

COMMUNITY ROOM  
4000 EAST RIVER ROAD NE  
ROCHESTER, MN 55906

4:00 PM

**VIEWING AND ATTENDING THE ROCHESTER PUBLIC UTILITY BOARD MEETING**

**This meeting is open to the public and individuals may attend in person at the RPU Service Center, Community Room. Masks are welcome.**

***Livestreaming:***

- Livestream the meeting or view after the meeting by copying this link into a web browser: [Teams](#)

- A video of the meeting will be available on the City's website following the meeting

***Calling in to the Teams Meeting:***

- Call 1-347-352-4853

- Conference ID: 677 502 275#

- Press \*6 to mute and unmute your phone

**Call to Order**

- 1. Approval of Agenda**
- 2. Safety Moment**
- 3. Consent Agenda**

1. Public Utility Board - Regular Meeting - Feb 22, 2022 4:00 PM
2. Review of Accounts Payable
3. Digger Derrick, Utility Body and Installation (V725)  
Resolution: Digger Derrick, Utility Body and Installation (V725)
4. Distributed Generation Annual Report  
Resolution: Distributed Generation Annual Report
5. Distributed Generation Tariff Schedule Update  
Resolution: Distributed Generation Tariff Schedule Update
6. Customer Data Management Policy  
Resolution: Customer Data Management Policy

**NEW BUSINESS**

**Open Comment Period**

*(This agenda section is for the purpose of allowing citizens to address the Utility Board. Comments are limited to 4 minutes, total comment period limited to 15 minutes. Any speakers not having the opportunity to be heard will be the first to present at the next Board meeting.)*

**4. Consideration Of Bids**

1. Steel Transmission Poles  
Resolution: Steel Transmission Poles

**5. Regular Agenda**

1. Addendum #1 to Memorandum of Understanding (MOU)  
Resolution: Addendum #1 to Memorandum of Understanding (MOU)

**6. Informational**

1. Draft Language for a Power Supply Resolution

**7. Board Liaison Reports**

1. RPU Index of Board Policies

**8. General Managers Report**

**9. Division Reports & Metrics**

1. Division Report and Metrics - March 2022

**10. Other Business**

**11. Adjourn**

*The agenda and board packet for Utility Board meetings are available on-line at [www.rpu.org](http://www.rpu.org) and <http://rochestercitymn.ig2.com/Citizens/Default.aspx>*



## MEETING MINUTES – FEBRUARY 22, 2022

COMMUNITY ROOM  
4000 EAST RIVER ROAD NE  
ROCHESTER, MN 55906

4:00 PM

### VIEWING AND ATTENDING THE ROCHESTER PUBLIC UTILITY BOARD MEETING

**This meeting will be held in a fully virtual format and there will be no in-person attendance**

#### **Video and Audio Access / Livestreaming:**

- View/Join the Teams meeting or view after the meeting by copying this link into a web browser: **Teams**
- A video of the meeting will be available on the City website to view following the meeting

#### **Calling in to the Teams meeting:**

- Call 1-347-352-4853
- Conference ID: 641 724 544#
- Press\*6 to mute and unmute your phone

#### **Call to Order**

Attendee Name	Title	Status	Arrived
Brett Gorden	Board Vice President	Present	
Patrick Keane	Board Member	Present	
Tim Haskin	Board Member	Present	
Melissa Graner Johnson	Board President	Present	
Brian Morgan	Board Member	Present	

### 1. Approval of Agenda

1. **Motion to:** approve the agenda as presented

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Brian Morgan, Board Member
<b>SECONDER:</b>	Tim Haskin, Board Member
<b>AYES:</b>	Gorden, Keane, Haskin, Johnson, Morgan

### 2. Safety Moment

President Johnson spoke about swimming and water safety.

### 3. Consent Agenda

Minutes Acceptance: Minutes of Feb 22, 2022 4:00 PM (Consent Agenda)

1. Public Utility Board - Regular Meeting - Jan 25, 2022 4:00 PM
2. Public Utility Board - Special Meeting - Feb 4, 2022 3:00 PM
3. Review of Accounts Payable
4. **Motion to:** approve the consent agenda as presented

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Brian Morgan, Board Member
<b>SECONDER:</b>	Patrick Keane, Board Member
<b>AYES:</b>	Gorden, Keane, Haskin, Johnson, Morgan

## NEW BUSINESS

### Open Comment Period

*(This agenda section is for the purpose of allowing citizens to address the Utility Board. Comments are limited to 4 minutes, total comment period limited to 15 minutes. Any speakers not having the opportunity to be heard will be the first to present at the next Board meeting.)*

### 4. Consideration Of Bids

1. Marion Road Substation Site Construction and Control Building

*RPU received two bids on February 14, 2022 for construction of the control building and site work for the Marion Road Substation project. Alvin E. Benike Construction was the low bidder at \$3,383,600.00. Work will consist of excavation, conduit, concrete foundations, pre-cast concrete control building and HVAC. Work is expected to begin in April and be completed by October 26, 2022. Buyer Mona Hoeft said the project is included in the 2022 budget but came in above estimate due to increases in concrete costs and other supply chain issues.*

*In order to keep ahead of inflation and maintain project schedule, Ms. Hoeft said staff recommends the board approve moving forward with the project, which had been delayed since last year for lack of bids. Costs for the project are being split with Mayo Clinic. A contingency fund of 10%, or \$338,360.00, is also being requested, along with approval for the RPU project manager to perform the acts necessary to execute the project.*

*Board Member Patrick Keane asked if the 10% contingency is included in the \$3.383 million. Ms. Hoeft indicated it is a separate cost.*

Resolution: Marion Road Substation Site Construction and Control Building

*BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve the bid from Alvin E. Benike, Inc. DBA Benike Construction in the amount of \$3,383,600.00, plus contingency of \$338,360.00, for the Marion Road Substation site construction and control building, and authorize the Mayor and City Clerk to execute the agreement. This resolution authorizes the RPU Project Manager to perform the acts necessary to execute the project.*

*Passed by the Public Utility Board of the City of Rochester, Minnesota, this 22nd day of February, 2022.*

<b>RESULT:</b>	<b>ADOPTED [4 TO 0]</b>
<b>MOVER:</b>	Patrick Keane, Board Member
<b>SECONDER:</b>	Tim Haskin, Board Member
<b>AYES:</b>	Patrick Keane, Tim Haskin, Melissa Graner Johnson, Brian Morgan
<b>ABSTAIN:</b>	Brett Gorden

2. Structural Steel Supports - Marion Road Substation

*Sealed bids were opened at RPU on February 11, 2022 for the purchase of steel structures and anchor bolts for the Marion Road Substation project. A bid from Galvanizers Inc. was the only bid received, at \$136,000.00 below budget. RPU purchasing staff invited other steel fabricators to bid, with no response. Buyer Mona Hoelt noted that although the bid is below budget, the price of steel has increased above historical norms, and the bid by Galvanizers specifies firm pricing for 30 and 60 days after receipt of order (ARO), specifically \$353,019.60 at 30 days ARO, and \$357,361.92 at 60 days ARO. Staff recommends the board accept the 30 day ARO option.*

Resolution: Structural Steel Supports - Marion Road Substation

*BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve the bid from Galvanizers, Inc. in the amount of \$353,019.60 for structural steel supports for the Marion Road Substation.*

*Passed by the Public Utility Board of the City of Rochester, Minnesota, this 22nd day of February, 2022.*

<b>RESULT:</b>	<b>ADOPTED [4 TO 0]</b>
<b>MOVER:</b>	Patrick Keane, Board Member
<b>SECONDER:</b>	Tim Haskin, Board Member
<b>AYES:</b>	Patrick Keane, Tim Haskin, Melissa Graner Johnson, Brian Morgan
<b>ABSTAIN:</b>	Brett Gorden

3. Marion Road Substation Metalclad Switchgear Project

*Sealed bids for the metalclad switchgear for RPU's Marion Road Substation project were received and opened on February 14, 2022. Purchasing Manager Andrew Bianco said that 4 bids were received. However, a bid by Electrotech/Siemens failed to meet the specifications and conditioned the bid by offering materially different terms and conditions, and is therefore considered unresponsive. A bid from Powell Electrical Systems was also conditioned with different terms and conditions and did not use the correct bid proposal form, failing to provide pricing for spare parts, and is also deemed unresponsive. The next lowest bidder, Crown Technical Systems, with a bid of \$1,244,895.36, has performed successfully in the past, said Mr. Bianco, and staff recommends the board approve the bid to keep the project on schedule.*

Resolution: Marion Road Substation Metalclad Switchgear project

*BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to reject the bids from Powell Electrical Systems and Electrotech/Siemens as non-responsive and approve a resolution to enter into an agreement with Crown Technical Systems in an amount not to exceed \$1,244,895.36, plus applicable tax for the Marion Road Substation metalclad switchgear project.*

*Passed by the Public Utility Board of the City of Rochester, Minnesota, this 22nd day of February, 2022.*

<b>RESULT:</b>	<b>ADOPTED [4 TO 0]</b>
<b>MOVER:</b>	Patrick Keane, Board Member
<b>SECONDER:</b>	Tim Haskin, Board Member
<b>AYES:</b>	Patrick Keane, Tim Haskin, Melissa Graner Johnson, Brian Morgan
<b>ABSTAIN:</b>	Brett Gorden

## 5. Regular Agenda

### 1. Professional Services: Util-Assist AMI Consulting

*As RPU prepares to embark on a project to install Automated Metering Infrastructure (AMI) and a Meter Data Management (MDM) system to transition to smart meters for its electric customers, Director of Core Services Scott Nickels presented a request to the board to approve phase one consulting services for the assessment of project needs and requirements, assisting with writing the Request for Proposal, vendor selection, procurement and contract support.*

*Three consulting firms were evaluated by staff: Util-Assist Inc., E Source and 1898 & Co. Mr. Nickels stated that Util-Assist stood out in their ability to perform, experience with municipal utilities, task breakdown and project approach, and staff recommends moving forward with their services. Phase one activities with the consultants for the project are planned to begin in March 2022 and expected to continue until February 2023. At that time, the RPU team will return to the board with full financial cost estimates to implement the AMI/MDM installation and to seek a go, no-go decision on moving forward.*

*Util-Assist prepared a draft statement of work for the completion of phase one consulting services at a fixed cost of \$334,914.00 plus an estimated \$30,000.00 in travel expenses for in-person meetings if necessary. Util-Assist is a Canadian-based company and most meetings will occur virtually so in-person meetings will be limited to none. Board Member Tim Haskin asked if Util-Assist might face any travel restrictions due to COVID-19. General Manager Mark Kotschevar stated that the company has staff in Minneapolis who can assist if needed. The RPU team is seeking an additional \$10,000.00 in contingency for possible changes that may occur to the project scope. Staff requested that final terms of the agreement including payment consideration and milestone tasks be delegated to the RPU general manager and the city attorney.*

*Board Member Patrick Keane asked if the Util-Assist consultants are open-minded to options in the marketplace. Mr. Nickels said that Util-Assist was chosen for their ability to offer different options, and choosing them does not mean RPU is locked into using their services for phase two of the project. Mr. Keane asked how confident staff is in completing the goals of the proposed project schedule, with tasks wrapping up by the third and fourth quarters of 2022. With staff's commitment, goals should be reached by the fourth quarter, said Mr. Nickels.*

*Board Member Brian Morgan asked what criteria was used in choosing Util-Assist and if the decision was based on cost or services. Proposals were broken down by tasks and assessing the pros and cons, said Mr. Nickels. Staff also looked at expertise and ability of the consultants to do work in-house or to rely on outside sources, as well as their references and experience in the municipal utility space. Mr. Morgan said the total cost for services seems elevated when broken down by task. Buyer Mona Hoeft pointed out that this statement of work essentially includes three proposals, for the AMI system, MDM and the*

installation, and compared to other statements of work, the price seems reasonable. For comparison, Mr. Morgan asked what the price differential was between Util-Assist and the other vendors. Mr. Nickels shared that Util-Assist was higher by \$60,000.00 but when looking at the amount of work, Util-Assist will provide more deliverables to RPU than the other vendors and has more experience.

Mr. Keane noted the \$10,000.00 contingency fund requested is lower than normal and assumes that's because of a high degree of confidence in the vendor. Mr. Nickels confirmed the lower contingency is attributed to the level of detail provided in Util-Assist's description of tasks and lack of ambiguity. Board Member Tim Haskin pointed out that Util-Assist is owned by one of the world's largest public utilities and asked if they have real-world experience installing AMI in the field, or if they are strictly a consulting firm. According to their references, Util-Assist is providing consulting services from that utility, said Mr. Nickels.

Mr. Morgan asked if staff is confident moving into the 2022 budget that costs associated with this project will be controlled. This is the first project tapping into the 2022 core services budget with one million dollars set aside, said Mr. Nickels, so it is well below budget. Once the spec is written with the vendor, no additional costs are expected, Mr. Nickels said.

Resolution: Professional Services: Util-Assist AMI Consulting

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve services with Util-Assist Inc. for AMI Consulting in an amount of \$364,914.00, plus a contingency of \$10,000.00, and delegate approval of the final SOW to the General Manager and City Attorney. This resolution authorizes the RPU Project Manager to perform the acts necessary to execute the project.

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 22nd day of February, 2022.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Patrick Keane, Board Member
<b>SECONDER:</b>	Brett Gorden, Board Vice President
<b>AYES:</b>	Gorden, Keane, Haskin, Johnson, Morgan

**6. Informational**

1. Customer Data Management Policy

The Customer Data Management Policy, formerly the Customer Data Policy, was adopted on September 30, 2014 and ensures the board has appropriate oversight of third party vendors that RPU shares information with. Director of Corporate Services Peter Hogan stated this new revision expands the policy to report when third party vendors have access to RPU data and information. Also, Minnesota State Statute 13.685, Municipal Utility Customer Data, limits the sharing of confidential customer information and can create instances where, if several people share an apartment, but the RPU account holder leaves and the remaining occupants are liable for the bill, RPU is prevented from sharing any information about the bill with the occupants. The policy revision now allows RPU to share the relevant information with those receiving services.

Communications Committee member Tim Haskin said updates to the policy keep it flexible with changing technology and expand definitions for the modern era.

Minutes Acceptance: Minutes of Feb 22, 2022 4:00 PM (Consent Agenda)

*Board Member Patrick Keane asked if the policy is modeled on a best practice for public utilities. Mr. Hogan said the former city attorney worked with the Minnesota legislature to pass Minnesota State Statute 13.685, putting the City at the forefront of the customer data oversight process, and RPU has worked well to establish the policy from a best practices standpoint. In what other ways does this policy protect customer data, asked Mr. Keane. Customer data (name, address) is protected, as is energy consumption, and critical data about RPU operations such as infrastructure, said Mr. Hogan. Mr. Keane asked specifically about billing data. Billing data is protected with other customer data and is also protected through compliance with payment card industry requirements, stated Mr. Hogan. Many of the updates to the policy are the result of lessons learned from customer interactions over the last few years, said Director of Customer Relations Krista Boston, including the ability to share customer information with energy assistance agencies.*

*The Customer Data Management Policy will be brought back to the board next month for approval.*

## **7. Board Liaison Reports**

The board's Policy Committee has identified two policies that will be next in line for revision, Relationship With the Common Council and Board Procedures.

## **8. General Managers Report**

General Manager Mark Kotschevar said RPU's budget schedule has been moved up a month earlier than last year to better align with the City's budget schedule process and to enable the RPU board to review the budget prior to the City Council's first study session of the City's comprehensive budget. Therefore, a potential special board meeting will be required in early August for initial review of the budget, with a board Finance Committee meeting taking place prior to the board meeting.

RPU received diamond designation, the top designation, and a full 100 points, from the American Public Power Association (APPA) RP3 (Reliable Public Power Provider) program for operational excellence and will be recognized at the APPA Engineering and Operations Conference March 27-30 in Austin, Texas. An APPA RP3 review panel determines scoring based on a 38-question application that focuses on four areas of utility operations: reliability, safety, workforce development and system improvement. Mr. Kotschevar expressed thanks to the RPU organization as a whole for their efforts and contributions, and especially to Christina Bailey who coordinated the application.

RPU staff is preparing a risk matrix for the board to identify risks and mitigations for those risks for both the battery and gas turbine options of the RPU 2030 Resource Plan. The risk matrix and a second draft of the power supply resolution stating RPU's intention to put into action the steps needed to meet the goals of the resource plan will be presented to the board in March, and final action on the resolution language will be brought to the board for approval in April.

## **9. Division Reports & Metrics**

Board Member Brian Morgan noted a few success stories across the RPU divisions: there were no big outages in January and the high reliability factor is commendable; RPU hit its safety goal for 2021 in recordable injuries and it's encouraging to see an improving trend in the safety record; and financials are also off to a good start for the year.

## **10. Other Business**



**11. Adjourn**

*The agenda and board packet for Utility Board meetings are available on-line at [www.rpu.org](http://www.rpu.org) and <http://rochestercitymn.iqm2.com/Citizens/Default.aspx>*

Submitted by:

\_\_\_\_\_  
Secretary

Approved by the Board

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Date

Minutes Acceptance: Minutes of Feb 22, 2022 4:00 PM (Consent Agenda)

## FOR BOARD ACTION

Agenda Item # (ID # 14641)

Meeting Date: 3/22/2022

---

**SUBJECT: Review of Accounts Payable**

---

**PREPARED BY: Colleen Keuten**

---

ITEM DESCRIPTION:

UTILITY BOARD ACTION REQUESTED:

**ROCHESTER PUBLIC UTILITIES**  
**A/P Board Listing By Dollar Range**  
For 02/10/2022 To 03/10/2022  
**Consolidated & Summarized Below 1,000**

**Greater than 50,000 :**

1			
2			
3	SOUTHERN MN MUNICIPAL POWER A	February SMMPA Bill	6,697,088.74
4	MN DEPT OF REVENUE	January Sales and Use Tax	727,941.47
5	CONSTELLATION NEWENERGY-GAS D	January Gas SLP	551,546.86
6	CARL BOLANDER & SONS LLC	Marion Rd Sub Grading, Excavation, Fence	183,113.50
7	CONSTELLATION NEWENERGY-GAS D	January Gas - WES	111,782.31
8	NEW AGE TREE SERVICE INC	901 Tree Clearance	104,350.61
9	PARAGON DEVELOPMENT SYSTEMS I	Vmware,Vsphere, & VMware Horizon Renewal	88,950.66
10	ENVIRONMENTAL SYSTEMS RESEARC	2022 ESRI Enterprise Lic. Agrmt Renewal	84,564.06
11	MODULAR CONNECTIONS, LLC	Prefab Concrete Bldg WES Solar Site	79,616.53
12	COSTCO	CIP-Lighting (C&I)-Incentives/Rebates	66,978.00
13	GRAYBAR ELECTRIC COMPANY INC	21EA-SL Pole, 30', 16 sided, SS, No Arm	53,865.00
14			
15		<b>Price Range Total:</b>	<b>8,749,797.74</b>
16			

**5,000 to 50,000 :**

17			
18			
19	PAYMENTUS CORPORATION	January Electronic Bill Payment Services	48,885.82
20	ASPLUNDH TREE EXPERT LLC (P)	2022 Hourly Tree Trimming	44,197.29
21	CENTRAL MINNESOTA MUNICIPAL P	February Capacity	44,000.00
24	ROCHESTER CHEVROLET CADILLAC	Chev Silverado 1500 (V722) & Tax, License, Fees	42,213.51
22	CRYSTEEL TRUCK EQUIPMENT INC	1EA-Dump Body for Chassis (V695)	41,074.61
23	KFI ENGINEERS	Marion Rd Duct Bank Design	39,028.98
25	STUART C IRBY CO INC	1EA-Trans, PM, 3ph, 1500kVA, 13.8/8, 480	35,055.00
26	DOXIM UTILITEC LLC	February Bill Print and Mail Services	28,641.26
27	MAGUIRE IRON INC	CCM Standpipe Repair & Retainage Release	28,427.50
28	SCHWEITZER ENGINEERING LABS I	4EA-Relay w/2-10 Pole Test Switches	26,847.00
29	ZIEGLER INC	1YR-2021-26 CSA Maintenance -IBM Gensets	25,861.92
30	XYLO TECHNOLOGIES INC	January and February 2022 IT Support	25,344.00
31	PEOPLES ENERGY COOPERATIVE (P)	February Territory Compensation	24,924.11
32	GRAYBAR ELECTRIC COMPANY INC	20124FT-Cable, Fiber Optic	24,922.92
33	UTTEGRATION LLC	January 2022 SAP Support	24,500.00
34	PETROTECH INC	SLP Cascade Creek Controls Upgrade	23,870.45
35	HTP ENERGY	7503GAL-Fuel Oil, Gas Turbine	23,559.42
36	PARAGON DEVELOPMENT SYSTEMS I	2022 ParkPlace Maintenance Agreement	23,343.62
37	ULTEIG ENGINEERS INC	Marion Rd Sub Proposal (3001,7001,8601)	23,283.00
38	STELLA-JONES CORPORATION	29EA-Pole, 45ft, WRC, CL3	21,286.00
39	DAVIES PRINTING COMPANY INC	Mar/Apr Plugged In Printing Services & Postage	20,562.74
40	US BANK - VOYAGER	February Fuel	20,095.07
41	GRAYBAR ELECTRIC COMPANY INC	16EA-SL Pole, 30' 9" Mtg Ht	18,857.54
42	BORDER STATES ELECTRIC SUPPLY	396EA-Meter, FM2S CL200 240V AMR	18,545.72
43	STUART C IRBY CO INC	150EA-Cutout, 15KV, 100A, NLB, Poly	15,750.00
44	KATS EXCAVATING LLC	3 - SA Water Line Repairs	15,000.00
45	AH DEVELOPMENT 2 LLC	Refund Customer-Incorrect Water Rate Charged	14,482.09
46	BORDER STATES ELECTRIC SUPPLY	309EA-Meter, FM2S CL200 240V AMR	14,471.28
47	VISION COMPANIES LLC (P)	February Employee Development	14,212.50
48	SCHWEITZER ENGINEERING LABS I	1EA-Relay w/3-10 pole test switches	13,658.00
49	CENTURYLINK (P)	January 2022 Monthly Telecommunications	12,885.09
50	PARAGON DEVELOPMENT SYSTEMS I	February 2022 IT Help Desk Consultant	12,800.00
51	WELLS FARGO BANK ACCT ANALYSI	February 2022 Banking Services	11,765.41

Attachment: AP Board List Current Month (14641 : Review of Accounts Payable)

**ROCHESTER PUBLIC UTILITIES**  
**A/P Board Listing By Dollar Range**  
For 02/10/2022 To 03/10/2022  
**Consolidated & Summarized Below 1,000**

52	BORDER STATES ELECTRIC SUPPLY	8EA-Metal Sec. Encl, 3ph, 30" x 67" x 22	11,763.68
54	TRINITY PRODUCTS INC	240FT-Casing Pipe, 10" x 20' and Freight Costs	11,457.00
53	MITSUBISHI ELECTRIC POWER PRO	2022 UPS Maintenance Plan	11,196.35
55	VIKING ELECTRIC SUPPLY INC	2000FT-Wire, Copper, 4/0 Str, Bare, 19 S	10,649.66
56	ULTEIG ENGINEERS INC	Hydro Recloser Coordination Project	10,607.50
57	MAYO FOUNDATION	CIP-Custom (C&I)-Incentives/Rebates	9,744.84
58	STUART C IRBY CO INC	1EA-Trans, PM, 3ph, 150kVA, 13.8/8, 480	9,539.00
59	CONSTELLATION NEWENERGY-GAS D	January Gas - Cascade Creek	9,379.17
60	MINNESOTA ENERGY RESOURCES CO	Natural Gas-CSC	9,378.68
61	STELLA-JONES CORPORATION	15EA-Pole, 40ft, WRC, CL3	8,910.00
63	KANTOLA CONSULTING	Cayenta,Time of Use & SEW Project Meetings	8,580.00
62	STUART C IRBY CO INC	30EA-Grd Sleeve, 1ph Trans., 37" x 43" x	8,550.00
64	MINNESOTA ENERGY RESOURCES CO	January Gas - WES	8,228.89
65	HYBRID MECHANICAL	WES Ductwork Maintenance	7,930.13
66	ULTEIG ENGINEERS INC	Engineering Serves-GT2 Nerc Compliance	7,640.00
67	ACTION BATTERY WHOLESALERS IN	24EA-Battery	7,277.04
68	STATES MANUFACTURING CORP	1EA-Panel, 30 Circuit, DC	6,850.00
69	USIC HOLDINGS INC	January & February Locating Services	6,815.92
70	CLARK CONCRETE INC	Concrete Slab-Morton Building	6,650.00
71	KEY BUILDERS INC	System Ops Video Wall Remodel	6,598.46
72	GW ANDERSON & ASSOCIATES INC	Marion Road Substation Design	6,125.00
99	MINNESOTA ENERGY RESOURCES CO	January & February WES Bldg Heat	6,060.74
73	VIKING ELECTRIC SUPPLY INC	8000FT-Wire, Copper, 600V, 12-2 Solid w/	5,995.43
74	WESCO DISTRIBUTION INC	10EA-Insul, Post, 5.00 BCD/5.00 BCD, 161	5,320.40
75	ACTION BATTERY WHOLESALERS IN	1EA-Battery Charger	5,274.00
76	VERIZON WIRELESS	2022 Cell & Ipad Monthly Service	5,256.00
77	ULTEIG ENGINEERS INC	Engineering Services-WestSide Solar	5,182.00
78	STUART C IRBY CO INC	4EA-Trans, OH, 1ph, 37.5kVA,13.8/8,120	5,144.00
79	WIESER PRECAST STEPS INC (P)	1EA-Manhole, Straight Thru, 8' x 6' x 5'	5,127.00
80	ROCHESTER CAMPUS LLC	CIP-VSDs-Incntivs/Rebates	5,000.00
81			
82		<b>Price Range Total:</b>	1,054,582.74
83			
84	<b><u>1,000 to 5,000 :</u></b>		
85			
86	TWIN CITY SECURITY INC	2022 Security Services	4,936.74
87	LRS OF MINNESOTA, LLC	February & March 2022 Waste removal SC	4,899.04
88	BADGER METER INC (P)	3EA-Meter,E-Series Ultra 3" (03) 17" LL	4,874.01
89	CORE & MAIN LP (P)	Piping for Well #26	4,741.13
90	MINNESOTA ENERGY RESOURCES CO	January Gas - SLP	4,652.78
91	WHITE SPACE LLC	2022 Plugged In Design	4,500.00
92	NORTH CENTRAL INTERNATIONAL L	Engine Light Repair-Materials & Labor	3,993.49
93	IHEART MEDIA dba	January Service Assured Ads	3,988.00
94	SUNBELT SOLOMON CORPORATION	6EA-Device, Arc Free Oil Sample	3,943.69
95	N HARRIS COMPUTER CORP	CLUE Mass Adjustment for Bill Correction	3,847.50
96	EPLUS TECHNOLOGY INC	February 2022 Network Maintenance Services	3,816.00
97	CONSOLIDATED COMMUNICATIONS d	February 22 Network and Co-Location Services	3,755.50
98	GRAYBAR ELECTRIC COMPANY INC	5EA-Mast Arm, 6', Single, SS, Black	3,740.63
99	BADGER METER INC (P)	2EA-Meter,E-Series Ultra 3" (03) 12" LL	3,324.35
100	VERIZON CONNECT NWF INC	January & February 2022 GPS Fleet Tracking	3,154.44
101	LEAGUE OF MN CITIES INS TRUST	Claim Settlement	3,140.72

Attachment: AP Board List Current Month (14641 : Review of Accounts Payable)

**ROCHESTER PUBLIC UTILITIES**  
**A/P Board Listing By Dollar Range**  
For 02/10/2022 To 03/10/2022  
**Consolidated & Summarized Below 1,000**

102	PREMIER ELECTRICAL CORP dba	Rewire Help Desk Office-Labor & Material	3,098.31
103	UNIVERSAL MARINE & RV	Body Damage-Labor/Shop Supplies	3,055.20
104	CITY OF ROCHESTER	Workers Comp Payments	3,042.47
105	CHS ROCHESTER	WS Generator Fuel	3,035.69
106	KNXR - FM	February Utility Scams Radio Ads	3,000.00
107	HATHAWAY TREE SERVICE INC	Brush Dump	3,000.00
108	MN DEPT OF PUBLIC SAFETY	2021 Chlorine Fees in Well Houses	3,000.00
109	STUART C IRBY CO INC	1EA-Cable Cutter	2,950.00
110	SCHWEITZER ENGINEERING LAB IN	12EA-Fault Indicator, Overhead	2,892.00
111	STUART C IRBY CO INC	1EA-Trans, OH, 1ph, 100kVA, 13.8/8, 120	2,883.00
112	ELITE CARD PAYMENT CENTER	Travel,HVAC Trng,Regis, M FAAL & D Anderson	2,790.00
113	HAWK & SON'S INC	Unloading Prefab Building at Valleyhigh	2,640.00
114	EPLUS TECHNOLOGY INC	C9300 DNA ADV, 24-PORT, 3 YR LICENSE	2,610.36
115	BORDER STATES ELECTRIC SUPPLY	10BOX-Staples, 1-1/2" x 3/8", Serrated C	2,597.06
116	ELITE CARD PAYMENT CENTER	Westside Operator Lockers	2,584.97
117	CHS ROCHESTER	Hydro Propane	2,574.51
118	ATLAS COPCO COMPRESSORS LLC	2EA-Filter Kit, UD310+ WS Air Dryer	2,558.65
119	BORDER STATES ELECTRIC SUPPLY	4ROL-Blanket, Rubber, 1kV, 36" Roll	2,556.88
120	MIDCONTINENT ISO INC	February MISO Fees	2,531.51
121	ROCH AREA CHAMBER OF COMMERCE	2022 Business Develop Exchange Series Sponsor	2,500.00
122	VAN METER INC dba	3150FT-Wire, Copper, #6 SD Solid, Bare	2,469.36
123	RESCO	50EA-Arrester, 10kV, Dist, OH MOV	2,359.00
124	ATLAS COPCO COMPRESSORS LLC	4EA-Silencer, WS Air Dryer	2,312.43
125	ELITE CARD PAYMENT CENTER	Shawn Timbers,Registration SANS	2,301.31
126	LICENSE CENTER ROCHESTER INC	2022 License Tabs for Fleet	2,201.75
127	ZIEBELLS HIAWATHA FOODS INC	48PL-Ice Melt, 70 lbs./pail	2,180.25
128	ROTRONIC INSTRUMENT CORP	2EA-Deposit	2,140.00
129	ELITE CARD PAYMENT CENTER	Regulator for T2 CCS	2,127.89
130	VAN METER INC dba	1EA-Kit, Wire Tracer	2,078.17
131	GUPTA ANGELA	CIP-AirSrc Heat Pumps-Incentives/Rebates	2,050.00
132	HSI WORKPLACE COMPLIANCE SOLU	OLT-NERC Exam-Tyler Troska	2,000.00
133	ROTRONIC INSTRUMENT CORP	REF RPU-CORE RET ORIG INV 143133-45-5967	2,000.00
134	BADGER FARMS LIMITED PARTNERS	Easement for Solar Extension	2,000.00
135	VIKING ELECTRIC SUPPLY INC	70EA-Coupling, Repair, PVC, 5.00" Slip	1,983.53
136	GRAYBAR ELECTRIC COMPANY INC	5SET-SL Base, Brkaway Bolt Steel (Use w/	1,978.63
137	GREAT RIVER ENERGY	GNP (CapX) Vision Team Expense	1,919.06
138	BORDER STATES ELECTRIC SUPPLY	12EA-Fuselink, 100E, SMU-20	1,908.72
139	OVERHEAD DOOR COMPANY OF OLMS	CIP-Lighting (C&I)-Incentives/Rebates	1,820.00
140	VEGA AMERICAS INC	2EA-Radar Sensor, Wired	1,818.00
141	JENNINGS, STROUSS & SALMON PL	Legal Fees	1,794.50
142	MCMaster CARR SUPPLY COMPANY	WS Charge Air Hose-2	1,776.41
143	SUBSURFACE INSTRUMENTS INC	2EA-Sensor for LC2500 Correlator	1,750.00
144	VIKING ELECTRIC SUPPLY INC	50EA-Coupling, Repair, PVC, 5.00" Slip	1,735.12
145	MEYERHOFER STEEL & CONSTRUCTI	GT1 Heat Exchanger Transport	1,656.56
146	RESCO	36EA-Bracket, Equip Mtg, 1ph, 1.500" x	1,647.72
147	CHS ROCHESTER	500GAL-Fuel, Diesel Fuel SLP Tank	1,642.50
148	GRAYBAR ELECTRIC COMPANY INC	30EA-Cable Support Bracket, 36"	1,636.80
149	BORDER STATES ELECTRIC SUPPLY	3EA-Fiberglass, Hot-Stick, Telescopic, 4	1,631.47
150	YUCUIS JON	CIP-AirSrc Heat Pumps-Incentives/Rebates	1,620.00
151	BADGER METER INC (P)	1EA-Meter, Bare E-Series 3" Ultra , 12"L	1,598.51
152	KOTSCHVAR MARK	APPA Legislative Rally, Lodging	1,535.72

Attachment: AP Board List Current Month (14641 : Review of Accounts Payable)

**ROCHESTER PUBLIC UTILITIES**  
**A/P Board Listing By Dollar Range**  
For 02/10/2022 To 03/10/2022  
**Consolidated & Summarized Below 1,000**

153	PREMIER ELECTRICAL CORP dba	Install Emergency Lighting-Labor & Materials	1,499.00
154	CITY OF ROCHESTER	USGS 37th St River Gauge Maint Fee	1,488.37
155	CITY OF ROCHESTER	Salt/Sand	1,455.00
156	THE SALVATION ARMY	CIP-Lighting (C&I)-Incentives/Rebates	1,440.00
157	ROTRONIC INSTRUMENT CORP	2EA-Sensor, Dewpoint Exchange, WS Sir Dr	1,440.00
158	HAWKINS INC	3349.5LB-Hydrofluosilicic Acid 2022	1,406.79
159	HALL SHAUN	Travel, Doble Conf, New Orleans, LA-Lodging	1,403.65
160	ELITE CARD PAYMENT CENTER	Online Course Developer	1,388.31
161	ONLINE INFORMATION SERVICES I	2022 Utility Exchange Report	1,375.07
162	MINNESOTA ENERGY RESOURCES CO	Natural Gas-SLP	1,372.47
163	ERIKS BIKE SHOP	CIP-Lighting (C&I)-Incentives/Rebates	1,356.25
164	ATLAS COPCO COMPRESSORS LLC	2EA-Filter Kit, DD310+ WS Air Dryer	1,355.43
165	PAAPE ENERGY SERVICE INC	Programming for Heat Pumps Not Working	1,313.00
166	ELITE CARD PAYMENT CENTER	Rail Permit Application Fee	1,294.00
167	CITY OF ROCHESTER	Workers Comp Admin Services January 2022	1,282.00
168	READY MIX CONCRETE COMPANY LL	Concrete Patch for Watermain Break Repair	1,274.00
169	VIKING ELECTRIC SUPPLY INC	250FT-Wire, AAC, 1590, Coreopsis	1,270.00
170	ACTION BATTERY WHOLESALERS IN	1EA-Rack	1,268.00
171	MAYO FOUNDATION	CIP-Motors (C&I)-Incentives/Rebates	1,250.00
172	OLSON JEFF	Jeff Olson-Cash Advance, CTOTF Conference	1,247.00
173	NORD RICHARD	Richard Nord-Cash Advance CTOTF Conference	1,247.00
174	DUNCAN COMPANY INC	1EA-Transmitter, Gas Detection, Honeywel	1,233.00
175	KEY BUILDERS INC	Divider Wall-IT & Electric Room	1,225.86
176	MIRATECH GROUP LLC	2EA-Measuring cell NO 0-0100 ppm	1,215.23
177	ELITE CARD PAYMENT CENTER	Travel, APPA Rodeo, Registration, MTupper	1,200.00
178	READY MIX CONCRETE COMPANY LL	Concrete Patch for Watermain Break Repair	1,199.00
179	EGAN COMPANY	Westside FA Battery Replacement Material	1,147.35
180	CORE & MAIN LP (P)	2EA-WB67 Breakoff, 16.0	1,141.88
181	WESCO DISTRIBUTION INC	10EA-Wrench, Security ( Fargo)	1,113.10
182	OPEN ACCESS TECHNOLOGY	March NERC Tag Agent/webSmart	1,110.93
183	ROCHESTER CAMPUS LLC	CIP-Motors (C&I)-Incentives/Rebates	1,100.00
184	THOMAS TOOL & SUPPLY INC	2-18V Torq Kits; 18V ION Grinder Bare	1,099.97
185	WSB & ASSOCIATES	Field Support and Geotechnical Testing	1,090.00
186	CDW GOVERNMENT INC	10EA-Headset	1,077.20
187	BAKER GEORGE	CIP-AirSrc Heat Pumps-Incentives/Rebates	1,055.00
188	BOLTON AND MENK (P)	TMOB/SPRINT Telecom Mod #96 Airport	1,050.00
189	GRAYBAR ELECTRIC COMPANY INC	30EA-Cable Support Arm, 14"	1,028.40
190	POMPS TIRE SERVICE INC	4 Tires	1,023.18
191	MIDCONTINENT ISO INC	2022 MISO Membership	1,000.00
192			
193		<b>Price Range Total:</b>	229,417.48
194			
195	<b><u>0 to 1,000 :</u></b>		
196			
197	REBATES	Summarized transactions: 68	24,551.68
198	ELITE CARD PAYMENT CENTER	Summarized transactions: 57	8,185.04
199	Customer Refunds (CIS)	Summarized transactions: 74	8,102.36
200	EXPRESS SERVICES INC	Summarized transactions: 8	7,301.56
201	READY MIX CONCRETE COMPANY LL	Summarized transactions: 9	6,220.50
202	VIKING ELECTRIC SUPPLY INC	Summarized transactions: 30	5,181.96
203	WESCO DISTRIBUTION INC	Summarized transactions: 19	5,001.84

Attachment: AP Board List Current Month (14641 : Review of Accounts Payable)

**ROCHESTER PUBLIC UTILITIES**  
**A/P Board Listing By Dollar Range**  
For 02/10/2022 To 03/10/2022  
**Consolidated & Summarized Below 1,000**

204	STUART C IRBY CO INC	Summarized transactions: 17	4,434.59
205	LAWSON PRODUCTS INC (P)	Summarized transactions: 13	4,126.00
206	CORE & MAIN LP (P)	Summarized transactions: 19	4,009.60
207	RESCO	Summarized transactions: 16	3,756.35
208	CITY LAUNDERING COMPANY	Summarized transactions: 20	3,599.30
209	FIRST CLASS PLUMBING & HEATIN	Summarized transactions: 9	3,492.43
210	BORDER STATES ELECTRIC SUPPLY	Summarized transactions: 19	3,455.32
211	FIRST SUPPLY (P)	Summarized transactions: 7	3,267.63
212	U S A SAFETY SUPPLY	Summarized transactions: 24	3,121.71
213	CITY OF ROCHESTER	Summarized transactions: 8	2,924.73
214	PREMIER ELECTRICAL CORP dba	Summarized transactions: 10	2,859.18
215	ACTION BATTERY WHOLESALERS IN	Summarized transactions: 8	2,847.09
216	VAN METER INC dba	Summarized transactions: 44	2,376.51
217	HAWKINS INC	Summarized transactions: 20	2,152.98
218	GRAINGER INC	Summarized transactions: 11	2,134.63
219	INNOVATIVE OFFICE SOLUTIONS L	Summarized transactions: 21	2,093.88
220	MINNESOTA ENERGY RESOURCES CO	Summarized transactions: 4	2,072.88
221	LRS OF MINNESOTA, LLC	Summarized transactions: 3	1,893.91
222	DZUBAY TONY	Summarized transactions: 8	1,678.75
223	AMAZON.COM	Summarized transactions: 19	1,643.72
224	MCMASTER CARR SUPPLY COMPANY	Summarized transactions: 28	1,622.64
225	SOUTHERN MN MUNICIPAL POWER A	Summarized transactions: 3	1,508.01
226	NETWORK SERVICES COMPANY	Summarized transactions: 12	1,441.56
227	DAKOTA SUPPLY GROUP	Summarized transactions: 13	1,406.32
228	GRAYBAR ELECTRIC COMPANY INC	Summarized transactions: 8	1,291.87
229	GARCIA GRAPHICS INC	Summarized transactions: 9	1,228.00
230	PEOPLES ENERGY COOPERATIVE	Summarized transactions: 3	1,109.79
231	AUTOMATIONDIRECT.COM	Summarized transactions: 5	1,099.00
232	EGAN COMPANY	Summarized transactions: 2	1,095.50
233	CDW GOVERNMENT INC	Summarized transactions: 5	1,030.80
234	USA BLUE BOOK DBA	Summarized transactions: 10	1,005.99
235	ROCHESTER ARMORED CAR CO INC	Summarized transactions: 1	967.82
236	HALL SHAUN	Summarized transactions: 5	954.05
237	KOTSCHERVAR MARK	Summarized transactions: 6	952.84
238	MSC INDUSTRIAL SUPPLY CO INC	Summarized transactions: 7	949.16
239	SCHWEITZER ENGINEERING LABS I	Summarized transactions: 1	938.99
240	BREKKE MATTHEW	Summarized transactions: 2	924.40
241	USA BLUE BOOK DBA	Summarized transactions: 4	920.55
242	ATLAS COPCO COMPRESSORS LLC	Summarized transactions: 2	884.16
243	U S A SAFETY SUPPLY	Summarized transactions: 6	868.12
244	EPLUS TECHNOLOGY INC	Summarized transactions: 4	854.02
245	G A ERNST & ASSOCIATES INC	Summarized transactions: 4	838.10
246	McGRANN SHEA CARNIVAL STRAUGH	Summarized transactions: 2	835.00
247	STATES MANUFACTURING CORP	Summarized transactions: 3	823.67
248	METRO SALES INC	Summarized transactions: 2	822.61
249	ALTEC INDUSTRIES INC	Summarized transactions: 3	808.58
250	DC WELL DRILLING LLC	Summarized transactions: 1	800.00
251	THE ENERGY AUTHORITY INC	Summarized transactions: 1	789.23
252	POWERMATION DIVISON	Summarized transactions: 2	781.44
253	DAKOTA SUPPLY GROUP	Summarized transactions: 1	780.12
254	CORPORATE WEB SERVICES INC	Summarized transactions: 2	779.39

Attachment: AP Board List Current Month (14641 : Review of Accounts Payable)

**ROCHESTER PUBLIC UTILITIES**  
**A/P Board Listing By Dollar Range**  
For 02/10/2022 To 03/10/2022  
**Consolidated & Summarized Below 1,000**

255	ON SITE SANITATION INC	Summarized transactions: 2	778.12
256	SOMA CONSTRUCTION INC	Summarized transactions: 1	753.47
257	MISSISSIPPI WELDERS SUPPLY CO	Summarized transactions: 15	750.77
258	MIDLAND PLASTICS INC	Summarized transactions: 2	734.44
259	WARNING LITES OF MN INC (P)	Summarized transactions: 1	725.20
260	BATTERIES PLUS	Summarized transactions: 1	724.45
261	MODEM EXPRESS INC	Summarized transactions: 2	720.00
262	SANDERS GREG	Summarized transactions: 3	714.30
263	CRESCENT ELECTRIC SUPPLY CO	Summarized transactions: 7	698.79
264	DUNCAN COMPANY INC	Summarized transactions: 3	679.30
265	SCHUMACHER ELEVATOR COMPANY	Summarized transactions: 1	675.31
266	VEGA AMERICAS INC	Summarized transactions: 1	660.00
267	RONCO ENGINEERING SALES INC	Summarized transactions: 6	658.56
268	CITY LAUNDERING COMPANY	Summarized transactions: 4	657.80
269	CENTURYLINK (P)	Summarized transactions: 2	656.97
270	CULLIGAN OF ROCHESTER INC	Summarized transactions: 2	653.94
271	CRYSTEEL TRUCK EQUIPMENT INC	Summarized transactions: 3	648.73
272	MIDWEST SPECIALIZED TRANS INC	Summarized transactions: 1	641.25
273	SCHWICKERTS COMPANY INC	Summarized transactions: 1	640.00
274	CLAREY'S SAFETY EQUIPMENT dba	Summarized transactions: 4	627.56
275	LANGUAGE LINE SERVICES INC	Summarized transactions: 1	621.26
276	NORTHWEST LINEMAN COLLEGE	Summarized transactions: 1	616.00
277	CENTRAL STATES GROUP	Summarized transactions: 2	603.05
278	ASPLUNDH TREE EXPERT LLC (P)	Summarized transactions: 1	573.24
279	REINDERS INC	Summarized transactions: 1	568.72
280	ROTRONIC INSTRUMENT CORP	Summarized transactions: 4	541.21
281	ADVANCE AUTO PARTS	Summarized transactions: 10	527.55
282	NALCO COMPANY LLC	Summarized transactions: 2	526.53
283	HARRIS ROCHESTER INC (HIMEC)	Summarized transactions: 2	522.79
284	MALLOY ELECTRIC dba	Summarized transactions: 1	507.04
285	SCHEEL LAWRENCE	Summarized transactions: 3	505.98
286	NUVERA	Summarized transactions: 1	502.75
287	MODULAR CONNECTIONS, LLC	Summarized transactions: 1	500.00
288	ROCH AREA BUILDERS INC	Summarized transactions: 1	500.00
289	BROCK WHITE COMPANY LLC (P)	Summarized transactions: 2	480.91
290	ELECTRICAL TRAINING ALLIANCE	Summarized transactions: 2	478.88
291	STELLA-JONES CORPORATION	Summarized transactions: 1	464.00
292	PEOPLES ENERGY COOPERATIVE	Summarized transactions: 2	463.90
293	BARR ENGINEERING COMPANY (P)	Summarized transactions: 1	463.00
294	UNIVERSAL MARINE & RV	Summarized transactions: 1	454.01
295	T E C INDUSTRIAL INC	Summarized transactions: 2	453.81
296	ERC WIPING PRODUCTS INC	Summarized transactions: 2	446.74
297	OLLENDIECK PHIL	Summarized transactions: 2	431.80
298	PAAPE ENERGY SERVICE INC	Summarized transactions: 1	429.00
299	MN VALLEY TESTING LABS INC	Summarized transactions: 1	422.00
300	U S PLASTICS CORP	Summarized transactions: 6	415.32
301	ZIEGLER INC	Summarized transactions: 2	411.75
302	MENARDS ROCHESTER SOUTH	Summarized transactions: 7	397.67
303	LIFELINE INCORPORATED	Summarized transactions: 3	394.90
304	SANCO ENTERPRISES	Summarized transactions: 2	382.86
305	MIDWEST RENEWABLE ENERGY TRAC	Summarized transactions: 2	377.47

Attachment: AP Board List Current Month (14641 : Review of Accounts Payable)



**ROCHESTER PUBLIC UTILITIES**  
**A/P Board Listing By Dollar Range**  
For 02/10/2022 To 03/10/2022  
**Consolidated & Summarized Below 1,000**

306	ELITE CARD PAYMENT CENTER	Summarized transactions: 2	374.73
307	NORTH CENTRAL INTERNATIONAL L	Summarized transactions: 2	362.29
308	WARTSILA NORTH AMERICA	Summarized transactions: 4	339.89
309	ARNOLDS A KLEEN-TECH COMPANY	Summarized transactions: 7	329.40
310	SNAP ON INDUSTRIAL	Summarized transactions: 1	316.23
311	CUSTOM COMMUNICATIONS INC	Summarized transactions: 2	306.69
312	CORE & MAIN LP (P)	Summarized transactions: 2	296.95
313	ENVIRONMENTAL SYSTEMS RESEARC	Summarized transactions: 2	293.81
314	BADGER METER INC (P)	Summarized transactions: 8	285.86
315	POLLARDWATER dba	Summarized transactions: 2	279.30
316	GLOBAL INDUSTRIAL (P)	Summarized transactions: 3	267.72
317	NORTHERN / BLUETARP FINANCIAL	Summarized transactions: 5	261.12
318	VANCO SERVICES LLC	Summarized transactions: 1	259.92
319	MN DEPT OF LABOR & INDUSTRY	Summarized transactions: 2	255.00
320	GOPHER STATE ONE CALL	Summarized transactions: 2	251.10
321	MENARDS ROCHESTER NORTH	Summarized transactions: 6	246.71
322	KANO LABORATORIES INC (P)	Summarized transactions: 4	241.18
323	POWER PROCESS EQUIPMENT INC (	Summarized transactions: 5	237.42
324	ROCHESTER SWEEPING SERVICE LL	Summarized transactions: 1	235.00
325	VIKING ELECTRIC SUPPLY INC	Summarized transactions: 5	228.18
326	HTP ENERGY	Summarized transactions: 1	207.68
327	VERIZON WIRELESS	Summarized transactions: 1	206.24
328	WATER SYSTEMS COMPANY	Summarized transactions: 3	205.95
329	CLASSIC AUTOMATION LLC	Summarized transactions: 2	203.31
330	SOLAR CONNECTION INC	Summarized transactions: 1	200.00
331	FEDEX SHIPPING	Summarized transactions: 12	173.26
332	ALL SEASONS POWER & SPORT INC	Summarized transactions: 1	161.55
333	SCHUMACHER EXCAVATING INC.	Summarized transactions: 1	160.00
334	EARTHFEST	Summarized transactions: 1	150.00
335	ARIN	Summarized transactions: 1	150.00
336	SOUND AND MEDIA SOLUTIONS	Summarized transactions: 1	144.28
337	RONCO ENGINEERING SALES INC	Summarized transactions: 1	144.00
338	SHERWIN WILLIAMS CO	Summarized transactions: 1	140.58
339	KEY BUILDERS INC	Summarized transactions: 1	133.59
340	ULINE	Summarized transactions: 2	124.66
341	CRYSTEEL TRUCK EQUIPMENT INC	Summarized transactions: 1	120.56
342	MENARDS ROCHESTER SOUTH	Summarized transactions: 3	114.08
343	MUELLER MATTHEW	Summarized transactions: 2	114.00
344	CHS ROCHESTER	Summarized transactions: 5	106.83
345	ST MARIE THOMAS	Summarized transactions: 1	100.37
346	CREDIT MANAGEMENT LP	Summarized transactions: 1	99.29
347	SUNBELT SOLOMON CORPORATION	Summarized transactions: 1	91.56
348	VAN METER INC dba	Summarized transactions: 5	90.84
349	FASTENAL COMPANY	Summarized transactions: 3	89.51
350	FORUM COMMUNICATIONS COMPANY	Summarized transactions: 2	88.55
351	ALS LABORATORY GROUP TRIBOLOG	Summarized transactions: 1	86.00
352	PALMER SODERBERG INC	Summarized transactions: 1	85.00
353	LOFTUS MICHAEL	Summarized transactions: 1	77.50
354	REBATES	Summarized transactions: 3	75.00
355	STAR ENERGY SERVICES LLC	Summarized transactions: 1	74.50
356	DAVE SYVERSON TRUCK CENTER IN	Summarized transactions: 2	63.69

Attachment: AP Board List Current Month (14641 : Review of Accounts Payable)

**ROCHESTER PUBLIC UTILITIES**  
**A/P Board Listing By Dollar Range**  
For 02/10/2022 To 03/10/2022  
**Consolidated & Summarized Below 1,000**

357	THOMAS TOOL & SUPPLY INC	Summarized transactions: 1	55.90
358	MISSISSIPPI WELDERS SUPPLY CO	Summarized transactions: 1	53.91
359	MENARDS ROCHESTER NORTH	Summarized transactions: 2	51.11
360	MIRATECH GROUP LLC	Summarized transactions: 2	48.26
361	SUBSURFACE INSTRUMENTS INC	Summarized transactions: 1	48.00
362	ROCH SAND & GRAVEL INC	Summarized transactions: 1	47.60
363	FEDEX SHIPPING	Summarized transactions: 2	45.13
364	N HARRIS COMPUTER CORP	Summarized transactions: 2	45.00
365	NORTH AMERICAN ELECTRIC RELIA	Summarized transactions: 1	35.53
366	POWER DYNAMICS INC dba	Summarized transactions: 4	35.42
367	A T & T	Summarized transactions: 1	35.39
368	SOMA CONSTRUCTION INC	Summarized transactions: 1	35.00
369	MINNESOTA ENERGY RESOURCES CO	Summarized transactions: 1	29.87
370	MN DEPT OF PUBLIC SAFETY	Summarized transactions: 1	25.00
371	RENDLER SCOTT	Summarized transactions: 1	23.00
372	A T & T MOBILITY	Summarized transactions: 1	20.99
373	CLAREY'S SAFETY EQUIPMENT dba	Summarized transactions: 1	20.50
374	ABRASIVES INCORPORATED	Summarized transactions: 1	18.00
375	ROCHESTER CHEVROLET CADILLAC	Summarized transactions: 1	16.11
376	CENTER FOR ENERGY AND ENVIRON	Summarized transactions: 1	16.03
377	ADVANCE AUTO PARTS	Summarized transactions: 1	15.28
378	PAULS LOCK & KEY SHOP INC	Summarized transactions: 1	10.26
379	POMPS TIRE SERVICE INC	Summarized transactions: 1	4.79
380	ZIEBELLS HIAWATHA FOODS INC	Summarized transactions: 1	2.94
381			
382		<b>Price Range Total:</b>	192,770.86
383			
384			
385		<b>Grand Total:</b>	10,226,568.82

Attachment: AP Board List Current Month (14641 : Review of Accounts Payable)

## FOR BOARD ACTION

Agenda Item # (ID # 14617)

Meeting Date: 3/22/2022

**SUBJECT: Digger Derrick, Utility Body and Installation (V725)**

**PREPARED BY: Mona Hoeft**

**ITEM DESCRIPTION:**

Fleet Services vehicle replacement plan for 2022 included a digger derrick and utility body for Electric Maintenance and Construction crews.

Bids were received from two vendors to supply the digger derrick, body and installation on an RPU provided cab and chassis. Based on our evaluation of the bids, which included price, delivery, previous experience with manufacturer, availability of service and repair facilities, compliance with specifications, and operating and maintenance costs, Altec Inc. is determined to be the lowest responsive bid with a net price of \$206,602. This is within the approved budget for this vehicle.

A breakdown of the bids is as follows:

Vendor	Base Bid	Extended Warranty	Trade In (V488)	Net Price
Altec Inc.	\$211,902	\$4,700	(\$10,000)	\$206,602
Terex Utilities	\$276,927	\$1,500	(\$23,500)	\$254,927

**UTILITY BOARD ACTION REQUESTED:**

Approve a resolution to accept the bid from Altec Inc. in the amount of \$206,602 plus applicable tax.



## RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve a resolution to accept the bid from Altec Inc. in the amount of \$206,602.00 plus applicable tax for digger derrick, utility body and installation (V725).

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 22nd day of March, 2022.

---

President

---

Secretary

## FOR BOARD ACTION

Agenda Item # (ID # 14610)

Meeting Date: 3/22/2022

---

**SUBJECT: Distributed Generation Annual Report**

---

**PREPARED BY: Dirk Bierbaum**

---

ITEM DESCRIPTION:

RPU's board adopted "Rules Governing the Interconnection of Cogeneration and Small Power Production Facilities with Rochester Public Utilities" require an annual report to the utility's governing body.

The rules are consistent across all municipal utilities in Minnesota and are the local implementation of State Statute and the Public Utility Commission Rules that govern investor owned utilities.

***"Part E. REPORTING REQUIREMENTS***

*Annually the utility shall report to the governing body for its review and approval an annual report including information in subparts 1-3. The utility shall still comply with other federal and state reporting of distributed generation to federal and state agencies expressly required by statute.*

***Subpart 1. Summary of Average Retail Utility Energy Rate.*** *A summary of the qualifying facilities that are currently served under average retail utility energy rate.*

***Subp. 2. Other Qualifying Facilities.*** *A summary of the qualifying facilities that are not currently served under average retail utility energy rate.*

***Subp. 3. Wheeling.*** *A summary of the wheeling undertaken with respect to qualifying facilities."*

The 2021 Distributed Generation Annual Report is attached.

UTILITY BOARD ACTION REQUESTED:

Approve the annual distributed generation report.

## 2021 RPU Distributed Energy Resource Report

### Summary of Average Retail Utility Rate (Net Metered)

#### Residential (Year End)

Customer Count	226
Total Nameplate Capacity	1,729 kW
Annual Net Export (kWh)	307,539 kWh

#### Commercial (Year End)

Customer Count	12
Total Nameplate Capacity	280 kW
Annual Net Export (kWh)	28,766 kWh

### Other Qualifying Facilities

#### Residential (Year End)

Customer Count	0
Total Nameplate Capacity	0 kW

#### Commercial (Year End)

Customer Count	12
Total Nameplate Capacity	1,422 kW

### Wheeling

There are no customers in this category.



# RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve the 2021 Distributed Generation Annual Report

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 22nd day of March, 2022.

---

President

---

Secretary

## FOR BOARD ACTION

Agenda Item # (ID # 14639)

Meeting Date: 3/22/2022

---

**SUBJECT: Distributed Generation Tariff Schedule Update**

---

**PREPARED BY: Dirk Bierbaum**

---

ITEM DESCRIPTION:

RPU's board adopted "Rules Governing the Interconnection of Cogeneration and Small Power Production Facilities with Rochester Public Utilities" require annual updating and approval of the distributed generation tariffs.

These rules are consistent across all municipal utilities in Minnesota and are the local implementation of State Statute and the Public Utility Commission Rules that govern investor owned utilities.

***"Part C. FILING REQUIREMENTS***

*Annually the utility shall file for review and approval, a cogeneration and small power production tariff with the governing body. The tariff must contain schedules 1 - 4."*

Schedule 1 - Contains the average annual retail rate.

The average retail rate per kWh is used to credit Small Power Production customers for energy produced in the subsequent year. The average retail rate for 2021 will be used to credit the net metered customers when their kWh production exceeds their use for the month during the 12 months starting April 2022. The Average Retail Rate excludes customer charges.

Schedules 2 and 3 have no changes.

Schedule 4 - Contains incremental energy costs and avoided capacity costs for new generation.

All documents for interconnecting distributed energy resources to RPU's distribution system are available through RPU's website: [www.rpu.org](http://www.rpu.org)

UTILITY BOARD ACTION REQUESTED:

Approve the Distributed Generation Tariff Schedules.



**SCHEDULE 1 – RULES GOVERNING COGENERATION AND SMALL POWER PRODUCTION**

	2021 (rates used in 2022)	2020 (rates used in 2021)	
<b>RESIDENTIAL</b>			
Total revenues	\$ 56,798,846.74	\$ 55,698,487.48	
Less fixed revenues (customer charge)	\$ 11,557,474.02	\$ 11,440,328.10	
Net revenues	\$ 45,241,372.69	\$ 44,258,159.38	
kWh	381,177,301	373,658,257	
<b>Average retail energy rate</b>	<b>\$ 0.11869</b>	<b>\$ 0.11845</b>	.21%
<b>COMMERCIAL</b>			
<b>SGS</b>			
Total revenues	\$ 18,077,447.74	\$ 17,927,217.14	
Less fixed revenues (customer charge)	\$ 2,323,707.42	\$ 2,312,420.76	
Net revenues	\$ 15,753,740.32	\$ 15,614,796.38	
kWh	133,506,305	132,836,085	
<b>Average retail energy rate</b>	<b>\$ 0.11800</b>	<b>\$ 0.11755</b>	.38%
<b>MGS</b>			
Total revenues	\$ 40,326,710.21	\$ 38,431,853.70	
Less fixed revenues (customer charge)	-	-	
Net revenues	\$ 40,326,710.21	\$ 38,431,853.70	
kWh	362,868,187	342,701,397	
<b>Average retail energy rate</b>	<b>\$ 0.11113</b>	<b>\$ 0.11214</b>	-.90%
<b>LGS</b>			
Total revenues	\$ 16,813,643.38	\$ 16,868,994.96	
Less fixed revenues (customer charge)	-	-	
Net revenues	\$ 16,813,643.38	\$ 16,868,994.96	
kWh	166,042,701	170,480,572	
<b>Average retail energy rate</b>	<b>\$ 0.10126</b>	<b>\$ 0.09895</b>	2.34%
<b>INDUSTRIAL</b>			
Total revenues	\$ 9,596,902.34	\$ 10,244,298.41	
Less fixed revenues (customer charge)	-	-	
Net revenues	\$ 9,596,902.34	\$ 10,244,298.41	
kWh	85,274,812	94,217,932	
<b>Average retail energy rate</b>	<b>\$ 0.11254</b>	<b>\$ 0.10873</b>	3.51%

Attachment: Schedule1\_SmallPowerProducer\_2022 (14639 : Distributed Generation Tariff Schedule Update)

## SCHEDULE 4 – AVERAGE INCREMENTAL COST

Estimated Marginal Energy Costs (\$/MWh)						
		2022	2023	2024	2025	2026
Summer	<b>On Peak</b>	<b>44.87</b>	<b>37.74</b>	<b>38.48</b>	<b>36.08</b>	<b>35.93</b>
	Off Peak	31.40	24.37	25.77	25.64	26.58
	All Hours	37.59	30.52	31.62	30.44	30.88
Winter	<b>On Peak</b>	56.22	43.99	42.68	42.67	42.19
	Off Peak	41.15	31.89	32.10	30.87	31.78
	All Hours	48.08	37.46	36.96	36.30	36.57
Annual	<b>On Peak</b>	50.54	40.87	40.58	39.37	39.06
	Off Peak	36.27	28.13	28.94	28.26	29.18
	All Hours	42.84	33.99	34.29	33.37	33.73
Annual # hours on-peak:						

Description of season and on-peak and off-peak periods	
Summer:	April through September
Winter:	October through March
On-peak period:	6 am to 10 pm Monday through Friday except holiday (New Years, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day)
Off-peak period:	All other hours

**Estimated Marginal Energy Costs**

The estimated system average incremental energy costs are calculated by seasonal peak and off-peak periods for each of the next five years. For each seasonal period, system incremental energy costs are averaged during system daily peak hours, system daily off-peak hours, and all hours in the season. The energy costs are increased by a factor equal to 50 percent of the line losses.

The energy needs of Rochester Public Utilities (RPU) are served through its membership in Southern Minnesota Municipal Power Agency (SMMPA). SMMPA, in turn, is a member of the Midcontinent ISO (MISO). As a result, the municipal’s incremental energy cost is equivalent to the MISO hourly Locational Marginal Price (LMP). Actual hourly LMP will vary significantly based on several parameters such as weather, energy demand, and generation availability. The table above represents a forecast of the MISO hourly LMP values averaged over each specific time period at the MISO Minnesota Hub.

**Capacity Costs**

SMMPA, RPU’s wholesale supplier, has neither planned generating facility additions nor planned additional capacity purchases, other than from qualifying facilities, thus SMMPA and RPU are deemed to have no avoidable capacity costs.

Attachment: Schedule4\_IncrementalCost\_2022 (14639 : Distributed Generation Tariff Schedule Update)



# RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve the Distributed Generation Tariff Schedule - Rules Covering Cogeneration and Small Power Production, Schedules 1 and 4.

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 22nd day of March, 2022.

---

President

---

Secretary

## FOR BOARD ACTION

Agenda Item # (ID # 14633)

Meeting Date: 3/22/2022

---

**SUBJECT: Customer Data Management Policy**

---

**PREPARED BY: Peter Hogan**

---

ITEM DESCRIPTION:

The Customer Data Management Policy was adopted on September 30, 2014. The Policy addresses the sharing of confidential customer information, which is protected under the Minnesota State Statute 13.685, Municipal Utility Customer Data.

The recommended changes to the policy address two instances beyond sharing information with a third party as anticipated by the original policy.

The first addresses a vendor that may have limited or ongoing access to confidential information while performing services for the Utility. Vendor review and access is currently granted following a vendor risk assessment process, which is different than the third-party request process in the current policy.

The second addresses an instance where a customer is not listed on the account, however has been receiving the utility services and is potentially liable for the payment of the services received under the Prior Indebtedness section of the Application for Service Policy.

The proposed draft has been reviewed by the City Attorney, the Policy Committee of the RPU Board and was presented as an informational item at the February 22, 2022 board meeting. Staff has received no further questions or comments from last month so this policy is now ready for full board approval.

UTILITY BOARD ACTION REQUESTED:

Request approval of the revised Customer Data Management Policy

## ROCHESTER PUBLIC UTILITIES BOARD POLICY STATEMENT

POLICY SUBJECT: Customer Data Management

### POLICY OBJECTIVE:

Rochester Public Utilities (RPU) understands that privacy is important to its customers, and respects customer's privacy concerns. Additionally, RPU is subject to the Minnesota Government Data Practices Act (MGDPA) which can found at MINN. STAT. Minnesota Statutes, Chapter 13 (2021). The purpose of this policy is to -set forth in- the manner in which RPU collects, creates, receives, maintains, or disseminates customer data. This ~~P~~policy describes what kind of what customer data is collected, how ~~it is the~~ collected data are used, and how ~~it is the collected data are~~ maintained ~~under the MGDPA at~~ by RPU.

### POLICY STATEMENT:

1. ~~Information~~Customer data RPU may collect:
  - a. Contact information (such as name, postal address, email address, phone number, employer(s), and authorized third party representatives)
  - b. Personal identification information (such as ~~driver's license number, Social Security number, US Passport ID, Taxpayer ID number or DBA (Doing Business As)~~local, state or federal government identification documents)
  - c. Demographic data (such as dwelling size and type, business size and type, owner/tenant, household income)
  - d. Service address ~~and~~ dates of service
  - e. Information about customers participating in RPU's various conservation programs (such as our renewables, energy, energy efficiency, or energy conservation or Service Assured®) programs
  - f. Account history (such as ~~disconnection-collection~~ notices issued, disconnection and reconnection dates, and payment arrangements, ~~late payment notices~~)
  - g. Account notes detailing contacts made or interactions with customers via in person, letter, phone, email, fax, chat, text and/o, meeting space (such as Zoom) or social media
  - h. Energy and water usage data specific to an account
  - ~~i.~~ i. Customer billing payment history and details (such as amounts due, payment history, payment amounts and dates, financial account number, routing number, and billing address)

i.

j. ~~J.~~—Other information customers may provide ~~usto~~ RPU

2. How RPU uses ~~the information that is~~ collected customer data

a. To assist customers in establishing an account with RPU~~U-I~~

b. Provide, bill, and collect for RPU products and services or services that RPU bills for or manages

c. Communicate with customers, respond to customer questions and comments, and provide customer support (such as making outreach calls or connecting customers to helping various agencies and making outreach callsthat provide assistance)

d. Administer customer participation in events, programs, rebates, surveys, and other offers and promotions

e. Operate, evaluate, and improve our business, products and services (including developing new products, analyzing our products and services, optimizing our customer experience, managing our distribution system, reducing costs, improving accuracy and reliability, performing accounting, auditing and other internal transactions)

f. Protect against fraud, unauthorized transactions, claims, and other liabilities

~~f.g.~~ Connect customers to assistance through federal, state, county, city or other non-profit administered welfare or assistance programs in order to ensure customers can access services that RPU bills for or manages on behalf of the city.

3. Information Disclosures

RPU will not disclose information about customers except as described in this policy. As set forth in MINN. STAT.Minn. Stat. Sec. 13.685 (2021) et seq. ~~Under Minnesota law,~~ data on customers of municipal electric utilities or services that RPU bills for or manages are classified as private data or nonpublic data, but may be released to:

a. A law enforcement agency that requests access to the data in connection with an investigation;

~~b.~~—A school for the purposes of compiling pupil census data;

b.

~~e.~~—The Metropolitan Council for use in or analysis required by law;

c.

~~d.~~ A public child support authority for purposes of establishing or enforcing child support; or

d.

e. A person where use of the data directly advances the general welfare, health, safety of the public

RPU may disclose customer data for ~~one~~any of these purposes provided the City Attorney has reviewed the request and deemed it in compliance with the [Minnesota Government Data Practices Act \(MGDPA\)](#) or other applicable law. A customer may authorize the release of information to participate in programs or services (such as energy audits or other programs that require information to deliver the service).

RPU and City officials and staff, as well as state agencies such as the Department of Commerce, Minnesota Housing or the Minnesota Department of Human Services, or other entities acting as an agent for federal or state programs engaging in eligibility determinations and therefore may reasonably require access to private or confidential data in the course of their work duties or responsibilities.

RPU may disclose information related to prior indebtedness to a current applicant or customer who occupied the premises and/or received the benefits of the Service(s) at the time the prior indebtedness occurred, as defined in the Application For Service Policy, Prior Indebtedness.

RPU may also disclose information about customers to service providers who perform services on our behalf, such as companies that assist RPU in providing products and servicesservices to customers, billing customers, or processing credit card payments or managing software applications. RPU contractually requires these service providers to comply with the protections of the MGDPA, and limits the access and use of private information to that reasonably necessary to perform specific -contracted services.

RPU may disclose aggregated energy and water usage data (without reference to specific customers) to third parties as allowed under the MGDPA.

#### 4. [Data Security](#)How RPU stores and protects collected customer data

RPU will maintain administrative, technical, and physical safeguards designed to protect the security and privacy of the information that is maintained about customers. Administrative controls will consist of:

a. Ensuring that all employees are provided with MGDPA compliance training for upon hire or rehire and new employees and annual refresher annually training for for existing employees.

b. Maintaining a list of recipients of shared data to include the third party receiving the data, frequency, delivery method, and information shared. This list will be audited annually by the City Attorney for compliance with the MGDPA and ~~reviewed with provided to~~ the RPU Board. All new third-party requests for customer data not part of the existing audited list will first be reviewed by the City Attorney's office for compliance with the MGDPA unless the customer has authorized the release of the data.

~~b.c.~~ Ensuring Vendors that may have access to customer data will be assessed as part of the vendor risk assessment process.

d. Following procedures for ensuring that private or confidential data are only accessible to persons whose work duties reasonably require access to the data, and that such data is accessed for the purposes described in this policy.

e. —

RELEVANT LEGAL AUTHORITY: Minnesota Government Data Practices Act

EFFECTIVE DATE OF POLICY: September 30th, 2014"

DATE OF POLICY REVISION:

POLICY APPROVAL: September 30, 2014

Board President

Date





# RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve the revised Customer Data Management Policy.

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 22nd day of March, 2022.

---

President

---

Secretary

## ROCHESTER PUBLIC UTILITIES BOARD POLICY STATEMENT

POLICY SUBJECT: Customer Data Management

POLICY OBJECTIVE:

Rochester Public Utilities (RPU) understands that privacy is important to its customers, and respects customer's privacy concerns. Additionally, RPU is subject to the Minnesota Government Data Practices Act (MGDPA) which can be found at Minnesota Statutes, Chapter 13 (2021). The purpose of this policy is to set forth the manner in which RPU collects, creates, receives, maintains, or disseminates customer data. This policy describes what kind of customer data is collected, how the collected data are used, and how the collected data are maintained by RPU.

POLICY STATEMENT:

1. Customer data RPU may collect:
  - a. Contact information (such as name, postal address, email address, phone number, employer(s), and authorized third party representatives)
  - b. Personal identification information (such as local, state or federal government identification documents)
  - c. Demographic data (such as dwelling size and type, business size and type, owner/tenant, household income)
  - d. Service address and dates of service
  - e. Information about customers participating in RPU's various conservation programs (such as renewables, energy conservation or Service Assured®)
  - f. Account history (such as collection notices issued, disconnection and reconnection dates, and payment arrangements)
  - g. Account notes detailing contacts made or interactions with customers via in person, letter, phone, email, fax, chat, text, meeting space (such as Zoom) or social media
  - h. Energy and water usage data specific to an account
  - i. Customer billing details (such as amounts due, payment history, payment amounts and dates, financial account number, routing number, and billing address)
  - j. Other information customers may provide to RPU

## 2. How RPU uses collected customer data

- a. To assist customers in establishing an account with RPU
- b. Provide, bill, and collect for RPU products and services or services that RPU bills for or manages
- c. Communicate with customers, respond to customer questions and comments, and provide customer support (such as making outreach calls or connecting customers to various agencies that provide assistance)
- d. Administer customer participation in events, programs, rebates, surveys, and other offers and promotions
- e. Operate, evaluate, and improve our business, products and services (including developing new products, analyzing our products and services, optimizing our customer experience, managing our distribution system, reducing costs, improving accuracy and reliability, performing accounting, auditing and other internal transactions)
- f. Protect against fraud, unauthorized transactions, claims, and other liabilities
- g. Connect customers to assistance through federal, state, county, city or other non-profit administered welfare or assistance programs in order to ensure customers can access services that RPU bills for or manages on behalf of the city.

## 3. Information Disclosures

RPU will not disclose information about customers except as described in this policy. As set forth in Minn. Stat. Sec. 13.685 (2021) *et seq.*, data on customers of municipal electric utilities or services that RPU bills for or manages are classified as private data or nonpublic data, but may be released to:

- a. A law enforcement agency that requests access to the data in connection with an investigation;
- b. A school for the purposes of compiling pupil census data;
- c. The Metropolitan Council for use in or analysis required by law;
- d. A public child support authority for purposes of establishing or enforcing child support; or
- e. A person where use of the data directly advances the general welfare, health, safety of the public

RPU may disclose customer data for any of these purposes provided the City Attorney has reviewed the request and deemed it in compliance with the Minnesota Government Data Practices Act (MGDPA) or other applicable law. A customer may authorize the release of information to participate in programs or services (such as energy audits or other programs that require information to deliver the service).

RPU and City officials and staff, as well as state agencies such as the Department of Commerce, Minnesota Housing or the Minnesota Department of Human Services, or other entities acting as an agent for federal or state programs engaging in eligibility determinations and therefore may reasonably require access to private or confidential data in the course of their work duties or responsibilities.

RPU may disclose information related to prior indebtedness to a current applicant or customer who occupied the premises and/or received the benefits of the Service(s) at the time the prior indebtedness occurred, as defined in the Application For Service Policy, Prior Indebtedness.

RPU may also disclose information about customers to service providers who perform services on our behalf, such as companies that assist RPU in providing products and services to customers, billing customers, or processing credit card payments or managing software applications. RPU contractually requires these service providers to comply with the protections of the MGDPA, and limits the access and use of private information to that reasonably necessary to perform specific contracted services.

RPU may disclose aggregated energy and water usage data (without reference to specific customers) to third parties as allowed under the MGDPA.

#### 4. How RPU stores and protects collected customer data

RPU will maintain administrative, technical, and physical safeguards designed to protect the security and privacy of the information that is maintained about customers. Administrative controls will consist of:

- a. Ensuring that all employees are provided with MGDPA compliance training upon hire or rehire and annually for existing employees.
- b. Maintaining a list of recipients of shared data to include the third party receiving the data, frequency, delivery method, and information shared. This list will be audited annually by the City Attorney for compliance with the MGDPA and provided to the RPU Board. All new third-party requests for customer data not part of the existing audited list will first be reviewed by the City Attorney's office for compliance with the MGDPA unless the customer has authorized the release of the data.
- c. Ensuring vendors that may have access to customer data will be assessed as part of the vendor risk assessment process.

- d. Following procedures for ensuring that private or confidential data are only accessible to persons whose work duties reasonably require access to the data, and that such data is accessed for the purposes described in this policy.

RELEVANT LEGAL AUTHORITY: Minnesota Government Data Practices Act

EFFECTIVE DATE OF POLICY: September 30, 2014

DATE OF POLICY REVISION: March 22, 2022

POLICY APPROVAL:

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Date

## FOR BOARD ACTION

Agenda Item # (ID # 14621)

Meeting Date: 3/22/2022

**SUBJECT: Steel Transmission Poles**

**PREPARED BY: Andrew Bianco**

**ITEM DESCRIPTION:**

Sealed bids were opened on March 11, 2022 for the Tubular Steel Transmission Poles project. This project consists of the design and delivery of 13 tubular steel transmission poles and anchor cages for three of the poles. The poles are budgeted as part of the Marion Road Substation project.

A breakdown of the bids (pre-tax) is as follows:

Vendor	Bid Amount
Meyer Utility Structures	\$250,599.00

The design and manufacturing of steel electrical transmission poles is a niche industry with limited vendors in the marketplace. It is not uncommon to receive a single bid for a small number of poles. Meyer happens to have a manufacturing facility in Hager City Wisconsin which provides an advantage for transportation costs. Meyer Utility Structures LLC submitted a responsive bid, which has been evaluated and determined to meet RPU requirements. They have also performed well in the past and the bid was within the engineering estimate. Based on those factors staff is recommending the board approve moving forward with Meyer Utility Structures.

**UTILITY BOARD ACTION REQUESTED:**

Staff recommends the board authorize a resolution to enter into a contract with Meyer Utility Structures, LLC in the amount of \$250,599.00 plus applicable tax.

---

Contract Signature Page  
Tubular Steel Transmission Poles  
Solicitation #2022-7

Contract Number: 22-53  
Contractor Name: Meyer Utility Structures, LLC  
Contractor Address: 6750 Lenox Center Ct., Suite 400, Memphis, TN 38115  
Contract Price: \$250,599.00

The contract documents as provided in the solicitation form the entire agreement between the parties and all contract documents are as fully a part of the agreement as if attached hereto or herein repeated. The hierarchy of contract documents is listed in order of precedence.

The contract documents shall consist of the following:

- Contract Signature Page
- IFB and General Terms and Conditions
- Technical Specifications including any/all addendums and Special Terms
- Instructions to Bidders
- Contractor's Proposal, Bid Form Supplement and Technical Exceptions
- Approved Change Orders
- Responsible Contractor Certificate and Supplemental Certificate, if applicable.
- Personnel Risk Assessment Form, if applicable.
- Contractor Safety Acknowledgement
- Purchase Order
- Insurance Certificate
- Exemption from Security Deposit (SDE), if applicable

MEYER UTILITY STRUCTURES

CITY OF ROCHESTER

\_\_\_\_\_  
Hal Fonville, Vice President

\_\_\_\_\_  
Kim Norton, Mayor

Attest

\_\_\_\_\_  
Kelly K. Geistler, City Clerk

Approved as to Form:

\_\_\_\_\_  
Michael Spindler-Krage, City Attorney

ROCHESTER PUBLIC UTILITIES

\_\_\_\_\_  
Mark Kotschevar, General Manager

Attachment: Contract Signature Page 2022-7 (14621 : Steel Transmission Poles)

## RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve a resolution to enter into an agreement with Meyer Utility Structures, LLC in the amount of \$250,599.00 plus applicable tax for steel transmission poles for the Marion Road Substation project, and authorize the Mayor and the City Clerk to execute the agreement.

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 22nd day of March, 2022.

---

President

---

Secretary



## FOR BOARD ACTION

Agenda Item # (ID # 14620)

Meeting Date: 3/22/2022

---

**SUBJECT: Addendum #1 to Memorandum of Understanding (MOU)**

---

**PREPARED BY: Randy Anderton**

---

ITEM DESCRIPTION:

The MEMORANDUM OF UNDERSTANDING (MOU) between City of Rochester (RPU) and Mayo Clinic was signed on January 2020. One key item that the original MOU discussed, but left for a future approval, was the cost share assignment for the design and construction of the manhole and duct system between the Marion Rd Substation and endpoints downtown. This was not definitively addressed in the original MOU due to various design details and desires of both parties that were not completely known when the MOU was signed. These items are now known and this Addendum #1 is intended to memorialize the cost sharing arrangement for the design and construction of this manhole and duct system.

In addition to the cost sharing arrangement, this Addendum #1 includes an updated cost estimate for the entire project. Also, beyond the scope of the original MOU, this Addendum #1 includes a cost projection for Mayo Clinic to have RPU install an express feeder from the Marion Rd Substation to their new Bus 10 & 11 downtown.

The Mayo project team and the City Attorney have reviewed the agreement.

UTILITY BOARD ACTION REQUESTED:

Approve Addendum #1 to the Memorandum of Understanding (MOU) between City of Rochester and Mayo Clinic for the Marion Road Substation project.

## ADDENDUM #1 TO MEMORANDUM OF UNDERSTANDING (MOU)

The City of Rochester, acting through its Public Utility Board (“RPU”), and Mayo Clinic, a Minnesota nonprofit corporation, enter into this Addendum to the Memorandum of Understanding (the “MOU”) on March 22, 2022.

### RECITALS

Whereas, RPU and Mayo Clinic (collectively referred to as the “Parties”) entered into the MOU on or about January 14, 2020, regarding the RPU S.E. Substation Project, (“Marion Road Substation”) to establish the terms on which Mayo Clinic would make a financial contribution to the cost of the construction of the Project (referred to in the MOU as a “contribution-in-aid-to construction” or “CIAC”); and

Whereas, the Parties now desire to finalize the CIAC and cost allocation percentages,

Now, therefore, for good and valuable consideration, the receipt of which is hereby acknowledged, the Parties agree as follows:

1. Based upon the number of ducts assigned to each Party, the construction costs will be split as follows: RPU will be responsible for 40% of the duct and manhole system from the Marion Road Substation to Mayo’s bus 10 & 11 endpoint and Mayo Clinic will pay 60%.
2. Engineering and design costs for the duct and manhole system from the Marion Road Substation to Mayo’s bus 10 & 11 endpoint will be shared on a 50/50 basis.
3. The cost estimate described in Article VI for the substation, duct and manhole system is increasing to **\$44,220,452** as a result of the current state of inflation, supply chain issues, and detailed design estimates currently available. The final cost will be invoiced as indicated by the cost allocation percentages in this Addendum.
4. RPU agrees to include installing and energizing the express feeder from the Marion Road Substation to Mayo Clinic’s bus 10 & 11 for an estimated cost of \$4,513,502. The final cost for this portion of the project will be funded 100% by Mayo Clinic. The original MOU did not include language for this portion.

**CITY OF ROCHESTER**

**MAYO CLINIC**

By: \_\_\_\_\_  
Kim Norton, Mayor

By: \_\_\_\_\_

Attest: \_\_\_\_\_  
Kelly K. Geistler, City Clerk

Approved  
As to Form: \_\_\_\_\_  
Michael Spindler-Krage, City Attorney

**ROCHESTER PUBLIC UTILITIES**

By: \_\_\_\_\_  
Mark Kotschevar, General Manager

Attachment: Addendum #1 to Memorandum of Understanding (MOU).docx (14620 : Addendum #1 to Memorandum of Understanding (MOU))

## RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve Addendum #1 to the Memorandum of Understanding (MOU) between the City of Rochester, a Minnesota municipal corporation, acting by and through its Public Utility Board and Mayo Clinic, and authorize the Mayor and the City Clerk to execute the agreement for RPU S.E. Substation Project ("Marion Road Substation"), and approval of any other attendant or subsequent resolutions or agreements consistent with this Memorandum of Understanding (MOU) as mutually approved by the General Manager and the City Attorney.

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 22nd day of March, 2022.

---

President

---

Secretary

## FOR BOARD ACTION

Agenda Item # (ID # 14634)

Meeting Date: 3/22/2022

---

**SUBJECT: Draft Language for a Power Supply Resolution**

---

**PREPARED BY: Mark Kotschevar**

---

ITEM DESCRIPTION:

At the January 25, 2022 board meeting, the board reviewed and discussed draft language for a resolution to begin executing on early activities listed in the 2030 Power Resource Plan. A desire was noted to have the proposed resolution be more clear that a final decision is not being made on what type of resource will ultimately be selected to fulfill the capacity requirements. A question was also raised as to the various risks associated with the two options. With that in mind, staff has prepared the attached risk matrix which outlines various risk scenarios along with potential impacts and mitigation strategies. This matrix, along with an associated risk management plan, will continue to be updated as the project moves along. Staff will be available to answer questions or discuss the risks further. I have also attached a redline and clean version of a revised draft resolution as an attempt to capture the feedback from the January meeting. The goal with the resolution is to clearly articulate the desire to keep both currently approved options, gas turbine peaking plant or battery storage, open as long as possible and to begin working on the activities necessary to implement either option. As previously noted, in order to have the required resource available by April 2030, we will need to begin working on the documentation and studies needed for the regulatory approval processes by May of this year. Staff will be available to discuss and receive additional input on the draft language, which is planned to come back to the board at the April meeting for action.

UTILITY BOARD ACTION REQUESTED:

For discussion only, no formal action requested.

Risk Number	Risk Event Statement	Risk Score This Time	Risk Score Last Time	Risk Score Taken from previous Risk Analysis Worksheet	Weeks on Risk Status Report	Status of Response	Responsible	Description of Response Activities	Monitoring Activities
	Provide a risk event statement states (i) what might happen in the future and (ii) its possible unique impact on the project. "Weather" is not a risk event statement. "Bad weather may delay the project" is a risk event statement.							List, by date, all actions taken to respond to the risk. This does not include assessing the risk	How to best monitor risk
1	Transmission not available or too costly for renewables	23		23	2/28/2022 P	Enter here N (No Plan); P (Plan but not enacted); PE (Plan)	Jeremy Sutton	Partner with other projects Seek projects outside of Zone 1 Secure PPA's earlier than 2030 REC PPA's for short term bridging	Keep abreast of transmission costs Monitor PPA prices within industry MTEP process monitoring
2	Transmission not available or too costly for CT	25		25	2/28/2022 P		Jeremy Sutton	Purchase capacity from bilaterals PPA's for capacity and energy	Keep abreast of transmission costs Monitor PPA prices within industry MTEP process monitoring
3	Transmission not available or too costly for Battery	25		25	2/28/2022 P		Jeremy Sutton	Purchase capacity from bilaterals PPA's for capacity and energy	Keep abreast of transmission costs Monitor PPA prices within industry MTEP process monitoring
4	Regulators denial of CON	20		20	2/28/2022 N		Jeremy Sutton	Purchase capacity from bilaterals PPA's for capacity and energy	Networking of available projects PPA for Capacity value awareness Capacity Auction price monitoring Bilateral market price monitoring
5	NG price spikes	14		14	2/28/2022 P		Jeremy Sutton	Backed up on wind and solar All generators will be impacted Realibility still served with CT backstop Hydrogen ready CT's	EIA projections for gas 12 month NYMEX strip GEO political
6	MISO capacity credit allocation drops	15		15	2/28/2022 P		Jeremy Sutton	CT scenario would cover the capacity need Battery scenario- Capacity purchase would need to fill short term Long term would require more capacity resources	MISO renewable intergration studies MISO rules and reg committees Other ISO movement on subject
7	RPU's load increases due to electrification	15		15	2/28/2022 P		Jeremy Sutton	RPU will be able to adjust Short term capacity agreements New resource requirements in out years	Electrification trends Monitor emerging technologies Monitor state regulations
8	Carbon Tax- CT scenario	13		13	2/28/2022 N		Jeremy Sutton	Backed up on wind and solar All generators will be impacted Pushes run of CT's to emergency times more often	Monitor state regulations

Risk Number	Risk Event Statement	Risk Score This Time Taken from updated Risk Analysis Worksheet	Risk Score Last Time Taken from previous Risk Status Report	Weeks on Risk Status Report	Status of Response	Responsible	Description of Response Activities	Monitoring Activities
9	Carbon Tax- Battery scenario	13		2/28/2022 N	Enter here N (No Plan); P (Plan but not enacted); PE (Plan)	Jeremy Sutton	Backed up on wind and solar Price to charge could push price of energy up for charging battery Cost of energy likely to rise	Monitor state regulations
10	Polar Vortex event- CT	16		2/28/2022 P		Jeremy Sutton	Winterization from beginning of unit desi; Monthly inspections Back up fuel or firm fuel plan	Lessons learned from past events Compliance of coming regulations Ensure adequate fuel backup or firm fuel on nominated amount
11	Polar Vortex event- Battery	22		2/28/2022 N		Jeremy Sutton	Ensure duration sufficient to meet longest events expected	Lessons learned from past events
12	LMP's in MISO significantly above forecast- CT	11		2/28/2022 N		Jeremy Sutton	Inability to last through entire event could lead to brown outs or black outs. Load shedding would need to take place. Compliance of coming regulations CT offer price is backstop to price protection for rate payers Ensure backup fuel is available	Monitoring of historical LMP's Updated LMP forecasts
13	LMP's in MISO significantly above forecast- Battery	20		2/28/2022 N		Jeremy Sutton	Battery used as price arbitrage Arbitrage margin used to offset high LMP's for ratepayers. Only available for the duration offered by battery.	Monitoring of historical LMP's Updated LMP forecasts

## RESOLUTION

WHEREAS, on April 1, 1981, the City of Rochester, acting by and through its Utility Board, entered into a Power Sales Contract, as amended from time to time, with the Southern Minnesota Municipal Power Agency (SMMPA) for the purchase of all power and energy required for the operation of its municipal electric utility through March 31, 2030; and,

WHEREAS, on January 1, 2000 the City, acting by and through its Utility Board, elected to limit the maximum amount of power required to be purchased from SMMPA to 216,000 kilowatts; and,

WHEREAS, since January 1, 2000 Rochester Public Utility has provided the necessary capacity and energy to serve the City's load above 216,000 kilowatts; and,

WHEREAS, on May 26, 2009 and June 1, 2009, the Rochester Public Utility Board and Rochester Common Council, respectively, elected not to extend the City's Power Sales Contract with the Southern Minnesota Municipal Power Agency (SMMPA) beyond the expiration date of March 31, 2030; and,

WHEREAS, this decision began the process of Rochester Public Utility planning for the replacement of the power and energy supplied by SMMPA; and,

WHEREAS, in 2019 the Rochester Public Utility Board commissioned a 2030 Resource Planning Study to evaluate various options for the long term power supply needs of Rochester; and

WHEREAS, in 2019 Rochester Public Utility conducted an extensive residential survey that showed 57% of residential customers were willing to pay up to an additional \$5.00/month for more clean energy.

WHEREAS, the results of the 2030 Resource Planning Study were presented to the Rochester Public Utility Board on July 23, 2019, and to the Rochester City Council on August 12, 2019 and September 4, 2019; and,

WHEREAS, based on the results of the study, the Rochester Public Utility Board with Council concurrence, directed staff to focus on the two 100% renewable energy options, one with a natural gas fired peaking plant for capacity and one with a battery for capacity; and,

WHEREAS, on November 3, 2021 and January 19, 2022, Rochester Public Utility staff presented an updated 2030 Resource Planning Study to the Board and Council, respectively, that included updates for costs, partnerships, and longer term storage options; and,

WHEREAS, in order to ensure the ~~necessary~~required facilities are in place by April 1, 2030, staff needs to begin executing on ~~one of the options identified in the 2021 update to the activities necessary to implement the approved options in the updated~~ 2030 Resource Plan,



WHEREAS, ~~this decision is~~ the approved options are based on the following factors:

- Exceeding all City and State goals for greenhouse gas reductions from the electric sector
- Meeting the affordability desires of the community
- Providing for grid resiliency
- Providing flexibility for future carbon reductions
- Aligning with the City's three strategic priorities of: Affordable Living, Quality Services for a Quality Life, and Economic Vibrancy and Growth Management

NOW, THEREFORE, BE IT RESOLVED by the Rochester Public Utility Board to authorize staff to begin executing, including expending up to \$2,000,000 in 2022, on activities necessary to implement a 2030 Resource Plan that includes 100% renewable energy on an annual basis, and a natural gas fired peaking plant or battery storage as a capacity resource, while continuing to ~~monitor emerging technologies as a possible replacement for the natural gas fired peaking plant.~~ update the 2030 Resource Plan.

## RESOLUTION

WHEREAS, on April 1, 1981, the City of Rochester, acting by and through its Utility Board, entered into a Power Sales Contract, as amended from time to time, with the Southern Minnesota Municipal Power Agency (SMMPA) for the purchase of all power and energy required for the operation of its municipal electric utility through March 31, 2030; and,

WHEREAS, on January 1, 2000 the City, acting by and through its Utility Board, elected to limit the maximum amount of power required to be purchased from SMMPA to 216,000 kilowatts; and,

WHEREAS, since January 1, 2000 Rochester Public Utility has provided the necessary capacity and energy to serve the City's load above 216,000 kilowatts; and,

WHEREAS, on May 26, 2009 and June 1, 2009, the Rochester Public Utility Board and Rochester Common Council, respectively, elected not to extend the City's Power Sales Contract with the Southern Minnesota Municipal Power Agency (SMMPA) beyond the expiration date of March 31, 2030; and,

WHEREAS, this decision began the process of Rochester Public Utility planning for the replacement of the power and energy supplied by SMMPA; and,

WHEREAS, in 2019 the Rochester Public Utility Board commissioned a 2030 Resource Planning Study to evaluate various options for the long term power supply needs of Rochester; and

WHEREAS, in 2019 Rochester Public Utility conducted an extensive residential survey that showed 57% of residential customers were willing to pay up to an additional \$5.00/month for more clean energy.

WHEREAS, the results of the 2030 Resource Planning Study were presented to the Rochester Public Utility Board on July 23, 2019, and to the Rochester City Council on August 12, 2019 and September 4, 2019; and,

WHEREAS, based on the results of the study, the Rochester Public Utility Board with Council concurrence, directed staff to focus on the two 100% renewable energy options, one with a natural gas fired peaking plant for capacity and one with a battery for capacity; and,

WHEREAS, on November 3, 2021 and January 19, 2022, Rochester Public Utility staff presented an updated 2030 Resource Planning Study to the Board and Council, respectively, that included updates for costs, partnerships, and longer term storage options; and,

WHEREAS, in order to ensure the required facilities are in place by April 1, 2030, staff needs to begin executing on activities necessary to implement the approved options in the updated 2030 Resource Plan,

WHEREAS, the approved options are based on the following factors:

- Exceeding all City and State goals for greenhouse gas reductions from the electric sector
- Meeting the affordability desires of the community
- Providing for grid resiliency
- Providing flexibility for future carbon reductions
- Aligning with the City's three strategic priorities of: Affordable Living, Quality Services for a Quality Life, and Economic Vibrancy and Growth Management

NOW, THEREFORE, BE IT RESOLVED by the Rochester Public Utility Board to authorize staff to begin executing, including expending up to \$2,000,000 in 2022, on activities necessary to implement a 2030 Resource Plan that includes 100% renewable energy on an annual basis, and a natural gas fired peaking plant or battery storage as a capacity resource, while continuing to update the 2030 Resource Plan.

## FOR BOARD ACTION

Agenda Item # (ID # 14642)

Meeting Date: 3/22/2022

---

**SUBJECT: RPU Index of Board Policies**

---

**PREPARED BY: Christina Bailey**

---

ITEM DESCRIPTION:

UTILITY BOARD ACTION REQUESTED:

ROCHESTER PUBLIC UTILITIES		
INDEX OF BOARD POLICIES		
	REVISION DATE	RESPONSIBLE BOARD COMMITTEE
<b>BOARD</b>		
1. Mission Statement	6/26/2012	Policy
2. Responsibilities and Functions	3/27/2012	Policy
3. Relationship with the Common Council	2/28/2012	Policy
4. Board Organization	3/27/2018	Policy
5. Board Procedures	3/27/2012	Policy
6. Delegation of Authority/Relationship with Management	7/24/2018	Policy
7. Member Attendance at Conferences and Meetings	12/18/2018	Policy
8. Board Member Expenses	12/18/2018	Policy
9. Conflict of Interest	DELETED	N/A
10. Alcohol and Illegal Drugs	DELETED	N/A
11. Worker Safety	3/27/2012	Policy
<b>CUSTOMER</b>		
12. Customer Relations	4/30/2019	Ops & Admin
13. Public Information and Outreach	4/30/2019	Communications
14. Application for Service	7/1/2016	Ops & Admin
15. Electric Utility Line Extension Policy	3/28/2017	Finance
16. Billing, Credit and Collections Policy	9/28/2021	Finance
17. Electric Service Availability	10/29/2019	Ops & Admin
18. Water and Electric Metering	6/26/2018	Ops & Admin
19. Adjustment of Utility Services Billed	6/29/2021	Finance
20. Rates	7/25/2017	Finance
21. Involuntary Disconnection	9/28/2021	Communications
<b>ADMINISTRATIVE</b>		
22. Acquisition and Disposal of Interest in Real Property	12/19/2017	Ops & Admin
23. Electric Utility Cash Reserve Policy	1/28/2020	Finance
24. Water Utility Cash Reserve Policy	1/28/2020	Finance
25. Charitable Contributions	6/25/2019	Communications
26. Utility Compliance	10/24/2017	Communications
27. Contribution in Lieu of Taxes	6/29/1999	Finance
28. Joint-Use of Infrastructure and Land Rights	3/30/2021	Ops & Admin
29. Customer Data Policy	10/9/2014	Communications
30. Life Support	9/24/2019	Communications
31. Electric Utility Undergrounding Policy	9/29/2020	Ops & Admin
Red - Currently being worked on		
Yellow - Will be scheduled for revision		
Marked for deletion		

## FOR BOARD ACTION

Agenda Item # (ID # 14643)

Meeting Date: 3/22/2022

---

**SUBJECT: Division Report and Metrics - March 2022**

---

**PREPARED BY: Christina Bailey**

---

ITEM DESCRIPTION:

UTILITY BOARD ACTION REQUESTED:

# Division Reports & Metrics March 2022

**CORE SERVICES**  
**SAFETY, COMPLIANCE & PUBLIC AFFAIRS**  
**POWER RESOURCES**  
**CUSTOMER RELATIONS**  
**CORPORATE SERVICES**  
**FINANCIAL REPORTS**

# Division Reports & Metrics March 2022

## CORE SERVICES

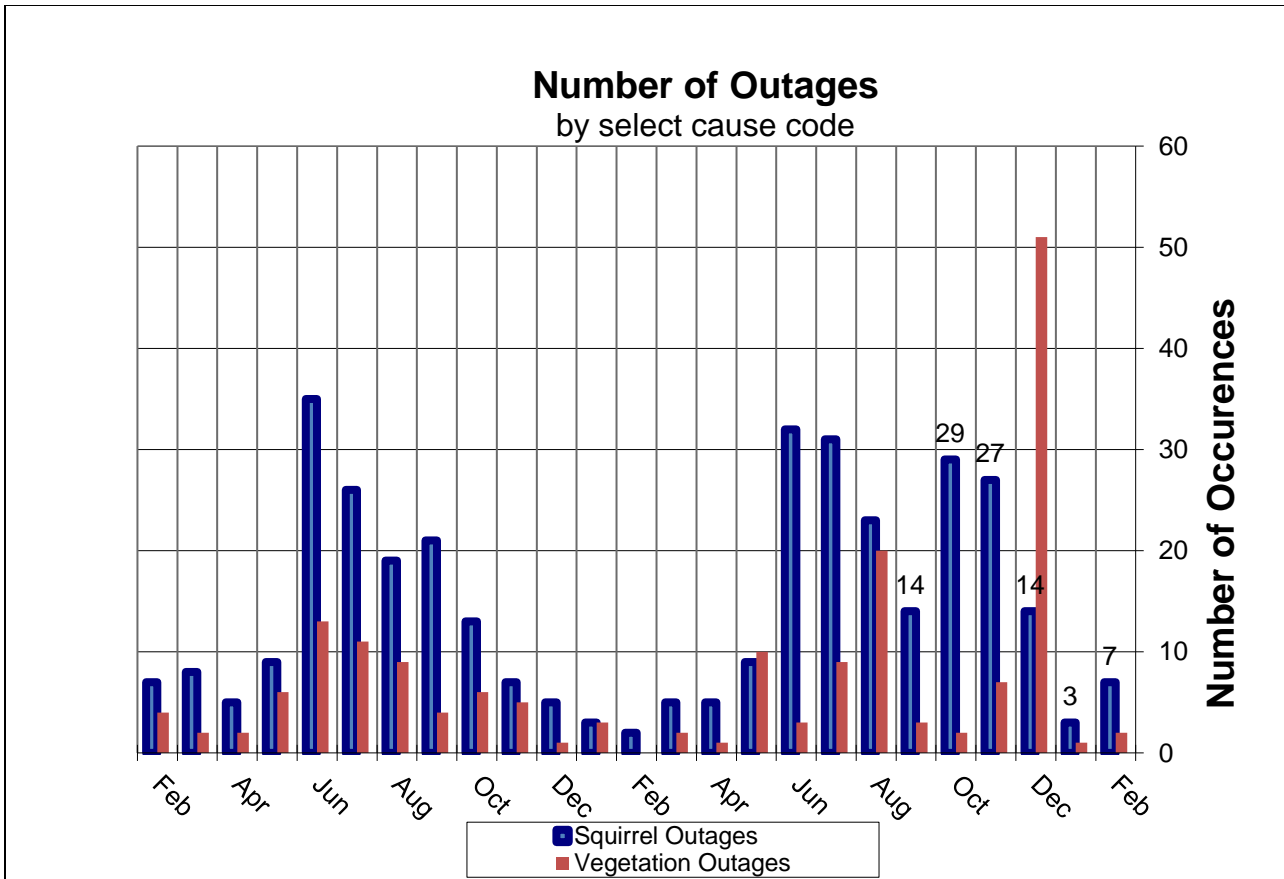
**Electric Utility:**

**1. Electric Outage Calculations for the month and year to date (February 2022 Data)**

- |                                      |  |
|--------------------------------------|--|
| a. Reliability = 99.99855%           | Year-to-date Reliability = 99.99912%             |
| b. 316 Customers affected by Outages | Year-to-date Customers affected by Outages = 423 |
| c. SAIDI = 0.59 min                  | Year-to-date SAIDI = 0.37 min                    |
| d. CAIDI = 107.45 min                | Year-to-date CAIDI = 88.97 min                   |

**2. Electric Utility Operations – T&D, Engineering, System Ops, GIS, Tech Services:**

- Material bids for relay panels, communication equipment, and transmission poles for the Marion Road Substation project were released to vendors in February.
- The Marion Road Substation site grading was completed.
- Reliability statistics were improved in February due to the lack of large storm and average wind conditions.





**Summary of individual electrical outages (greater than 200 customers – Feb 2022 data)**

# Customers	Date	Duration	Cause
None			

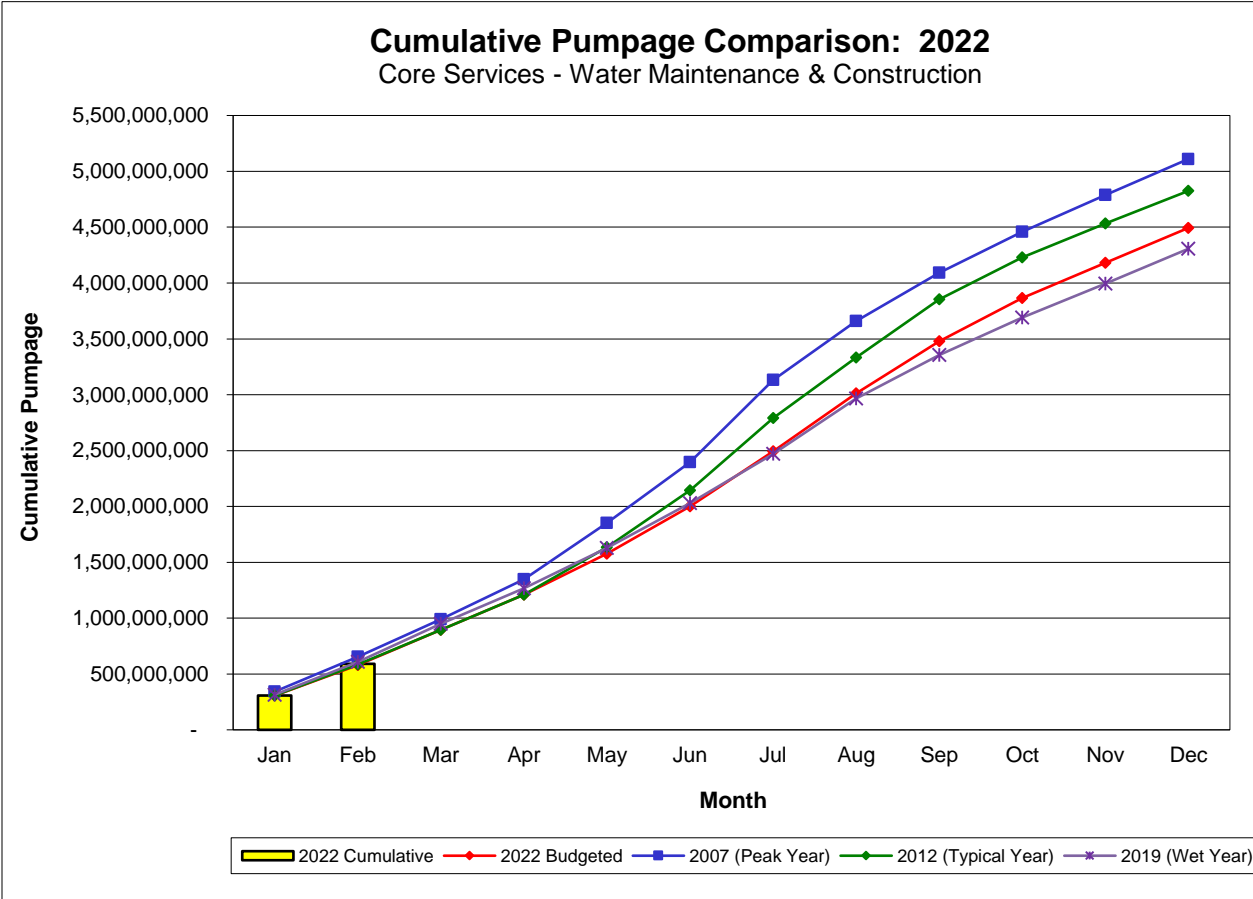
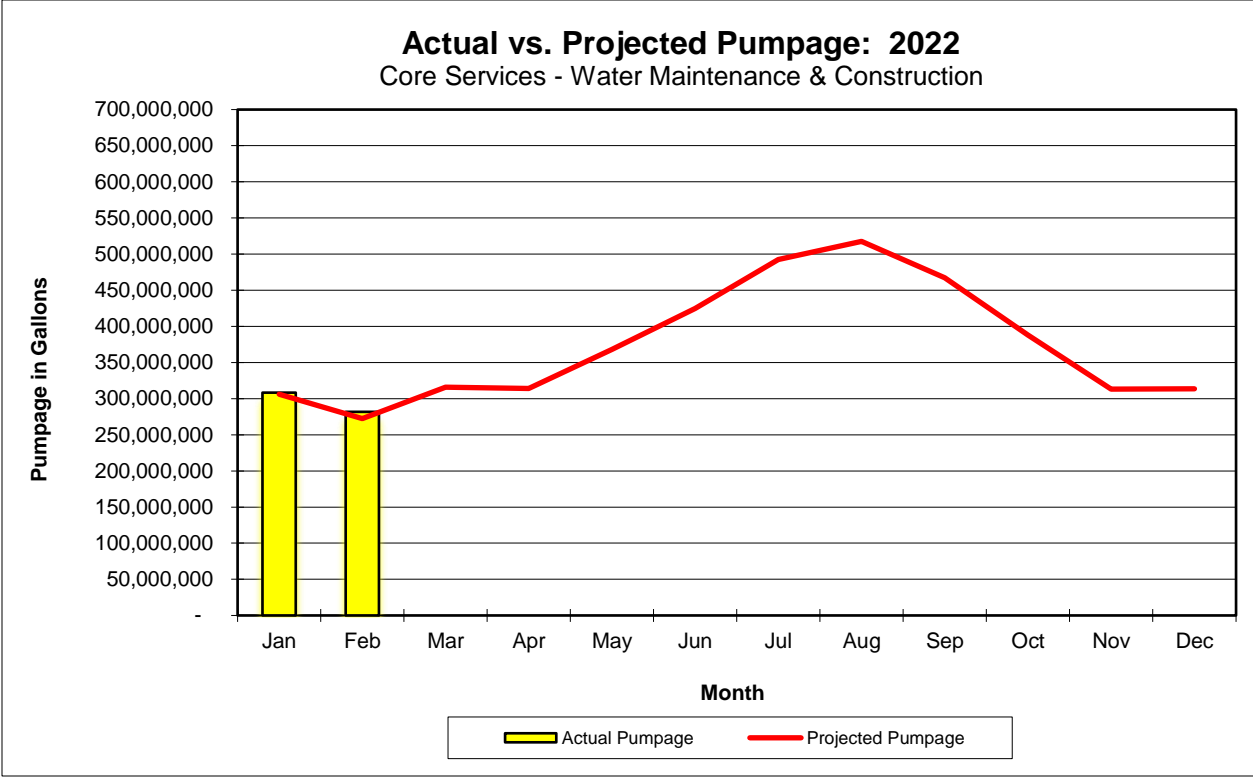
**Summary of aggregated incident types (greater than 200 customers – Feb 2022 data)**

# Customers	Total # of Incidents	Cause
None		

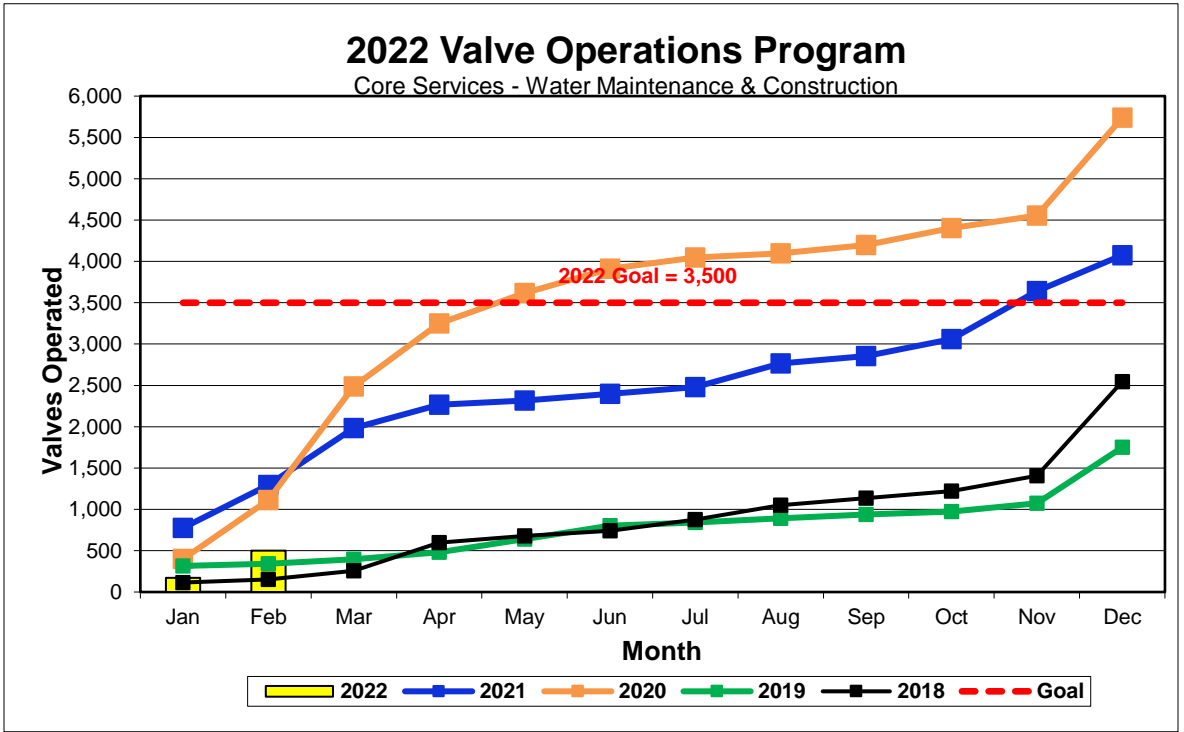
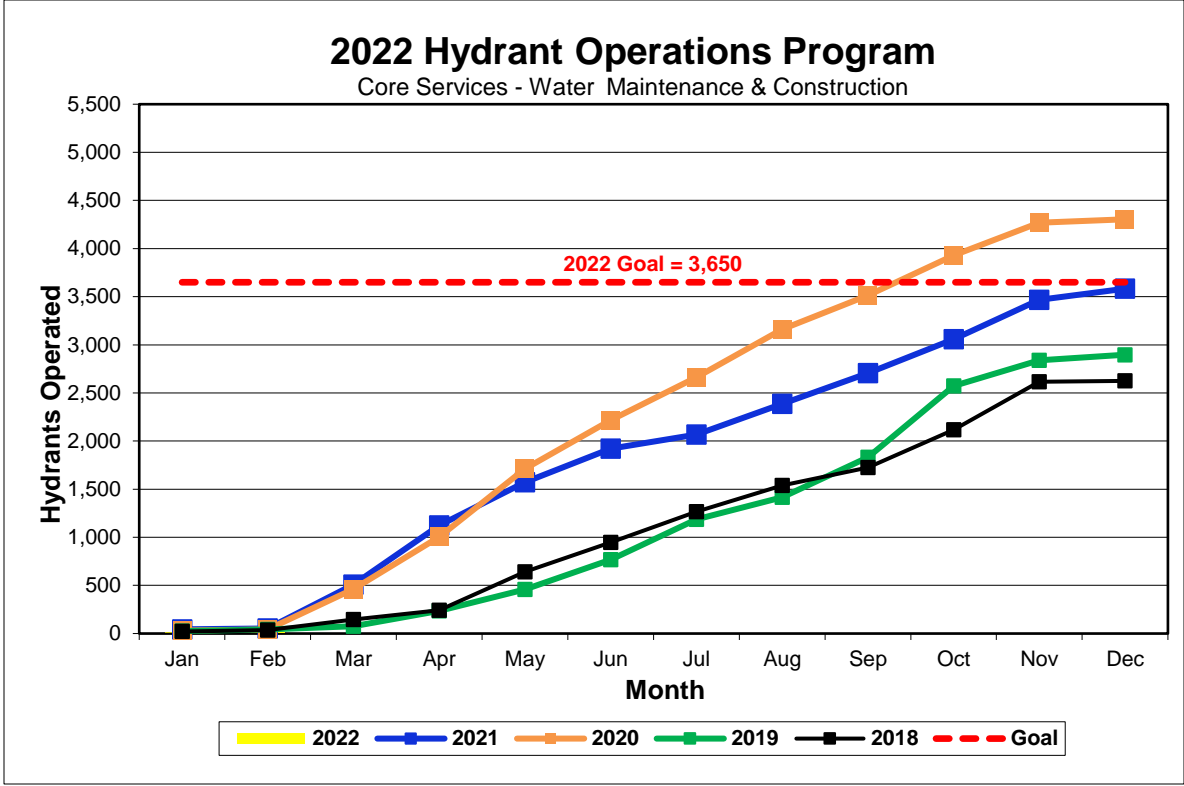
**Water Utility:**

**1. Water Outage Calculations for the month and year to date (January 2022 data):**

- a. Reliability = 99.99916700%                      Year-to-date Reliability = 99.99867640%
  - b. 148 Customers Affected by Outages              Year-to-date Customers Affected by Outages = 375
  - c. 229.8 Customer Outage Hours                      Year-to-date Customer Outage Hours = 774.5
  - d. SAIDI = 0.3    Year-to-date SAIDI = 1.1
  - e. CAIDI = 93.1    Year-to-date CAIDI = 123.9
- Performed 215 Gopher State water utility locates during the month for a total of 359 for the year.
  - Repaired water distribution system failures or maintenance at the following locations during the month. :
    - 2111 9 ½ Ave SE – (Corrosion Hole) – 2/2
    - 839 7<sup>th</sup> Ave SW – (Watermain Break) – 2/4
    - 1226 4<sup>th</sup> Ave SW – (Watermain Break) – 2/6
    - 3928 3<sup>rd</sup> St NW – (Watermain Break) – 2/6
    - 715 5<sup>th</sup> Ave SW – (Watermain Break) – 2/14
    - 1302 12<sup>th</sup> Ave NW – (Watermain Break) – 2/28



Attachment: Division Reports March 2022 (14643 : Division Report and Metrics - March 2022)



**GIS/Property Rights**

- Hydro line LIDAR flight completed utilizing drone technology. Deliverables will include a 3D point cloud of the corridor and also identify vegetation and other clearance issues.

Attachment: Division Reports March 2022 (14643 : Division Report and Metrics - March 2022)

## SAFETY / COMPLIANCE & PUBLIC AFFAIRS March 2022


### 1. Safety

TRAINING	Total Required Enrollments	Completions as of 2/28/2022	Percent Complete
February 2022	426	424	99.5%
Calendar Year to 2/28/2022	816	814	99.8%

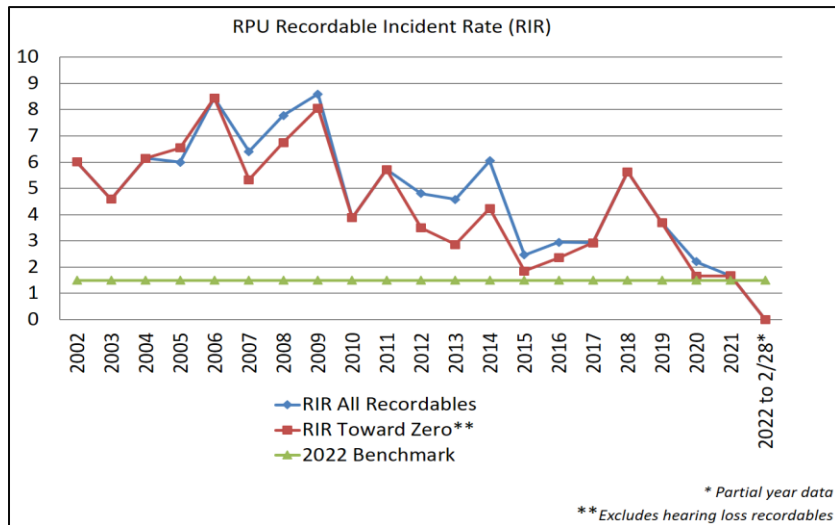
SAFETY TEAMS	Total Members	Members Attending	Percent Attending
February 2022	23	18	78.3%
Calendar Year to 2/28/2022	50	44	88.0%

INCIDENTS	Reports Submitted	OSHA Cases <sup>1</sup>	RPU RIR <sup>2</sup>	BLS RIR <sup>3</sup>
February 2022	4	0	0	1.5
Calendar Year to 2/28/2022	6	0	0	1.5

1	Deemed to meet OSHA criteria as a recordable case by RPU Safety Manager, subject to change
2	Recordable Incident Rate – Number of OSHA Recordable Cases per 100 employees.
3	Bureau of Labor Statistics nonfatal illnesses and injuries in the utility sector



24 of RPU's 24 departments are recordable injury free in 2022  
204 of RPU's 204 employees are recordable injury free in 2022



2022 OSHA Recordable Case Detail				
Work Area	Incident Date	Description	Primary Reason it's a Recordable	Corrective Action
None				

**SAFETY INITIATIVES**

1. Safety Manager participated in the AEGIS Insurance tri-annual risk assessment
2. Finalized arc flash data was received which will allow complete labeling of Service Center electrical apparatus in compliance with NFPA 70E
3. The first meeting of the reimagined Utility-wide Safety Team was held

**2. Environmental & Regulatory Affairs**

- On Feb. 18th RPU Environmental staff help update the AEGIS water risk assessment related to water quality.
- On March 10th Todd Osweiler presented on the Well 16 conversion project at the MN-AWWA Southeast District Waterworks Operators School.

**3. Communications**

- The transition of design and printing of RPU Plugged In for March/April went well with our new local vendors. A new design and layout will be coming later this spring/summer.
- The deadline for the Tom Bovitz MMUA Memorial Scholarship Essay Contest is March 25th. An internal group at RPU will review the submitted essays and will select one for statewide judging. State winners will be announced later in April by MMUA.
- As spring approaches, we are beginning to launch our work zone safety messaging to communicate the importance of using caution near RPU work zones.

**28 day summary** with change over previous period











**Page Summary** Last 28 days +

[Export Data](#)

Results from Feb 16, 2022 - Mar 15, 2022

Note: Does not include today's data. Insights activity is reported in the Pacific time zone. Ads activity is reported in the time zone of your ad account.

■ Organic ■ Paid

<p><b>Actions on Page</b> February 16 - March 15</p> <p><b>3</b></p> <p>Total Actions on Page ▲200%</p> 	<p><b>Page Views</b> February 16 - March 15</p> <p><b>179</b></p> <p>Total Page Views ▼13%</p> 	<p><b>Page Likes</b> February 16 - March 15</p> <p><b>8</b></p> <p>Page Likes ▼27%</p> 
<p><b>Post Reach</b> February 16 - March 15</p> <p><b>1,882</b></p> <p>People Reached ▼60%</p> 	<p><b>Story Reach</b> February 16 - March 15</p> <p><b>Get Story Insights</b></p> <p>See stats on how your Page's recent stories have performed.</p> <p><a href="#">Learn more</a></p>	<p><b>Recommendations</b> February 16 - March 15</p>  <p>We have insufficient data to show for the selected time period.</p>
<p><b>Post Engagement</b> February 16 - March 15</p> <p><b>165</b></p> <p>Post engagement ▼66%</p> 	<p><b>Videos</b> February 16 - March 15</p> <p><b>85</b></p> <p>3-Second Video Views ▲16%</p> 	<p><b>Page Followers</b> February 16 - March 15</p> <p><b>8</b></p> <p>Page Followers ▼27%</p> 

Attachment: Division Reports March 2022 (14643 : Division Report and Metrics - March 2022)

# POWER RESOURCES MANAGEMENT

MARCH 2022

## Portfolio Optimization

1. In February, RPU continued to bid GT2 and WES into the MISO day-ahead and real-time markets. GT2 and WES are also capable of participating in the ancillary services market. GT1 is presently in an outage for a major overhaul.
  - a. Ancillary Service Market – Supplemental Reserves
    - i. Cleared DA
      1. GT2 – 11 days
      2. WES – 16 days
    - ii. Deployment YTD
      1. GT2 – 0
      2. WES – 0
  - b. Dispatched by MISO
 

i. GT1 – 0 times	YTD	0
ii. GT2 – 0 times	YTD	2
iii. WES – 12 times	YTD	28
  - c. Hours of Operation
 

i. GT1 – 0 hours	YTD	0 hours
ii. GT2 – 0 hours	YTD	14 hours
iii. WES – 62 hours	YTD	150 hours
  - d. Electricity Generated
 

i. GT1 – 0 MWh	YTD	0 MWh
ii. GT2 – 0 MWh	YTD	351 MWh
iii. WES – 1,832 MWh	YTD	4,297 MWh
  - e. Forced Outage
 

i. GT1 – 0 hours	YTD	0 hours
ii. GT2 – 0 hours	YTD	0 hours
iii. WES – 0 hours	YTD	0 hours
2. MISO market Real Time Price averaged \$35.10/MWh and Day Ahead Price averaged \$37.44/MWh.

# **CUSTOMER RELATIONS**

***(Contact Center and Marketing, Commercial and Residential)***

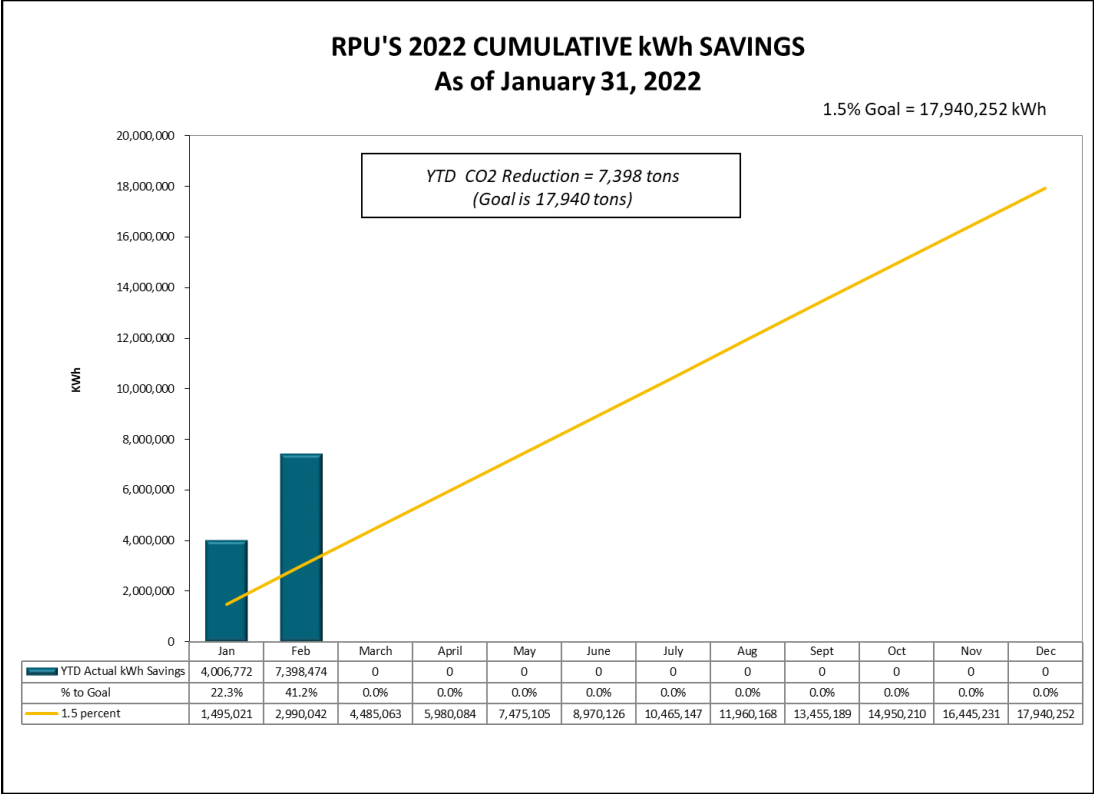
## Stakeholder Engagement, Forums, and Meetings

1. On March 9, in collaboration with Minnesota Energy Resources, a joint message of appreciation and 2022 program updates was emailed to 3,088 commercial customers and trade allies. The email contained an embedded “thank you” video along with utility program documents.
2. On March 22, we will be presenting on the topic of energy efficiency and benchmarking as part of the City’s Benchmarking Program Kick-off led by Lauren Jensen in the Sustainability department.

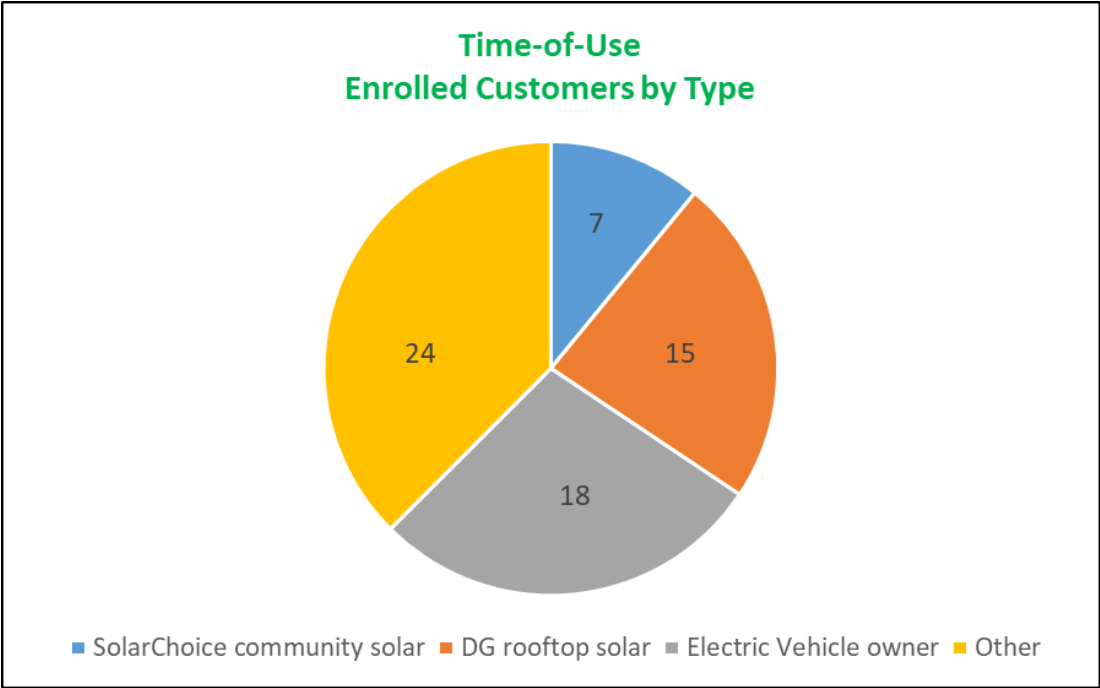
## Opportunities for Customers

1. A Neighborhood Energy Challenge workshop with Community Education was held virtually on Saturday, March 5. There were 37 households in attendance.
2. Customer Care continues to make outreach calls to customers with past due balances on their accounts. The intent is to proactively connect these customers with outside resources for financial assistance. During the month of February, 1,491 customers were called.

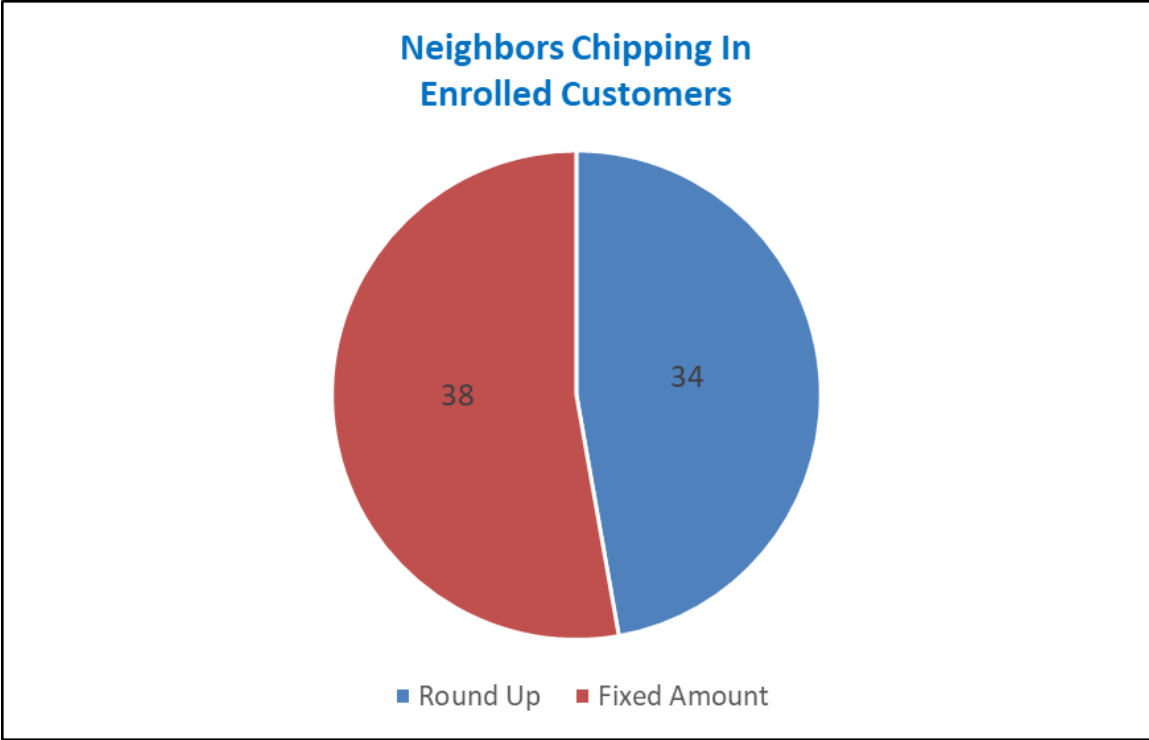




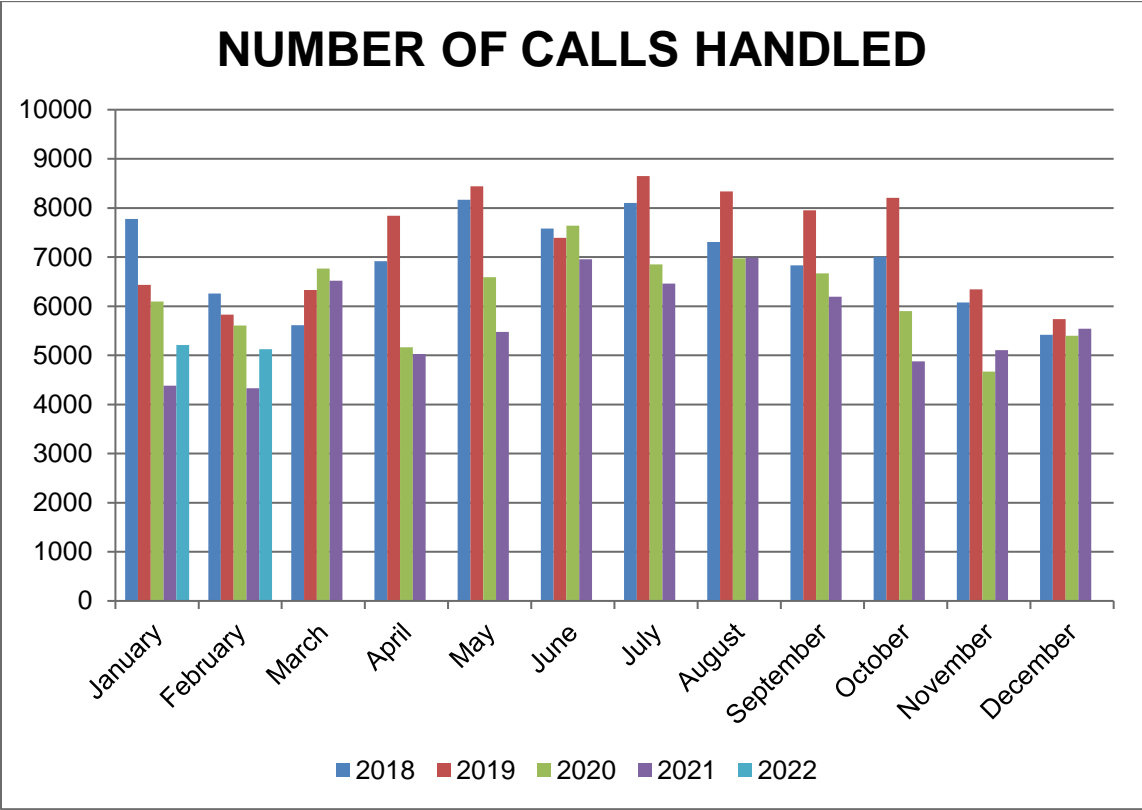
- + YTD Savings: 7,398,474 kWh
- + Percent to kWh Goal: 41.2%



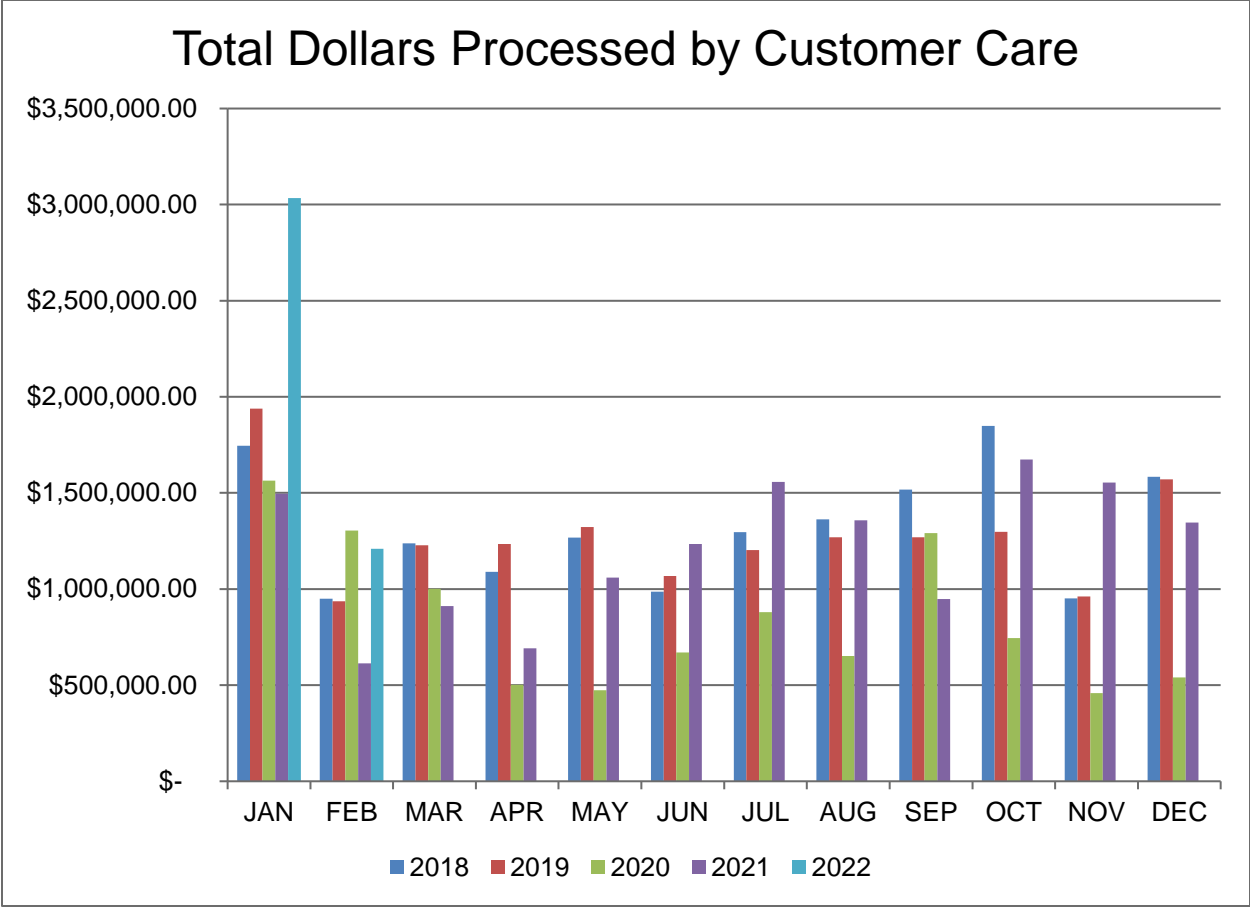
- + Total Customers Enrolled: 64



✚ Total Customers Enrolled: 72



✚ Total Number of Calls: 5,125 (graphed above)



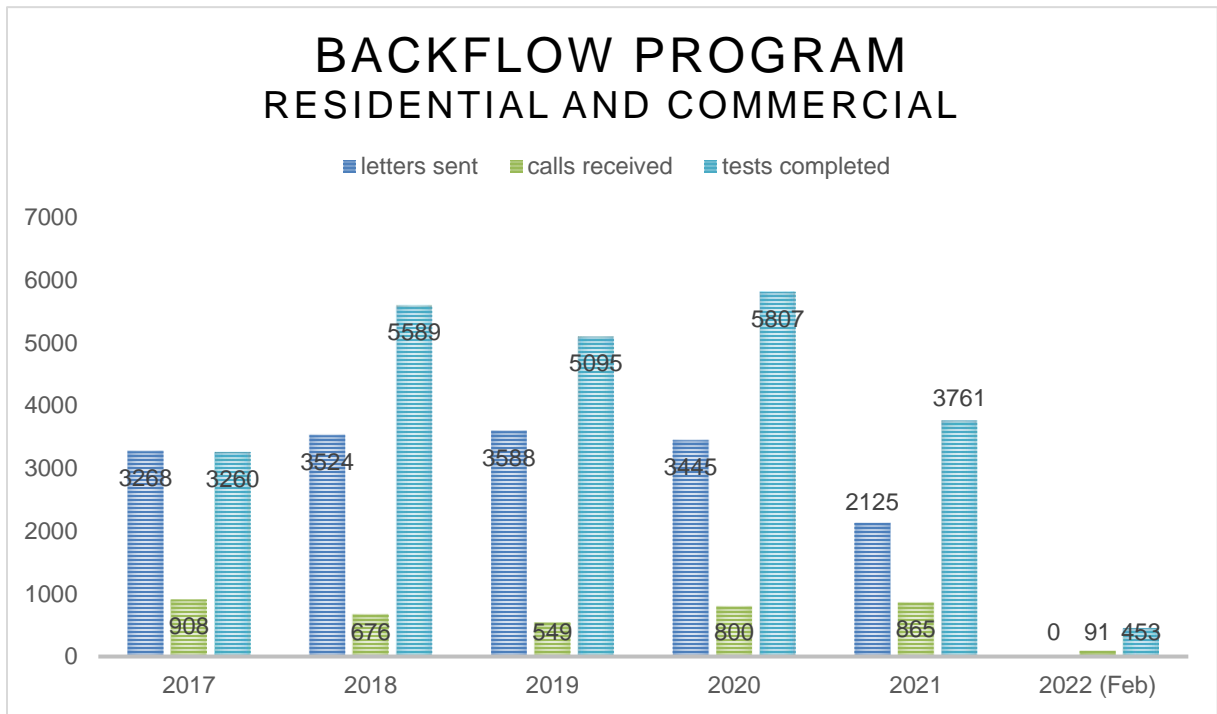
- Total Number in Dollars Processed by Representatives: \$1,209,021 (graphed above)
- Total Number of Transactions Processed by Representatives: 3,160

Attachment: Division Reports March 2022 (14643 : Division Report and Metrics - March 2022)

# CORPORATE SERVICES

## 1. Business Services:

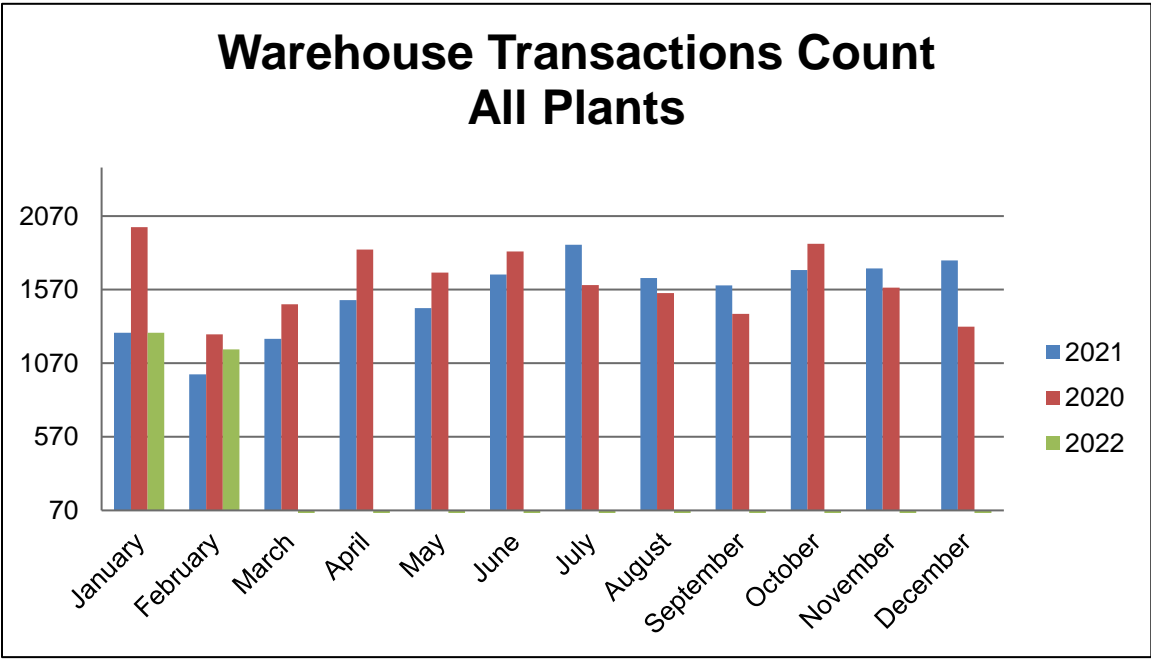
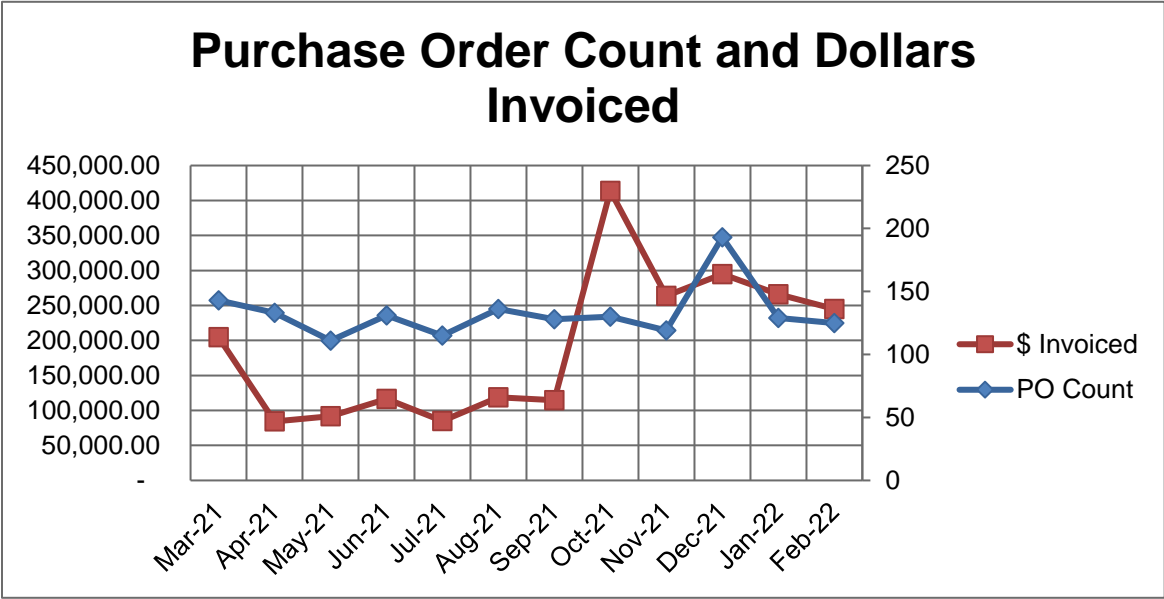
- Payroll/HR – Coordinated the onboarding of one full time employee and departure of two employees.
- Payroll/HR – We have six current postings for a total of 16 seasonal positions.
- Payroll/HR – Collecting payroll information for State assistance reimbursement due to a winter storm on Dec 15, 2021.
- Compliance – Completed the first quarter cyber security awareness training for all employees and the first quarter audit of employees and vendors with remote access to RPU’s systems.
- Administrative Support – Coordinated the travel and RPU team shirt’s for the APPA Lineman Rodeo in Austin, Texas.
- Administrative Support - The Business Services team handled 4,381 mailing pieces. Backflow related mailings and communication with contractors is now performed by a third party vendor.



## 2. Purchasing and Materials Management:

3. Posted Invitation For Bid (IFB) Sealed Bids #2022-13 - Backyard Digger Derrick
4. Posted IFB Sealed Bids #2022-14 - Digger Derrick and Utility Body
5. Posted IFB Sealed Bids #2022-7 - Tubular Steel Transmission Poles
6. We continue to see supply chain issues resulting in fuel surcharges and longer lead times. RPU has adjusted some inventory reorder points to help address this concern.

Attachment: Division Reports March 2022 (14643 : Division Report and Metrics - March 2022)



**7. Finance and Accounting:**

**General**

- Budget Process – To align the RPU budget process with the timing of the City budget process, the Finance Committee and Board review of the recommended RPU budget will be on Wednesday, August 10, 2022. A request to approve the 2023 recommended budget will be made of the Board at the November Board meeting and December Council meeting.
- Late Fee Project - The Finance, Customer Care, and IT teams are working on a project to implement the Board approved late fees that are scheduled to go into effect on April 15, 2022. The standard configuration within the Cayenta billing system calculates a late fee based on the past due balance on the date of a late payment event. The current policy states the late fee will be computed based on the average

outstanding balance during a billing period. We will be proposing an adjustment in the currently approved Billing, Credit and Collections Policy to align the policy with the system capability. This change is not anticipated to make a material impact to the late fee being assessed, as the past due balance needs to be greater than \$500 before exceeding the \$5 minimum.

- Financial Audit - Baker Tilly conducted the fieldwork for the 2021 Financial Audit on February 22<sup>nd</sup> through February 25<sup>th</sup> remotely. At present, the auditors have no findings or passed adjustment items. The annual report will be presented at the April 26<sup>th</sup> Board meeting.
- State Disaster Claim – The State of Minnesota made a disaster declaration for Olmsted County for the December 15, 2021 winter storm. RPU is in the process of collecting the cost information to submit a reimbursement claim.

**8. Information Technology:**

General

- NERC/CIP Audit - The Midwest Reliability Organization (MRO) has completed the field audit portion of the NERC compliance audit. The audit is focused on components of the Critical Infrastructure Protection (CIP) standards. The field auditors have referred one item for evaluation as a possible violation.
- The IT team has continued to respond to zero day vulnerabilities that were identified in December and January. As vendors release patches, the IT team has followed our accelerated patching process for vulnerabilities of this type.

**9. Financial Results:**

- Accounts Receivable – Past due account balances have increased from \$1,348,197 at the end of February 2020, before the pandemic, to \$2,444,279 at the end of February 2022. Of this amount, \$1,348,836 is due from residential customers and \$1,095,443 is due from commercial customers. This is a decrease from the end of January 2022 for commercial customers of \$124 and an increase for residential customers of \$141,761.

Description	Residential		Commercial (Non Residential)			
	02/29/2020	2/28/2022	Incr (Decr)	02/29/2020	2/28/2022	Incr (Decr)
% Current	81.2%	80.5%	-0.7%	94.6%	85.8%	-8.8%
% Past Due	17.5%	19.5%	2.0%	5.8%	14.2%	8.4%
Amount Past Due	\$ 968,491	\$ 1,348,836	\$ 380,345	\$ 379,705	\$ 1,095,443	\$ 715,738
# Customers Past Due	5,502	5,392	(110)	339	408	69
Average Balance Past Due	\$ 176	\$ 250	\$ 74	\$ 986	\$ 2,685	\$ 1,699
# Customers > \$1,500 Past Due	30	187	157	38	62	24
# Customers > \$5,000 Past Due	4	15	11	13	28	15

**Note:** Budget numbers are compared to the approved 2022 budget which is adjusted for 2021 approved project budgets carried over to 2022.

(In Thousands)	Current Month			Year to Date		
	Actual	Budget	Variance	Actual	Budget	Variance
Revenue - Electric	\$ 11,823	\$ 11,816	\$ 7	\$ 24,656	\$ 23,957	\$ 699
Revenue - Water	805	791	14	1,638	1,618	20
Change in Net Position - Electric	681	611	70	2,156	628	1,528
Change in Net Position - Water	91	74	17	252	159	93

Attachment: Division Reports March 2022 (14643 : Division Report and Metrics - March 2022)



**TO:** Jeremy Sutton, Director of Power Resources

**FROM:** Tina Livingston, Senior Financial Analyst

**SUBJECT:** LOAD FORECAST SUMMARY FOR 2022

MONTH	SYSTEM ENERGY			PEAK SYSTEM DATA		
	ACTUAL MWH	FORECAST MWH	% DIFF	ACTUAL MW	FORECAST MW	% DIFF
JAN	102,220	99,814	2.4%	170.3	171.2	-0.5%
FEB	90,277	91,964	-1.8%	180.1	170.1	5.9%
MAR					146.6	
APR					194.0	
MAY					199.2	
JUN					236.3	
JUL					272.7	
AUG					251.9	
SEP					233.4	
OCT					169.2	
NOV					167.1	
DEC					176.1	
<b>YTD</b>	<b>192,497</b>	<b>191,778</b>	<b>0.4</b>			

**HISTORICAL SYSTEM PEAK 292.1 MW 07/20/2011**

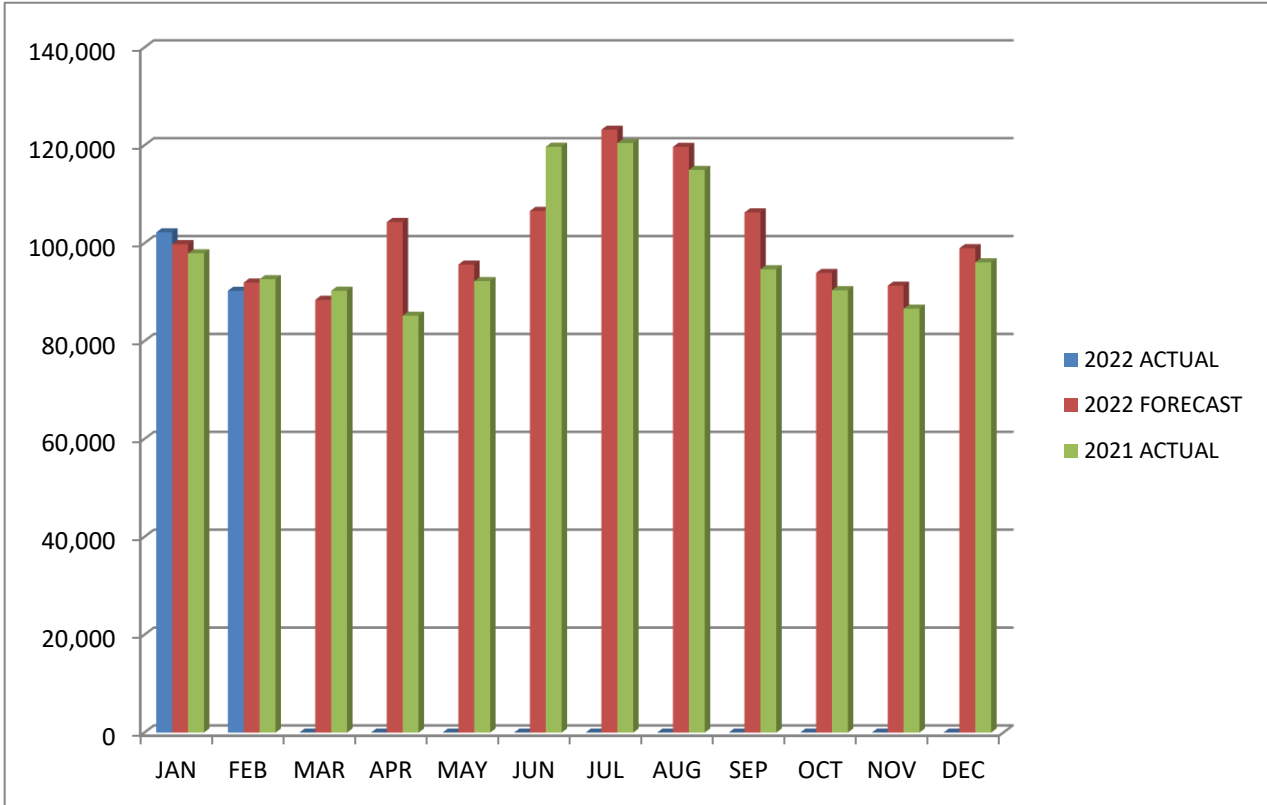
% DIFF = (ACTUAL / FORECAST X 100) - 100

MWH = MEGAWATT HOUR = 1000 KILOWATT HOURS

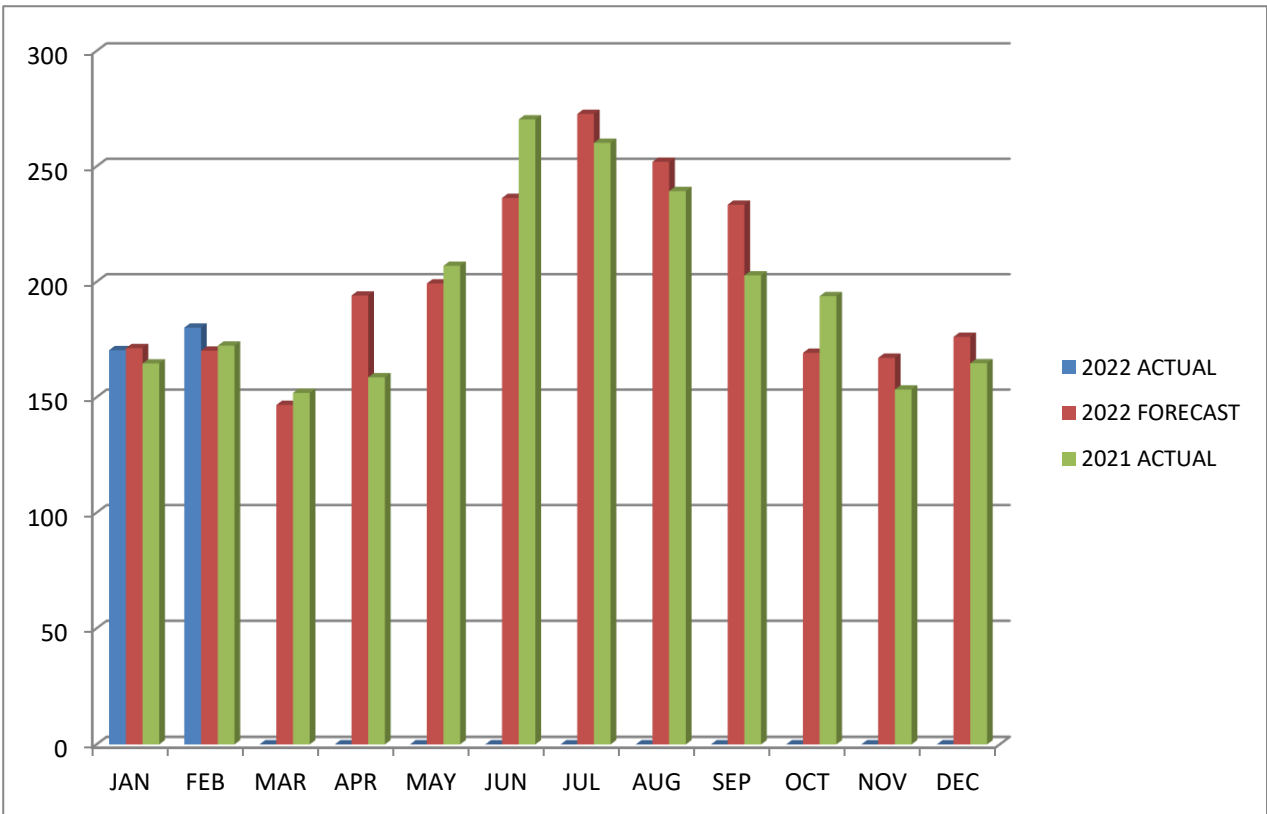
MW = MEGAWATT = 1000 KILOWATTS

### 2022 YTD SYSTEM REQUIREMENTS

#### Energy Required for the Month (MWH)



#### Peak Demand for the Month (MW)



Attachment: Division Reports March 2022 (14643 : Division Report and Metrics - March 2022)



# ROCHESTER PUBLIC UTILITIES

## INDEX

K:\RPU\GA\FINANCIAL REPORTS\FINANCIALS CRMO.pdf

DATE: **February 2022**  
 TO: **PRELIMINARY**  
 From: **Judith Anderson** (507) 292-1217  
 Controller  
 SUBJ: **RPU - Financial Statements**

### **RPU - ELECTRIC UTILITY Financial Reports**

<u>Page #</u>	<u>REPORT TITLE:</u>
1	Statement of Net Position - Condensed
2	Statement of Revenues, Expenses & Changes in Net Position YTD
3	Statement of Cash Flows YTD
4 - 5	Production and Sales Statistics - YTD
6	GRAPH - Capital Expenditures
7	GRAPH - Major Maintenance Expenditures
8	GRAPH - Cash & Temporary Investments
9	GRAPH - Changes in Net Position
10	GRAPH - Bonds

### **RPU - WATER UTILITY Financial Reports**

<u>Page #</u>	<u>REPORT TITLE:</u>
11	Statement of Net Position - Condensed
12	Statement of Revenues, Expenses & Changes in Net Position YTD
13	Statement of Cash Flows YTD
14	Production and Sales Statistics - YTD
15	GRAPH - Capital Expenditures
16	GRAPH - Major Maintenance Expenditures
17	GRAPH - Cash & Temporary Investments
18	GRAPH - Changes in Net Position

**END OF BOARD PACKET FINANCIALS**

## ROCHESTER PUBLIC UTILITIES

## STATEMENT OF NET POSITION

## ELECTRIC UTILITY

February 28, 2022

PRELIMINARY

	February 2022	February 2021	Difference	% Diff.	January 2022
<b>ASSETS</b>					
<b>CURRENT ASSETS</b>					
CASH & INVESTMENTS					
Unreserved Cash & Investments	43,926,011	28,190,491	15,735,520	55.8	42,295,111
BOARD RESERVED CASH & INVESTMENTS					
Clean Air Rider Reserve	5,948,601	6,529,996	(581,395)	(8.9)	5,948,601
Working Funds Reserve	20,867,000	19,537,000	1,330,000	6.8	20,867,000
Special Capital & Major Maintnce Reserve	3,300,818	2,800,818	500,000	17.9	3,300,818
Contingency Reserve	11,251,000	10,943,000	308,000	2.8	11,251,000
General Capital & Major Maintnce Reserve	19,209,804	22,417,416	(3,207,612)	(14.3)	19,186,760
Total Reserved Cash & Investments	60,577,223	62,228,230	(1,651,007)	(2.7)	60,554,180
Total Cash & Investments	104,503,234	90,418,722	14,084,513	15.6	102,849,300
Receivables & Accrued Utility Revenues	23,646,286	22,386,876	1,259,410	5.6	26,336,030
Inventory	7,215,772	6,386,676	829,097	13.0	7,231,180
Other Current Assets	2,130,041	2,576,405	(446,364)	(17.3)	2,089,530
RESTRICTED ASSETS					
Restricted Cash and Equivalents	3,423,479	3,071,632	351,848	11.5	2,282,320
Total Current Assets	140,918,813	124,840,310	16,078,504	12.9	140,788,380
<b>NON-CURRENT ASSETS</b>					
RESTRICTED ASSETS					
RESTRICTED CASH & INVESTMENTS					
Debt Service Reserve	12,072,991	12,072,991	0	0.0	12,072,991
Funds Held in Trust	0	431	(431)	(100.0)	0
Total Restricted Cash & Investments	12,072,991	12,073,422	(431)	(0.0)	12,072,991
Total Restricted Assets	12,072,991	12,073,422	(431)	(0.0)	12,072,991
<b>CAPITAL ASSETS</b>					
<b>NON-DEPRECIABLE ASSETS</b>					
Land and Land Rights	11,264,662	9,543,522	1,721,141	18.0	11,264,662
Construction Work in Progress	18,136,426	16,919,307	1,217,119	7.2	17,123,610
Total Non-depreciable Assets	29,401,089	26,462,829	2,938,260	11.1	28,388,272
<b>DEPRECIABLE ASSETS</b>					
Utility Plant in Service, Net	245,476,992	248,488,720	(3,011,728)	(1.2)	246,480,620
Steam Assets, Net	1,129,136	1,423,693	(294,557)	(20.7)	1,153,680
Total Depreciable Assets	246,606,128	249,912,413	(3,306,285)	(1.3)	247,634,310
Net Capital Assets	276,007,216	276,375,242	(368,026)	(0.1)	276,022,580
Other Non-Current Assets	11,761,367	12,186,222	(424,855)	(3.5)	11,796,060
Total Non-Current Assets	299,841,574	300,634,886	(793,312)	(0.3)	299,891,640
<b>TOTAL ASSETS</b>	440,760,387	425,475,196	15,285,192	3.6	440,680,020
<b>DEFERRED OUTFLOWS OF RESOURCES</b>					
DEFERRED OUTFLOWS OF RESOURCES	8,638,550	3,586,098	5,052,452	140.9	8,846,900
<b>TOTAL ASSETS + DEFERRED OUTFLOW RESOURCE</b>	<b>449,398,937</b>	<b>429,061,293</b>	<b>20,337,644</b>	<b>4.7</b>	<b>449,526,930</b>
<b>LIABILITIES</b>					
<b>CURRENT LIABILITIES</b>					
Accounts Payable	10,676,515	10,279,583	396,932	3.9	11,579,140
Due to other funds	3,782,159	3,404,978	377,181	11.1	3,961,150
Customer Deposits	2,100,047	1,863,605	236,442	12.7	2,107,490
Compensated absences	2,089,315	2,052,041	37,274	1.8	2,049,090
Accrued Salaries & Wages	869,924	795,571	74,352	9.3	877,920
Interest Payable	1,652,229	1,599,632	52,598	3.3	1,101,480
Current Portion of Long Term Debt	7,085,000	6,515,000	570,000	8.7	7,085,000
Misc Other Current Liabilities	2,104	0	2,104	0.0	1,820
Total Current Liabilities	28,257,293	26,510,410	1,746,883	6.6	28,763,110
<b>NON-CURRENT LIABILITIES</b>					
Compensated absences	1,644,816	1,506,395	138,421	9.2	1,629,770
Other Non-Current Liabilities	10,112,060	14,291,386	(4,179,326)	(29.2)	10,112,060
Unearned Revenues	1,617,958	1,800,151	(182,194)	(10.1)	1,617,950
Long-Term Debt	167,269,319	175,946,132	(8,676,812)	(4.9)	167,390,890
Total Non-Current Liabilities	180,644,153	193,544,064	(12,899,911)	(6.7)	180,750,680
<b>TOTAL LIABILITIES</b>	208,901,446	220,054,473	(11,153,027)	(5.1)	209,513,800
<b>DEFERRED INFLOWS OF RESOURCES</b>					
DEFERRED INFLOWS OF RESOURCES	9,946,987	1,565,745	8,381,241	535.3	10,143,480
<b>NET POSITION</b>					
Net Investment in Capital Assets	113,888,898	106,441,916	7,446,981	7.0	114,352,470
Total Restricted Net Position	1,771,250	1,472,431	298,819	20.3	1,180,830
Unrestricted Net Position	114,890,357	99,526,728	15,363,629	15.4	114,336,330
<b>TOTAL NET POSITION</b>	230,550,505	207,441,075	23,109,430	11.1	229,869,640
<b>TOTAL LIAB, DEFERRED INFLOWS, NET POSITION</b>	<b>449,398,937</b>	<b>429,061,293</b>	<b>20,337,644</b>	<b>4.7</b>	<b>449,526,930</b>

Attachment: Division Reports March 2022 (14643 : Division Report and Metrics - March 2022)

**ROCHESTER PUBLIC UTILITIES**  
**Statement of Revenues, Expenses & Changes in Net Position**

February, 2022  
YEAR TO DATE

PRELIMINARY

	<u>Actual YTD</u>	<u>Original Budget YTD</u>	<u>Actual to Original Budget</u>	<u>% Var.</u>	<u>Last Yr Actual YTD</u>
<b>SALES REVENUE</b>					
Retail Revenue					
Electric - Residential Service	9,434,941	9,646,702	(211,760)	(2.2)	8,991,80
Electric - General & Industrial Service	12,747,419	12,680,709	66,710	0.5	12,762,15
Electric - Public Street & Highway Light	228,227	232,128	(3,902)	(1.7)	277,53
Electric - Rental Light Revenue	31,447	42,600	(11,153)	(26.2)	31,19
Electric - Interdepartmentl Service	153,105	152,398	707	0.5	150,26
Electric - Power Cost Adjustment	(165,297)	(171,415)	6,118	3.6	(313,86
Electric - Clean Air Rider	362,039	336,781	25,258	7.5	354,08
Electric - Total Retail Revenue	22,791,881	22,919,903	(128,022)	(0.6)	22,253,17
Wholesale Electric Revenue					
Energy & Fuel Reimbursement	326,853	277,503	49,350	17.8	877,97
Capacity & Demand	137,101	15,141	121,960	805.5	50,16
Total Wholesale Electric Revenue	463,954	292,643	171,310	58.5	928,13
Steam Sales Revenue	1,400,016	744,617	655,399	88.0	1,244,48
<b>TOTAL SALES REVENUE</b>	24,655,850	23,957,164	698,687	2.9	24,425,79
<b>COST OF REVENUE</b>					
Purchased Power	14,061,417	14,082,536	(21,120)	(0.1)	13,844,38
Generation Fuel, Chemicals & Utilities	1,176,495	619,935	556,560	89.8	1,441,90
<b>TOTAL COST OF REVENUE</b>	15,237,912	14,702,472	535,441	3.6	15,286,29
<b>GROSS MARGIN</b>					
Retail	8,730,464	8,837,367	(106,903)	(1.2)	8,408,79
Wholesale	687,474	417,325	270,149	64.7	730,71
<b>TOTAL GROSS MARGIN</b>	9,417,938	9,254,692	163,246	1.8	9,139,50
<b>FIXED EXPENSES</b>					
Utilities Expense	87,027	72,670	14,357	19.8	82,58
Depreciation & Amortization	2,440,710	2,416,550	24,160	1.0	2,450,86
Salaries & Benefits	3,464,837	3,962,996	(498,159)	(12.6)	3,341,88
Materials, Supplies & Services	1,523,957	2,452,636	(928,680)	(37.9)	1,344,13
Inter-Utility Allocations	(311,699)	(310,334)	(1,365)	(0.4)	(314,44
<b>TOTAL FIXED EXPENSES</b>	7,204,832	8,594,519	(1,389,687)	(16.2)	6,905,01
Other Operating Revenue	1,772,812	1,549,953	222,859	14.4	1,574,15
<b>NET OPERATING INCOME (LOSS)</b>	3,985,918	2,210,126	1,775,793	80.3	3,808,64
<b>NON-OPERATING REVENUE / (EXPENSE)</b>					
Investment Income (Loss)	129,691	717,215	(587,524)	(81.9)	453,29
Interest Expense	(896,696)	(897,243)	547	0.1	(971,69
Amortization of Debt Issue Costs	(17,600)	(17,600)	0	0.0	(15,50
Miscellaneous - Net	(7,573)	(8,300)	727	8.8	(3,12
<b>TOTAL NON-OPERATING REV (EXP)</b>	(792,177)	(205,928)	(586,249)	(284.7)	(537,03
<b>INCOME (LOSS) BEFORE TRANSFERS / CAPITAL CONTRIBUTIONS</b>	3,193,741	2,004,198	1,189,543	59.4	3,271,61
Transfers Out	(1,431,700)	(1,416,053)	(15,647)	(1.1)	(1,360,98
Capital Contributions	394,311	39,461	354,850	899.2	58,02
<b>CHANGE IN NET POSITION</b>	2,156,352	627,606	1,528,746	243.6	1,968,65
Net Position, Beginning	228,394,152				205,472,42
<b>NET POSITION, ENDING</b>	230,550,505				207,441,07

Attachment: Division Reports March 2022 (14643 : Division Report and Metrics - March 2022)

Rolling 12 Months      Planned for Curr Year  
3.61                                  2.93

**Debt Coverage Ratio**

**2**

3/15/2022 10:23 AM

03/15/22

**ROCHESTER PUBLIC UTILITIES**  
**STATEMENT OF CASH FLOWS**  
**ELECTRIC UTILITY**  
**FOR**  
**FEBRUARY, 2022**  
**YEAR-TO-DATE**

PRELIMINARY

		<u>Actual YTD</u>	<u>Last Yr Actual YTD</u>
7			
8	<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
9	Cash Received From Customers	23,259,147	21,109,444
10	Cash Received From Other Revenue Sources	2,548,890	4,267,058
11	Cash Received From Wholesale & Steam Customer	1,691,819	1,100,294
12	Cash Paid for:		
13	Purchased Power	(14,145,214)	(13,832,570)
14	Operations and Maintenance	(4,994,003)	(3,381,616)
15	Fuel	(1,462,543)	(1,134,852)
16	Payment in Lieu of Taxes	(1,442,735)	(1,388,146)
17	Net Cash Provided by(Used in) Utility		
18	Operating Activities	5,455,361	6,739,612
19	Sewer, Storm Water, Sales Tax & MN Water Fee Collections		
20	Receipts from Customers	7,107,358	7,423,491
21	Remittances to Government Agencies	(6,969,496)	(7,282,634)
22	Net Cash Provided by(Used in) Non-Utility		
23	Operating Activities	137,862	140,857
24	<b>NET CASH PROVIDED BY(USED IN)</b>		
25	<b>OPERATING ACTIVITIES</b>	<b>5,593,223</b>	<b>6,880,469</b>
26	<b>CASH FLOWS FROM CAPITAL &amp; RELATED</b>		
27	<b>FINANCING ACTIVITIES</b>		
28	Additions to Utility Plant & Other Assets	(2,294,299)	(4,200,404)
29	Payments related to Service Territory Acquisition	(28,909)	(17,296)
30	Payment on Long-Term Debt	0	3,175,000
31	Net Bond/Loan Receipts	0	0
32	Cash Paid for Interest & Commissions	0	(4,463,881)
33	<b>NET CASH PROVIDED BY(USED IN)</b>		
34	<b>CAPITAL &amp; RELATED ACTIVITIES</b>	<b>(2,323,208)</b>	<b>(5,506,581)</b>
35	<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
36	Interest Earnings on Investments	(257,335)	(353,310)
37	Construction Fund (Deposits)Draws	0	0
38	Bond Reserve Account	(2,282,320)	(1,014,258)
39	Escrow/Trust Account Activity	0	(431)
40	<b>NET CASH PROVIDED BY(USED IN)</b>		
41	<b>INVESTING ACTIVITIES</b>	<b>(2,539,655)</b>	<b>(1,367,999)</b>
42	Net Increase(Decrease) in Cash & Investments	730,360	5,889
43	Cash & Investments, Beginning of Period	103,772,874	90,412,832
44	<b>CASH &amp; INVESTMENTS, END OF PERIOD</b>	<b>104,503,234</b>	<b>90,418,721</b>
45	Externally Restricted Funds	15,496,470	15,145,054
46	<b>Grand Total</b>	<b>119,999,704</b>	<b>105,563,775</b>

Attachment: Division Reports March 2022 (14643 : Division Report and Metrics - March 2022)

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36

**ROCHESTER PUBLIC UTILITIES  
PRODUCTION & SALES STATISTICS  
ELECTRIC UTILITY**

*PRELIMINARY*

**February, 2022  
YEAR-TO-DATE**

	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Variance</u>	<u>% Var.</u>	<u>Last Yr Actual YTD</u>	
<b>ENERGY SUPPLY (kWh)</b>	<i>(primarily calendar month)</i>					
Net Generation						
IBM Diesel Generators	3,967	0	3,967	-	3,926	
Lake Zumbro Hydro	708,369	1,607,040	(898,671)	(55.9)	1,134,589	
Cascade Creek Gas Turbine	350,736	2,001,000	(1,650,264)	(82.5)	4,848,555	
Westside Energy Station	4,297,200	3,619,000	678,200	18.7	1,306,500	
Total Net Generation	5,360,272	7,227,040	(1,866,768)	(25.8)	7,293,570	
Other Power Supply						
Firm Purchases	191,498,556	190,171,241	1,327,315	0.7	189,892,781	
Non-Firm Purchases	21,197	0	21,197	-	1,913	
LRP Received	0	0	0	-	0	
Total Other Power Supply	191,519,753	190,171,241	1,348,512	0.7	189,894,694	
<b>TOTAL ENERGY SUPPLY</b>	196,880,025	197,398,281	(518,256)	(0.3)	197,188,264	
<b>ENERGY USES (kWh)</b>	<i>(primarily billing period)</i>					
Retail Sales	<u># Custs</u>					
Electric - Residential Service	52,846	65,586,218	65,899,176	(312,958)	(0.5)	63,925,093
Electric - General Service & Industrial	5,138	116,882,593	119,148,177	(2,265,584)	(1.9)	117,481,758
Electric - Street & Highway Lighting	3	579,242	926,197	(346,955)	(37.5)	821,225
Electric - Rental Lights	n/a	121,254	133,744	(12,490)	(9.3)	129,415
Electric - Interdptmntl Service	1	1,090,698	993,468	97,230	9.8	1,063,602
Total Customers	<u>57,988</u>					
Total Retail Sales		184,260,005	187,100,762	(2,840,757)	(1.5)	183,421,093
Wholesale Sales		4,669,407	5,620,000	(950,593)	(16.9)	6,177,503
Company Use		439,411	0	439,411	-	436,709
<b>TOTAL ENERGY USES</b>		189,368,823	192,720,762	(3,351,939)	(1.7)	190,035,305
Lost & Unacctd For Last 12 Months		38,082,809	3.0%			
<b>STEAM SALES (mlbs)</b>	<i>(primarily billing period)</i>					
Steam Sales in Mlbs		73,205	87,602	(14,397)	(16.4)	87,602

Attachment: Division Reports March 2022 (14643 : Division Report and Metrics - March 2022)

3/15/2022

1 **ROCHESTER PUBLIC UTILITIES**  
 2 **PRODUCTION & SALES STATISTICS (continued)**  
 3 **ELECTRIC UTILITY**

4 **February, 2022**  
 5 **YEAR-TO-DATE**

*PRELIMINARY*

	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Variance</u>	<u>% Var.</u>	<u>Last Yr Actual YTD</u>
9 <b>FUEL USAGE</b>	<i>(calendar month)</i>				
10 <b>Gas Burned</b>					
11 SLP	97,722 MCF	115,635 MCF	(17,913)	(15.5)	121,036 MCF
12 Cascade	1,597 MCF	22,009 MCF	(20,412)	(92.7)	21,358 MCF
13 Westside	33,985 MCF	28,589 MCF	5,396	18.9	10,146 MCF
14 Total Gas Burned	133,304 MCF	166,233 MCF	(32,929)	(19.8)	152,540 MCF
15 <b>Oil Burned</b>					
16 Cascade	14,277 GAL	0 GAL	14,277	-	205,515 GAL
17 IBM	311 GAL	0 GAL	311	-	325 GAL
18 Total Oil Burned	14,588 GAL	0 GAL	14,588	-	205,840 GAL

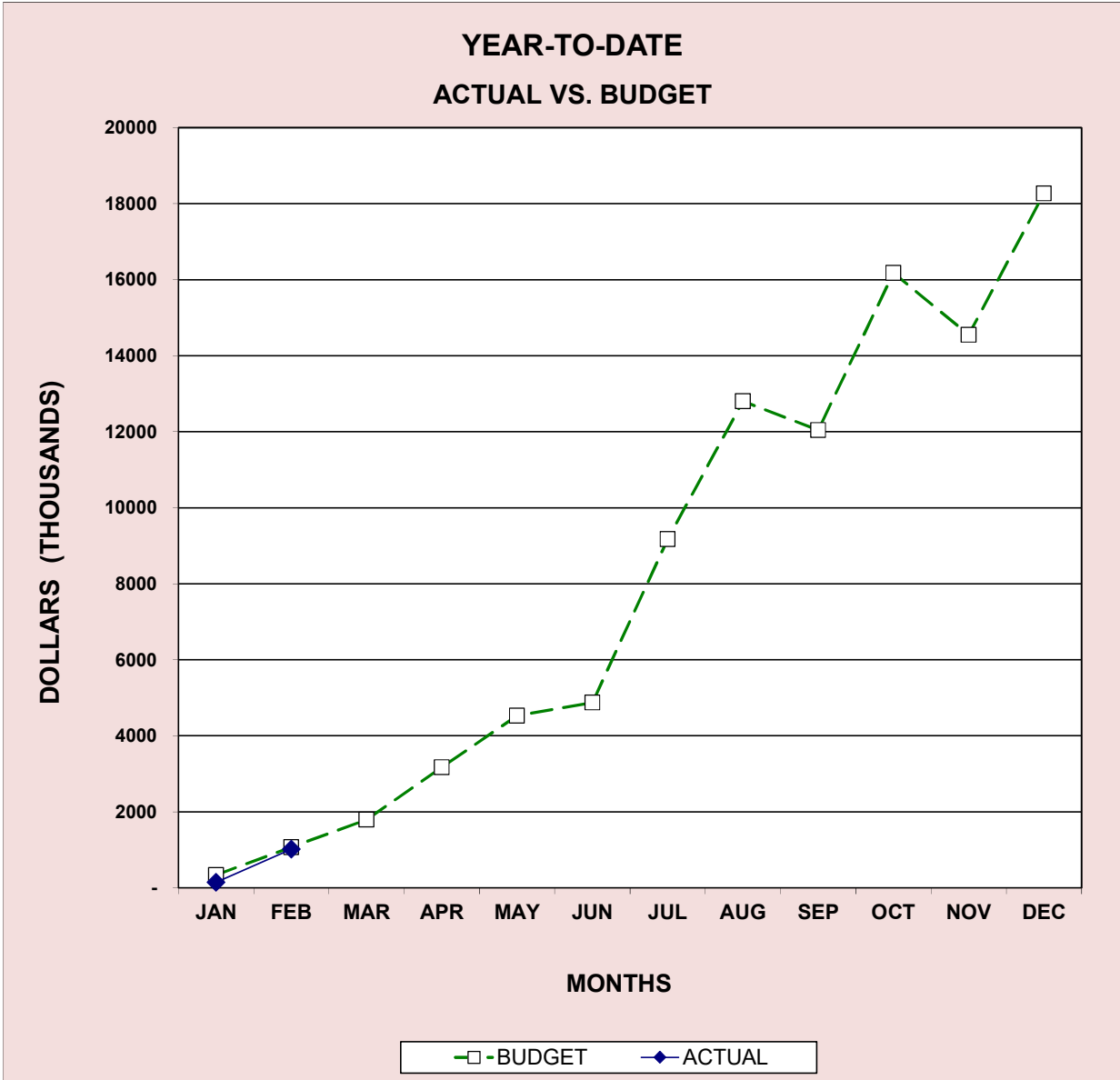
Attachment: Division Reports March 2022 (14643 : Division Report and Metrics - March 2022)

**CAPITAL EXPENDITURES  
ELECTRIC**

Current Year	
ANNUAL BUDGET	18,272,917
ACTUAL YTD	1,018,049
% OF BUDGET	5.6%

**February, 2022**  
*PRELIMINARY*

Prior Years Ending Dec 31st		
2021	2020	2019
15,246,736	15,059,888	21,990,984
7,054,449	10,078,628	11,174,211
46.3%	66.9%	50.8%



Attachment: Division Reports March 2022 (14643 : Division Report and Metrics - March 2022)

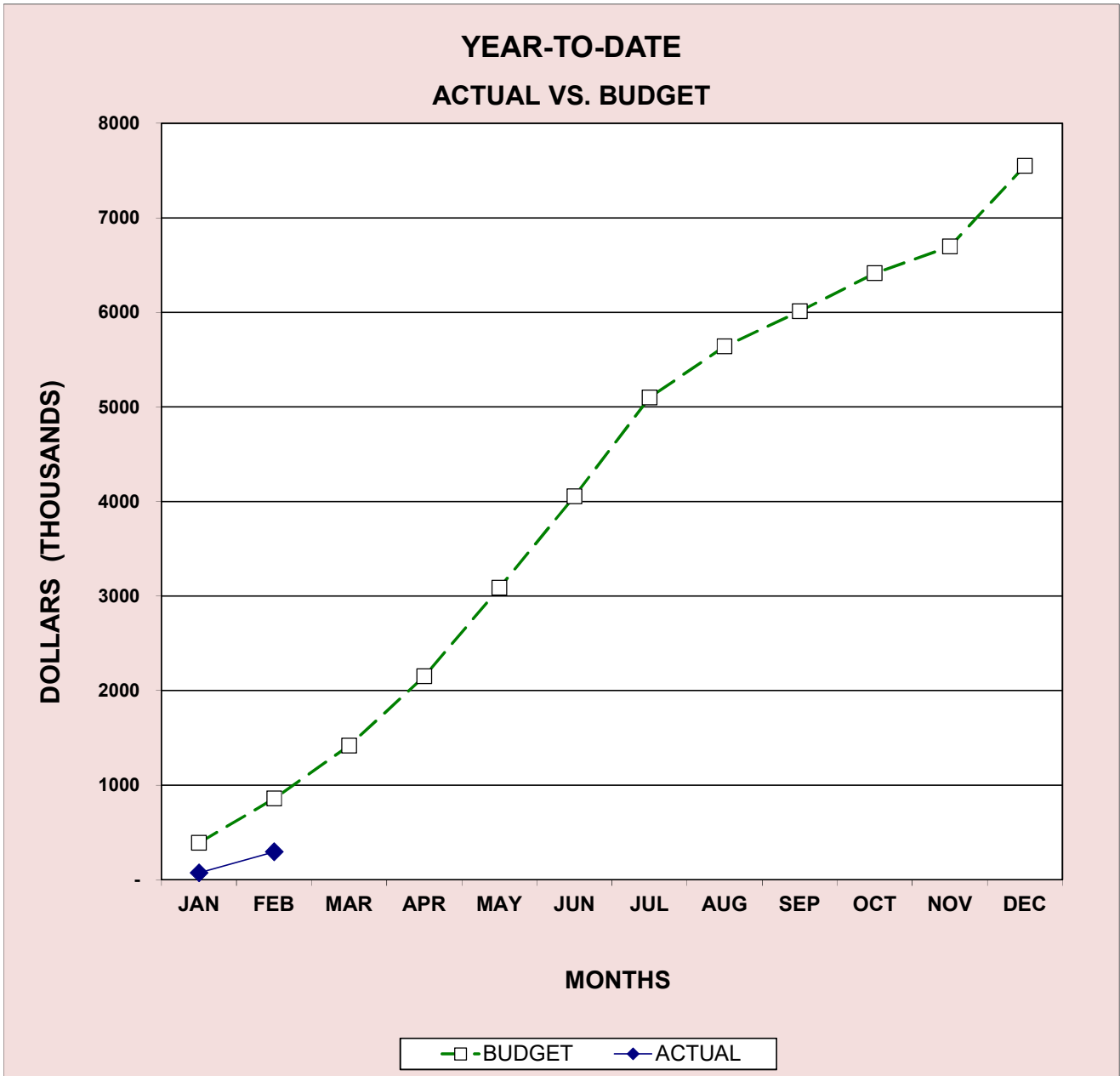
**MAJOR MAINTENANCE EXPENDITURES  
ELECTRIC**

Current Year	
ANNUAL BUDGET	7,549,154
ACTUAL YTD	293,679
% OF BUDGET	3.9%

February, 2022

*PRELIMINARY*

Prior Years Ending Dec 31st		
2021	2020	2019
3,815,243	4,010,088	3,353,049
3,259,794	3,111,620	2,881,017
85.4%	77.6%	85.9%



Attachment: Division Reports March 2022 (14643 : Division Report and Metrics - March 2022)



# CASH AND TEMPORARY INVESTMENTS

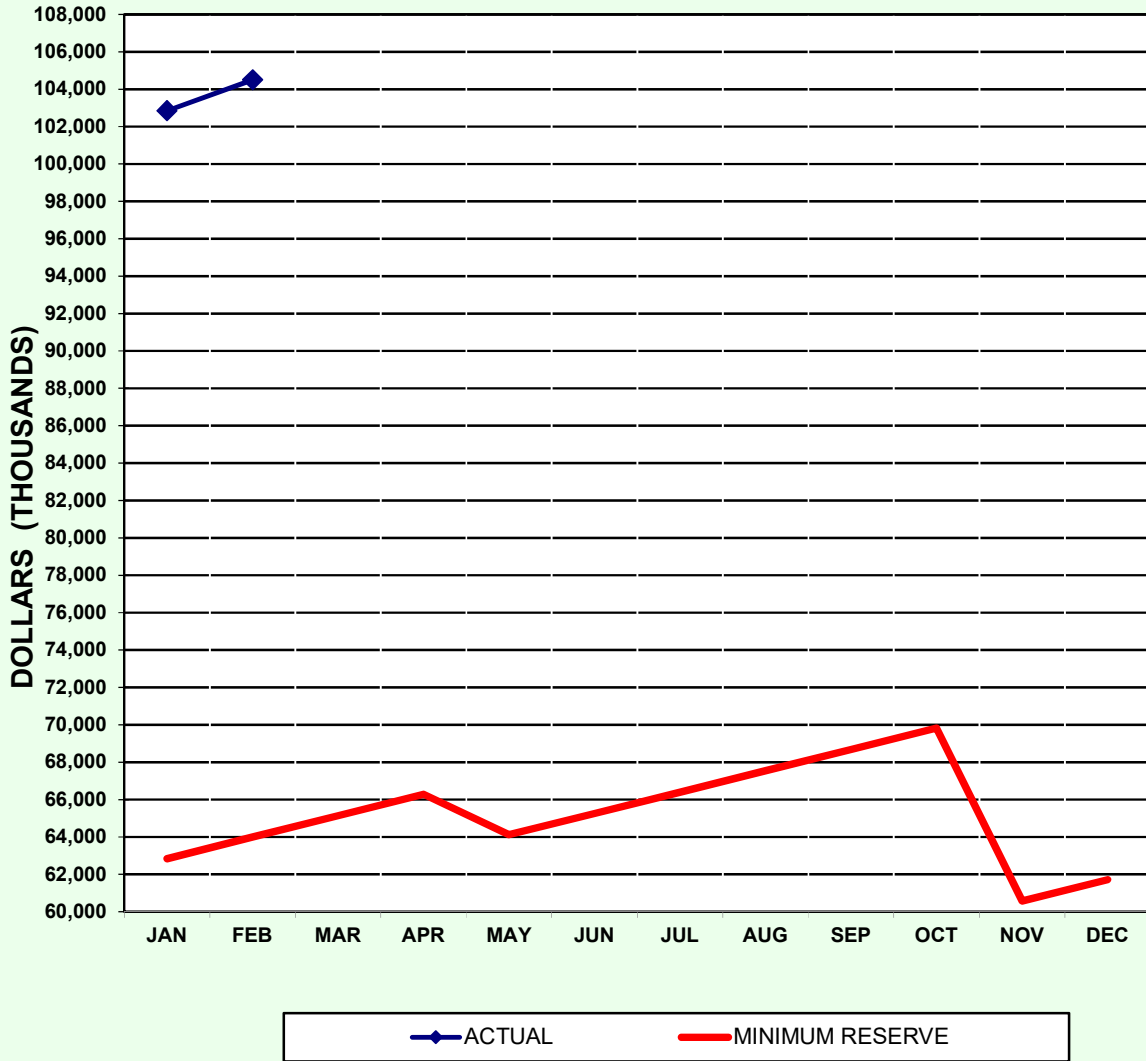
ELECTRIC

*PRELIMINARY*

February, 2022

## YEAR-TO-DATE ACTUAL

Excluding: Construction Fund, Debt Reserve,  
and Escrow Funds Accounts

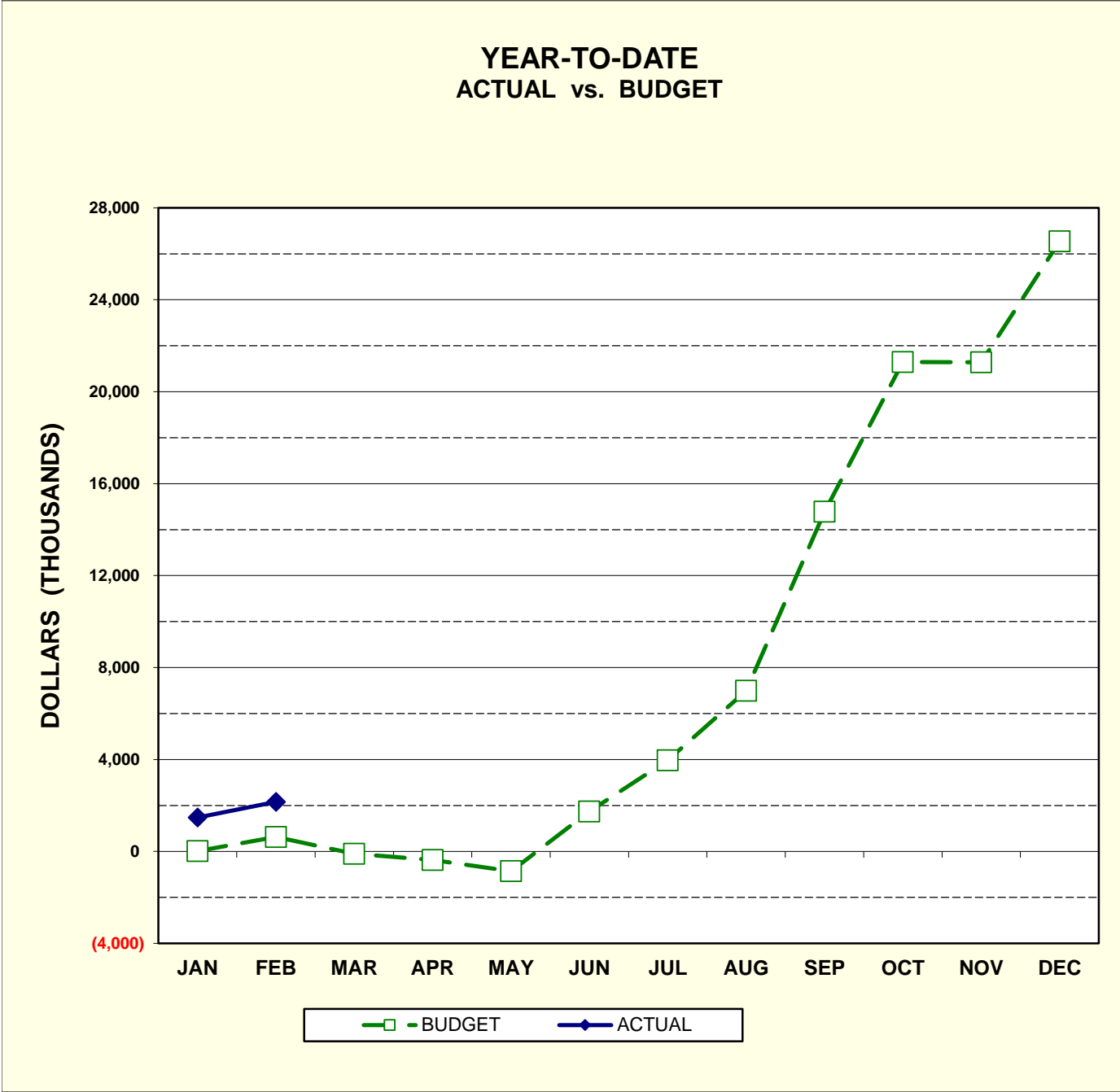


Attachment: Division Reports March 2022 (14643 : Division Report and Metrics - March 2022)

# CHANGE IN NET POSITION ELECTRIC

February, 2022

# PRELIMINARY



Attachment: Division Reports March 2022 (14643 : Division Report and Metrics - March 2022)

2/28/2022

**Electric Debt Service Payments**  
 (2002 Bonds were redeemed in full on 4/1/2013; 2007C Bonds were partially redeemed on 11/17/2015 and redeemed in full on 2/15/17, 2013B Bonds were redeemed in full on 2/10/21)

*PRELIMINARY*

Principal & Interest (in thousands)



2/28/2022

**Electric Outstanding Debt**  
 (as of End of Year)

*PRELIMINARY*

in thousands



Attachment: Division Reports March 2022 (14643 : Division Report and Metrics - March 2022)

## ROCHESTER PUBLIC UTILITIES

## STATEMENT OF NET POSITION

WATER UTILITY  
February 28, 2022*PRELIMINARY*1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36  
37  
38  
39  
40  
41  
42  
43  
44  
45  
46  
47  
48  
49  
50  
51  
52  
53

	February 2022	February 2021	Difference	% Diff.	January 2022
<b>ASSETS</b>					
<b>CURRENT ASSETS</b>					
CASH & INVESTMENTS					
Unreserved Cash & Investments	5,823,038	3,665,097	2,157,941	58.9	5,749,699
BOARD RESERVED CASH & INVESTMENTS					
Working Funds Reserve	1,175,000	1,045,000	130,000	12.4	1,175,000
Capital & Major Maintenance Reserve	3,635,000	5,766,000	(2,131,000)	(37.0)	3,635,000
Contingency Reserve	1,664,000	1,622,000	42,000	2.6	1,664,000
Total Reserved Cash & Investments	6,474,000	8,433,000	(1,959,000)	(23.2)	6,474,000
Total Cash & Investments	12,297,038	12,098,097	198,941	1.6	12,223,699
Receivables & Accrued Utility Revenues	1,145,422	970,116	175,306	18.1	1,157,848
Inventories	219,893	205,152	14,741	7.2	226,123
Other Current Assets	117,169	130,941	(13,772)	(10.5)	97,220
Total Current Assets	13,779,522	13,404,305	375,217	2.8	13,704,890
<b>CAPITAL ASSETS</b>					
<b>NON-DEPRECIABLE ASSETS</b>					
Land and Land Rights	677,486	677,486	0	0.0	677,486
Construction Work in Progress	8,422,944	4,244,540	4,178,404	98.4	8,363,662
Total Non-depreciable Assets	9,100,430	4,922,026	4,178,404	84.9	9,041,149
<b>DEPRECIABLE ASSETS</b>					
Utility Plant in Service, Net	95,523,388	94,954,235	569,153	0.6	95,746,901
Net Capital Assets	104,623,818	99,876,261	4,747,557	4.8	104,788,050
Total Non-Current Assets	104,623,818	99,876,261	4,747,557	4.8	104,788,050
<b>TOTAL ASSETS</b>	118,403,340	113,280,567	5,122,773	4.5	118,492,940
<b>DEFERRED OUTFLOWS OF RESOURCES</b>					
DEFERRED OUTFLOWS OF RESOURCES	898,061	202,523	695,537	343.4	922,978
<b>TOTAL ASSETS + DEFERRED OUTFLOW RESOURCE</b>	119,301,400	113,483,090	5,818,311	5.1	119,415,918
<b>LIABILITIES</b>					
<b>CURRENT LIABILITIES</b>					
Accounts Payable	216,698	187,865	28,833	15.3	305,134
Customer Deposits	111,939	119,512	(7,573)	(6.3)	108,667
Compensated Absences	309,148	326,064	(16,917)	(5.2)	300,108
Accrued Salaries & Wages	116,367	114,322	2,045	1.8	119,129
Total Current Liabilities	754,152	747,763	6,389	0.9	833,037
<b>NON-CURRENT LIABILITIES</b>					
Compensated Absences	162,942	216,477	(53,536)	(24.7)	161,091
Other Non-Current Liabilities	1,335,994	1,807,972	(471,979)	(26.1)	1,335,994
Total Non-Current Liabilities	1,498,935	2,024,450	(525,515)	(26.0)	1,497,085
<b>TOTAL LIABILITIES</b>	2,253,087	2,772,213	(519,126)	(18.7)	2,330,122
<b>DEFERRED INFLOWS OF RESOURCES</b>					
DEFERRED INFLOWS OF RESOURCES	2,173,346	957,125	1,216,221	127.1	2,301,384
<b>NET POSITION</b>					
Net Investment in Capital Assets	104,623,818	99,876,261	4,747,557	4.8	104,788,050
Unrestricted Net Assets (Deficit)	10,251,149	9,877,491	373,658	3.8	9,996,363
<b>TOTAL NET POSITION</b>	114,874,967	109,753,752	5,121,215	4.7	114,784,413
<b>TOTAL LIAB, DEFERRED INFLOWS, NET POSITION</b>	119,301,400	113,483,090	5,818,311	5.1	119,415,918

Attachment: Division Reports March 2022 (14643 : Division Report and Metrics - March 2022)

3/15/2022

**ROCHESTER PUBLIC UTILITIES**  
**Statement of Revenues, Expenses & Changes in Net Position**

**WATER UTILITY**

**February, 2022**  
**YEAR TO DATE**

*PRELIMINARY*

	<u>Actual YTD</u>	<u>Original Budget YTD</u>	<u>Actual to Original Budget</u>	<u>% Var.</u>	<u>Last Yr Actual YTD</u>
<b>7</b>					
<b>8</b>					
<b>9</b>					
<b>10</b>					
<b>11</b>					
<b>12</b>					
<b>13</b>					
<b>14</b>					
<b>15</b>					
<b>16</b>					
<b>17</b>					
<b>18</b>					
<b>19</b>					
<b>20</b>					
<b>21</b>					
<b>22</b>					
<b>23</b>					
<b>24</b>					
<b>25</b>					
<b>26</b>					
<b>27</b>					
<b>28</b>					
<b>29</b>					
<b>30</b>					
<b>31</b>					
<b>32</b>					
<b>33</b>					
<b>34</b>					
<b>35</b>					
<b>36</b>					
<b>37</b>					
<b>38</b>					
<b>39</b>					

Attachment: Division Reports March 2022 (14643 : Division Report and Metrics - March 2022)

03/15/22

**ROCHESTER PUBLIC UTILITIES**  
**STATEMENT OF CASH FLOWS**  
**WATER UTILITY**  
**FOR**  
**FEBRUARY, 2022**  
**YEAR-TO-DATE**

**PRELIMINARY**

	<u>Actual YTD</u>	<u>Last Yr Actual YTD</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Cash Received From Customers	2,766,393	2,554,480
Cash Paid for:		
Operations and Maintenance	(1,369,019)	(1,354,751)
Payment in Lieu of Taxes	(53,363)	(52,672)
Net Cash Provided by(Used in) Utility Operating Activities	1,344,011	1,147,057
Sales Tax & MN Water Fee Collections		
Receipts from Customers	92,104	86,908
Remittances to Government Agencies	(23,688)	(21,870)
Net Cash Provided by(Used in) Non-Utility Operating Activities	68,416	65,038
<b>NET CASH PROVIDED BY(USED IN) OPERATING ACTIVITIES</b>	<b>1,412,427</b>	<b>1,212,095</b>
<b>CASH FLOWS FROM CAPITAL &amp; RELATED FINANCING ACTIVITIES</b>		
Additions to Utility Plant & Other Assets	(2,045,748)	(1,122,505)
Payment on Long-Term Debt	0	0
Net Loan Receipts	0	0
Cash Paid for Interest & Commissions	0	0
<b>NET CASH PROVIDED BY(USED IN) CAPITAL &amp; RELATED ACTIVITIES</b>	<b>(2,045,748)</b>	<b>(1,122,505)</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Interest Earnings on Investments	27,375	33,074
<b>NET CASH PROVIDED BY(USED IN) INVESTING ACTIVITIES</b>	<b>27,375</b>	<b>33,074</b>
Net Increase(Decrease) in Cash & Investments	(605,946)	122,664
Cash & Investments, Beginning of Period	12,902,983	11,975,432
<b>CASH &amp; INVESTMENTS, END OF PERIOD</b>	<b>12,297,037</b>	<b>12,098,096</b>

3/15/2022

1 **ROCHESTER PUBLIC UTILITIES**  
 2 **PRODUCTION & SALES STATISTICS**  
 3 **WATER UTILITY**

4 **February, 2022**  
 5 **YEAR-TO-DATE**

*PRELIMINARY*

		<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Variance</u>	<u>% Var.</u>	<u>Last Yr Actual YTD</u>	
		(ccf)	(ccf)	(ccf)			
9	<b>PUMPAGE</b>	<i>(primarily calendar month)</i>					
10	TOTAL PUMPAGE	789,019	683,264	105,755	15.5	782,843	
11	<b>RETAIL SALES</b>	<i>(primarily billing period)</i>					
		<u># Custs</u>					
12	Water - Residential Service	37,422	370,870	338,555	32,315	9.5	381,364
13	Water - Commercial Service	3,798	295,754	256,604	39,150	15.3	271,769
14	Water - Industrial Service	23	83,659	84,088	(429)	(0.5)	79,093
15	Water - Interdptmntl Service	<u>1</u>	<u>2,237</u>	<u>3,511</u>	<u>(1,274)</u>	<u>(36.3)</u>	<u>3,378</u>
16	Total Customers	<u>41,244</u>					
17	TOTAL RETAIL SALES	752,520	682,758	69,762	10.2	735,603	
18	Lost & Unacctd For Last 12 Months	273,102	4.4%				

Attachment: Division Reports March 2022 (14643 : Division Report and Metrics - March 2022)

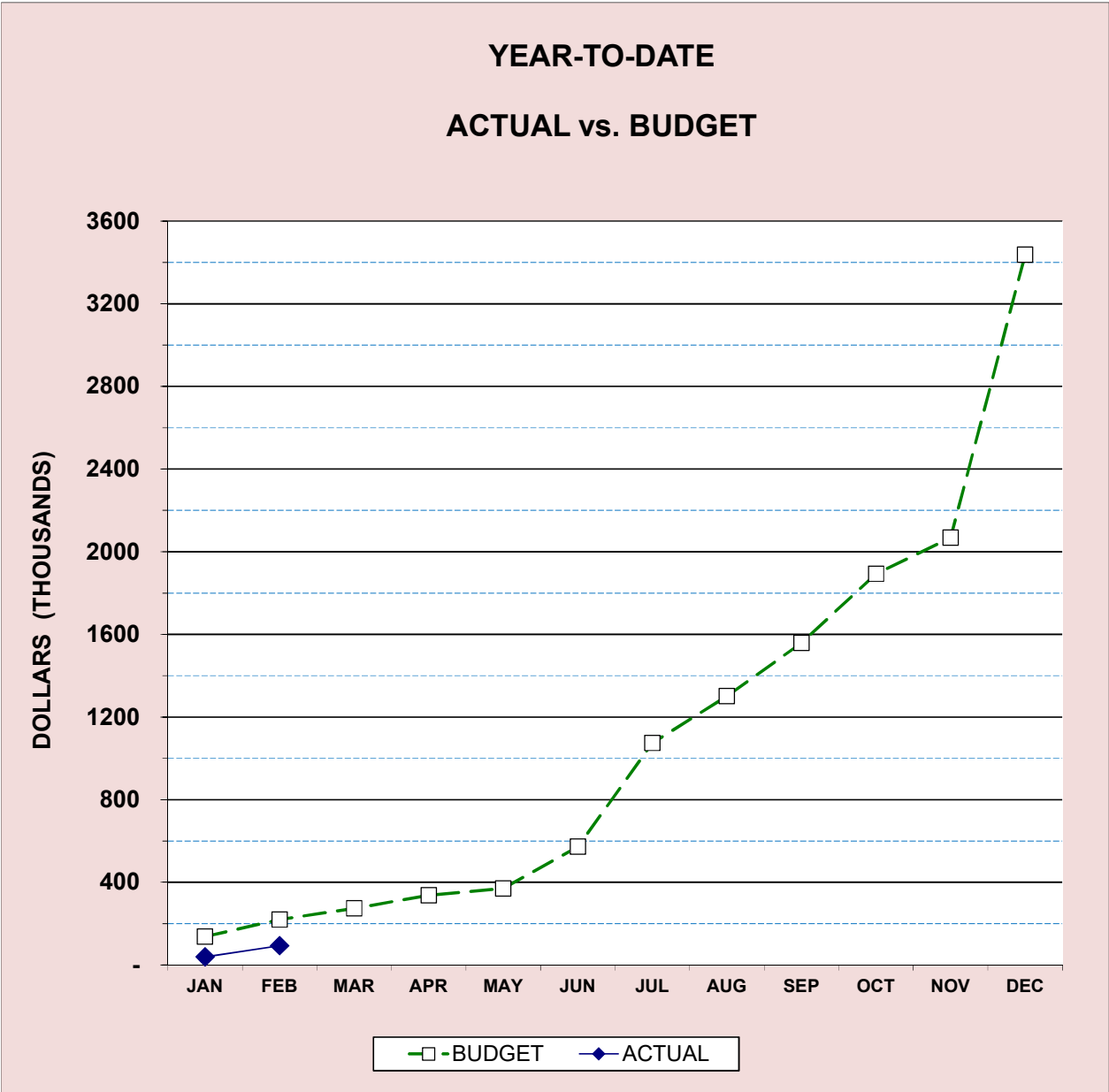
**CAPITAL EXPENDITURES  
WATER**

<u>Current Year</u>	
ANNUAL BUDGET	3,436,947
ACTUAL YTD	93,396
% OF BUDGET	2.7%

February, 2022

*PRELIMINARY*

Prior Years Ending Dec 31st		
2021	2020	2019
6,807,825	5,917,740	4,554,317
3,557,797	2,365,830	1,689,025
52.3%	40.0%	37.1%



Attachment: Division Reports March 2022 (14643 : Division Report and Metrics - March 2022)



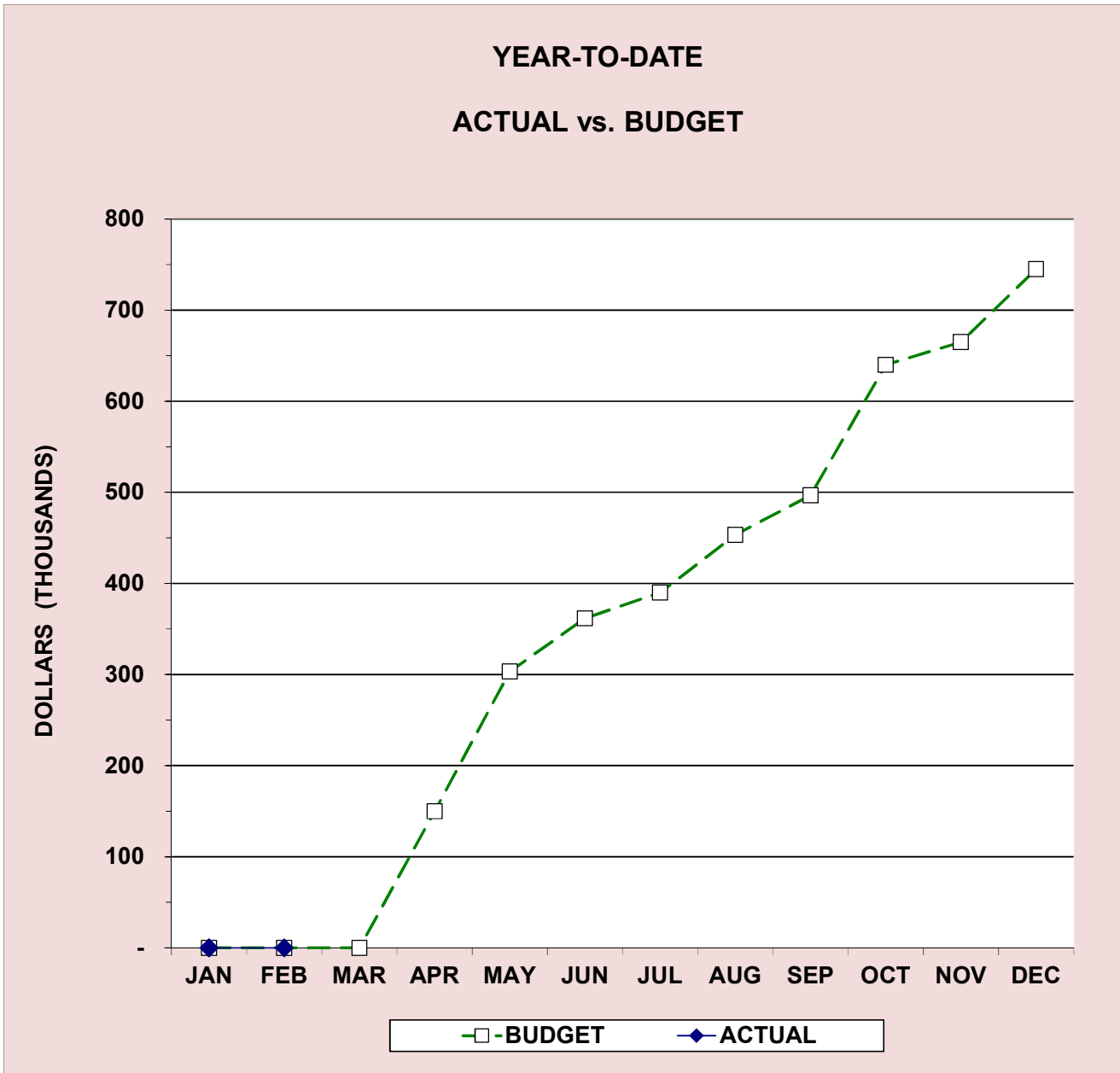
**MAJOR MAINTENANCE EXPENDITURES  
WATER**

**February, 2022**

*PRELIMINARY*

<u>Current Year</u>	
ANNUAL BUDGET	745,000
ACTUAL YTD	-
% OF BUDGET	0.0%

<u>Prior Years Ending Dec 31st</u>		
<u>2020</u>	<u>2020</u>	<u>2019</u>
528,408	552,500	567,500
203,008	521,228	322,751
38.4%	94.3%	56.9%



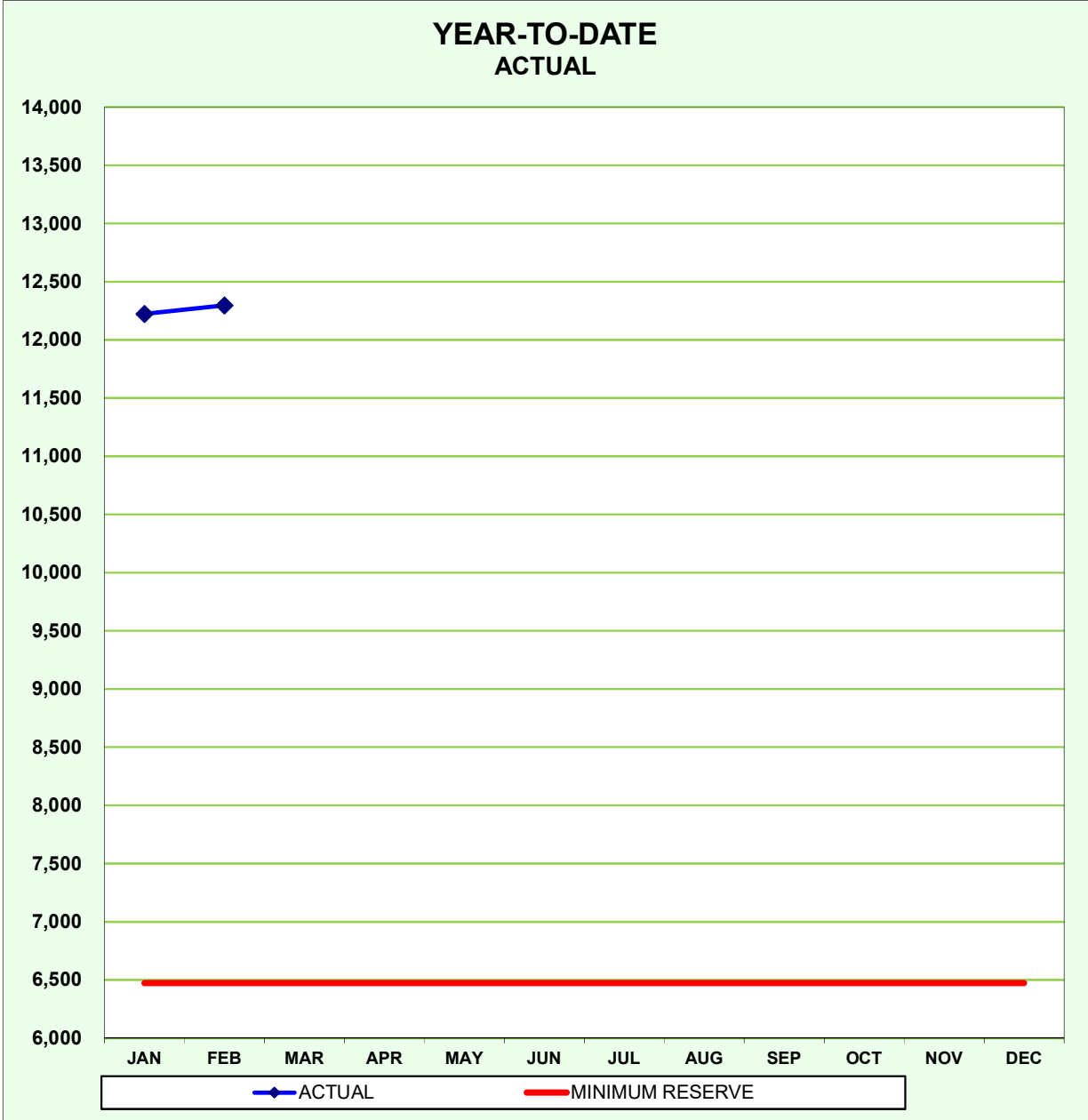
Attachment: Division Reports March 2022 (14643 : Division Report and Metrics - March 2022)

CASH AND TEMPORARY INVESTMENTS

WATER

PRELIMINARY

February, 2022



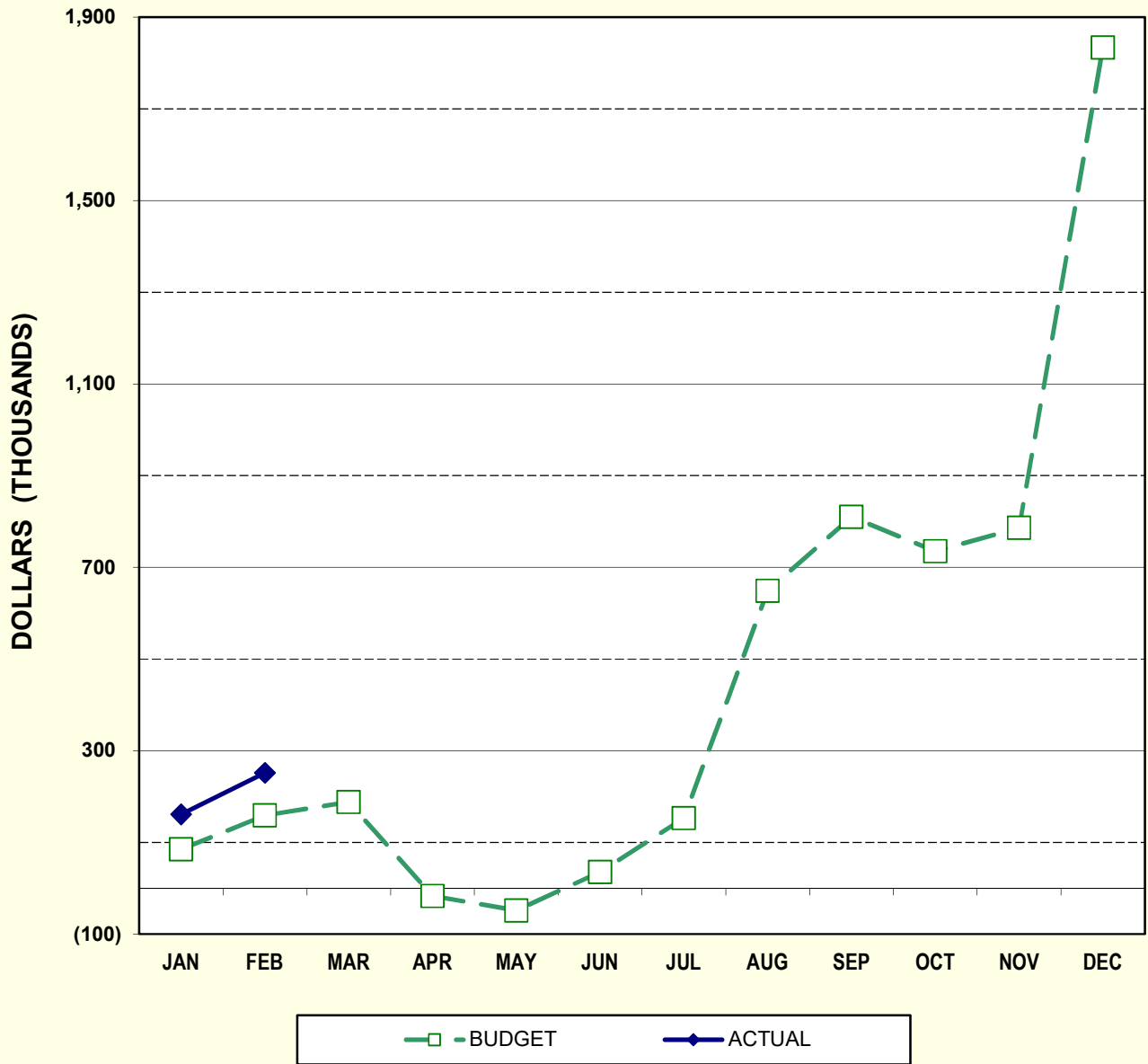
Attachment: Division Reports March 2022 (14643 : Division Report and Metrics - March 2022)

# CHANGE IN NET POSITION WATER

February, 2022

# PRELIMINARY

## YEAR-TO-DATE ACTUAL vs. BUDGET



Attachment: Division Reports March 2022 (14643 : Division Report and Metrics - March 2022)