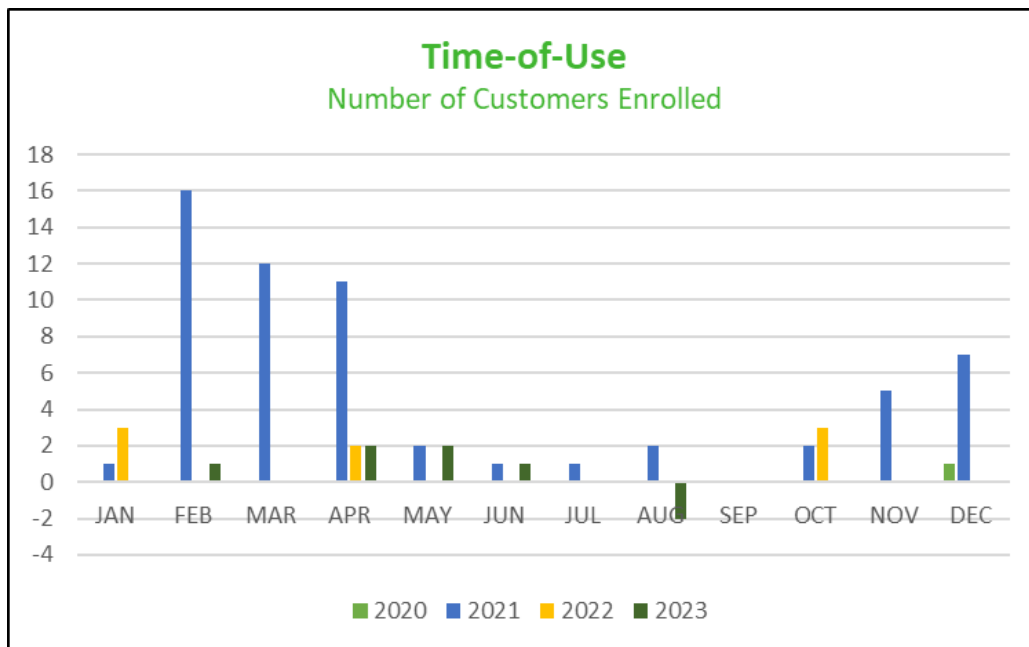
## RPU'S 2023 CUMULATIVE kWh SAVINGS As of October 31, 2023

1.5% Goal = 17,621,930 kWh



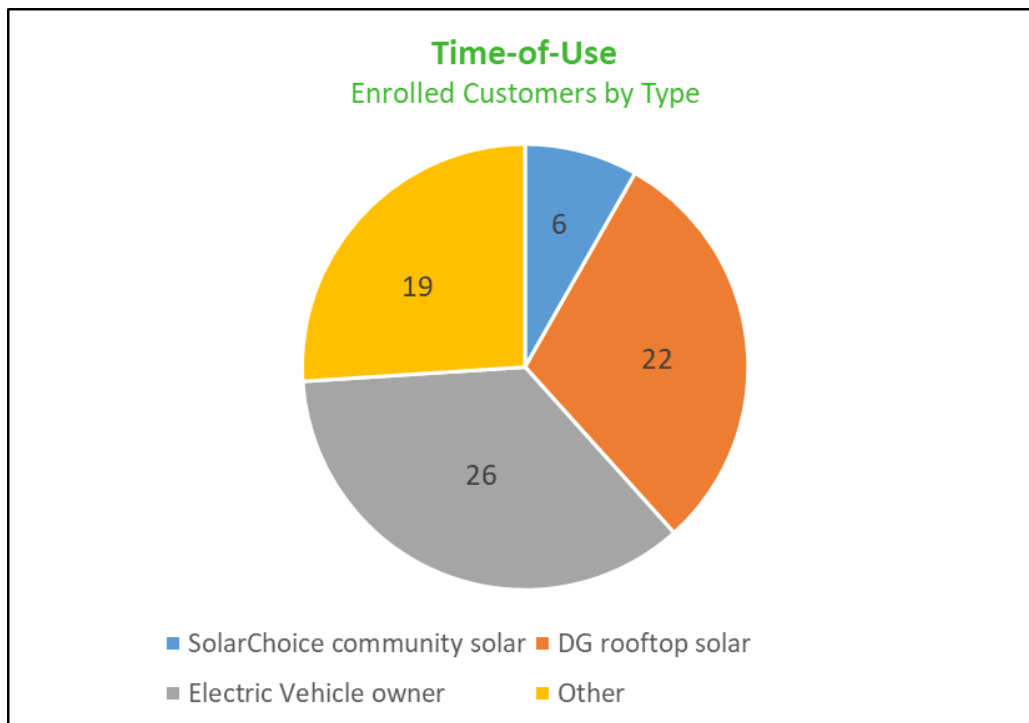
✚ YTD Savings: 13,276,808 kWh

✚ Percent to kWh Goal: 75.3%



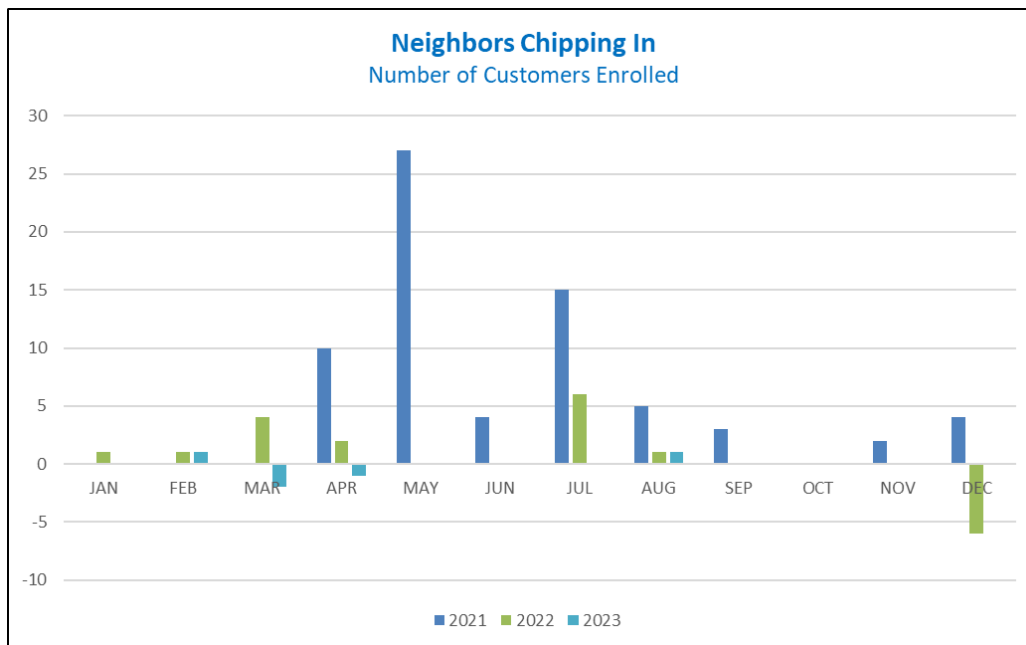
✚ Total Customers Enrolled: 73

- 2021 = 1
- 2021 = 60
- 2022 = 8
- 2023 = 4

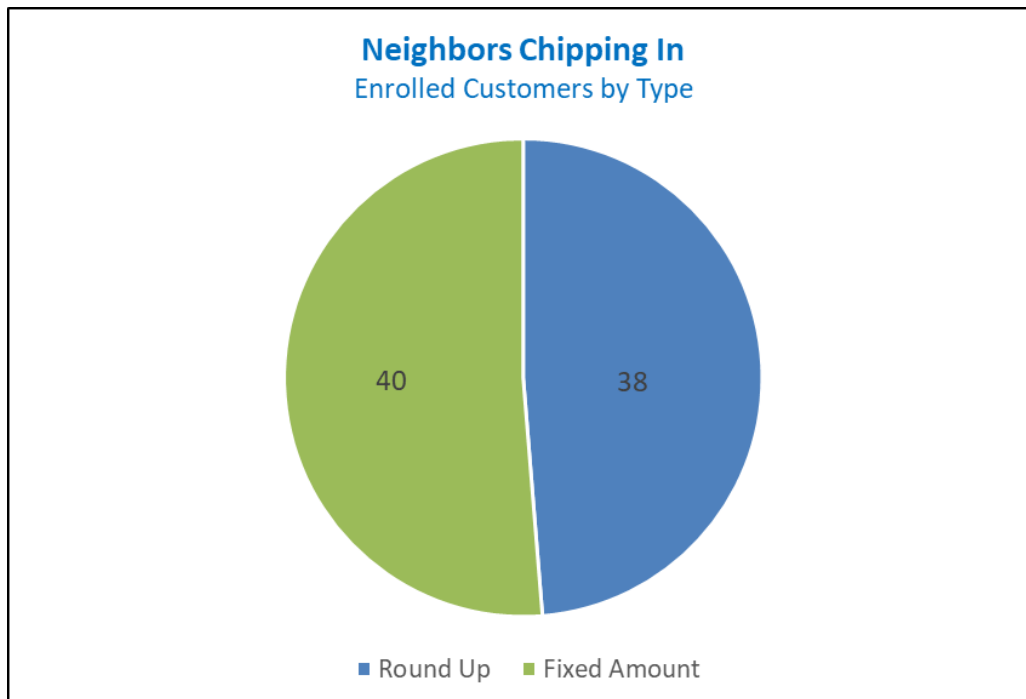


✚ Total Customers Enrolled: 73

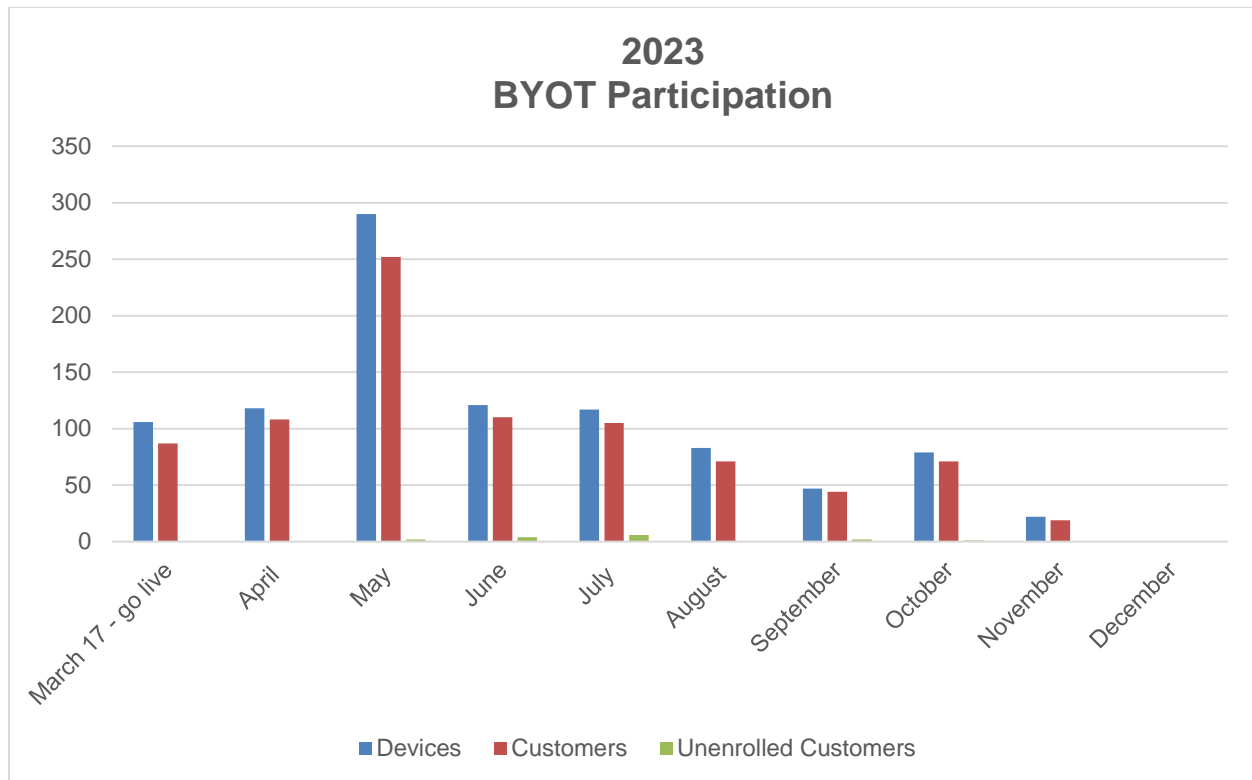
- SolarChoice = 6
- Solar = 22
- Electric Vehicle = 26
- Regular Residential (Other) = 19




- ✚ Total Customers Enrolled: 78
- 2021 = 70
  - 2022 = 9
  - 2023 = -1

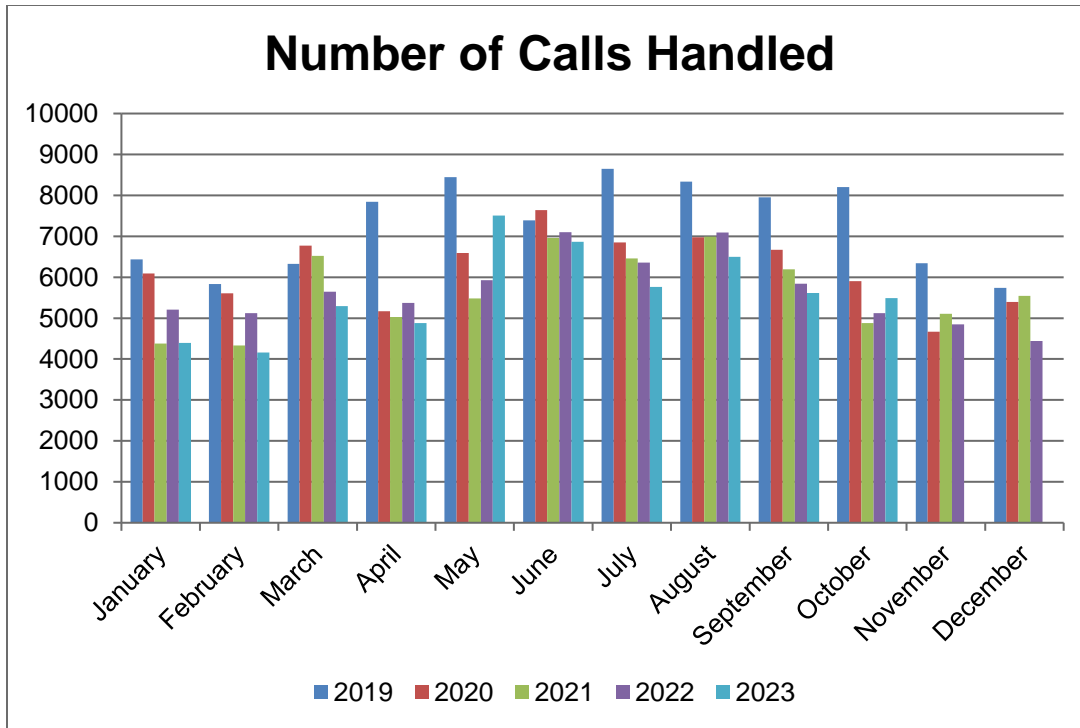


- ✚ Total Customers Enrolled: 78
- Round Up = 40
  - Fixed Amount = 38

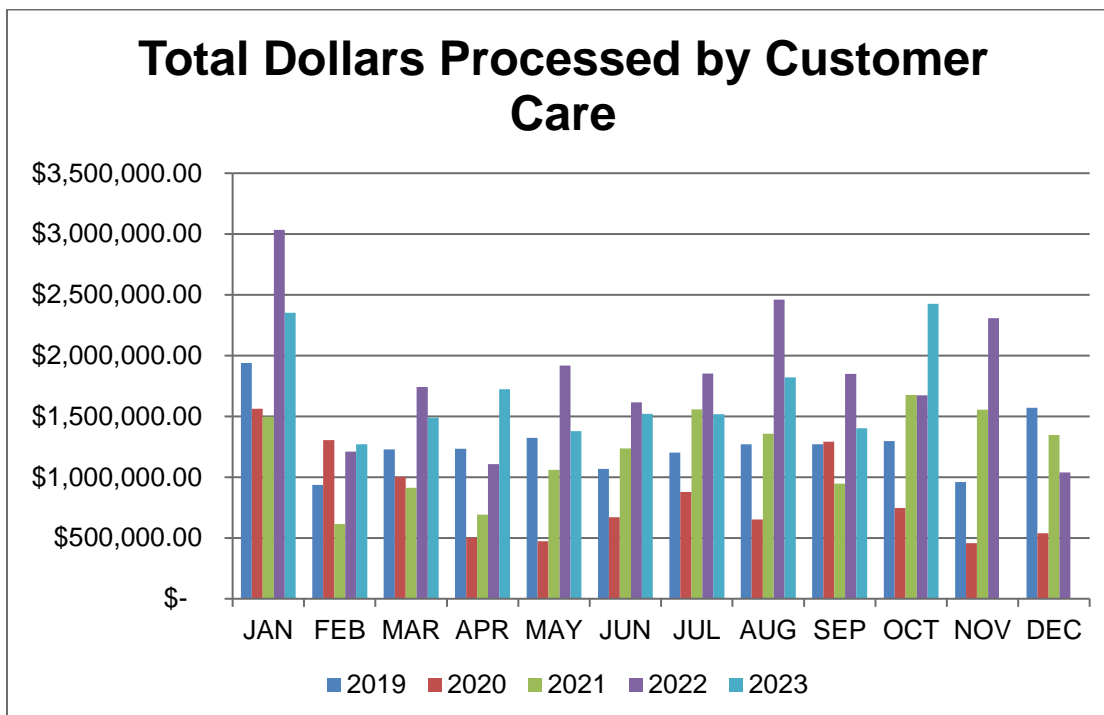


-  Totals:
- Devices = 983
  - Customers = 867
  - Unenrolled Customer = 15





✚ Total Number of Calls: 5,486 (graphed above)

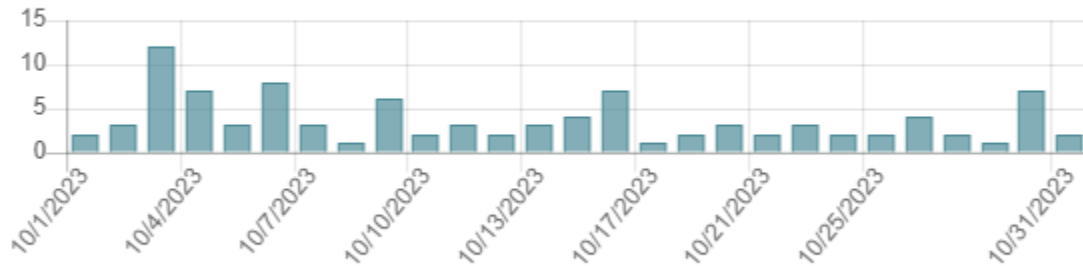


✚ Total Number of Transactions Processed by Representatives: 4,549 (graphed above)

✚ Total Number in Dollars Processed by Representatives: \$2,424,852

# Kiosk Payments

## Total Transactions - 97



## Revenue Sources

Cash  
Check  
Credit



- Total Number of Transactions: 97 (graphed above)
- Total Number of Transactions by Payment Method: 42 cash, 5 check, and 50 credit card payments

# **CORPORATE SERVICES**

## **November-December 2023 Activity Report for Finance & Accounting**

### **Budget/Forecasting/Rates**

- The 2024-2025 recommended budget was reviewed at the August 28<sup>th</sup> Council study session and approved by the RPU Board at the October 24, 2023 Board meeting. The budget and proposed rate changes will go before the City Council as part of the overall City budget for approval on December 4.
- The accounting team has selected Vena Solutions cloud-based budgeting solution to replace the current Cognos budgeting software which has been out of support for a number of years. The team is working closely with RVNA Technologies on the implementation phase of the project.

### **Customer Billing/Account Activity**

- The Utility has entered the Cold Weather Protection period beginning on October 1, 2023, and has ceased disconnects. Notices have been sent to customers to inform them of the requirements needed to qualify for cold weather protection. With Energy assistance funds available October 1, the Collections team continues to work closely with customers to get them to apply for assistance if eligible. This includes sending proactive notifications, outreach calls and emails.
- The team is working with IT to develop an accounts receivable aging report for Mayo accounts only, in order to assist them with identifying and researching accounts with outstanding past due amounts.
- Barb Button, the Lead Collections Technician, will be retiring on December 13<sup>th</sup>, 2023. Heidi Kruger has been hired to replace her. Heidi started remotely on August 28 and began in the office October 4 to train with Barb before her departure.

### **Accounting Activity**

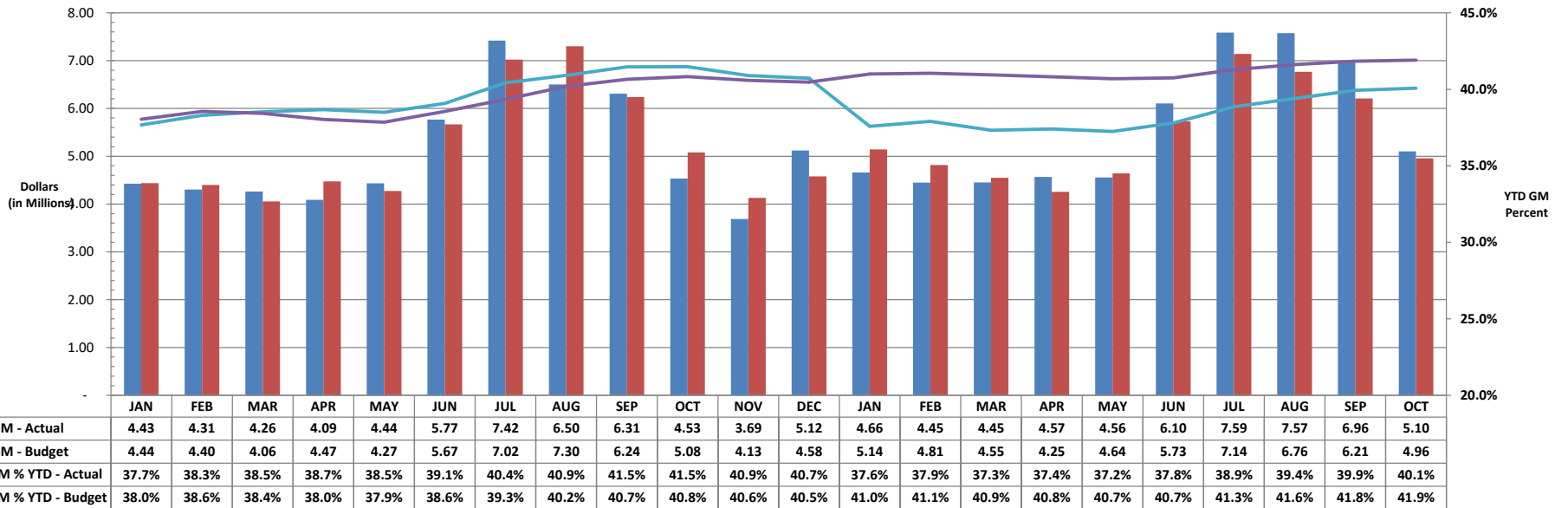
- The accounting team is working on the October 2023 month end close.
- The accounting team is working to implement GASB 96, a new Governmental Accounting Standard that changes how some subscription based information technology arrangements are reported. The team is working with Baker Tilly to evaluate applicable contracts and extract data into a leasing software to account for them in compliance with the standard.
- Baker Tilly conducted preliminary fieldwork virtually October 30 – November 2 in preparation for the annual audit in February. The work went smoothly and no issues were noted.

### **Bond/Financing Activity**

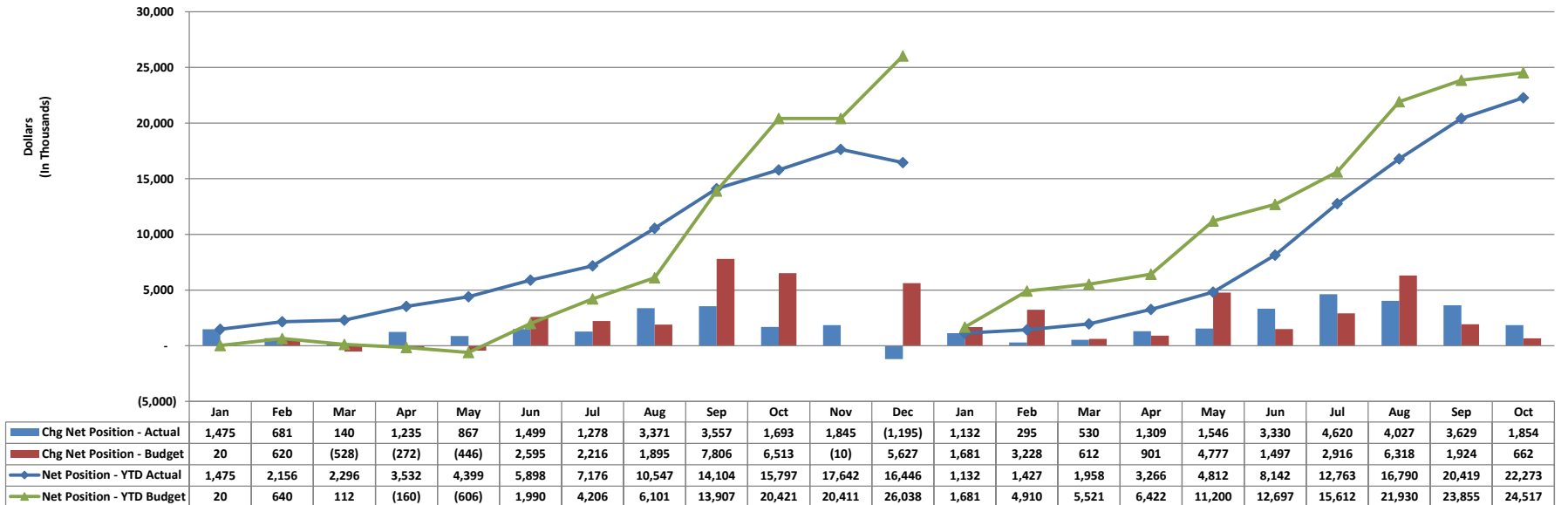
- Accounting staff is currently working on updating our Continuing Disclosures required by the SEC to be filed on an annual basis. Baker Tilly Municipal Advisors will complete the filing on RPU's behalf.

- Accounting staff provided information to both Fitch Ratings and Moody's to assist them in their annual review of RPU's bond rating. Both agencies have concluded their reviews and affirmed the existing ratings of AA (stable outlook) from Fitch and Aa3 (stable outlook) from Moody's.
- The annual bond principal payments and semi-annual interest payments will be made by US Bank as paying agent on December 1, totaling approximately \$10.5 million. RPU will remit these funds to the paying agent on November 30.
- In 2021, RPU advance refunded our 2013B bond issue and all proceeds were deposited with an escrow agent. These bonds are callable on December 1, 2023 and the principal balance remaining of \$32.27 million will be paid at that time, along with interest of \$764,025.

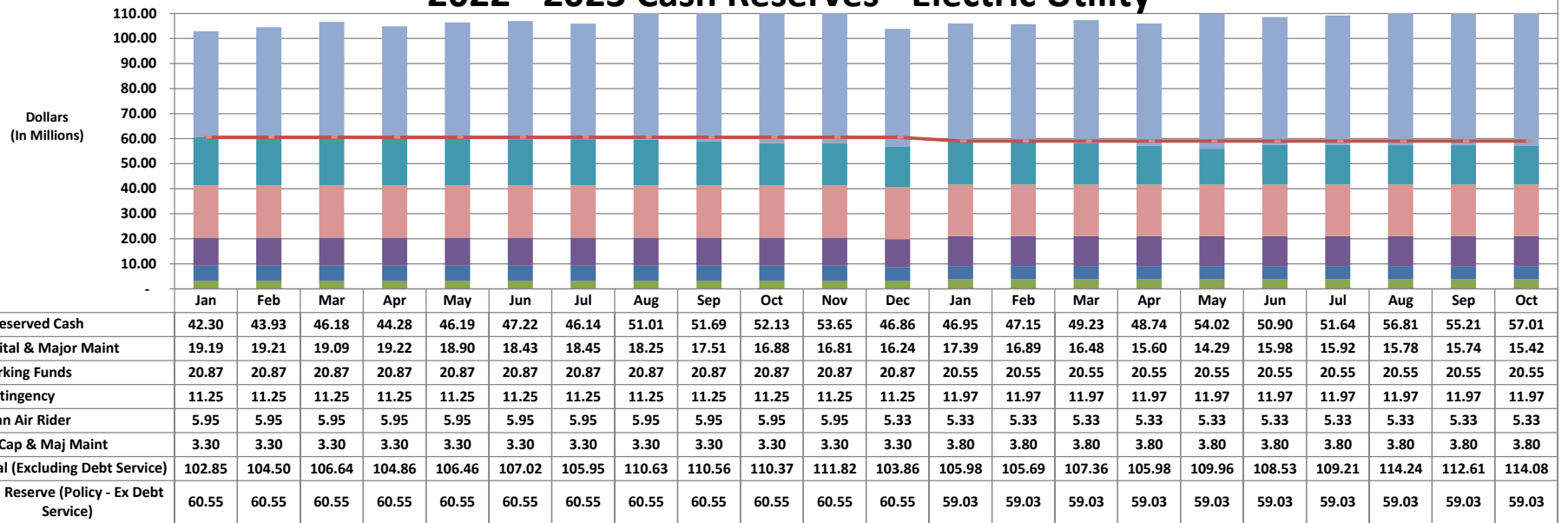
## 2022 - 2023 Retail Gross Margin - Electric Utility



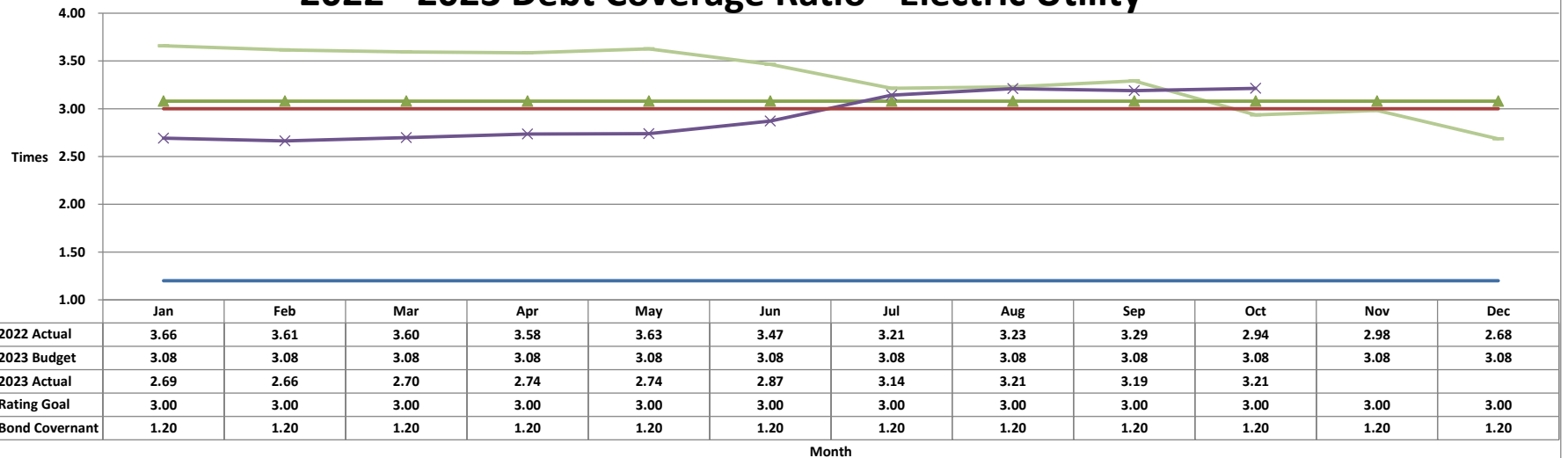
## 2022 - 2023 Change in Net Position - Electric Utility



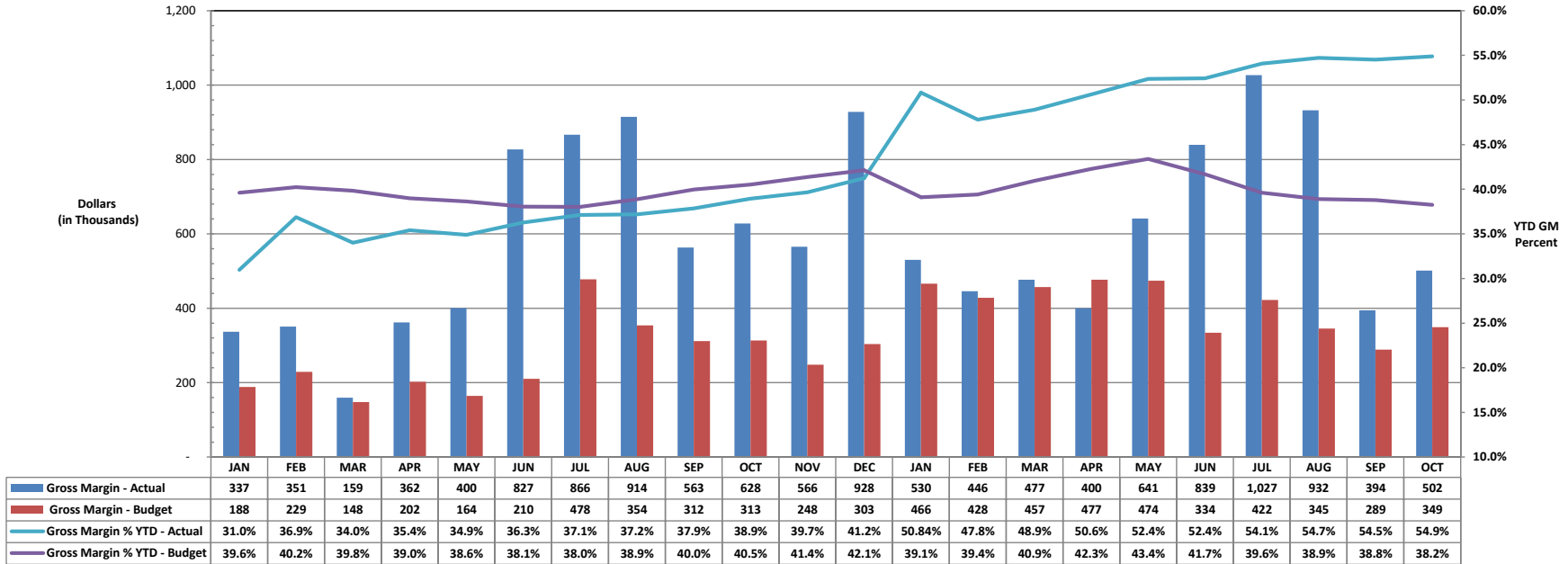
## 2022 - 2023 Cash Reserves - Electric Utility



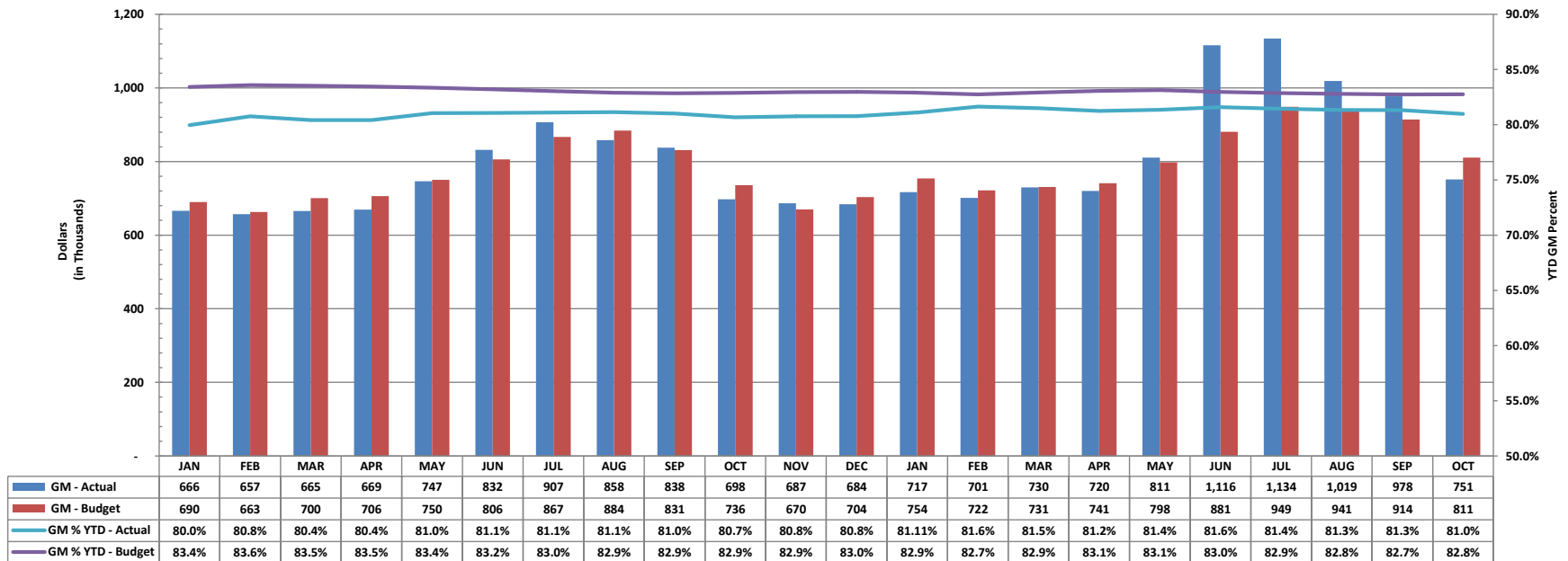
## 2022 - 2023 Debt Coverage Ratio - Electric Utility



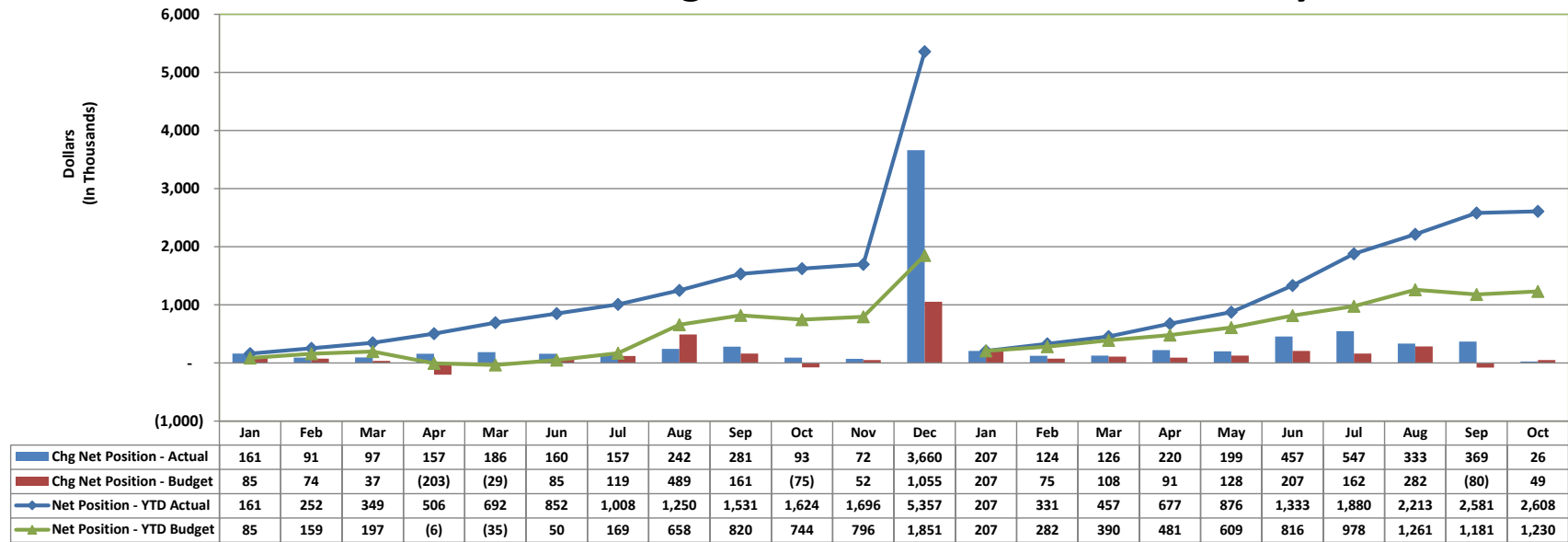
## 2022 - 2023 Gross Margin - Steam/Wholesale Electric



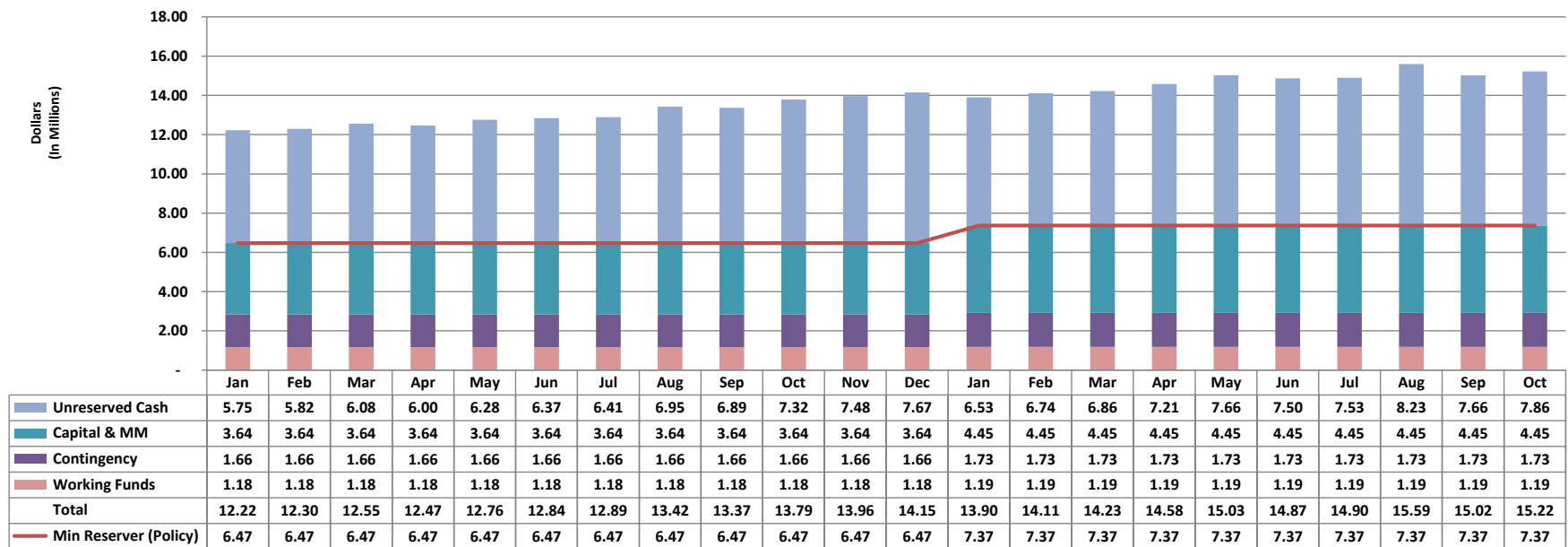
## 2022 - 2023 Gross Margin - Water Utility



## 2022 - 2023 Change in Net Position - Water Utility



## 2022 - 2023 Cash Reserves - Water Utility





**TO:** Jeremy Sutton, Director of Power Resources

**FROM:** Tina Livingston, Senior Financial Analyst

**SUBJECT:** LOAD FORECAST SUMMARY FOR 2023

MONTH	SYSTEM ENERGY			PEAK SYSTEM DATA		
	ACTUAL MWH	FORECAST MWH	% DIFF	ACTUAL MW	FORECAST MW	% DIFF
JAN	98,317	101,577	-3.2%	166.2	174.5	-4.8%
FEB	88,358	91,538	-3.5%	162.7	170.2	-4.4%
MAR	94,140	90,382	4.2%	150.1	152.4	-1.5%
APR	86,360	84,706	2.0%	174.5	150.9	15.7%
MAY	93,889	87,677	7.1%	210.6	207.1	1.7%
JUN	110,690	102,733	7.7%	239.5	248.2	-3.5%
JUL	115,177	118,792	-3.0%	262.6	269.6	-2.6%
AUG	120,973	117,060	3.3%	294.8	243.8	20.9%
SEP	100,228	103,879	-3.5%	250.8	246.1	1.9%
OCT	91,603	91,537	0.1%	217.8	167.8	29.8%
NOV					148.9	
DEC					167.6	
<b>YTD</b>	<b>999,734</b>	<b>989,881</b>	<b>1.0</b>			

**PREVIOUS HISTORICAL SYSTEM PEAK 292.1 MW 07/20/2011**

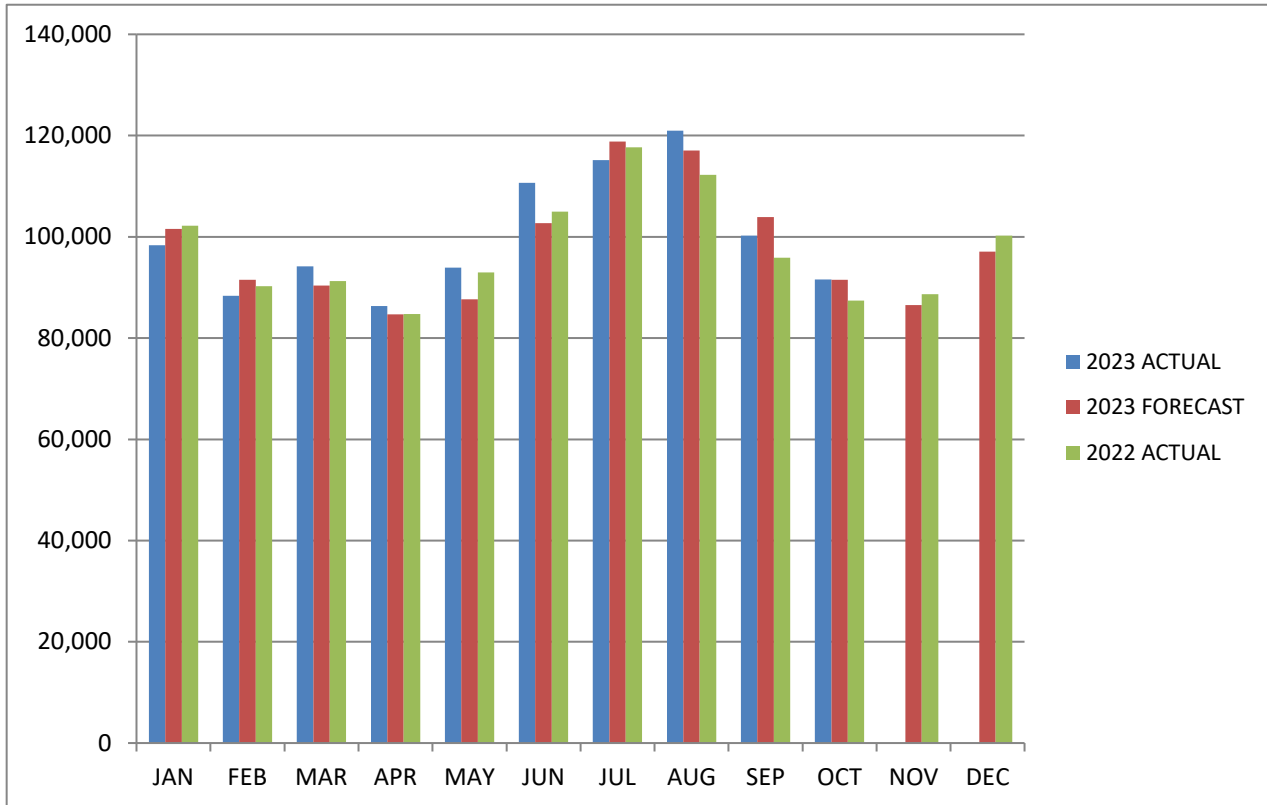
% DIFF = (ACTUAL / FORECAST X 100) - 100

MWH = MEGAWATT HOUR = 1000 KILOWATT HOURS

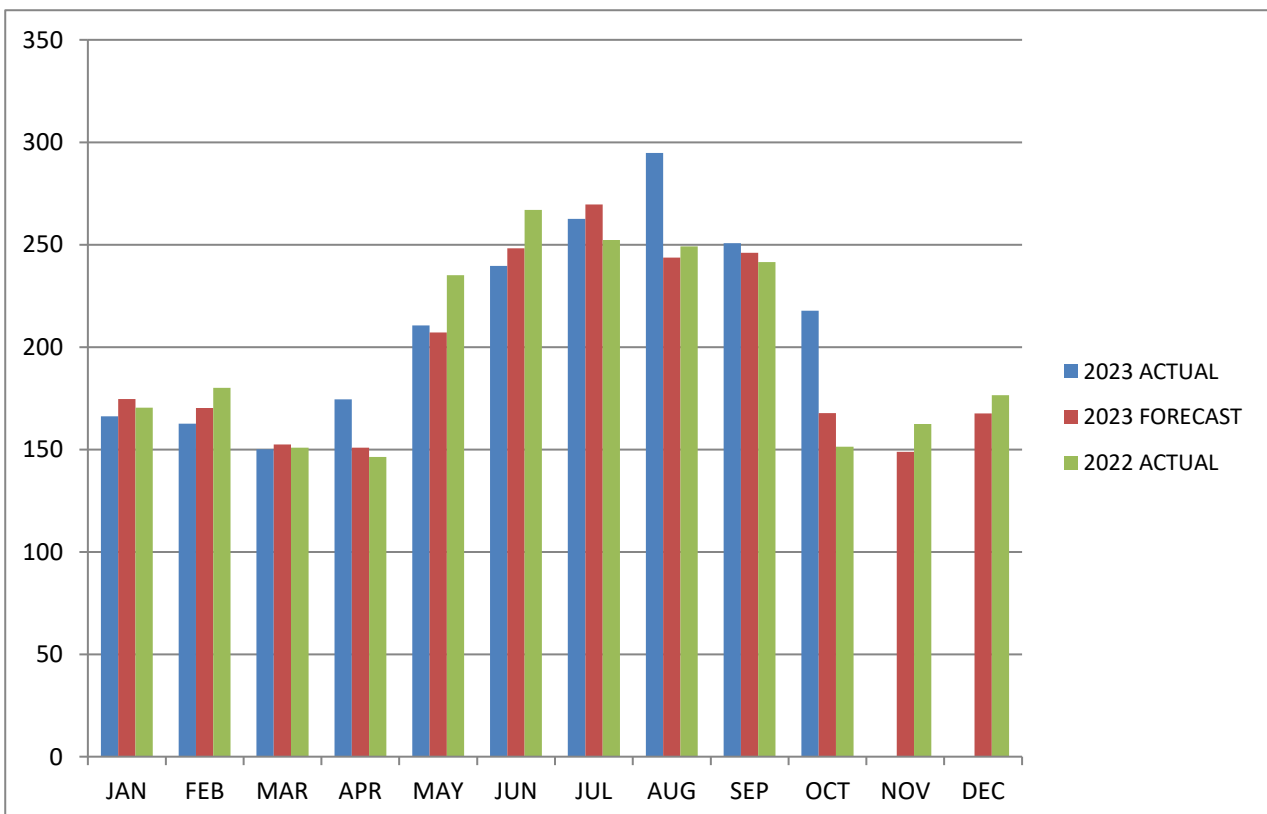
MW = MEGAWATT = 1000 KILOWATTS

## 2023 YTD SYSTEM REQUIREMENTS

### Energy Required for the Month (MWH)



### Peak Demand for the Month (MW)



# ROCHESTER PUBLIC UTILITIES

## INDEX

K:\RPU\GA\FINANCIAL REPORTS\FINANCIALS CRMO.pdf

DATE: October 2023

TO: \_\_\_\_\_

From: **Judith Anderson** (507) 292-1217  
Controller

SUBJ: **RPU - Financial Statements**

### **RPU - ELECTRIC UTILITY Financial Reports**

<u>Page #</u>	<u>REPORT TITLE:</u>
1	Statement of Net Position - Condensed
2	Statement of Revenues, Expenses & Changes in Net Position YTD
3	Statement of Cash Flows YTD
4 - 5	Production and Sales Statistics - YTD
6	GRAPH - Capital Expenditures
7	GRAPH - Major Maintenance Expenditures
8	GRAPH - Cash & Temporary Investments
9	GRAPH - Changes in Net Position
10	GRAPH - Bonds

### **RPU - WATER UTILITY Financial Reports**

<u>Page #</u>	<u>REPORT TITLE:</u>
11	Statement of Net Position - Condensed
12	Statement of Revenues, Expenses & Changes in Net Position YTD
13	Statement of Cash Flows YTD
14	Production and Sales Statistics - YTD
15	GRAPH - Capital Expenditures
16	GRAPH - Major Maintenance Expenditures
17	GRAPH - Cash & Temporary Investments
18	GRAPH - Changes in Net Position

**END OF BOARD PACKET FINANCIALS**

**ROCHESTER PUBLIC UTILITIES**  
**STATEMENT OF NET POSITION**  
**ELECTRIC UTILITY**

October 31, 2023

	October 2023	October 2022	Difference	% Diff.	September 2023
<b>ASSETS</b>					
<b>CURRENT ASSETS</b>					
CASH & INVESTMENTS					
Unreserved Cash & Investments	57,008,424	52,126,669	4,881,754	9.4	55,214,407
BOARD RESERVED CASH & INVESTMENTS					
Clean Air Rider Reserve	5,332,022	5,948,601	(616,579)	(10.4)	5,332,022
Working Funds Reserve	20,545,000	20,867,000	(322,000)	(1.5)	20,545,000
Special Capital & Major Maintnce Reserve	3,799,868	3,300,638	499,230	15.1	3,800,638
Contingency Reserve	11,970,000	11,251,000	719,000	6.4	11,970,000
General Capital & Major Maintnce Reserve	15,423,346	16,877,773	(1,454,427)	(8.6)	15,743,042
Total Reserved Cash & Investments	57,070,237	58,245,013	(1,174,776)	(2.0)	57,390,702
Total Cash & Investments	114,078,660	110,371,682	3,706,978	3.4	112,605,109
Receivables & Accrued Utility Revenues	31,065,600	29,779,786	1,285,814	4.3	36,640,584
Inventory	10,976,845	9,242,424	1,734,421	18.8	10,199,349
Other Current Assets	1,948,058	1,530,880	417,178	27.3	1,964,389
RESTRICTED ASSETS					
Restricted Cash and Equivalents	9,401,611	9,248,299	153,312	1.7	8,260,789
Total Current Assets	167,470,775	160,173,071	7,297,704	4.6	169,670,221
<b>NON-CURRENT ASSETS</b>					
RESTRICTED ASSETS					
RESTRICTED CASH & INVESTMENTS					
Debt Service Reserve	12,215,367	12,127,898	87,470	0.7	12,214,630
Funds Held in Trust	49	-	49	-	49
Total Restricted Cash & Investments	12,215,416	12,127,898	87,518	0.7	12,214,678
Total Restricted Assets	12,215,416	12,127,898	87,518	0.7	12,214,678
<b>CAPITAL ASSETS</b>					
<b>NON-DEPRECIABLE ASSETS</b>					
Land and Land Rights	11,351,222	11,264,662	86,559	0.8	11,351,222
Construction Work in Progress	40,634,404	28,453,799	12,180,606	42.8	39,375,216
Total Non-depreciable Assets	51,985,626	39,718,461	12,267,165	30.9	50,726,438
<b>DEPRECIABLE ASSETS</b>					
Utility Plant in Service, Net	237,958,568	242,335,462	(4,376,895)	(1.8)	239,002,905
Steam Assets, Net	638,207	932,765	(294,557)	(31.6)	662,754
Total Depreciable Assets	238,596,775	243,268,227	(4,671,452)	(1.9)	239,665,659
Net Capital Assets	290,582,401	282,986,688	7,595,713	2.7	290,392,097
Other Non-Current Assets	11,425,031	11,480,461	(55,429)	(0.5)	11,463,841
Total Non-Current Assets	314,222,848	306,595,046	7,627,802	2.5	314,070,616
<b>TOTAL ASSETS</b>	481,693,623	466,768,117	14,925,506	3.2	483,740,837
<b>DEFERRED OUTFLOWS OF RESOURCES</b>					
DEFERRED OUTFLOWS OF RESOURCES	5,478,965	6,971,702	(1,492,738)	(21.4)	5,663,546
<b>TOTAL ASSETS + DEFERRED OUTFLOW RESOURCE</b>	<b>487,172,587</b>	<b>473,739,819</b>	<b>13,432,768</b>	<b>2.8</b>	<b>489,404,383</b>
<b>LIABILITIES</b>					
<b>CURRENT LIABILITIES</b>					
Accounts Payable	11,282,305	13,035,296	(1,752,991)	(13.4)	15,301,577
Due to other funds	3,478,041	3,517,543	(39,502)	(1.1)	3,733,275
Customer Deposits	2,416,610	2,187,786	228,824	10.5	2,398,910
Compensated absences	2,122,762	2,062,452	60,310	2.9	2,117,221
Accrued Salaries & Wages	675,621	551,461	124,159	22.5	518,279
Interest Payable	2,622,862	2,753,716	(130,854)	(4.8)	2,098,289
Current Portion of Long Term Debt	7,395,000	7,085,000	310,000	4.4	7,395,000
Misc Other Current Liabilities	949	3,913	(2,964)	(75.7)	695
Total Current Liabilities	29,994,149	31,197,166	(1,203,018)	(3.9)	33,563,246
<b>NON-CURRENT LIABILITIES</b>					
Compensated absences	1,625,659	1,650,109	(24,450)	(1.5)	1,614,577
Other Non-Current Liabilities	19,020,462	10,112,060	8,908,402	88.1	19,020,462
Unearned Revenues	1,772,850	1,863,917	(91,067)	(4.9)	1,683,573
Long-Term Debt	157,580,288	166,288,139	(8,707,851)	(5.2)	157,689,498
Total Non-Current Liabilities	179,999,260	179,914,225	85,035	0.0	180,008,111
<b>TOTAL LIABILITIES</b>	209,993,409	211,111,392	(1,117,983)	(0.5)	213,571,357
<b>DEFERRED INFLOWS OF RESOURCES</b>					
DEFERRED INFLOWS OF RESOURCES	10,424,203	18,437,347	(8,013,144)	(43.5)	10,573,685
<b>NET POSITION</b>					
Net Investment in Capital Assets	136,651,294	120,650,653	16,000,641	13.3	136,893,088
Total Restricted Net Position	6,778,798	6,494,583	284,215	4.4	6,162,548
Unrestricted Net Position	123,324,883	117,045,845	6,279,038	5.4	122,203,704
<b>TOTAL NET POSITION</b>	266,754,976	244,191,081	22,563,895	9.2	265,259,340
<b>TOTAL LIAB, DEFERRED INFLOWS, NET POSITION</b>	<b>487,172,587</b>	<b>473,739,819</b>	<b>13,432,768</b>	<b>2.8</b>	<b>489,404,383</b>

# ROCHESTER PUBLIC UTILITIES

## Statement of Revenues, Expenses & Changes in Net Position

October, 2023  
YEAR TO DATE

	<u>Actual YTD</u>	<u>Original Budget YTD</u>	<u>Actual to Original Budget</u>	<u>% Var.</u>	<u>Last Yr Actual YTD</u>
<b>SALES REVENUE</b>					
Retail Revenue					
Electric - Residential Service	54,278,041	51,040,104	3,237,937	6.3	49,893,532
Electric - General & Industrial Service	80,421,715	73,329,811	7,091,905	9.7	73,392,643
Electric - Public Street & Highway Light	1,191,226	1,413,108	(221,882)	(15.7)	1,159,509
Electric - Rental Light Revenue	166,698	174,158	(7,460)	(4.3)	161,464
Electric - Interdepartmental Service	1,128,572	859,847	268,725	31.3	919,491
Electric - Power Cost Adjustment	830,619	782,978	47,640	6.1	(1,859,808)
Electric - Clean Air Rider	1,755,831	1,733,281	22,551	1.3	1,818,345
Electric - Total Retail Revenue	139,772,702	129,333,286	10,439,416	8.1	125,485,176
Wholesale Electric Revenue					
Energy & Fuel Reimbursement	5,032,078	3,329,472	1,702,605	51.1	5,842,654
Capacity & Demand	2,018,345	1,911,859	106,486	5.6	1,609,353
Total Wholesale Electric Revenue	7,050,423	5,241,332	1,809,091	34.5	7,452,006
Steam Sales Revenue	4,171,463	5,326,470	(1,155,006)	(21.7)	6,436,738
<b>TOTAL SALES REVENUE</b>	150,994,588	139,901,088	11,093,500	7.9	139,373,920
<b>COST OF REVENUE</b>					
Purchased Power	83,764,275	75,131,770	8,632,505	11.5	73,436,353
Generation Fuel, Chemicals & Utilities	5,085,262	6,526,118	(1,440,856)	(22.1)	8,480,904
<b>TOTAL COST OF REVENUE</b>	88,849,537	81,657,888	7,191,649	8.8	81,917,256
<b>GROSS MARGIN</b>					
Retail	56,008,427	54,201,516	1,806,911	3.3	52,048,823
Wholesale	6,136,624	4,041,683	2,094,941	51.8	5,407,840
<b>TOTAL GROSS MARGIN</b>	62,145,051	58,243,199	3,901,852	6.7	57,456,663
<b>FIXED EXPENSES</b>					
Utilities Expense	393,722	417,785	(24,063)	(5.8)	400,030
Depreciation & Amortization	12,872,055	12,327,800	544,255	4.4	12,382,886
Salaries & Benefits	21,283,936	19,110,716	2,173,220	11.4	18,061,218
Materials, Supplies & Services	10,053,995	12,307,027	(2,253,032)	(18.3)	12,728,622
Inter-Utility Allocations	(1,623,658)	(1,652,500)	28,842	1.7	(1,576,916)
<b>TOTAL FIXED EXPENSES</b>	42,980,050	42,510,828	469,222	1.1	41,995,840
Other Operating Revenue	9,030,543	8,442,254	588,289	7.0	7,272,580
<b>NET OPERATING INCOME (LOSS)</b>	28,195,544	24,174,625	4,020,919	16.6	22,733,404
<b>NON-OPERATING REVENUE / (EXPENSE)</b>					
Investment Income (Loss)	2,284,418	891,232	1,393,186	156.3	1,007,877
Interest Expense	(4,404,058)	(4,363,181)	(40,877)	(0.9)	(4,476,951)
Amortization of Debt Issue Costs	(83,410)	(83,410)	-	-	(88,000)
Miscellaneous - Net	(68,641)	(22,850)	(45,791)	(200.4)	(230,849)
<b>TOTAL NON-OPERATING REV (EXP)</b>	(2,271,690)	(3,578,209)	1,306,519	36.5	(3,787,922)
<b>INCOME (LOSS) BEFORE TRANSFERS / CAPITAL CONTRIBUTIONS</b>	25,923,854	20,596,416	5,327,438	25.9	18,945,482
Transfers Out	(8,122,808)	(8,104,085)	(18,722)	(0.2)	(7,345,321)
Capital Contributions	4,113,443	12,233,598	(8,120,156)	(66.4)	4,196,768
<b>CHANGE IN NET POSITION</b>	21,914,489	24,725,929	(2,811,440)	(11.4)	15,796,929
Net Position, Beginning	244,840,487				228,394,152
<b>NET POSITION, ENDING</b>	266,754,976				244,191,081

Rolling 12 Months      Planned for Curr Year

Debt Coverage Ratio

2

3.21

3.08

**ROCHESTER PUBLIC UTILITIES**  
**STATEMENT OF CASH FLOWS**  
**ELECTRIC UTILITY**  
**FOR**  
**OCTOBER, 2023**  
**YEAR-TO-DATE**

	<u>Actual YTD</u>	<u>Last Yr Actual YTD</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Cash Received From Customers	155,431,363	138,453,517
Cash Received From Other Revenue Sources	-	2,548,890
Cash Received From Wholesale & Steam Customer	12,144,321	13,393,867
Cash Paid for:		
Purchased Power	(84,713,373)	(73,949,517)
Operations and Maintenance	(30,323,332)	(30,396,794)
Fuel	(5,108,305)	(8,480,777)
Payment in Lieu of Taxes	(8,136,162)	(7,416,464)
Net Cash Provided by(Used in) Utility Operating Activities	39,294,512	34,152,722
Sewer, Storm Water, Sales Tax & MN Water Fee Collections		
Receipts from Customers	38,663,519	38,019,769
Remittances to Government Agencies	(38,650,209)	(37,843,304)
Net Cash Provided by(Used in) Non-Utility Operating Activities	13,310	176,465
<b>NET CASH PROVIDED BY(USED IN) OPERATING ACTIVITIES</b>	<b>39,307,822</b>	<b>34,329,187</b>
<b>CASH FLOWS FROM CAPITAL &amp; RELATED FINANCING ACTIVITIES</b>		
Additions to Utility Plant & Other Assets	(19,069,833)	(16,765,596)
Payments related to Service Territory Acquisition	(132,921)	(117,472)
Payment on Long-Term Debt	-	-
Net Bond/Loan Receipts	-	-
Cash Paid for Interest & Commissions	(3,147,434)	(3,304,459)
<b>NET CASH PROVIDED BY(USED IN) CAPITAL &amp; RELATED ACTIVITIES</b>	<b>(22,350,188)</b>	<b>(20,187,527)</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Interest Earnings on Investments	1,669,911	619,190
Construction Fund (Deposits)Draws	-	-
Bond Reserve Account	(8,405,067)	(8,162,047)
Escrow/Trust Account Activity	-	-
<b>NET CASH PROVIDED BY(USED IN) INVESTING ACTIVITIES</b>	<b>(6,735,156)</b>	<b>(7,542,857)</b>
Net Increase(Decrease) in Cash & Investments	10,222,478	6,598,803
Cash & Investments, Beginning of Period	103,856,182	103,772,874
<b>CASH &amp; INVESTMENTS, END OF PERIOD</b>	<b>114,078,660</b>	<b>110,371,677</b>
Externally Restricted Funds	21,617,027	21,376,197
<b>Grand Total</b>	<b>135,695,687</b>	<b>131,747,874</b>

**ROCHESTER PUBLIC UTILITIES  
PRODUCTION & SALES STATISTICS  
ELECTRIC UTILITY**

**October, 2023  
YEAR-TO-DATE**

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**ROCHESTER PUBLIC UTILITIES**  
**PRODUCTION & SALES STATISTICS (continued)**  
**ELECTRIC UTILITY**

**October, 2023**

**YEAR-TO-DATE**

**Last Yr**

**Actual YTD      Budget YTD      Variance      % Var.      Actual YTD**

**FUEL USAGE**

*(calendar month)*

**Gas Burned**

SLP	475,984	MCF	528,960	MCF	(52,976)	(10.0)	503,893	MCF
Cascade	378,762	MCF	238,496	MCF	140,266	58.8	107,991	MCF
Westside	347,709	MCF	222,570	MCF	125,139	56.2	371,205	MCF
Total Gas Burned	1,202,455	MCF	990,026	MCF	212,429	21.5	983,089	MCF

**Oil Burned**

Cascade	46,224	GAL	-	GAL	46,224	-	14,415	GAL
IBM	1,876	GAL	-	GAL	1,876	-	2,441	GAL
Total Oil Burned	48,100	GAL	-	GAL	48,100	-	16,856	GAL

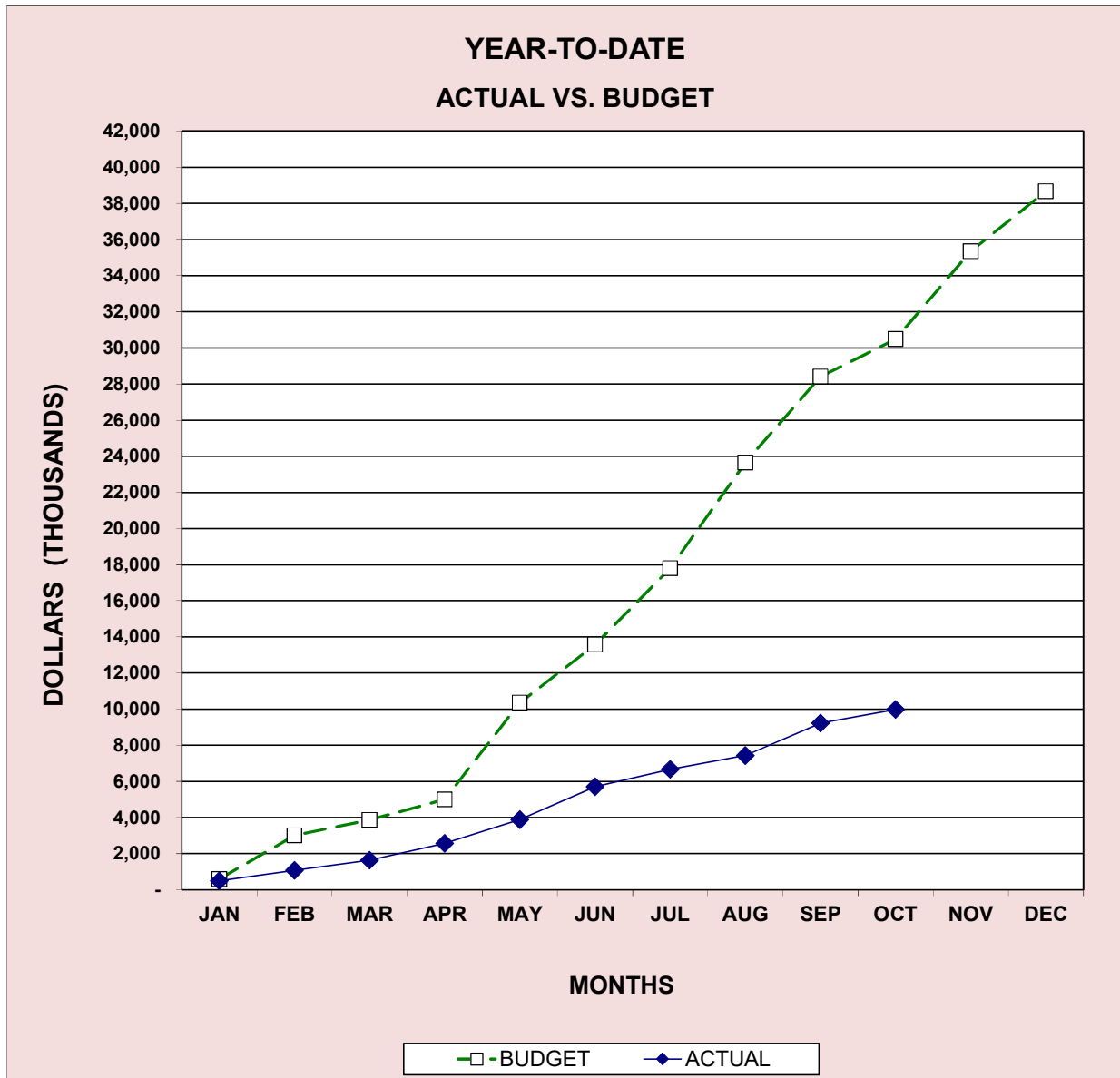


## CAPITAL EXPENDITURES ELECTRIC

Current Year	
ANNUAL BUDGET	38,669,675
ACTUAL YTD	9,987,824
% OF BUDGET	25.8

October, 2023

Prior Years Ending Dec 31st		
2022	2021	2020
24,799,405	15,246,736	15,059,888
10,976,457	7,041,030	10,078,628
44.3	46.2	66.9



## MAJOR MAINTENANCE EXPENDITURES ELECTRIC

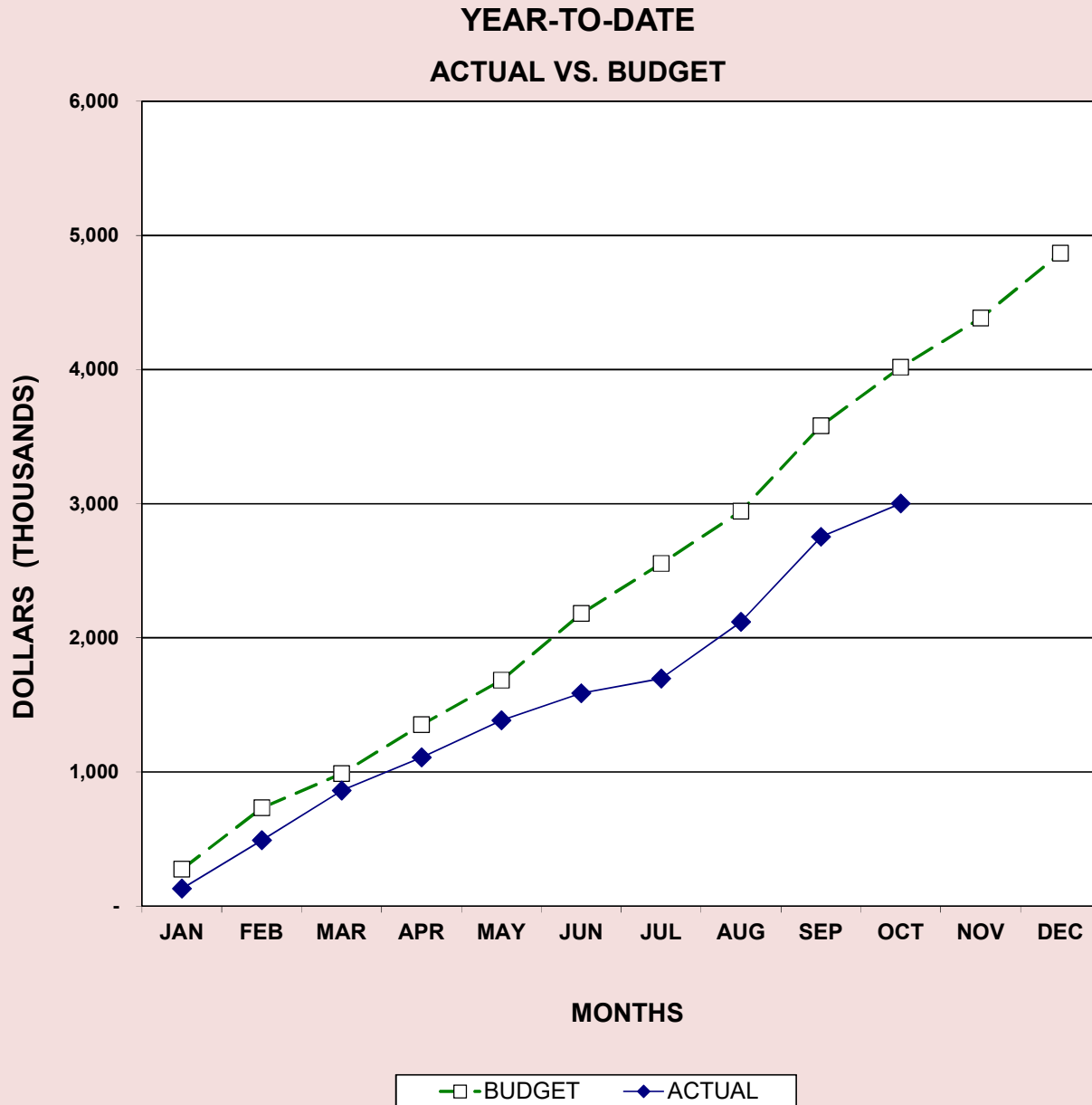
### Current Year

ANNUAL BUDGET	4,867,216
ACTUAL YTD	3,000,209
% OF BUDGET	61.6

**October, 2023**

### Prior Years Ending Dec 31st

<a href="#">2022</a>	<a href="#">2021</a>	<a href="#">2020</a>
8,589,452	3,815,243	4,010,088
<a href="#">6,479,286</a>	<a href="#">3,680,535</a>	<a href="#">3,111,620</a>
75.4	96.5	77.6

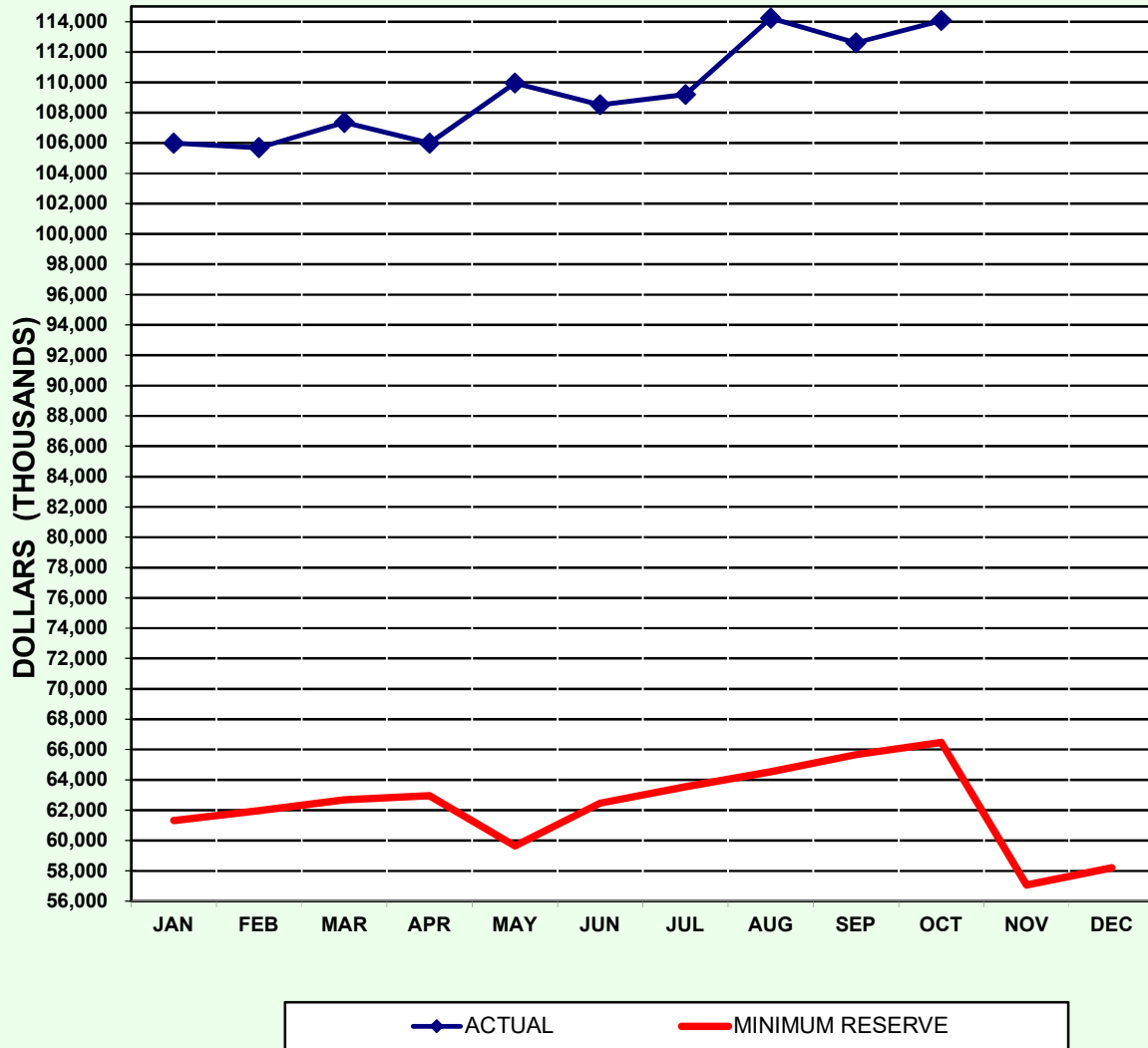


# CASH AND TEMPORARY INVESTMENTS ELECTRIC

October, 2023

## YEAR-TO-DATE ACTUAL

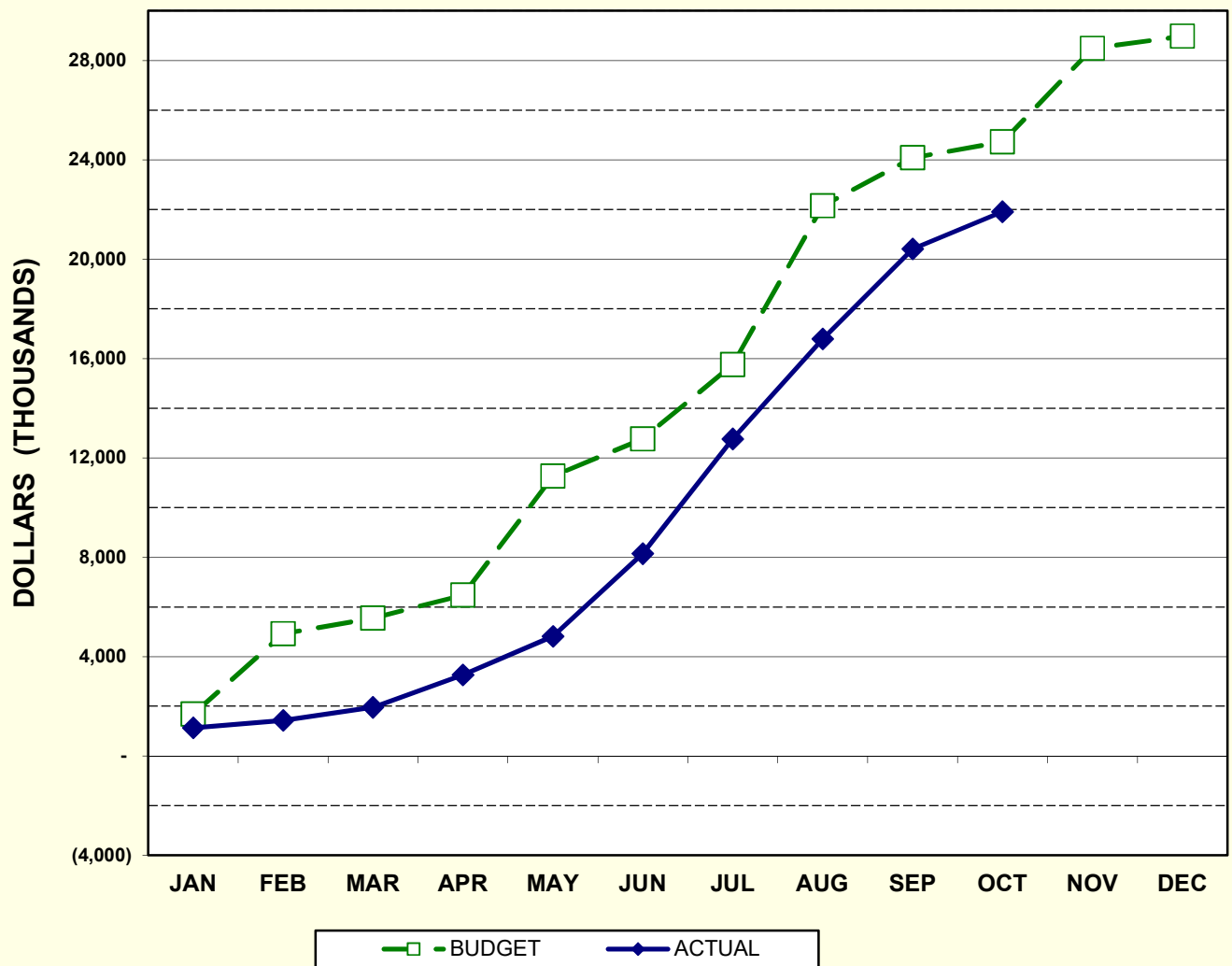
Excluding: Construction Fund, Debt Reserve,  
and Escrow Funds Accounts



# CHANGE IN NET POSITION ELECTRIC

October, 2023

## YEAR-TO-DATE ACTUAL vs. BUDGET



Principal & Interest (in thousands)

**Electric Debt Service Payments**  
(2002 Bonds were redeemed in full on 4/1/2013; 2007C Bonds were partially redeemed on 11/17/2015 and redeemed in full on 2/15/17, 2013B Bonds were redeemed in full on 2/10/21)



in thousands

**Electric Outstanding Debt**  
(as of End of Year)



**ROCHESTER PUBLIC UTILITIES**  
**STATEMENT OF NET POSITION**  
**WATER UTILITY**  
**October 31, 2023**

	<u>October 2023</u>	<u>October 2022</u>	<u>Difference</u>	<u>% Diff.</u>	<u>September 2023</u>
<b>ASSETS</b>					
<b>CURRENT ASSETS</b>					
CASH & INVESTMENTS					
Unreserved Cash & Investments	7,855,571	7,317,809	537,762	7.3	7,656,065
BOARD RESERVED CASH & INVESTMENTS					
Working Funds Reserve	1,190,000	1,175,000	15,000	1.3	1,190,000
Capital & Major Maintenance Reserve	4,445,000	3,635,000	810,000	22.3	4,445,000
Contingency Reserve	1,732,000	1,664,000	68,000	4.1	1,732,000
Total Reserved Cash & Investments	7,367,000	6,474,000	893,000	13.8	7,367,000
Total Cash & Investments	15,222,571	13,791,809	1,430,762	10.4	15,023,065
Receivables & Accrued Utility Revenues	911,094	873,101	37,993	4.4	1,235,291
Inventory	348,661	274,878	73,783	26.8	322,575
Other Current Assets	19,832	17,991	1,841	10.2	30,960
Total Current Assets	16,502,158	14,957,778	1,544,379	10.3	16,611,892
<b>CAPITAL ASSETS</b>					
<b>NON-DEPRECIABLE ASSETS</b>					
Land and Land Rights	742,667	677,486	65,180	9.6	742,667
Construction Work in Progress	8,218,768	6,322,612	1,896,157	30.0	7,868,697
Total Non-depreciable Assets	8,961,435	7,000,098	1,961,337	28.0	8,611,363
<b>DEPRECIABLE ASSETS</b>					
Utility Plant in Service, Net	99,437,232	96,982,262	2,454,970	2.5	99,659,547
Net Capital Assets	108,398,667	103,982,360	4,416,307	4.2	108,270,910
Other Non-Current Assets	19,534,381	-	19,534,381	-	19,534,381
Total Non-Current Assets	127,933,048	103,982,360	23,950,688	23.0	127,805,292
<b>TOTAL ASSETS</b>	144,435,206	118,940,138	25,495,068	21.4	144,417,184
<b>DEFERRED OUTFLOWS OF RESOURCES</b>					
DEFERRED OUTFLOWS OF RESOURCES	489,073	698,719	(209,646)	(30.0)	510,016
<b>TOTAL ASSETS + DEFERRED OUTFLOW RESOURCE</b>	<u>144,924,279</u>	<u>119,638,857</u>	<u>25,285,422</u>	<u>21.1</u>	<u>144,927,200</u>
<b>LIABILITIES</b>					
<b>CURRENT LIABILITIES</b>					
Accounts Payable	496,144	225,738	270,407	119.8	438,238
Due to Other Funds	-	-	-	-	-
Customer Deposits	128,523	139,196	(10,673)	(7.7)	131,016
Compensated Absences	293,175	291,361	1,814	0.6	287,364
Accrued Salaries & Wages	82,355	70,260	12,095	17.2	62,752
Total Current Liabilities	1,000,197	726,555	273,642	37.7	919,370
<b>NON-CURRENT LIABILITIES</b>					
Compensated Absences	162,529	169,644	(7,115)	(4.2)	161,040
Other Non-Current Liabilities	2,400,013	1,335,994	1,064,020	79.6	2,400,013
Total Non-Current Liabilities	2,562,543	1,505,638	1,056,905	70.2	2,561,053
<b>TOTAL LIABILITIES</b>	3,562,740	2,232,193	1,330,547	59.6	3,480,424
<b>DEFERRED INFLOWS OF RESOURCES</b>					
DEFERRED INFLOWS OF RESOURCES	18,773,818	1,159,234	17,614,585	1,519.5	18,885,357
<b>NET POSITION</b>					
Net Investment in Capital Assets	108,398,667	103,982,360	4,416,307	4.2	108,270,910
Unrestricted Net Assets (Deficit)	14,189,054	12,265,071	1,923,983	15.7	14,290,508
<b>TOTAL NET POSITION</b>	<u>122,587,721</u>	<u>116,247,430</u>	<u>6,340,290</u>	<u>5.5</u>	<u>122,561,419</u>
<b>TOTAL LIAB, DEFERRED INFLOWS, NET POSITION</b>	<u>144,924,279</u>	<u>119,638,857</u>	<u>25,285,422</u>	<u>21.1</u>	<u>144,927,200</u>

**ROCHESTER PUBLIC UTILITIES**  
**Statement of Revenues, Expenses & Changes in Net Position**  
**WATER UTILITY**  
**October, 2023**  
**YEAR TO DATE**

	<u>Actual YTD</u>	<u>Original Budget YTD</u>	<u>Actual to Original Budget</u>	<u>% Var.</u>	<u>Last Yr Actual YTD</u>
<b>RETAIL REVENUE</b>					
Water - Residential Service	6,385,583	5,868,020	517,563	8.8	5,549,678
Water - Commercial Service	3,185,680	2,962,729	222,951	7.5	2,742,758
Water - Industrial Service	600,166	555,005	45,161	8.1	529,744
Water - Public Fire Protection	513,360	552,768	(39,409)	(7.1)	500,413
Water - Interdepartmental Service	29,786	21,375	8,410	39.3	19,912
<b>TOTAL RETAIL REVENUE</b>	<b>10,714,575</b>	<b>9,959,898</b>	<b>754,676</b>	<b>7.6</b>	<b>9,342,506</b>
<b>COST OF REVENUE</b>					
Utilities Expense	1,154,748	940,567	214,182	22.8	941,786
Water Treatment Chemicals/Demin Water	242,503	129,762	112,741	86.9	165,317
Billing Fees	641,125	647,575	(6,450)	(1.0)	699,320
<b>TOTAL COST OF REVENUE</b>	<b>2,038,376</b>	<b>1,717,903</b>	<b>320,474</b>	<b>18.7</b>	<b>1,806,423</b>
<b>GROSS MARGIN</b>	<b>8,676,198</b>	<b>8,241,996</b>	<b>434,203</b>	<b>5.3</b>	<b>7,536,083</b>
<b>FIXED EXPENSES</b>					
Depreciation & Amortization	2,415,032	2,572,500	(157,468)	(6.1)	2,354,982
Salaries & Benefits	2,757,356	2,799,191	(41,835)	(1.5)	2,316,282
Materials, Supplies & Services	1,137,759	1,410,634	(272,875)	(19.3)	1,181,785
Inter-Utility Allocations	1,623,658	1,652,500	(28,842)	(1.7)	1,576,916
<b>TOTAL FIXED EXPENSES</b>	<b>7,933,805</b>	<b>8,434,825</b>	<b>(501,020)</b>	<b>(5.9)</b>	<b>7,429,967</b>
Other Operating Revenue	1,737,429	1,656,740	80,689	4.9	1,630,563
<b>NET OPERATING INCOME (LOSS)</b>	<b>2,479,822</b>	<b>1,463,911</b>	<b>1,015,912</b>	<b>69.4</b>	<b>1,736,679</b>
<b>NON-OPERATING REVENUE / (EXPENSE)</b>					
Investment Income (Loss)	612,930	114,656	498,274	434.6	159,098
Interest Expense	(1,912)	-	(1,912)	-	(72)
Miscellaneous - Net	(50,993)	-	(50,993)	-	(26,067)
<b>TOTAL NON-OPERATING REV (EXP)</b>	<b>560,025</b>	<b>114,656</b>	<b>445,369</b>	<b>388.4</b>	<b>132,958</b>
<b>INCOME (LOSS) BEFORE TRANSFERS / CAPITAL CONTRIBUTIONS</b>	<b>3,039,847</b>	<b>1,578,567</b>	<b>1,461,281</b>	<b>92.6</b>	<b>1,869,637</b>
Transfers Out	(432,090)	(378,519)	(53,571)	(14.2)	(343,821)
Capital Contributions	-	30,000	(30,000)	(100.0)	98,386
<b>CHANGE IN NET POSITION</b>	<b>2,607,757</b>	<b>1,230,047</b>	<b>1,377,710</b>	<b>112.0</b>	<b>1,624,202</b>
Net Position, Beginning	119,979,964				114,623,228
<b>NET POSITION, ENDING</b>	<b>122,587,721</b>				<b>116,247,430</b>

**ROCHESTER PUBLIC UTILITIES**  
**STATEMENT OF CASH FLOWS**  
**WATER UTILITY**  
**FOR**  
**OCTOBER, 2023**  
**YEAR-TO-DATE**

	<u>Actual YTD</u>	<u>Last Yr Actual YTD</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Cash Received From Customers	13,093,154	11,252,283
Cash Paid for:		
Operations and Maintenance	(8,229,836)	(6,846,631)
Payment in Lieu of Taxes	(424,528)	(338,725)
Net Cash Provided by(Used in) Utility Operating Activities	4,438,790	4,066,927
Sales Tax & MN Water Fee Collections		
Receipts from Customers	524,528	495,854
Remittances to Government Agencies	(488,712)	(473,910)
Net Cash Provided by(Used in) Non-Utility Operating Activities	35,816	21,944
NET CASH PROVIDED BY(USED IN) OPERATING ACTIVITIES	4,474,606	4,088,871
<b>CASH FLOWS FROM CAPITAL &amp; RELATED FINANCING ACTIVITIES</b>		
Additions to Utility Plant & Other Assets	(4,010,302)	(3,359,071)
Payment on Long-Term Debt	-	-
Net Loan Receipts	-	-
Cash Paid for Interest & Commissions	-	-
NET CASH PROVIDED BY(USED IN) CAPITAL & RELATED ACTIVITIES	(4,010,302)	(3,359,071)
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Interest Earnings on Investments	611,018	159,025
NET CASH PROVIDED BY(USED IN) INVESTING ACTIVITIES	611,018	159,025
Net Increase(Decrease) in Cash & Investments	1,075,322	888,825
Cash & Investments, Beginning of Period	14,147,248	12,902,983
<b>CASH &amp; INVESTMENTS, END OF PERIOD</b>	<b>15,222,570</b>	<b>13,791,808</b>



**ROCHESTER PUBLIC UTILITIES**  
**PRODUCTION & SALES STATISTICS**  
**WATER UTILITY**

**October, 2023**

**YEAR-TO-DATE**

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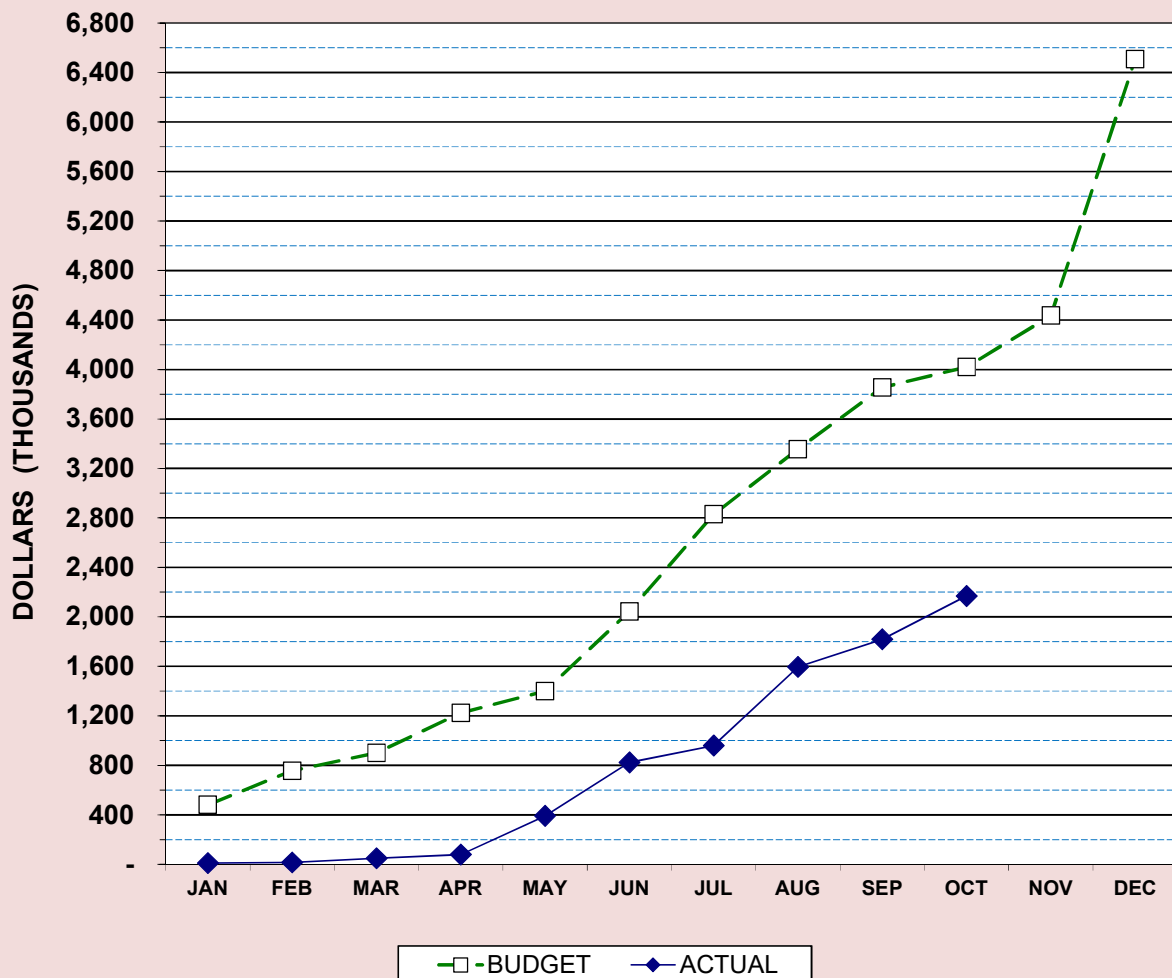
## CAPITAL EXPENDITURES WATER

Current Year	
ANNUAL BUDGET	6,508,342
ACTUAL YTD	2,169,046
% OF BUDGET	33.3

**October, 2023**

Prior Years Ending Dec 31st		
2022	2021	2020
4,878,440	6,807,825	5,917,740
2,696,538	3,548,783	2,365,830
55.3	52.1	40.0

### YEAR-TO-DATE ACTUAL vs. BUDGET



# **MAJOR MAINTENANCE EXPENDITURES** **WATER**

## Current Year

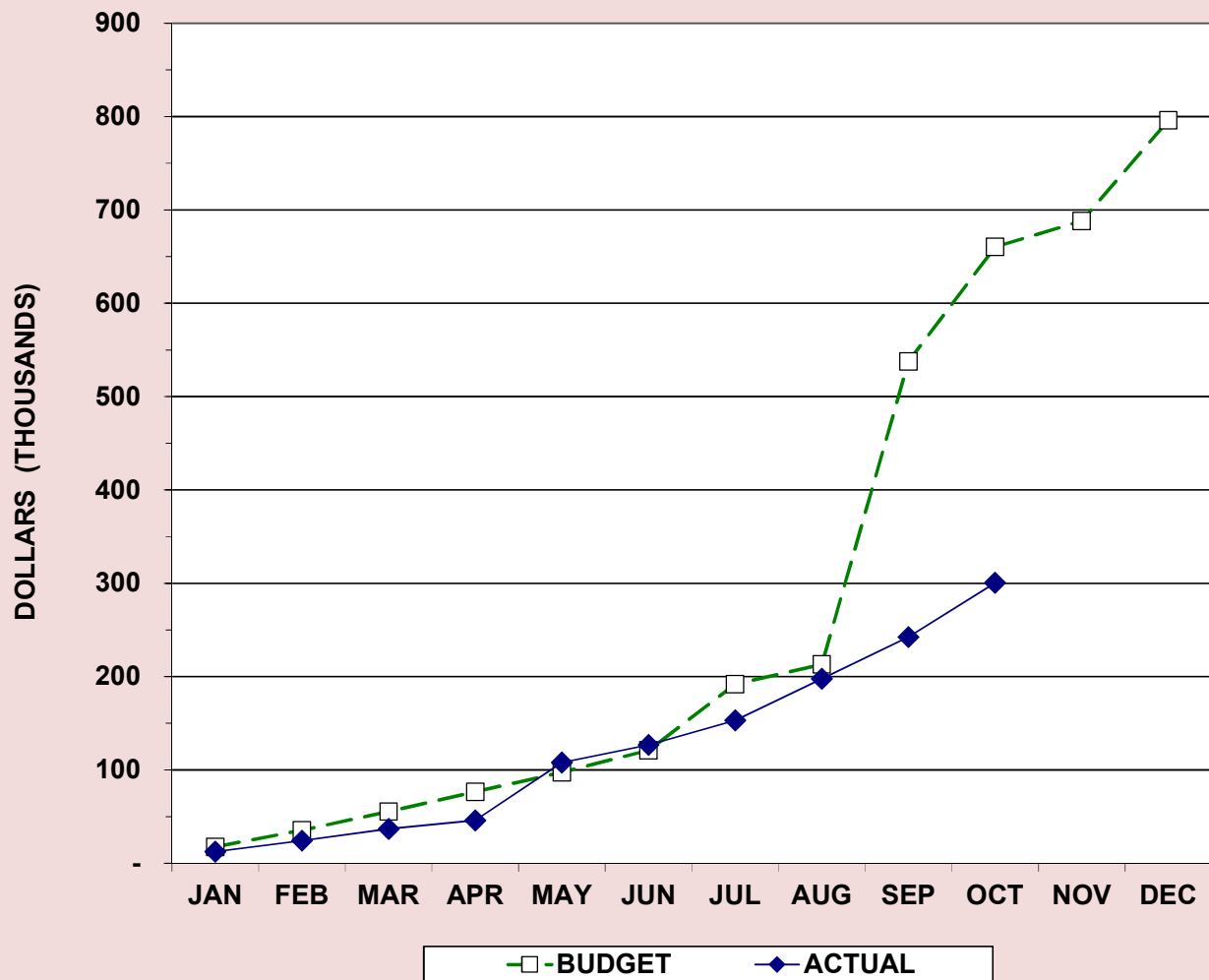
ANNUAL BUDGET	796,090
ACTUAL YTD	300,492
% OF BUDGET	37.7

**October, 2023**

## Prior Years Ending Dec 31st

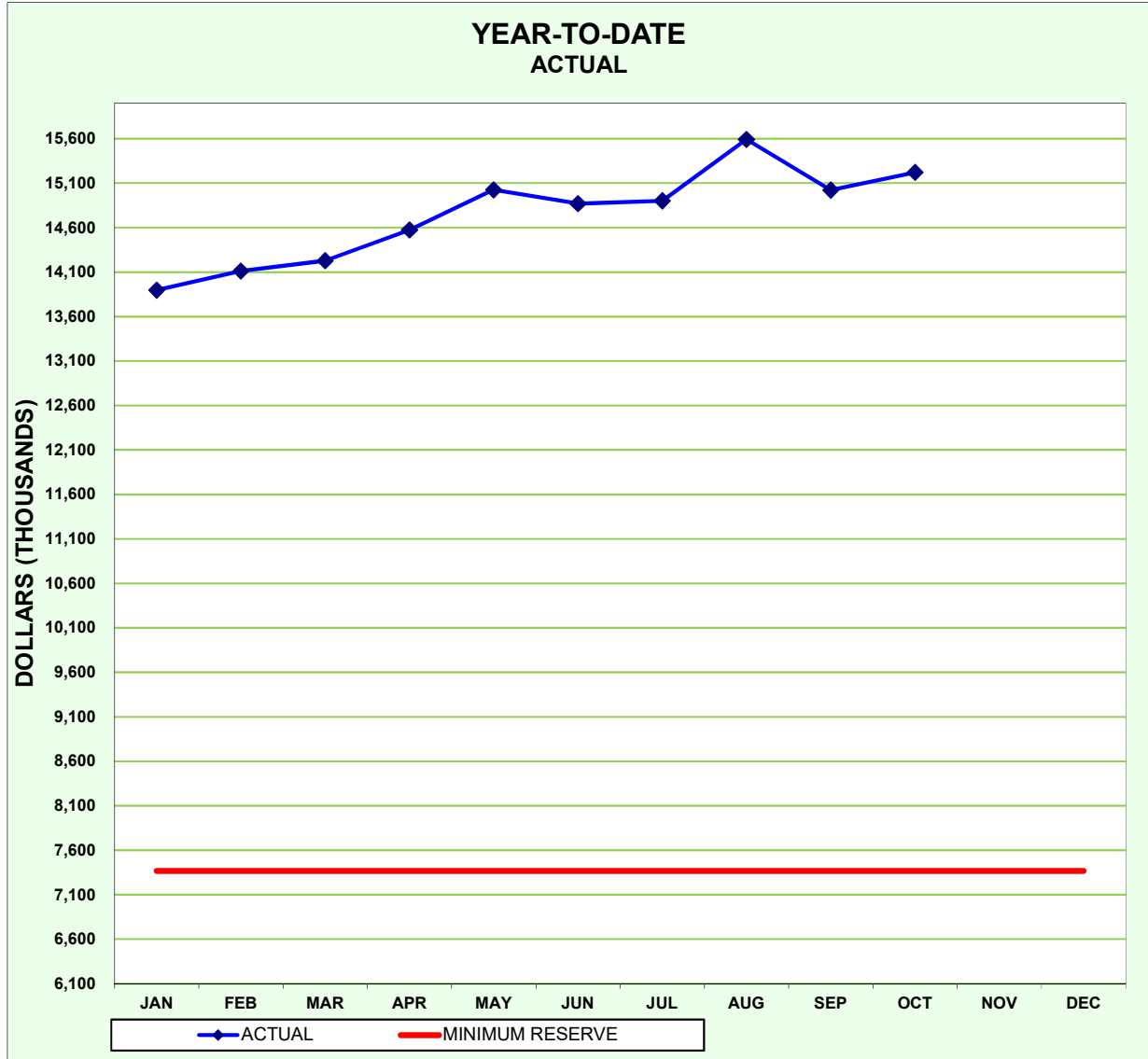
<u>2022</u>	<u>2021</u>	<u>2020</u>
1,015,476	528,408	552,500
447,519	225,087	521,228
44.1	42.6	94.3

## **YEAR-TO-DATE** **ACTUAL vs. BUDGET**



**CASH AND TEMPORARY INVESTMENTS**  
**WATER**

October, 2023



# CHANGE IN NET POSITION WATER

October, 2023

## YEAR-TO-DATE ACTUAL vs. BUDGET

