

COMMUNITY ROOM
4000 EAST RIVER ROAD NE
ROCHESTER, MN 55906

4:00 PM

Attending and Viewing the Meeting:

Attend the Meeting in Person: RPU Community Room

View / Livestream Meeting via Teams: [Teams](#)

A video of the meeting will be posted on the City's website after the meeting

Calling in to the Meeting: 1-347-352-4853 Conference ID: 245 322 212#

For Open Comment: Press *6 to mute or unmute your phone

Call to Order

1. **Approval of Agenda**
2. **Recognition: Ron Kruger**
3. **Safety Moment**
4. **Consent Agenda**

1. Public Utility Board - Regular Meeting - Jan 24, 2023 4:00 PM
2. Review of Accounts Payable

NEW BUSINESS

Open Comment Period

(This agenda section is for the purpose of allowing citizens to address the Utility Board. Comments are limited to 4 minutes, total comment period limited to 15 minutes. Any speakers not having the opportunity to be heard will be the first to present at the next Board meeting.)

5. **Regular Agenda**

1. Proposed 2024-2025 Budget Review Meeting
Resolution: Proposed 2024-2025 Budget Review Meeting

6. **Informational**

1. A Preview of 2023

7. **Board Policy Review**

1. RPU Index of Board Policies

8. **General Managers Report**

9. **Division Reports & Metrics**

1. Division Reports & Metrics - February 2023

10. **Other Business**

11. **Adjourn**

The agenda and board packet for Utility Board meetings are available on-line at www.rpu.org and <http://rochestercitymn.igmp2.com/Citizens/Default.aspx>



MEETING MINUTES – JANUARY 24, 2023

COMMUNITY ROOM
4000 EAST RIVER ROAD NE
ROCHESTER, MN 55906

4:00 PM

Attending and Viewing the Meeting:

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Calling in to the Meeting: 1-347-352-4853 Conference ID: 494 103 272#

For Open Comment: Press *6 to mute or unmute your phone

Call to Order

Attendee Name	Title	Status	Arrived
Brett Gorden	Board Vice President	Present	
Patrick Keane	Board Member	Present	
Tim Haskin	Board Member	Present	
Melissa Graner Johnson	Board President	Present	
Brian Morgan	Board Member	Absent	

1. Approval of Agenda

- Motion to:** approve the agenda as presented

Following approval of the agenda, General Manager Mark Kotschevar took a moment to recognize RPU lineworkers and fleet crew who were deployed to the City of Bartow in central Florida after Hurricane Ian to provide mutual aid to some 10,000 residents without power. RPU linemen Tom St. Marie, Bjorn Olson, Chad Peterson and Colton Koster, and fleet mechanics Ray Papenfus and Luke Wilder traveled to Bartow last October and shared with the Board how appreciative residents there were to receive their assistance. Mr. Kotschevar read a proclamation from the mayor of the city of Bartow thanking RPU, as one of 50 utilities that responded, for helping to restore power in four days. Mr. Kotschevar and the Board members thanked the crew members for their service to the citizens of Bartow and for representing RPU.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Patrick Keane, Board Member
SECONDER:	Tim Haskin, Board Member
AYES:	Brett Gorden, Patrick Keane, Tim Haskin, Melissa Graner Johnson
ABSENT:	Brian Morgan

2. Safety Moment

Safety Manager Bob Cooke spoke regarding carbon monoxide dangers.

NEW BUSINESS

Open Comment Period

(This agenda section is for the purpose of allowing citizens to address the Utility Board. Comments are limited to 4 minutes, total comment period limited to 15 minutes. Any speakers not having the opportunity to be heard will be the first to present at the next Board meeting.)

President Johnson opened the meeting for public comment. No one came forward to speak.

3. Consent Agenda

1. Public Utility Board - Regular Meeting - Dec 20, 2022 4:00 PM
2. Review of Accounts Payable
3. **Motion to:** approve the consent agenda as presented

Board Member Patrick Keane asked if two payments made to the City of Rochester for water utility share costs and electric utility share costs for 2022 are related to the pilot program. These are payments for construction projects that are split between water and electric, said Corporate Services Director Peter Hogan.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Patrick Keane, Board Member
SECONDER:	Brett Gorden, Board Vice President
AYES:	Brett Gorden, Patrick Keane, Tim Haskin, Melissa Graner Johnson
ABSENT:	Brian Morgan

4. Regular Agenda

1. 2023-2025 IBEW, Inside Group, Collective Bargaining Agreement

City of Rochester Labor Relations Manager Tim Comstock presented a request to the Board to approve the terms of the 2023-2025 International Brotherhood of Electrical Workers (IBEW), Local 949, Inside Group Collective Bargaining Agreement. The agreement includes an annual wage increase of 2% in 2023 and 2024, 3% in 2025, a one-time lump sum payment in the amount of \$1,000 to all employees in active payroll status as of October 1, 2024, a decrease in the medical premium contributions by the City, double time pay for work on a Sunday, and the addition of Juneteenth as a designated holiday. The previous collective bargaining agreement expired on December 31, 2022.

Board Member Patrick Keane asked when negotiations closed. Mr. Comstock indicated it was in the early part of December. Mr. Keane asked if the reduction in medical premium contributions is in a percentage or dollar amount. It will be a 1/2% reduction in the employer contribution, said Mr. Comstock.

Resolution: 2023-2025 IBEW, Inside Group, Collective Bargaining Agreement

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve the 2023-2025 Collective Bargaining Agreement with the IBEW, Local 949, Inside Group, with the changes listed in the attached "For Board Action" and "IBEW Inside Group - Summary of CBA Changes," and request the Common Council authorize the Mayor and City Clerk to execute the agreement.

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 24th day of January, 2023.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Patrick Keane, Board Member
SECONDER:	Tim Haskin, Board Member
AYES:	Brett Gorden, Patrick Keane, Tim Haskin, Melissa Graner Johnson
ABSENT:	Brian Morgan

2. Structural Steel Supports - MR Substation Change Order

The purchase of structural steel supports for the construction of the Marion Road Substation from Galvanizers, Inc. in the amount of \$353,019.60 was approved by the RPU Board on February 22, 2022. In the final construction designs, the consulting engineer made changes to materials and design from the original bid, resulting in an increase of \$10,684.12. Buyer Mona Hoeft asked the Board to approve the change order, which includes more robust components and the customization of two assemblies that increased the quantity of steel from 136,105 lbs to 140,756 lbs.

Resolution: Structural Steel Supports - MR Substation Change Order

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve a change order in the amount of \$10,684.12 payable to Galvanizers, Inc. for structural steel supports for the Marion Road Substation project.

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 24th day of January, 2023.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Brett Gorden, Board Vice President
SECONDER:	Tim Haskin, Board Member
AYES:	Brett Gorden, Patrick Keane, Tim Haskin, Melissa Graner Johnson
ABSENT:	Brian Morgan

5. Board Policy Review

The Board and staff are still working on revisions to the Board's Mission Statement policy.

6. General Managers Report

RPU will have a booth at the Rochester Home Show at the Rochester Civic Center on February 3-5 staffed with RPU volunteers who will provide information on the Conserve and Save program, help people with billing questions and let folks know what's happening at the utility.

General Manager Mark Kotschevar stated that there is legislation rapidly moving through the state legislature proposing a new benchmark in the state of Minnesota for 100% carbon-free energy by 2040. Mr. Kotschevar spoke with Minnesota House Majority Leader and bill author Rep. Jamie Long to determine if RPU's 2030 Resource Plan complies with the intent of the legislation. In speaking with Rep. Long, Mr. Kotschevar said there was some confusion about offsetting generation. Mr. Long indicated that RPU would have to offset the energy generated to the MISO market in addition to its load, perhaps thinking that load would be reduced using self-generation to reduce the renewable requirement. Mr. Kotschevar informed him that RPU cannot self-generate for its own load since it buys load out of the MISO market and its generation is dispatched to MISO. The bill is being amended between committee meetings and it's unclear what direction it will take, but it will impact all Minnesota utilities and is expected to be brought to the governor for signature in the very near future. RPU will continue to work with MMUA and other utilities to fully understand the impacts of the legislation as it goes forward, said Mr. Kotschevar.

If a utility cannot meet the statute due to reliability, cost reasons, or inability to connect new renewable energy sources to the transmission system through the MISO queue, it can petition the Minnesota Public Utilities Commission to delay or modify the 100% standard, and the commission will make its decision based on substantial impact to the utility, said Mr. Kotschevar. However, substantial impact is not defined in the bill language, which may leave it up to a third party other than local governance to make that decision.

Board Member Patrick Keane asked if the Minnesota Public Utilities Commission (MPUC) is an arm of the governor's branch. The MPUC is a semi-autonomous five-member commission with representatives from both parties and commissioners are appointed by the governor, stated Mr. Kotschevar. Mr. Keane asked if this bill is modeled after legislation in another state, or if it is new language. It is modeled after bills in other states; there are some 15 states in the country with renewable goals, many 100% by 2040 or 2050, said Mr. Kotschevar.

How does this legislation impact the RPU Board's consideration to adopt the Public Utilities Regulatory Policy Act (PURPA) standards, asked President Johnson. It would probably strengthen staff's position that RPU does not need to adopt the standards if the state mandates 100% renewable energy, since everything would be powered on a net-renewable basis, said Mr. Kotschevar.

7. Division Reports & Metrics

No discussion

8. Other Business

RPU Board members will meet with a representative of executive search firm Raftelis over the next week to provide input for the position profile for the replacement of the RPU General Manager. General Manager Mark Kotschevar is scheduled to retire in August 2023. President Johnson said Board members will provide status updates of the search process at future Board meetings.

9. Adjourn

The agenda and board packet for Utility Board meetings are available on-line at www.rpu.org and <http://rochestercitymn.igmp2.com/Citizens/Default.aspx>

Submitted by:

Secretary

Approved by the Board

Board President

Date

FOR BOARD ACTION

Agenda Item # (ID # 15248)

Meeting Date: 2/21/2023

SUBJECT: Review of Accounts Payable

PREPARED BY: Colleen Keuten

ITEM DESCRIPTION:

UTILITY BOARD ACTION REQUESTED:

ROCHESTER PUBLIC UTILITIES
A/P Board Listing By Dollar Range
For 01/12/2023 To 02/07/2023
Consolidated & Summarized Below 1,000

Greater than 50,000 :

1	SOUTHERN MN MUNICIPAL POWER AG	January SMMPA Bill	7,689,847.03
2	MN DEPT OF REVENUE	December Sales & Use Tax	663,067.52
3	ENVIRONMENTAL SYSTEMS RESEARC	2020-23 Esri Enterprise License Agrmt Renewal	100,132.90
4	MN MUNICIPAL UTILITIES ASSN C	2023 MMUA Membership Dues	75,297.00
5	RESCO	72EA-SL Pole, 25', Residential, 21' Mtg	72,900.12
6	ASPLUNDH TREE EXPERT LLC (P)	2023 Hourly Tree Trimming	58,167.72
7	BENIKE CONSTRUCTION (P)	Site Construction Marion Rd Substation	54,959.96
8	GRAYBAR ELECTRIC COMPANY INC	38094FT-Cable, Fiber Optic	52,567.76
9			
10		Price Range Total:	8,766,940.01
11			

5,000 to 50,000 :

14	NORTH COUNTRY CHEVROLET BUICK	1EA-2023 GMC Sierra 3500 chassis (V701)	40,592.17
15	GRAYBAR ELECTRIC COMPANY INC	16000FT-Cable, Fiber Optic	37,451.40
16	MOTOROLA SOLUTIONS INC (P)	12EA-Radio, Handheld, APX4000, Package	37,307.52
17	BELL LUMBER & POLE COMPANY	25EA-Pole, 45ft, WRC, CL3	36,950.00
18	PEOPLES ENERGY COOPERATIVE (P)	January 2023 Compensable	31,626.34
19	BELL LUMBER & POLE COMPANY	25EA-Pole, 40ft, WRC, CL3	28,200.00
20	US BANK-VOYAGER	January Fuel	20,217.73
21	BELL LUMBER & POLE COMPANY	22EA-Pole, 35ft, WRC, CL3	20,196.00
22	SHI INTERNATIONAL CORP (P)	2023 Symantec Protection Suite/Endpoint	18,496.96
23	WESCO DISTRIBUTION INC	12EA-Load Break & Pick Up Tool	17,929.35
24	MITSUBISHI ELECTRIC POWER PRO	2023-2025 UPS Maintenance Plan	17,418.00
25	IRBY UTILITIES dba	1EA-Trans, PM, 3ph, 300kVA, 13.8/8, 208	16,408.00
26	HTP ENERGY	4000GAL-Fuel Oil, Gas Turbine	15,960.00
27	KANTOLA CONSULTING	Cayenta, Time of Use & SEW Proj Mtgs	14,740.00
28	HAWK & SON'S INC	Crane Work - GT2	13,500.00
29	VISION COMPANIES LLC (P)	January Employee Development	13,162.50
30	FS3 INC	12500FT-Conduit, HDPE, 1.5" Orange w/Blu	12,375.00
31	BORDER STATES ELECTRIC SUPPLY	18EA-Insul, H Post, Poly, 65", AGS, 161kV	12,351.63
32	IRBY UTILITIES dba	6EA-Trans, OH, 1ph, 50kVA, 13.8/8, 120	11,640.00
33	PDS	4EA-HPE 3.2TB SAS MU SFF SC PM1645A SSD	11,375.00
34	FS3 INC	11250FT-Conduit, HDPE, 1.5" Orange, Empt	11,362.50
35	READY MIX CONCRETE COMPANY LL	Concrete for Marion Rd Transmission	10,808.00
36	BELL LUMBER & POLE COMPANY	5EA-Pole, 55ft, WRC, CL3	9,970.00
37	SUNBELT RENTALS	Ground Mat Rental, 7' x 14'	9,576.00
38	READY MIX CONCRETE COMPANY LL	Concrete for Q2080A Foundation for Marion	9,575.25
39	BORDER STATES ELECTRIC SUPPLY	21EA-Fuse, End Fitting, SMU20, S&C PME	9,565.29
40	ESS BROTHERS AND SONS INC	4EA-Manhole Cover w/Ring, 38", 10" High	9,405.00
41	BORDER STATES ELECTRIC SUPPLY	500EA-Conn, CRP Lug, 4/0-500 Str AL/CU,	9,355.00
42	DOYLE CONNER CO INC (P)	Concrete Slab Addition - Morton Bld. SC	9,145.00
43	READY MIX CONCRETE COMPANY LL	Concrete for Q2075 Foundation for Marion	8,931.75
44	ELITE CARD PAYMENT CENTER	SANS Registration, Shawn Timbers	8,654.00
45	MINNESOTA ENERGY RESOURCES CO	Natural Gas-CSC	8,269.98
46	BADGER METER INC (P)	48EA-Meter, E-Series Ultra 5/8" (05) M25	8,225.28
47	ePLUS GROUP INC.	SCADA Network Assessment	8,000.00
48	ENDEAVOR BUSINESS MEDIA LLC	2023 UAI membership	7,990.00
49	CRESCENT ELECTRIC SUPPLY CO	1140FT-Conduit, 4", PVC Sch 40	7,708.68

Attachment: AP Board Listing 011223-020723 (15248 : Review of Accounts Payable)

ROCHESTER PUBLIC UTILITIES
A/P Board Listing By Dollar Range
For 01/12/2023 To 02/07/2023
Consolidated & Summarized Below 1,000

50	NALCO COMPANY LLC	1DRM-Rinse, Resin	6,932.43
51	ARISE INC	2023-2025 Jurisdictional Inspections	6,820.00
52	BELL LUMBER & POLE COMPANY	12EA-Pole, 30ft, WRC, CL5	6,600.00
53	ITRON INC	MVWeb 2023	6,546.00
54	OFF DUTY CHIEF, LLC	Key Note for Trade Ally/Commercial Meeting	6,500.00
55	EPLUS TECHNOLOGY INC	2EA-CISCO FIREPOWER 1120 NGFW	6,289.04
56	ALIENVAULT INC	USM Support,Maintenance,& Subscription	6,068.35
57	ELEVATE MARKETING SOLUTIONS L	January 2023 Advertising	6,010.00
58	IRBY UTILITIES dba	48EA-Pedestal, Dome Cover, Box Style	6,000.00
59	A & A ELECT & UNDERGROUND CON	2022-23 Directional Boring	5,881.62
60	IRBY UTILITIES dba	3EA-Trans, PM, 1ph, 15kVA, 13.8/8, 240	5,568.00
61	ADVANTAGE DIST LLC (P)	55GAL-Oil, Syn., Mobil Jet 254, (55 Gallon)	5,378.45
62	IDEXX DISTRIBUTION CORP	4CAS-Chem, Colilert, 100ml	5,368.56
63	VERIZON WIRELESS	2023 Cell & IPad Monthly Service	5,188.66
64	KNXR - FM	January 2023 Advertising	5,000.00
65			
66		Price Range Total:	664,590.44
67			
68	<u>1,000 to 5,000 :</u>		
69			
70	IRBY UTILITIES dba	2EA-Trans, PM, 1ph, 50kVA, 13.8/8, 240	4,418.00
71	UTIL-ASSIST INC	AMI/MDM Consulting	4,095.00
72	SUNBELT RENTALS	Forklift Rental	4,072.80
73	ELITE CARD PAYMENT CENTER	Nessus Professional Subscription & Support	4,065.44
74	WESCO DISTRIBUTION INC	2EA-Luminaire, 75W LED, Green	3,950.10
75	ADVANTAGE DIST LLC (P)	Lubricant	3,807.14
76	TWIN CITY SECURITY INC	2023 Security Services	3,804.41
77	CORE & MAIN LP (P)	10EA-WB-67 Breakoff Flange Kit, K528	3,734.20
78	READY MIX CONCRETE COMPANY LL	Concrete for WB Break Repairs-3	3,649.11
79	GRAYBAR ELECTRIC COMPANY INC	80FT-Conduit, 5", Rigid Steel, w/Couplin	3,587.40
80	HSI WORKPLACE COMPLIANCE SOLU	Vivid SCORM Courses	3,500.00
81	IRBY UTILITIES dba	2EA-Trans, PM, 1ph, 15kVA, 13.8/8, 240	3,446.00
82	PDS	2EA-400GB SAS WI SFF SC PM6 SSD	3,237.50
83	WABASHA COUNTY ADMIN/TREASURE	Emergency Notification System-Lake Zumbro	3,150.00
84	DELL MARKETING LP	1EA-Precision 3650 Tower	3,110.69
85	ELITE CARD PAYMENT CENTER	CSWeek Registration: LTowne,MValere,PHanson	3,000.00
86	LRS OF MINNESOTA LLC	2023 Waste Removal SC	2,937.71
87	ELITE CARD PAYMENT CENTER	APPA Registration, Mohamed Faal	2,800.00
88	CHS ROCHESTER	Hydro LP Heating Gas	2,673.71
89	SUNBELT RENTALS	Delivery-2 Truckloads of Matting for Marion	2,671.88
90	VERIZON WIRELESS	Workstation Management	2,627.14
91	BORDER STATES ELECTRIC SUPPLY	9EA-Tee Connector, Compression	2,508.57
92	PAAPE ENERGY SERVICE INC	Continuum System Service Agreement	2,468.81
93	VIKING ELECTRIC SUPPLY (P)	Wire Recepticals	2,415.70
94	CRW ARCHITECTURE + DESIGN GRO	Design Services Well House #42	2,390.00
95	J & W INSTRUMENTS INC (P)	4EA-Mounting Kit, Sensor, Honeywell	2,376.00
96	NALCO COMPANY LLC	1DRM-Chemical Polymer, Nalco, 22300.15	2,374.85
97	MIDCONTINENT ISO INC	January MISO Fees	2,358.39
98	J J KELLER & ASSOCIATES INC	Keller SMS 4/1/23-6/30/2025	2,351.25
99	ELITE CARD PAYMENT CENTER	ESRI Registration,Jennings Forstner	2,337.00
100	WESCO DISTRIBUTION INC	96EA-Conn, Ped, 350, 6-Tap, Deadfront, C	2,206.08

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ROCHESTER PUBLIC UTILITIES
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101	MIDWEST RENEWABLE ENERGY TRAC	2023 Subscription: General Account	2,200.00
102	WESCO DISTRIBUTION INC	10EA-Grd Sleeve, 1ph Encl, 30" x 18" x 1	2,173.60
103	ELITE CARD PAYMENT CENTER	SEL Training Registration, Will Warren	2,140.00
104	CUSTOM COMMUNICATIONS INC	Fire Alarm Communicator Work	2,060.04
105	REGIONAL CONCRETE CUTTING INC	Service for Marion Road Sub	1,923.00
106	VIKING ELECTRIC SUPPLY (P)	Materials for Wiring-Marion Road	1,794.17
107	ELITE CARD PAYMENT CENTER	Travel,ABasimamovic,AEE,Registration	1,750.00
108	LANGUAGE LINE SERVICES INC	January 2023 Phone Interpretation Services	1,676.04
109	ELITE CARD PAYMENT CENTER	ArcGis Registration, Steven Wolf	1,640.00
110	KAMAN INDUSTRIAL TECHNOLOGIES	2EA-Filter, Desiccant, Lube Oil Breather	1,592.51
111	FASTENAL COMPANY	140EA-Galvanized Steel Structural Bolt	1,572.20
112	ELITE CARD PAYMENT CENTER	ESRI Registration,Steve Wolf	1,558.00
113	K A A L TV LLC	January Utility Scams Advertising	1,550.00
114	CLAREY'S SAFETY EQUIPMENT dba	Fire Extinguisher Inspections	1,517.00
115	MINNESOTA ENERGY RESOURCES CO	Natural Gas-SLP	1,500.02
116	GRAINGER INC	1EA-Pump, Submersible, 12VDC	1,486.24
117	READY MIX CONCRETE COMPANY LL	Grout for Q2080A A for Casing-Transmission Line	1,440.00
118	UNITED RENTALS INC	Rental Boom Telescope 4WD	1,436.50
119	MAILE ENTERPRISES INC	60EA-Flag, Hydrant-2.5in. Loop	1,425.00
120	RDO EQUIPMENT COMPANY (P)	Tank Heater	1,413.42
121	EGAN COMPANY	SLP Fire Alarm Testing	1,376.55
122	VIKING ELECTRIC SUPPLY (P)	52EA-Coupling, PVC, 5"	1,361.97
123	ONLINE INFORMATION SERVICES I	January 2023 Utility Exchange Report	1,344.88
124	BORDER STATES ELECTRIC SUPPLY	200EA-Conn, CRP Lug, #6-1/0 Str AL/CU, 1	1,316.00
125	ELITE CARD PAYMENT CENTER	Distributec, PMinogue, Registration	1,263.00
126	ELITE CARD PAYMENT CENTER	Travel,ABasimamovic,AEE,Davie,FL,Hotel	1,217.37
127	ELITE CARD PAYMENT CENTER	Microsoft Server Management	1,207.61
128	WESCO DISTRIBUTION INC	2EA-Fiberglass, Hot-Stick, Telescopic, 4	1,204.16
129	ELITE CARD PAYMENT CENTER	NFPA Reference Materials	1,202.61
130	KATS EXCAVATING LLC	SA Water Service Repair	1,200.00
131	TONNA MECHANICAL INC	SA Water, Plumbing Repairs before Meter	1,180.39
132	RESCO	25EA-Arrester, 10kV, Dist, OH MOV	1,158.00
133	OPEN ACCESS TECHNOLOGY	Tag Agent/WebSmart	1,141.26
134	MITSUBISHI POWER AERO LLC (P)	1EA-Hose, SS Braided 48" Long, Lube Oil	1,139.81
135	MACQUEEN EQUIPMENT	Suction Hose	1,134.42
136	CORPORATE WEB SERVICES INC	2023 Website Services	1,132.04
137	DIAMOND VOGEL PAINT CENTER	12EA-Paint, Munsell Green, Transformer	1,124.11
138	WESCO DISTRIBUTION INC	8EA-Bracket, Equip Mtg, 3ph, 48", 6 Mtgs	1,105.44
139	MUELLER CAROLYN	CIP-AirSrc Heat Pumps-Incentives/Rebates	1,100.00
140	ALTEC INDUSTRIES INC	Hydraulic Valve	1,089.86
141	COLLINS FEED & SEED CENTER	5BAG-Grass Seed	1,068.75
142	EXPRESS SERVICES INC	2023 Temp Staff Marketing	1,059.60
143	BORDER STATES ELECTRIC SUPPLY	100EA-Rack, 1-Wire	1,055.00
144	ROCHESTER ARMORED CAR CO INC	January 2023 Pick Up Services	1,025.87
145			
146		Price Range Total:	158,181.32
147			
148	<u>0 to 1,000 :</u>		
149			
150	ELITE CARD PAYMENT CENTER	Summarized transactions: 41	10,611.74
151	REBATES	Summarized transactions: 30	6,751.00

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ROCHESTER PUBLIC UTILITIES
A/P Board Listing By Dollar Range
For 01/12/2023 To 02/07/2023
Consolidated & Summarized Below 1,000

152	Customer Refunds (CIS)	Summarized transactions: 57	6,203.84
153	BORDER STATES ELECTRIC SUPPLY	Summarized transactions: 19	5,563.86
154	CRESCENT ELECTRIC SUPPLY CO	Summarized transactions: 56	5,124.96
155	LAWSON PRODUCTS INC (P)	Summarized transactions: 26	4,471.67
156	WESCO DISTRIBUTION INC	Summarized transactions: 17	4,139.49
157	FIRST CLASS PLUMBING & HEATIN	Summarized transactions: 8	3,966.81
158	EXPRESS SERVICES INC	Summarized transactions: 7	3,660.78
159	CITY LAUNDERING COMPANY	Summarized transactions: 16	3,199.67
160	NORTHERN / BLUETARP FINANCIAL	Summarized transactions: 11	2,889.44
161	IRBY UTILITIES dba	Summarized transactions: 11	2,658.64
162	U S A SAFETY SUPPLY	Summarized transactions: 18	2,640.82
163	DAKOTA SUPPLY GROUP	Summarized transactions: 18	2,461.34
164	AMARIL UNIFORM COMPANY	Summarized transactions: 19	2,439.42
165	VIKING ELECTRIC SUPPLY (P)	Summarized transactions: 22	2,288.59
166	HACH COMPANY	Summarized transactions: 7	1,647.72
167	ULINE	Summarized transactions: 12	1,646.56
168	CORE & MAIN LP (P)	Summarized transactions: 5	1,619.33
169	FASTENAL COMPANY	Summarized transactions: 19	1,512.12
170	GATEWAY	Summarized transactions: 3	1,500.00
171	ADVANCE AUTO PARTS	Summarized transactions: 18	1,488.29
172	LRS OF MINNESOTA LLC	Summarized transactions: 2	1,378.55
173	DAKOTA SUPPLY GROUP	Summarized transactions: 8	1,375.22
174	GRAINGER INC	Summarized transactions: 17	1,317.66
175	GARCIA GRAPHICS INC	Summarized transactions: 5	1,288.00
176	CITY OF ROCHESTER	Summarized transactions: 3	1,251.71
177	EPLUS TECHNOLOGY INC	Summarized transactions: 2	1,247.56
178	FIRST SUPPLY (P)	Summarized transactions: 4	1,221.05
179	CENTURYLINK (P)	Summarized transactions: 5	1,203.03
180	INNOVATIVE OFFICE SOLUTIONS L	Summarized transactions: 10	1,086.55
181	HAWKINS INC	Summarized transactions: 4	1,035.58
182	PDS	Summarized transactions: 2	1,004.61
183	MITSUBISHI POWER AERO LLC (P)	Summarized transactions: 7	1,001.79
184	ON SITE SANITATION INC	Summarized transactions: 2	968.36
185	STANTEC CONSULTING SERVICES I	Summarized transactions: 1	968.00
186	RESCO	Summarized transactions: 2	946.03
187	GRAYBAR ELECTRIC COMPANY INC	Summarized transactions: 3	943.70
188	UNITED RENTALS INC	Summarized transactions: 2	930.29
189	NETWORK SERVICES COMPANY	Summarized transactions: 4	929.99
190	ROCHESTER CHEVROLET CADILLAC	Summarized transactions: 3	918.95
191	MINNESOTA ENERGY RESOURCES CO	Summarized transactions: 2	917.96
192	LOCATORS AND SUPPLIES	Summarized transactions: 4	915.64
193	IDEXX DISTRIBUTION CORP	Summarized transactions: 2	909.28
194	RONCO ENGINEERING SALES INC	Summarized transactions: 4	907.47
195	ALIENVAULT INC	Summarized transactions: 2	887.16
196	ARNOLDS A KLEEN-TECH COMPANY	Summarized transactions: 19	867.71
197	BADGER METER INC (P)	Summarized transactions: 5	860.18
198	READY MIX CONCRETE COMPANY LL	Summarized transactions: 1	800.00
199	HALO BRANDED SOLUTIONS (P)	Summarized transactions: 2	794.72
200	BENSON ANTHONY	Summarized transactions: 1	781.80
201	JOHNSTONE SUPPLY	Summarized transactions: 4	759.61
202	ENVIRONMENTAL INITIATIVE	Summarized transactions: 1	750.00

Attachment: AP Board Listing 011223-020723 (15248 : Review of Accounts Payable)

ROCHESTER PUBLIC UTILITIES
A/P Board Listing By Dollar Range
For 01/12/2023 To 02/07/2023
Consolidated & Summarized Below 1,000

203	MISSISSIPPI WELDERS SUPPLY CO	Summarized transactions: 8	747.46
204	VAN METER INC dba	Summarized transactions: 2	745.44
205	ALTEC INDUSTRIES INC	Summarized transactions: 5	738.84
206	CENTURYLINK	Summarized transactions: 1	718.97
207	DECOOK EXCAVATING INC	Summarized transactions: 1	714.24
208	TRUCKIN' AMERICA	Summarized transactions: 3	713.82
209	SCHUMACHER ELEVATOR COMPANY	Summarized transactions: 1	695.57
210	ERC WIPING PRODUCTS INC	Summarized transactions: 2	688.51
211	AT&T	Summarized transactions: 1	682.01
212	VERIFIED CREDENTIALS, LLC	Summarized transactions: 1	619.00
213	MILESTONE MATERIALS	Summarized transactions: 2	603.92
214	VIKING ELECTRIC SUPPLY (P)	Summarized transactions: 7	584.29
215	READY MIX CONCRETE COMPANY LL	Summarized transactions: 1	570.50
216	CHEMSEARCH	Summarized transactions: 3	567.30
217	GRAINGER INC	Summarized transactions: 1	565.80
218	REINDERS INC	Summarized transactions: 1	536.41
219	CDW GOVERNMENT INC	Summarized transactions: 4	534.38
220	BECKLEYS OFFICE PRODUCTS INC	Summarized transactions: 2	522.50
221	NALCO COMPANY LLC	Summarized transactions: 9	509.26
222	CITY LAUNDERING COMPANY	Summarized transactions: 3	501.75
223	MCMASTER CARR SUPPLY COMPANY	Summarized transactions: 7	493.89
224	MCMASTER CARR SUPPLY COMPANY	Summarized transactions: 9	464.93
225	MCNEILUS STEEL INC	Summarized transactions: 2	463.86
226	TERRACON CONSULTANTS, INC.	Summarized transactions: 1	445.00
227	MACQUEEN EQUIPMENT	Summarized transactions: 1	437.76
228	RONCO ENGINEERING SALES INC	Summarized transactions: 4	416.86
229	DAKOTA RIGGERS	Summarized transactions: 4	403.78
230	FRONTIER PRECISION INC	Summarized transactions: 1	370.32
231	CORE & MAIN LP (P)	Summarized transactions: 3	367.75
232	MSC INDUSTRIAL SUPPLY CO INC	Summarized transactions: 6	361.19
233	VAN METER INC dba	Summarized transactions: 11	340.05
234	WARNING LITES OF MN INC (P)	Summarized transactions: 2	320.16
235	NORTH CENTRAL INTERNATIONAL L	Summarized transactions: 2	268.67
236	MENARDS ROCHESTER SOUTH	Summarized transactions: 2	261.40
237	MAILE ENTERPRISES INC	Summarized transactions: 1	260.52
238	DELL MARKETING LP	Summarized transactions: 2	252.76
239	DAVE SYVERSON TRUCK CENTER IN	Summarized transactions: 1	250.60
240	SEEME PRODUCTIONS LLC	Summarized transactions: 1	250.00
241	NORTHERN / BLUETARP FINANCIAL	Summarized transactions: 3	246.55
242	HDR ENGINEERING INC	Summarized transactions: 1	245.76
243	SCHMITZ WILLIAM	Summarized transactions: 1	243.66
244	VANCO SERVICES LLC	Summarized transactions: 1	236.88
245	FASTENAL COMPANY	Summarized transactions: 4	224.55
246	KANTOLA CONSULTING	Summarized transactions: 1	220.00
247	B AND C PLUMBING AND HEATING,	Summarized transactions: 1	220.00
248	KAUTZ TRAILER SALES INC	Summarized transactions: 2	216.25
249	WARTSILA NORTH AMERICA	Summarized transactions: 3	215.98
250	NUVERA	Summarized transactions: 1	212.03
251	CANON SOLUTIONS AMERICA INC (Summarized transactions: 3	207.24
252	ADVANTAGE DIST LLC (P)	Summarized transactions: 3	201.85
253	CLAREY'S SAFETY EQUIPMENT dba	Summarized transactions: 2	199.13

Attachment: AP Board Listing 011223-020723 (15248 : Review of Accounts Payable)

ROCHESTER PUBLIC UTILITIES
A/P Board Listing By Dollar Range
For 01/12/2023 To 02/07/2023
Consolidated & Summarized Below 1,000

254	ESS BROTHERS AND SONS INC	Summarized transactions: 1	187.03
255	KAMAN INDUSTRIAL TECHNOLOGIES	Summarized transactions: 1	178.42
256	WATER SYSTEMS COMPANY	Summarized transactions: 2	176.10
257	OLLENDIECK PHIL	Summarized transactions: 2	172.90
258	FRANZ REPROGRAPHICS INC	Summarized transactions: 2	159.07
259	MENARDS ROCHESTER NORTH	Summarized transactions: 4	156.90
260	OLSEN CHAIN & CABLE CO INC	Summarized transactions: 3	156.69
261	ARIN	Summarized transactions: 1	150.00
262	J & W INSTRUMENTS INC (P)	Summarized transactions: 1	148.00
263	CHARTER COMMUNICATIONS	Summarized transactions: 1	144.02
264	U S PLASTICS CORP	Summarized transactions: 2	138.92
265	CHS ROCHESTER	Summarized transactions: 2	130.27
266	NORTH STAR ALUM/ROCHESTER WEL	Summarized transactions: 1	125.00
267	FEDEX SHIPPING	Summarized transactions: 9	123.72
268	T E C INDUSTRIAL INC	Summarized transactions: 2	122.41
269	ALS LABORATORY GROUP TRIBOLOG	Summarized transactions: 1	118.79
270	BOSTON KRISTA	Summarized transactions: 1	116.59
271	ZIEGLER INC	Summarized transactions: 1	110.97
272	MENARDS ROCHESTER SOUTH	Summarized transactions: 5	107.50
273	NAPA AUTO PARTS dba	Summarized transactions: 3	105.81
274	RDO EQUIPMENT COMPANY (P)	Summarized transactions: 1	103.24
275	ANDERSON JUDITH	Summarized transactions: 1	102.00
276	PROPERTY RECORDS OLMSTED COUN	Summarized transactions: 2	102.00
277	INGERSOLL RAND COMPANY	Summarized transactions: 2	96.81
278	FLEETPRIDE INC	Summarized transactions: 1	95.87
279	GLOBAL INDUSTRIAL (P)	Summarized transactions: 3	88.88
280	ANCOM COMMUNICATIONS INC	Summarized transactions: 2	87.51
281	SLEEPY EYE TELEPHONE CO	Summarized transactions: 1	84.76
282	ELECTRICAL TRAINING ALLIANCE	Summarized transactions: 1	73.92
283	HEIMER WILLIAM T	Summarized transactions: 1	73.00
284	MINOGUE PETER	Summarized transactions: 1	73.00
285	HALL NICK	Summarized transactions: 1	70.26
286	MIRATECH GROUP LLC	Summarized transactions: 2	69.20
287	CITY OF ROCHESTER	Summarized transactions: 1	61.18
288	TOTAL RESTAURANT SUPPLY	Summarized transactions: 6	58.92
289	LEAGUE OF MN CITIES INS TRUST	Summarized transactions: 1	55.65
290	MENARDS ROCHESTER NORTH	Summarized transactions: 1	50.04
291	BEHRENS MATT	Summarized transactions: 1	50.00
292	GOPHER SEPTIC SERVICE INC	Summarized transactions: 1	50.00
293	HERCULES INDUSTRIES INC	Summarized transactions: 3	48.86
294	FARRELL EQUIPMENT (P)	Summarized transactions: 2	37.83
295	MINNESOTA ENERGY RESOURCES CO	Summarized transactions: 1	34.99
296	MN DEPT OF HEALTH	Summarized transactions: 1	32.00
297	SHERWIN WILLIAMS CO	Summarized transactions: 2	29.50
298	J J KELLER & ASSOCIATES INC	Summarized transactions: 1	27.50
299	REBATES	Summarized transactions: 1	25.00
300	POWER DYNAMICS INC dba	Summarized transactions: 3	24.99
301	SINOR KAREN	Summarized transactions: 1	24.53
302	HELMBRECHT DAN	Summarized transactions: 1	22.55
303	WINKELS NICK	Summarized transactions: 1	20.00
304	KRANZ JEFFREY A	Summarized transactions: 1	19.00

Attachment: AP Board Listing 011223-020723 (15248 : Review of Accounts Payable)

ROCHESTER PUBLIC UTILITIES
A/P Board Listing By Dollar Range
For 01/12/2023 To 02/07/2023
Consolidated & Summarized Below 1,000

305	DAKOTA SUPPLY GROUP ROCHESTER	Summarized transactions: 1	10.89
		Price Range Total:	136,166.59
		Grand Total:	9,725,878.36

Attachment: AP Board Listing 011223-020723 (15248 : Review of Accounts Payable)

FOR BOARD ACTION

Agenda Item # (ID # 15251)

Meeting Date: 2/21/2023

SUBJECT: Proposed 2024-2025 Budget Review Meeting

PREPARED BY: Mark Kotschevar

ITEM DESCRIPTION:

The City has put together their 2024-2025 budget process and timeline. The plan calls for a two-year budget approval and follows a similar process as last year, with the RPU budget folding into the overall City budget process in the August time frame. In order for the Board to have an initial review of the proposed budgets before being incorporated into the full City budget, we will need to schedule a special budget review meeting the first week in August. If you recall, we did this last year with a budget review meeting on August 10th. We would propose having the meeting on August 8th or 9th, and would like to confirm a date that works for the Board. In addition, I would like to have a discussion on moving to approval of a two-year rate track to match the City's two-year budget process.

UTILITY BOARD ACTION REQUESTED:

Set a date for the budget review meeting in August.

RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve a date to hold a special RPU budget meeting in August 2023.

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 21st day of February, 2023.

President

Secretary

FOR BOARD ACTION

Agenda Item # (ID # 15247)

Meeting Date: 2/21/2023

SUBJECT: A Preview of 2023

PREPARED BY: Mark Kotschevar

ITEM DESCRIPTION:

Staff will provide a review of the anticipated work items in the 2023 capital and operating budgets. We are expecting another busy year and each division will give an overview of projects/initiatives including estimated costs and timing.

UTILITY BOARD ACTION REQUESTED:

N/A - Informational only

FOR BOARD ACTION

Agenda Item # (ID # 15249)

Meeting Date: 2/21/2023

SUBJECT: RPU Index of Board Policies

PREPARED BY: Christina Bailey

ITEM DESCRIPTION:

UTILITY BOARD ACTION REQUESTED:

ROCHESTER PUBLIC UTILITIES		
INDEX OF BOARD POLICIES		
	REVISION DATE	FOCUS AREA / STAFF LIAISON
BOARD		
1. Mission Statement	6/26/2012	Policy / Mark Kotschevar
2. Responsibilities and Functions	3/27/2012	Policy / Mark Kotschevar
3. Relationship with the Common Council	2/28/2012	Policy / Mark Kotschevar
4. Board Organization	3/27/2018	Policy / Mark Kotschevar
5. Board Procedures	9/27/2022	Policy / Mark Kotschevar
6. Delegation of Authority/Relationship with Management	7/24/2018	Policy / Mark Kotschevar
7. Member Attendance at Conferences and Meetings	12/18/2018	Policy / Mark Kotschevar
8. Board Member Expenses	12/18/2018	Policy / Mark Kotschevar
9. Conflict of Interest	DELETED	N/A
10. Alcohol and Illegal Drugs	DELETED	N/A
11. Worker Safety	3/27/2012	Policy / Mark Kotschevar
CUSTOMER		
12. Customer Relations	4/30/2019	Ops & Admin / Krista Boston
13. Public Information and Outreach	4/30/2019	Communications / Steven Nyhus
14. Application for Service	7/1/2016	Ops & Admin / Scott Nickels
15. Electric Utility Line Extension Policy	3/28/2017	Finance / Peter Hogan
16. Billing, Credit and Collections Policy	4/26/2022	Finance / Peter Hogan
17. Electric Service Availability	10/29/2019	Ops & Admin / Scott Nickels
18. Water and Electric Metering	6/26/2018	Ops & Admin / Scott Nickels
19. Adjustment of Utility Services Billed	6/29/2021	Finance / Peter Hogan
20. Rates	7/25/2017	Finance / Peter Hogan
21. Involuntary Disconnection	9/28/2021	Communications / Steven Nyhus
ADMINISTRATIVE		
22. Acquisition and Disposal of Interest in Real Property	12/19/2017	Ops & Admin / Scott Nickels
23. Electric Utility Cash Reserve Policy	1/28/2020	Finance / Peter Hogan
24. Water Utility Cash Reserve Policy	1/28/2020	Finance / Peter Hogan
25. Charitable Contributions	6/25/2019	Communications / Steven Nyhus
26. Utility Compliance	10/24/2017	Communications / Steven Nyhus
27. Contribution in Lieu of Taxes	6/29/1999	Finance / Peter Hogan
28. Joint-Use of Infrastructure and Land Rights	3/30/2021	Ops & Admin / Scott Nickels
29. Customer Data Management Policy	3/22/2022	Communications / Steven Nyhus
30. Life Support	9/24/2019	Communications / Steven Nyhus
31. Electric Utility Undergrounding Policy	9/29/2020	Ops & Admin / Scott Nickels
Red - Currently being worked on		
Yellow - Will be scheduled for revision		
Marked for deletion		

FOR BOARD ACTION

Agenda Item # (ID # 15250)

Meeting Date: 2/21/2023

SUBJECT: Division Reports & Metrics - February 2023

PREPARED BY: Christina Bailey

ITEM DESCRIPTION:

UTILITY BOARD ACTION REQUESTED:

Division Reports & Metrics February 2023

CORE SERVICES
SAFETY, COMPLIANCE & PUBLIC AFFAIRS
POWER RESOURCES
CUSTOMER RELATIONS
CORPORATE SERVICES
FINANCIAL REPORTS

Attachment: Division Reports February 2023 (15250 : Division Reports & Metrics - February 2023)

Division Reports & Metrics February 2023

CORE SERVICES

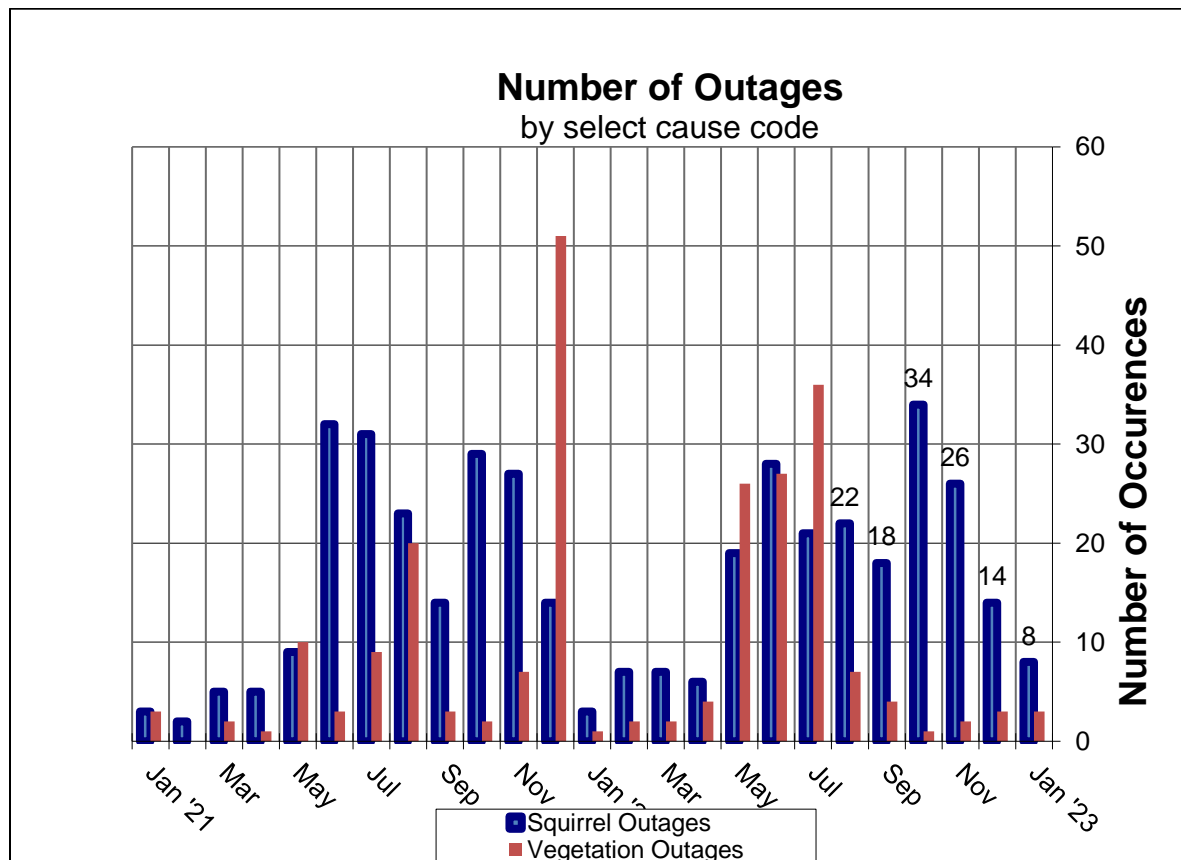
Electric Utility:

1. Electric Outage Calculations for the month and year to date (January 2023 Data)

- | | |
|--------------------------------------|--|
| a. Reliability = 99.99924% | Year-to-date Reliability = 99.99924% |
| b. 291 Customers affected by Outages | Year-to-date Customers affected by Outages = 291 |
| c. SAIDI = 0.34 min | Year-to-date SAIDI = 0.34 min |
| d. CAIDI = 67.71 min | Year-to-date CAIDI = 67.71 min |

2. Electric Utility Operations – T&D, Engineering, System Ops, GIS, Tech Services:

- RPU's AMI Subject Matter Experts have short listed the AMI, MDM, and Meter Installation vendors for scripted demonstrations in February.
- Request for Proposals have been released to contractors for the final three segments of the Marion Road duct projects that will be routed through multiple Parks properties.
- Reliability statistics were improved due to the lack of severe weather in January.



Summary of individual electrical outages (greater than 200 customers – Jan 2023 data)

# Customers	Date	Duration	Cause
None			

Summary of aggregated incident types (greater than 200 customers – Jan 2023 data)

# Customers	Total # of Incidents	Cause
None		

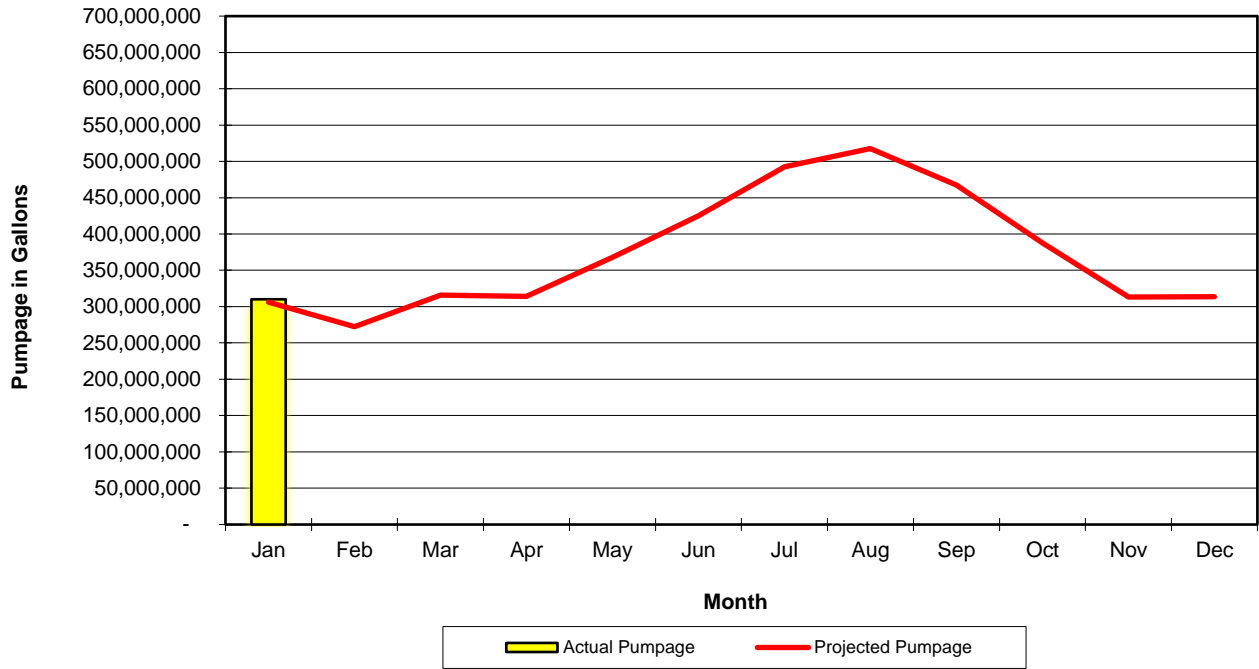
Water Utility:

1. Water Outage Calculations for the month and year to date (January 2023 data):

- | | |
|-------------------------------------|---|
| a. Reliability = 99.99915562% | Year-to-date Reliability = 99.99915562% |
| b. 96 Customers Affected by Outages | Year-to-date Customers Affected by Outages = 96 |
| c. 261.0 Customer Outage Hours | Year-to-date Customer Outage Hours = 261.0 |
| d. SAIDI = 0.4 | Year-to-date SAIDI = 0.4 |
| e. CAIDI = 166.6 | Year-to-date CAIDI = 166.6 |
- Performed 156 Gopher State water utility locates during the month for a total of 156 for the year.
 - Repaired water distribution system failures or maintenance at the following locations during the month. :
 - 1515 3rd Ave SW – (Water Main Break) – 1/2
 - 1922 16 ½ St NW – (Water Main Break) – 1/8
 - 2314 16th Ave NW – (Water Main Break) – 1/10
 - 421 18 1/2 Ave SW – (Water Main Break) – 1/11
 - 1654 East Frontage Rd NW – (Water Main Break) – 1/25

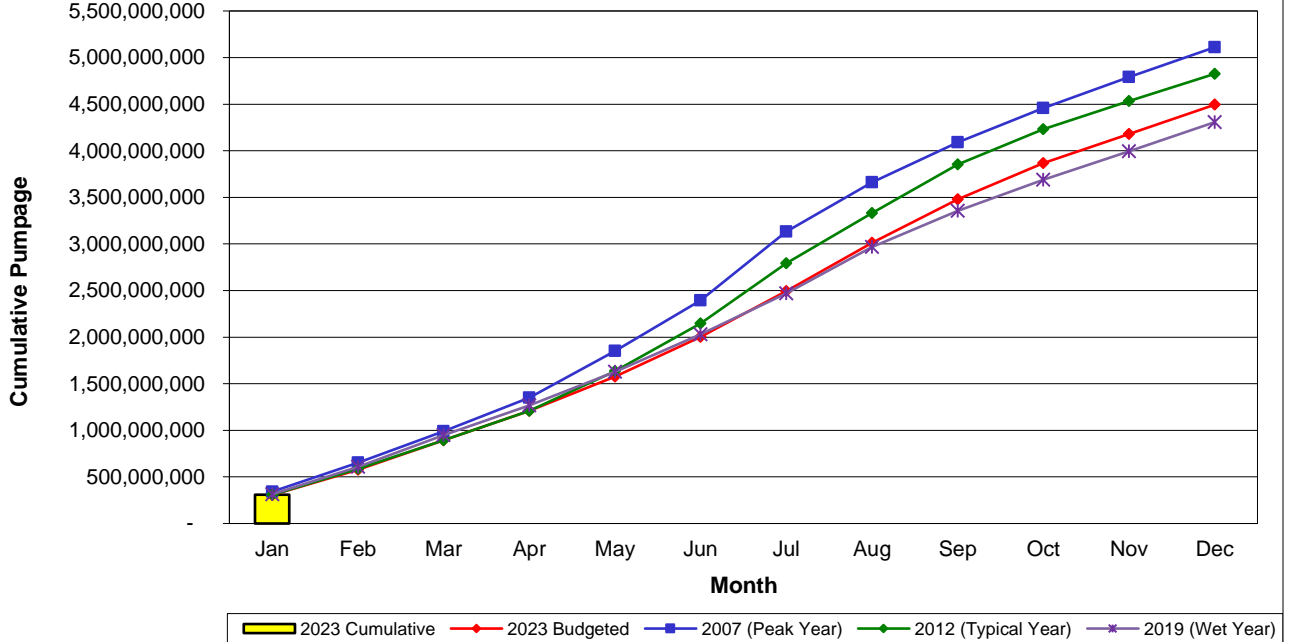
Actual vs. Projected Pumpage: 2023

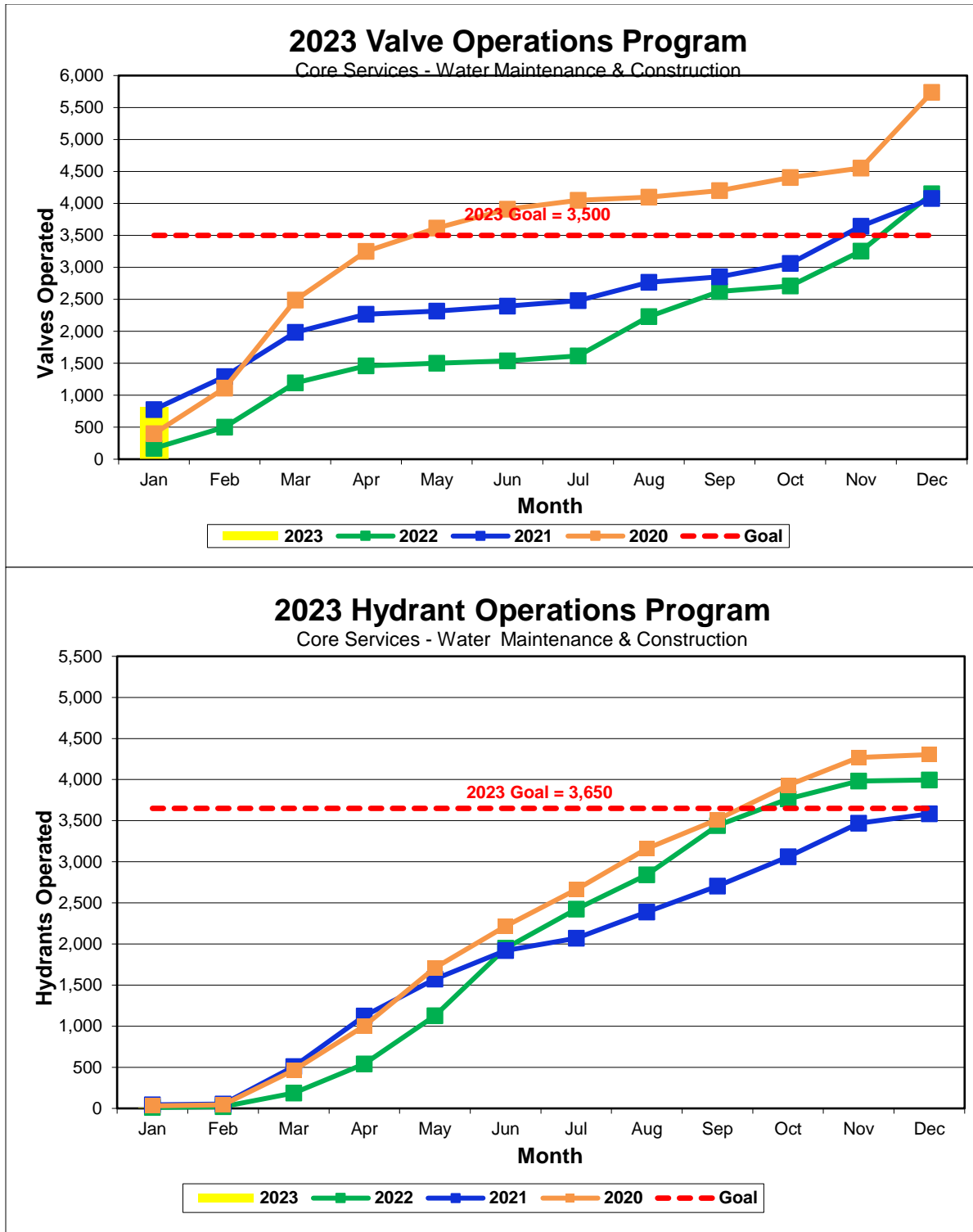
Core Services - Water Maintenance & Construction



Cumulative Pumpage Comparison: 2023

Core Services - Water Maintenance & Construction





GIS/Property Rights

- Hydro line LIDAR flight completed utilizing drone technology. Deliverables will include a 3D point cloud of the corridor and also identify vegetation and other clearance issues.

SAFETY / COMPLIANCE & PUBLIC AFFAIRS

January 2023

1. Safety

TRAINING	Total Required Enrollments	Completions as of 1/31/2023	Percent Complete
January 2023	293	292	99.7%
Calendar Year to 1/31/2023	293	292	99.7%

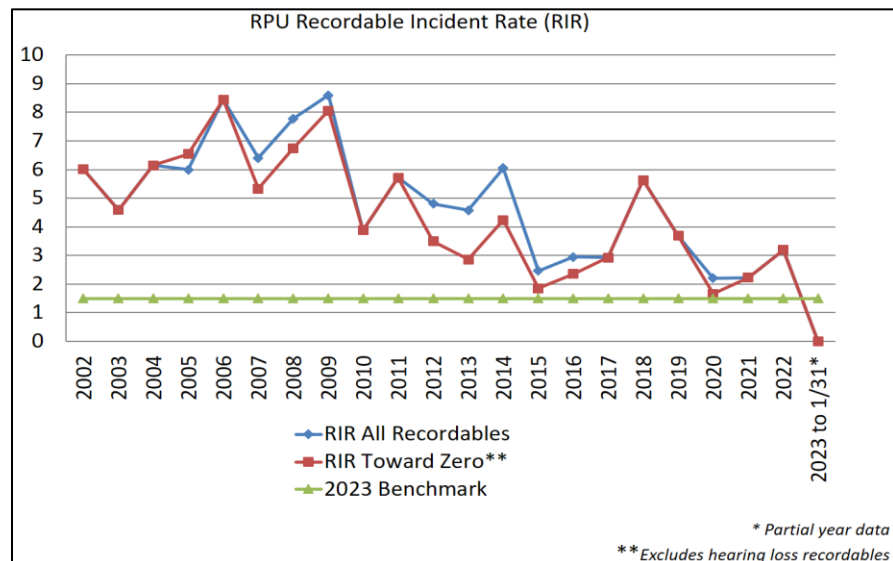
SAFETY TEAMS	Total Members	Members Attending	Percent Attending
January 2023	27	23	85.2%
Calendar Year to 1/31/2023	27	23	85.2%

INCIDENTS	Reports Submitted	OSHA Cases ¹	RPU RIR ²	BLS RIR ³
January 2023	3	0	--	--
Calendar Year to 1/31/2023	3	0	0	1.5

- ¹ Deemed to meet OSHA criteria as a recordable case by RPU Safety Manager, subject to change
- ² Recordable Incident Rate – Number of OSHA Recordable Cases per 100 employees.
- ³ Bureau of Labor Statistics nonfatal illnesses and injuries in the utility sector



24 of RPU's 24 departments are recordable injury free in 2023
209 of RPU's 209 employees are recordable injury free in 2023



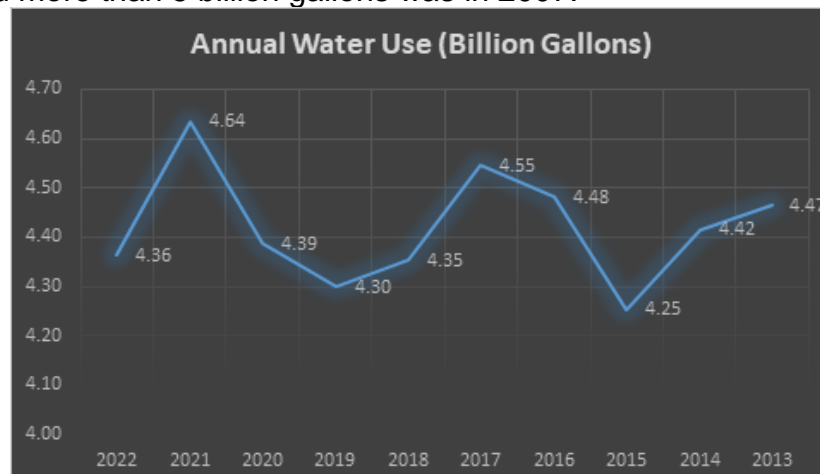
2023 OSHA Recordable Case Detail				
Work Area	Incident Date	Description	Primary Reason it's a Recordable	Corrective Action
--	--	--	--	--

SAFETY INITIATIVES

1. Safety audit and inspection forms managed by safety staff are being redone in a manner that will decrease the amount of manual processing/recordkeeping required.
2. A return to some classroom safety training was initiated including first aid taught by MMUA staff. Annual respirator training is being conducted by the RPU safety manager.
3. The safety manager is working with Business Services staff to upgrade the intranet safety site.

2. Environmental & Regulatory Affairs

- Implementation of The Compliance Engine (TCE) for backflow prevention recordkeeping has been going well and RPU is confirming accurate and timely data with customers.
- RPU engaged in conversations with MN Pollution Control Agency (MPCA) regarding efforts to prevent groundwater contamination and reduce infiltration risks. RPU provided its Wellhead Protection Plan to MPCA.
- Below is a graph that shows RPU's water use for the past 10 years. In 2022, RPU pumped ~300 million gallons less than in 2021. As the population in Rochester continues to grow, water use has remained stable. The last time RPU pumped more than 5 billion gallons was in 2007.



3. Communications

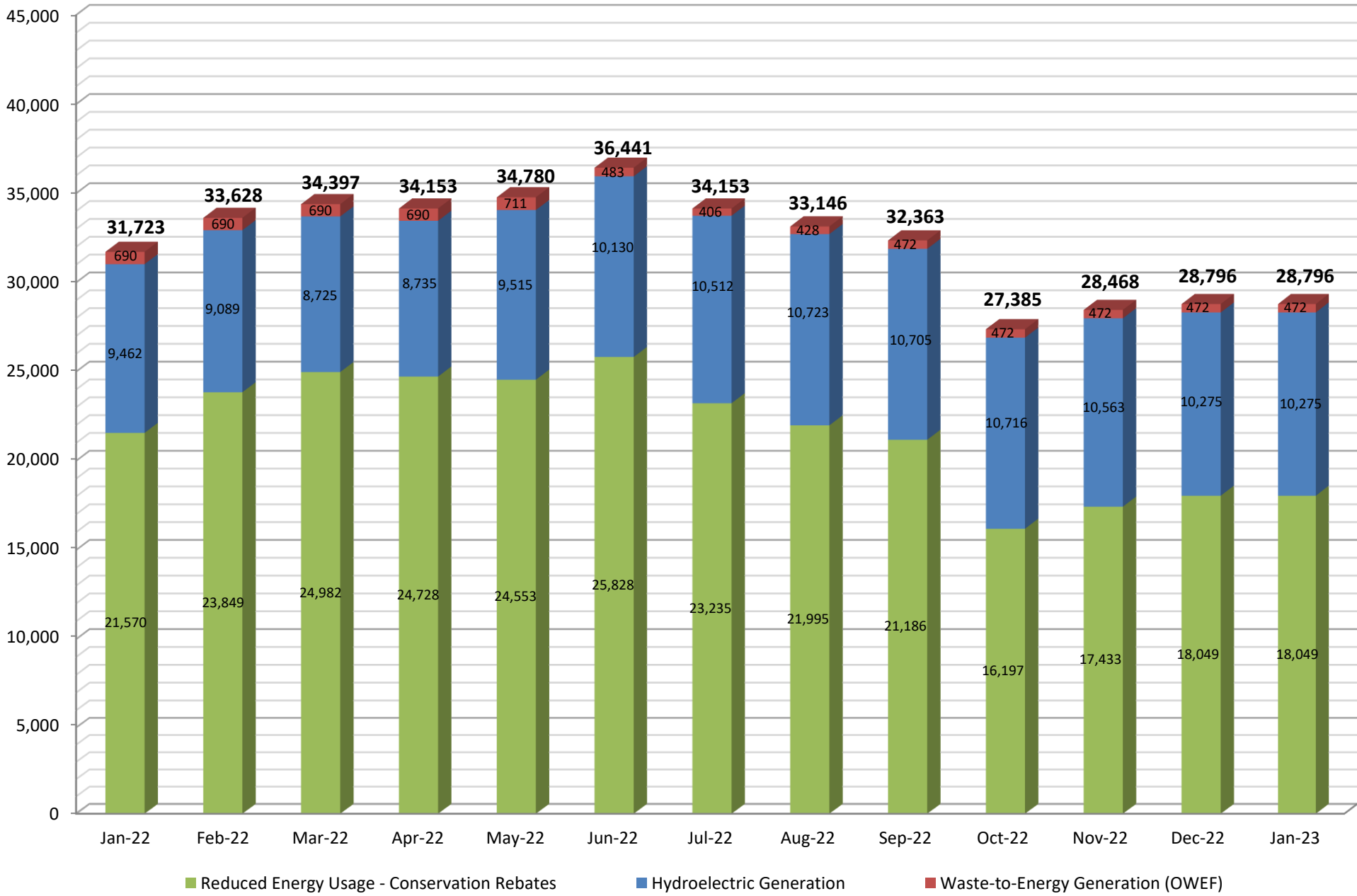
- Tony Benson was a guest reader at SPARK to celebrate “I Love to Read Month”.



Page overview	
Discovery	
Post reach	2,525
Post engagement	783
New Page likes	0
New Page Followers	5
Interactions	
Reactions	121
Comments	16
Shares	6
Photo views	167
Link clicks	172
Other	
Hide all posts	0
Unfollows	0



RPU Environmental Stewardship Metric
Tons CO₂ Saved
(12 Month Rolling Sum)



Attachment: Division Reports February 2023 (15250 : Division Reports & Metrics - February 2023)

POWER RESOURCES MANAGEMENT

FEBRUARY 2023

Portfolio Optimization

1. In January, RPU continued to bid GT1, GT2 and WES into the MISO day-ahead and real-time markets. GT2 and WES are also capable of participating in the ancillary services market.
 - a. Ancillary Service Market – Supplemental Reserves
 - i. Cleared DA
 1. GT2 – 23 days
 2. WES – 31 days
 - ii. Deployment YTD
 1. GT2 – 0
 2. WES – 0
 - b. Dispatched by MISO

i. GT1 – 0 times	YTD	0 times
ii. GT2 – 6 times	YTD	6 times
iii. WES – 10 times	YTD	10 times
 - c. Hours of Operation

i. GT1 – 0 hours	YTD	0 hours
ii. GT2 – 27 hours	YTD	27 hours
iii. WES – 53 hours	YTD	53 hours
 - d. Electricity Generated

i. GT1 – 1 MWh	YTD	1 MWh
ii. GT2 – 441 MWh	YTD	441 MWh
iii. WES – 1,607 MWh	YTD	1,607 MWh
 - e. Forced Outage

i. GT1 – 62 hours	YTD	62 hours
ii. GT2 – 209 hours	YTD	209 hours
iii. WES – 0 hours	YTD	6 hours
2. MISO market Real Time Price averaged \$31.26/MWh and Day Ahead Price averaged \$30.57/MWh.

CUSTOMER RELATIONS

(Contact Center, Utility Programs and Services, Commercial and Residential)

CUSTOMER RELATIONS – Contact Center and Utility Programs and Services (Commercial and Residential)

Stakeholder Engagement, Forums, and Meetings

1. Utility Programs and Services hosted a booth in the 2023 Rochester Area Builder's Home Show the weekend of February 3-4. The booth focused on our energy and water conservation programs. There were rebate applications and other handouts available. Twenty staff members from across the utility volunteered their time over the weekend to work in the booth.
2. The Utility Programs and Services Manager (Patty Hanson) will be participating in a panel discussion highlighting commercial sustainability through our programs at a Leadership Greater Rochester event held on Thursday, February 16.
3. The Utility Programs and Services Manager (Patty Hanson) will participate in a third benchmarking workshop hosted by CEE and Community Development. The purpose of the workshops is to develop a framework for a mandatory commercial benchmarking ordinance that will help the City reach its climate goals as established in the Sustainability and Resilience plan.
1. On January 31st, Utility Programs and Services, in partnership with Minnesota Energy, held its highly successful annual Trade Ally Luncheon. This year's presenter for RPU was Mohammed Faal with updates on program changes, new rebates and where to find information on RPU.org. Tim Engebretten, a former Chief of Police for Fergus Falls, was the presenter and talked about change and learning to cope with loss, as well as focusing on the positive. His presentation was very well received by all.
4. A Utility Programs and Services employee participated in the February Commercial Builders Council Membership meeting. Bob Williams from Environmental Compliance Systems presented on the topic of Building a Strong Safety Culture.

Events/Opportunities for Customers

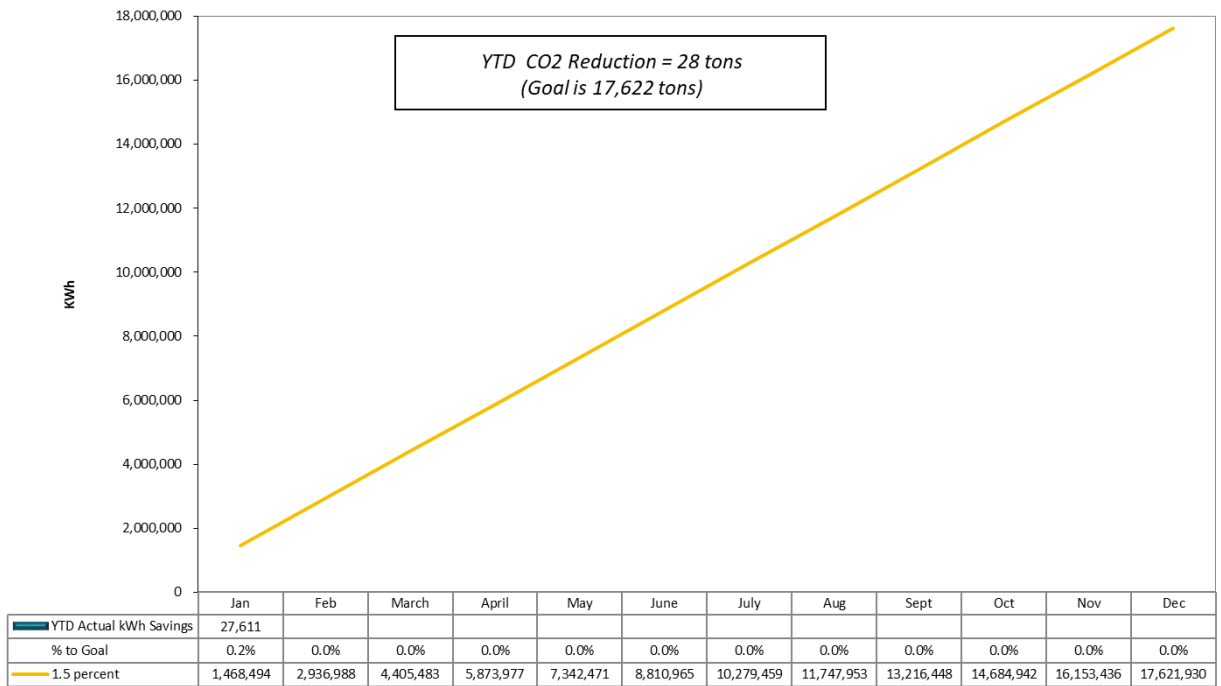
2. RPU collected holiday lights from customers again this year for recycling. This event ran from November 1 through January 27. This year, RPU with the help of the hard work of Nick and Bob in Facilities, recycled 2,814 pounds of holiday lighting. Here is a look at what RPU has collected over the years:

Year	Pounds Recycled
2011	4,500
2012	2,037
2013	873
2014	1,493
2015	1,578
2016	2,042
2017	1,820
2018	3,199
2019	2,922
2020	3,027
2021	2,425
2022	2,814
TOTAL	28,730

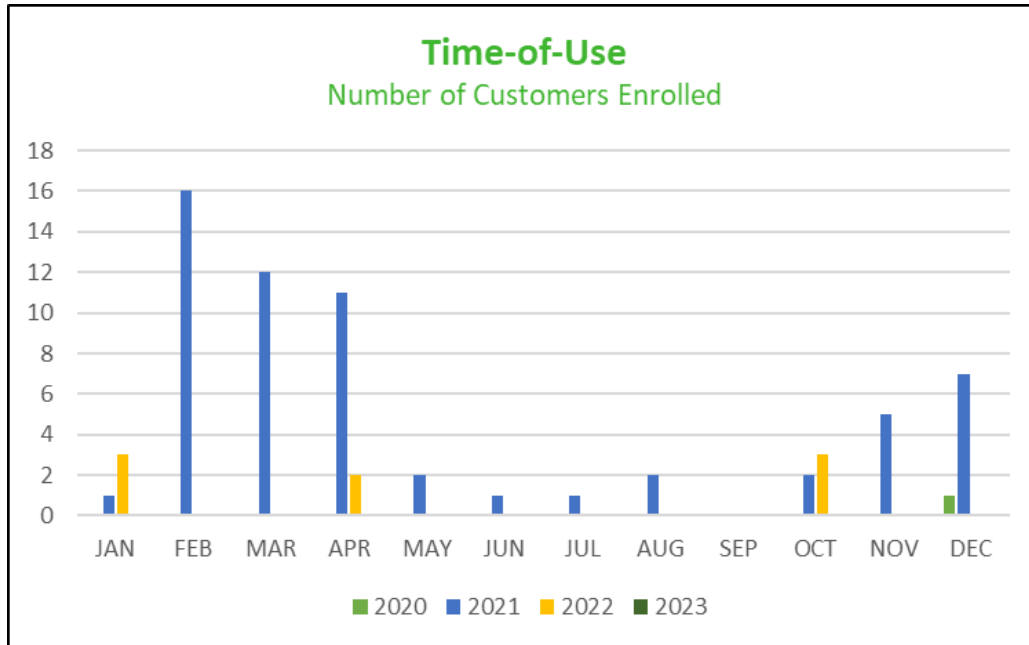
3. The Utility Programs and Services Residential Account Representative (Stephanie) held a Neighborhood Energy Challenge workshop with Community Education on Saturday, January 28. There were 21 households in attendance.
4. Customer Care and Collections continue to make outreach calls to customers with past due balances on their accounts. The intent is to be proactive and connect these customers with outside resources for financial assistance. During the month of January, 942 customers were called.

RPU'S 2023 CUMULATIVE kWh SAVINGS As of January 31, 2023

1.5% Goal = 17,621,930 kWh

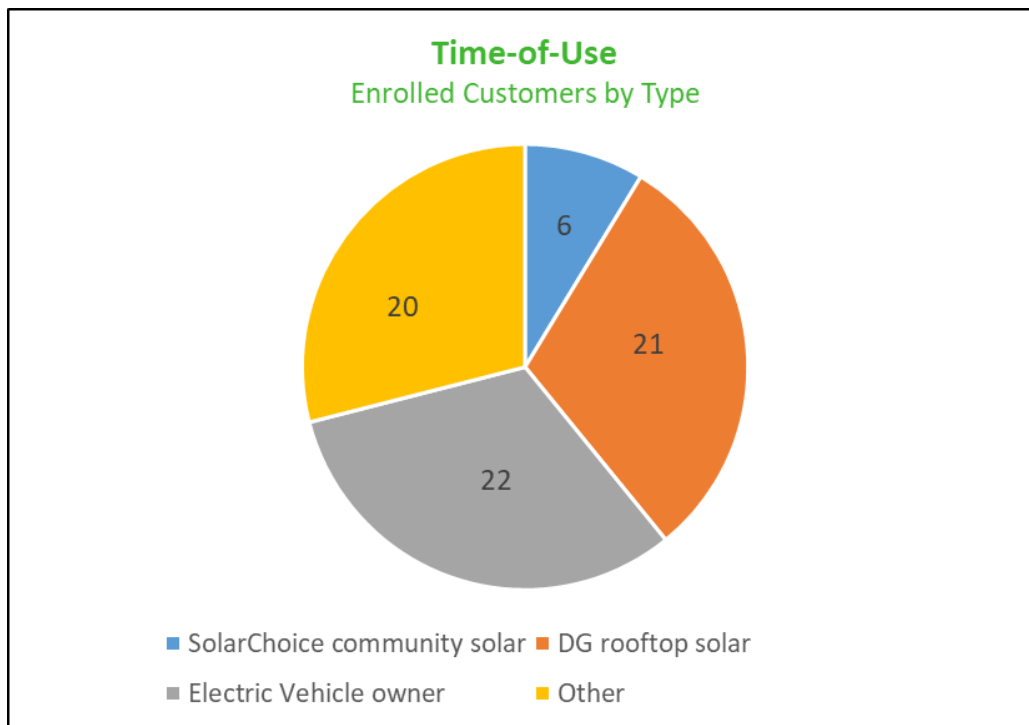


- ✚ YTD Savings: 27,611 kWh
- ✚ Percent to kWh Goal: 0.2%



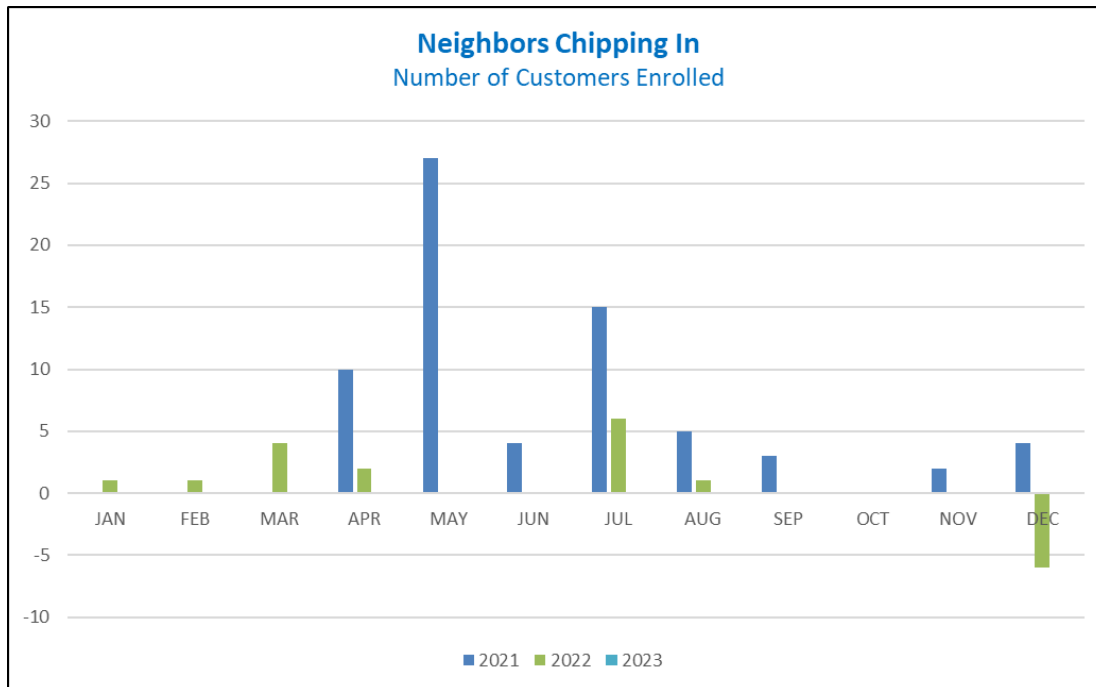
✚ Total Customers Enrolled: 69

- 2021 = 1
- 2021 = 60
- 2022 = 8
- 2023 = 0



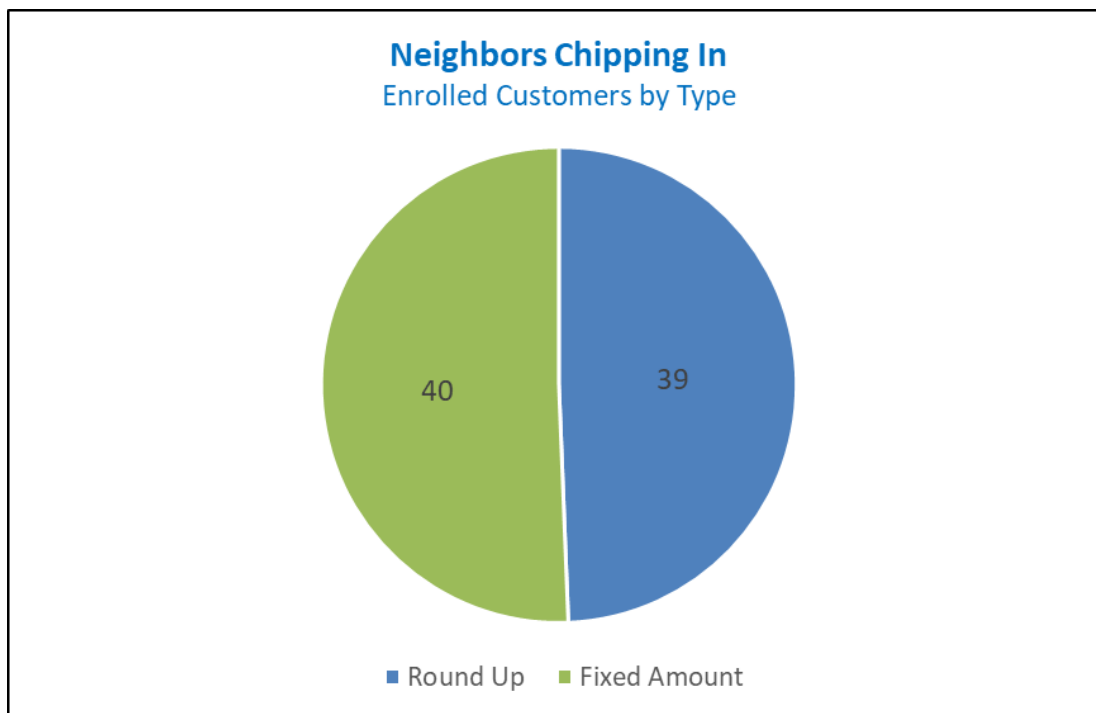
✚ Total Customers Enrolled: 69

- SolarChoice = 6
- Solar = 21
- Electric Vehicle = 22
- Regular Residential (Other) = 20



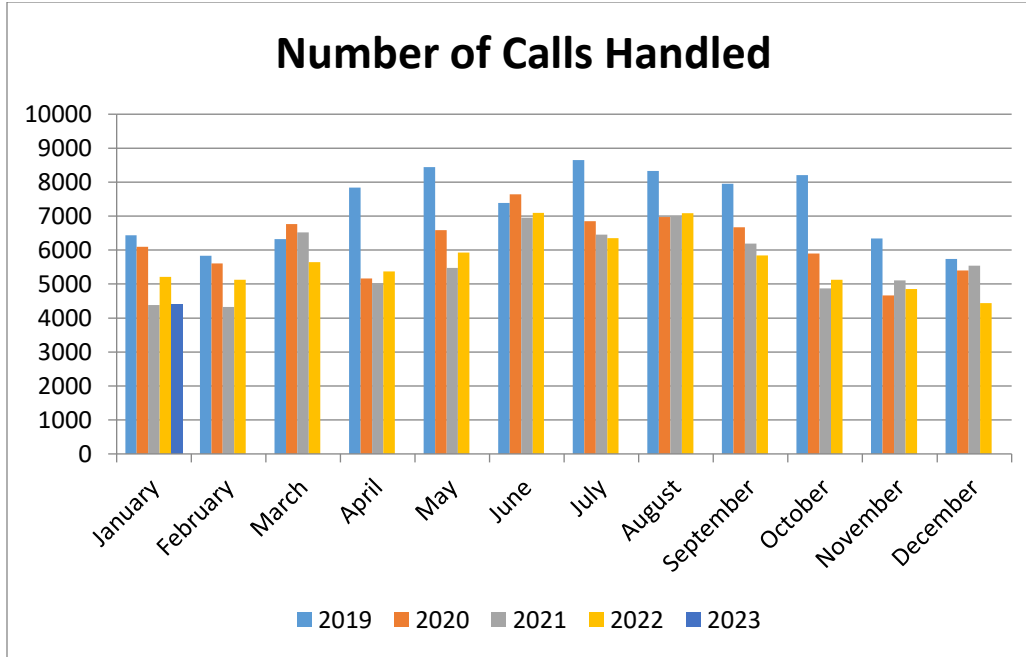
✚ Total Customers Enrolled: 79

- 2021 = 70
- 2022 = 9
- 2023 = 0

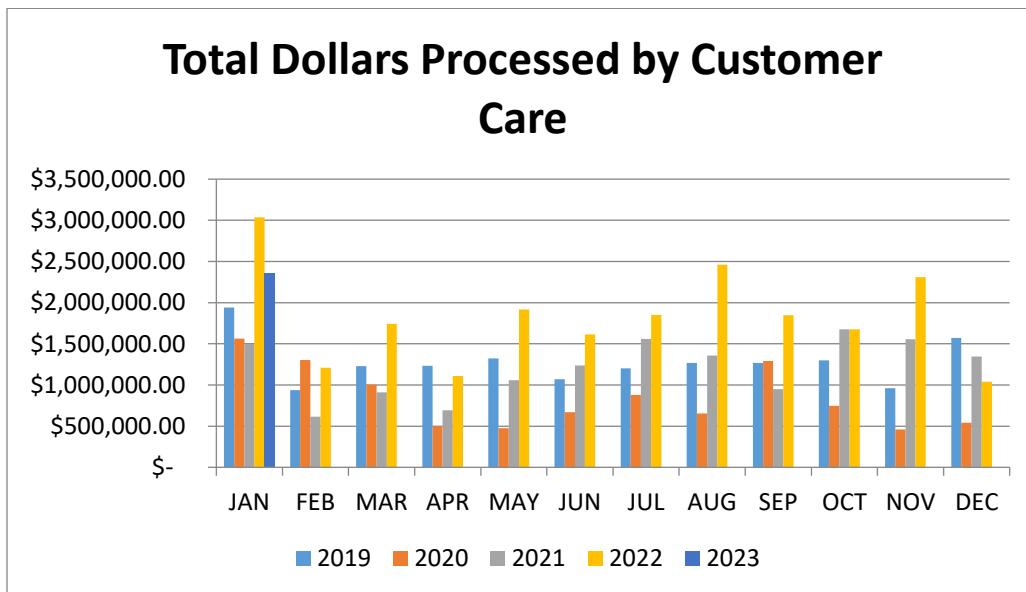


✚ Total Customers Enrolled: 79

- Round Up = 39
- Fixed Amount = 40



✚ Total Number of Calls: 4,397 (graphed above)



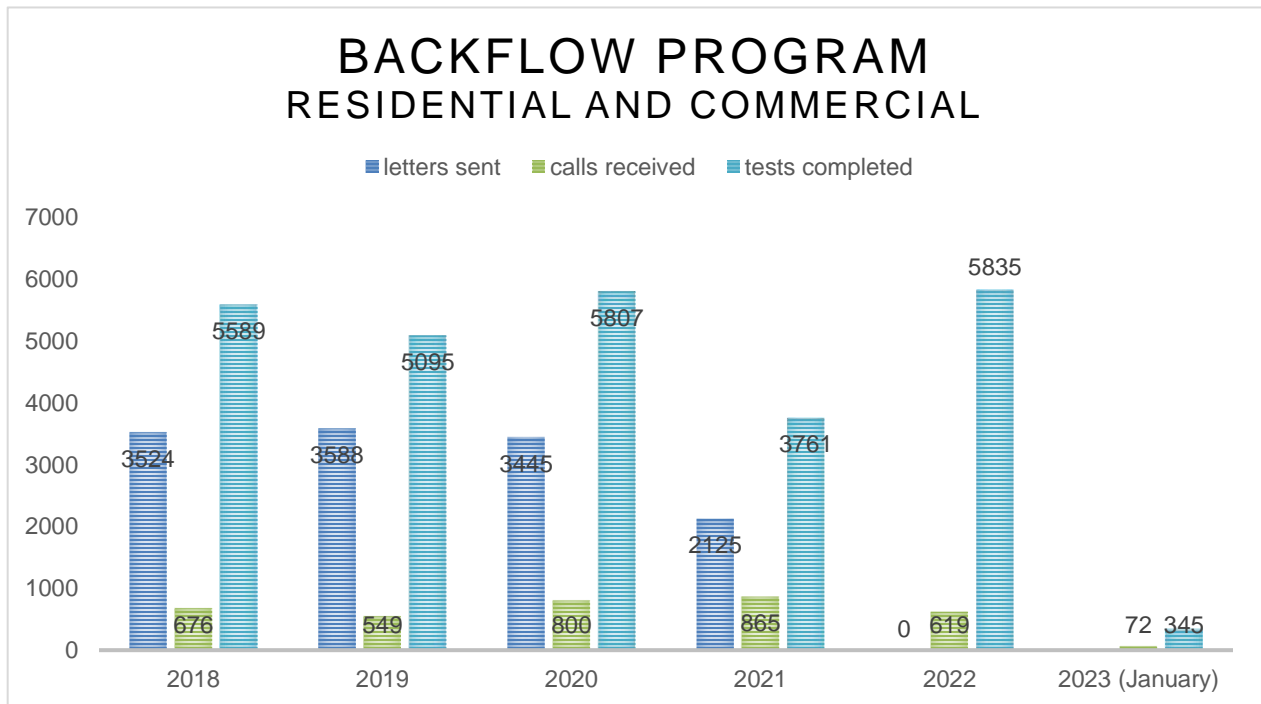
✚ Total Number in Dollars Processed by Representatives: \$2,353,529 (graphed above)

✚ Total Number of Transactions Processed by Representatives: 3,860

CORPORATE SERVICES

1. Business Services:

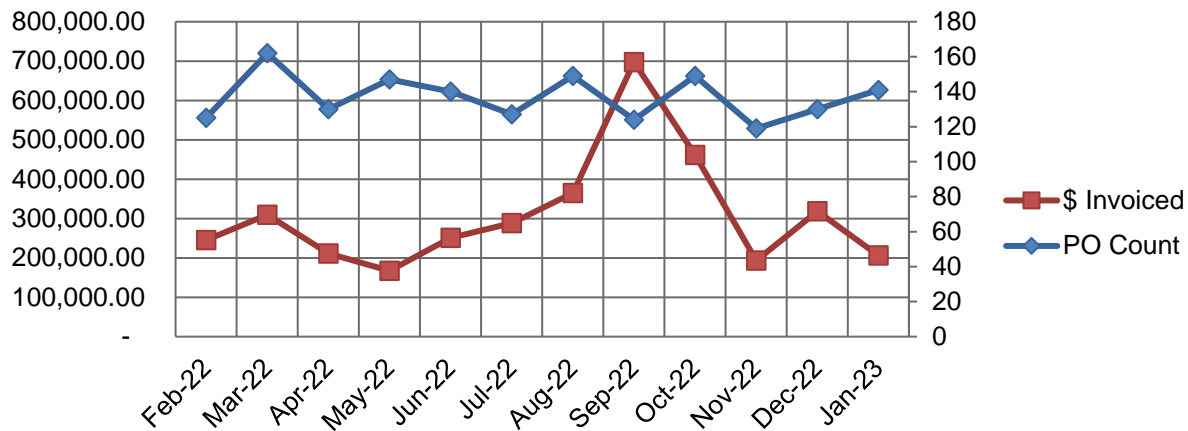
- Payroll/HR – Coordinated the onboarding of one full time position
- Completed system updates for annual wage table adjustments
- Completed first quarter Cyber Security Awareness training for all employees
- In coordination with the IT team, we are leading a project to migrate current information and processes from a 2010 SharePoint deployment to the current MS Office 365 SharePoint environment. The SharePoint system supports an internal RPU intranet.
- Prepared marketing materials for the annual Home Show



• Purchasing and Materials Management:

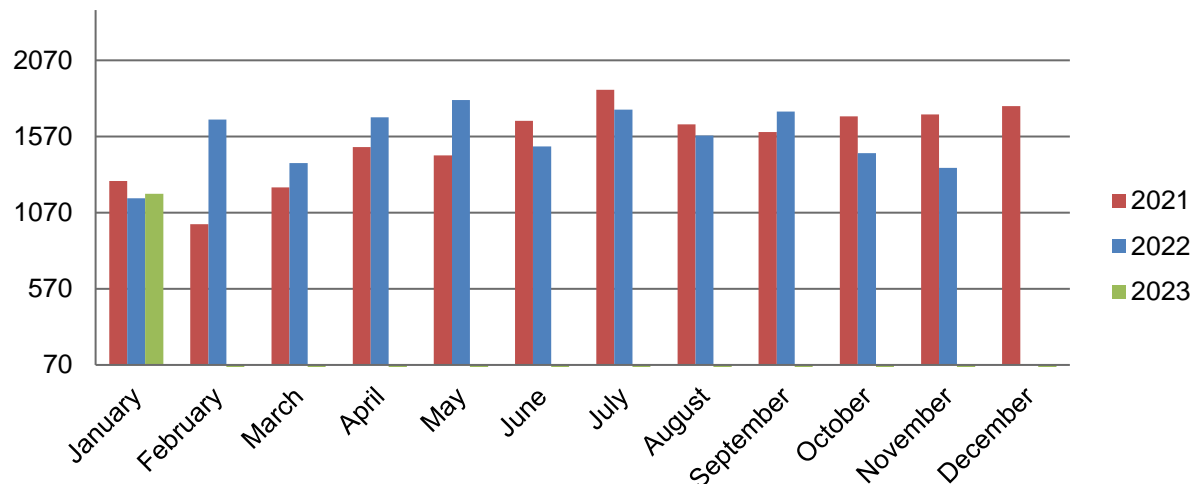
- Active – Invitation For Bid: SLP electrostatic precipitator duct bypass
- Active – Request for Quote: 12 - 1 ton Trucks
- Issued a third cable contract extension with Irby until 12/31/2024. Cable deliveries lead times are current running about 52 weeks.

Purchase Order Count and Dollars Invoiced



Note: Increase in September 2022 Invoiced amount was due to wire annual order

Warehouse Transactions Count All Plants



2. Finance and Accounting:

General

- Working to coordinate the 2024 budget process with the City. We anticipate that we will schedule a budget review meeting with the Board around August 8, 2023.
- As approved by the Board in 2021, effective January 1, 2023, small general service customers with 3 or more billing periods with a load of 25kw or more in the past year will see a change to medium general service rates on their February 2023 bills. Based on 2022 readings, we anticipate that a total of 507 customers may be impacted. If these customers have similar usage in 2023, we expect 203 customers

will see an overall cost reduction, 178 will see a zero to 20% increase, and 126 will see greater than a 20% increase. This change was made to bring our small general service rates in line with our surrounding utilities and reduce cost subsidies within the small general service rate class.

At the July 26, 2022 Board meeting, the RPU Board authorized management to create a transition process for the customers that we anticipate will have more than a 20% cost increase. The Energy Advisors have reached out to the individual customers that are eligible to utilize the transition process.

- The accounting team is currently working on making the final adjustments to the 2022 financial statements, including the implementation of GASB 87, regarding the accounting for leases. Baker Tilly will be conducting audit field work February 21st to February 24th. The 2022 audit report will be presented to the Board in April 2023.

3. Financial Results:

Note: Budget numbers are compared to the Board approved 2023 budget, which is adjusted for 2022 approved projects not completed in 2022 and carried over to 2023.

Due to the timing of the February RPU Board meeting, the January and February financial statement will be included in the March 2023 Board packet.



TO: Jeremy Sutton, Director of Power Resources

FROM: Tina Livingston, Senior Financial Analyst

SUBJECT: LOAD FORECAST SUMMARY FOR 2023

MONTH	SYSTEM ENERGY			PEAK SYSTEM DATA		
	ACTUAL MWH	FORECAST MWH	% DIFF	ACTUAL MW	FORECAST MW	% DIFF
JAN	98,317	101,577	-3.2%	166.2	174.5	-4.8%
FEB					170.2	
MAR					152.4	
APR					150.9	
MAY					207.1	
JUN					248.2	
JUL					269.6	
AUG					243.8	
SEP					246.1	
OCT					167.8	
NOV					148.9	
DEC					167.6	
YTD	98,317	101,577	-3.2			

HISTORICAL SYSTEM PEAK 292.1 MW 07/20/2011

% DIFF = (ACTUAL / FORECAST X 100) - 100

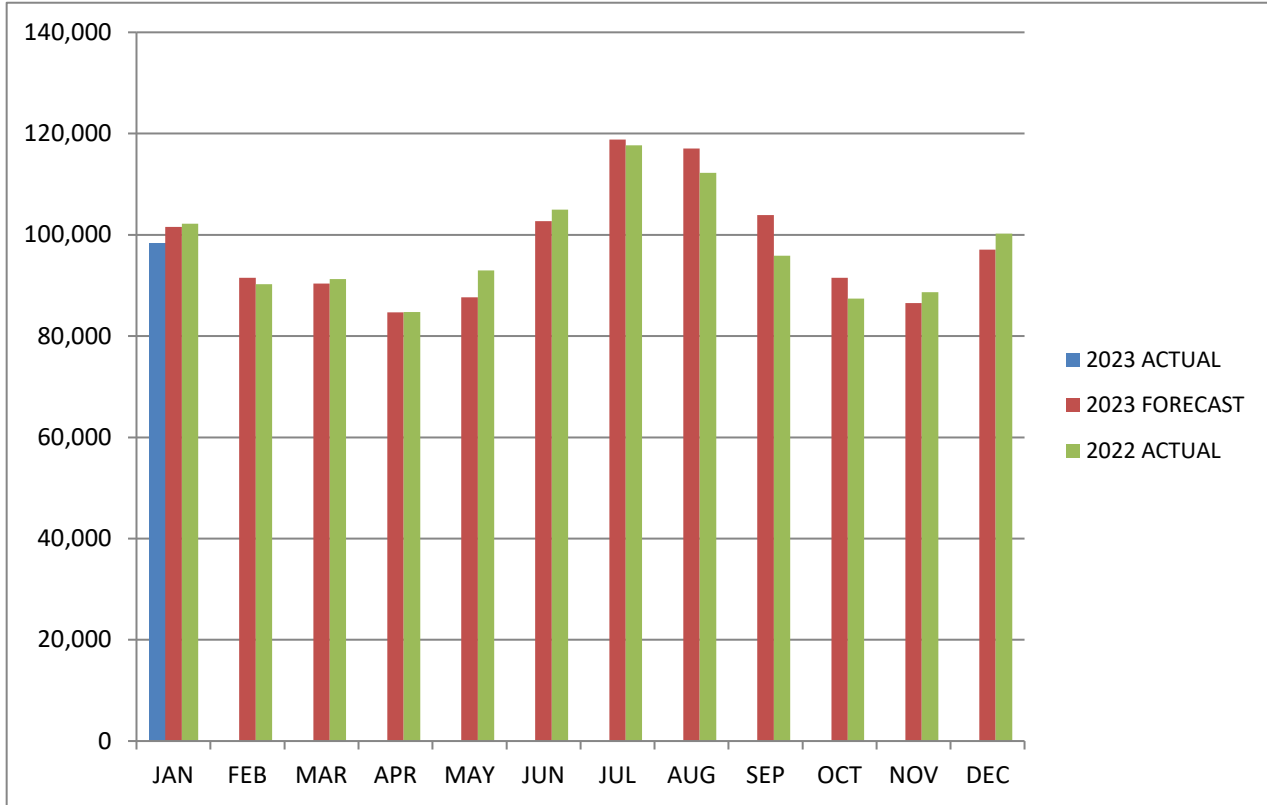
MWH = MEGAWATT HOUR = 1000 KILOWATT HOURS

MW = MEGAWATT = 1000 KILOWATTS

Attachment: Division Reports February 2023 (15250 : Division Reports & Metrics - February 2023)

2023 YTD SYSTEM REQUIREMENTS

Energy Required for the Month (MWH)



Peak Demand for the Month (MW)

