

COMMUNITY ROOM  
4000 EAST RIVER ROAD NE  
ROCHESTER, MN 55906

4:00 PM

**Attending and Viewing the Meeting:**

**Attend the Meeting in Person:** RPU Community Room

**View / Livestream Meeting via Teams:** [Teams](#)

**A video of the meeting will be posted on the City's website**

**Calling in to the Meeting:** 1-347-352-4853 Conference ID: 672 286 763#

**For Open Comment:** Press \*6 to mute or unmute your phone

**Call to Order**

1. **Approval of Agenda**
2. **Safety Moment**

**NEW BUSINESS**

**Open Comment Period**

*(This agenda section is for the purpose of allowing citizens to address the Utility Board. Comments are limited to 4 minutes, total comment period limited to 15 minutes. Any speakers not having the opportunity to be heard will be the first to present at the next Board meeting.)*

**3. Consent Agenda**

1. Public Utility Board - Regular Meeting - Nov 29, 2022 4:00 PM
2. Review of Accounts Payable
3. VMWare Support Renewal  
Resolution: VMWare Support Renewal
4. 2023-2026 ESRI City-wide Small Government Enterprise Agreement Renewal  
Resolution: 2023-2026 ESRI City-wide Small Government Enterprise Agreement Renewal

**4. Regular Agenda**

1. Service Center Renovation (A-Wing)  
Resolution: Service Center Renovation (A-Wing)

**5. Informational**

1. Customer Journey Mapping and Recommendations
2. RPU AMI, MDM and Meter Install Procurements - Project Status and Proponent Analysis

**6. Board Policy Review**

1. RPU Index of Board Policies

**7. General Managers Report**

**8. Division Reports & Metrics**

1. Division Reports & Metrics - December 2022

**9. Other Business**

**10. Adjourn**

*The agenda and board packet for Utility Board meetings are available on-line at [www.rpu.org](http://www.rpu.org) and <http://rochestercitymn.iqm2.com/Citizens/Default.aspx>*

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**Calling in to the Meeting:** 1-347-352-4853 Conference ID: 114 653 829#

**For Open Comment:** Press \*6 to mute or unmute your phone

### Call to Order

Attendee Name	Title	Status	Arrived
Brett Gorden	Board Vice President	Present	
Patrick Keane	Board Member	Present	
Tim Haskin	Board Member	Present	
Melissa Graner Johnson	Board President	Present	
Brian Morgan	Board Member	Present	

### 1. Approval of Agenda

One item was added to the regular agenda, item number 6, GT2 Bearing Repair.

- Motion to:** approve the agenda as presented

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Brett Gorden, Board Vice President
<b>SECONDER:</b>	Tim Haskin, Board Member
<b>AYES:</b>	Gorden, Keane, Haskin, Johnson, Morgan

### 2. Safety Moment

Safety Manager Bob Cooke spoke regarding OSHA compliance.

### NEW BUSINESS

#### Open Comment Period

*(This agenda section is for the purpose of allowing citizens to address the Utility Board. Comments are limited to 4 minutes, total comment period limited to 15 minutes. Any speakers not having the opportunity to be heard will be the first to present at the next Board meeting.)*

President Johnson opened the meeting for public comment. Pat Ryan, of Rochester, said he rents security lights from RPU and would like the ability to put a small outlet on the security lights for use of a camera. General Manager Mark Kotschevar said staff will discuss this internally to determine if this is possible.

### 3. Consent Agenda

1. Public Utility Board - Regular Meeting - Oct 25, 2022 4:00 PM
2. Review of Accounts Payable
3. SCADA Software Support Renewal  
Resolution: SCADA Software Support Renewal  
*BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve a resolution authorizing the renewal of the SCADA software support service contract with Open Systems International, Inc. in the amount of \$281,301.00 plus applicable tax.*  
*Passed by the Public Utility Board of the City of Rochester, Minnesota, this 29th day of November, 2022.*
4. Smart Energy Water Subscription Renewal  
Resolution: Smart Energy Water Subscription Renewal  
*BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve a resolution authorizing the renewal of an agreement with Smart Energy Systems, Inc. dba Smart Energy Water ("Provider" or "SEW") for three years in the amount of \$399,000.00, plus applicable tax.*  
*Passed by the Public Utility Board of the City of Rochester, Minnesota, this 29th day of November, 2022.*
5. **Motion to:** approve the consent agenda as presented  
Board Member Tim Haskin questioned whether the price of gas has an impact on the operation of electricity generating facilities, which reported a drop in generation in September. Power Resources Director Jeremy Sutton stated that the decrease in generation was due to some planned and unplanned outages that were experienced. The price of gas doesn't have a huge impact on generation output, he said, but does have an impact on overall price, as the price of gas rises, the price RPU pays per daily load also rises.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Patrick Keane, Board Member
<b>SECONDER:</b>	Brian Morgan, Board Member
<b>AYES:</b>	Gorden, Keane, Haskin, Johnson, Morgan

#### 4. Consideration Of Bids

1. Lump Sum and Hourly Power Line Clearance Tree Services (2023)  
Buyer Mona Hoeft presented a request to the Board to approve the 2023 lump sum and hourly power line clearance tree trimming services. Hourly crews perform day-to-day trimming jobs per customer requests, storm work and special projects. Lump sum tree trimming includes regular maintenance work on circuits throughout the city based on RPU's maintenance schedule and includes a fixed price for the trimming portion, and a not to exceed price for tree removals within the property easement, as well as outside the easement with landowner permission.  
  
In 2020, the Board approved a five-year agreement with Asplundh Tree Expert, and at this meeting was asked to approve spending for year three in an amount estimated at \$715,565.00, plus applicable tax, effective January 1, 2023. Sealed bids for the lump sum circuit tree trimming services were

opened on November 14, 2022, and New Age Tree Service was the low bidder for all six circuits (601, 812, 905, 911, 1601 and the Hydro) at a total price of \$639,000.00. The approved 2023 RPU budget has \$1.7 million in funds allocated for tree trimming. The total value of the contracts for hourly and lump sum tree trimming came in under budget at \$1,447,691.00. Ms. Hoeft said staff may bid additional work if feasible, and if so, will return to the Board for approvals.

Board Member Brian Morgan noted that New Age Tree Service came in significantly lower than competitor Asplundh on the lump sum bids, but did not bid on the hourly trimming portion. Ms. Hoeft stated that New Age does not typically bid on the hourly work due to having a smaller crew.

Resolution: Lump Sum and Hourly Power Line Clearance Tree Services (2023)

*BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve a resolution for tree trimming services, subject to approval of the 2023 budget, as follows: Asplundh Tree Expert LLC in the amount of \$715,565.00, New Age Tree Service of MN in the amount of \$639,000.00, and authorize the RPU project manager to perform the acts to execute the services not to exceed the approved budget. All awards are subject to applicable tax.*

*Passed by the Public Utility Board of the City of Rochester, Minnesota, this 29th day of November, 2022.*

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Patrick Keane, Board Member
<b>SECONDER:</b>	Tim Haskin, Board Member
<b>AYES:</b>	Gorden, Keane, Haskin, Johnson, Morgan

2. Backyard Digger Derrick (P714)

RPU's 2022 fleet services equipment replacement plan included a \$242,000.00 allocation for a backyard digger derrick and trailer for the electric maintenance and construction crews. Buyer Mona Hoeft asked the Board to approve the purchase of the equipment from Altec Industries, Inc. in the amount of \$237,935.00 which includes a two year extended warranty. The derrick is used to set and replace poles specifically in backyards and tight spaces. Delivery of the derrick and trailer is expected in June 2023.

Board Member Patrick Keane asked for confirmation of the spending threshold requiring Board approval. Ms. Hoeft stated it is anything above \$175,000.

Resolution: Backyard Digger Derrick (P714)

*BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve the bid from Altec Industries, Inc. for the purchase of a backyard digger derrick in an amount of \$237,935.00 plus applicable tax.*

*Passed by the Public Utility Board of the City of Rochester, Minnesota, this 29th day of November, 2022.*

Minutes Acceptance: Minutes of Nov 29, 2022 4:00 PM (Consent Agenda)

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Patrick Keane, Board Member
<b>SECONDER:</b>	Brett Gorden, Board Vice President
<b>AYES:</b>	Gorden, Keane, Haskin, Johnson, Morgan

## 5. Regular Agenda

### 1. 2023 Water Utility Budget

RPU's proposed water utility budget for 2023 was initially presented to the Board at the August 10, 2022 meeting, and has been channeled through the Rochester City Council's overall budget review process. Public notice was given and public input invited at the September, October and November RPU Board meetings, with no comments received.

Staff recommends a 5.0% overall general rate increase for the water utility, which represents an increase of \$0.72 per month for the average residential customer. Director of Corporate Services Peter Hogan said the rate increase for the utility's operating budget can be attributed to a growth in water customers and sales volume, as well as the need to replace aging water infrastructure, including meter replacements and water main replacements. The Board was asked to approve the 2023 water utility operating budget, capital budget and multi-year capital budget.

Board Member Patrick Keane asked if approval of the budget assumes approval of the rate tariff. Mr. Hogan said budget revenue is dependent on approval of the rate tariff. Mr. Keane stated he has not typically seen the three budgets, capital, multi-year projects and operating budget, presented in this order.

Resolution: Approval of the 2023 Water Utility Budget

*BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve the 2023 Water Utility capital, including multi-year projects, and operating budgets as submitted.*

*BE IT FURTHER RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, that the Common Council of the said City is requested to approve the 2023 Water Utility capital, including multi-year projects, and operating budgets.*

*Passed by the Public Utility Board of the City of Rochester, Minnesota, this 29th day of November 2022.*

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Brett Gorden, Board Vice President
<b>SECONDER:</b>	Brian Morgan, Board Member
<b>AYES:</b>	Gorden, Keane, Haskin, Johnson, Morgan

### 2. 2023 Electric Utility Budget

The preliminary 2023 budget for the electric utility was first presented to the Board on August 10, 2022, and has been reviewed by the City Council as part of its overall budget. Public notice of the proposed budget was also provided and public input was requested at the September, October and November RPU Board meetings, with no public comments received. Director of Corporate Services Peter Hogan stated that \$1.6 million in operating costs and \$2.5 million in capital

expenditures were cut by staff from the electric budget in order to keep the proposed rate increase at 2.5%. The rate increase is due, in large part, to growth in KWH sales and customers, replacement of aging distribution infrastructure, increase in the consumer price index resulting in an increase in RPU's payment in lieu of tax to the City's general fund, construction of the Marion Road Substation to serve load growth in downtown and south Rochester, investment in a future Automated Metering Infrastructure system, and required planning for the 2030 Resource Plan. The rate increase will amount to a \$2.27 increase per month for the average residential customer. The Board was asked to approve the 2023 RPU capital, including multi-year projects, and operating budgets. There was no further discussion.

Resolution: Approval of the 2023 Electric Utility Budget

*BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve the 2023 Electric Utility capital, including multi-year projects and operating budgets as submitted.*

*BE IT FURTHER RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, that the Common Council of the said City is requested to approve the 2023 Electric Utility capital, including multi-year projects and operating budgets.*

*Passed by the Public Utility Board of the City of Rochester, Minnesota, this 29th day of November, 2022.*

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Patrick Keane, Board Member
<b>SECONDER:</b>	Tim Haskin, Board Member
<b>AYES:</b>	Gorden, Keane, Haskin, Johnson, Morgan

3. 2023 Water Utility Rate Adjustment

The recommended 5.0% rate increase for the water utility is based on the results of a cost of service study conducted in 2022, presented to the Board on September 27, 2022, and assumes normal customer growth and replacement of infrastructure. The increase will amount to \$0.74 per month for the average residential water customer. Public notice of the rate tariff was made on October 8, 2022, with no public comments received. The rates will take effect on January 1, 2023.

Board Member Patrick Keane asked if the rate policies come from the Rochester Home Rule Charter or from RPU by-laws. Director of Corporate Services Peter Hogan said the Home Rule Charter is the guiding principle, along with the Board's Rates policy which provides further detailed direction. Mr Keane asked if the determination of rate classes follows a standard. The rate classes depend on the size of service of the customer and kilowatt (KW) hours used, and are broken down into residential and commercial with small general service, medium general service and large general service, said Mr. Hogan. Mr. Keane asked if RPU would change its rates to better align with the cost of spikes for those customers with inconsistent monthly bills. Mr. Hogan said RPU adjusted the demand threshold for commercial customers in 2023 from small general service to medium general service, dropping from 75 KW to 25 KW to better align with other utilities in the area and avoid subsidization between customer classes.



Mr. Hogan stated that a new rate in 2023 is the electric vehicle time-of-use rate which will add a second meter to an existing service for EV owners. The water utility rate adjustment will be presented to the Rochester City Council for approval as part of the City's 2023 budget on December 5, 2022.

Resolution: Approval of the 2023 Water Utility Rate Adjustment

*BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve rate, fee and tariff adjustments for the Water Utility according to the attached tariffs, effective on or about January 1, 2023.*

*BE IT FURTHER RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, that the Common Council of the said City is requested to approve the rate, fee and tariff adjustments according to the attached tariffs, to take effect on or about January 1, 2023.*

*Passed by the Public Utility Board of the City of Rochester, Minnesota, this 29<sup>th</sup> day of November 2022.*

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Brett Gorden, Board Vice President
<b>SECONDER:</b>	Patrick Keane, Board Member
<b>AYES:</b>	Gorden, Keane, Haskin, Johnson, Morgan

4. 2023 Electric Utility Rate Adjustment

Based on a cost of service study for the electric utility conducted in 2020, management recommended a 2.5% overall general rate increase, which was presented and reviewed by the Board on August 10, 2022. For the average residential customer, this would result in a \$2.27 monthly increase. Public notice of the rate tariff was given on October 8, 2022, with no public comments received. Rates will take effect on January 1, 2023. The electric utility rate adjustment will be presented along with the City's 2023 budget for approval to the Rochester City Council on December 5, 2022. The Board had no further discussion.

Resolution: Approval of the 2023 Electric Utility Rate Adjustment

*BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve rate, fee and tariff adjustments for the Electric Utility according to the attached tariffs, effective on or about January 1, 2023.*

*BE IT FURTHER RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, that the Common Council of the said City is requested to approve the rate, fee and tariff adjustments for the Electric Utility according to the attached tariffs, to take effect on or about January 1, 2023.*

*Passed by the Public Utility Board of the City of Rochester, Minnesota, this 29<sup>th</sup> day of November 2022.*



<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Brian Morgan, Board Member
<b>SECONDER:</b>	Tim Haskin, Board Member
<b>AYES:</b>	Gorden, Keane, Haskin, Johnson, Morgan

5. RPU General Manager Executive Search

With RPU General Manager Mark Kotschevar due to retire in August 2023, the Board was asked to approve retaining the services of an executive search firm to find appropriate candidates for his replacement. City staff and RPU Board members reviewed proposals from two potential firms and selected Raftelis, a firm specializing in local government and utility executive search services. In its recruitment timeline, Raftelis' proposal indicates interviews and selection of a candidate will occur by early April 2023. Total costs for services are \$31,300.00, to include advertising, candidate travel expenses and background checks reimbursed at cost. President Johnson stated that the cost for services will be funded by unused salaries from open RPU positions and the unused portion of the general manager's full salary for 2023. Board Member Brian Morgan said Raftelis seemed to be the most qualified firm, and President Johnson said she liked the firm's follow-up element to support the successful candidate's goals in the first year. Deputy City Administrator Aaron Parrish said City staff will begin to review the key attributes and competencies for the position next week.

Resolution: RPU General Manager Executive Search

*BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to authorize the retention of Raftelis to facilitate the RPU General Manager Executive Search in the amount of \$31,300.00, plus reimbursable expenses.*

*Passed by the Public Utility Board of the City of Rochester, Minnesota, this 29th day of November, 2022*

**An additional item was added to the agenda for approval.**

6. GT2 Bearing Repair

In July 2022, the gas turbine (GT2) located at Cascade Creek experienced metal debris contamination in the oil of one of its engines, specifically iron. After investigation by RPU staff and Mitsubishi Power Aero (MPA), the original equipment manufacturer, it was determined that a bearing seal support is failing and needs replacement. MPA has offered to repair the bearing on site at RPU, to avoid sending the turbine out to its repair depot in Connecticut.

Work will begin as soon as equipment, parts and labor can be scheduled and is estimated for January 3, 2023 or sooner.

The Board was asked to approve \$336,861.66 in repair costs, with funding to come from unused maintenance activities in the 2022 budget.

Board Member Patrick Keane asked if RPU owns more than one of these and can learn from this repair project by performing maintenance. Power Resources Manager Tony Dzubay stated that RPU owns only one of these turbines, and it was a part that failed, not a maintenance issue and was not typical. With the turbine being offline for five months since July, Mr., Keane asked how it has impacted generation. It impacted the amount of generation needed to cover our load and obligation, stated Director of Power Resources

Jeremy Sutton, and will result in about 8 MW of future generation lost at worst case scenario, however RPU has enough capacity to cover that.

Board Member Tim Haskin asked about the repair timeline. Staff is still coordinating with MPA, and will either start in two weeks if possible, said Mr. Dzubay, or push off till after Christmas and begin in January. Mr. Haskin asked if funds from the 2022 budget become a 2023 expenditure. It is a maintenance item that will be approved and funded out of the 2022 budget, said Corporate Services Director Peter Hogan. President Johnson asked for the project end date. It should take no more than two weeks or 16 days on site, according to MPA, said Mr. Dzubay.

Board Member Brian Morgan asked when the last overhaul of the turbine was completed. This type of turbine does not get overhauled, said Mr. Dzubay, but maintenance staff keeps track of the number of starts and hours, and Mitsubishi inspects it annually. Mr. Morgan asked how confident staff is with the estimate based on the parts list. The on site repair is very specific and MPA will upgrade parts to the most recent version, said Mr. Dzubay.

President Johnson called for a vote to approve a not-to-exceed purchase order to Mitsubishi Power Aero in the amount of \$336,861.66 for GT2 bearing repair. This was moved by Mr. Haskin and seconded by Mr. Keane. Motion passed.

*Resolution: GT2 Bearing Repair*

*BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve a purchase order in the amount, not-to-exceed, \$336, 861.66 for GT2 bearing repair. This resolution authorizes acceptance of the Mitsubishi Power Aero proposal, subject to negotiated terms, and authorizes the RPU Project Manager to perform the acts to execute this repair.*

*Passed by the Public Utility Board of the City of Rochester, Minnesota, this 29th day of November, 2022.*

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Patrick Keane, Board Member
<b>SECONDER:</b>	Brett Gorden, Board Vice President
<b>AYES:</b>	Gorden, Keane, Haskin, Johnson, Morgan

**6. Informational**

1. MISO Tranche 1 Transmission Projects

Director of Core Services Scott Nickels presented an informational item to the Board regarding an investment opportunity for RPU to become an owner in a multi-value project with MISO (Midcontinent Independent System Operator) in the Midwest region. MISO determines a long-range transmission plan and expansion requirements that will mitigate transmission congestion and improve reliability for all the utilities within its footprint. RPU is seeking ownership in Long Range Transmission Plan 4 (LRTP4), one of the 18 projects approved by the MISO board, that is located in Southeast Minnesota. RPU is part of Grid North Partners, which filed a right of first refusal with the Minnesota Public Utilities Commission to construct LRTP4. RPU would have an ownership stake in the actual transmission facility, which would appear as an asset in its financials. RPU's ownership opportunity is estimated at \$27.9 million. RPU

Minutes Acceptance: Minutes of Nov 29, 2022 4:00 PM (Consent Agenda)

would offset the transmission costs that will be incurred, and be paid from its investment.

Board Member Patrick Keane asked if this project would put RPU in a separate transmission business that it is not in today. RPU is already in the transmission business, said Corporate Services Director Peter Hogan, and has an investment in the CAPx2020 transmission project. RPU would ultimately pay for this transmission and the facility will get built whether RPU invests or not, so this is an opportunity for RPU to benefit by getting expenses paid for up-front as well as a guaranteed rate of return of about 10% on equity, said Mr. Hogan. This is a way to manage RPU's future power cost, said Mr. Hogan, since energy, demand and transmission are the three components of power cost that RPU pays to SMMPA for its energy supply. What does this mean to the RPU customer, asked Mr. Keane? These revenues will offset rate increases needed to pay for the cost of these projects, said General Manager Mark Kotschevar, so it will benefit RPU customers.

Board Member Tim Haskin pointed out that if RPU did nothing, we would pay out for the transmission we needed off this type of facility, and get nothing back except for electricity, making it an owner vs. renter type situation with the advantage of greater return going to the owner. Mr. Haskin asked for an explanation of RPU's anticipated share of the capacity at 0.27%. Mr. Nickels stated that is RPU's share of the total share of all 18 projects in the upper Midwest spread across all MISO members, post-2030.

General Manager Mark Kotschevar said staff was seeking general consensus from the Board to continue to negotiate with Grid North Partners to determine the final percentage investment opportunity. Staff would then return to the Board with an official resolution authorizing participation in this project.

Mr. Keane asked if the investment would require an up-front cost with payments coming later. There will be an up-front payment, said Mr. Kotschevar, and RPU would receive annual payments over the 35 year project. Mr. Keane said he is supportive. President Johnson said she is in favor of staff doing its due-diligence in continuing in negotiations.

## **7. Board Policy Review**

Board Members Brian Morgan and Tim Haskin are currently working to revise language and terminology of the Board's Mission Statement and will meet with General Manager Mark Kotschevar to review. President Johnson stated that in the next six months, the Board will focus on revising policies with outgoing-General Manager Mark Kotschevar as the lead and get those completed.

## **8. General Managers Report**

The December Board meeting is scheduled for December 20, 2022.

RPU's Utility Programs and Services group received the APPA Smart Energy Provider award and has been recognized nationally for commitment to energy proficiency, distributed generation, renewable energy and environmental initiatives.

RPU staff will be working with the Minnesota DNR to draw down the Silver Lake Dam in order to lower the gate to replace the hydraulic cylinder. Work will begin around December 9 with a three week timeframe from start to finish.

**9. Division Reports & Metrics**

**10. Other Business**

Board Member Tim Haskin asked if the LRTP4 MISO project is smaller or bigger compared to the CAPx2020 project. Director of Core Services Scott Nickels stated that at 345KV, it is the same size.

**11. Adjourn**

*The agenda and board packet for Utility Board meetings are available on-line at [www.rpu.org](http://www.rpu.org) and <http://rochestercitymn.iqm2.com/Citizens/Default.aspx>*

Submitted by:

\_\_\_\_\_  
Secretary

Approved by the Board

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Date

Minutes Acceptance: Minutes of Nov 29, 2022 4:00 PM (Consent Agenda)

**FOR BOARD ACTION****Agenda Item # (ID # 15157)****Meeting Date: 12/20/2022**

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**SUBJECT: Review of Accounts Payable**

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**PREPARED BY: Colleen Keuten**

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**ITEM DESCRIPTION:****UTILITY BOARD ACTION REQUESTED:**

**ROCHESTER PUBLIC UTILITIES**  
**A/P Board Listing By Dollar Range**  
For 11/10/2022 To 12/08/2022  
**Consolidated & Summarized Below 1,000**

**Greater than 50,000 :**

1			
2			
3	SOUTHERN MN MUNICIPAL POWER A	November SMMPA Bill	7,106,139.14
4	CITY OF ROCHESTER	Cost Share RPU Duct Bank Project	1,492,406.05
5	NORTH RISK PARTNERS	Property, Excess & Equip Ins 11/01/22-11/1/23	949,181.82
6	GALVANIZERS INC	Structural Steel Supports	718,311.40
7	MN DEPT OF REVENUE	October Sales & Use Tax	707,724.38
8	MITSUBISHI POWER AERO LLC (P)	GT2 Controls Upgrade - Cascade Creek	394,306.00
9	CONSTELLATION NEWENERGY-GAS D	October Gas-SLP	313,277.20
10	CONSTELLATION NEWENERGY-GAS D	October Gas - Westside Energy	272,220.94
11	GE GRID SOLUTIONS, LLC REMIT	4EA-CIRCUIT BREAKERS NH SUB 161KV	257,439.70
12	LEAGUE OF MN CITIES INS TRUST	Prop/Crime, Liab & Auto Ins 11/01/22-11/1/23	227,276.00
13	TSE INTERNATIONAL INC	1EA-Underground Cable Puller (P709)	144,370.00
14	VIRTUAL PEAKER INC	Distributed Energy Platform Services	89,750.00
15	EPLUS TECHNOLOGY INC	34EA-Switch 9300	76,311.18
16	NATIONAL CONDUCTOR CONSTRUCTO	Marion Road Bus Welding	73,103.00
17	WSB & ASSOCIATES	Engineering Services - 5th Street Reconstruction	65,023.75
18	A & A ELECT & UNDERGROUND CON	2022-23 Directional Boring	64,538.25
19	PAYMENTUS CORPORATION	October Electronic Bill Payment Services	57,399.36
20	OSMOSE UTILITIES SERVICES INC	2020-24 Pole Testing & Treatment	54,462.55
21			
22		<b>Price Range Total:</b>	13,063,240.72
23			

**5,000 to 50,000 :**

24			
25			
26	ASPLUNDH TREE EXPERT LLC (P)	2022 Hourly Tree Trimming	48,873.73
27	MEYER UTILITY STRUCTURES LLC	5EA-Steel Transmission Pole 90' H-2	48,030.00
28	MEYER UTILITY STRUCTURES LLC	5EA-Steel Transmission Pole 85' H-2	46,070.00
29	DOBLE ENGINEERING COMPANY	2023 4100 Insulation Analyzer	44,256.94
30	DOXIM UTILITEC LLC	November Bill Print and Mail Services	32,648.18
31	EPLUS TECHNOLOGY INC	34EA-Network Module	32,550.99
32	CITY OF ROCHESTER	DEI Training	30,000.00
33	US BANK-VOYAGER	November Fuel	27,479.42
34	EPLUS TECHNOLOGY INC	Switch License	25,842.50
35	TRIPWIRE INC FORTRA	Tripwire State Analyzer Upgrade Licenses	25,650.00
36	KATS EXCAVATING LLC	Willow Heights HL Booster Water Main Stub-In	24,300.00
37	PEOPLES ENERGY COOPERATIVE (P)	Weih Subdivision Annexation	21,637.50
38	WESCO DISTRIBUTION INC	12EA-Metal Sec. Encl, 3ph, 30" x 67" x 2	20,028.00
39	FITCH INC	Bond Rating Relationship Fee-12/1/22-11/30/23	20,000.00
40	PEOPLES ENERGY COOPERATIVE (P)	November 2022 Compensable	19,685.98
41	MINNESOTA ENERGY RESOURCES CO	October Gas - Westside Energy	18,733.14
42	ACTION BATTERY WHOLESALERS IN	24EA-Battery-Marion Rd Substation Project	17,596.93
43	TRIPWIRE INC FORTRA	Tripwire Upgrade Training - 5 people	17,206.88
44	IRBY UTILITIES dba	3000FT-Cable in Conduit AL 600V 4/0-2/0	16,672.50
45	OLSON TREE SERVICES	Tree Removal Marion Road Sub	16,280.00
46	MASTEC NORTH AMERICA INC	2022 Joint Trench Directional Boring	16,120.00
47	MITSUBISHI POWER AERO LLC (P)	Borescope Services GT2	15,411.19
48	EPLUS TECHNOLOGY INC	18EA-Secondary Power Supply	15,037.38
49	CONSTELLATION NEWENERGY-GAS D	October Gas - Cascade Creek	14,154.92
50	GDS ASSOCIATES INC	Review of MVP Project	13,357.50
51	CENTURYLINK (P)	2022 Monthly Telecommunications	13,028.20

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**ROCHESTER PUBLIC UTILITIES**  
**A/P Board Listing By Dollar Range**  
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52	WUNDERLICH-MALEC ENGINEERING	Engineering Services - SLP Unit 2	12,831.00
53	MEYER UTILITY STRUCTURES LLC	1EA-Steel Transmission Pole 100' H-3	12,814.00
54	TRIPWIRE INC FORTRA	Tripwire Upgrade	12,500.00
55	GRAYBAR ELECTRIC COMPANY INC	8EA-Metal Sec. Encl, 3ph, 30" x 67" x 22	12,407.68
56	BARR ENGINEERING COMPANY (P)	General Groundwater Consulting Services	12,103.50
57	DAKOTA SUPPLY GROUP	20EA-Elbow, 5", Steel, 36 Radius, 90Deg	11,966.20
58	LEAGUE OF MN CITIES INS TRUST	Claim Settlement	11,910.99
59	TRIPWIRE INC FORTRA	State Analyzer Enterprise Support	11,778.55
60	MEYER UTILITY STRUCTURES LLC	1EA-Steel Transmission Pole 95' H-2	11,772.00
61	ADVANTAGE DIST LLC (P)	5124GAL-Urea 32, WES	11,529.00
62	AE2S	Elec & Mech Design Services Wellhouse 42	10,782.50
63	CUSTOM TRUCK ONE SOURCE L.P.	SDP Rental - Backyard Digger Derrick	9,801.53
64	USIC HOLDINGS INC	November 2022 Locating Services	9,620.85
65	DECOOK EXCAVATING INC	SA Water, Service Repair	9,251.00
66	PREMIER ELECTRICAL CORP dba	Gate/Light Ground Box Relocation	8,711.00
67	VIKING ELECTRIC SUPPLY (P)	10EA-Gardco Light	8,649.00
68	BORDER STATES ELECTRIC SUPPLY	2EA-Switch, Air, 3 Phase Riser	8,305.24
69	NEW AGE TREE SERVICE INC	402 Tree Clearance	8,288.16
70	EPLUS TECHNOLOGY INC	1EA-Router, C8300, Cisco Catalyst	8,248.06
71	WARTSILA NORTH AMERICA	115EA-Engine Hall Inlet Filter Large, Freight	8,021.56
72	ACTION BATTERY WHOLESALERS IN	1EA-Battery Charger	7,938.00
73	KANTOLA CONSULTING	Cayenta, Time of Use & SEW Project Meetings	7,920.00
74	EPLUS TECHNOLOGY INC	Maintenance for Catalyst 9300	7,384.64
75	COMPLETE WATER SOLUTIONS	1JOB-RO Membrane Cleanings (3)	7,378.12
76	RESCO	25EA-Grd Sleeve, 3ph Encl, 18" x 67" x 2	7,335.75
77	AWWA RESEARCH FOUNDATION	2023 AWWA Membership	6,864.00
78	HONEY BADGER ANALYTICS LLC	Raster Analysis/Trng Model:Impervious Surfaces	6,664.90
79	RESCO	20EA-Crossarm, Deadend, 8'	6,657.80
80	KATS EXCAVATING LLC	SA Water, Lead/Galv Service Line Replace	6,300.00
81	WEDUM SHOREWOOD CAMPUS LLC	CIP-Lighting (C&I)-Incentives/Rebates	6,287.30
82	VIKING ELECTRIC SUPPL	Breaker Preventative Maintenance	6,276.00
83	DNV GL NOBLE DENTON USA LLC	2023 Synergi Elec Maintenace and Support	6,193.24
84	NALCO COMPANY LLC	1DRM-Antiscale, NALCO PC-191T.12	5,997.92
85	KATS EXCAVATING LLC	SA Water Service Repair	5,990.00
86	BORDER STATES ELECTRIC SUPPLY	44EA-AGS Suspension, 556, Body & Insert	5,987.96
87	DOYLE CONNER CO INC (P)	Concrete Repair for Water Main Break	5,780.00
88	IRBY UTILITIES dba	30EA-Junction, LB, 200A, 4 Pos, w/Strap	5,722.50
89	GDS ASSOCIATES INC	MISO Attachment O Consulting Service	5,695.00
90	IRBY UTILITIES dba	1000FT-Wire, AL, 600V, 4/0-2/0 ACSR NEU	5,300.00
91	QUADIANT POSTAGE FINANCE USA	Maintenance 8/4/22-8/03/23	5,275.18
92	DIGICERT INC	Secure Site Pro SSL (3yrs)	5,226.65
93	ARCHKEY TECHNOLOGIES dba	PTZ Camera Work	5,090.46
94	BORDER STATES ELECTRIC SUPPLY	18EA-Meter Socket, 6T Prewired w/Test Sw	5,079.85
95	VERIZON WIRELESS	2022 Cell & Ipad Monthly Service	5,057.08
96	CITY OF ROCHESTER	Workers Compensation Payments	5,002.88
97			
98		<b><u>1,000 to 5,000 :</u></b>	1,006,348.93
99			
100	<b>Price Range Total:</b>		
101			
102	ELEVATE MARKETING SOLUTIONS L	November 2022 Advertising	4,965.00

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103	TERRACON CONSULTANTS, INC.	Marion Road Substation Testing and Inspection	4,958.75
104	CITY OF ROCHESTER	Sidewalk Replacement	4,950.24
105	VERIZON WIRELESS	Equipment Purchase	4,681.08
106	POMPS TIRE SERVICE INC	18-Tires	4,667.62
107	MED TOWN HOSPITALITY LLC	Customer Refunds 16002	4,624.34
108	VIKING ELECTRIC SUPPLY (P)	Strut for Marion Rd Substation Basement Cable	4,497.26
109	BARR ENGINEERING COMPANY (P)	Annual Hydro Inspection	4,323.04
110	MIDCONTINENT ISO INC	November MISO Fees	4,156.86
111	VIKING ELECTRIC SUPPLY (P)	250FT-Wire, Copper, 600V, 500 MCM Str, X	4,152.50
112	UTIL-ASSIST INC	AMI/MDM/Install Consulting	4,095.00
113	MINNESOTA ENERGY RESOURCES CO	October Gas - SLP	4,012.46
114	KNXR - FM	November Radio Ads-11/9-11/30/22	4,000.00
115	QUADIENT POSTAGE FINANCE USA	Postage-7900 0440 8067 0809	4,000.00
116	IRBY UTILITIES dba	32EA-Pedestal, Base, Secondary, w/o Cove	4,000.00
117	WESCO DISTRIBUTION INC	250EA-Grnd Conn, C-Tap, 3/0-250 to 3/0-2	3,990.00
118	MINNESOTA ENERGY RESOURCES CO	Natural Gas CSC	3,935.39
119	TWIN CITY SECURITY INC	2022 Security Services	3,908.45
120	THE FENCE PROS LLC (P)	Northern Heights Privacy Fence	3,900.00
121	ASSISI HEIGHTS CONVENT	CIP-VSDs-Incnetivs/Rebates	3,898.60
122	WINKELS ELECTRIC INC	Replace Underground Service	3,863.84
123	BURNS & MCDONNELL INC (P)	Site Selection Study Phase A	3,766.49
124	IRBY UTILITIES dba	20EA-Fuselink, 200E, SMU-20	3,700.00
125	IRBY UTILITIES dba	20EA-Junction, LB, 200A, 4 Pos, w/Strap	3,588.00
126	M & M HYDRAULIC COMPANY	Repair Hydraulic Cylinder Hydro	3,528.00
127	CONSOLIDATED COMMUNICATIONS d	November 22 Network and Co-location Services	3,509.15
128	DAKOTA SUPPLY GROUP	6000FT-Wire, Copper, 600V, 12-2 Solid w/	3,506.87
129	DAKOTA SUPPLY GROUP	500FT-Conduit, 3", Corrugated PVC	3,425.26
130	S L CONTRACTING INC	Equipment Rental-Dig Water Main Break Repair	3,400.00
131	MIRATECH GROUP LLC	6EA-Transmitter, Temperature, Complete,	3,371.52
132	ELITE CARD PAYMENT CENTER	Travel,Ethan Hutter Registration Novaspe	3,350.00
133	SOMA CONSTRUCTION INC	Water Main Break Material	3,262.49
134	N HARRIS COMPUTER CORP	PS-Install Extraction Process Change	3,206.25
135	WARTSILA NORTH AMERICA	45EA-Engine Hall Inlet Filter Small, Freight	3,133.24
136	WARNING LITES OF MN INC (P)	Light Rental	3,072.00
137	UNITED RENTALS INC	Telescopic Boom Rental 10/10-12/5/22	3,064.11
138	WESCO DISTRIBUTION INC	2000EA-Flagging Tape, Yellow, Undergroun	2,992.50
139	WESCO DISTRIBUTION INC	100EA-Grnd Conn, Cross Grid, #2-250 To #	2,955.00
140	BIZCO TECHNOLOGIES	1EA-Laptop, Panasonic, Toughbook	2,841.81
141	API SUPPLY INC	Rental of 9K 43" Telehandler	2,746.69
142	UNITED RENTALS INC	Boom Rental 11/16-11/28/22	2,698.26
143	LRS OF MINNESOTA LLC	2022 Waste removal SC	2,686.07
144	VIKING ELECTRIC SUPPLY (P)	400ROL-Tape, 3/4" x 66', Electric, Black	2,641.95
145	ULTEIG ENGINEERS INC	Engineering Services - Zumbro Substation	2,625.00
146	DIGICERT INC	Secure Site Pro SSL (3yrs)	2,613.32
147	CITY OF ROCHESTER	Workers Comp Admin Fees May & October 2022	2,564.00
148	JOHNSON PRINTING CO INC	Print 2023 RPU Calendar	2,501.94
149	WARNING LITES OF MN INC (P)	Sign Rental	2,470.95
150	EPLUS TECHNOLOGY INC	2EA-PRTNR SUP 9300X FIBER PORTS, MODUL	2,453.88
151	BORDER STATES ELECTRIC SUPPLY	48KIT-Repair Kit, Pedestal	2,427.36
152	FOBBE CONTRACTING dba	Fire Hydrant Lowering-Waterous-3 Hydrant	2,400.00
153	BORDER STATES ELECTRIC SUPPLY	5EA-Post, Insulator, Porcelain 5" BCD/5"	2,397.60
154	DOCK & DOOR TEC INC	Dock Repairs	2,337.89

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155	MITSUBISHI POWER AERO LLC (P)	1EA-Sensor, Rotary Position	2,253.73
156	DAKOTA SUPPLY GROUP	74SET-Bronze Swivel Connection, 5/8"	2,187.44
157	GDS ASSOCIATES INC	NERC Compliance Training	2,185.00
158	ELITE CARD PAYMENT CENTER	Travel,MWirkus,Sub Maint,Registration	2,105.00
159	BADGER METER INC (P)	1EA-Meter,E-Series Ultra 4" (04) 14" LL	2,102.22
160	THOMAS MELINDA A	CIP-AirSrc Heat Pumps-Incentives/Rebates	2,075.00
161	HDR ENGINEERING INC	Water Facilities Communication Study	2,058.82
162	ELITE CARD PAYMENT CENTER	Travel,Shaun Hall Registration AVO Confe	2,045.00
163	SADOSTY JADE R	CIP-AirSrc Heat Pumps-Incentives/Rebates	2,035.00
164	HATHAWAY TREE SERVICE INC	Brush Dump	2,000.00
165	ULTEIG ENGINEERS INC	Engineering Services 2022	1,997.75
166	ELCOR CONSTRUCTION INC	SA Water, Excavation for Service Repair	1,987.00
167	ELITE CARD PAYMENT CENTER	Reg-JWard Ins Design Certificatae	1,945.00
168	VIKING ELECTRIC SUPPL	Strut for Marion Rd Sub Basement Cable T	1,927.39
169	L & S ELECTRIC INC (P)	Refund Check - Credit Inv 31119	1,908.00
170	BORDER STATES ELECTRIC SUPPLY	60EA-Elbow, 15kV, 200A, LB, 1/0 Sol,175-2	1,900.80
171	MAILE ENTERPRISES INC	80EA-Flag, Hydrant-2.5in. Loop	1,900.00
172	WESCO DISTRIBUTION INC	30EA-Mast Arm, 30" x 1-1/4"	1,888.48
173	IRBY UTILITIES dba	4EA-Cable Stripper	1,880.00
174	NARDINI FIRE EQUIPMENT CO INC	GT2 Annual Fire System Inspection- Labor	1,879.00
175	NARDINI FIRE EQUIPMENT CO INC	Halon System Maintenance Labor	1,878.00
176	READY MIX CONCRETE COMPANY LL	Temp Concrete for WM Break	1,816.00
177	ROCHESTER SWEEPING SERVICE LL	Fill Holes in Just Right Foods Alley	1,800.00
178	K A A L TV LLC	November Advertising	1,800.00
179	CDW GOVERNMENT INC	Foxit Maintenance and Upgrade Protection	1,799.28
180	DAVITA INC	CIP-Lighting (C&I)-Incentives/Rebates	1,765.00
181	WESCO DISTRIBUTION INC	25EA-Terminator, Stress Cone, 1/0-4/0, C	1,745.75
182	ONLINE INFORMATION SERVICES I	November 2022 Utility Exchange Report	1,738.59
183	TANI DIVISION BD SCHIFFLER IN	Westside Engine Insulation	1,710.01
184	ADVANTAGE DIST LLC (P)	SLP Dam Hydraulic Oil	1,704.07
185	FEDEX FREIGHT INC	Freight-GT2 Vacuum Cart-PT Testing	1,700.00
186	METROPOLITAN MECHANICAL CONTR	HVAC Preventative Maintenance Service	1,680.00
187	DAKOTA SUPPLY GROUP	1000FT-Wire, 12 ga, 600V 4/C Control CB	1,636.99
188	VERIZON CONNECT NWF INC	November 2022 - GPS Fleet Tracking	1,619.00
189	P F C EQUIPMENT INC (P)	4EA-Kit, Service, Grundfos Dosing Pump,	1,599.84
190	U S POSTMASTER	Annual Caller Box Fee #4011	1,580.00
191	FLUKE ELECTRONICS INC	1EA-Calibrate Fluke 725	1,559.00
192	SAP PUBLIC SERVICES INC	2023 SAP Enterprise Support	1,552.75
193	ACTION BATTERY WHOLESALERS IN	1EA-Spill Containment Tray	1,478.00
194	ACTION BATTERY WHOLESALERS IN	1EA-Rack	1,471.00
195	CDW GOVERNMENT INC	8EA-Foxit PDF Editor Pro License	1,446.40
196	BENSON ANTHONY	2022 APPA Customer Connections, Lodging	1,436.73
197	CRESCENT ELECTRIC SUPPLY CO	1EA-Disconnect Safety Switch	1,363.58
198	BOLTON AND MENK (P)	TMOB/SPRINT Telecom Mod #94 Willow	1,360.00
199	ZIEBELLS HIAWATHA FOODS INC	24PL-Ice Melt, 70 lbs/Pail	1,351.51
200	CORE & MAIN LP (P)	1EA-Hydrant Ext, 12", W59	1,346.13
201	RESCO	7EA-Termination Kit, Cold Shrink, 500-75	1,326.08
202	WESCO DISTRIBUTION INC	10EA-Term, Skirted 15kv, 500-750 MCM, C.	1,306.60
203	WARNING LITES OF MN INC (P)	Traffic Signage, Water Main Break Repair	1,305.00
204	VIKING ELECTRIC SUPPLY (P)	10EA-Acuity Light	1,300.00
205	U S A SAFETY SUPPLY	24EA-Face Mask, FR	1,277.37
206	BORDER STATES ELECTRIC SUPPLY	40EA-Elbow, 15kV, 200A, LB, 1/0 Sol,175-2	1,267.20

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207	BORDER STATES ELECTRIC SUPPLY	11EA-Wrench, Security (Fargo)	1,248.87
208	WESCO DISTRIBUTION INC	100EA-Grnd Clamp, #8-#2, Transformer	1,248.30
209	BAUER BUILT INC (P)	Tires	1,228.98
210	U S A SAFETY SUPPLY	24PR-Gloves, Leather Work, Lite Duty, XL	1,186.31
211	BOLTON AND MENK (P)	TMOB/SPRINT Telecom Mod #96 Airport	1,180.00
212	ELITE CARD PAYMENT CENTER	Server Mgmt Microsoft	1,157.57
213	DAKOTA SUPPLY GROUP	72EA-Glue, PVC, 32oz	1,154.25
214	ALTEC INDUSTRIES INC	Rotary Joint	1,153.40
215	ACTION BATTERY WHOLESALERS IN	1EA-Charger Stand	1,133.00
216	PEAK DEMAND INC	10EA-CT, 300:5	1,132.00
217	DAKOTA SUPPLY GROUP	200EA-Heat Shrink Insul. Tube 2-4/0	1,122.19
218	OPEN ACCESS TECHNOLOGY	Tag Agent/webSmart	1,110.93
219	WESCO DISTRIBUTION INC	48EA-Conn, Ped, 350, 6-Tap, Deadfront, C	1,103.04
220	RESCO	20EA-Bracket, Equip Mtg, 1ph, 1.5" x 18	1,090.00
221	EPLUS TECHNOLOGY INC	16EA-Stacking Cable	1,069.28
222	HOUSER SHARON K	CIP-AirSrc Heat Pumps-Incentives/Rebates	1,055.00
223	EPLUS TECHNOLOGY INC	Catalyst C8300 Maintenance	1,044.66
224	METRO SALES INC	2022-2027 Multifunction Devices	1,041.52
225	IRBY UTILITIES dba	1EA-Trans, OH, 1ph, 10kVA, 13.8/8, 120	1,041.00
226	ROCHESTER ARMORED CAR CO INC	2022 Pick Up Services	1,025.87
227	BOLTON AND MENK (P)	St. Mary's TMOB Modifications	1,020.00
228	EPLUS TECHNOLOGY INC	16EA-Catalyst Stack Power Cable	1,015.84
229	BORDER STATES ELECTRIC SUPPLY	57EA-Conn, SL 14-4, Deadfront Clear	1,010.04
230			
231		<b>Price Range Total:</b>	300,370.59
232			
233	<b><u>0 to 1,000 :</u></b>		
234			
235	REBATES	Summarized transactions: 49	12,455.98
236	ELITE CARD PAYMENT CENTER	Summarized transactions: 54	11,403.04
237	FIRST CLASS PLUMBING & HEATIN	Summarized transactions: 27	10,233.21
238	CUSTOMER REFUNDS (CIS)	Summarized transactions: 69	7,205.51
239	BORDER STATES ELECTRIC SUPPLY	Summarized transactions: 26	6,959.99
240	VIKING ELECTRIC SUPPLY (P)	Summarized transactions: 36	5,985.51
241	CITY LAUNDERING COMPANY	Summarized transactions: 30	5,889.93
242	EPLUS TECHNOLOGY INC	Summarized transactions: 15	4,763.05
243	LAWSON PRODUCTS INC (P)	Summarized transactions: 24	4,498.03
244	BOLTON AND MENK (P)	Summarized transactions: 7	4,320.00
245	AMARIL UNIFORM COMPANY	Summarized transactions: 23	4,233.12
246	WARTSILA NORTH AMERICA	Summarized transactions: 7	3,284.42
247	WESCO DISTRIBUTION INC	Summarized transactions: 18	3,109.97
248	U S A SAFETY SUPPLY	Summarized transactions: 24	2,991.16
249	VIKING ELECTRIC SUPPL	Summarized transactions: 14	2,397.81
250	MINNESOTA ENERGY RESOURCES CO	Summarized transactions: 5	2,285.33
251	BRADEN FILTRATION LLC	Summarized transactions: 5	2,212.96
252	READY MIX CONCRETE COMPANY LL	Summarized transactions: 4	2,146.19
253	KYLLO TODD	Summarized transactions: 8	2,059.80
254	JOHN HENRY FOSTER MN INC (P)	Summarized transactions: 7	2,041.57
255	ACTION BATTERY WHOLESALERS IN	Summarized transactions: 6	1,820.31
256	LRS OF MINNESOTA LLC	Summarized transactions: 3	1,817.57
257	DAKOTA SUPPLY GROUP	Summarized transactions: 11	1,805.32

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258	BROCK WHITE COMPANY LLC (P)	Summarized transactions: 4	1,678.19
259	INNOVATIVE OFFICE SOLUTIONS L	Summarized transactions: 12	1,588.14
260	WINKELS ELECTRIC INC	Summarized transactions: 3	1,552.95
261	CORE & MAIN LP (P)	Summarized transactions: 9	1,535.98
262	CITY OF ROCHESTER	Summarized transactions: 7	1,510.94
263	BENSON ANTHONY	Summarized transactions: 8	1,459.96
264	ENVIRONMENTAL SYSTEMS RESEARC	Summarized transactions: 2	1,282.50
265	CENTURYLINK (P)	Summarized transactions: 5	1,174.30
266	AIRGAS SAFETY INC	Summarized transactions: 7	1,159.82
267	WATER SYSTEMS COMPANY	Summarized transactions: 4	1,142.65
268	GRAINGER INC	Summarized transactions: 13	1,104.89
269	G A ERNST & ASSOCIATES INC	Summarized transactions: 4	1,095.13
270	NORTHERN / BLUETARP FINANCIAL	Summarized transactions: 10	1,090.24
271	RDO EQUIPMENT COMPANY (P)	Summarized transactions: 9	1,088.57
272	ERC WIPING PRODUCTS INC	Summarized transactions: 2	1,066.71
273	NALCO COMPANY LLC	Summarized transactions: 11	1,053.07
274	CORPORATE WEB SERVICES INC	Summarized transactions: 2	1,051.64
275	ROBERTSON GORDON	Summarized transactions: 3	1,027.70
276	INGERSOLL RAND COMPANY	Summarized transactions: 4	1,019.86
277	MILESTONE MATERIALS	Summarized transactions: 4	1,011.60
278	CITY LAUNDERING COMPANY	Summarized transactions: 6	1,003.50
279	GOPHER STATE ONE CALL	Summarized transactions: 1	980.10
280	KATS EXCAVATING LLC	Summarized transactions: 1	970.00
281	ON SITE SANITATION INC	Summarized transactions: 2	968.36
282	A & A ELECT & UNDERGROUND CON	Summarized transactions: 1	966.00
283	EAGLE EYE POWER SOLUTIONS LLC	Summarized transactions: 1	961.88
284	CITY OF ROCHESTER	Summarized transactions: 1	955.13
285	ALLEGRA OF ROCHESTER LLC	Summarized transactions: 2	938.43
286	M & M HYDRAULIC COMPANY	Summarized transactions: 1	935.63
287	CRESCENT ELECTRIC SUPPLY CO	Summarized transactions: 21	898.45
288	FLEETPRIDE INC	Summarized transactions: 4	890.88
289	UNITED RENTALS INC	Summarized transactions: 4	880.54
290	McGRANN SHEA CARNIVAL STRAUGH	Summarized transactions: 2	843.75
291	MENARDS ROCHESTER SOUTH	Summarized transactions: 5	828.27
292	J B CONTROLS INC	Summarized transactions: 2	824.34
293	VIOLA NURSERY AND GREENHOUSE	Summarized transactions: 1	822.93
294	USA BLUE BOOK DBA	Summarized transactions: 2	820.86
295	PROLINE DISTRIBUTORS	Summarized transactions: 5	818.70
296	TWIN CITY SECURITY INC	Summarized transactions: 1	802.49
297	EXPRESS SERVICES INC	Summarized transactions: 2	798.52
298	THE ENERGY AUTHORITY INC	Summarized transactions: 1	789.23
299	VAN METER INC dba	Summarized transactions: 15	787.01
300	WARNING LITES OF MN INC (P)	Summarized transactions: 1	786.28
301	FORUM COMMUNICATIONS COMPANY	Summarized transactions: 4	783.27
302	CDW GOVERNMENT INC	Summarized transactions: 3	771.98
303	VIKING ELECTRIC SUPPLY (P)	Summarized transactions: 4	769.84
304	NORTHERN / BLUETARP FINANCIAL	Summarized transactions: 4	766.36
305	REINDERS INC	Summarized transactions: 1	750.97
306	MODEM EXPRESS INC	Summarized transactions: 2	725.00
307	CENTURYLINK	Summarized transactions: 1	718.35
308	HAWKINS INC	Summarized transactions: 1	710.00
309	SMARTSHEET INC	Summarized transactions: 1	695.71

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310	SCHUMACHER ELEVATOR COMPANY	Summarized transactions: 1	695.57
311	AT&T	Summarized transactions: 1	686.17
312	MISSISSIPPI WELDERS SUPPLY CO	Summarized transactions: 11	676.88
313	MITSUBISHI POWER AERO LLC (P)	Summarized transactions: 12	634.96
314	HACH COMPANY	Summarized transactions: 3	632.59
315	FIRST SUPPLY (P)	Summarized transactions: 5	631.73
316	RSP ARCHITECTS LTD.	Summarized transactions: 2	615.00
317	GRAYBAR ELECTRIC COMPANY INC	Summarized transactions: 5	612.84
318	CLAREY'S SAFETY EQUIPMENT dba	Summarized transactions: 4	612.60
319	POMPS TIRE SERVICE INC	Summarized transactions: 2	611.52
320	TECHNOLOGY FOR ENERGY CORPORA	Summarized transactions: 5	598.50
321	ADVANTAGE DIST LLC (P)	Summarized transactions: 3	598.28
322	COMPLETE WATER SOLUTIONS	Summarized transactions: 3	586.04
323	JOHNSON STEVE	Summarized transactions: 2	574.00
324	TONNA MECHANICAL INC	Summarized transactions: 1	567.02
325	NETWORK SERVICES COMPANY	Summarized transactions: 3	555.86
326	DAKOTA RIGGERS	Summarized transactions: 3	551.92
327	HANNA INSTRUMENTS INC	Summarized transactions: 9	547.13
328	PEOPLES ENERGY COOPERATIVE	Summarized transactions: 3	539.06
329	DOCK & DOOR TEC INC	Summarized transactions: 1	526.36
330	DAVE SYVERSON TRUCK CENTER IN	Summarized transactions: 1	522.36
331	MENARDS ROCHESTER NORTH	Summarized transactions: 7	518.35
332	DOBLE ENGINEERING COMPANY	Summarized transactions: 1	517.62
333	CISCO SYSTEMS INC	Summarized transactions: 2	501.70
334	FARRELL EQUIPMENT (P)	Summarized transactions: 1	491.60
335	KELE INC	Summarized transactions: 2	477.56
336	CRETEX SPECIALTY PRODUCTS INC	Summarized transactions: 2	468.95
337	RESCO	Summarized transactions: 5	463.88
338	ARNOLDS A KLEEN-TECH COMPANY	Summarized transactions: 13	458.50
339	FLUITEK CORP	Summarized transactions: 2	458.06
340	COPPER CREEK SIGN SHOP	Summarized transactions: 4	453.58
341	COOK STEVEN J	Summarized transactions: 3	451.00
342	FASTENAL COMPANY	Summarized transactions: 19	434.92
343	ELECTRIC PUMP INC (P)	Summarized transactions: 2	423.81
344	BAUER BUILT INC (P)	Summarized transactions: 7	422.40
345	BRUCE GOMM	Summarized transactions: 2	418.50
346	SAP PUBLIC SERVICES INC	Summarized transactions: 1	414.88
347	IRBY UTILITIES dba	Summarized transactions: 7	411.46
348	AMAZON.COM	Summarized transactions: 5	390.95
349	ALTERNATIVE TECHNOLOGIES INC	Summarized transactions: 4	385.00
350	PAULS LOCK & KEY SHOP INC	Summarized transactions: 1	375.00
351	MISSISSIPPI WELDERS SUPPLY CO	Summarized transactions: 2	374.00
352	FEDEX FREIGHT INC	Summarized transactions: 1	362.64
353	MN DEPT OF LABOR & INDUSTRY	Summarized transactions: 4	350.00
354	ADVANCE AUTO PARTS	Summarized transactions: 9	344.33
355	ELITE CARD PAYMENT CENTER	Summarized transactions: 1	342.76
356	RONCO ENGINEERING SALES INC	Summarized transactions: 5	340.79
357	OSMOSE UTILITIES SERVICES INC	Summarized transactions: 2	340.63
358	MENARDS ROCHESTER SOUTH	Summarized transactions: 3	323.94
359	SUTTON JEREMY	Summarized transactions: 1	323.30
360	PEOPLES ENERGY COOPERATIVE	Summarized transactions: 2	322.07
361	MCMASTER CARR SUPPLY COMPANY	Summarized transactions: 13	312.69

Attachment: AP Board List Current Month (15157 : Review of Accounts Payable)



**ROCHESTER PUBLIC UTILITIES**  
**A/P Board Listing By Dollar Range**  
For 11/10/2022 To 12/08/2022  
**Consolidated & Summarized Below 1,000**

362	ARCHKEY TECHNOLOGIES dba	Summarized transactions: 1	312.50
363	ULINE	Summarized transactions: 7	306.97
364	BARR ENGINEERING COMPANY (P)	Summarized transactions: 1	305.00
365	NEW LINE MECHANICAL (P)	Summarized transactions: 1	293.91
366	CDW GOVERNMENT INC (P)	Summarized transactions: 2	291.23
367	ANDERSON JUDITH	Summarized transactions: 2	283.90
368	LEAGUE OF MN CITIES INS TRUST	Summarized transactions: 1	275.12
369	KAMAN INDUSTRIAL TECHNOLOGIES	Summarized transactions: 3	271.61
370	OPTIV SECURITY INC	Summarized transactions: 1	266.33
371	NYHUS STEVE	Summarized transactions: 2	257.65
372	LIEBENOW ANN	Summarized transactions: 2	256.74
373	MACQUEEN EQUIPMENT	Summarized transactions: 2	254.26
374	PENTEK CHARLES	Summarized transactions: 2	254.00
375	VANCO SERVICES LLC	Summarized transactions: 1	253.52
376	EVOQUA WATER TECHNOLOGIES LLC	Summarized transactions: 3	248.22
377	ZIEGLER INC	Summarized transactions: 2	246.80
378	SUPERIOR COMPANIES OF MINNESO	Summarized transactions: 1	242.50
379	MENARDS ROCHESTER NORTH	Summarized transactions: 2	237.27
380	ALTEC INDUSTRIES INC	Summarized transactions: 3	236.65
381	MAILE ENTERPRISES INC	Summarized transactions: 1	234.32
382	DAKOTA SUPPLY GROUP	Summarized transactions: 4	229.99
383	SARGENTS LANDSCAPE NURSERY IN	Summarized transactions: 2	227.49
384	FASTENAL COMPANY	Summarized transactions: 5	224.63
385	MASON JOSH	Summarized transactions: 1	224.00
386	VALERE MIKKI	Summarized transactions: 1	224.00
387	HANSON PATRICIA S	Summarized transactions: 1	224.00
388	J HARLEN CO INC	Summarized transactions: 3	220.58
389	BOB THE BUG MAN LLC	Summarized transactions: 2	218.95
390	MUELLER MATTHEW	Summarized transactions: 1	214.31
391	NICKELS SCOTT	Summarized transactions: 2	208.76
392	NUVERA	Summarized transactions: 1	207.90
393	HALO BRANDED SOLUTIONS (P)	Summarized transactions: 2	200.82
394	GREAT RIVER ENERGY	Summarized transactions: 1	192.84
395	MALLOY ELECTRIC dba	Summarized transactions: 2	190.93
396	SANCO ENTERPRISES	Summarized transactions: 12	180.10
397	SINOR KAREN	Summarized transactions: 1	175.00
398	DECOOK EXCAVATING INC	Summarized transactions: 1	173.00
399	MSC INDUSTRIAL SUPPLY CO INC	Summarized transactions: 4	172.07
400	WENDLAND UTZ, LTD	Summarized transactions: 1	167.00
401	P F C EQUIPMENT INC (P)	Summarized transactions: 4	165.23
402	QUADIENT POSTAGE FINANCE USA	Summarized transactions: 5	162.42
403	KAUTZ TRAILER SALES INC	Summarized transactions: 2	162.19
404	SCHUMACHER EXCAVATING INC.	Summarized transactions: 1	160.00
405	FEDEX SHIPPING	Summarized transactions: 8	152.98
406	GOPHER SEPTIC SERVICE INC	Summarized transactions: 1	150.00
407	P F C EQUIPMENT INC (P)	Summarized transactions: 3	149.46
408	MN DEPT OF NATURAL RESOUCES	Summarized transactions: 1	147.00
409	SOUND AND MEDIA SOLUTIONS	Summarized transactions: 1	144.28
410	STAR ENERGY SERVICES LLC	Summarized transactions: 1	143.00
411	T E C INDUSTRIAL INC	Summarized transactions: 2	126.69
412	STATE OF MINNESOTA	Summarized transactions: 3	120.00
413	CUSTOM TRUCK ONE SOURCE L.P.	Summarized transactions: 4	113.31

Attachment: AP Board List Current Month (15157 : Review of Accounts Payable)

**ROCHESTER PUBLIC UTILITIES**  
**A/P Board Listing By Dollar Range**  
For 11/10/2022 To 12/08/2022  
**Consolidated & Summarized Below 1,000**

414	ROCHESTER CHEVROLET CADILLAC	Summarized transactions: 2	109.18
415	ADAMSON MOTORS INC	Summarized transactions: 1	108.20
416	FLUKE ELECTRONICS INC	Summarized transactions: 1	107.18
417	GOODIN COMPANY	Summarized transactions: 8	104.89
418	TOTAL RESTAURANT SUPPLY	Summarized transactions: 5	104.52
419	CUSTOM COMMUNICATIONS INC	Summarized transactions: 2	101.72
420	ANDERTON RANDY	Summarized transactions: 2	100.00
421	RONCO ENGINEERING SALES INC	Summarized transactions: 1	99.30
422	DAKOTA SUPPLY GROUP ROCHESTER	Summarized transactions: 2	98.39
423	CENTER FOR ENERGY AND ENVIRON	Summarized transactions: 1	92.98
424	TANI DIVISION BD SCHIFFLER IN	Summarized transactions: 1	90.84
425	USA BLUE BOOK DBA	Summarized transactions: 4	88.76
426	NARDINI FIRE EQUIPMENT CO INC	Summarized transactions: 2	86.57
427	SLEEPY EYE TELEPHONE CO	Summarized transactions: 1	84.76
428	PETTIS JAMES	Summarized transactions: 4	79.76
429	PEAK DEMAND INC	Summarized transactions: 1	77.83
430	MIRATECH GROUP LLC	Summarized transactions: 1	72.67
431	METRO SALES INC	Summarized transactions: 1	71.13
432	LUHMANN ABE	Summarized transactions: 4	68.50
433	SCHWEITZER ENGINEERING LABS I	Summarized transactions: 3	65.63
434	AUTO VALUE	Summarized transactions: 1	58.87
435	JOHNSTONE SUPPLY	Summarized transactions: 1	56.43
436	OLSON JEFF	Summarized transactions: 4	54.50
437	LARSON GUSTAVE A COMPANY INC	Summarized transactions: 1	50.94
438	NORTH AMERICAN ELECTRIC RELIA	Summarized transactions: 1	48.62
439	CORE & MAIN LP (P)	Summarized transactions: 2	47.76
440	MIDWEST SIGNTECH OF ROCHESTER	Summarized transactions: 1	47.56
441	PROPERTY RECORDS OLMSTED COUN	Summarized transactions: 1	46.00
442	MN GROUND WATER ASSOC	Summarized transactions: 1	45.00
443	DONAHUE DEBRA	Summarized transactions: 1	41.46
444	N HARRIS COMPUTER CORP	Summarized transactions: 1	37.50
445	PAULS LOCK & KEY SHOP INC	Summarized transactions: 1	34.20
446	ELECTRICAL TRAINING ALLIANCE	Summarized transactions: 2	33.92
447	NAPA AUTO PARTS dba	Summarized transactions: 5	33.79
448	FEDEX SHIPPING	Summarized transactions: 1	33.76
449	BADGER METER INC (P)	Summarized transactions: 1	32.94
450	API SUPPLY INC	Summarized transactions: 1	32.13
451	MINNESOTA ENERGY RESOURCES CO	Summarized transactions: 2	31.21
452	OSWEILER TODD	Summarized transactions: 1	26.25
453	ARROW HARDWARE & PAINT (P)	Summarized transactions: 1	18.16
454	CONCAST INC	Summarized transactions: 12	18.11
455	PETERSON CHAD	Summarized transactions: 1	13.77
456	AUTO VALUE ROCHESTER INC	Summarized transactions: 1	12.71
457			
458		<b>Price Range Total:</b>	196,598.47
459			
460			
461		<b>Grand Total:</b>	14,566,558.71

Attachment: AP Board List Current Month (15157 : Review of Accounts Payable)



## FOR BOARD ACTION

Agenda Item # (ID # 15153)

Meeting Date: 12/20/2022

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**SUBJECT: VMWare Support Renewal**

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**PREPARED BY: Phil Teng**

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ITEM DESCRIPTION:

VMware is RPU's primary technology for server virtualization and virtual desktop infrastructure (VDI). This agreement entitles RPU to VMware's product support, updates, and upgrades.

The total cost of the three-year agreement is \$239,319.51, plus applicable tax. This cost is subject to operating budget approval in years two and three. The year 2023 amount is within the approved 2023 budget.

This agreement was previously approved by staff on an annual basis. We chose to transition to a three-year agreement which avoids a 7.5% cost increase for year 2023 and provides a \$10,000 cost reduction over the life of the agreement based on the current year cost.

Management recommends approval.

UTILITY BOARD ACTION REQUESTED:

Approve a resolution authorizing the renewal of a three-year support agreement with VMware in the amount of \$239,319.51, plus applicable tax.



# RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve a resolution authorizing the renewal of a three-year support agreement with VMware in the amount of \$239,319.51, plus applicable tax.

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 20th day of December, 2022.

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President

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Secretary

## FOR BOARD ACTION

Agenda Item # (ID # 15143)

Meeting Date: 12/20/2022

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**SUBJECT: 2023-2026 ESRI City-wide Small Government Enterprise Agreement Renewal**

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**PREPARED BY: Ryan Moore**

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ITEM DESCRIPTION:

Environmental Systems Research Institute, Inc. (ESRI) has provided a City-wide Small Government Enterprise Agreement (SGEA) for most of our core GIS software products since 2008. The software is used on desk PC's, laptops, and ArcGIS Enterprise is used to serve GIS web applications that can be consumed on mobile devices. RPU also uses ESRI technology as a prerequisite for all of its Schneider Electric GIS products, such as ArcFM, Designer, Fiber Manager and Responder. These products serve our outage management system, provide infrastructure improvement estimates, and track our infrastructure assets for accounting purposes.

The current license will expire on February 9<sup>th</sup>, 2023. A portion of the license, \$135,750.00, is reimbursed by Public Works, resulting in a three year out of pocket cost to RPU of \$159,177.00. The Council is expected to approve Public Works' share in January.

UTILITY BOARD ACTION REQUESTED:

Approve a resolution to enter into the Agreement with Environmental Systems Research Institute, Inc. in the amount of \$294,927.00, and authorize the Mayor and City Clerk to execute the Agreement, subject to Council approval.

## RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve the 2023-2026 City-wide Small Government Enterprise Agreement with Environmental Systems Research Institute, Inc. in the amount of \$294,927.00, and authorize the Mayor and City Clerk to execute the Agreement, subject to Council approval.

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 20th day of December, 2022.

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President

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Secretary

## FOR BOARD ACTION

Agenda Item # (ID # 15105)

Meeting Date: 12/20/2022

**SUBJECT: Service Center Renovation (A-Wing)**

**PREPARED BY: Mona Hoeft**

**ITEM DESCRIPTION:**

Sealed bids were opened on November 10, 2022 for the Service Center Renovation in the A-Wing. The A-Wing is the original portion of the building built in 1989. This project includes carpet, updated lighting and electrical components, acoustic ceiling panels, wallpaper removal and painting. The results of the bids are as follows:

Contractor	Bid Amount	Deduct
Key Builders, Inc.	\$591,377	\$2,029
Project One Construction	\$594,090	\$ 900
JD Driver	\$620,200	\$1,300
Market & Johnson, Inc.	\$684,533	\$1,715
The Joseph Company	\$688,300	\$1,961
Benike Construction	\$696,420	\$1,739

Key Builders did submit a responsive and responsible bid and have performed well on past projects.

The 2023 budget includes \$900,000.00 for the project (which includes some furniture funding). Staff seeks approval of an award to Key Builders, Inc. in the amount of \$589,348.00 (after taking the deduct) plus contingency funding of \$60,000.00, for a total of \$649,348.00. Staff is also seeking authorization for the RPU Project Manager to perform the acts to execute the project.

The work is expected to be complete by the end of the year.

**UTILITY BOARD ACTION REQUESTED:**

Approve a resolution to 1) accept the bid from Key Builders, Inc. in the amount of \$589,348.00, 2) approve contingency funding of \$60,000.00, and 3) authorize the RPU Project Manager to perform the acts to execute the project.

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Contract Signature Page  
Service Center Renovation (A-Wing)  
Solicitation #2022-26

Contract Number: 22-184  
Contractor Name: Key Builders, Inc.  
Contractor Address: 6876 10<sup>th</sup> Ave SW, Suite D, Rochester MN 55902  
Contract Price: \$ 589,348

The contract documents as provided in the solicitation form the entire agreement between the parties and all contract documents are as fully a part of the agreement as if attached hereto or herein repeated. The hierarchy of contract documents is listed in order of precedence.

The contract documents shall consist of the following:

- Contract Signature Page
- IFB and General Terms and Conditions
- Technical Specifications including any/all addendums and Special Terms
- Instructions to Bidders
- Contractor's Proposal, Bid Form Supplement and Technical Exceptions
- Approved Change Orders
- Responsible Contractor Certificate and Supplemental Certificate
- Personnel Risk Assessment Form
- Contractor Safety Acknowledgement
- Purchase Order
- Insurance Certificate
- SDE Form, if applicable

CONTRACTOR

CITY OF ROCHESTER

\_\_\_\_\_  
Brad Clemens, President

\_\_\_\_\_  
Kim Norton, Mayor

Attest

\_\_\_\_\_  
Kelly K. Geistler, City Clerk

Approved as to Form:

\_\_\_\_\_  
Michael Spindler-Krage, City Attorney

ROCHESTER PUBLIC UTILITIES

\_\_\_\_\_  
Mark Kotschevar, General Manager

Attachment: 22-184 Key Builders A-Wing Renovation (15105 : Service Center Renovation (A-Wing))

## RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota to 1) accept the bid from Key Builders, Inc. in the amount of \$589,348.00, 2) approve contingency funding of \$60,000.00, and 3) authorize the RPU Project Manager to perform the acts to execute the project.

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 20th day of December, 2022.

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President

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Secretary



## FOR BOARD ACTION

Agenda Item # (ID # 15150)

Meeting Date: 12/20/2022

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**SUBJECT: Customer Journey Mapping and Recommendations**

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**PREPARED BY: Krista Boston**

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ITEM DESCRIPTION:

As a part of the 2022 RPU Budget, Customer Relations embarked on a project to complete Customer Experience Journey Mapping. The internal project team had representatives from Business Services, IT and Customer Relations. The team gathered three proposals from vendors and after careful review, selected IBM's Consulting Group. The project had three phases:

- Envision - hosting a business canvas workshop gathering goals, outcomes and challenges.
- Analyze - focusing on the current state maturity and reviewing customer pain points.
- Plan - reporting findings and highlighting service improvements and opportunities.

As a part of the project, "personas" were developed that represent profiles of RPU customers in lieu of specific actual customers, and then the "customer journeys" and the processes that they experience were reviewed. These include:

- Opening an account and move in
- Bill sent and received
- Payment made and applied
- Payment not made resulting threat of disconnect/Disconnect account turned over to collections
- Outreach and referrals to apply for energy assistance and energy assistance applied to the account as a result for single and/or multi-family dwellings

At the Board meeting, Krista Boston, Director of Customer Relations, will bring Greg Gennaro, Design Director, and Kurt Bodden, Managing Consultant, from IBM Consulting group to complete the report out from phase III and discuss the high level findings and recommendations to the Board. The team will focus on some immediate changes that can be made incorporating input from customers to potentially make their "customer journeys" easier and more user-friendly.

UTILITY BOARD ACTION REQUESTED:

Informational only

## FOR BOARD ACTION

Agenda Item # (ID # 15156)

Meeting Date: 12/20/2022

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**SUBJECT: RPU AMI, MDM and Meter Install Procurements - Project Status and Proponent Analysis**

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**PREPARED BY: Scott Nickels**

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ITEM DESCRIPTION:

Staff from RPU and Consultant Util-Assist will provide an informational presentation on RPU's Advanced Metering Infrastructure (AMI), Meter Data Management (MDM), and Meter Installation procurement projects. Topics of the discussion will include a milestone status update, preliminary Request for Proposal (RFP) results, and solution cost ranges.

UTILITY BOARD ACTION REQUESTED:

Informational only, no action requested

## FOR BOARD ACTION

Agenda Item # (ID # 15158)

Meeting Date: 12/20/2022

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**SUBJECT: RPU Index of Board Policies**

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**PREPARED BY: Christina Bailey**

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ITEM DESCRIPTION:

UTILITY BOARD ACTION REQUESTED:

ROCHESTER PUBLIC UTILITIES		
INDEX OF BOARD POLICIES		
	REVISION DATE	RESPONSIBLE BOARD COMMITTEE
<b>BOARD</b>		
1. Mission Statement	6/26/2012	Policy
2. Responsibilities and Functions	3/27/2012	Policy
3. Relationship with the Common Council	2/28/2012	Policy
4. Board Organization	3/29/2016	Policy
5. Board Procedures	3/27/2012	Policy
6. Delegation of Authority/Relationship with Management	2/28/2012	Policy
7. Member Attendance at Conferences and Meetings	6/10/1986	Policy
8. Member Expenses	6/10/1986	Combine with #7
9. Conflict of Interest	11/26/1985	Delete
10. Alcohol and Illegal Drugs	7/28/1988	Delete
11. Worker Safety	3/27/2012	Policy
<b>CUSTOMER</b>		
12. Customer Relations	5/8/1984	Ops & Admin
13. Customer and Public Information	4/10/1984	Communications
14. Application for Service	7/1/2016	Ops & Admin
15. Line Extension Policy	3/28/2017	Finance
16. Credit and Collections Policy	1/24/2005	Finance
17. Electric Service Availability	4/28/1998	Ops & Admin
18. Electric Metering	4/10/1984	Ops & Admin
19. Electric & Water Bill Adjustment	3/10/1994	Finance
20. Rates	2/11/1997	Finance
21. RPU Cold Weather Disconnect Policy	9/28/2010	Communications
<b>ADMINISTRATIVE</b>		
22. Acquisition and Disposal of Interest in Real Property	3/26/2002	Ops & Admin
23. Electric Utility Cash Reserve Policy	1/13/2017	Finance
24. Water Utility Cash Reserve Policy	1/13/2017	Finance
25. Charitable Contributions	11/26/1985	Communications
26. Compliance Policy (PENDING)	PENDING	Communications
27. Contribution in Lieu of Taxes	6/29/1999	Finance
28. Debt Issuance (PENDING)	PENDING	Finance
29. Joint-Use of Fixed Facilities and Land Rights	10/8/1996	Ops & Admin
30. Customer Data Policy	10/9/2014	Communications
31. Life Support	10/9/2014	Communications

## FOR BOARD ACTION

Agenda Item # (ID # 15159)

Meeting Date: 12/20/2022

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**SUBJECT: Division Reports & Metrics - December 2022**

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**PREPARED BY: Christina Bailey**

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ITEM DESCRIPTION:

UTILITY BOARD ACTION REQUESTED:

# Division Reports & Metrics December 2022

**CORE SERVICES  
SAFETY, COMPLIANCE & PUBLIC AFFAIRS  
POWER RESOURCES  
CUSTOMER RELATIONS  
CORPORATE SERVICES  
FINANCIAL REPORTS**

# Division Reports & Metrics December 2022

## CORE SERVICES

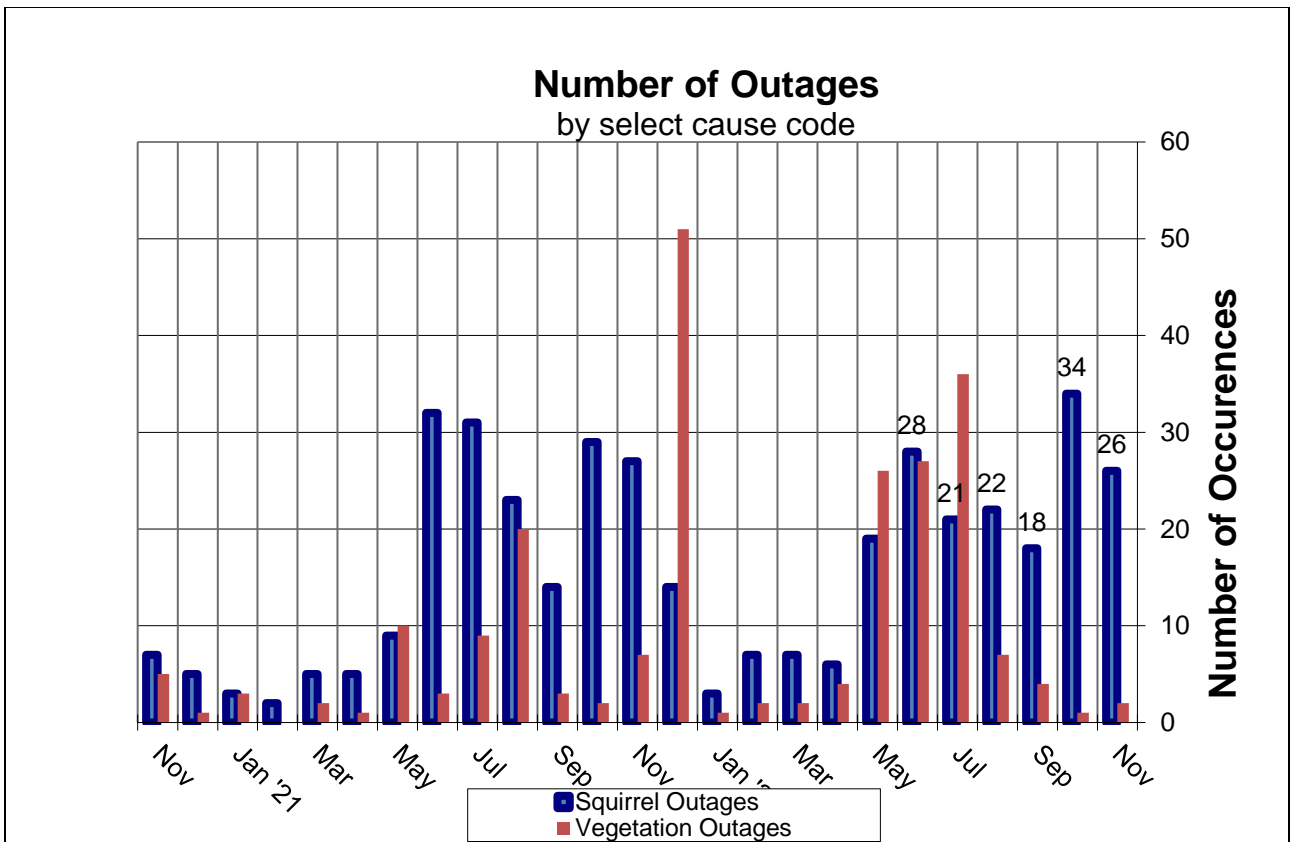
**Electric Utility:**

**1. Electric Outage Calculations for the month and year to date (November 2022 Data)**

- |  |   |
|--|---|
| a. Reliability = 99.99154%             | Year-to-date Reliability = 99.99241%                |
| b. 3,617 Customers affected by Outages | Year-to-date Customers affected by Outages = 35,312 |
| c. SAIDI = 3.65 min                    | Year-to-date SAIDI = 3.36 min                       |
| d. CAIDI = 57.64 min                   | Year-to-date CAIDI = 63.46 min                      |

**2. Electric Utility Operations – T&D, Engineering, System Ops, GIS, Tech Services:**

- The AMI Request for Proposals were released to vendors. Evaluations of proposals have continued into November 2022 by RPU Subject Matter Experts.
- System Operations successfully participated in the annual MISO Power System Restoration Drill to simulate a MISO wide coordinated restoration event.
- Reliability statistics were improved due to the lack of severe weather in November.





**Summary of individual electrical outages (greater than 200 customers –Nov 2022 data)**

# Customers	Date	Duration	Cause
2,748	11/15/22	1h 23m	Overhead Equipment

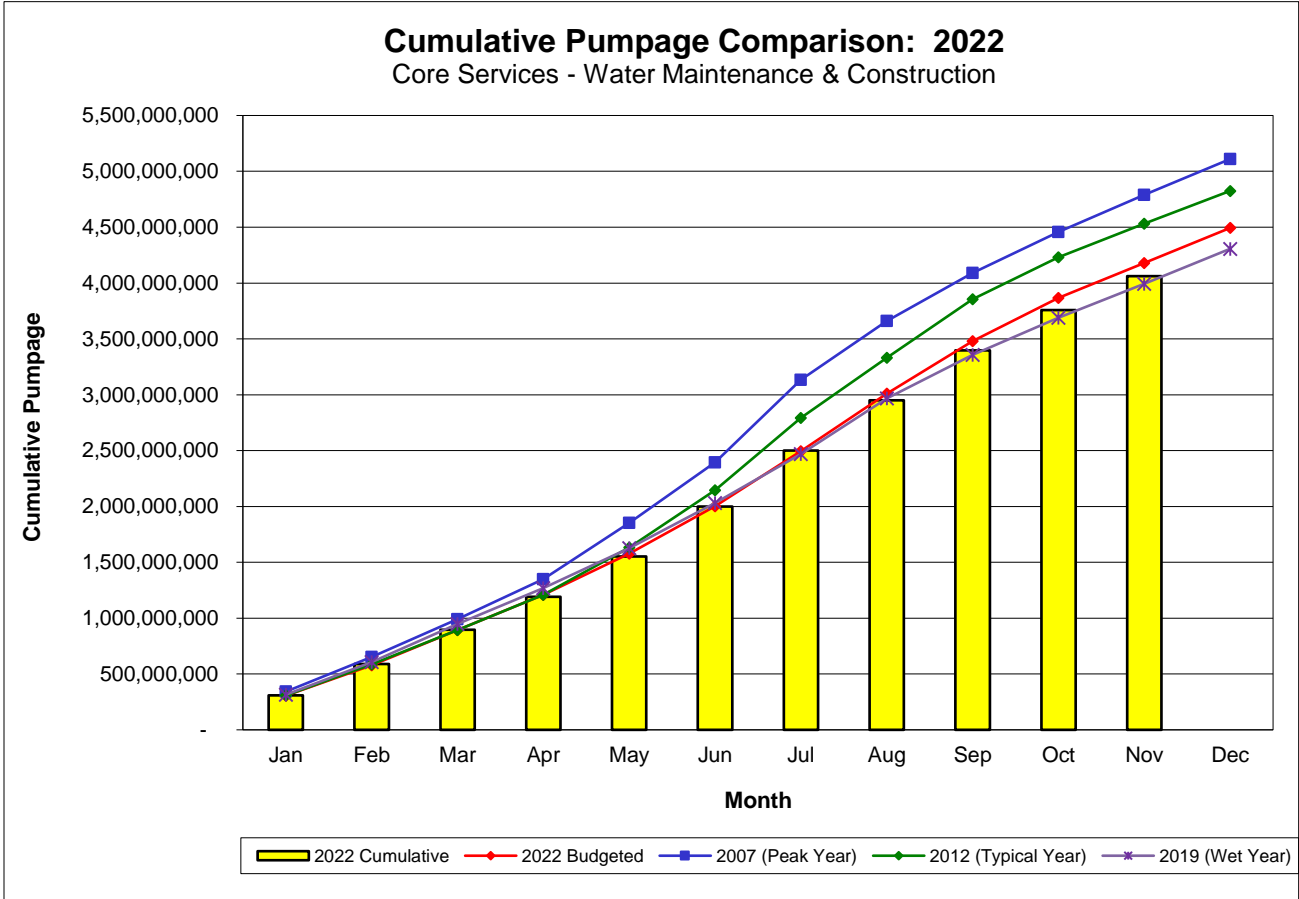
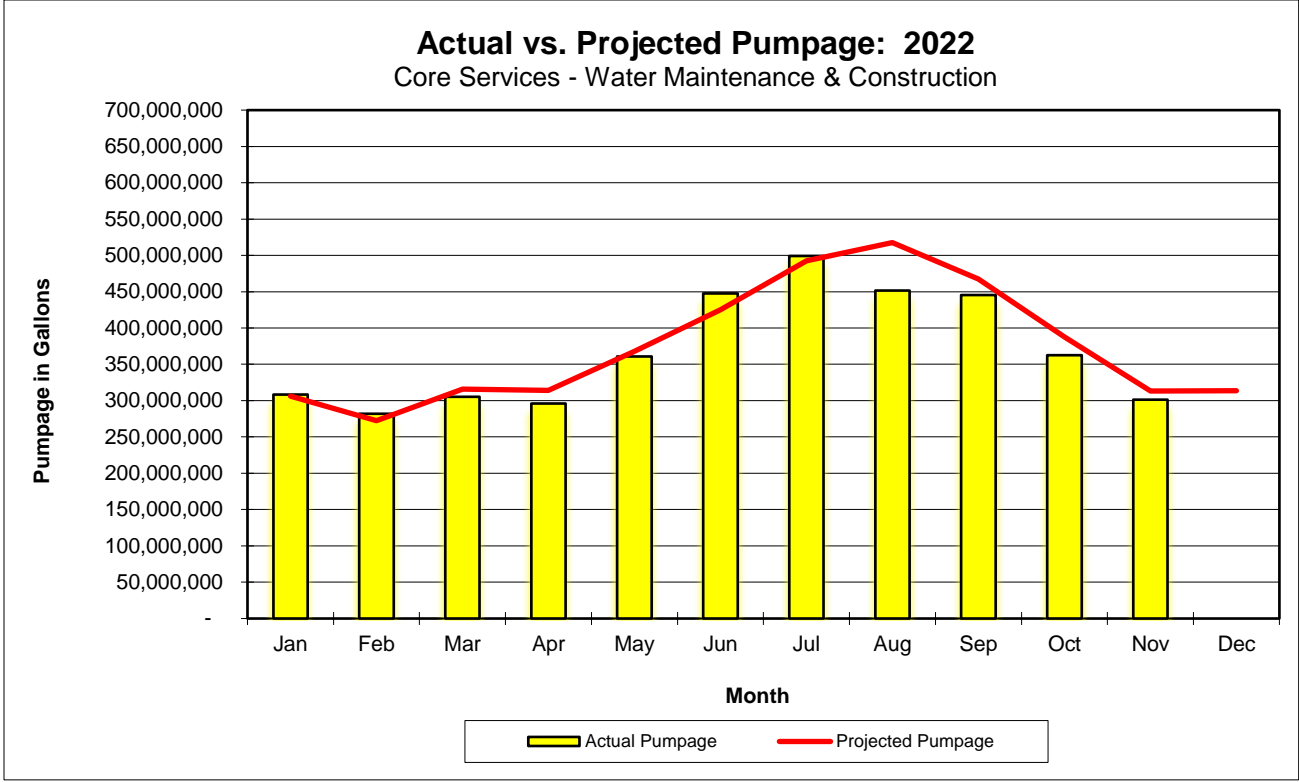
**Summary of aggregated incident types (greater than 200 customers – Nov 2022 data)**

# Customers	Total # of Incidents	Cause
2,749	2	Overhead Equipment
387	26	Animals
255	18	Planned Outage

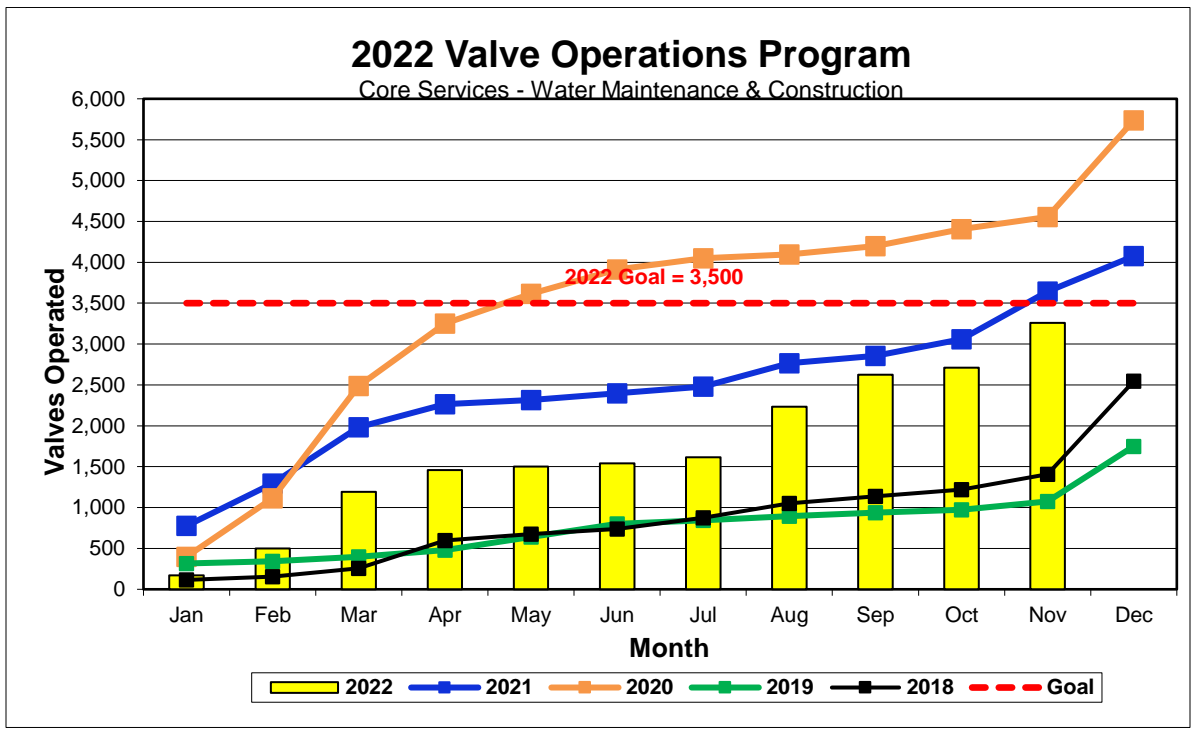
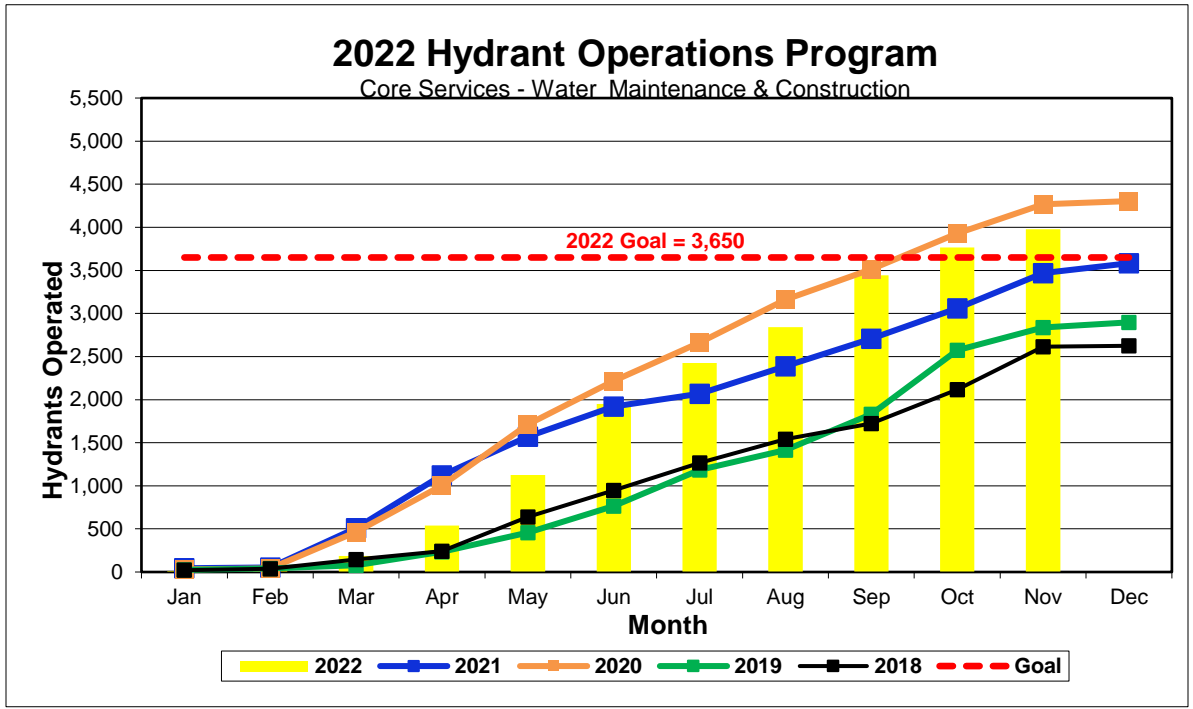
**Water Utility:**

**1. Water Outage Calculations for the month and year to date (November 2022 data):**

- a. Reliability = 99.99906421%                      Year-to-date Reliability = 99.99931268%
  - b. 108 Customers Affected by Outages              Year-to-date Customers Affected by Outages = 1,344
  - c. 279.8 Customer Outage Hours                      Year-to-date Customer Outage Hours = 2,838.5
  - d. SAIDI = 0.4    Year-to-date SAIDI = 3.3
  - e. CAIDI = 56.1    Year-to-date CAIDI = 126.7
- Performed 682 Gopher State water utility locates during the month for a total of 14,873 for the year.
  - Repaired water distribution system failures or maintenance at the following locations during the month. :
    - 825 East Center St – (Water Main Break) – 11/4
    - 1811 Wilshire Dr NE – (Water Main Break) – 11/12
    - 1302 12<sup>th</sup> St NW – (Water Main Break) – 11/15
    - 4500 Blk of 31<sup>st</sup> Ave NW – (Valve Leak) – 11/22
    - 2335 16<sup>th</sup> Ave NW – (Water Main Break) – 11/24/22
    - 2539 Woodhill Ct NE – (Water Main Break) – 11/28



Attachment: Division Reports December 2022 (15159 : Division Reports & Metrics - December 2022)



Attachment: Division Reports December 2022 (15159 : Division Reports & Metrics - December 2022)

**GIS/Property Rights**

- Hydro line LIDAR flight completed utilizing drone technology. Deliverables will include a 3D point cloud of the corridor and also identify vegetation and other clearance issues.

## SAFETY / COMPLIANCE & PUBLIC AFFAIRS December 2022


1. Safety

TRAINING	Total Required Enrollments	Completions as of 11/30/2022	Percent Complete
November 2022	346	346	100%
Calendar Year to 11/30/2022	5918	5918	100%

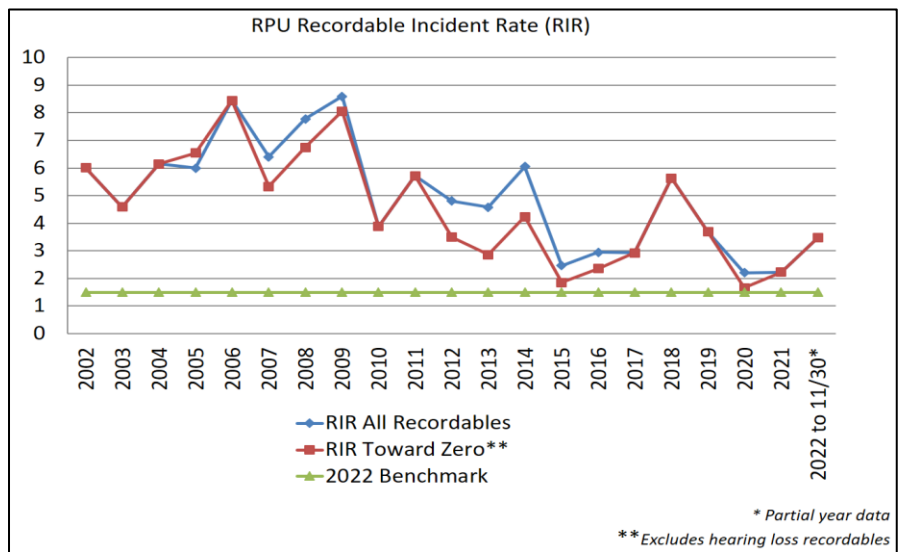
SAFETY TEAMS	Total Members	Members Attending	Percent Attending
November 2022	21	16	76.2%
Calendar Year to 11/30/2022	295	231	78.3%

INCIDENTS	Reports Submitted	OSHA Cases <sup>1</sup>	RPU RIR <sup>2</sup>	BLS RIR <sup>3</sup>
November 2022	1	1	--	--
Calendar Year to 11/30/2022	21	6	3.47	1.5

- 1 Deemed to meet OSHA criteria as a recordable case by RPU Safety Manager, subject to change
- 2 Recordable Incident Rate – Number of OSHA Recordable Cases per 100 employees.
- 3 Bureau of Labor Statistics nonfatal illnesses and injuries in the utility sector



21 of RPU's 24 departments are recordable injury free in 2022  
203 of RPU's 209 employees are recordable injury free in 2022



Attachment: Division Reports December 2022 (15159 : Division Reports & Metrics - December 2022)

<b>2022 OSHA Recordable Case Detail</b>				
<b>Work Area</b>	<b>Incident Date</b>	<b>Description</b>	<b>Primary Reason it's a Recordable</b>	<b>Corrective Action</b>
T&D	2/15/2022	Slipped stepping into van falling onto shoulder and knee (L)	Restricted Work Days	Posted/trained on slip falls while entering vehicles
Tech Services	5/12/2022	Felt popping sensation in shoulder and elbow (L) while installing scaffold plank	Lost Workdays	Reevaluating how task is performed
Water	5/17/2022	Pain in shoulder (L) due to fall while exiting well house	Restricted Work Days	Evaluating trip/fall incidents. Training
Water	6/12/2022	Tripped and fell into well house wall causing pain in shoulder and arm (R)	Medical attention beyond first aid	Cautioned about distracted walking
Water	9/29/2022	Curb box wrench slipped while in use causing pain in back, ribs and right side of body	Restricted Work Days	Reevaluating tools and work practice
Water	11/20/2022	Pain in lower back (R) while operating valve	Lost Workdays	N/A

## **SAFETY INITIATIVES**

1. Initiated audits of respirator and asbestos compliance programs with leadership of applicable RPU departments.
  2. Taking registrations for 2023 first aid training for in-person courses to be conducted in January and February.
  3. Safety training gap analysis was completed prior to development of 2023 safety training schedule.
2. **Environmental & Regulatory Affairs**
- On November 15<sup>th</sup>, RPU was granted a permit to temporarily lower Silver Lake to replace a failing cylinder on the Silver Lake Dam. The drawdown will start on December 9<sup>th</sup> and the refill process will begin December 16<sup>th</sup>.
  - On November 22<sup>nd</sup>, the quarterly MDH water quality samples were taken to confirm proper pH and Phosphates in the water to reduce corrosion in our water mains and plumbing. This is a requirement by MN Department of Health to reduce lead and copper from getting in the drinking water.

- On December 1<sup>st</sup>, Todd Osweiler was invited to attend the Olmsted County Environmental Management Team meeting to discuss PFAS. MN Pollution Control Agency and MN Department of Health presented an overview on PFAS in Minnesota and potential future regulations for air and drinking water. MN Department of Health will be sampling all of RPU's wells to test for 29 different PFAS substances.

**3. Communications**

- RPU sent out a news release about the drawdown of Silver Lake for dam maintenance and spoke with a number of news outlets about the work.

Facebook Page reach ⓘ



**28 day summary** with change over previous period

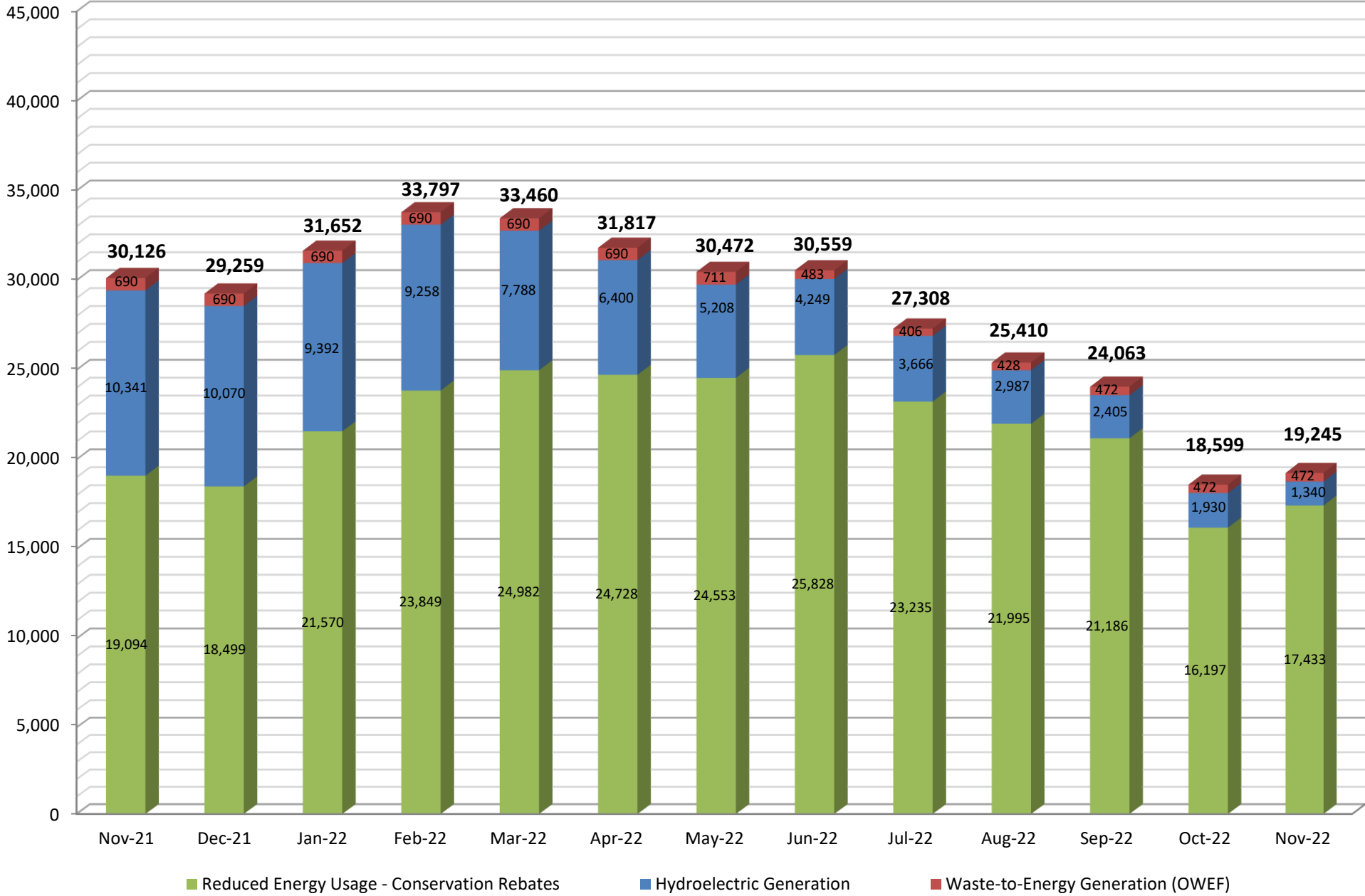


Attachment: Division Reports December 2022 (15159 : Division Reports & Metrics - December 2022)

# RPU Environmental Stewardship Metric

## Tons CO<sub>2</sub> Saved

(12 Month Rolling Sum)



Attachment: Division Reports December 2022 (15159 : Division Reports & Metrics - December 2022)

# POWER RESOURCES MANAGEMENT

NOVEMBER 2022

## Portfolio Optimization

1. In November, RPU continued to bid GT2 and WES into the MISO day-ahead and real-time markets. GT2 and WES are also capable of participating in the ancillary services market.
  - a. Ancillary Service Market – Supplemental Reserves
    - i. Cleared DA
      1. GT2 – 0 days
      2. WES – 16 days
    - ii. Deployment YTD
      1. GT2 – 1
      2. WES – 0
  - b. Dispatched by MISO
 

i. GT1 – 1 times	YTD	2 times
ii. GT2 – 5 times		YTD 72 times
iii. WES – 15 times	YTD	196 times
  - c. Hours of Operation
 

i. GT1 – 9 hours	YTD	19 hours
ii. GT2 – 32 hours	YTD	410 hours
iii. WES – 110 hours	YTD	1,531 hours
  - d. Electricity Generated
 

i. GT1 – 189 MWh	YTD	378 MWh
ii. GT2 – 533 MWh	YTD	11,033 MWh
iii. WES – 3,294 MWh	YTD	50,005 MWh
  - e. Forced Outage
 

i. GT1 – 0 hours	YTD	0 hours
ii. GT2 – 124 hours	YTD	446 hours
iii. WES – 0 hours	YTD	6 hours
2. MISO market Real Time Price averaged \$27.50/MWh and Day Ahead Price averaged \$32.05/MWh.



# **CUSTOMER RELATIONS**

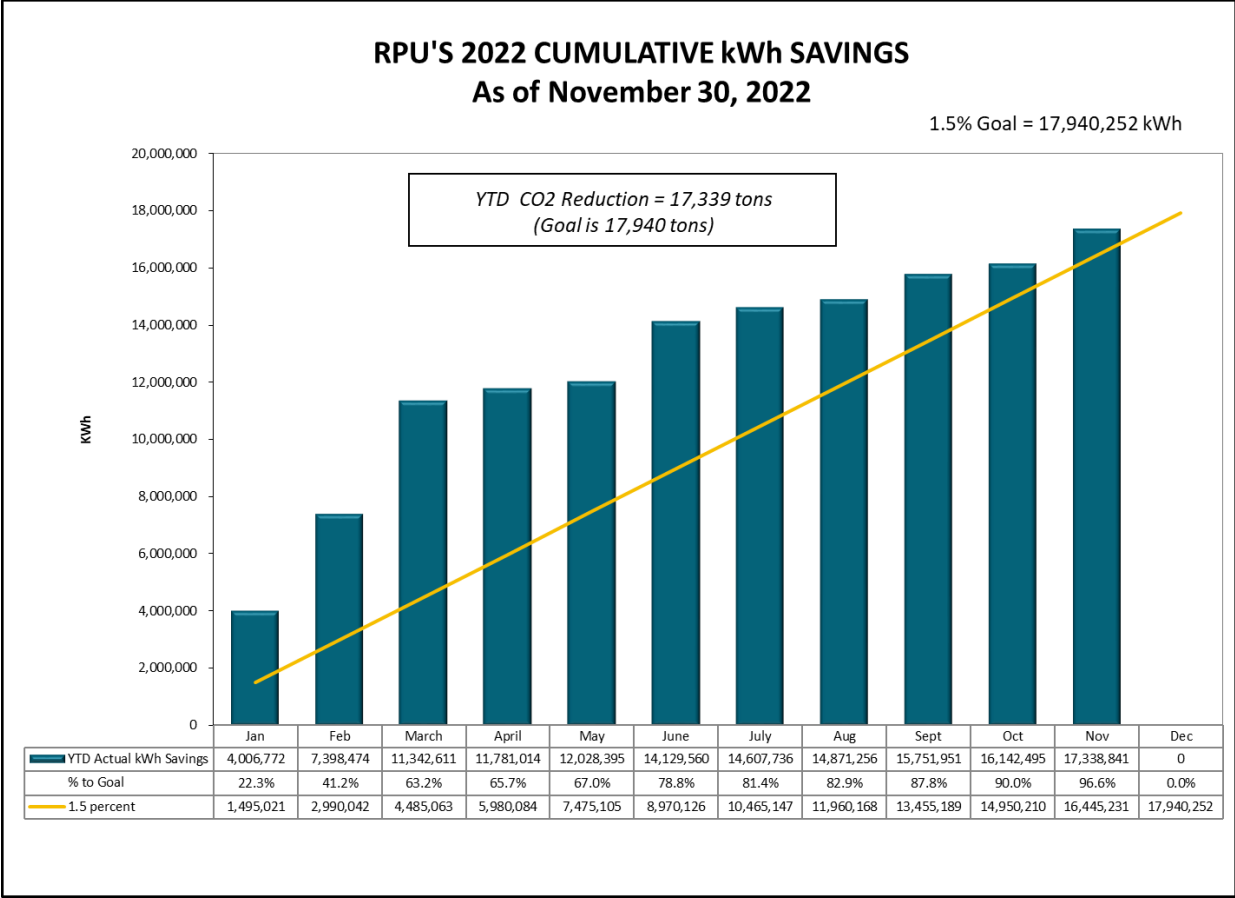
*(Contact Center, Utility Programs and Services, Commercial and Residential)*

## Stakeholder Engagement, Forums, and Meetings

1. Utility Programs and Services participated in a webinar hosted by the Minnesota Department of Commerce titled, “How do Small Commercial HVAC Contractors Make Decisions?” The webinar focused on how utilities can engage with HVAC market actors to align programs with their business models.
2. Customer Relations completed the Customer Experience Journey Mapping Project with IBM and other representatives of areas of the utility, and presented the work to the Executive Team with high level recommendations for “quick wins” in preparation for the Board meeting on December 20<sup>th</sup>.

## Opportunities for Customers

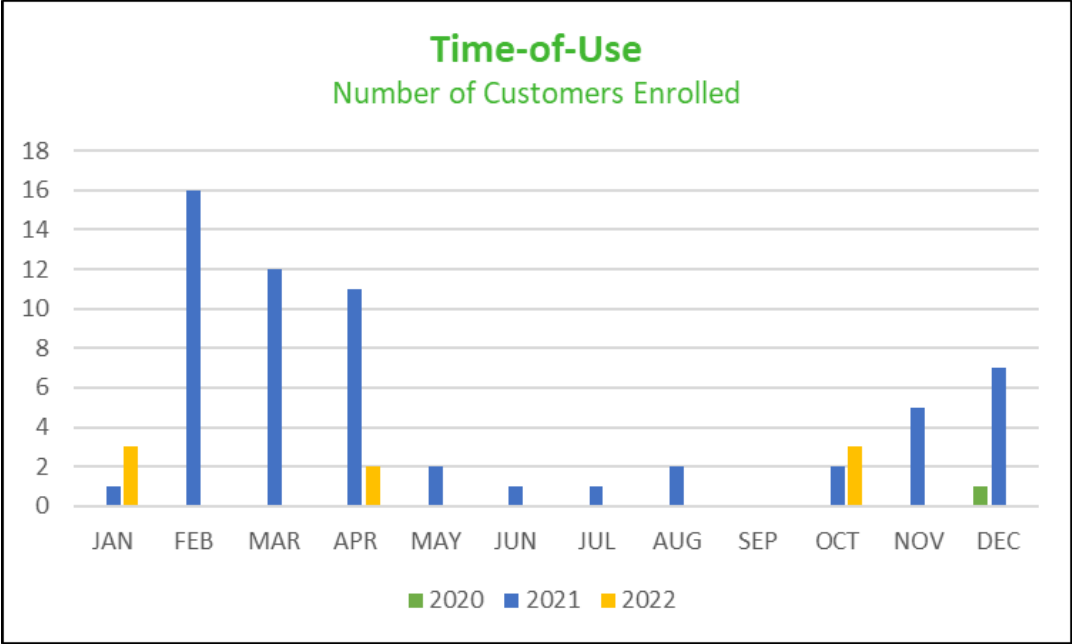
1. Customer Relations is continuing to collect holiday lights from customers for recycling. This event started on November 1 and runs through January 27. Bins are located in the Service Center lobby and has a brisk daily walk-in business.
2. Customer Care and Collections continue to make outreach calls to customers with past due balances on their accounts. The intent is to be proactive and connect these customers with outside resources for financial assistance. During the month of November, 953 customers were called.
3. Smart Energy Water (SEW) is expected to have one-time and recurring enrollment options for our Neighbors Chipping In (NCI) donation program available for RPU testing on December 23. Once successfully tested, this will move to production for customer use.
4. Customer Relations welcomed a new teammate. Sara Treichel joined as a Customer Care Advisor on December 1.



✚ YTD Savings: 17,338,841 kWh

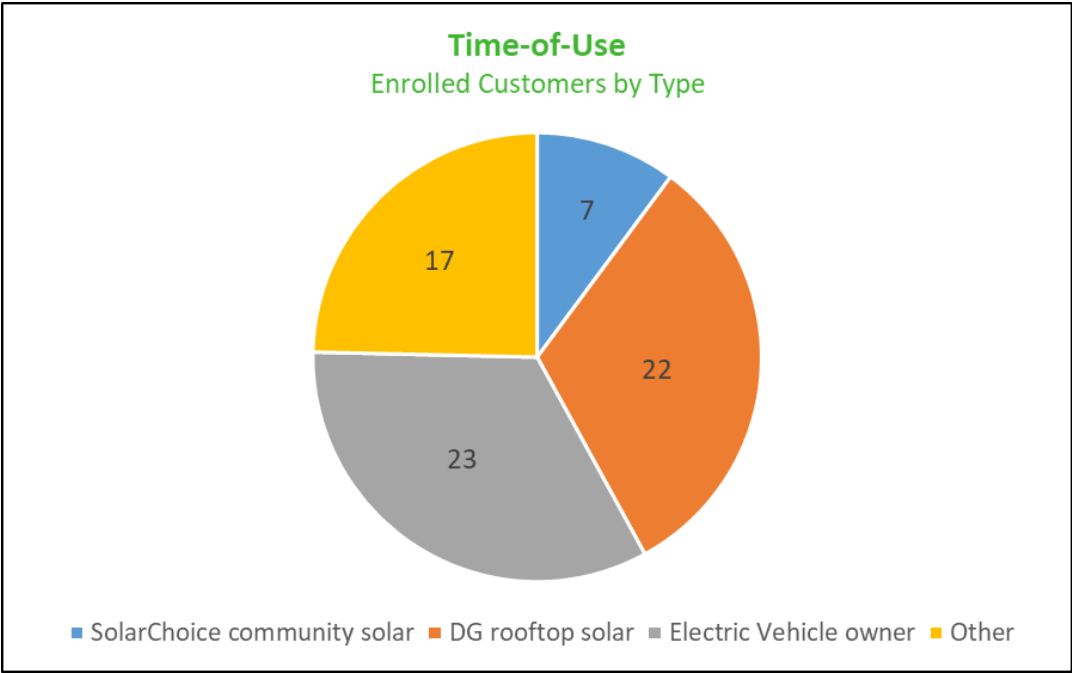
✚ Percent to kWh Goal: 97%

Attachment: Division Reports December 2022 (15159 : Division Reports & Metrics - December 2022)



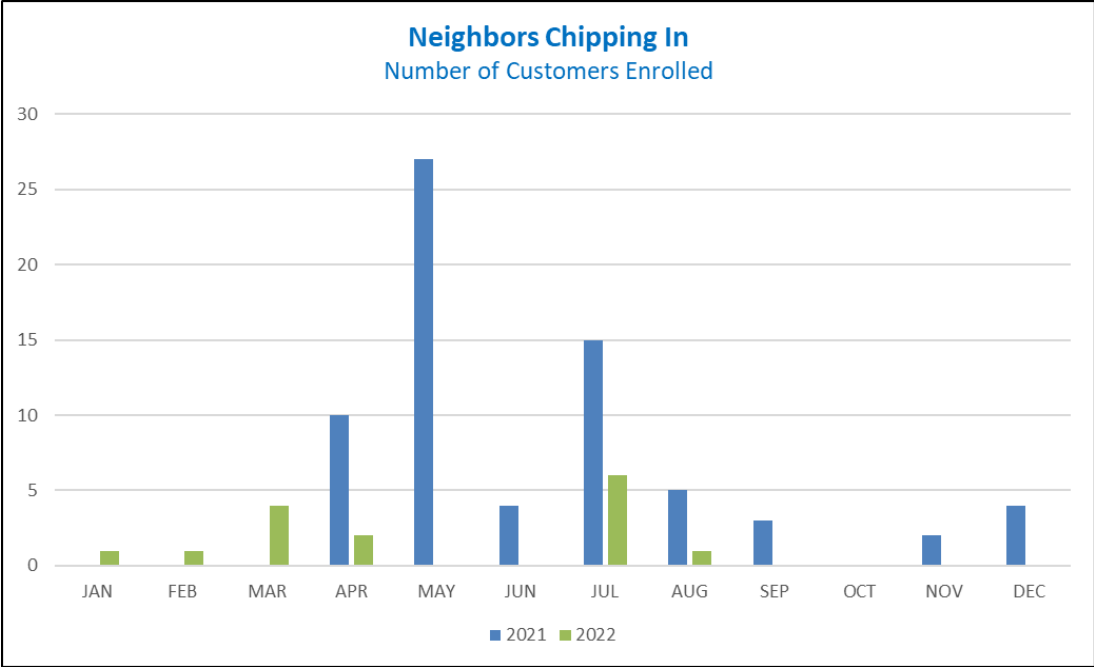
✚ Total Customers Enrolled: 69

- 2021 = 1
- 2021 = 60
- 2022 = 8

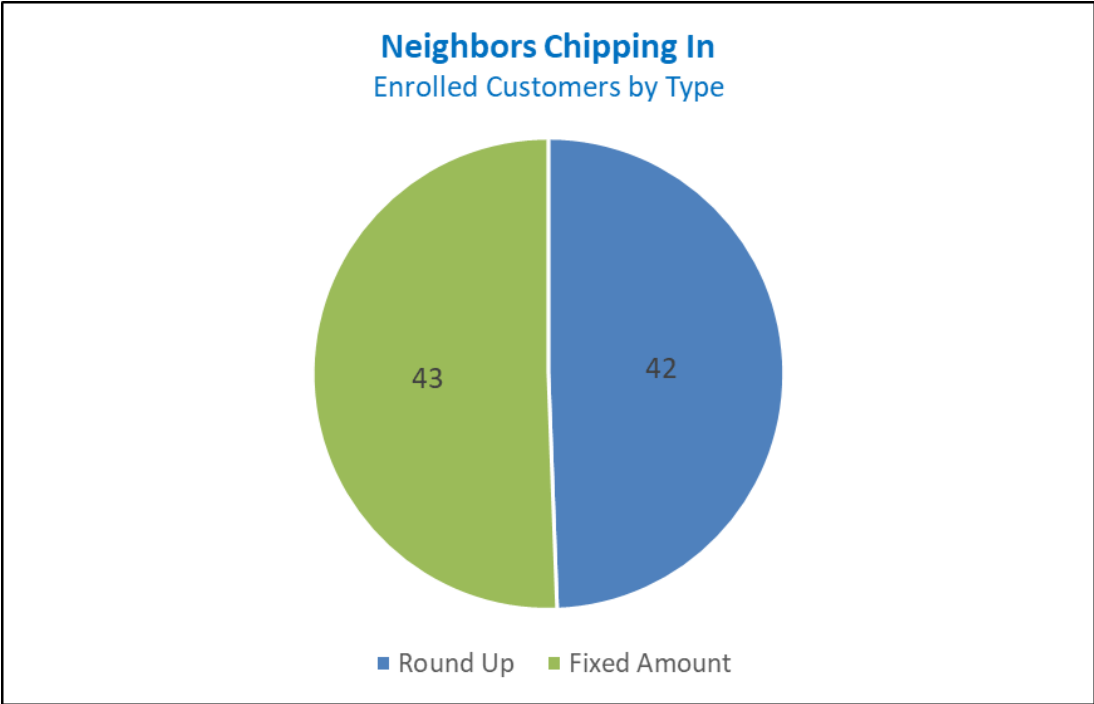


✚ Total Customers Enrolled: 69

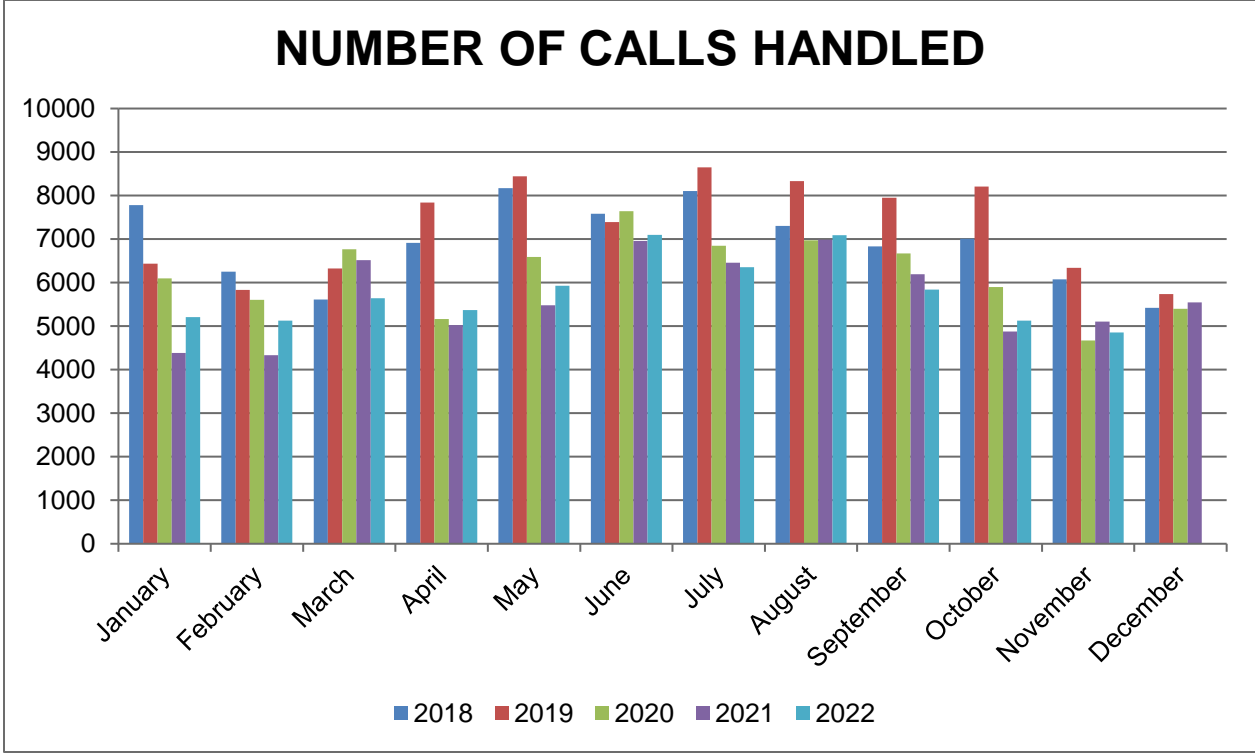
- SolarChoice = 7
- Solar = 22
- Electric Vehicle = 23
- Regular Residential (Other) = 17



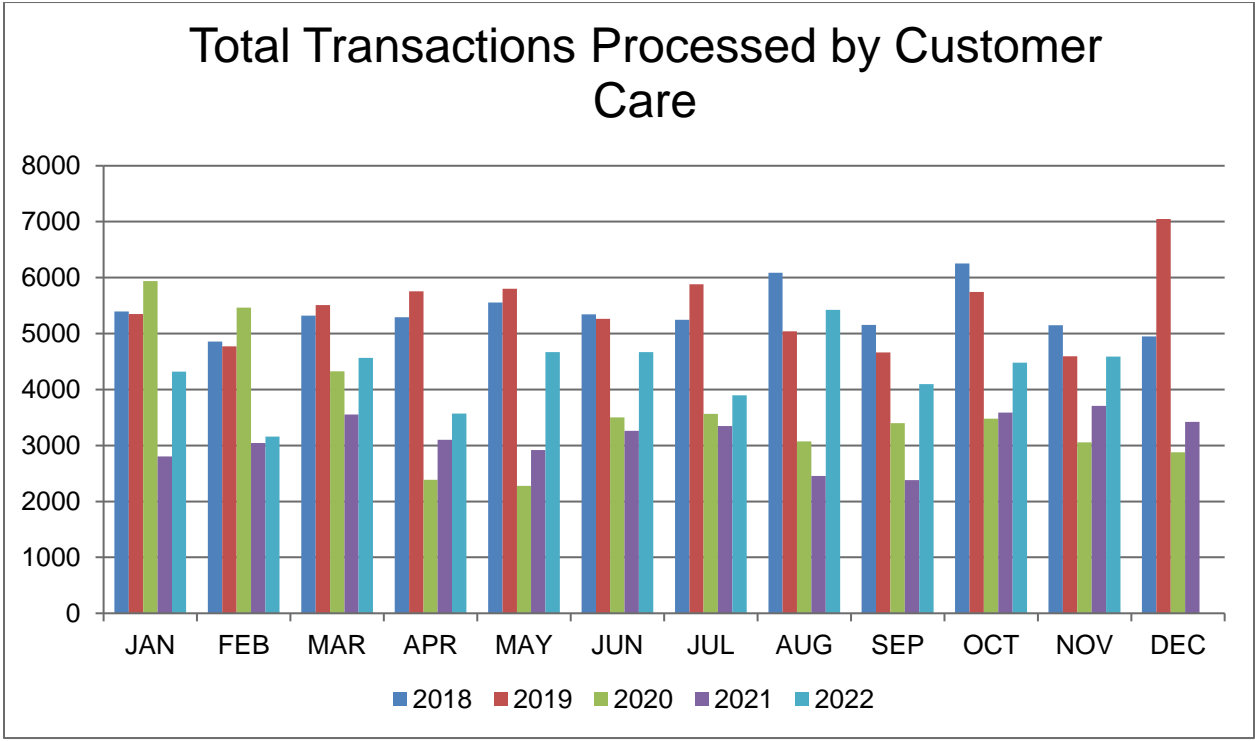
- + Total Customers Enrolled: 85
  - 2021 = 70
  - 2022 = 15



- + Total Customers Enrolled: 85
  - Round Up = 42
  - Fixed Amount = 43



✚ Total Number of Calls: 4,851 (graphed above)



✚ Total Number in Dollars Processed by Representatives: \$2,308,856 (graphed above)

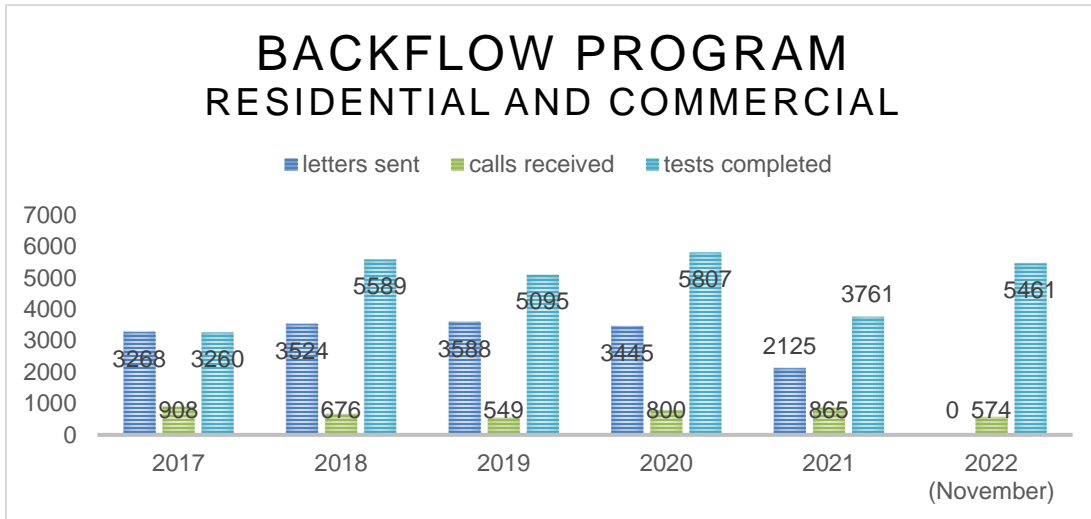
✚ Total Number of Transactions Processed by Representatives: 4,587

Attachment: Division Reports December 2022 (15159 : Division Reports & Metrics - December 2022)

# CORPORATE SERVICES

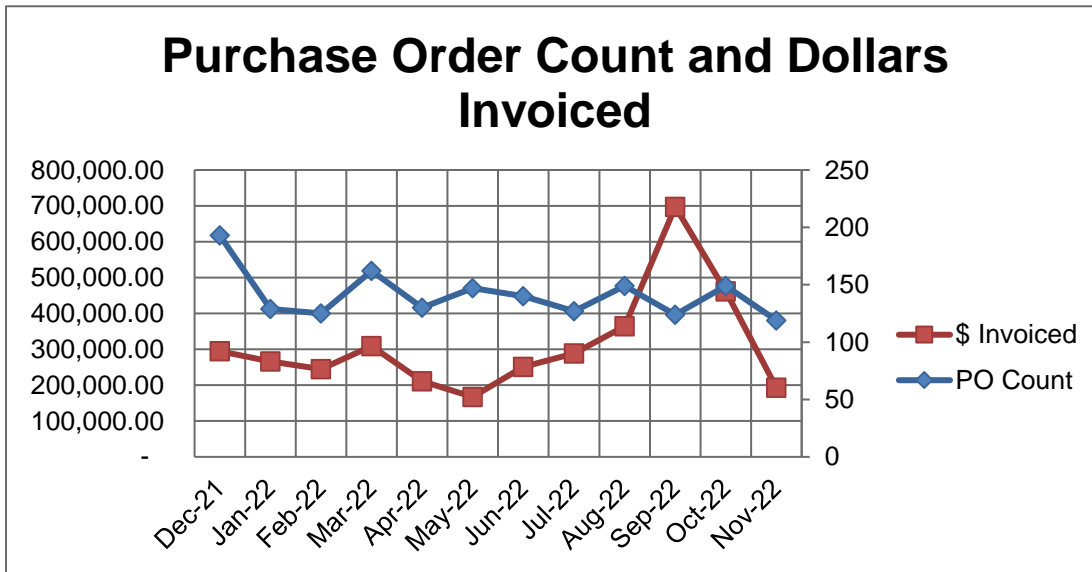
## 1. Business Services:

- Payroll/HR – Coordinated the onboarding of two contract employees and off boarding of one retiring employee.
- Completed reissuing all employee badges with updated logos and pictures.
- Coordinating United Way lunch and activities, raising \$831 toward the campaign.
- Completed NERC/CIP annual required security training for all employees with access to restricted areas.

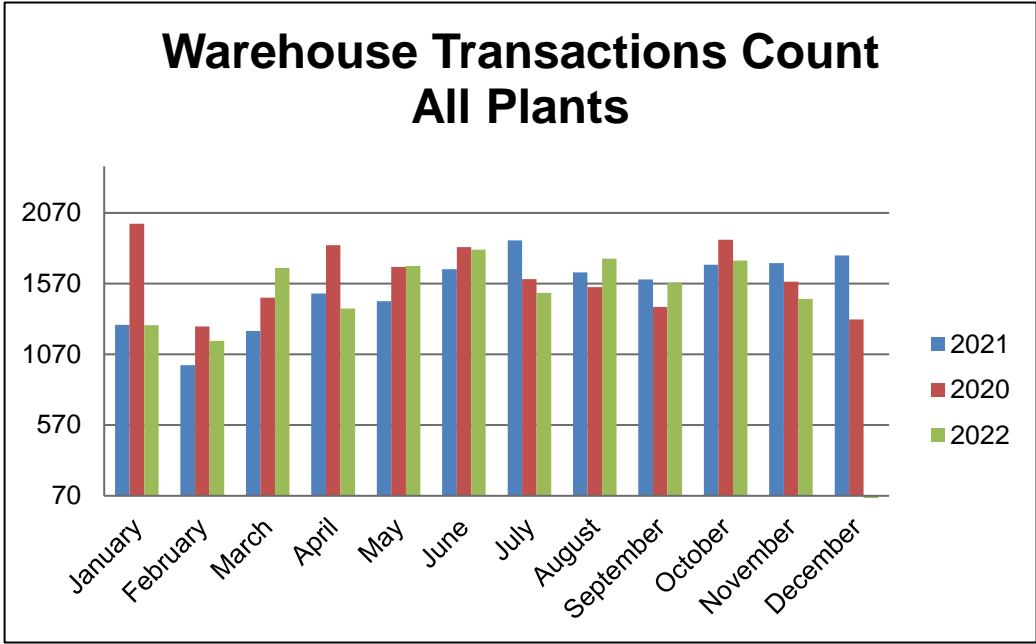


## • Purchasing and Materials Management:

- Active-IFB Service Center Renovation. Closes 12/20/2022



Note: Increase in September 2022 Invoiced amount was due to wire annual order



**2. Information Technology:**

General

- Participating in the evaluation of the AMI related RFP responses.
- Continued work on the Server refresh project authorized by the Board.

**3. Finance and Accounting:**

General

- Budget Process – RPU Board approved the 2023 electric and water utility operating, capital, multi-year capital budgets and recommended water and electric utility rate adjustments. On December 5, 2022, the City Council also passed the Board approved budgets and rates.
- The transitional rates for small general service customers that will be moving to medium general services effective January 2023 is on track for implementation in January 2023.
- The Electric Vehicle Time of Use rate approved by the Board and City Council on November 29, 2022 and December 5, 2022, respectively, is expected to be available at the beginning of 2023.
- Fitch Bond rating interim review was completed with no changes or action taken by Fitch.
- Bond Payments – Semiannual interest payments and annual principal payments totaling \$10,390,000 were made at the end of November, in accordance with our Bond covenants.
- The restricted debt service reserve funds of approximately \$12,154,000 have been invested in Treasury Notes with terms of 3 to 5 years. in accordance with the Bond requirements and the City investment policy. These funds had been in a five year guarantee income contract since 2017, which matured earlier in 2022. Current Treasury yields made this a more attractive option.

- The accounting team is actively working on implementing the GASB 87 standard, which will require most leases to be capitalized and amortized over the life of the lease. This change will be reflected in the financial statements for 2022.

**4. Financial Results:**

**Note:** Budget numbers are compared to the Board approved 2022 budget, which is adjusted for 2021 approved capital project not completed in 2021 and carried over to 2022.

The current month’s favorable variance in Change in Net Position – Electric of \$1,852,000, is primarily due to the timing of the billings on the Marion Road Substation project to a third party that are recognized as a contribution in Lieu of Construction of roughly \$1,438,000 in November. On a year to date basis, the same project explains most of the unfavorable variance, with a total of \$2,293,000 under budget in contribution in lieu of construction year to date. This has no impact on cash, as these amounts are billed when incurred.

(In Thousands)	Current Month			Year to Date		
	Actual	Budget	Variance	Actual	Budget	Variance
<b>Revenue - Electric</b>	\$ 11,971	\$ 11,416	\$ 555	\$ 151,345	\$ 147,509	\$ 3,836
<b>Revenue - Water</b>	838	800	38	10,181	10,010	171
<b>Change in Net Position - Electric</b>	1,845	(7)	1,852	17,642	20,432	(2,790)
<b>Change in Net Position - Water</b>	72	52	20	1,696	796	900





**TO:** Jeremy Sutton, Director of Power Resources

**FROM:** Tina Livingston, Senior Financial Analyst

**SUBJECT:** LOAD FORECAST SUMMARY FOR 2022

MONTH	SYSTEM ENERGY			PEAK SYSTEM DATA		
	ACTUAL MWH	FORECAST MWH	% DIFF	ACTUAL MW	FORECAST MW	% DIFF
JAN	102,220	99,814	2.4%	170.3	171.2	-0.5%
FEB	90,277	91,964	-1.8%	180.1	170.1	5.9%
MAR	91,268	88,426	3.2%	150.9	146.6	2.9%
APR	84,733	104,335	-18.8%	146.4	194.0	-24.5%
MAY	92,943	95,645	-2.8%	235.1	199.2	18.0%
JUN	104,970	106,599	-1.5%	267.0	236.3	13.0%
JUL	117,635	123,195	-4.5%	252.2	272.7	-7.5%
AUG	112,224	119,686	-6.2%	249.1	251.9	-1.1%
SEP	95,870	106,293	-9.8%	241.4	233.4	3.5%
OCT	87,362	93,924	-7.0%	151.3	169.2	-10.6%
NOV	88,648	91,325	-2.9%	162.5	167.1	-2.7%
DEC					176.1	
<b>YTD</b>	<b>1,068,152</b>	<b>1,121,206</b>	<b>-4.7</b>			

**HISTORICAL SYSTEM PEAK 292.1 MW 07/20/2011**

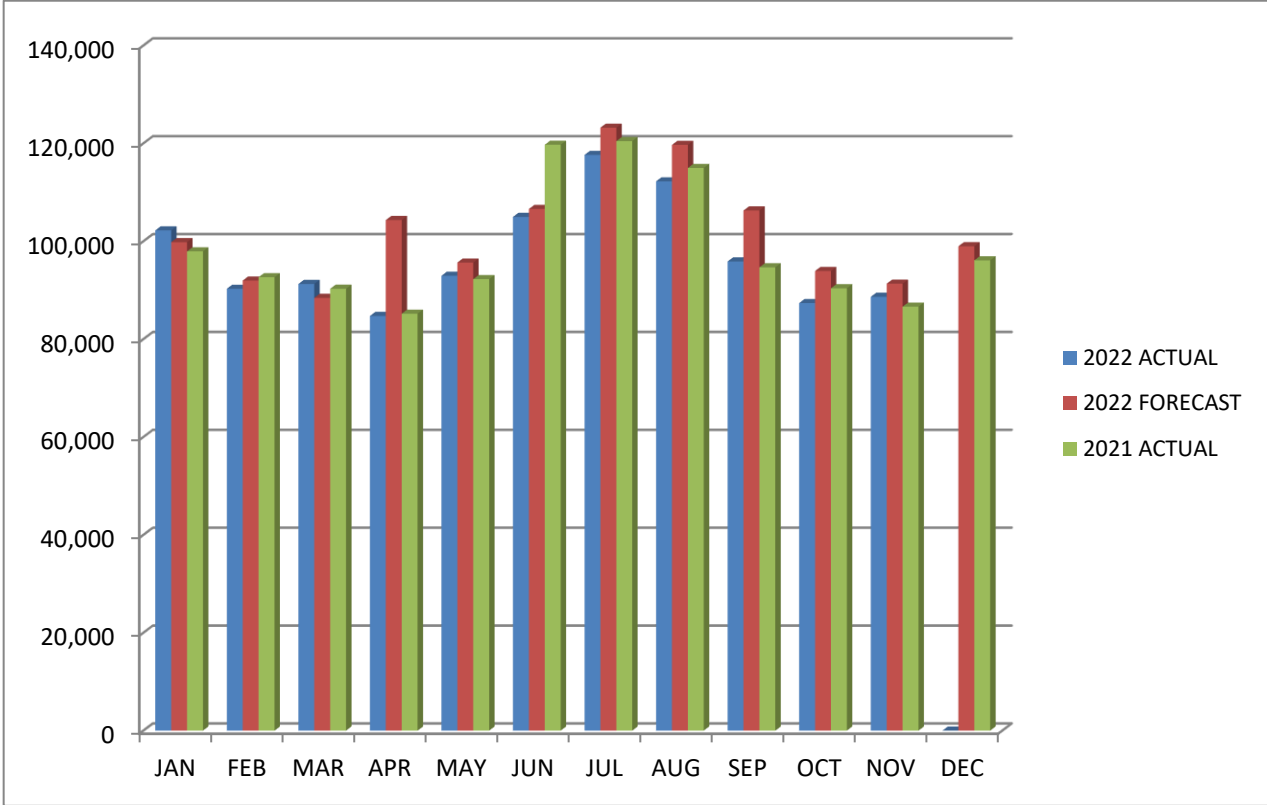
% DIFF = (ACTUAL / FORECAST X 100) - 100

MWH = MEGAWATT HOUR = 1000 KILOWATT HOURS

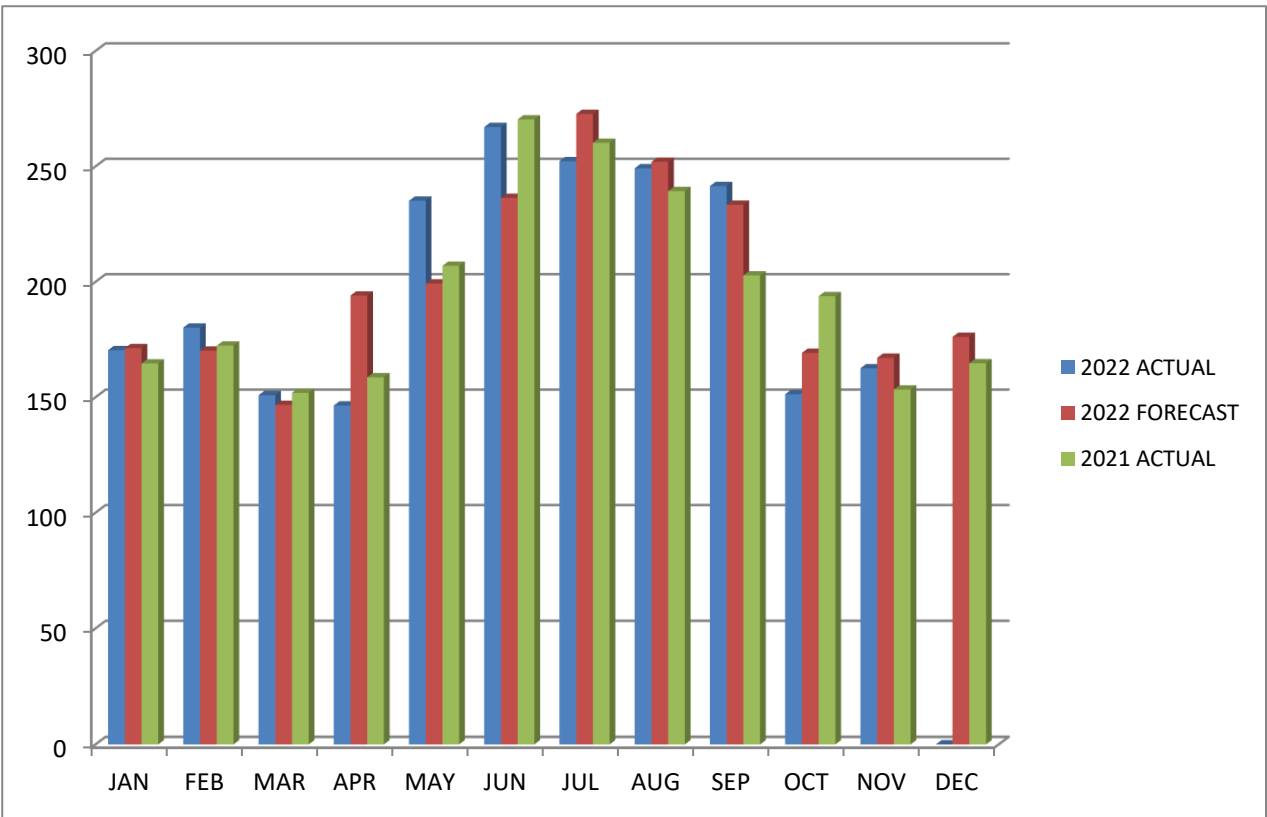
MW = MEGAWATT = 1000 KILOWATTS

### 2022 YTD SYSTEM REQUIREMENTS

#### Energy Required for the Month (MWH)

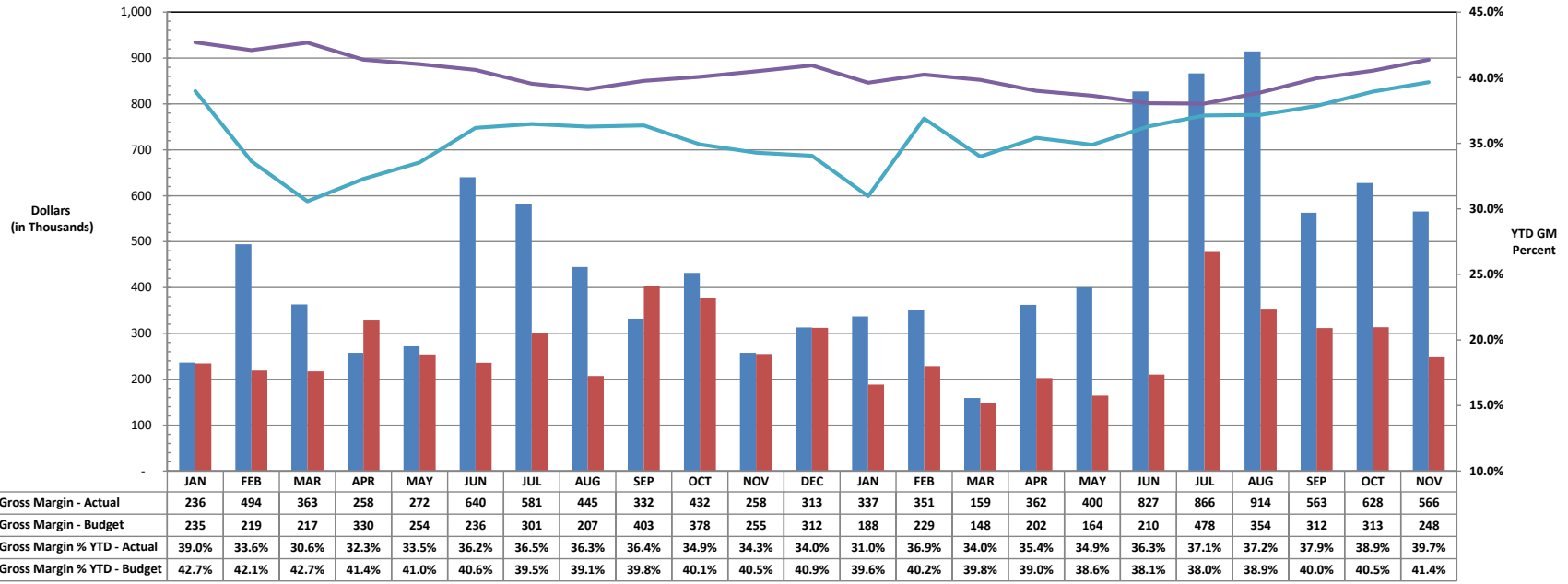


#### Peak Demand for the Month (MW)

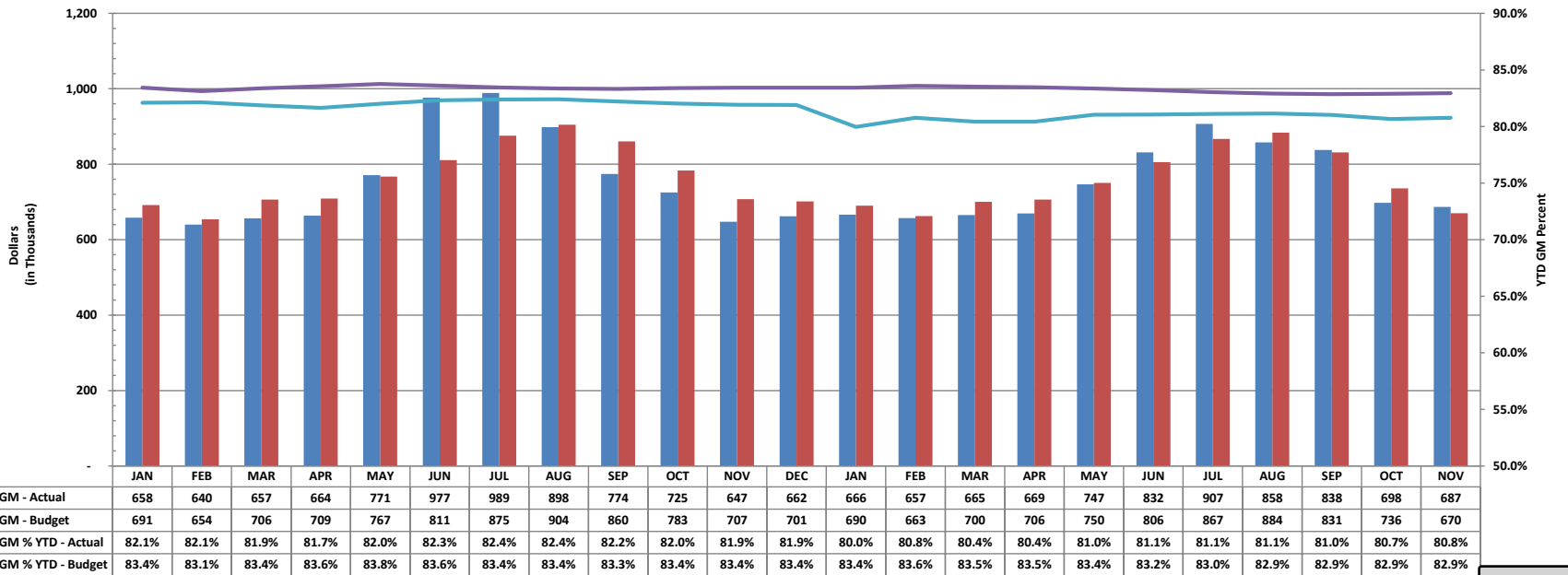


Attachment: Division Reports December 2022 (15159 : Division Reports & Metrics - December 2022)

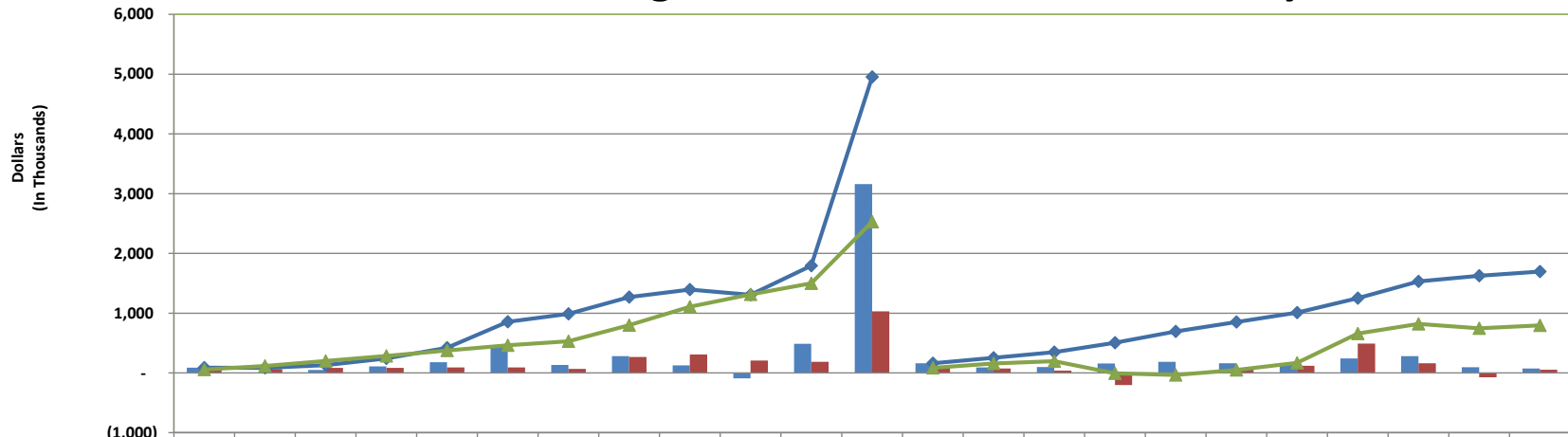
## 2021 - 2022 Gross Margin - Steam/Wholesale Electric



## 2021 - 2022 Gross Margin - Water Utility

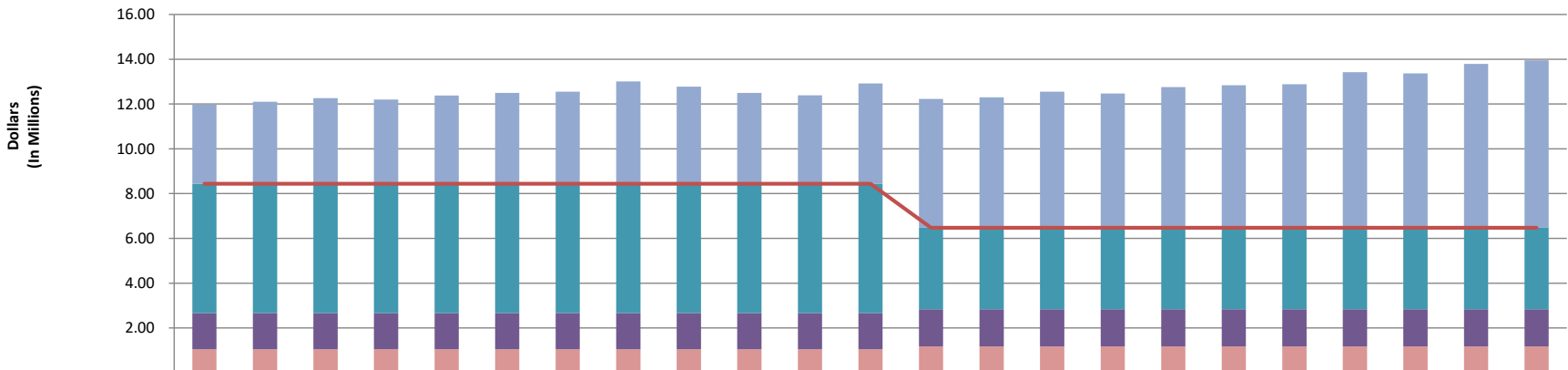


## 2021 - 2022 Change in Net Position - Water Utility



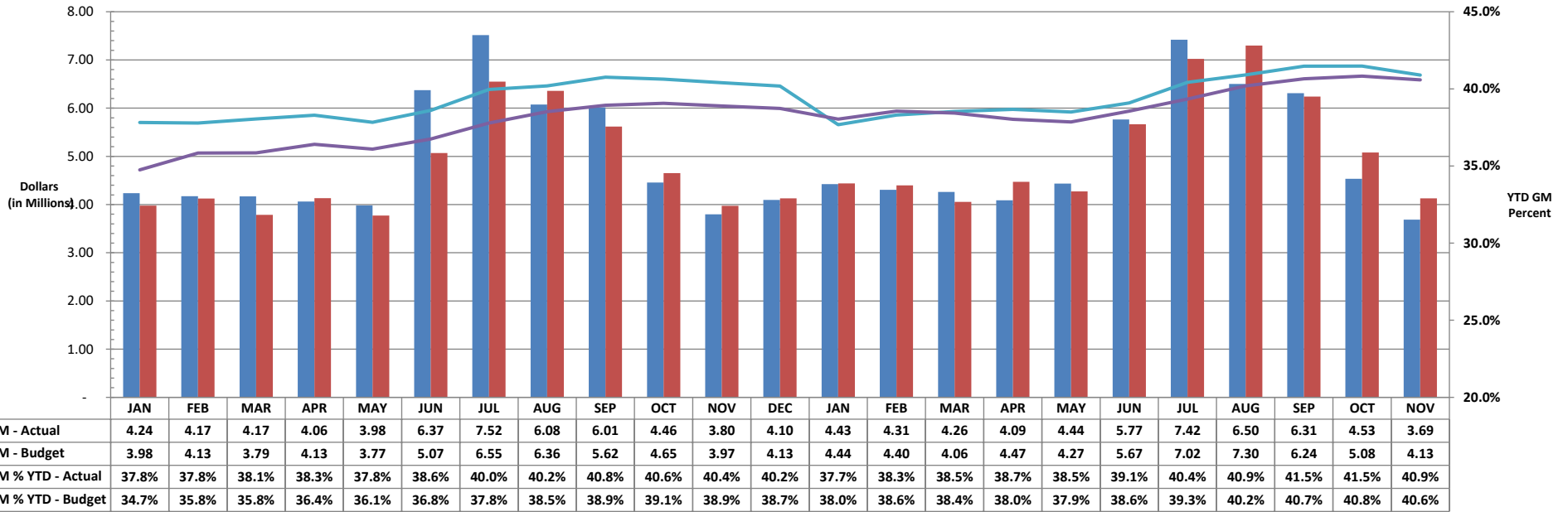
	Jan	Feb	Mar	Apr	Mar	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
<b>Chg Net Position - Actual</b>	88	(5)	48	109	180	435	132	282	127	(91)	487	3,161	161	91	97	157	186	160	157	242	281	93	72
<b>Chg Net Position - Budget</b>	55	62	83	84	90	89	66	268	309	207	186	1,030	85	74	37	(203)	(29)	85	119	489	161	(75)	52
<b>Net Position - YTD Actual</b>	88	83	131	240	420	855	987	1,269	1,396	1,305	1,792	4,953	161	252	349	506	692	852	1,008	1,250	1,531	1,624	1,696
<b>Net Position - YTD Budget</b>	55	117	200	284	374	463	529	797	1,107	1,313	1,499	2,529	85	159	197	(6)	(35)	50	169	658	820	744	796

## 2021 - 2022 Cash Reserves - Water Utility

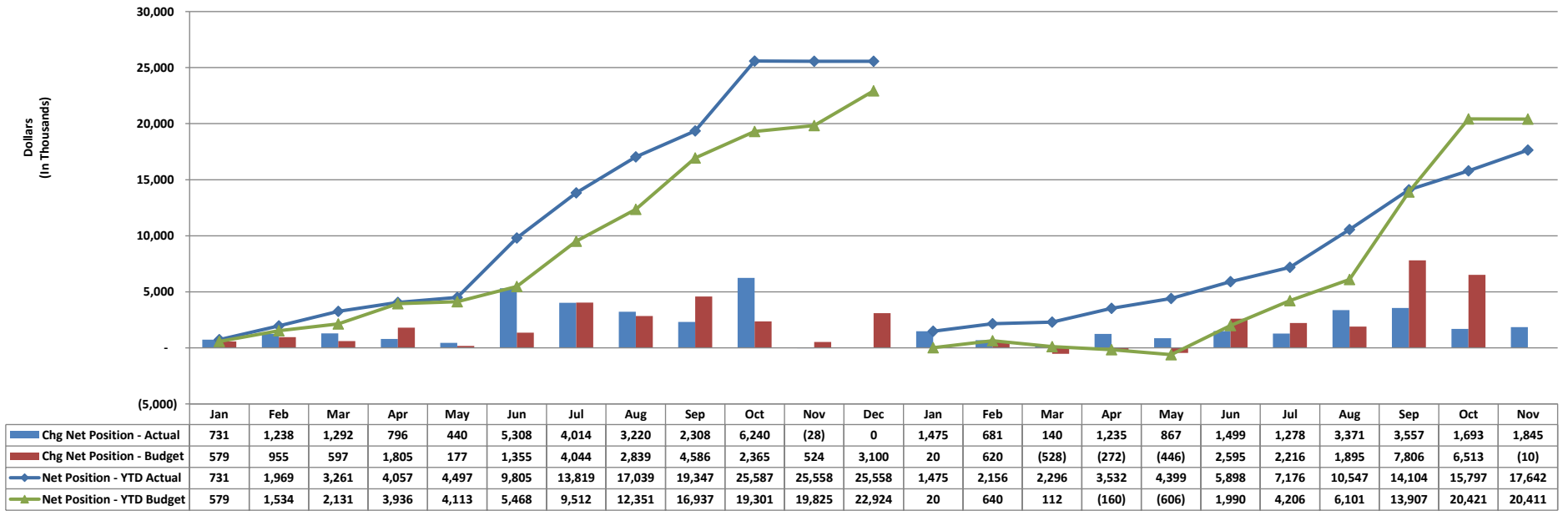


	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
<b>Unreserved Cash</b>	3.55	3.67	3.83	3.77	3.95	4.06	4.11	4.58	4.35	4.06	3.96	4.49	5.75	5.82	6.08	6.00	6.28	6.37	6.41	6.95	6.89	7.32	7.48
<b>Capital &amp; MM</b>	5.77	5.77	5.77	5.77	5.77	5.77	5.77	5.77	5.77	5.77	5.77	5.77	3.64	3.64	3.64	3.64	3.64	3.64	3.64	3.64	3.64	3.64	3.64
<b>Contingency</b>	1.62	1.62	1.62	1.62	1.62	1.62	1.62	1.62	1.62	1.62	1.62	1.62	1.66	1.66	1.66	1.66	1.66	1.66	1.66	1.66	1.66	1.66	1.66
<b>Working Funds</b>	1.05	1.05	1.05	1.05	1.05	1.05	1.05	1.05	1.05	1.05	1.05	1.05	1.18	1.18	1.18	1.18	1.18	1.18	1.18	1.18	1.18	1.18	1.18
<b>Total</b>	11.98	12.10	12.27	12.21	12.38	12.50	12.55	13.01	12.78	12.50	12.39	12.92	12.22	12.30	12.55	12.47	12.76	12.84	12.89	13.42	13.37	13.79	13.96
<b>Min Reserver (Policy)</b>	8.44	8.44	8.44	8.44	8.44	8.44	8.44	8.44	8.44	8.44	8.44	8.44	6.47	6.47	6.47	6.47	6.47	6.47	6.47	6.47	6.47	6.47	6.47

## 2021 - 2022 Retail Gross Margin - Electric Utility

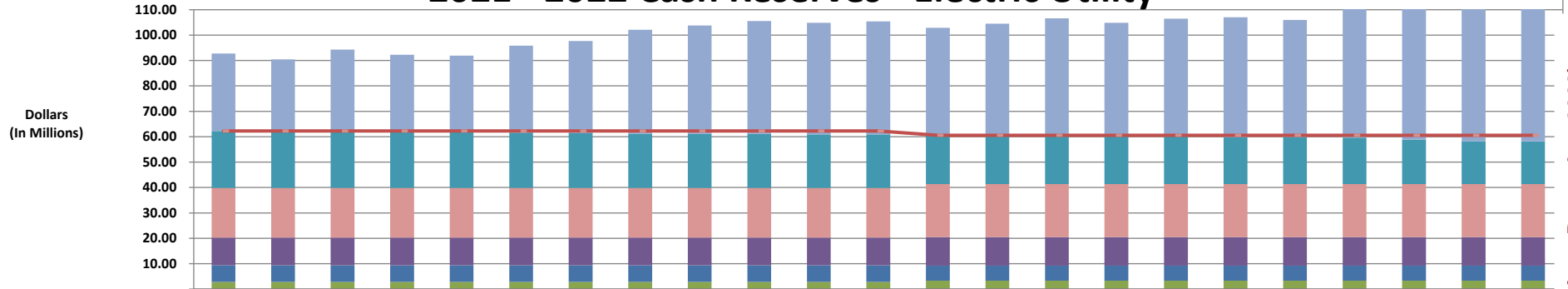


## 2021 - 2022 Change in Net Position - Electric Utility



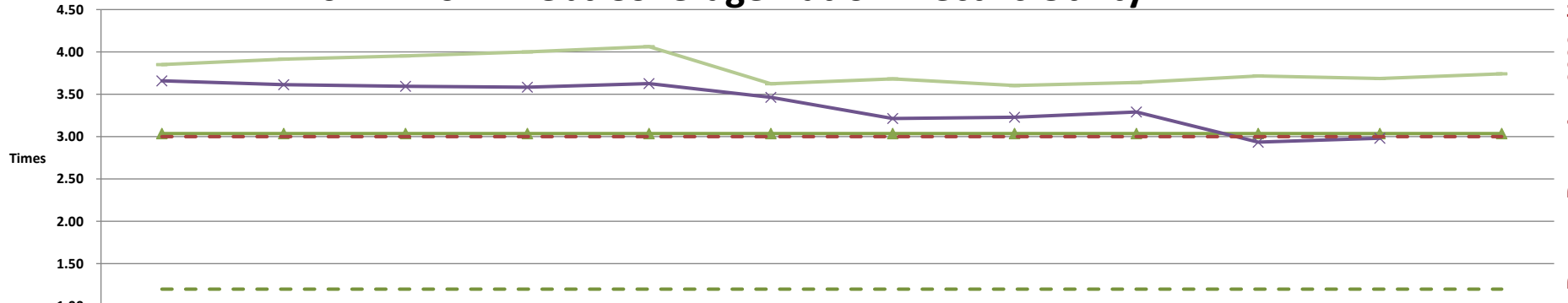
Attachment: Division Reports December 2022 (15159 : Division Reports & Metrics - December 2022)

### 2021 - 2022 Cash Reserves - Electric Utility



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
Unreserved Cash	30.51	28.19	32.36	30.29	29.90	34.27	36.24	40.92	42.66	44.45	43.94	44.50	42.30	43.93	46.18	44.28	46.19	47.22	46.14	51.01	51.69	52.13	53.65
Capital & Major Maint	22.45	22.42	22.15	22.17	22.17	21.76	21.59	21.40	21.30	21.30	21.08	21.08	19.19	19.21	19.09	19.22	18.90	18.43	18.45	18.25	17.51	16.88	16.81
Working Funds	19.54	19.54	19.54	19.54	19.54	19.54	19.54	19.54	19.54	19.54	19.54	19.54	20.87	20.87	20.87	20.87	20.87	20.87	20.87	20.87	20.87	20.87	20.87
Contingency	10.94	10.94	10.94	10.94	10.94	10.94	10.94	10.94	10.94	10.94	10.94	10.94	11.25	11.25	11.25	11.25	11.25	11.25	11.25	11.25	11.25	11.25	11.25
Clean Air Rider	6.53	6.53	6.53	6.53	6.53	6.53	6.53	6.53	6.53	6.53	6.53	6.53	5.95	5.95	5.95	5.95	5.95	5.95	5.95	5.95	5.95	5.95	5.95
Spl Cap & Maj Maint	2.80	2.80	2.80	2.80	2.80	2.80	2.80	2.80	2.80	2.80	2.80	2.80	3.30	3.30	3.30	3.30	3.30	3.30	3.30	3.30	3.30	3.30	3.30
Total (Excluding Debt Service)	92.77	90.42	94.32	92.27	91.88	95.84	97.65	102.14	103.77	105.56	104.83	105.39	102.85	104.50	106.64	104.86	106.46	107.02	105.95	110.63	110.56	110.37	111.82
Min Reserve (Policy - Ex Debt Service)	62.26	62.26	62.26	62.26	62.26	62.26	62.26	62.26	62.26	62.26	62.26	62.26	60.55	60.55	60.55	60.55	60.55	60.55	60.55	60.55	60.55	60.55	60.55

### 2021 - 2022 Debt Coverage Ratio - Electric Utility



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2021 Actual	3.85	3.92	3.95	4.00	4.06	3.62	3.68	3.60	3.64	3.72	3.69	3.74
2022 Budget	3.04	3.04	3.04	3.04	3.04	3.04	3.04	3.04	3.04	3.04	3.04	3.04
2022 Actual	3.66	3.61	3.60	3.58	3.63	3.47	3.21	3.23	3.29	2.94	2.98	3.04
Rating Goal	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Bond Covenant	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20

Month

# ROCHESTER PUBLIC UTILITIES

## INDEX

K:\RPU\GA\FINANCIAL REPORTS\FINANCIALS CRMO.pdf

DATE: November 2022

TO: \_\_\_\_\_

From: **Judith Anderson** (507) 292-1217  
Controller

SUBJ: **RPU - Financial Statements**



### **RPU - ELECTRIC UTILITY Financial Reports**

<u>Page #</u>	<u>REPORT TITLE:</u>
1	Statement of Net Position - Condensed
2	Statement of Revenues, Expenses & Changes in Net Position YTD
3	Statement of Cash Flows YTD
4 - 5	Production and Sales Statistics - YTD
6	GRAPH - Capital Expenditures
7	GRAPH - Major Maintenance Expenditures
8	GRAPH - Cash & Temporary Investments
9	GRAPH - Changes in Net Position
10	GRAPH - Bonds

### **RPU - WATER UTILITY Financial Reports**

<u>Page #</u>	<u>REPORT TITLE:</u>
11	Statement of Net Position - Condensed
12	Statement of Revenues, Expenses & Changes in Net Position YTD
13	Statement of Cash Flows YTD
14	Production and Sales Statistics - YTD
15	GRAPH - Capital Expenditures
16	GRAPH - Major Maintenance Expenditures
17	GRAPH - Cash & Temporary Investments
18	GRAPH - Changes in Net Position

**END OF BOARD PACKET FINANCIALS**

Attachment: Division Reports December 2022 (15159 : Division Reports & Metrics - December 2022)

**ROCHESTER PUBLIC UTILITIES**  
**STATEMENT OF NET POSITION**  
**ELECTRIC UTILITY**  
**November 30, 2022**

	November 2022	November 2021	Difference	% Diff.	October 2022
<b>ASSETS</b>					
<b>CURRENT ASSETS</b>					
CASH & INVESTMENTS					
Unreserved Cash & Investments	53,647,769	43,559,254	10,088,516	23.2	52,126,666
BOARD RESERVED CASH & INVESTMENTS					
Clean Air Rider Reserve	5,948,601	6,529,966	(581,395)	(8.9)	5,948,601
Working Funds Reserve	20,867,000	19,537,000	1,330,000	6.8	20,867,000
Special Capital & Major Maintnce Reserve	3,300,638	2,800,818	499,820	17.8	3,300,638
Contingency Reserve	11,251,000	10,943,000	308,000	2.8	11,251,000
General Capital & Major Maintnce Reserve	16,807,011	21,078,909	(4,271,898)	(20.3)	16,877,777
Total Reserved Cash & Investments	58,174,251	60,889,723	(2,715,473)	(4.5)	58,245,011
Total Cash & Investments	111,822,020	104,448,977	7,373,043	7.1	110,371,688
Receivables & Accrued Utility Revenues	28,982,960	25,816,822	3,166,137	12.3	29,779,788
Inventory	9,165,769	6,722,229	2,443,541	36.4	9,242,424
Other Current Assets	2,509,227	1,947,306	561,921	28.9	1,530,880
RESTRICTED ASSETS					
Restricted Cash and Equivalents	0	0	0	0.0	9,248,299
Total Current Assets	152,479,976	138,935,334	13,544,642	9.7	160,173,077
<b>NON-CURRENT ASSETS</b>					
RESTRICTED ASSETS					
RESTRICTED CASH & INVESTMENTS					
Debt Service Reserve	12,154,339	12,072,991	81,348	0.7	12,127,899
Funds Held in Trust	0	0	0	0.0	-
Total Restricted Cash & Investments	12,154,339	12,072,991	81,348	0.7	12,127,899
Total Restricted Assets	12,154,339	12,072,991	81,348	0.7	12,127,899
<b>CAPITAL ASSETS</b>					
<b>NON-DEPRECIABLE ASSETS</b>					
Land and Land Rights	11,264,662	11,264,662	0	0.0	11,264,662
Construction Work in Progress	29,928,746	22,528,102	7,400,644	32.9	28,453,799
Total Non-depreciable Assets	41,193,409	33,792,764	7,400,644	21.9	39,718,461
<b>DEPRECIABLE ASSETS</b>					
Utility Plant in Service, Net	241,754,094	241,572,924	181,170	0.1	242,335,461
Steam Assets, Net	908,218	1,202,775	(294,557)	(24.5)	932,768
Total Depreciable Assets	242,662,312	242,775,699	(113,387)	(0.0)	243,268,229
Net Capital Assets	283,855,721	276,568,464	7,287,257	2.6	282,986,688
Other Non-Current Assets	11,444,182	11,864,740	(420,558)	(3.5)	11,480,461
Total Non-Current Assets	307,454,242	300,506,194	6,948,048	2.3	306,595,041
<b>TOTAL ASSETS</b>	459,934,219	439,441,529	20,492,690	4.7	466,768,111
<b>DEFERRED OUTFLOWS OF RESOURCES</b>					
DEFERRED OUTFLOWS OF RESOURCES	6,763,346	3,651,978	3,111,368	85.2	6,971,701
<b>TOTAL ASSETS + DEFERRED OUTFLOW RESOURCE</b>	<b>466,697,565</b>	<b>443,093,507</b>	<b>23,604,058</b>	<b>5.3</b>	<b>473,739,812</b>
<b>LIABILITIES</b>					
<b>CURRENT LIABILITIES</b>					
Accounts Payable	14,326,401	10,372,715	3,953,685	38.1	13,035,299
Due to other funds	3,598,081	3,474,600	123,481	3.6	3,517,541
Customer Deposits	2,204,424	2,100,181	104,243	5.0	2,187,788
Compensated absences	2,073,386	1,960,186	113,200	5.8	2,062,451
Accrued Salaries & Wages	689,908	557,541	132,367	23.7	551,461
Interest Payable	0	0	0	0.0	2,753,711
Current Portion of Long Term Debt	7,395,000	7,085,000	310,000	4.4	7,085,000
Misc Other Current Liabilities	4,146	1,392	2,754	197.9	3,911
Total Current Liabilities	30,291,346	25,551,615	4,739,731	18.5	31,197,166
<b>NON-CURRENT LIABILITIES</b>					
Compensated absences	1,658,888	1,527,346	131,542	8.6	1,650,109
Other Non-Current Liabilities	10,112,060	14,291,386	(4,179,326)	(29.2)	10,112,060
Unearned Revenues	1,758,737	1,961,746	(203,009)	(10.3)	1,863,911
Long-Term Debt	158,769,411	167,633,333	(8,863,922)	(5.3)	166,288,139
Total Non-Current Liabilities	172,299,097	185,413,812	(13,114,715)	(7.1)	179,914,229
TOTAL LIABILITIES	202,590,443	210,965,427	(8,374,984)	(4.0)	211,111,395
<b>DEFERRED INFLOWS OF RESOURCES</b>					
DEFERRED INFLOWS OF RESOURCES	18,071,152	1,097,356	16,973,796	1,546.8	18,437,341
<b>NET POSITION</b>					
Net Investment in Capital Assets	131,489,531	115,795,479	15,694,051	13.6	120,650,651
Total Restricted Net Position	0	0	0	0.0	6,494,581
Unrestricted Net Position	114,546,439	115,235,244	(688,806)	(0.6)	117,045,841
<b>TOTAL NET POSITION</b>	246,035,969	231,030,724	15,005,246	6.5	244,191,081
<b>TOTAL LIAB, DEFERRED INFLOWS, NET POSITION</b>	<b>466,697,565</b>	<b>443,093,507</b>	<b>23,604,058</b>	<b>5.3</b>	<b>473,739,812</b>

Attachment: Division Reports December 2022 (15159 : Division Reports &amp; Metrics - December 2022)



**ROCHESTER PUBLIC UTILITIES**  
**Statement of Revenues, Expenses & Changes in Net Position**

**November, 2022**  
**YEAR TO DATE**

	<u>Actual YTD</u>	<u>Original Budget YTD</u>	<u>Actual to Original Budget</u>	<u>% Var.</u>	<u>Last Yr Actual YTD</u>
<b>SALES REVENUE</b>					
Retail Revenue					
Electric - Residential Service	53,866,893	53,497,197	369,696	0.7	52,313,73
Electric - General & Industrial Service	80,017,977	82,744,855	(2,726,878)	(3.3)	78,214,80
Electric - Public Street & Highway Light	1,279,834	1,339,828	(59,994)	(4.5)	1,519,83
Electric - Rental Light Revenue	177,980	240,241	(62,262)	(25.9)	174,38
Electric - Interdepartmentl Service	995,120	993,870	1,250	0.1	1,005,80
Electric - Power Cost Adjustment	(2,034,916)	(154,559)	(1,880,357)	(1,216.6)	565,98
Electric - Clean Air Rider	1,979,413	1,968,948	10,466	0.5	2,003,87
Electric - Total Retail Revenue	136,282,302	140,630,381	(4,348,079)	(3.1)	135,798,42
Wholesale Electric Revenue					
Energy & Fuel Reimbursement	6,182,421	2,568,622	3,613,798	140.7	5,627,09
Capacity & Demand	1,880,891	540,478	1,340,413	248.0	488,77
Total Wholesale Electric Revenue	8,063,312	3,109,100	4,954,212	159.3	6,115,86
Steam Sales Revenue	6,999,236	3,769,206	3,230,030	85.7	6,459,63
<b>TOTAL SALES REVENUE</b>	151,344,850	147,508,687	3,836,164	2.6	148,373,92
<b>COST OF REVENUE</b>					
Purchased Power	80,547,909	83,558,091	(3,010,182)	(3.6)	80,941,76
Generation Fuel, Chemicals & Utilities	9,089,124	4,032,221	5,056,903	125.4	8,264,64
<b>TOTAL COST OF REVENUE</b>	89,637,034	87,590,312	2,046,722	2.3	89,206,40
<b>GROSS MARGIN</b>					
Retail	55,734,393	57,072,290	(1,337,897)	(2.3)	54,856,66
Wholesale	5,973,424	2,846,085	3,127,339	109.9	4,310,85
<b>TOTAL GROSS MARGIN</b>	61,707,817	59,918,375	1,789,442	3.0	59,167,51
<b>FIXED EXPENSES</b>					
Utilities Expense	437,649	400,222	37,428	9.4	403,28
Depreciation & Amortization	13,644,219	13,077,575	566,644	4.3	13,381,73
Salaries & Benefits	19,971,693	21,592,715	(1,621,021)	(7.5)	18,631,27
Materials, Supplies & Services	13,417,878	16,172,843	(2,754,965)	(17.0)	9,922,66
Inter-Utility Allocations	(1,724,821)	(1,706,834)	(17,987)	(1.1)	(1,723,52)
<b>TOTAL FIXED EXPENSES</b>	45,746,618	49,536,520	(3,789,902)	(7.7)	40,615,43
Other Operating Revenue	8,083,378	13,743,024	(5,659,646)	(41.2)	14,333,04
<b>NET OPERATING INCOME (LOSS)</b>	24,044,577	24,124,879	(80,302)	(0.3)	32,885,12
<b>NON-OPERATING REVENUE / (EXPENSE)</b>					
Investment Income (Loss)	1,205,324	1,695,927	(490,602)	(28.9)	1,071,86
Interest Expense	(4,923,025)	(4,953,604)	30,579	0.6	(5,100,93)
Amortization of Debt Issue Costs	(96,800)	(96,800)	0	0.0	(97,16)
Miscellaneous - Net	(242,651)	(23,700)	(218,951)	(923.8)	(250,49)
<b>TOTAL NON-OPERATING REV (EXP)</b>	(4,057,151)	(3,378,176)	(678,975)	(20.1)	(4,376,73)
<b>INCOME (LOSS) BEFORE TRANSFERS / CAPITAL CONTRIBUTIONS</b>	19,987,426	20,746,703	(759,277)	(3.7)	28,508,38
Transfers Out	(8,017,264)	(8,278,769)	261,505	3.2	(7,775,45)
Capital Contributions	5,671,655	7,964,511	(2,292,856)	(28.8)	4,825,37
<b>CHANGE IN NET POSITION</b>	17,641,817	20,432,445	(2,790,628)	(13.7)	25,558,30
Net Position, Beginning	228,394,152				205,472,42
<b>NET POSITION, ENDING</b>	246,035,969				231,030,72

Attachment: Division Reports December 2022 (15159 : Division Reports &amp; Metrics - December 2022)

	Rolling 12 Months	Planned for Curr Year
<b>Debt Coverage Ratio</b>	2.98	3.04

12/13/22

**ROCHESTER PUBLIC UTILITIES**  
**STATEMENT OF CASH FLOWS**  
**ELECTRIC UTILITY**  
**FOR**  
**NOVEMBER, 2022**  
**YEAR-TO-DATE**

	<u>Actual YTD</u>	<u>Last Yr Actual YTD</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Cash Received From Customers	151,826,488	149,167,263
Cash Received From Other Revenue Sources	2,548,890	4,267,058
Cash Received From Wholesale & Steam Customer	14,794,269	12,011,212
Cash Paid for:		
Purchased Power	(80,236,160)	(81,467,485)
Operations and Maintenance	(33,291,214)	(27,008,502)
Fuel	(9,103,833)	(7,818,136)
Payment in Lieu of Taxes	(8,039,153)	(7,847,361)
Net Cash Provided by(Used in) Utility Operating Activities	38,499,287	41,304,049
Sewer, Storm Water, Sales Tax & MN Water Fee Collections		
Receipts from Customers	41,757,960	41,233,009
Remittances to Government Agencies	(41,578,110)	(41,612,947)
Net Cash Provided by(Used in) Non-Utility Operating Activities	179,850	(379,938)
<b>NET CASH PROVIDED BY(USED IN) OPERATING ACTIVITIES</b>	<b>38,679,137</b>	<b>40,924,111</b>
<b>CASH FLOWS FROM CAPITAL &amp; RELATED FINANCING ACTIVITIES</b>		
Additions to Utility Plant & Other Assets	(18,653,669)	(14,957,138)
Payments related to Service Territory Acquisition	(127,452)	(111,750)
Payment on Long-Term Debt	(7,085,000)	(3,340,000)
Net Bond/Loan Receipts	0	0
Cash Paid for Interest & Commissions	(6,608,918)	(11,227,317)
<b>NET CASH PROVIDED BY(USED IN) CAPITAL &amp; RELATED ACTIVITIES</b>	<b>(32,475,039)</b>	<b>(29,636,205)</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Interest Earnings on Investments	785,237	690,865
Construction Fund (Deposits)Draws	0	0
Bond Reserve Account	1,059,811	2,057,374
Escrow/Trust Account Activity	0	0
<b>NET CASH PROVIDED BY(USED IN) INVESTING ACTIVITIES</b>	<b>1,845,048</b>	<b>2,748,239</b>
Net Increase(Decrease) in Cash & Investments	8,049,146	14,036,145
Cash & Investments, Beginning of Period	103,772,874	90,412,832
<b>CASH &amp; INVESTMENTS, END OF PERIOD</b>	<b>111,822,020</b>	<b>104,448,977</b>
Externally Restricted Funds	12,154,339	12,072,991
<b>Grand Total</b>	<b>123,976,359</b>	<b>116,521,968</b>

12/13/2022

**ROCHESTER PUBLIC UTILITIES  
PRODUCTION & SALES STATISTICS  
ELECTRIC UTILITY**

**November, 2022  
YEAR-TO-DATE**

		<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Variance</u>	<u>% Var.</u>	<u>Last Yr Actual YTD</u>	
9	<b>ENERGY SUPPLY (kWh)</b>						
	<i>(primarily calendar month)</i>						
10	Net Generation						
11	IBM Diesel Generators	34,451	0	34,451	-	26,219	
12	Lake Zumbro Hydro	10,214,131	12,900,216	(2,686,085)	(20.8)	8,343,343	
13	Cascade Creek Gas Turbine	11,411,274	17,191,000	(5,779,726)	(33.6)	33,160,413	
14	Westside Energy Station	50,004,795	35,518,000	14,486,795	40.8	50,047,200	
15	Total Net Generation	71,664,651	65,609,216	6,055,435	9.2	91,577,175	
16	Other Power Supply						
17	Firm Purchases	1,056,108,913	1,105,879,976	(49,771,063)	(4.5)	1,072,720,364	
18	Non-Firm Purchases	4,217,582	2,426,104	1,791,478	73.8	4,319,969	
19	LRP Received	0	0	0	-	0	
20	Total Other Power Supply	1,060,326,495	1,108,306,079	(47,979,584)	(4.3)	1,077,040,333	
21	<b>TOTAL ENERGY SUPPLY</b>	1,131,991,146	1,173,915,295	(41,924,149)	(3.6)	1,168,617,508	
22	<b>ENERGY USES (kWh)</b>						
	<i>(primarily billing period)</i>						
23	Retail Sales	<u># Custs</u>					
24	Electric - Residential Service	53,161	343,487,563	340,639,018	2,848,545	0.8	349,298,350
25	Electric - General Service & Industrial	5,130	677,336,171	740,413,708	(63,077,537)	(8.5)	686,418,122
26	Electric - Street & Highway Lighting	3	3,155,507	5,354,757	(2,199,250)	(41.1)	3,977,068
27	Electric - Rental Lights	n/a	707,089	796,034	(88,945)	(11.2)	755,121
28	Electric - Interdptmntl Service	1	7,136,571	6,656,284	480,287	7.2	7,456,653
29	Total Customers	<u>58,295</u>					
30	Total Retail Sales		1,031,822,900	1,093,859,801	(62,036,901)	(5.7)	1,047,905,314
31	Wholesale Sales		63,797,284	52,709,000	11,088,284	21.0	83,337,957
32	Company Use		4,557,871	0	4,557,871	-	2,055,572
33	<b>TOTAL ENERGY USES</b>		1,100,178,055	1,146,568,801	(46,390,746)	(4.0)	1,133,298,843
34	Lost & Unacctd For Last 12 Months		34,218,991	2.8%			
35	<b>STEAM SALES (mlbs)</b>						
	<i>(primarily billing period)</i>						
36	Steam Sales in Mlbs		414,182	443,436	(29,254)	(6.6)	422,335

Attachment: Division Reports December 2022 (15159 : Division Reports &amp; Metrics - December 2022)

12/13/2022

1 **ROCHESTER PUBLIC UTILITIES**  
 2 **PRODUCTION & SALES STATISTICS (continued)**  
 3 **ELECTRIC UTILITY**

4 **November, 2022**

5 **YEAR-TO-DATE**

		<u>Actual YTD</u>	<u>Budget YTD</u>		<u>Variance</u>	<u>% Var.</u>		<u>Last Yr</u>	<u>Actual YTD</u>
9	<b>FUEL USAGE</b>	<i>(calendar month)</i>							
10	<b>Gas Burned</b>								
11	SLP	549,433	MCF	585,334	MCF	(35,901)	(6.1)	569,212	MCF
12	Cascade	116,539	MCF	203,911	MCF	(87,372)	(42.8)	309,271	MCF
13	Westside	397,199	MCF	280,585	MCF	116,614	41.6	392,454	MCF
14	Total Gas Burned	1,063,171	MCF	1,069,830	MCF	(6,659)	(0.6)	1,270,937	MCF
15	<b>Oil Burned</b>								
16	Cascade	15,078	GAL	0	GAL	15,078	-	206,143	GAL
17	IBM	2,707	GAL	0	GAL	2,707	-	2,136	GAL
18	Total Oil Burned	17,785	GAL	0	GAL	17,785	-	208,279	GAL

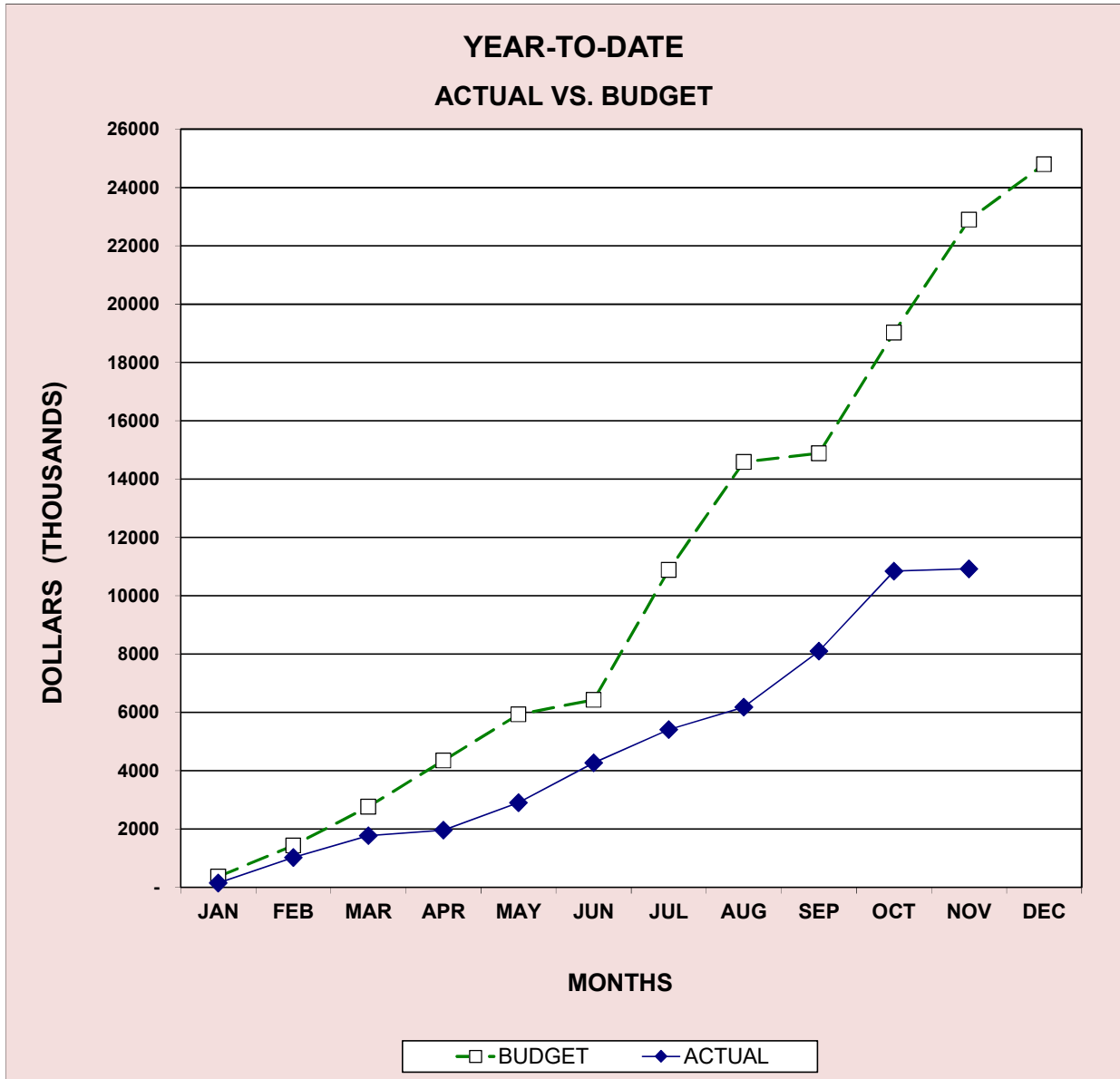
Attachment: Division Reports December 2022 (15159 : Division Reports & Metrics - December 2022)

**CAPITAL EXPENDITURES  
ELECTRIC**

Current Year	
ANNUAL BUDGET	24,799,405
ACTUAL YTD	10,924,515
% OF BUDGET	44.1%

November, 2022

Prior Years Ending Dec 31st		
2021	2020	2019
15,246,736	15,059,888	21,990,984
7,041,030	10,078,628	11,174,211
46.2%	66.9%	50.8%



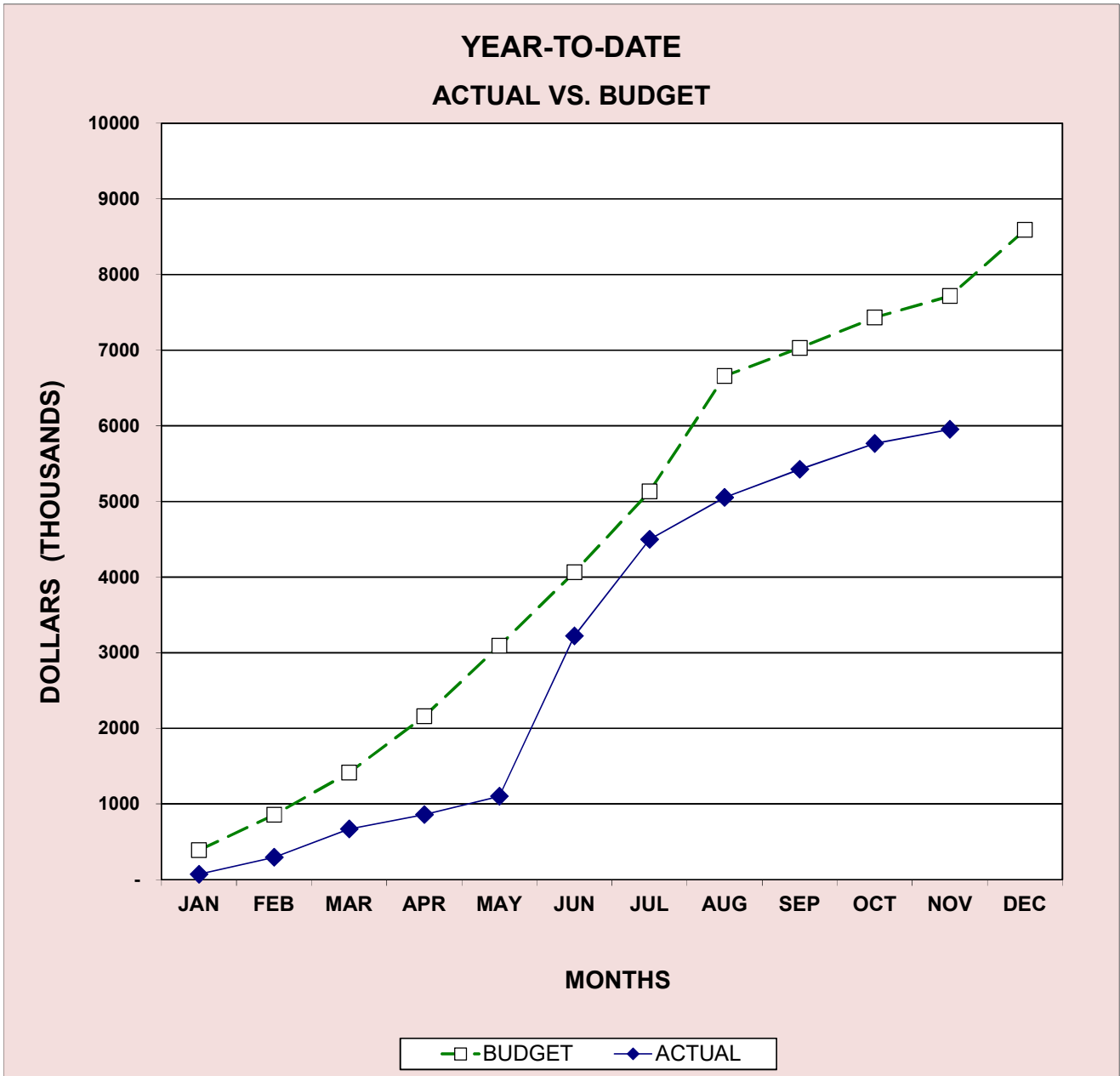
Attachment: Division Reports December 2022 (15159 : Division Reports & Metrics - December 2022)

**MAJOR MAINTENANCE EXPENDITURES  
ELECTRIC**

**November, 2022**

Current Year	
ANNUAL BUDGET	8,589,452
ACTUAL YTD	5,952,954
% OF BUDGET	69.3%

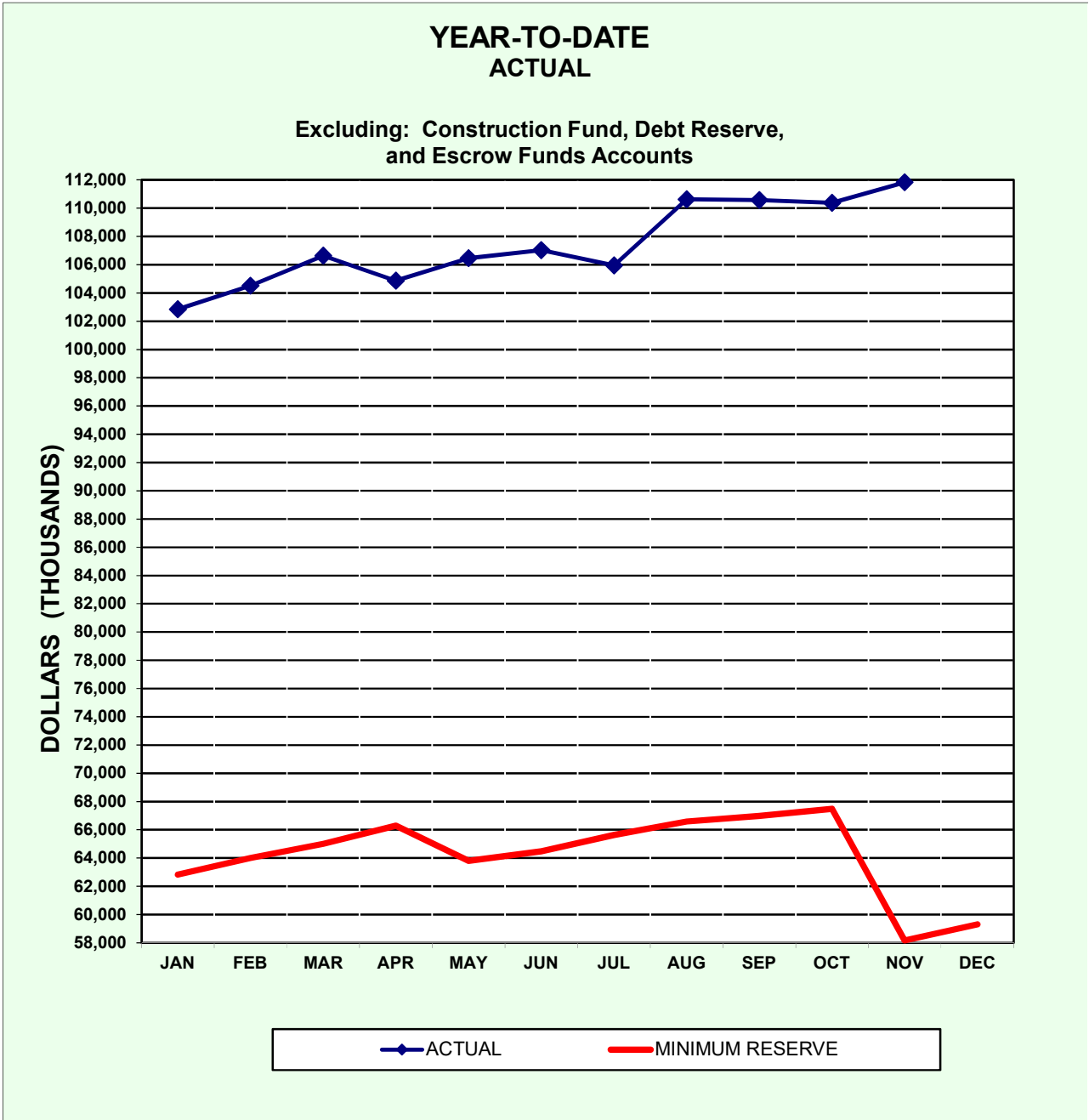
Prior Years Ending Dec 31st		
2021	2020	2019
3,815,243	4,010,088	3,353,049
3,680,535	3,111,620	2,881,017
96.5%	77.6%	85.9%



Attachment: Division Reports December 2022 (15159 : Division Reports & Metrics - December 2022)

# CASH AND TEMPORARY INVESTMENTS ELECTRIC

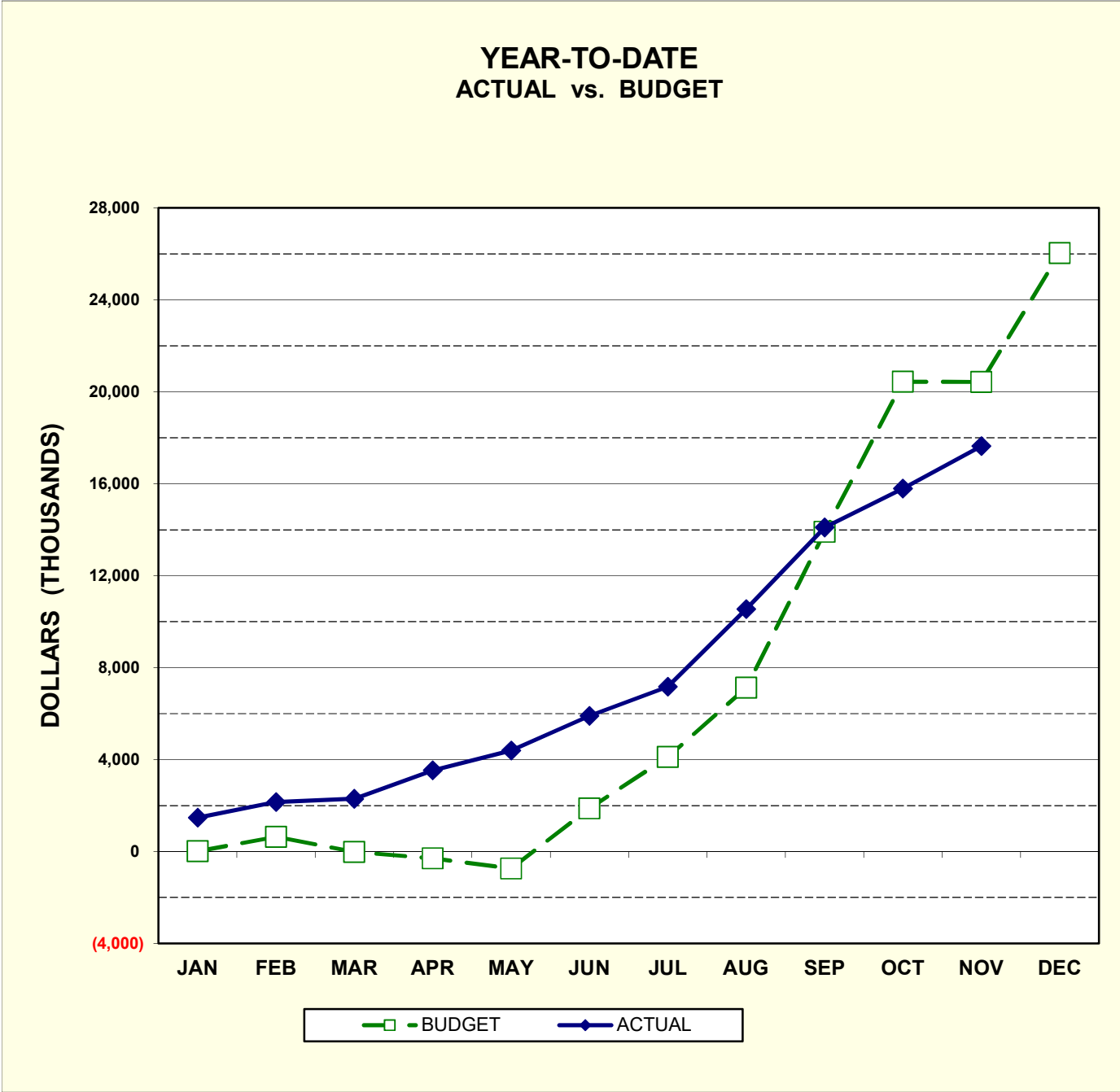
November, 2022



Attachment: Division Reports December 2022 (15159 : Division Reports & Metrics - December 2022)

# CHANGE IN NET POSITION ELECTRIC

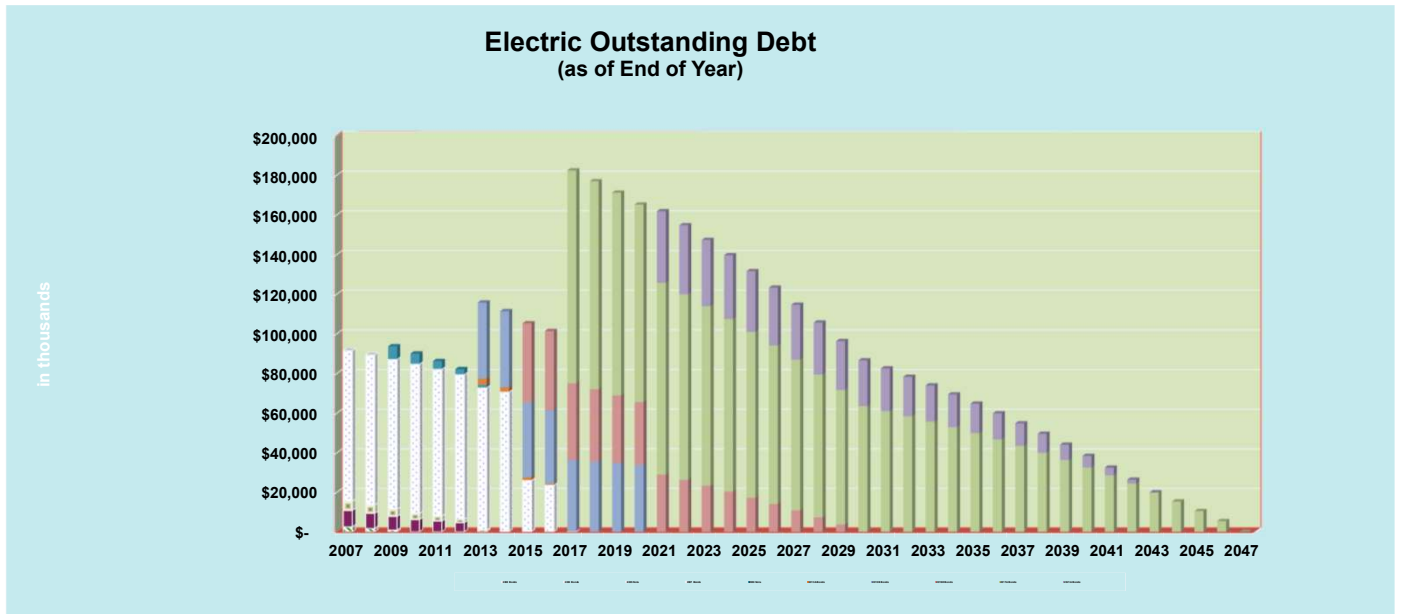
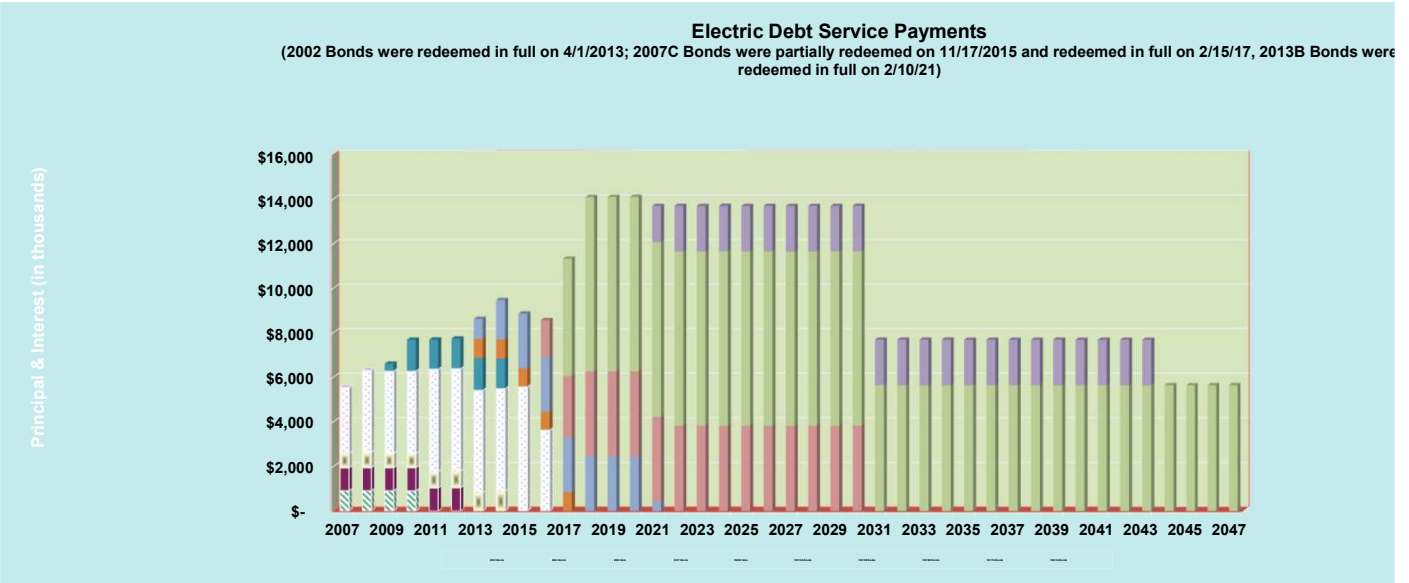
November, 2022



Attachment: Division Reports December 2022 (15159 : Division Reports & Metrics - December 2022)



11/30/2022



Attachment: Division Reports December 2022 (15159 : Division Reports & Metrics - December 2022)

11/30/2022

**ROCHESTER PUBLIC UTILITIES**  
**STATEMENT OF NET POSITION**  
**WATER UTILITY**  
**November 30, 2022**

	November 2022	November 2021	Difference	% Diff.	October 2022
<b>ASSETS</b>					
<b>CURRENT ASSETS</b>					
CASH & INVESTMENTS					
Unreserved Cash & Investments	7,481,802	4,343,552	3,138,250	72.3	7,317,809
BOARD RESERVED CASH & INVESTMENTS					
Working Funds Reserve	1,175,000	1,045,000	130,000	12.4	1,175,000
Capital & Major Maintenance Reserve	3,635,000	5,766,000	(2,131,000)	(37.0)	3,635,000
Contingency Reserve	1,664,000	1,622,000	42,000	2.6	1,664,000
Total Reserved Cash & Investments	6,474,000	8,433,000	(1,959,000)	(23.2)	6,474,000
Total Cash & Investments	13,955,802	12,776,552	1,179,250	9.2	13,791,809
Receivables & Accrued Utility Revenues	820,632	961,809	(141,178)	(14.7)	873,101
Inventories	272,753	220,120	52,633	23.9	274,878
Other Current Assets	89,185	102,821	(13,636)	(13.3)	17,991
Total Current Assets	15,138,371	14,061,302	1,077,069	7.7	14,957,778
<b>CAPITAL ASSETS</b>					
<b>NON-DEPRECIABLE ASSETS</b>					
Land and Land Rights	677,486	677,486	0	0.0	677,486
Construction Work in Progress	6,308,963	4,097,254	2,211,709	54.0	6,322,612
Total Non-depreciable Assets	6,986,449	4,774,740	2,211,709	46.3	7,000,098
<b>DEPRECIABLE ASSETS</b>					
Utility Plant in Service, Net	96,820,656	95,311,460	1,509,196	1.6	96,982,262
Net Capital Assets	103,807,105	100,086,200	3,720,905	3.7	103,982,360
Total Non-Current Assets	103,807,105	100,086,200	3,720,905	3.7	103,982,360
<b>TOTAL ASSETS</b>	118,945,477	114,147,502	4,797,975	4.2	118,940,138
<b>DEFERRED OUTFLOWS OF RESOURCES</b>					
DEFERRED OUTFLOWS OF RESOURCES	673,801	227,330	446,471	196.4	698,719
<b>TOTAL ASSETS + DEFERRED OUTFLOW RESOURCE</b>	<b>119,619,278</b>	<b>114,374,832</b>	<b>5,244,445</b>	<b>4.6</b>	<b>119,638,857</b>
<b>LIABILITIES</b>					
<b>CURRENT LIABILITIES</b>					
Accounts Payable	206,813	367,576	(160,763)	(43.7)	225,738
Due to Other Funds	0	0	0	0.0	0
Customer Deposits	175,866	110,739	65,126	58.8	139,196
Compensated Absences	297,332	266,205	31,127	11.7	291,361
Accrued Salaries & Wages	86,343	75,362	10,981	14.6	70,260
Total Current Liabilities	766,353	819,882	(53,529)	(6.5)	726,555
<b>NON-CURRENT LIABILITIES</b>					
Compensated Absences	171,206	159,795	11,411	7.1	169,644
Other Non-Current Liabilities	1,335,994	1,807,972	(471,979)	(26.1)	1,335,994
Total Non-Current Liabilities	1,507,200	1,967,767	(460,567)	(23.4)	1,505,638
<b>TOTAL LIABILITIES</b>	2,273,553	2,787,649	(514,096)	(18.4)	2,232,193
<b>DEFERRED INFLOWS OF RESOURCES</b>					
DEFERRED INFLOWS OF RESOURCES	1,026,099	124,619	901,480	723.4	1,159,234
<b>NET POSITION</b>					
Net Investment in Capital Assets	103,807,105	100,086,200	3,720,905	3.7	103,982,360
Unrestricted Net Assets (Deficit)	12,512,521	11,376,364	1,136,156	10.0	12,265,071
<b>TOTAL NET POSITION</b>	<b>116,319,626</b>	<b>111,462,564</b>	<b>4,857,061</b>	<b>4.4</b>	<b>116,247,430</b>
<b>TOTAL LIAB, DEFERRED INFLOWS, NET POSITION</b>	<b>119,619,278</b>	<b>114,374,832</b>	<b>5,244,445</b>	<b>4.6</b>	<b>119,638,857</b>

Attachment: Division Reports December 2022 (15159 : Division Reports &amp; Metrics - December 2022)

12/13/2022

**ROCHESTER PUBLIC UTILITIES**  
**Statement of Revenues, Expenses & Changes in Net Position**  
**WATER UTILITY**  
**November, 2022**  
**YEAR TO DATE**

	<u>Actual YTD</u>	<u>Original Budget YTD</u>	<u>Actual to Original Budget</u>	<u>% Var.</u>	<u>Last Yr Actual YTD</u>
<b>7</b>					
<b>8 RETAIL REVENUE</b>					
9 Water - Residential Service	6,037,531	5,941,234	96,297	1.6	6,130,476
10 Water - Commercial Service	2,987,224	2,783,420	203,805	7.3	2,981,786
11 Water - Industrial Service	583,008	708,004	(124,996)	(17.7)	572,596
12 Water - Public Fire Protection	550,522	556,410	(5,887)	(1.1)	546,456
13 Water - Interdepartmental Service	22,630	20,491	2,139	10.4	22,197
14 TOTAL RETAIL REVENUE	10,180,915	10,009,558	171,357	1.7	10,253,512
<b>15 COST OF REVENUE</b>					
16 Utilities Expense	1,023,434	930,001	93,433	10.0	1,036,412
17 Water Treatment Chemicals/Demin Water	165,317	111,283	54,034	48.6	129,797
18 Billing Fees	769,391	665,645	103,746	15.6	687,349
19 TOTAL COST OF REVENUE	1,958,142	1,706,929	251,213	14.7	1,853,557
<b>20 GROSS MARGIN</b>	8,222,773	8,302,630	(79,856)	(1.0)	8,399,955
<b>21 FIXED EXPENSES</b>					
22 Depreciation & Amortization	2,595,899	2,694,800	(98,901)	(3.7)	2,541,705
23 Salaries & Benefits	2,562,839	2,799,103	(236,264)	(8.4)	2,517,497
24 Materials, Supplies & Services	1,321,477	1,942,532	(621,056)	(32.0)	892,054
25 Inter-Utility Allocations	1,724,821	1,706,834	17,987	1.1	1,723,526
26 TOTAL FIXED EXPENSES	8,205,036	9,143,270	(938,234)	(10.3)	7,674,783
27 Other Operating Revenue	1,798,212	1,795,210	3,002	0.2	1,367,107
<b>28 NET OPERATING INCOME (LOSS)</b>	1,815,949	954,570	861,379	90.2	2,092,279
<b>29 NON-OPERATING REVENUE / (EXPENSE)</b>					
30 Investment Income (Loss)	178,657	184,678	(6,021)	(3.3)	180,609
31 Interest Expense	(73)	0	(73)	0.0	(252)
32 Miscellaneous - Net	(25,887)	0	(25,887)	0.0	(100,337)
33 TOTAL NON-OPERATING REV (EXP)	152,697	184,678	(31,981)	(17.3)	80,020
<b>34 INCOME (LOSS) BEFORE TRANSFERS / CAPITAL CONTRIBUTIONS</b>	1,968,646	1,139,248	829,398	72.8	2,172,299
35 Transfers Out	(371,809)	(343,169)	(28,640)	(8.3)	(380,242)
36 Capital Contributions	99,561	0	99,561	0.0	0
<b>37 CHANGE IN NET POSITION</b>	1,696,397	796,079	900,318	113.1	1,792,056
38 Net Position, Beginning	114,623,228				109,670,508
<b>39 NET POSITION, ENDING</b>	116,319,626				111,462,564

Attachment: Division Reports December 2022 (15159 : Division Reports &amp; Metrics - December 2022)

12/13/22

**ROCHESTER PUBLIC UTILITIES**  
**STATEMENT OF CASH FLOWS**  
**WATER UTILITY**  
**FOR**  
**NOVEMBER, 2022**  
**YEAR-TO-DATE**

		<u>Actual YTD</u>	<u>Last Yr Actual YTD</u>
7			
8	<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
9	Cash Received From Customers	12,237,009	11,846,411
10	Cash Paid for:		
11	Operations and Maintenance	(7,617,654)	(7,464,654)
12	Payment in Lieu of Taxes	(370,704)	(380,715)
13	Net Cash Provided by(Used in) Utility		
14	Operating Activities	4,248,651	4,001,042
15	Sales Tax & MN Water Fee Collections		
16	Receipts from Customers	545,284	442,133
17	Remittances to Government Agencies	(491,385)	(435,580)
18	Net Cash Provided by(Used in) Non-Utility		
19	Operating Activities	53,899	6,553
20	NET CASH PROVIDED BY(USED IN)		
21	OPERATING ACTIVITIES	4,302,550	4,007,595
22	<b>CASH FLOWS FROM CAPITAL &amp; RELATED</b>		
23	<b>FINANCING ACTIVITIES</b>		
24	Additions to Utility Plant & Other Assets	(3,428,314)	(3,386,832)
25	Payment on Long-Term Debt	0	0
26	Net Loan Receipts	0	0
27	Cash Paid for Interest & Commissions	0	0
28	NET CASH PROVIDED BY(USED IN)		
29	CAPITAL & RELATED ACTIVITIES	(3,428,314)	(3,386,832)
30	<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
31	Interest Earnings on Investments	178,584	180,357
32	NET CASH PROVIDED BY(USED IN)		
33	INVESTING ACTIVITIES	178,584	180,357
34	Net Increase(Decrease) in Cash & Investments	1,052,820	801,120
35	Cash & Investments, Beginning of Period	12,902,983	11,975,432
36	<b>CASH &amp; INVESTMENTS, END OF PERIOD</b>	<u>13,955,803</u>	<u>12,776,552</u>

12/13/2022

1 **ROCHESTER PUBLIC UTILITIES**  
 2 **PRODUCTION & SALES STATISTICS**  
 3 **WATER UTILITY**

4 **November, 2022**  
 5 **YEAR-TO-DATE**

		<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Variance</u>	<u>% Var.</u>	<u>Last Yr</u>	
		(ccf)	(ccf)	(ccf)		<u>Actual YTD</u>	
9	<b>PUMPAGE</b>	<i>(primarily calendar month)</i>					
10	TOTAL PUMPAGE	5,428,684	4,898,013	530,671	10.8	5,804,418	
11	<b>RETAIL SALES</b>	<i>(primarily billing period)</i>					
		<u># Custs</u>					
12	Water - Residential Service	37,600	2,529,823	2,417,366	112,457	4.7	2,861,469
13	Water - Commercial Service	3,839	2,046,406	1,872,672	173,734	9.3	2,065,795
14	Water - Industrial Service	22	597,963	587,788	10,175	1.7	586,410
15	Water - Interdptmntl Service	<u>1</u>	17,787	16,559	1,228	7.4	17,930
16	Total Customers	<u>41,462</u>					
17	TOTAL RETAIL SALES	5,191,979	4,894,385	297,594	6.1	5,531,603	
18	Lost & Unacctd For Last 12 Months	247,733	4.2%				

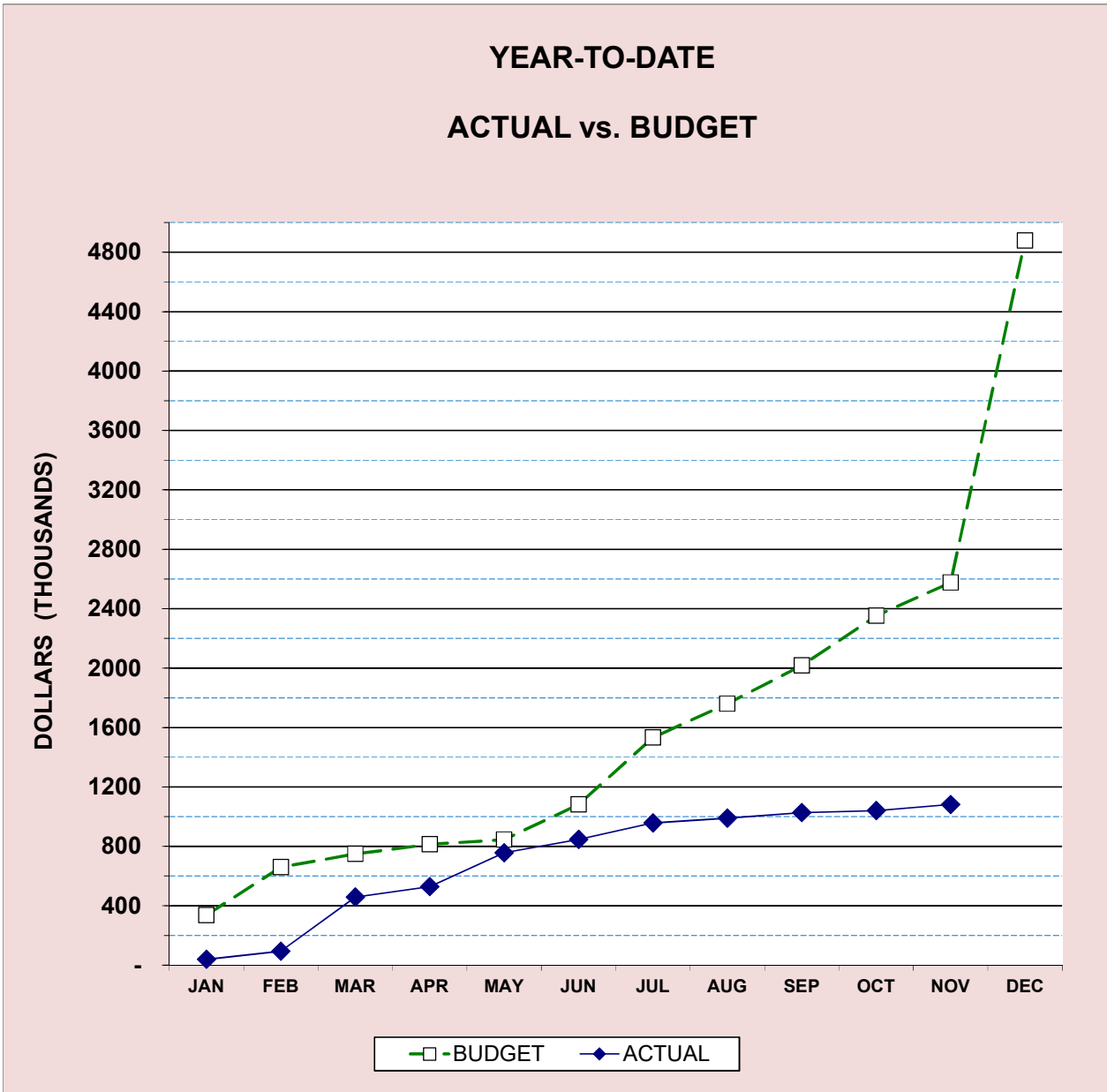
Attachment: Division Reports December 2022 (15159 : Division Reports & Metrics - December 2022)

**CAPITAL EXPENDITURES  
WATER**

<u>Current Year</u>	
ANNUAL BUDGET	4,878,440
ACTUAL YTD	1,081,731
% OF BUDGET	22.2%

**November, 2022**

Prior Years Ending Dec 31st		
<u>2021</u>	<u>2020</u>	<u>2019</u>
6,807,825	5,917,740	4,554,317
3,548,783	2,365,830	1,689,025
52.1%	40.0%	37.1%



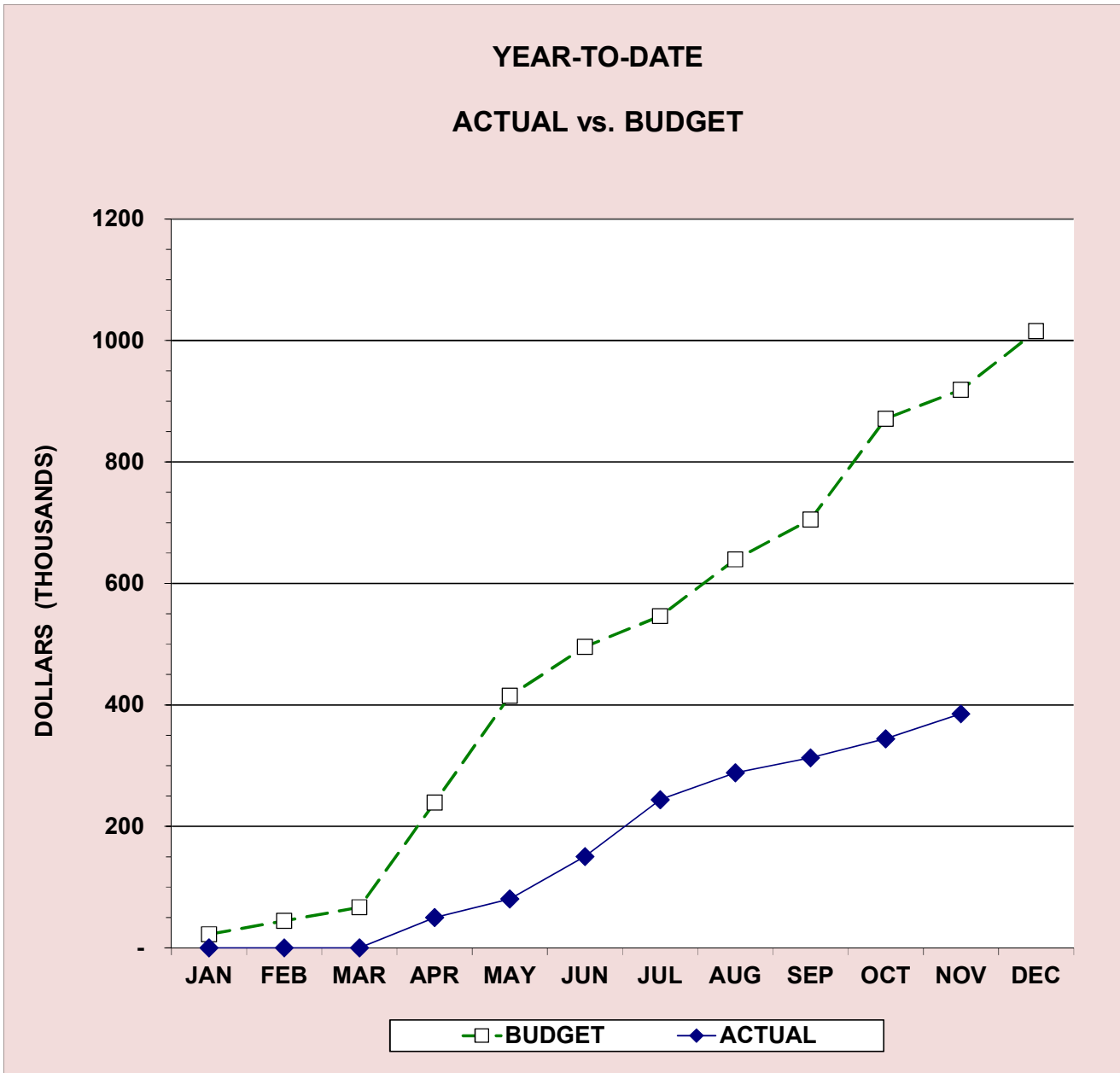
Attachment: Division Reports December 2022 (15159 : Division Reports & Metrics - December 2022)

**MAJOR MAINTENANCE EXPENDITURES  
WATER**

**November, 2022**

<u>Current Year</u>	
ANNUAL BUDGET	1,015,476
ACTUAL YTD	385,397
% OF BUDGET	38.0%

<u>Prior Years Ending Dec 31st</u>		
<u>2021</u>	<u>2020</u>	<u>2019</u>
528,408	552,500	567,500
225,087	521,228	322,751
42.6%	94.3%	56.9%

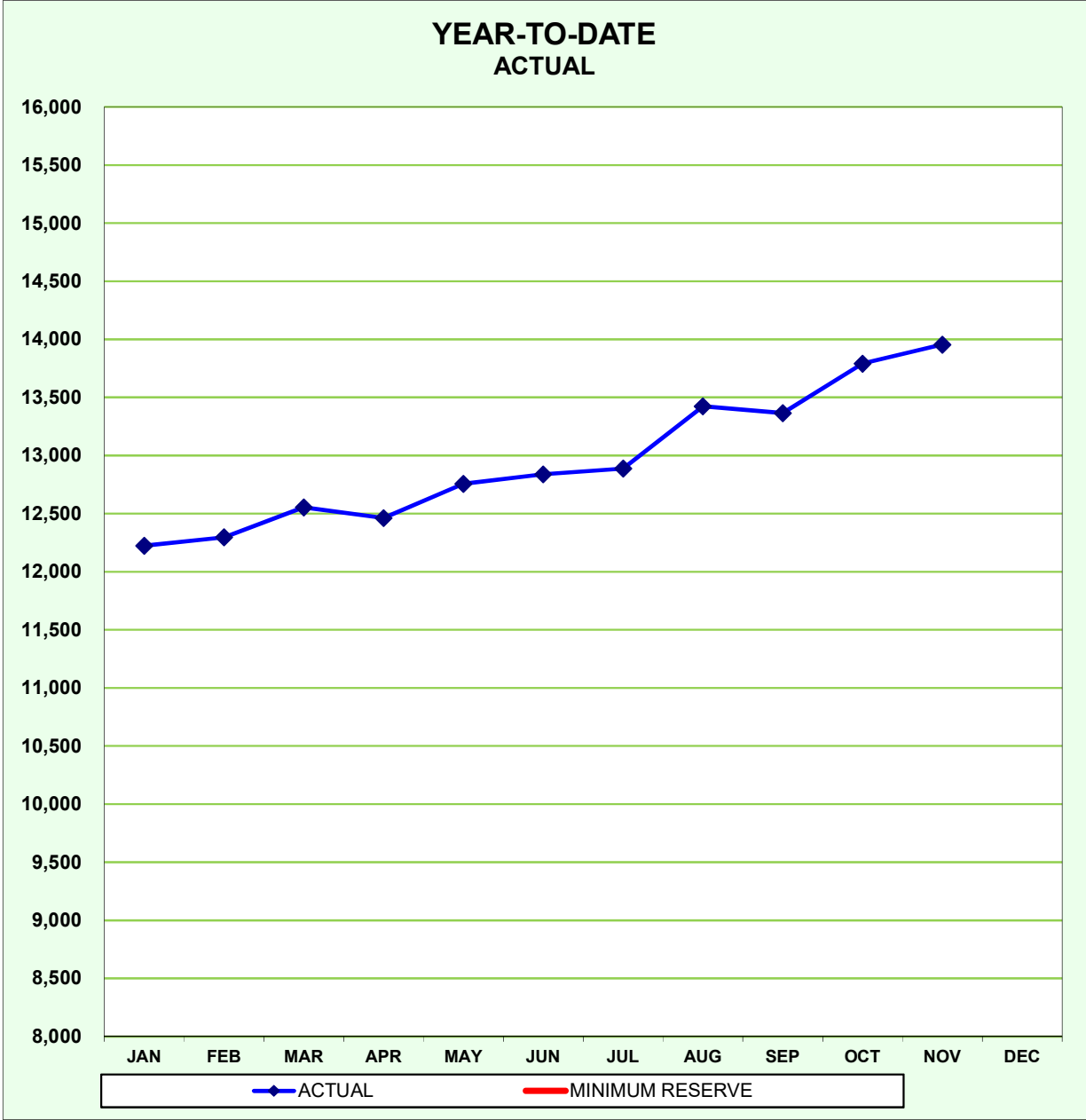


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# CASH AND TEMPORARY INVESTMENTS

## WATER

November, 2022



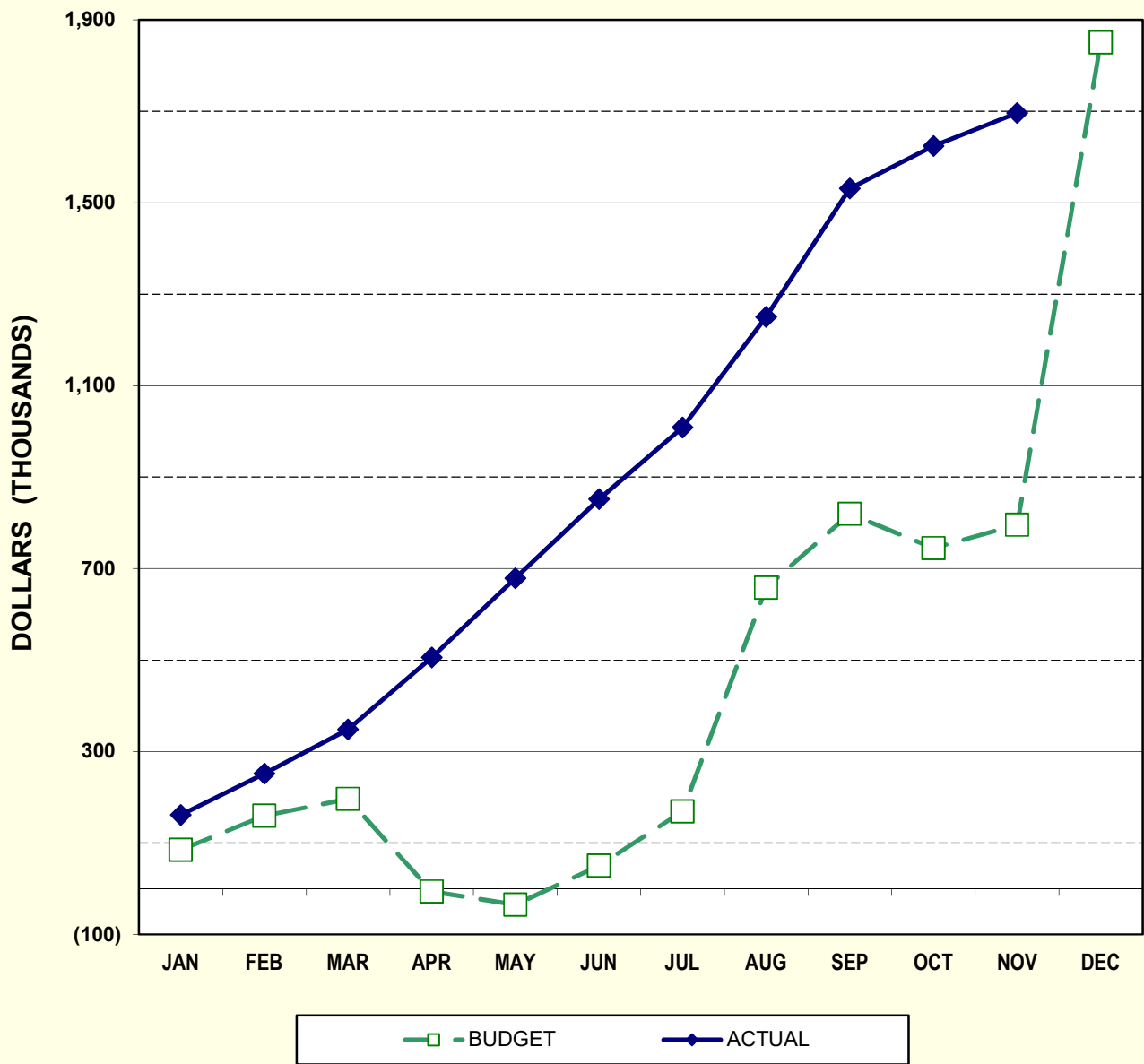
Attachment: Division Reports December 2022 (15159 : Division Reports & Metrics - December 2022)



# CHANGE IN NET POSITION WATER

November, 2022

## YEAR-TO-DATE ACTUAL vs. BUDGET



Attachment: Division Reports December 2022 (15159 : Division Reports & Metrics - December 2022)