

CONSERVE & \$AVE[®]

2023 CENTRAL AC 2-YEAR CLEAN & TUNE-UP REBATE APPLICATION

SECTION A. CUSTOMER INFORMATION (please print)

Step 1:

Customer Name (as it appears on your utility bill) _____ Account Number _____

Installation Address _____ City _____ State _____ Zip Code _____

Mailing Address (if different from installation address) _____ City _____ State _____ Zip Code _____

Home Cell Other: _____

Contact Phone Number (with area code) _____ E-mail Address _____

Step 2:

Please apply rebate to my account. Please send me a rebate check.

Rebates \$75 and under will be applied to your account. If a box is not checked a bill credit will automatically be issued.

Step 3:

How did you hear about CONSERVE & SAVE*? (pick one) Billboard Chamber of Commerce Contractor Newspaper Radio

Retailer/Vendor Social Media TV Utility Newsletter Utility Representative Utility Web Site Other _____

Step 4:

I am a: <input type="checkbox"/> Residential Customer <input type="checkbox"/> Commercial Customer	My building type is: <input type="checkbox"/> Single Family <input type="checkbox"/> Multi-Family <i>buildings with 2 or more units</i>	I am a: <input type="checkbox"/> Owner/Occupant <input type="checkbox"/> Owner/Non-Occupant <input type="checkbox"/> Renter	My home/business is heated by: <input type="checkbox"/> Electric <input type="checkbox"/> Gas <input type="checkbox"/> Don't Know	My water heating is: <input type="checkbox"/> Electric <input type="checkbox"/> Gas <input type="checkbox"/> Don't Know
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SIGNATURE: I certify: I have completely filled out Section A
 All equipment has been installed at the address listed in Section A
 I have read, understand, and agree to the terms and conditions – Section D, #1
 I HAVE ATTACHED A COPY OF THE SERVICE INVOICE – SECTION D, #3

CUSTOMER SIGNATURE _____ Date _____

TECHNICIAN SIGNATURE _____ Date _____

Allow 6-8 weeks for processing. Missing or incorrect information will increase the processing time.

TEAMING UP TO SAVE YOU MONEY

CONSERVE & \$AVE[®]

OFFICE USE ONLY Gas Electric Water

Date Received _____ Date Processed _____

Appliance/Equipment _____

ID _____ Verified By _____ FILE NAME: _____

Total Rebate Amount:

\$

SECTION B. CONTRACTOR INFORMATION (This section to be completed by contractor.) PLEASE PRINT

ALL SERVICE WORK MUST BE PERFORMED BY A PROFESSIONAL HVAC SERVICE TECHNICIAN.

Business Name	Technician Name		
Mailing Address	City	State	Zip Code
Contact Phone Number (with area code)	E-mail Address		

SECTION C. EQUIPMENT & SERVICE INFORMATION (This section to be completed by contractor.) PLEASE PRINT

CENTRAL AIR CONDITIONER EQUIPMENT INFORMATION:

(For multiple units, attach a list of serial numbers for each unit serviced.)

Manufacturer	Serial Number	Quantity
Model Name	Model Number	
Age of Central Air Conditioner Unit	Cooling Capacity (tons)	SEER Rating

SERVICE INFORMATION: Date of Service: _____ Cost of Service: _____

Service Checklist: TECHNICIAN: Please sign the front of this application to certify all checklist items have been completed!

- Check voltage/amperage
- Check thermostat operation and control sequence
- Inspect belt condition
- Inspect and lubricate blower
- Check coolant level and pressure
- Clean and inspect condenser coil
- Clean condensate drain line
- Clean, inspect, and lubricate motors
- Clean or replace air filter
- Confirm proper air flow
- Perform visual inspection of entire air conditioner system

SECTION D. REBATE APPLICATION CHECKLIST

This program offers a \$25 rebate for the completion of a professional clean and tune-up of your central air conditioner. Use this checklist to complete the steps to receive your rebate:

- 1.** Read the following terms and conditions to determine if you are eligible for a rebate:
 - Only one service address per application per year. This program is only for existing homes and small commercial customers with central air conditioners or air source heat pumps less than or equal to 5.5 tons (66,000 btu’s). New construction is not eligible. **Customers are eligible for a tune-up rebate every two years.** Customers who have a service agreement with an HVAC dealer are eligible provided that the service contract is provided with the rebate application.
 - The Utility reserves the right to apply rebates to past due accounts. Rebates \$75 and under will be applied to your account. Rebates will not exceed the cost of service.
 - Central Air Conditioner Clean & Tune-Up must be performed on equipment connected to an electric service supplied by Austin Utilities, Owatonna Public Utilities, or Rochester Public Utilities and is subject to inspection.
 - The Central Air Conditioner Clean & Tune-Up service must be performed by a professional HVAC service technician. Austin Utilities, Owatonna Public Utilities, and Rochester Public Utilities assume no liability for any incidental or consequential damages resulting from the Central Air Conditioner Clean & Tune-Up service provided by the service technician. The Utility reserves the right to reject any rebate application submitted as a result of work performed by a contractor who has failed to adhere to the terms and conditions established for the rebate program.
 - The Central Air Conditioner Clean & Tune-Up service must meet the Minimum Service Requirements as specified in this rebate application Section C. EQUIPMENT & SERVICE INFORMATION.
 - Due to limited funding, this rebate offer can be withdrawn at any time without notice. Applications will be processed on a first-come, first-served basis. All applications from this year’s purchases (2023) must be received by March 31, 2024.
 - Rebates can only be offered on Central Air Conditioner Clean & Tune-Up services that are completed while funding is in effect. In the event our program is discontinued due to depleted funds, we will not provide a rebate for Clean & Tune-Up services completed between the discontinued date and the end of that year.
- 2.** Customer must complete Section A. Contractor must complete Sections B and C making sure to fill out all required sections in detail. Allow 6-8 weeks for processing. Missing or incorrect information will increase the processing time.
- 3.** Include a final, detailed copy of the original service receipt or invoice showing the customer name as well as the date, description, and cost of service.
- 4.** Sign the application.
- 5.** Information contained in this rebate application may be shared with the Minnesota Department of Commerce and our co-op partners.
- 6.** Submit completed forms and required documentation to your utility provider:

Austin Utilities
Apply by Mail: Attn: Rebate Processing
 1908 14th St NE
 Austin, MN 55912-4904
 507-433-8886
Apply Online: www.austinutilities.com
Apply by Email: rebates@austinutilities.com

Owatonna Public Utilities
Apply by Mail: Attn: Rebate Processing
 PO Box 800
 Owatonna, MN 55060-0800
 507-451-2480
Apply Online: www.owatonnautilities.com
Apply by Email: rebates@owatonnautilities.com

Rochester Public Utilities
Apply by Mail: Attn: Rebate Processing
 4000 E River Rd NE
 Rochester, MN 55906-2813
 507-280-1500
 www.rpu.org
Apply by Email: rebates@rpu.org