



## MEETING AGENDA – JULY 28, 2020

COMMUNITY ROOM  
4000 EAST RIVER ROAD NE  
ROCHESTER, MN 55906

4:00 PM

**Due to the current ongoing pandemic, in-person access is closed. This meeting will be conducted pursuant to Minnesota Statutes section 13D.021 and board members may appear electronically. The meeting will be live-streamed on the following web address: <rtmp://a.rtmp.youtube.com/live2>. In addition, a recording will be available after the meeting on the City's website.**

### **Call to Order**

- 1. Approval of Agenda**
- 2. Safety Moment**
- 3. Approval of Minutes**

1. Public Utility Board - Regular Meeting - Jun 23, 2020 4:00 PM

### **NEW BUSINESS**

#### **Open Comment Period**

*(This agenda section is for the purpose of allowing citizens to address the Utility Board. Comments are limited to 4 minutes, total comment period limited to 15 minutes. Any speakers not having the opportunity to be heard will be the first to present at the next Board meeting.)*

**No in-person open comments will be heard. Comments may be submitted in writing or via email at [rpuboard@rpu.org](mailto:rpuboard@rpu.org).**

#### **4. Consideration Of Bids**

1. Watermain Reconstruction (17th Ave NW, North of 4th St)  
Resolution: Watermain Reconstruction (17th Ave NW, N of 4th St)
2. Watermain & Sanitary Sewer Reconstruction (N Frontage Rd 37 St)  
Resolution: Watermain & Sanitary Sewer Reconstruction (N Frontage Rd 37 St)

#### **5. Regular Agenda**

1. Mayo Steam Contract Extension  
Resolution: Mayo Steam Contract Extension

#### **6. Informational**

1. Review of Accounts Payable

#### **7. Board Liaison Reports**

1. RPU Index of Board Policies

#### **8. General Managers Report**

**9. Division Reports & Metrics**

1. Division Reports & Metrics - July 2020

**10. Other Business**

**11. Adjourn**

*The agenda and board packet for Utility Board meetings are available on-line at [www.rpu.org](http://www.rpu.org) and <http://rochestercitymn.igmp2.com/Citizens/Default.aspx>*



## MEETING MINUTES – JUNE 23, 2020

COMMUNITY ROOM  
4000 EAST RIVER ROAD NE  
ROCHESTER, MN 55906

4:00 PM

Due to the current ongoing pandemic, in-person access is closed. This meeting will be conducted pursuant to Minnesota Statutes section 13D.021 and board members may appear electronically. The meeting will be live-streamed on the following web address: <rtmp://a.rtmp.youtube.com/live2>. In addition, a recording will be available after the meeting on the City's website.

### Call to Order

Attendee Name	Title	Status	Arrived
Brett Gorden	Board Member	Present	
Tim Haskin	Board Member	Present	
Melissa Graner Johnson	Board Vice President	Present	
Brian Morgan	Board President	Present	
Michael Wojcik	Board Member	Present	

### 1. Approval of Agenda

1. **Motion to:** approve the agenda as presented

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Wojcik, Board Member
<b>SECONDER:</b>	Melissa Graner Johnson, Board Vice President
<b>AYES:</b>	Gorden, Haskin, Johnson, Morgan, Wojcik

### 2. Safety Moment

General Manager Mark Kotschevar spoke regarding heat exhaustion, heat stress and heat stroke. RPU trains employees to look for signs of heat-related illness when working in the heat.

### 3. Approval of Minutes

1. Public Utility Board - Regular Meeting - May 19, 2020 4:00 PM
2. **Motion to:** to approve the minutes of May 19, 2020 as presented

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Wojcik, Board Member
<b>SECONDER:</b>	Brett Gorden, Board Member
<b>AYES:</b>	Gorden, Haskin, Johnson, Morgan, Wojcik

### 4. Open Comment

No in-person open comments will be heard. Comments may be submitted in writing or via email at [rpuboard@rpu.org](mailto:rpuboard@rpu.org).

Minutes Acceptance: Minutes of Jun 23, 2020 4:00 PM (Approval of Minutes)

## 1. Open Comments FBA

*The following email was received to the RPU Board mailbox from Micah Johnson on May 29, 2020:*

*RPU Board,*

*I see another Midwestern utility using on-bill energy efficiency financing:*

*<https://energynews.us/2020/05/29/midwest/missouri-utilities-moving-ahead-with-on-bill-energy-efficiency-financing>;*

*I think this could be a very effective program for RPU to consider, especially if targeted to low income folks. I've heard a lot of talk about protecting the low income community while we consider rate changes and here's a perfect way to do that. It's also a great way to get efficiency into the stubborn rental market where building owners want to put in the cheapest (least efficient) stuff because renters pay the utility bill.*

*Some time ago, I remember someone (probably Dirk or Wally) mentioning that RPU already does on-bill efficiency financing for commercial customers. That's good news as the means and mechanism already exists for RPU to do this, so one would think it will be easy to implement.*

*A quick disclaimer: I am not advocating for using this mechanism for solar. I'm thinking LEDs, attic insulation, HVAC, and things like that.*

*Best regards,*

*Micah*

*General Manager Mark Kotschevar stated that staff can have some discussions on the potential use of on-bill energy efficiency financing for residential customers and bring this to the Board's July meeting as an informational item.*

*In addition, the following email was received to the RPU Board mailbox from Rick Morris, Representative of the Sierra Club North Star Chapter, on June 22, 2020:*

*To the members of the Rochester Public Utility Board Members and Staff,*

*Every person who becomes housing insecure during this pandemic contributes to our public health crisis. We are thankful for the initial steps you have already taken to protect our neighbors here in Rochester from utility debts and shut offs, such as:*

- \* Stopping new collections notices;*
- \* Directly reaching out to households who are late on their bills to inform them about newly expanded state assistance;*
- \* Coordinating with Three Rivers Community Action and the city's community engagement office;*
- \* Ramping up outreach to seniors for conservation programs and assistance;*
- \* And beginning to research a roundup style program.*

*We are especially grateful to all the staff at RPU who regularly risk their health to keep our city, homes and businesses powered. As this pandemic continues, our neighbors will experience ongoing and new financial hardship. For their sake, and for the sake of our city's health, we urge you to lead. It is*



*in your power to ensure not a single one of our neighbors loses their electricity or becomes housing insecure from utility bills because of this pandemic.*

*Therefore, we urge you to:*

*\* Forgive all remaining residential utility debts and delinquencies;*

*\* Fast track the round up style program to create a resource pool to assist our low income neighbors;*

*\* Fast track implementing tiered rates, whereby low income people who tend to use less electricity than their wealthier neighbors would pay lower variable rate;*

*We urge you to consider all residential utility debts and delinquencies uncollectible during this one extraordinary moment. Taking care of our neighbors, including paying utility workers and ratifying and honoring contracts with organized labor unions, need to take precedence over every other priority right now. Follow the best practices from around the state and country, and find innovative solutions.*

*The people of Rochester are relying on you. The people of Rochester support you.*

*General Manager Mark Kotschevar said an update on the development of a new round up style program will be provided during the GM Report portion of the meeting.*

## 5. Consideration Of Bids

### 1. Construction of Well #42

*RPU Materials Manager Andrew Bianco said that well #42 will be built at 1791 Industrial Drive NW next to Lourdes High School. Construction will involve the drilling of a 30-inch by 24-inch municipal well into the Jordan aquifer with a finished depth of 452 feet. Sealed bids for the project were opened on June 17, 2020, with a single bidder, Traut Companies. Mr. Bianco stated the bid from Traut Companies, at \$259,925 was below the budgeted amount of \$325,000, and staff believes they can perform the work successfully. Work is expected to be completed by June 30, 2021, with the well being operational in 2022.*

Resolution: Construction of Well #42

*BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to accept the bid from Traut Companies for the construction of Well #42 for an amount not to exceed \$259,925.00.*

*Passed by the Public Utility Board of the City of Rochester, Minnesota, this 23rd day of June, 2020.*

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Wojcik, Board Member
<b>SECONDER:</b>	Tim Haskin, Board Member
<b>AYES:</b>	Gorden, Haskin, Johnson, Morgan, Wojcik

## 6. Regular Agenda

## 1. Aerial Lift and Body for V674

*RPU will purchase one aerial bucket truck for electrical maintenance and construction crews using a state of Minnesota cooperative purchase contract with Altec Industries Inc. per its 2020 vehicle replacement plan. The price of the unit and chassis, \$183,586.40 plus applicable taxes, is within budget.*

Resolution: Aerial Lift and Body for V674

*BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, approval for the purchase of an aerial device (AN55E-OC) from Altec Industries Inc. in the amount of \$183,586.40, plus applicable tax.*

*Passed by the Public Utility Board of the City of Rochester, Minnesota, this 23rd day of June, 2020.*

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Melissa Graner Johnson, Board Vice President
<b>SECONDER:</b>	Michael Wojcik, Board Member
<b>AYES:</b>	Gorden, Haskin, Johnson, Morgan, Wojcik

## 2. Board Committee Assignments

*Per the Board Organization policy, the RPU Board must appoint Board members to serve on the Board committees at the first regular meeting following elections. Elections were held in May. General Manager Mark Kotschevar recommended keeping the current committee assignments with one change; the addition of Director of Customer Relations Krista Boston as a management representative to the Communications Committee. By roll call vote, the Board unanimously approved the 2020-21 committee assignments.*

*Given those assignments, the Board's committee structure going forward is as follows:*

Public Utility Board Committee Assignments 2020-21					
Finance	Communications	Strategic Planning	Operations & Admin.	Policy	Rates
Brian Morgan	Melissa Graner Johnson	Tim Haskin (IT)	Tim Haskin	Brian Morgan	Michael Wojcik
Melissa Graner Johnson	Tim Haskin	Brett Gorden (Gen/Distr)	Melissa Graner Johnson	Brett Gorden	Brett Gordon
Peter Hogan	Steven Nyhus	Jeremy Sutton	Jeremy Sutton	Mark Kotschevar	Mark Kotschevar
	Krista Boston	Peter Hogan	Sidney Jackson		

*Vice President Johnson pointed out, and President Morgan was in agreement, that although the Board's Rates Committee was created as a temporary committee, it should continue into next year in light of the utility's upcoming cost of service study and proposed time-of-use rate.*

By roll call vote, the Board voted to approve the 2020-21 committee assignments.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Brett Gorden, Board Member
<b>SECONDER:</b>	Michael Wojcik, Board Member
<b>AYES:</b>	Gorden, Haskin, Johnson, Morgan, Wojcik

## 7. Informational

## 1. Review of Accounts Payable

*President Morgan asked about the purchase of meters from Border States Electric on line items 8, 11 and 12 of the accounts payable report. Director of Core Services Sidney Jackson said this is a routine allocation of meters that are purchased by the utility.*

**8. Board Liaison Reports**

President Morgan noted two policies currently under review: the Undergrounding Policy and the Debt Issuance Policy. The Undergrounding Policy is being drafted by the Board's Operations and Administration Committee and staff. Vice President Johnson and Board Member Tim Haskin requested a socially-distanced meeting to further review the Undergrounding Policy with Director of Core Services Sidney Jackson.

The Debt Issuance Policy is an old suggested policy that was never created but remains on the list. General Manager Mark Kotschevar said staff with check with City Finance Director Dale Martinson to confirm if the policy is still needed.

**9. General Managers Report**

General Manager Mark Kotschevar reported that RPU will be conducting a cost of service study for the electric utility this year. Director of Corporate Services Peter Hogan stated that four vendors responded to the request for proposal to complete the study, and 1898 and Company, a division of Burns and McDonnell, was selected, based on their broad experience and work on RPU's resource plan, financial projections and infrastructure study. As a professional services agreement, it does not require formal bidding. This will be a change from the vendor used by RPU for the past ten years, Utility Financial Services. Vice President Johnson and Board Member Michael Wojcik both supported having a second set of eyes to analyze the financials.

Mr. Kotschevar, Vice President Johnson and Mr. Wojcik attended the 2020 APPA Virtual National Conference. Mr. Kotschevar commended the conference technology and especially enjoyed a session where data analytics around energy conservation was used to target high energy use customers and then reach out to conduct energy audits of their homes to reduce energy usage. Advanced Metering Infrastructure (AMI) data was also used to determine when households were peaking for high usage at the same time the utility peaked to target those homes as energy efficient and build programs to provide additional incentives to benefit both the customer and the utility. Mr. Kotschevar will share these ideas with the RPU marketing department. Mr. Wojcik and Ms. Johnson both expressed interest in going back to watch additional recordings from the conference but had technical difficulty. Mr. Wojcik will watch the meter reading technology session. Ms. Johnson in particular will watch the Clean Energy Transformation session. A common theme of the conference was innovation and technology, said Ms. Johnson. She noted that some organizations have appointed a chief innovation officer, and it was stated during the general session that education and awareness is leadership right now. Although RPU does not have anyone with that title in the organization, Mr. Kotschevar said that innovation falls within the responsibilities of RPU's five directors. Other notable information that Ms. Johnson found valuable includes rate structure, leveraging Automatic Meter Reading (AMR), and the electric vehicle showcase.

Director of Corporate Services Peter Hogan shared the RPU budget schedule, which has been moved up by two months this year. Next year's initial budget review will be presented to

the RPU Board at its August 25, 2020 meeting. The budget will then be presented to the City Council at its September 21 study session. Rate adjustment proposals and the cost of service study will be brought to the September 29 RPU Board meeting for review, with the approval request brought to the October 27 RPU Board meeting. Final approval by the City Council will occur at their November 16 meeting.

Looking at the impact of COVID on Board financials for the year, Mr. Hogan said sales are down roughly 15 percent. He pointed to gross margin as the number that drives the bottom line, and year-to-date gross margin is down \$1.86 million. Receivables have also been impacted with \$500,000 in funds not received. However, the utility's cash reserves put it in good standing. Mr. Kotschevar said the utility's plan to delay capital projects and cut some operating expenses have helped to offset some of the losses. The RPU marketing and collections staff have done outreach to customers to make payment arrangements and offer energy assistance. Customer Relations Director Krista Boston said staff has called 2,000 customers to inform them about the energy assistance program from Three Rivers Community Action, as well as created social media posts and presented an informational session to the Rochester Non-Profit Consortium to get the word out. The deadline for applying for energy assistance is July 1. Additionally, RPU has a roundup program in the works for customer bills, with the goal of getting it up and running as quickly as possible, said Ms. Boston.

Director of Power Resources Jeremy Sutton has been working on district energy initiatives with the City of Rochester to study downtown district heating opportunities.. Mr. Sutton stated the county supplies steam for HVAC purposes to the library, City Hall, art center, Civic Center and downtown, and now that steamline is at the end of its life. The county, which had initially partnered in the study, has chosen to opt out of any further study using steam and will use traditional HVAC instead in its section of the government center. Mr. Sutton, along with the City's director of energy and sustainability and a representative of NP Associates who conducted the district heating study, plans to present some downtown heating district scenarios at the July 27 City Council meeting. Among the options are a 180-degree district heating loop, a 120-degree hot water loop, and a 120-degree loop with a hybrid GL boiler system.

## 10. Division Reports & Metrics

In reviewing the Corporate Services division report, Board Member Michael Wojcik asked if there are inconsistencies in the customer charge versus other charges for large commercial industrial customers in light of decreased usage. Director of Corporate Services Peter Hogan stated that it is a volume-driven item and any variance is passed on to the power cost adjustment. Mr. Wojcik asked for further clarification on why gross margin is down for these customers. There is gross margin in every kilowatt hour, said Mr. Hogan, therefore the total kilowatt hours and the total kilowatts in demand not being used are not being billed. Mr. Wojcik also requested that an update on the status of the Board's resource plan be brought to the July meeting. Mr. Wojcik asked fellow Board members to share information about the energy assistance program from Three Rivers, which has a July 1 application deadline, and for RPU to share it with media outlets. The federal CARES Act will provide an allocation of COVID-19 funds to cities, said Mr. Wojcik, and he asked how the resources can be directed to individuals that are really struggling. Organizations such as MMUA and APPA are keeping track of federal and state legislation and informing members, while at the City level, RPU is tracking COVID-19 related emergency management expenses which are eligible for potential reimbursement, said General Manager Mark Kotschevar. Mr. Wojcik asked if expenses associated with maintaining social distancing among RPU crews is quantifiable and

may be eligible for reimbursement. Mr. Kotschevar said staff can check into it. Director of Customer Relations Krista Boston stated she is tracking possible deadline extensions on applications for energy assistance with the state agencies.

**11. Other Business**

**12. Adjourn**

**13. Other Business**

*The agenda and board packet for Utility Board meetings are available on-line at [www.rpu.org](http://www.rpu.org) and <http://rochestercitymn.igmp2.com/Citizens/Default.aspx>*

Submitted by:

\_\_\_\_\_  
Secretary

Approved by the Board

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Date

Minutes Acceptance: Minutes of Jun 23, 2020 4:00 PM (Approval of Minutes)

## FOR BOARD ACTION

Agenda Item # (ID # 12140)

Meeting Date: 7/28/2020

---

**SUBJECT: Watermain Reconstruction (17th Ave NW, N of 4th St)**

---

**PREPARED BY: Wade Neubauer**

---

ITEM DESCRIPTION:

Sealed bids for the watermain reconstruction project at 17th Ave NW, North of 4th Street NW were opened on July 20th, 2020. The bid results are as follows:

Contractor	Bid
SL Contracting Inc.	\$109,985.00
Elcor Construction, Inc.	\$156,051.64

SL Contracting is the lowest responsible bidder and has performed well on past projects.

This is a shared project with Rochester Public Works (RPW) using the Utility Cost Methodology for Infrastructure Projects process. RPW is expected to contribute about \$10,000 towards the project. RPW's share has already been approved by the Council from two different maintenance budgets. RPU's share results in an reallocation of funds from the North Broadway and 12th Ave-Center Street to 2nd projects that didn't go forward in 2020.

This project was identified on the water system replacement priority list using the Water Main Replacement Analysis completed by HDR on March 5, 2019. There were a total of 11 water main breaks on this line. This project is expected to be complete no later than October 31, 2020.

UTILITY BOARD ACTION REQUESTED:

Approve a resolution to accept the bid from SL Contracting Inc. in an amount not to exceed \$109,985.







## RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve an agreement with SL Contracting Inc. and authorize the Mayor and the City Clerk to execute the agreement for

Watermain Reconstruction Project (17th Ave NW, N of 4th St)

The amount of the agreement to be One Hundred Nine Thousand Nine Hundred Eighty-Five AND 00/100 DOLLARS (\$109,985..00).

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 28th day of July, 2020.

---

President

---

Secretary



## FOR BOARD ACTION

**Agenda Item # (ID # 12139)**

**Meeting Date: 7/28/2020**

---

**SUBJECT: Watermain & Sanitary Sewer Reconstruction (N Frontage Rd 37 St)**

---

**PREPARED BY: Wade Neubauer**

---

**ITEM DESCRIPTION:**

Sealed bids for the watermain and sanitary sewer reconstruction project at North Frontage Rd 37th Street NW were opened on July 27th, 2020. Due to the timing of the bid closure, the bid results will be provided at the board meeting.

Contractor	Bid
	\$
	\$
	\$

This is a shared project with Rochester Public Works (RPW) using the Utility Cost Methodology for Infrastructure Projects process. RPW is expected to contribute about \$240,000 towards the project. RPW's share has already been approved by the Council from two different maintenance budgets. RPU's share results in a reallocation of funds from the North Broadway and 12th Ave-Center Street to 2nd projects that didn't go forward in 2020.

This project was identified on the water system replacement priority list using the Water Main Replacement Analysis completed by HDR on March 5, 2019. There were a total of 10 water main breaks on this line. This project is expected to be complete no later than October 31, 2020.

A completed FBA and Resolution will be available at the Board meeting for your consideration.

**UTILITY BOARD ACTION REQUESTED:**

Approve a resolution to accept the bid from xxxxx in an amount not to exceed \$xxxxxxx.





## RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve a contract agreement with -- and authorize the Mayor and the City Clerk to execute the agreement for

Watermain & Sanitary Sewer Reconstruction (N Frontage Rd 37 St)

The amount of the contract agreement to be -- AND 00/100 DOLLARS (\$--.00) and --- being lowest responsible bidder.

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 28th day of July, 2020.

---

President

---

Secretary



## FOR BOARD ACTION

Agenda Item # (ID # 12187)

Meeting Date: 7/28/2020

---

**SUBJECT: Mayo Steam Contract Extension**

---

**PREPARED BY: Andrew Bianco**

---

ITEM DESCRIPTION:

The City of Rochester is the owner and operator of the Silver Lake Plant (SLP), a steam producing facility. The Mayo Clinic requires steam for various purposes on their Rochester, Minnesota campus. On February 2, 2014, the parties entered into agreement 14-07-E for the purchase by Mayo from the City, and the sale by the City to Mayo, of steam from the SLP. Now, Mayo and RPU would like to amend agreement 14-07-E to extend the term of the agreement to expire on December 31, 2030. All other terms contained in agreement 14-07-E will remain unchanged.

UTILITY BOARD ACTION REQUESTED:

Approval of a resolution to amend agreement 14-07-E to extend the term of the contract to December 31, 2030, and authorize the Mayor and City Clerk to execute the amendment.

## AMENDMENT NUMBER ONE

This amendment effective as of July 15, 2020, by and between the City of Rochester Minnesota, a Minnesota municipal corporation, acting through its Public Utility Board (RPU) and Franklin Heating Station, a Minnesota General Partnership by Mayo Clinic ("Mayo"), on behalf of itself and its Affiliates, hereby amends the Agreement effective as of January 1, 2015 (the "Agreement") ROC-270178.

### WITNESSETH:

**WHEREAS**, capitalized terms used and not otherwise defined herein shall have the same meanings assigned to such terms in the Agreement;

**WHEREAS**, in order to effectuate purchases, Mayo and RPU desire to amend the Agreement and hereby incorporate the terms set forth in this Amendment into the Agreement.

**NOW, THEREFORE**, in consideration of the foregoing premises, it is hereby agreed as follows:

- 1. Term of Agreement.** The parties acknowledge and agree that the Term of the Agreement will be extended and will expire on December 31, 2030.
- 2. Term of Agreement.** Except as specifically modified herein, the Agreement shall remain in full force and effect including current pricing and any incentives/rebates.
- 3. Execution.** Authorized representatives of the parties have executed this Amendment as of the effective date (above).

**Franklin Heating Station, a Minnesota General Partnership by Mayo Clinic**

**City of Rochester Minnesota**

**NAME** \_\_\_\_\_

**NAME** \_\_\_\_\_

**TITLE** \_\_\_\_\_

**TITLE** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_

**DATE SIGNED** \_\_\_\_\_

**DATE SIGNED** \_\_\_\_\_

Attachment: RPU Franklin Heating Station extension amendment draft\_2020.07.15 (12187 : Mayo Steam Contract Extension)

**STEAM SALES AGREEMENT**  
**Between**  
**THE CITY OF ROCHESTER**  
**And**  
**THE FRANKLIN HEATING STATION**

This Steam Sales Agreement ("Agreement") is made and entered into this 2<sup>nd</sup> day of February, 2014 by and between the Franklin Heating Station, a Minnesota General Partnership by Mayo Clinic (Mayo) and the City of Rochester Minnesota, a Minnesota municipal corporation, acting through its Public Utility Board (RPU). Both Mayo and RPU are sometimes hereinafter referred to individually as a "Party" and collectively as "Parties".

**WITNESS**

**WHEREAS** the City is the owner and operator of Silver Lake Plant (SLP), a steam producing facility; and

**WHEREAS** Mayo requires steam for various purposes on their Rochester, Minnesota campus; and

**WHEREAS**, the Parties desire to enter into an agreement for the purchase by Mayo from the City, and the sale by the City to Mayo, of steam from the SLP as provided herein; and

**WHERE AS:** the Parties agree that an Agreement based on aligned interests and a common philosophy of operation will provide the maximum benefit to both Parties;

**NOW THEREFORE**, in consideration of the premises and mutual agreements and covenants contained herein, the legal sufficiency of which is hereby acknowledged, the Parties agree as follows:

**ARTICLE I**  
**DEFINITIONS**

For the purpose of this Agreement, the following definitions apply:

**Administration & General Charge** - A monthly charge to Mayo to recover RPU costs related to the various activities required to fulfill the Agreement but not necessarily identified as a direct expense. The A&G Charge shall equal 10% of the total monthly costs.

**Monthly Charge** – Based on the annual RPU steam budget which includes operating staff attributed to steam production salaries & benefits, variable O&M expenses, fixed and major maintenance expenses. This annual charge will be invoiced in 12 equal monthly payments.

**Capital Recovery Charge** – A levelized, monthly charge to Mayo to recover the initial Capital Investment incurred by RPU for the purchase and installation of the steam delivery system up to the Point of Delivery.

Condensate Return- Water returned to RPU from Mayo at the Point of Delivery, meeting water quality standards mutually agreed by the Parties.

Agreement Fuel Price- The actual invoiced fuel cost incurred for steam production. Fuel costs will be invoiced in the month immediately following the month of actual consumption. i.e. July fuel consumed will be invoiced on the August bill.

Agreement Volume- Total amount of steam (lbs) deliverable to Mayo for the billing period (hrs).

Agreement Year- January 1 to December 31.

Dispatch Volumes – The volume of steam requested by Mayo limited by the system design or system conditions.

Fuel Charge- A monthly charge (\$) to Mayo for fuel used to produce steam delivered to Mayo.

lb - One pound of condensate, make-up water, or steam.

Make-up Water - Water that meets quality standards specified for make-up water that is added by RPU to the Condensate Return from Mayo such that the total water returned to SLP boilers is equal to the steam delivered.

mlbs - 1000 lbs of steam.

mmBtu- British Thermal Units (Btu) x 1,000,000.

O&M - Operation and maintenance.

Operating Committee – A six person team composed of 3 individuals from each party that is to provide direction and oversight on budgets, fuel procurement, operating guidelines, major maintenance or capital investments, and provide general direction and guidance for the operation of the steam system.

Point of Delivery- The physical point/location of the steam delivery system where Mayo takes possession and ownership of the steam produced by RPU and at which point Mayo delivers the condensate back to RPU. See Exhibit A.

Standby Boiler Operation-The startup and minimum firing of a boiler by RPU upon request by Mayo for the purpose of making available a backup source of steam to Mayo.

Steam System – The SLP Units 2 & 3 boilers, auxiliary equipment, steam valves, piping, electrical supply and all appurtenances needed to generate and transport steam per the Agreement.

Steam Quality- The nominal quality of the steam to be delivered to Mayo under this Agreement is 625 psig @ 750 degrees °F.



Stranded Investment – The unrealized benefit of one Party's investment as a result of the other Party's termination of this Agreement prior to December 31, 2025. There shall be no Stranded Investment for either Party for terminations that are effected beyond December 31, 2025. Stranded Investment will be computed as the unamortized amount remaining on the date of termination considering an amortization period ending on December 31, 2025.

## **ARTICLE II**

### **TERM**

**2.01 Term** Notwithstanding the date of execution and the Agreement Year, the Parties intend that this Agreement shall become effective January 1, 2015 and that it shall remain in effect through December 31, 2025, unless terminated earlier as provided for in Article 2.02 of this Agreement.

By mutual consent of the Parties this agreement may be extended in increments of one year or until terminated by mutual consent of the Parties

**2.02 Termination** In addition to termination that might arise pursuant to other Articles of this Agreement, this Agreement shall terminate on the occurrence of any of the following conditions:

Either Party, with three years notice, may terminate this Agreement by submitting a written request for termination. Written notice must be received prior to January 1 and shall become effective on December 31, three years thereafter. If either Party should materially fail to perform or cause unnecessary material delays in performance of, unless excused by Uncontrollable Force, any of its obligations under this Agreement; be adjudged bankrupt; have a general assignment of its assets made for the benefit of its creditors; have a receiver appointed for it or for any of its property; or violate any of the material conditions of this Agreement, then the aggrieved Party may serve written notice upon the other Party of its intent to terminate this Agreement. Unless within ninety (90) days after the service of such notice a satisfactory arrangement is made to remedy the aforementioned acts of omissions, then the aggrieved Party at its election may terminate the Agreement by written notice of termination to the other Party. Nothing herein shall be construed to limit or restrict any other legal rights or remedies at law or equity of the aggrieved Party.

Notwithstanding the reason for termination, each Party shall retain ownership and responsibility for its facilities, including responsibility for abandoning or removing such facilities as directed by the City.

## **ARTICLE III**

### **RESPONSIBILITIES FOR STEAM DELIVERY SYSTEM**

**3.01 RPU Responsibilities.** RPU shall construct, own, operate, and maintain the facilities necessary for the delivery of steam to the Point of Delivery and for the return of condensate from the Point of Delivery. The City will provide right-of-way for that portion of Mayo's pipeline system that traverses SLP property.



**3.02 Mayo Responsibilities.** Mayo shall construct, own, operate, and maintain the pipeline facilities necessary to transport and utilize the steam and condensate from the Point of Delivery.

**3.03 Costs.** Each Party is responsible for those improvements associated with the installation of facilities on their respective side of the Point of Delivery except for costs deemed solely for the benefit of the steam system and mutually approved by the Parties which become a steam cost.

**3.04 Operating Committee** The Operating Committee is intended to be a committee that operates on a consensus basis and provides input and direction concerning budgets, operating and maintenance activities, fuel procurement, processes directly related to this Agreement and all other issues related to the production and delivery of steam under this agreement. Ultimate governance of Parties facilities, due to safety, regulatory or statutory needs, will remain under the authority of their respective organization.

## **ARTICLE IV** **AGREEMENT TERMS**

**4.01 Initial Agreement Capacity.** The City hereby agrees to sell and supply and Mayo hereby agrees to purchase and receive a range of dispatched volume in pounds of steam per hour beginning January 1, 2015, for the duration of this Agreement. Dispatch limits shall be established by prudent operating practices, accepted utility practices and system limits.

**4.02 Limited Capability.** When SLP steam production is limited below its normal capability or when the capability of Mayo to accept the scheduled volume of steam is limited, steam delivery may be reduced for the duration of such limitation.

**4.03 Dispatch.** Mayo shall provide reasonable dispatch instructions to RPU per prudent operating guidelines and RPU shall endeavor to follow such instructions. Mayo will schedule hourly volumes within the operating limits of the system, although Mayo may request volume changes inter-hour and RPU will make effort to comply. Every effort should be made to submit dispatch schedules at least twenty-four (24) hours in advance.

**4.04 Curtailment or Interruption of Deliveries.** If either Party fails, or foresees the inability, to sustain the scheduled steam delivery, the responsible Party shall immediately notify the respective plant operator of the other Party of the magnitude and cause of the curtailment or interruption and of the expected duration. In accordance with the provisions of Article 7.01, such inability of either Party to maintain scheduled delivery shall not be cause for financial redress.

**4.05 Firmness of Supply.** The supply of steam from SLP shall be accomplished with dedicated operation of a boiler of sufficient capacity to produce the scheduled steam delivery. If Mayo wishes to increase the firmness of the steam supply from SLP, Mayo may request that RPU maintain a second boiler in "hot standby" (Standby Boiler Operation).

**4.06 Forecasts.** Forecasts of monthly steam usage for the following eighteen (18) months shall be submitted by Mayo to RPU on a quarterly basis, with the first forecast due July 1, 2014. Such



forecasts will be used by RPU in the procurement of boiler fuel and will not be used for purposes of scheduling steam delivery. Mayo will make every effort to submit forecasts that are +/- 10% of ultimate steam schedules.

**4.07 Reopening Agreement.** At the end of the first year, following the effective date of the Agreement, the Parties will review the Agreement to determine the need to renegotiate, or adjust, the terms and pricing structure of the Agreement. Any changes to the Agreement mutually agreed upon by the Parties shall become effective on the January 1 following the date of the necessary approvals of such amended Agreement terms and/or agreement on a revised pricing structure. Thereafter the agreement will be reviewed every three years.

**4.08 Right of Audit.** Mayo may periodically request supporting data for prices and charges established by RPU. Mayo may audit RPU's records and practices related to pricing and billing. Upon submission of a data or audit request by Mayo, RPU shall provide the requested data or identify a date for accommodating an in-house audit within thirty (30) days of receiving the request.

## **ARTICLE V**

### **BILLINGS AND PAYMENTS**

**5.01 Billings, Payments and Disputes.** RPU shall, by the end of each month, invoice Mayo for services rendered during the previous month. This bill shall itemize charges as provided in Article 5.02. Payment shall be made by the 25th of the month. When the due date falls on a Saturday, Sunday or a federal holiday, the due date will be the next business day thereafter. If any bill is not paid when due, it shall become delinquent and shall bear interest from the date due until the date upon which payment of the unpaid balance of the billed amount and accrued interest is paid in full, using for each day the lowest daily prime rate of interest published on that day in the money rates section of the Wall Street Journal. Disputed bills shall be paid in full when due and adjusted subsequent to settlement of the dispute. The remedies under this Article are not in lieu of other remedies available at law or equity.

**5.02 Charges.** Charges are intended to reflect the actual operating costs incurred to provide steam to Mayo and are treated as a pass through expense. An administrative & general charge is added to the expense and fuel charge to compensate RPU for the related administrative expenses that are not directly billed.

**5.021 Monthly Charge.** Computed as  $1/12^{\text{th}}$  of the total annual charge based on the annual budget.

**5.022 Fuel Charge.** Computed as the sum of fuel used to meet the dispatch instructions for the supply of steam.

**5.023 Administration & General Charge** Computed as the sum of Monthly Charge (\$) plus the Fuel Charge (\$) multiplied by ten (10) percent.

$$\text{A\&G Charge (\$)} = (\text{Annual Charge (\$)} + \text{Fuel Charge (\$)}) \times (0.1)$$

**5.024 Capital Recovery Charge** Computed as a fixed monthly charge of \$75,304.50 for the period January 2015 through September 2015 inclusive, at which time the Capital Recovery Charge expires and is terminated. The final Capital Recovery Charge will be invoiced on the October 2015 invoice.

## **ARTICLE VI** **PRICING**

**6.01 Cost Adjustments.** Effective January 1, 2015, and each year thereafter, the pricing shall be based on the pass through of costs of the annual steam operating budget. The Agreement Monthly Charge will be adjusted annually beginning January 1, 2015, per the provisions stated herein. RPU will submit a preliminary revised Exhibit B to Mayo by October 1 for the following Agreement Year and a final revised Exhibit B by January 1.

**6.02 Other Adjustments.** In the instance where RPU incurs additional, unforeseen, on-going expenses related to the provision of steam service to Mayo which are not currently incorporated into the cost recovery provisions of this Agreement, including but not limited to increases in taxes or environmental costs, such expenses, upon proper documentation by RPU and acceptance by Mayo, which will not be unduly withheld, may be incorporated into the appropriate monthly charge to Mayo.

Fuel cost true up adjustments or operating cost adjustments for any under or over recovery of fuel costs or other operating expenses during the previous Agreement Year may be made as a one-time adjustment or spread out over each month of the subsequent year by agreement of the parties.

## **ARTICLE VII** **GENERAL PROVISIONS**

**7.01 Damages.** In no event, shall either Mayo or the City be liable to the other Party for any indirect, consequential, punitive, or similar damages arising from, or in any other way connected with, this Agreement.

**7.02 Waiver.** Any waiver at any time by either Party of its rights with respect to a default under this Agreement shall not be deemed a waiver with respect to any other default or other matter arising in connection herein. Any delay short of the statutory of limitation in asserting or enforcing any right shall not be deemed a waiver of such rights.

**7.03 Uncontrollable Force.** The Parties will exercise reasonable diligence and care to meet their respective obligations and duties hereunder. However, a Party will not be in default of this Agreement and will not be liable for any obligations hereunder if the same is due to causes or contingencies beyond the control of that Party which could not reasonably have been avoided, including but not limited to accidents, breakdown of equipment, loss or curtailment of delivery pipeline system, acts of God or the public enemy, authority and orders of government, fires, strikes, sabotage, riots, or war. In the cases of all Uncontrollable Forces, the Parties will make reasonable



effort to remedy the conditions, except that any labor dispute may be settled at the discretion of the involved Party.

**7.04 Applicable Law.** In order to promote uniformity in the interpretation of this Agreement, it is agreed that the laws of the State of Minnesota shall control the rights and obligations established by this Agreement and the performance and enforcement thereof, to the extent that such rights and obligations are not governed by Federal law.

**7.05 Assignment.** Neither party may assign its interest in this Agreement without the prior written consent of the other party, except that Mayo may assign its interest to any legal affiliate of Mayo Clinic as long as it gives RPU written notice of such assignment.

**7.06 Entire Agreement.** As to the subject matter of this Agreement, this Agreement supersedes any and all proposals and/or understandings, oral and in writing, between the Parties hereto and constitutes their sole and only Agreement. Title and paragraph headings are for convenient reference and are not part of this Agreement.

**7.07 Notices.** Any notices, demands, or requests required or authorized by the Agreement shall be deemed properly given if mailed postage prepaid to:

General Manager  
Rochester Public Utilities  
4000 East River Road NE Rochester, Minnesota 55906-2813

on behalf of Rochester Public Utilities and to:

Section Head, Utilities Operation  
Mayo Clinic  
200 First Street SW Rochester, Minnesota 55905

on behalf of Mayo. Either Party may change its address or the position to which notices are to be sent by providing written notice.

**7.09 Arbitration.** Any controversy or claim arising out of or relating to this contract, or the breach thereof, shall be settled by arbitration administered by the American Arbitration Association in accordance with its Commercial Arbitration Rules, except to the extent they conflict with the specific provisions of this clause. Judgment on the award rendered by the arbitrators may be entered in any court having jurisdiction hereof. Without limiting the jurisdiction of any other court, the parties hereby acknowledge, admit, and submit themselves to the jurisdiction of the state and federal courts in the State of Minnesota. The number of arbitrators shall be three, all independent and neutral. Within 15 days after commencement of the arbitration, each party shall select one person to act as arbitrator and the two selected shall select a third arbitrator within 15 days of their appointment. The third arbitrator shall chair the proceedings. The place of arbitration shall be Minneapolis, Minnesota. This agreement shall be governed by and interpreted in accordance with the laws of the State of Minnesota. The parties acknowledge that this agreement evidences a transaction involving interstate

commerce. The United States Arbitration Act shall govern the interpretation, enforcement, and proceedings pursuant to the arbitration clause in this agreement. Within 30 days following the appointment of the arbitrators, each party shall provide to the other party copies of all documents relevant to the issues raised by any claim or counterclaim. Within 30 days following the date upon which documents are exchanged, the parties may take up to three depositions of up to three hours each. Discovery disputes shall be resolved upon application to the chair of the arbitration panel; the chair's resolution shall be final. Hearings shall be held on four contiguous dates within 120 days of the filing of the Demand, and an Award, accompanied by a reasoned opinion, shall be issued within 150 days of the filing of the Demand. The arbitrators shall agree to comply with this schedule before accepting appointment. However, these time limits may be extended by agreement of the parties.

IN WITNESS THEREOF, the parties have caused this Agreement to be executed the day and year first above written.

CITY OF ROCHESTER MINNESOTA

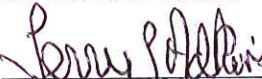
FRANKLIN HEATING STATION,  
A MINNESOTA GENERAL PARTNERSHIP  
BY MAYO CLINIC, A PARTNER

By:   
Its Mayor

By:   
Title: 

By:   
Its City Clerk

Approved As to Form:

By:   
City Attorney

Reviewed by Rochester Public Utilities

By:   
General Manager





**EXHIBIT B**

Applicable estimated charges to Mayo for services provided by RPU under the provisions of the "Steam Sales Agreement Between the City of Rochester and the Mayo Foundation," effective January 1, 2015. Charges are based on 50 mlbs per hour.

Monthly Charge Price:	<u>\$173,500.00</u>
Agreement Fuel Price:	<u>\$286,167.00</u>
Administrative & General Price:	<u>\$ 45,967.00</u>
Subtotal	\$505,634.00
Capital Recovery Charge*	<u>\$ 75,304.50</u>
Total	\$580,938.50

\*Capital Recovery Charge is only applicable for the period January through September, 2015 invoices. Final payment shall be invoiced on the October 2015 invoice.

**EXHIBIT C**

Sample invoice for steam service to Mayo for the month of January 2015:

**Assumptions:**

Agreement Monthly Charge: \$173,500.00 based on 1/12 of Annual Budget  
 Agreement Fuel Charge: \$286,167.00 based on 50 mlbs/hr x 31 days

**Calculations:**

Agreement Volume: 50 mlbs/hr x 31 days = 37,200 mlbs  
 Total volume delivered: 37,200 mlbs

<u>Billing Component</u>	<u>Billing Units</u>	<u>Price/Multiplier</u>	<u>Charge</u>
5.021 Monthly Charge	1	\$173,500.00	173,500.00
5.022 Fuel Charge (Agreement)	1	\$286,167.00	286,167.00
5.023 A&G Charge	(5.021+5.022)	0.10	45,967.00
5.024 Capital Recovery Charge	1	\$75,304.50	75,304.50
Steam Sales:			\$580,938.50

**Total payment due for January 2015: \$580,938.50**

Payment due February 25, 2015

Attachment: 14-07-E Mayo Steam Agreement (003) (12187 : Mayo Steam Contract Extension)





## ACKNOWLEDGMENT OF CORPORATION

## AUTHORIZED SIGNATURE

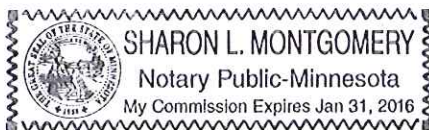
STATE OF MINNESOTA }COUNTY OF OLMSTED }On this 4th day of March, 2014, before me appearedJonathan J. Oviatt to me personally known, who, being by me  
*Name of Officer*Duly sworn, did say that he/she is the Secretary of Mayo Clinic  
*Title Name of Corporation*200 First Street, SW, Rochester, MN, 55905  
*Address City & State Zip Code*

A corporation; and that said instrument was executed in behalf of said corporation

by authority of its Board of Directors; and that said Jonathan J. Oviatt  
*Name of Officer*

Acknowledge said instrument to be the free act and deed of said corporation.

## NOTARIAL SEAL

Sharon L. Montgomery  
Notary PublicOlmsted  
CountyMy Commission Expires: January 31, 2016





## RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve an amendment to agreement 14-07-E between the City of Rochester and The Franklin Heating Station, a Minnesota General Partnership by Mayo Clinic, to extend the term of the contract to December 31, 2030, and authorize the Mayor and the City Clerk to execute the agreement .

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 28th day of July, 2020.

---

President

---

Secretary

## FOR BOARD ACTION

Agenda Item # (ID # 12190)

Meeting Date: 7/28/2020

---

**SUBJECT: Review of Accounts Payable**

---

**PREPARED BY: Christina Bailey**

---

ITEM DESCRIPTION:

UTILITY BOARD ACTION REQUESTED:

**ROCHESTER PUBLIC UTILITIES**  
**A/P Board Listing By Dollar Range**  
For 06/10/2020 To 07/10/2020  
**Consolidated & Summarized Below 1,000**

**Greater than 50,000 :**

SOUTHERN MN MUNICIPAL POWER A	June SMMPA Bill	7,958,313.03
MN DEPT OF REVENUE	May Sales and Use Tax	576,455.46
MN DEPT OF REVENUE	June Accelerated Sales & Use Tax Payment	520,000.00
OSI - OPEN SYSTEMS INTERNATIO	OSI SCADA System Upgrade	282,605.29
CONSTELLATION NEWENERGY-GAS D	May Gas for SLP	158,514.76
BORDER STATES ELECTRIC SUPPLY	1000EA-Meter, 12S CL200 120V 2-WAY W/Dis	154,968.75
THE ENERGY AUTHORITY INC	June MISO Transmission Service	130,224.59
NEW AGE TREE SERVICE INC	801B Tree Clearance	121,482.14
DITCH WITCH OF MINNESOTA INC	1EA-HX50 Vacuum Excavation System (P670)	102,455.17
MAYO CLINIC	CIP-Lighting (C&I)-Incentives/Rebates	100,000.00
A & A ELECT & UNDERGROUND CON	2017-2022 Directional Boring	90,083.94
VEIT & CO INC (CONSTRUCTION)	SLP Chimney Demolition	86,313.20
STUART C IRBY CO INC	15400FT-Wire, AL, 15kV, 750 Str, 1/C, 22	84,068.60
NEW AGE TREE SERVICE INC	912 Tree Clearance	81,358.60
ELCOR CONSTRUCTION INC	Watermain Reconstruction 15 Ave/7 St SW	74,630.62
LEGACY FUND 1, LLC	CIP-Lighting (C&I)-Incentives/Rebates	73,115.40
CITY OF ROCHESTER	Public Works-BIT Street Patching-Break Repairs	70,309.69
NARDINI FIRE EQUIPMENT CO INC	Fire System Cascade Creek GT2	68,397.00
BARON USA LLC	LTC Oil Maint System Enclosed Trailer	64,700.13
STUART C IRBY CO INC	66192FT-Wire, AL, 15kV, 1/0 Solid, 1/C,	64,664.63
WRIGHT TREE SERVICE INC	Hourly Tree Removal 2019-2020~	57,860.59
	<b>Price Range Total:</b>	<b>10,920,521.59</b>

**5,000 to 50,000 :**

USIC LOCATING SERVICES INC	June Locating Services	42,132.91
CONSTELLATION NEWENERGY-GAS D	May Gas for WES	40,670.01
PAYMENTUS CORPORATION	May Electronic Bill Payment Services	38,538.42
CENTRAL MINNESOTA MUNICIPAL P	June Capacity for CMPA	37,400.00
CITY OF ROCHESTER	CIP-Custom (C&I)-Incentives/Rebates	35,713.44
N HARRIS COMPUTER CORP	Cayenta Implementation Services	30,539.00
SMIDT CONSTRUCTION	WES Roof Access Ladder Install	29,304.00
PEOPLES ENERGY COOPERATIVE (P	June Compensable	27,843.85
MN DEPT OF COMMERCE	Q1FY Indirect Assessment	27,735.06
DOXIM UTILITEC LLC	June Bill Print, Mail Services and Postage	27,648.81
ULTEIG ENGINEERS INC	Consulting for Marion Road Substation Proposal	26,524.00
AERODYNE MEASURE INC	Aerial Drone Line Inspection	26,152.32
DILO COMPANY INC	2EA-SF6 Multi-Analyzer	25,543.13
THE ENERGY AUTHORITY INC	June TEA Fee	23,193.87
ELEVATED WELDING SERVICES LLC	Arnold's Tower #88 - Repairs & Improvements	22,700.00
BLUESPIRE STRATEGIC MARKETING	2020-23 RPU Plugged In Contract	22,598.00
SHI INTERNATIONAL CORP (P)	2020-23 Safeword Maintenance	22,076.21
GOVERNOR CONTROL SYSTEMS INC	Solenoid Valve Rebuild at SLP	21,294.00
INNER TITE CORP	2010EA-Meter, Jiffy Lock Side Mount	21,096.92
JETS GYMNASTICS	Customer Refund-Multiplier/Billing Error	21,024.12
U S A SAFETY SUPPLY	188 - Hi-Vis Shirts T&D and Meter Department	23,847.71
NOVASPECT INC	Delta V SLP Boiler Upgrade	19,628.00
HYLAND LLC	2020 Perceptive Content Upgrade	19,030.00

Attachment: AP Board CrMo (12190 : Review of Accounts Payable)

**ROCHESTER PUBLIC UTILITIES**  
**A/P Board Listing By Dollar Range**  
For 06/10/2020 To 07/10/2020  
**Consolidated & Summarized Below 1,000**

52	WESCO DISTRIBUTION INC	50EA-Splice, 15kV, 500-750 MCM, C.S.	18,784.00
53	WIESER PRECAST STEPS INC (P)	4EA-Vault, Pulling	18,340.00
54	WSB & ASSOCIATES	Soil Borings & Geotechnical Eval for SE Sub	18,332.98
55	NEDERMAN MIKROPUL LLC	Evap Cooler Media Replacement Services	16,111.41
56	QUADIENT INC	May & June Postage	16,020.00
57	INNER TITE CORP	1000EA-Meter Locking Ring, Rhino	14,431.97
58	PARAGON DEVELOPMENT SYSTEMS I	IT Help Desk Consultant	13,850.00
59	VISION COMPANIES LLC (P)	Consult-Team Devel; Offsite Fac;LJ 100 & 200	13,087.50
60	STELLA-JONES CORPORATION	15EA-Pole, 50ft, WRC, CL3	12,585.00
61	TRIPWIRE INC	2020 Tripwire Support Renewal	12,000.93
62	CRESCENT ELECTRIC SUPPLY CO	6EA-SL Pole, 30', 16 sided, SS, No Arm B	11,374.49
63	CHS ROCHESTER	June Fuel	11,123.28
64	STUART C IRBY CO INC	10EA-Trans, PM, 1ph, 25kVA, 13.8/8, 24	11,110.00
65	PW POWER SYSTEMS INC	2020 Field Services for GT2~	10,618.39
66	KEYS WELL DRILLING CO	Pump Unit Replacement Well #72	10,546.82
67	GRAYBAR ELECTRIC COMPANY INC	12EA-Enclosure, Wall-mount	10,085.16
68	ARNOLD CANE	Arnold Cane-Moving Advance Claim #1	10,000.00
69	RESCO	200EA-Mast Arm, Residential LED, Extensi	9,789.75
70	ULTEIG ENGINEERS INC	Transmission Relay Coordination Study	9,778.50
71	STELLA-JONES CORPORATION	16EA-Pole, 40ft, WRC, CL3	9,488.00
72	CRESCENT ELECTRIC SUPPLY CO	5EA-Street Light Pole, 30', 16 sided, SS, No Arm B	9,478.74
73	RESCO	3000FT-Conduit, HDPE, 5.00, Empty, SDR 1	9,300.00
74	GDS ASSOCIATES INC	2020 NERC Compliance Assistance	9,005.00
75	INSPEC INC.	2017-22 Electric Pavement Assessment	9,000.00
76	WESCO DISTRIBUTION INC	8EA-Metal Sec. Encl, 3ph, 30"x67"x22" 20	8,956.24
77	ADVANTAGE DIST LLC (P)	385GAL-Oil, Transformer	8,754.90
78	SLACK PAINTING	Arnold Tower #88 - Paint Touch-Up	8,720.00
79	OSMOSE UTILITIES SERVICES INC	2020-24 Pole Testing & Treatment	8,704.51
80	IBM	CIP-Custom (C&I)-Incentives/Rebates	7,883.78
81	SMART ENERGY SYSTEMS LLC	Change Order#1191-Param Chgs for Amt Pd	7,800.00
82	CRESCENT ELECTRIC SUPPLY CO	20EA-Elbow, Steel, 36.0 R, 5.00	7,350.00
83	ELITE CARD PAYMENT CENTER	Regist-SANS-NERC/CIP Training,Shawn Timbers	6,889.00
84	MINNESOTA ENERGY RESOURCES CO	May Gas for WES	6,213.65
85	IHEART MEDIA dba	January, May & June Radio Ads	9,466.00
86	D P C INDUSTRIES INC	2020 Chlorine, 150 lb Cyl	6,060.00
87	ADVANTAGE DIST LLC (P)	5004GAL-Urea 32, WES	6,054.84
88	ISD #535	CIP-Lighting (C&I)-Incentives/Rebates	6,020.69
89	WELLS FARGO BANK ACCT ANALYSI	June 2020 Banking Services	6,013.56
90	PSI ENGINEERING LLC	Cancellation of Flowserve Assessment	5,959.26
91	SORENSEN & SORESEN PAINTING	Substation Floor Re-Paint-Civic Ctr Dr Location	5,800.00
92	MINNESOTA ENERGY RESOURCES CO	May Gas for SLP	5,774.20
93	MIRATECH GROUP LLC	NOx Sensor Repair - WES	5,773.99
94	D P C INDUSTRIES INC	2020 Carus 8500 Aqua Mag F35	5,642.90
95	FURY MOTORS INC	CIP-Lighting (C&I)-Incentives/Rebates	5,505.28
96	STUART C IRBY CO INC	5EA-Trans, OH, 1ph, 37.5kVA,13.8/8,120	5,420.00
97	VERIZON WIRELESS	2020 Cell & Ipad Monthly Service	5,406.47
98	INTERSTATE MOTOR TRUCKS INC	Service Call-Check Engine Light-Parts/Labor	5,241.55
99	BORDER STATES ELECTRIC SUPPLY	6EA-Fault indicator	5,184.00
100	SANCO EQUIPMENT LLC	Brushcat Cutter Attachment (E684) for Mower	5,077.80
101	GOPHER STATE ONE CALL	June, 2020 Completed tickets	5,063.85
102			
103		<b>Price Range Total:</b>	1,097,212.17

Attachment: AP Board CrMo (12190 : Review of Accounts Payable)

**ROCHESTER PUBLIC UTILITIES**  
**A/P Board Listing By Dollar Range**  
For 06/10/2020 To 07/10/2020  
**Consolidated & Summarized Below 1,000**

**1,000 to 5,000 :**

107	GDS ASSOCIATES INC	Reactive Revenue Requirement FERC Filing	4,950.00
108	D P C INDUSTRIES INC	2020 Hydrofluorosilicic Acid - Delivered	4,944.73
109	STELLA-JONES CORPORATION	17EA-Pole, 30ft, WRC, CL5	4,896.00
110	BADGER METER INC (P)	3EA-Meter, Bare E-Series 3" Ultra , 17"L	4,753.50
111	NUSS TRUCK GROUP	CIP-Lighting (C&I)-Incentives/Rebates	4,749.20
112	CRESCENT ELECTRIC SUPPLY CO	2000FT-Wire, AL, 600V, 350-4/0 NEU YS Tr	4,704.00
113	DALES AUTO TRUCK AND TRANSMIS	Replace Transmission Truck #581-Parts/Labor	4,694.34
114	KATS EXCAVATING LLC	Replaced Galvanized w/Copper-1403 3rd St NE	4,500.00
115	HIGHLAND PRODUCTS GROUP LLC	6EA-Can, Recycle, Stainless, 40gal	4,380.00
116	IDEXX DISTRIBUTION CORP	4CAS-Colilert, 100ml	4,351.96
117	GDS ASSOCIATES INC	May 2020 RPU MISO Attachment O Update	4,278.75
118	STELLA-JONES CORPORATION	4EA-Pole, 55ft, WRC, CL3	3,992.00
119	TWIN CITY SECURITY INC	2020 Security Services	3,895.59
120	FORBROOK LANDSCAPING SERVICES	Landscaping Svcs-1914 Viola & 1440 Westhill	3,709.49
121	DILO COMPANY INC	Adapter kit	3,690.00
122	KNXR - FM	June, 2020 Radio Spots	3,600.00
123	S L CONTRACTING INC	Water Main Repair - Wilder Road	3,515.00
124	VIRTEVA LLC	Office 365 Implementation	3,457.50
125	SORENSEN & SORENSEN PAINTING	Cargo Container Prep and Paint at SC	3,400.00
126	HALLBERG ENGINEERING INC	HVAC Upgrade Commissioning	3,350.00
127	HARRIS ROCHESTER INC (HIMEC)	Replaced Compressor - SCADA Room	3,297.09
128	SUNBELT RENTALS	Forklift Rntl for GT2 Lull for Evap Media Replcmnt	3,257.03
129	QUANTITATIVE MARKET INTELLIGE	2020 Qtly Customer Satisfaction Survey	3,206.25
130	IKEGPS INC	Ike Annual Subscription	3,195.56
131	KANTOLA CONSULTING	Phase I Post Cayenta Go-Live Review	3,150.00
132	RESCO	24EA-Junction, LB, 200A, 4 Pos, w/Strap	3,146.40
133	HENNING PROFESSIONAL SERVICES	May Professional Services-Cane Relocation	3,114.95
134	HIGHLAND PRODUCTS GROUP LLC	13EA-Can, Recycle, Stainless, 20gal	3,055.00
135	SOMA CONSTRUCTION INC	Class 5 for Water Break Repairs	3,015.08
136	EPLUS TECHNOLOGY INC	2EA-Catalyst 9200 switch, 24-port	2,802.40
137	K A A L TV LLC	May & June 2020 TV spots	2,720.00
138	LIFELINE INCORPORATED	2EA-Zoll AED plus	2,700.00
139	WIESER PRECAST STEPS INC (P)	2EA-Grd Sleeve, Switch Basement, PME	2,580.00
140	FOLEY THOMAS	CIP-Renewables-Incentives/Rebates	2,500.00
141	HAGENBROCK JAN	CIP-Renewables-Incentives/Rebates	2,500.00
142	KERIAN CRYSTAL	CIP-Renewables-Incentives/Rebates	2,500.00
143	DAVIS JON	CIP-Renewables-Incentives/Rebates	2,500.00
144	KOPLIN BRETT	CIP-Renewables-Incentives/Rebates	2,500.00
145	REA ROBERT	CIP-Renewables-Incentives/Rebates	2,500.00
146	ONLINE INFORMATION SERVICES I	June 2020 Utility Exchange Report	2,460.61
147	WSB & ASSOCIATES	Wetland Delineation & Mitigation Plan	2,433.00
148	MIDCONTINENT ISO INC	June MISO Fees	2,406.16
149	CONSTELLATION NEWENERGY-GAS D	May Gas for Cascade Creek	2,396.75
150	WSB & ASSOCIATES	Soil Borings&Thermal Resistivity Tstg-SE Sub	2,304.50
151	BORDER STATES ELECTRIC SUPPLY	2EA-Ground cluster, 4-way	2,275.50
152	WERNER ELECTRIC SUPPLY	4ROL-Rubber Cover Up	2,274.54
153	WENCK ASSOCIATES INC	Phase 1 ESA Professional Services	2,267.12
154	ROGERS HERBERT	CIP-Renewables-Incentives/Rebates	2,200.00

Attachment: AP Board CrMo (12190 : Review of Accounts Payable)



**ROCHESTER PUBLIC UTILITIES**  
**A/P Board Listing By Dollar Range**  
For 06/10/2020 To 07/10/2020  
**Consolidated & Summarized Below 1,000**

155	BORDER STATES ELECTRIC SUPPLY	WES Surge Cable Repair	2,199.91
156	LEIBOVICH BRADLEY	CIP-Renewables-Incentives/Rebates	2,126.25
157	SHI INTERNATIONAL CORP (P)	2020-21 Nessus renewal	2,104.75
158	STUART C IRBY CO INC	32EA-Pedestal Dome Cover, Box Style	2,080.00
159	PARK JOHN	CIP-Renewables-Incentives/Rebates	2,035.00
160	OPEN ACCESS TECHNOLOGY	webCompliance July Service	2,008.50
161	ENVIRONMENTAL INITIATIVE	Annual Membership - Environmental Initiative	2,000.00
162	ADVANCED DISPOSAL SVC SOLID W	2020 Waste removal SC	1,980.62
163	EXPRESS SERVICES INC	2020 Seasonal staff facilities	1,946.00
164	J & W INSTRUMENTS INC (P)	3EA-Rock Solid Chlorine Gas Sensor	1,944.00
165	SMARTSHEET INC	6 - Additional User Licenses	1,930.60
166	STUART C IRBY CO INC	32EA-Pedestal Base, Secondary, w/o Cover	1,920.00
167	MITSUBISHI ELECTRIC POWER PRO	2EA-Fan, 2033AD	1,903.20
168	ACCURATE CALIBRATION SERVICES	Calibration of Meter Testing Equipment	1,875.00
169	MITSUBISHI ELECTRIC POWER PRO	4EA-Fan, 2033G	1,851.20
170	VLAZNY DANIELLE	CIP-Renewables-Incentives/Rebates	1,787.50
171	U S A SAFETY SUPPLY	12EA-Shirt, FR, Hi-Vis	1,779.08
172	HARRIS ROCHESTER INC (HIMEC)	Replace Compressor at SC	1,683.28
173	CITY OF ROCHESTER	Medical Services	1,649.00
174	VERIZON CONNECT NWF INC	May GPS tracking	1,612.10
175	WERNER ELECTRIC SUPPLY	Replacement Pressure Switch @ Well #33	1,603.13
176	FUEHRER JIM	CIP-Renewables-Incentives/Rebates	1,600.00
177	CHARGEPOINT INC.	Software & Main Car Chrg	1,566.79
178	S L CONTRACTING INC	Spray Chloride - SLP	1,549.69
179	MANAHAN MACHINE SHOP INC	Service Trailer Tongue	1,526.39
180	MILESTONE MATERIALS	Fill for a Break @ Hiller's	1,523.16
181	WERNER ELECTRIC SUPPLY	760FT-Conduit, PVC Sch 40, 5.00, 10' len	1,503.67
182	ROLLER BRENT	CIP-Renewables-Incentives/Rebates	1,500.00
183	DILO COMPANY INC	Recovery bag	1,500.00
184	EPLUS TECHNOLOGY INC	2EA-Catalyst 9200 stack module	1,483.12
185	VIKING ELECTRIC SUPPLY INC	MA Meter	1,464.18
186	BADGER METER INC (P)	24EA-Badger M25HRE CFReg Wired Itron	1,464.00
187	POMPS TIRE SERVICE INC	6 - Tires Replaced	1,443.77
188	S L CONTRACTING INC	Replace Sidewalk Area-2118 Campus Drive SE	1,400.00
189	ULTEIG ENGINEERS INC	Analysis of Circuit Breaker Foundation	1,378.00
190	S L CONTRACTING INC	4210 57th Street - Main break-Rplc Curb/Gutter	1,374.00
191	TREATMENT RESOURCES INC	3EA-Auto Switchover Module 771, 100ppd m	1,371.00
192	TREATMENT RESOURCES INC	3EA-Rem. Meter Panel, 50ppd max	1,371.00
193	LANGUAGE LINE SERVICES INC	June 2020 Phone interpretation services	1,354.40
194	CUSTOM COMMUNICATIONS INC	CIP-Lighting (C&I)-Incentives/Rebates	1,348.00
195	GRAINGER INC	1EA-Lockout/Tagout demo board	1,336.50
196	CITY OF ROCHESTER	May, 2020 Workers Comp Admin Fees	1,282.00
197	ROCHESTER ARMORED CAR CO INC	2020 Pick Up Services	1,268.87
198	BARR ENGINEERING COMPANY (P)	Gen Groundwater Consulting Services	1,237.00
199	BOLTON AND MENK (P)	TMobile Viola #98 Review	1,225.00
200	IDEAL SERVICE COMPANY INC	PM work for Well #31 VFD	1,220.00
201	LEAGUE OF MN CITIES INS TRUST	Claim Settlement - Information Upon Request	1,205.00
202	CITY OF ROCHESTER	Homelessness Online Training	1,200.00
203	SUNBELT RENTALS	Lift Rental for Roof Access - WES	1,193.64
204	ARJAY AUTOMATION INC	1EA-Transmitter, Gas Detection	1,182.00
205	CRESCENT ELECTRIC SUPPLY CO	1800FT-Wire, AL, 600V, #2-#4 ACSR NEU Tr	1,178.30
206	PARSONS ELECTRIC LLC	Closet Wiring Replacement	1,152.18

Attachment: AP Board CrMo (12190 : Review of Accounts Payable)

**ROCHESTER PUBLIC UTILITIES**  
**A/P Board Listing By Dollar Range**  
For 06/10/2020 To 07/10/2020  
**Consolidated & Summarized Below 1,000**

207	RESCO	20EA-Crossarm, Wood, 10' HD	1,136.00
208	CENTURYLINK (P)	2018-20 Monthly Telecommunications	1,097.18
209	ROCHESTER FORD & TOYOTA	CIP-Lighting (C&I)-Incentives/Rebates	1,049.10
210	OPEN ACCESS TECHNOLOGY	July Tag Agent; webSmart	1,047.16
211	BORENE LAW FIRM P.A.	May Legal Services - File 3742 PERM LC	1,030.80
212	CORE & MAIN LP (P)	1EA-Valve, Gate, MJ, 8.0	1,025.80
213	ALTEC INDUSTRIES INC	Outrigger Pads	1,006.33
214			
215		<b>Price Range Total:</b>	248,883.15
216			
217	<b><u>0 to 1,000 :</u></b>		
218			
219	CENTURYLINK (P)	Summarized transactions: 59	15,152.05
220	REBATES	Summarized transactions: 42	12,143.75
221	Customer Refunds (CIS)	Summarized transactions: 114	11,891.84
222	BORDER STATES ELECTRIC SUPPLY	Summarized transactions: 36	8,652.16
223	EXPRESS SERVICES INC	Summarized transactions: 9	8,478.11
224	ELITE CARD PAYMENT CENTER	Summarized transactions: 34	8,313.66
225	CORE & MAIN LP (P)	Summarized transactions: 16	5,357.00
226	GRAYBAR ELECTRIC COMPANY INC	Summarized transactions: 40	5,335.87
227	CRESCENT ELECTRIC SUPPLY CO	Summarized transactions: 58	5,138.37
228	EPLUS TECHNOLOGY INC	Summarized transactions: 10	4,589.40
229	WERNER ELECTRIC SUPPLY	Summarized transactions: 39	4,502.58
230	CITY LAUNDERING COMPANY	Summarized transactions: 25	4,060.95
231	WESCO DISTRIBUTION INC	Summarized transactions: 14	4,009.38
232	LANGUAGE LINE SERVICES INC	Summarized transactions: 9	3,609.80
233	STUART C IRBY CO INC	Summarized transactions: 25	3,587.97
234	U S A SAFETY SUPPLY	Summarized transactions: 17	3,150.98
235	FIRST CLASS PLUMBING & HEATIN	Summarized transactions: 10	3,108.71
236	LAWSON PRODUCTS INC (P)	Summarized transactions: 14	2,719.50
237	DAVIES PRINTING COMPANY INC	Summarized transactions: 3	2,565.81
238	GRAINGER INC	Summarized transactions: 24	2,531.81
239	VIKING ELECTRIC SUPPLY INC	Summarized transactions: 29	2,454.51
240	RESCO	Summarized transactions: 9	2,380.41
241	CENTRAL MOLONEY INC	Summarized transactions: 3	1,973.41
242	S L CONTRACTING INC	Summarized transactions: 2	1,878.00
243	THOMAS TOOL & SUPPLY INC	Summarized transactions: 7	1,811.41
244	BOLTON AND MENK (P)	Summarized transactions: 3	1,662.50
245	AMAZON.COM	Summarized transactions: 12	1,629.23
246	ADVANTAGE DIST LLC (P)	Summarized transactions: 5	1,600.00
247	MENARDS ROCHESTER NORTH	Summarized transactions: 13	1,589.16
248	MINNESOTA ENERGY RESOURCES CO	Summarized transactions: 8	1,476.83
249	METRO SALES INC	Summarized transactions: 6	1,472.85
250	CLEMENTS CHEVROLET CADILLAC S	Summarized transactions: 7	1,303.14
251	SCHUMACHER ELEVATOR COMPANY	Summarized transactions: 2	1,273.08
252	ADVANCE AUTO PARTS	Summarized transactions: 23	1,270.48
253	ULINE	Summarized transactions: 5	1,248.81
254	HIGHLAND PRODUCTS GROUP LLC	Summarized transactions: 3	1,206.91
255	ARJAY AUTOMATION INC	Summarized transactions: 5	1,190.06
256	FASTENAL COMPANY	Summarized transactions: 12	1,179.54
257	ALTEC INDUSTRIES INC	Summarized transactions: 4	1,149.29

Attachment: AP Board CrMo (12190 : Review of Accounts Payable)

**ROCHESTER PUBLIC UTILITIES**  
**A/P Board Listing By Dollar Range**  
For 06/10/2020 To 07/10/2020  
**Consolidated & Summarized Below 1,000**

258	INNOVATIVE OFFICE SOLUTIONS L	Summarized transactions: 10	1,146.98
259	ADVANCED DISPOSAL SVC SOLID W	Summarized transactions: 2	1,093.09
260	CONDUX INTERNATIONAL INC	Summarized transactions: 4	1,074.59
261	T E C INDUSTRIAL INC	Summarized transactions: 4	1,068.74
262	POMPS TIRE SERVICE INC	Summarized transactions: 2	1,031.16
263	MENARDS ROCHESTER SOUTH	Summarized transactions: 4	992.37
264	VERIZON WIRELESS	Summarized transactions: 2	967.81
265	SCHUMACHER EXCAVATING INC.	Summarized transactions: 3	930.00
266	SWANSON FLO SYSTEMS CO	Summarized transactions: 3	926.69
267	WARNING LITES OF MN INC (P)	Summarized transactions: 1	914.74
268	BLACKBURN MANUFACTURING CO	Summarized transactions: 4	905.65
269	SEEME PRODUCTIONS LLC	Summarized transactions: 1	880.00
270	BLUESPIRE STRATEGIC MARKETING	Summarized transactions: 1	878.46
271	NORTHERN / BLUETARP FINANCIAL	Summarized transactions: 8	860.25
272	VIRTEVA LLC	Summarized transactions: 1	850.00
273	A T & T	Summarized transactions: 1	827.01
274	MCMASTER CARR SUPPLY COMPANY	Summarized transactions: 24	803.96
275	DELL MARKETING LP	Summarized transactions: 3	794.69
276	ON SITE SANITATION INC	Summarized transactions: 1	779.73
277	THE ENERGY AUTHORITY INC	Summarized transactions: 1	735.42
278	REINDERS INC	Summarized transactions: 4	730.96
279	THRONDSOIN OIL & LP GAS CO	Summarized transactions: 12	689.91
280	SANCO EQUIPMENT LLC	Summarized transactions: 3	674.44
281	USA BLUE BOOK DBA	Summarized transactions: 5	646.45
282	CHS ROCHESTER	Summarized transactions: 2	645.00
283	CITY OF ROCHESTER	Summarized transactions: 5	643.31
284	KENDELL DOORS & HARDWARE INC	Summarized transactions: 1	638.04
285	CITY LAUNDERING COMPANY	Summarized transactions: 5	625.10
286	CHOSEN VALLEY TESTING	Summarized transactions: 1	622.00
287	ZEE MEDICAL SERVICE INC (P)	Summarized transactions: 4	612.95
288	WINKELS ELECTRIC INC	Summarized transactions: 1	593.25
289	LUHMANN ABE	Summarized transactions: 1	579.95
290	POWER SYSTEMS ENGINEERING INC	Summarized transactions: 2	577.50
291	ALL SEASONS POWER & SPORT INC	Summarized transactions: 3	572.19
292	TOKAY SOFTWARE dba	Summarized transactions: 2	567.00
293	DILO COMPANY INC	Summarized transactions: 3	566.21
294	INTERSTATE MOTOR TRUCKS INC	Summarized transactions: 2	564.28
295	SMART ENERGY SYSTEMS LLC	Summarized transactions: 1	554.05
296	KELE INC	Summarized transactions: 2	540.15
297	KENNEDY & GRAVEN CHARTERED	Summarized transactions: 1	529.00
298	PARAGON DEVELOPMENT SYSTEMS I	Summarized transactions: 3	528.00
299	MENARDS ROCHESTER NORTH	Summarized transactions: 6	521.85
300	TREATMENT RESOURCES INC	Summarized transactions: 2	504.85
301	VEIT DISPOSAL SYSTEMS	Summarized transactions: 1	502.31
302	ATLAS COPCO COMPRESSORS LLC	Summarized transactions: 2	485.04
303	ACKERMAN JULIE	Summarized transactions: 1	480.30
304	AMARIL UNIFORM COMPANY	Summarized transactions: 2	474.46
305	STADSVOLD LAWN & LANDSCAPING	Summarized transactions: 1	469.71
306	PUGLEASA COMPANY INC	Summarized transactions: 3	460.99
307	CONCAST INC	Summarized transactions: 4	447.66
308	SHALLCO INC	Summarized transactions: 5	445.25
309	PEOPLES ENERGY COOPERATIVE	Summarized transactions: 3	436.85

Attachment: AP Board CrMo (12190 : Review of Accounts Payable)

**ROCHESTER PUBLIC UTILITIES**  
**A/P Board Listing By Dollar Range**  
For 06/10/2020 To 07/10/2020  
**Consolidated & Summarized Below 1,000**

310	CENTURYLINK	Summarized transactions: 2	436.56
311	ADVANCED BUSINESS SYSTEMS INC	Summarized transactions: 2	434.93
312	TONNA MECHANICAL INC	Summarized transactions: 1	430.40
313	SOUTHERN MN MUNICIPAL POWER A	Summarized transactions: 1	416.15
314	CITY OF ROCHESTER	Summarized transactions: 2	415.40
315	NOVASPECT INC	Summarized transactions: 1	409.40
316	GARCIA GRAPHICS INC	Summarized transactions: 6	397.00
317	FLUITEK CORP	Summarized transactions: 2	395.56
318	FASTENAL COMPANY	Summarized transactions: 2	393.26
319	ALTERNATIVE TECHNOLOGIES INC	Summarized transactions: 2	385.00
320	CONNEY SAFETY PRODUCTS LLC	Summarized transactions: 3	378.25
321	HY VEE NORTH	Summarized transactions: 7	373.55
322	INNER TITE CORP	Summarized transactions: 2	358.88
323	VANCO SERVICES LLC	Summarized transactions: 1	347.66
324	CONSOLIDATED COMMUNICATIONS d	Summarized transactions: 1	344.77
325	AUTOMATIONDIRECT.COM	Summarized transactions: 1	329.00
326	FEDEX FREIGHT INC	Summarized transactions: 1	306.32
327	HARRIS ROCHESTER INC (HIMEC)	Summarized transactions: 1	301.82
328	GOVERNOR CONTROL SYSTEMS INC	Summarized transactions: 1	300.00
329	MN DEPT OF HEALTH	Summarized transactions: 2	300.00
330	PEOPLES ENERGY COOPERATIVE	Summarized transactions: 2	285.09
331	APPLIED AIR SYSTEMS INC	Summarized transactions: 2	274.62
332	NORTHERN / BLUETARP FINANCIAL	Summarized transactions: 3	263.83
333	OLSEN CHAIN & CABLE CO INC	Summarized transactions: 5	260.20
334	MITSUBISHI ELECTRIC POWER PRO	Summarized transactions: 2	258.12
335	TMS JOHNSON INC	Summarized transactions: 1	255.00
336	BECKLEYS OFFICE PRODUCTS INC	Summarized transactions: 1	238.07
337	PROPERTY RECORDS OLMSTED COUN	Summarized transactions: 4	238.00
338	DAKOTA SUPPLY GROUP	Summarized transactions: 4	237.09
339	CORPORATE WEB SERVICES INC	Summarized transactions: 1	231.00
340	NETWORK SERVICES COMPANY	Summarized transactions: 12	230.37
341	JOHNSON PRINTING CO INC	Summarized transactions: 1	230.06
342	LIFELINE INCORPORATED	Summarized transactions: 2	227.84
343	WIESER PRECAST STEPS INC (P)	Summarized transactions: 1	225.00
344	SHERWIN WILLIAMS CO	Summarized transactions: 2	221.56
345	THOMAS TOOL & SUPPLY INC	Summarized transactions: 4	217.66
346	CORE & MAIN LP (P)	Summarized transactions: 3	210.82
347	BOEGE INSULATION INC	Summarized transactions: 3	210.18
348	RDO EQUIPMENT COMPANY (P)	Summarized transactions: 2	205.81
349	MISSISSIPPI WELDERS SUPPLY CO	Summarized transactions: 7	205.37
350	J HARLEN CO INC	Summarized transactions: 3	202.14
351	K A A L TV LLC	Summarized transactions: 1	200.00
352	BORENE LAW FIRM P.A.	Summarized transactions: 1	200.00
353	BOWMANS SAFE & LOCK SHOP LTD	Summarized transactions: 5	199.48
354	GOODIN COMPANY	Summarized transactions: 6	195.98
355	NEDERMAN MIKROPUL LLC	Summarized transactions: 1	188.43
356	WATER SYSTEMS COMPANY	Summarized transactions: 4	180.51
357	KLAMERUS DOUG	Summarized transactions: 2	170.50
358	NEW AGE TREE SERVICE INC	Summarized transactions: 1	160.31
359	SUPERIOR COMPANIES OF MINNESO	Summarized transactions: 1	160.00
360	FEDEX SHIPPING	Summarized transactions: 8	157.45
361	BAUER BUILT INC (P)	Summarized transactions: 1	146.90

Attachment: AP Board CrMo (12190 : Review of Accounts Payable)

**ROCHESTER PUBLIC UTILITIES**  
**A/P Board Listing By Dollar Range**  
For 06/10/2020 To 07/10/2020  
**Consolidated & Summarized Below 1,000**

362	FRONTIER	Summarized transactions: 1	139.41
363	DATA CONNECT ENTERPRISE	Summarized transactions: 1	137.39
364	MISSISSIPPI WELDERS SUPPLY CO	Summarized transactions: 1	134.20
365	HY VEE	Summarized transactions: 3	133.94
366	NALCO COMPANY LLC	Summarized transactions: 2	130.25
367	MENARDS ROCHESTER SOUTH	Summarized transactions: 4	128.19
368	CURVATURE INC	Summarized transactions: 1	127.18
369	PARSONS ELECTRIC LLC	Summarized transactions: 1	127.00
370	QUADIENT INC	Summarized transactions: 3	124.96
371	WERNER ELECTRIC SUPPLY	Summarized transactions: 5	123.70
372	KELLY BRIAN	Summarized transactions: 1	122.50
373	COOK STEVEN J	Summarized transactions: 1	122.50
374	KOTSCHERVAR MARK	Summarized transactions: 1	122.50
375	GILLUND ENTERPRISES	Summarized transactions: 3	120.13
376	RONCO ENGINEERING SALES INC	Summarized transactions: 2	109.24
377	DAKOTA SUPPLY GROUP	Summarized transactions: 2	107.86
378	TC SERVICES LLC	Summarized transactions: 1	106.88
379	BROCK WHITE COMPANY LLC (P)	Summarized transactions: 1	105.81
380	BJELLAND DUANE	Summarized transactions: 1	105.50
381	ARNOLDS SUPPLY & KLEENIT CO (	Summarized transactions: 2	102.34
382	REBATES	Summarized transactions: 2	100.00
383	CDW GOVERNMENT INC	Summarized transactions: 2	97.85
384	T E C INDUSTRIAL INC	Summarized transactions: 3	96.62
385	MCMASTER CARR SUPPLY COMPANY	Summarized transactions: 3	89.85
386	SLEEPY EYE TELEPHONE CO	Summarized transactions: 1	84.76
387	POLLARDWATER dba	Summarized transactions: 3	83.19
388	DAKOTA SUPPLY GROUP ROCHESTER	Summarized transactions: 3	81.87
389	KAMAN INDUSTRIAL TECHNOLOGIES	Summarized transactions: 3	81.72
390	BADGER METER INC (P)	Summarized transactions: 2	80.78
391	BROCK WHITE COMPANY LLC	Summarized transactions: 1	78.33
392	ST MARIE THOMAS	Summarized transactions: 1	67.88
393	PAULS LOCK & KEY SHOP INC	Summarized transactions: 2	65.75
394	HY VEE NORTH	Summarized transactions: 1	63.66
395	FERGUSON ENTERPRISES INC #165	Summarized transactions: 1	56.53
396	INSTITUTE FOR ENVIRONMENTAL	Summarized transactions: 1	53.00
397	POWER DYNAMICS INC	Summarized transactions: 6	51.75
398	A T & T MOBILITY	Summarized transactions: 1	46.83
399	FORUM COMMUNICATIONS COMPANY	Summarized transactions: 1	42.92
400	BATTERIES PLUS	Summarized transactions: 1	39.49
401	FIRST SUPPLY (P)	Summarized transactions: 3	34.15
402	SOLID WASTE OLMSTED COUNTY	Summarized transactions: 1	31.80
403	PW POWER SYSTEMS INC	Summarized transactions: 1	30.72
404	HEPPNER COLE	Summarized transactions: 1	30.00
405	CONSTELLATION NEWENERGY-GAS D	Summarized transactions: 1	28.35
406	PSI ENGINEERING LLC	Summarized transactions: 1	27.88
407	J & W INSTRUMENTS INC (P)	Summarized transactions: 1	26.50
408	MINNESOTA ENERGY RESOURCES CO	Summarized transactions: 1	24.24
409	MSC INDUSTRIAL SUPPLY CO INC	Summarized transactions: 1	22.12
410	US BANK - VOYAGER	Summarized transactions: 1	21.39
411	NAPA AUTO PARTS dba	Summarized transactions: 2	20.92
412	STURGIS JOHN	Summarized transactions: 1	19.00
413	RAIN RICHARD	Summarized transactions: 1	19.00

Attachment: AP Board CrMo (12190 : Review of Accounts Payable)



**ROCHESTER PUBLIC UTILITIES**  
**A/P Board Listing By Dollar Range**  
For 06/10/2020 To 07/10/2020  
**Consolidated & Summarized Below 1,000**

414	FEDEX SHIPPING	Summarized transactions: 1	18.31
415	CRESCENT ELECTRIC SUPPLY CO	Summarized transactions: 1	17.56
416	IDEXX DISTRIBUTION CORP	Summarized transactions: 2	15.20
417	VERIFIED CREDENTIALS INC	Summarized transactions: 1	15.00
418	MISTER CARWASH	Summarized transactions: 2	13.32
419	MCHUGH JESSICA	Summarized transactions: 1	11.00
420	LAUGEN STEVE	Summarized transactions: 1	9.82
421	ROCH RESTAURANT SUPPLY	Summarized transactions: 1	2.14
422			
423		<b>Price Range Total:</b>	203,613.65
424			
425			
426		<b>Grand Total:</b>	12,470,230.56

Attachment: AP Board CrMo (12190 : Review of Accounts Payable)

## FOR BOARD ACTION

Agenda Item # (ID # 12192)

Meeting Date: 7/28/2020

---

**SUBJECT: RPU Index of Board Policies**

---

**PREPARED BY: Christina Bailey**

---

ITEM DESCRIPTION:

UTILITY BOARD ACTION REQUESTED:

<b>ROCHESTER PUBLIC UTILITIES</b>		
<b>INDEX OF BOARD POLICIES</b>		
	<b>REVISION DATE</b>	<b>RESPONSIBLE BOARD COMMITTEE</b>
<b>BOARD</b>		
1. Mission Statement	6/26/2012	Policy
2. Responsibilities and Functions	3/27/2012	Policy
3. Relationship with the Common Council	2/28/2012	Policy
4. Board Organization	3/27/2018	Policy
5. Board Procedures	3/27/2012	Policy
6. Delegation of Authority/Relationship with Management	7/24/2018	Policy
7. Member Attendance at Conferences and Meetings	12/18/2018	Policy
8. Board Member Expenses	12/18/2018	Policy
9. Conflict of Interest	11/26/1985	Delete
10. Alcohol and Illegal Drugs	7/28/1988	Delete
11. Worker Safety	3/27/2012	Policy
<b>CUSTOMER</b>		
12. Customer Relations	4/30/2019	Ops & Admin
13. Public Information and Outreach	4/30/2019	Communications
14. Application for Service	7/1/2016	Ops & Admin
15. Electric Utility Line Extension Policy	3/28/2017	Finance
16. Billing, Credit and Collections Policy	12/17/2019	Finance
17. Electric Service Availability	10/29/2019	Ops & Admin
18. Water and Electric Metering	6/26/2018	Ops & Admin
19. Electric & Water Bill Adjustment	3/10/1994	Finance
20. Rates	7/25/2017	Finance
21. Involuntary Disconnection	4/24/2018	Communications
<b>ADMINISTRATIVE</b>		
22. Acquisition and Disposal of Interest in Real Property	12/19/2017	Ops & Admin
23. Electric Utility Cash Reserve Policy	1/28/2020	Finance
24. Water Utility Cash Reserve Policy	1/28/2020	Finance
25. Charitable Contributions	6/25/2019	Communications
26. Utility Compliance	10/24/2017	Communications
27. Contribution in Lieu of Taxes	6/29/1999	Finance
28. Debt Issuance (PENDING)	PENDING	Finance
29. Joint-Use of Fixed Facilities and Land Rights	10/8/1996	Ops & Admin
30. Customer Data Policy	10/9/2014	Communications
31. Life Support	9/24/2019	Communications
32. Undergrounding Policy (PENDING)	PENDING	Ops & Admin
Red - Currently being worked on		
Yellow - Will be scheduled for revision		

## FOR BOARD ACTION

Agenda Item # (ID # 12193)

Meeting Date: 7/28/2020

---

**SUBJECT: Division Reports & Metrics - July 2020**

---

**PREPARED BY: Christina Bailey**

---

ITEM DESCRIPTION:

UTILITY BOARD ACTION REQUESTED:

# Division Reports & Metrics July 2020

CORE SERVICES  
SAFETY, COMPLIANCE & PUBLIC AFFAIRS  
POWER RESOURCES  
CUSTOMER RELATIONS  
CORPORATE SERVICES  
FINANCIAL REPORTS

Attachment: Division Reports July 2020 (12193 : Division Reports & Metrics - July 2020)



# Division Reports & Metrics July 2020

## CORE SERVICES

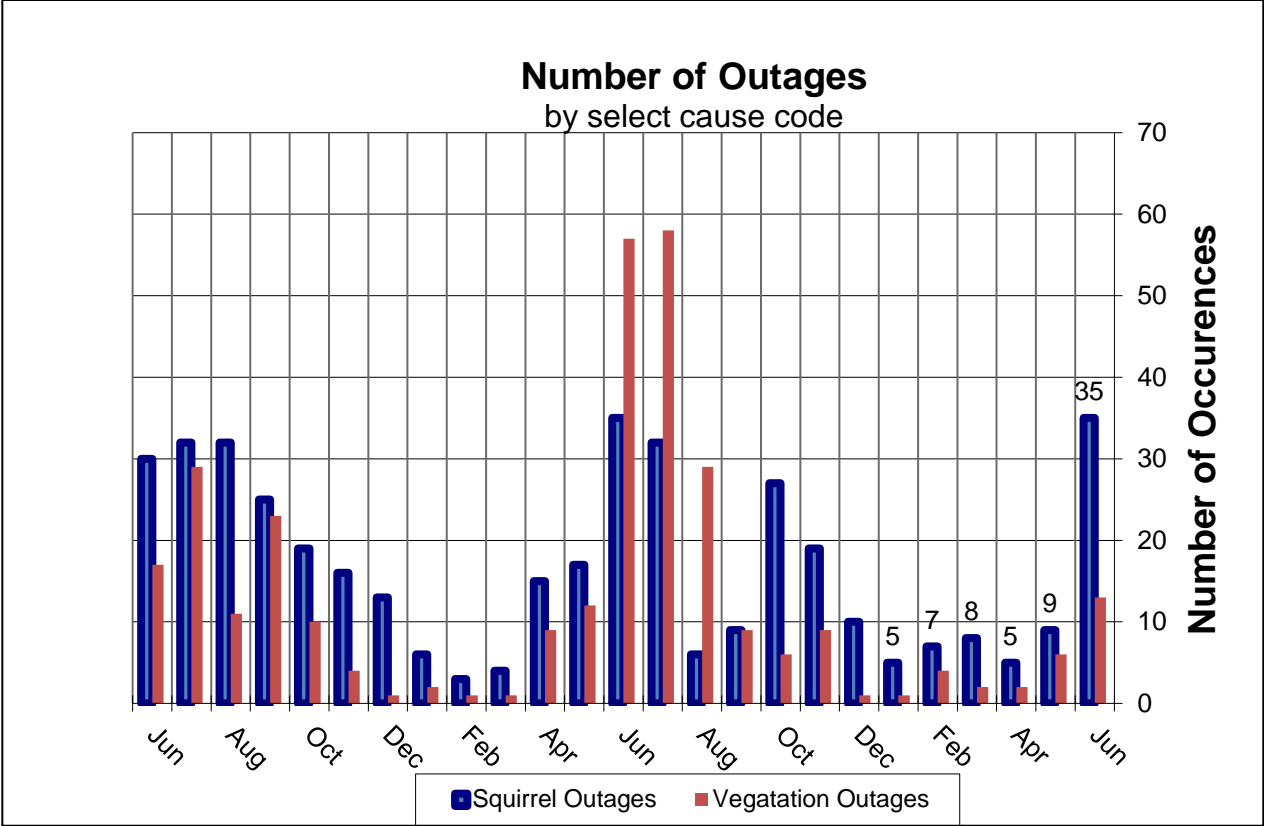
**Electric Utility:**

**1. Electric Outage Calculations for the month and year to date (Jun 2020 Data)**

a. Reliability = 99.9938%	Year-to-date Reliability = 99.9932%
b. 3,377 Customers affected by Outages	Year-to-date Customers affected by Outages = 13.213
c. SAIDI = 2.7 min	Year-to-date SAIDI = 13.87 min
d. CAIDI = 43.55 min	Year-to-date CAIDI = 47.17 min

**2. Electric Utility Operations – T&D, Engineering, System Ops, GIS, Tech Services:**

- The Marion Rd. substation project is progressing with site clearing of abandoned property as well as incremental detailed project design.
- Customer functionality enhancements continue with software integrations that will eventually support the customer web portal. Testing and configuration of affected applications is ongoing.
- With the rise in temperatures, System Operations is actively managing load balances across RPU distribution facilities and infrastructure.
- Engineering planning and analysis is continuing as we approach 2021 budget timelines. Infrastructure planning and capital investment analysis are key engineering department deliverables.



- Summary of individual electrical outages (greater than 100 customers – Jun 2020 data)

# Customers	Date	Duration	Cause
1734	6/26/2020	1h 25m	Animal
275	6/17/2020	8m	Planned Outage
135	6/2/2020	1h 1m	Structure Fire impacting RPU- RFD Support
131	6/2/2020	1h 21m	Vegetation

- Summary of aggregated electrical outages (Jun 2020 data)

# Customers	Total # of Incidents	Cause
2833	35	Squirrel/Animal in Transformer/Branch Fuse
422	13	Vegetation
397	11	Planned Outage

### Water Utility:

#### Water Outage Calculations for the month (Jun 2020 data):

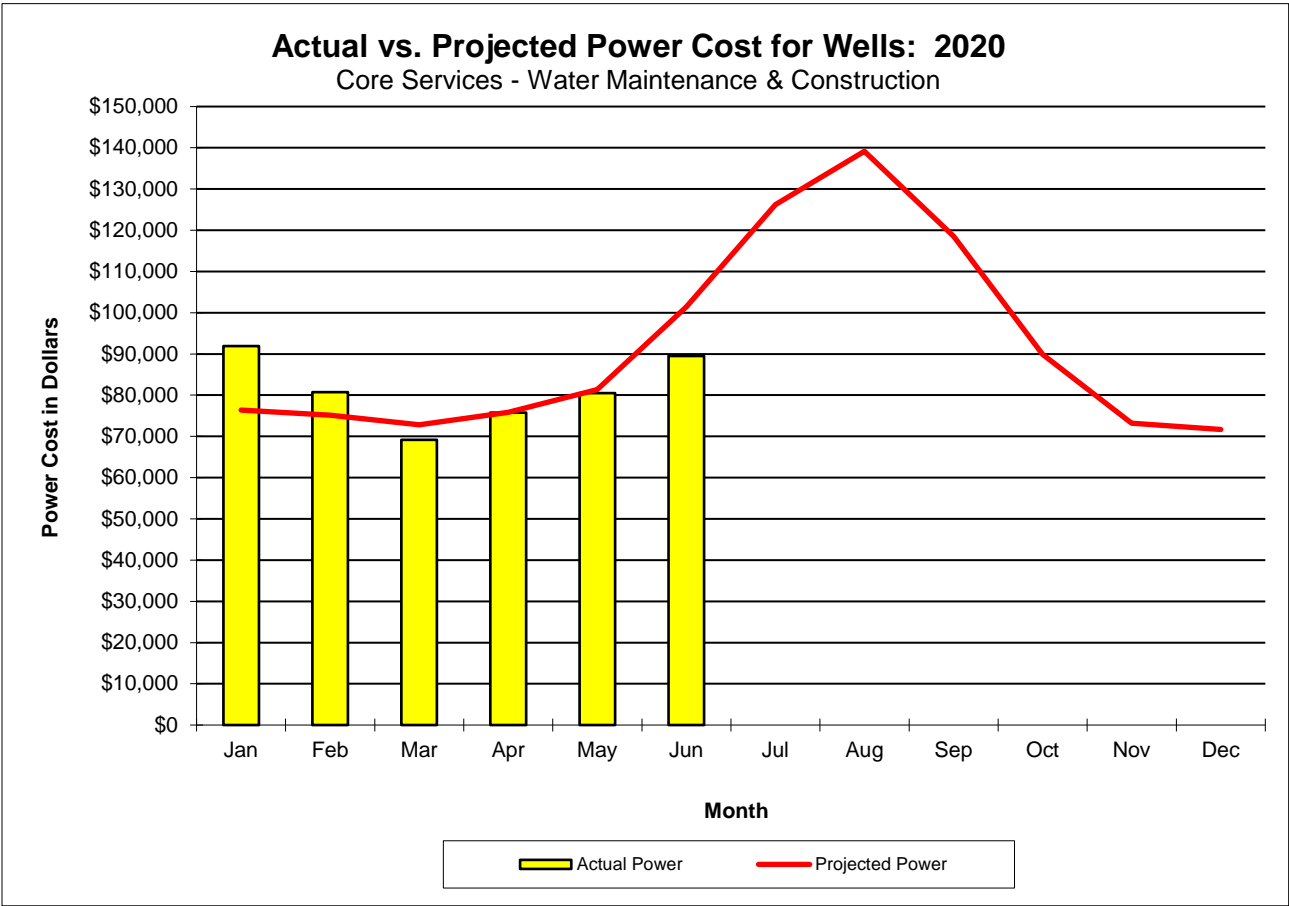
Water Outage Calculations for the month.

- |                                     |  |
|-------------------------------------|--|
| a. Reliability = 99.9996%           | Year-to-date Reliability = 99.9988%              |
| b. 47 Customers affected by Outages | Year-to-date Customers Affected by Outages = 703 |
| c. 104.3 Customer Outage Hours      | Year-to-date Customer Outage Hours = 2,140.4     |
| d. SAIDI = 0.2                      | Year-to-date SAIDI = 3.1                         |
| e. CAIDI = 133.1                    | Year-to-date CAIDI = 182.7                       |
- Performed 3,512 Gopher State water utility locates during the month for a total of 10,082 for the year, an increase of 56% over this same period in 2019.
    - This regulatory requirement represents a significant consumption of personnel resources. Moreover, the aggregate number of locates in the Rochester area is an indication of construction activity in the area.
  - Performed 501 hydrant operations during the month, totaling 2,210 for the year. This is 60.5% of our PM goal of 3,650 operations. Performed 428 valve operations during the month, totaling 4,041 for the year. This is 118.9% of our PM goal of 3,400 operations.
  - Repaired water distribution system failures or maintenance at the following locations during the

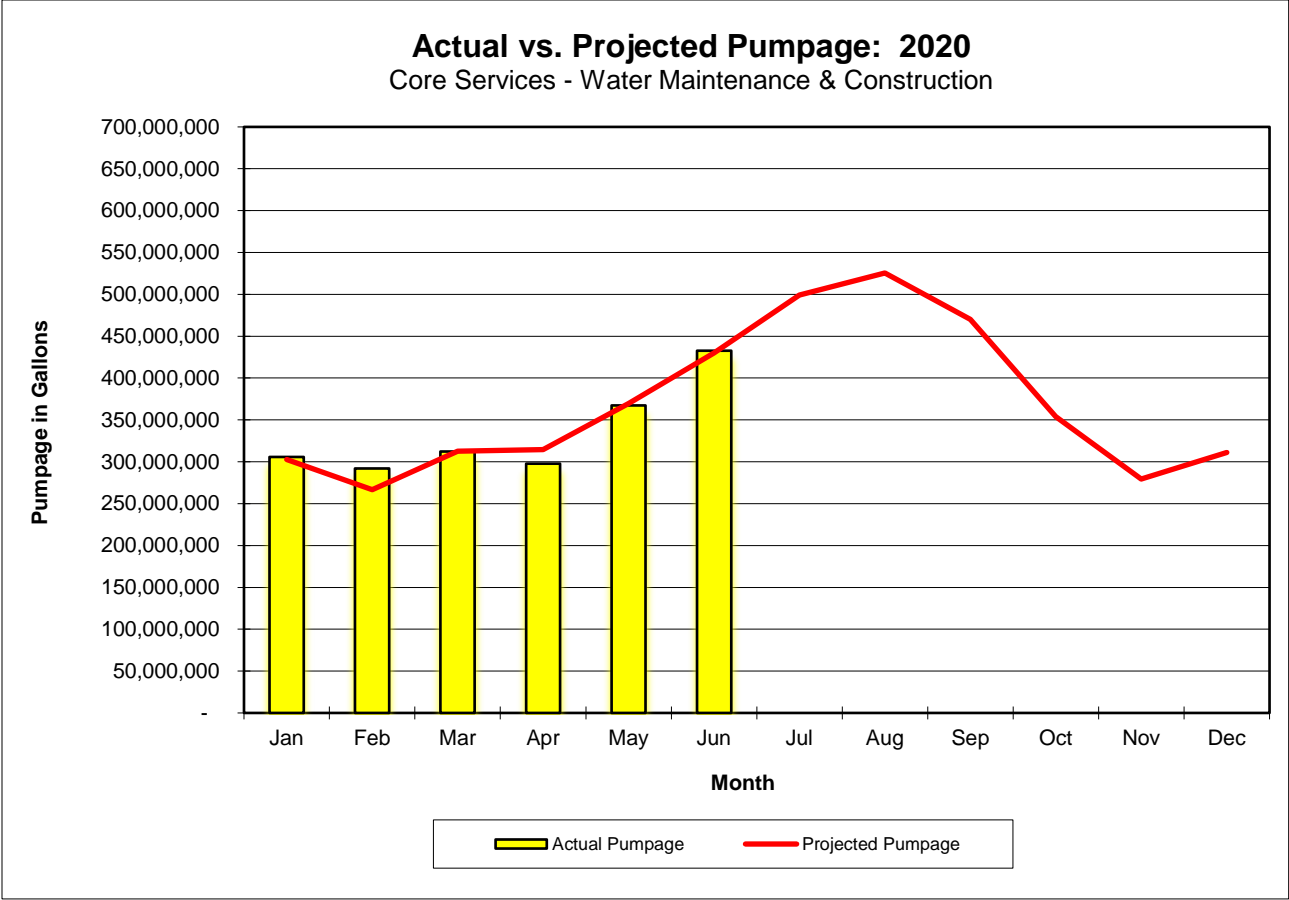
month:

• 3050 Superior Dr NW - (Corrosion of Valve Bolts) – 6/2
• 3rd Ave SE & 6th St SE – (Main Break) – 6/23
• Wilder Rd NW – (Main Break) – 6/30

- Regulatory water testing activities included:
  - Completed 90 and 120 day water quality flushes.
  - Completed water sampling, including 102 coliform samples (all negative), and 255 fluoride samples for the month.

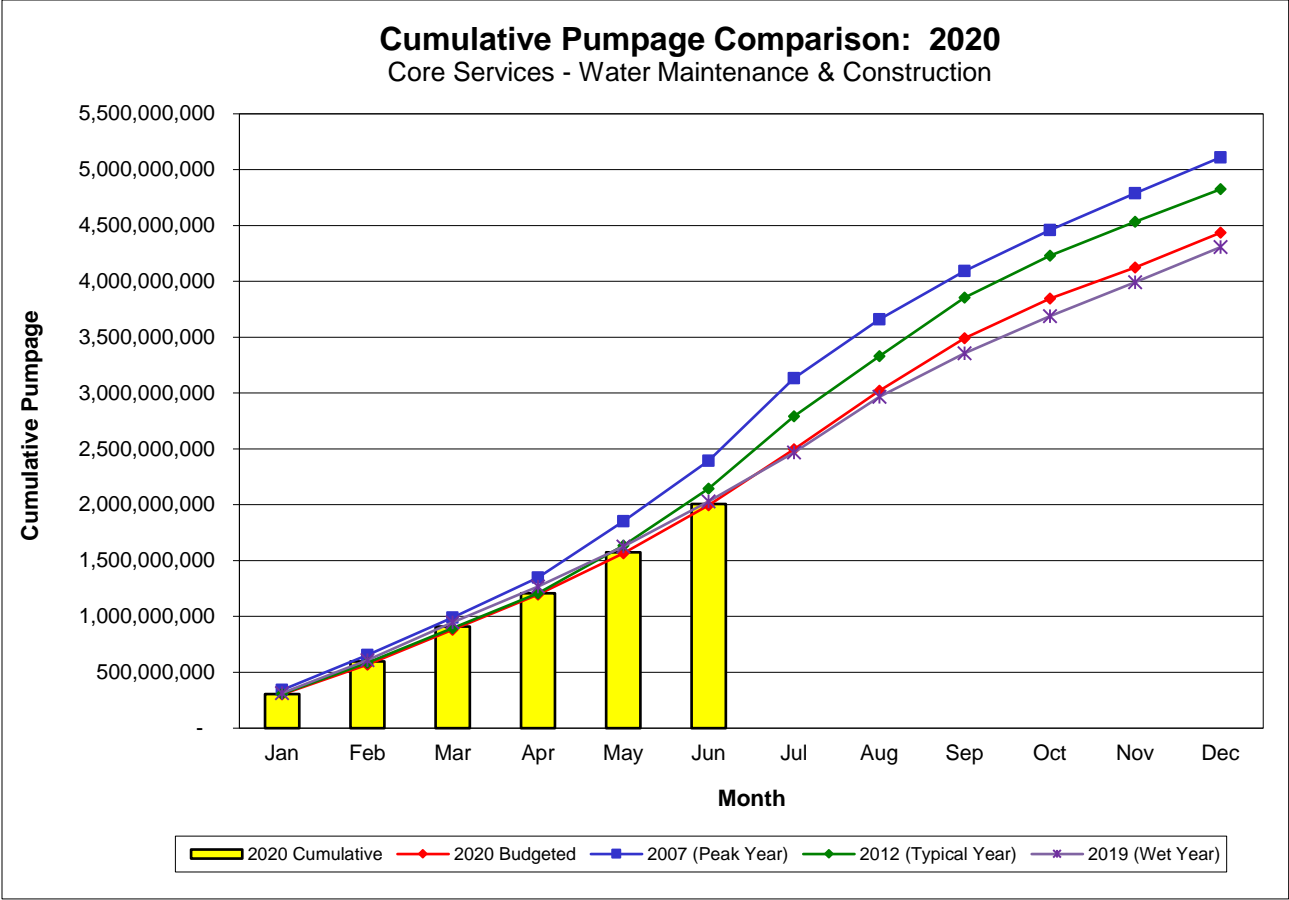


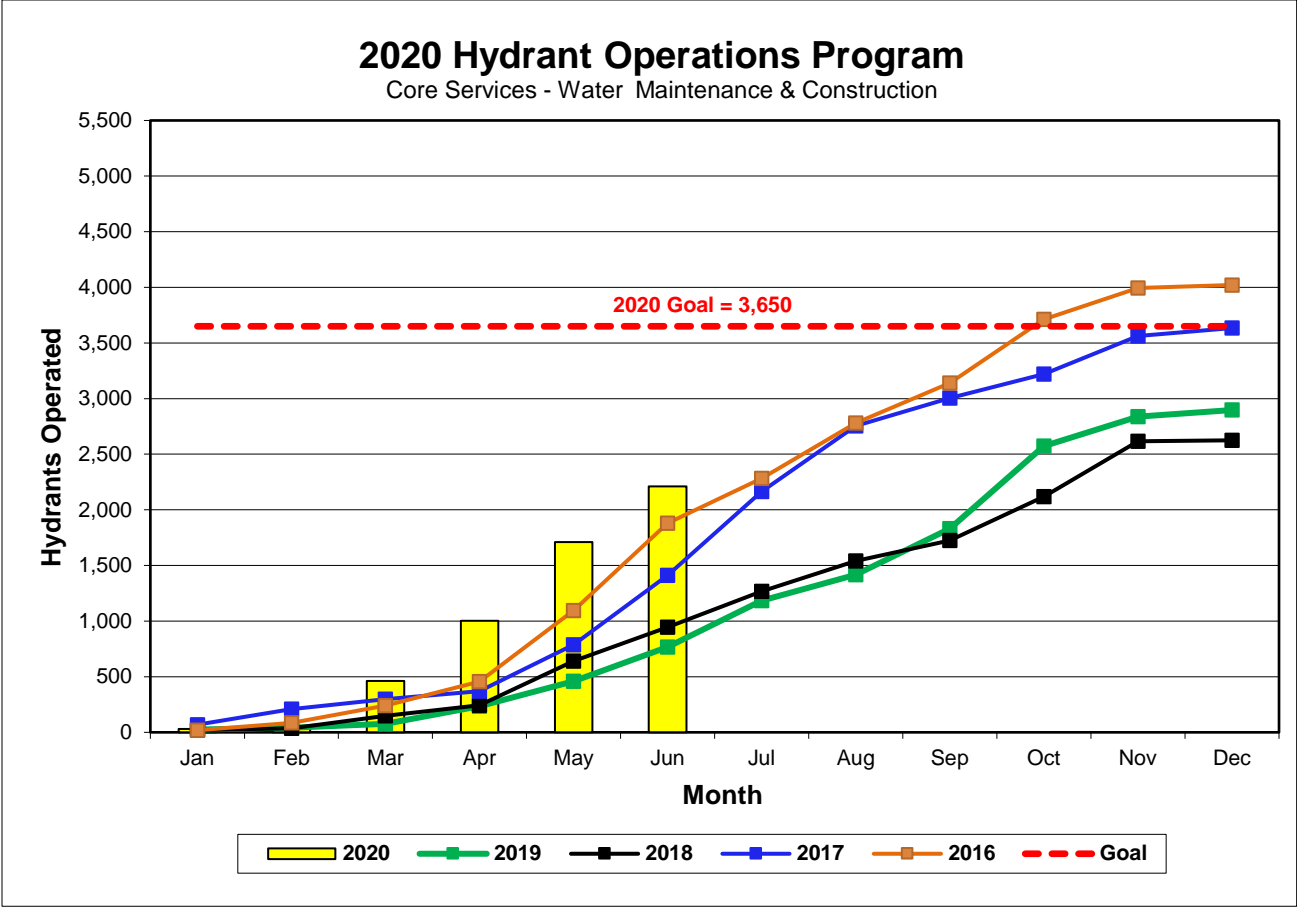
Attachment: Division Reports July 2020 (12193 : Division Reports & Metrics - July 2020)

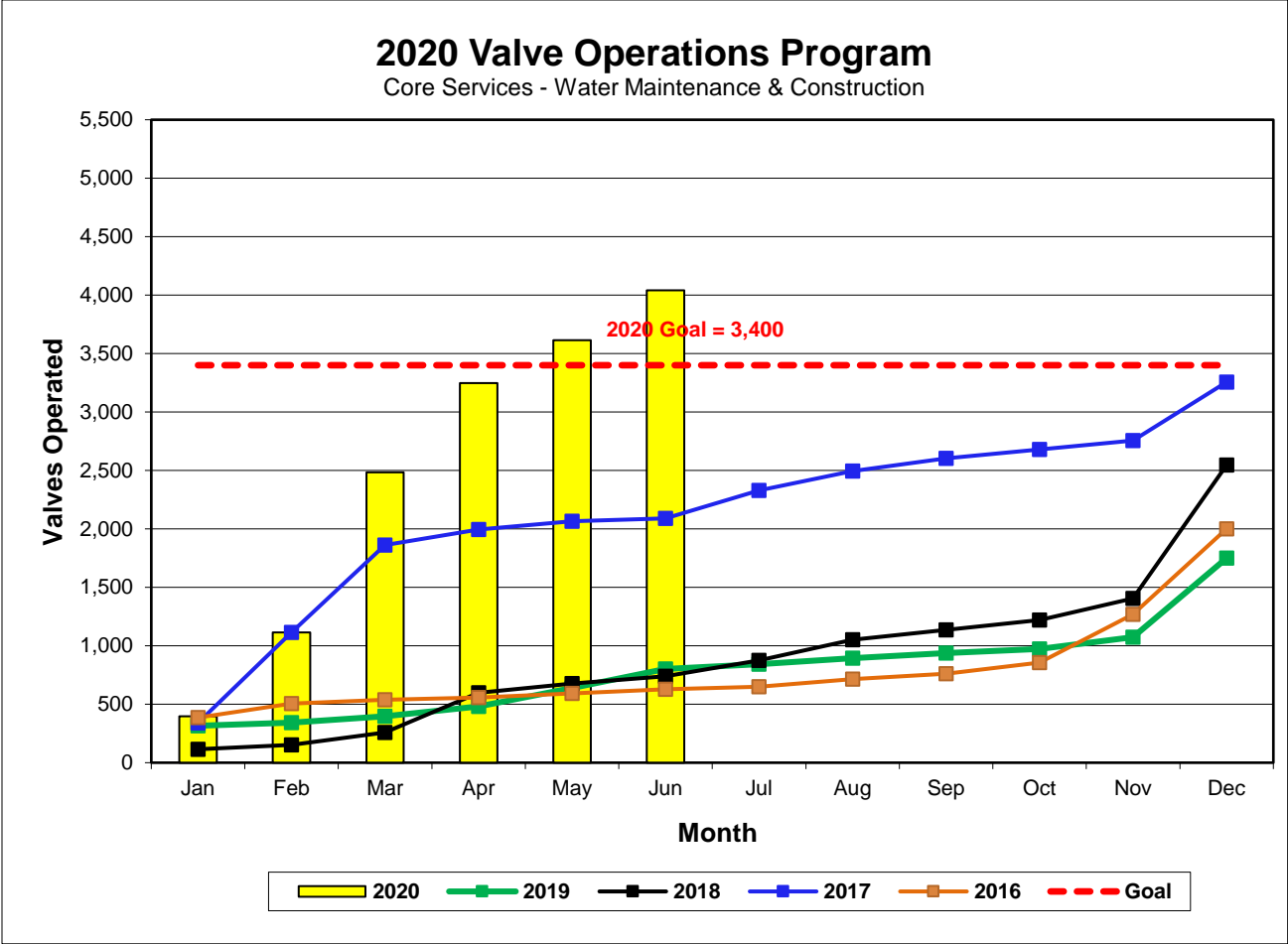


Attachment: Division Reports July 2020 (12193 : Division Reports & Metrics - July 2020)









Attachment: Division Reports July 2020 (12193 : Division Reports & Metrics - July 2020)

# SAFETY / COMPLIANCE & PUBLIC AFFAIRS

## July 2020

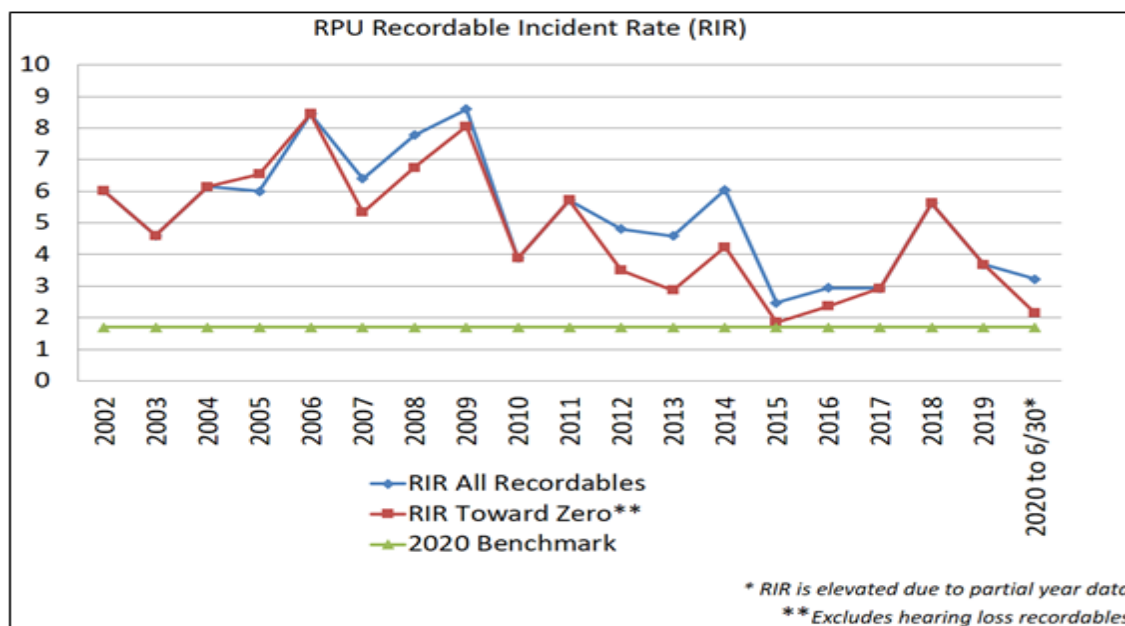
### 1. Safety

TRAINING		Total Required Enrollments		Completions as of 6/30/2020		Percent Complete			
June 2020		199		196		98.5%			
Calendar Year to 6/30/2020		2693		2690		99.9%			
SAFETY TEAMS		Total Members		Members Attending		Percent Attending			
June 2020		25		24		96.0%			
Calendar Year to 6/30/2020		199		155		77.9%			
INCIDENTS		Reports Submitted		OSHA Cases <sup>1</sup>		RPU RIR <sup>2</sup>		BLS RIR <sup>3</sup>	
June 2020		0		0		--		--	
Calendar Year to 6/30/2020		14		3		3.2		1.7	
<sup>1</sup>		Deemed to meet OSHA criteria as a recordable case by RPU Safety Manager, subject to change							
<sup>2</sup>		Recordable Incident Rate – Number of OSHA Recordable Cases per 100 employees.							
<sup>3</sup>		Bureau of Labor Statistics nonfatal illnesses and injuries in the utility sector							



23 of RPU's 24 departments are recordable injury free in 2020  
 199 of RPU's 202 employees are recordable injury free in 2020





2020 OSHA Recordable Case Detail				
Work Area	Incident Date	Description	Primary Reason it's a Recordable	Corrective Action
T&D	1/13/2020	Sudden hearing loss in one ear (L)	Restricted Duty	N/A
T&D	3/10/2020	Branch snapped off while tree trimming and struck eyebrow (L) causing laceration	Lost Workdays Medical beyond first aid	Recommended additional face protection
T&D	4/28/2020	Pain in wrist (L) while opening rusty pad mount transformer door	Restricted Workdays	N/A

## SAFETY INITIATIVES

- Working with Information Services, obtained iPads for use by seasonal staff to complete online training.
- Gained administrative access to new City learning management system with hopes of implementing for safety training purposes in 2021

## 2. Environmental & Regulatory Affairs

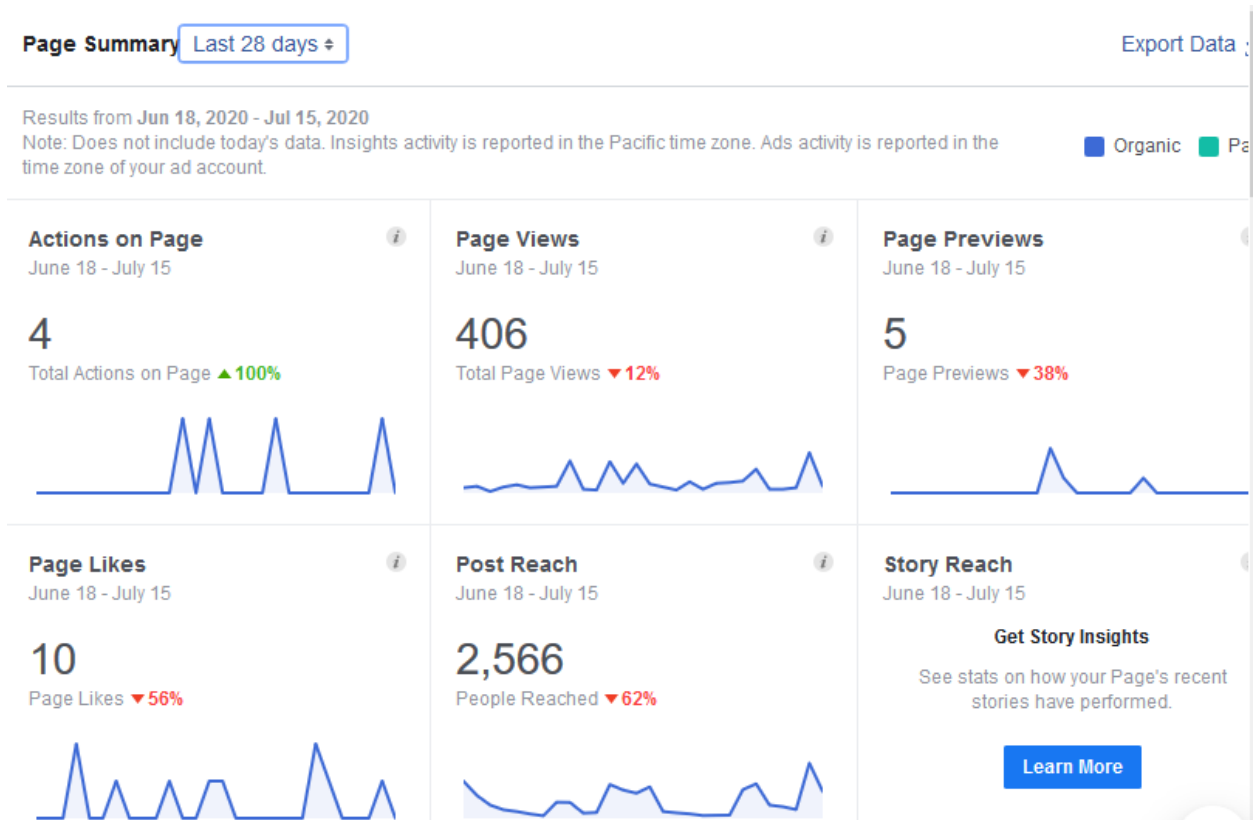
- On June 17<sup>th</sup> RPU staff met with DNR staff to take water samples from RPU's monitoring wells near the Haverhill 19 calcareous fen.
- On June 18<sup>th</sup> RPU's Environmental & Regulatory Coordinators provided an

Environmental-Water Update to the Managers & Supervisors group.

- On June 30th collected monitoring well data from RPU's 10 monitoring wells. RPU has a contract with MN Dept. of Natural Resources to measure and download data from 10 monitoring wells.

### 3. Communications

- RPU staff participated in an introduction call with participants in CapX2020 and the new future projects and rebranding of the effort. Future calls with communicators will continue on a more regular basis.
- Q2 customer satisfaction survey results were received from Q Market Research. 97.7% of respondents stated that they were satisfied with RPU as a utility provider overall.
- The City rebranding effort is starting back up with virtual meetings this month. The core team met with the selected agency and also put other meetings on the calendar into August for the core team and others to participate in.





Account home

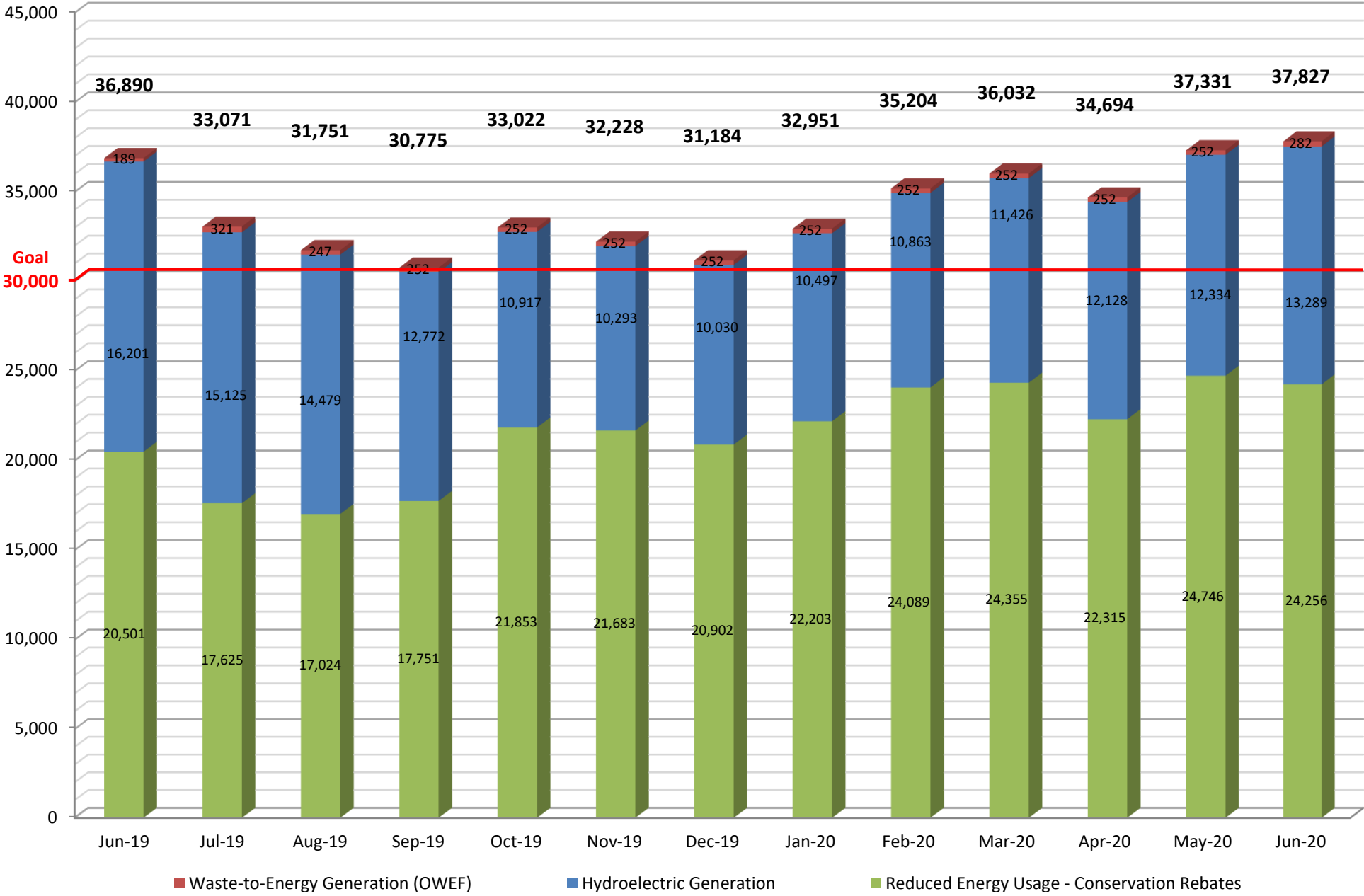
RPU Alerts @rpualerts



28 day summary with change over previous period



RPU Environmental Stewardship Metric  
Tons CO2 Saved  
12 Month Rolling Sum



Attachment: Division Reports July 2020 (12193 : Division Reports & Metrics - July 2020)



# POWER RESOURCES MANAGEMENT

JULY 2020

## Power Resources

- The RPU-Mayo steam line is operating at normal temperatures and pressures, with above-average steam flow. Averages for the month are below:
  - a. Steam flow average: 58,000 lb/hr
  - b. Steam temperature average: 701 F
  - c. Steam pressure average: 5700 psi
- SLP has been providing Mayo with above average steam flows due to the high temperatures this summer and increased demand. PwrRes is preparing for additional steam flow requirements to Mayo starting in September when Franklin Heating Station begins removal of their next boiler.
- PwrRes staff is working on adding controls for a third condensate pump in the Water Treatment Building to allow for safer operation of high steam flows during the Franklin upgrades.
- GT2's annual outage was completed later than expected due to a delay in fuel valve repairs. One engine was released into MISO while we waited for repairs on the other engine's fuel valve. Having two engines on GT2 gives us flexibility when there are problems isolated on the other side.
- Staff is preparing for emissions testing at Westside in August. This is a 3-year requirement by the MPCA. We are also going to look at gathering data to allow a greater flexibility in the range of marketable MWs. Right now the site is restricted to full load due to the urea gallons per hour language in our permit. We hope to submit this information to the MPCA early fall.

## Portfolio Optimization

1. In June, RPU continued to bid GT1, GT2 and WES into the MISO day-ahead and real-time markets. Only GT2 and WES are capable of participating in the ancillary services market. During the first part of the month, GT2 was in a planned outage for annual maintenance.
  - a. Ancillary Service Market – Supplemental Reserves
    - i. Cleared DA
      1. GT2 – 17 days
      2. WES – 25 days
    - ii. Deployment YTD
      1. GT2 – 0
      2. WES – 0

- b. Dispatched by MISO
    - i. GT1 – 3 times YTD 7
    - ii. GT2 – 5 times YTD 13
    - iii. WES – 14 times YTD 53
  - c. Hours of Operation
    - i. GT1 – 16 hours YTD 32 hours
    - ii. GT2 – 17 hours YTD 54 hours
    - iii. WES – 106 hours YTD 347 hours
  - d. Electricity Generated
    - i. GT1 – 349 MWh YTD 697 MWh
    - ii. GT2 – 286 MWh YTD 1,303 MWh
    - iii. WES – 4,177 MWh YTD 12,153 MWh
  - e. Forced Outage
    - i. GT1 – 0 hours YTD 0 hours
    - ii. GT2 – 0 hours YTD 6 hours
    - iii. WES – 0 hours YTD 2 hours
2. MISO market Real Time Price averaged \$8.26/MWh and Day Ahead Price averaged \$9.99/MWh.

## **Facility Services**

### **Facilities**

1. Mechanical System Upgrade Project Status:
  - a. Phase 1 - Winter 2020 (Completed)
    - i. Replace (3) Computer Room Air Conditioning (CRAC) units.
  - b. Phase 2 - Spring 2020 (Completed)
    - i. Replace AHU's 1, 2, & 3 with new AHU 1 & 2 (Old AHU 2 & 3 combined into one new unit - AHU 2)
  - c. Phase 3 Fall 2020
    - i. Replace 7ea Heat Pumps and Replace AHU 4
      1. Installed the support pad for the Dry Cooler unit. July
        - a. Dry Cooler to be installed in August
2. South Parking Lot Upgrades

- a. Removed the side islands to improve safety and efficiency during snow removal operations.
3. Completed the annual roof and pavement inspections for all RPU properties. Reports will be used to develop repair and replacement budgets and planning.

## **Fleet**

1. Fleet Hoist Replacement Project Updates.
  - a. Hoist has arrived and the shop floor concrete has been cut and is being removed.
2. 2020 Vehicle Replacement Plan
  - a. V674 – Aerial Truck & V675 - Dump Truck have been ordered.
  - b. V665 & V669 – Pickup Trucks are spec'd and processed, waiting for State Contacts to open in August.

## **Grounds**

1. Coordinating ongoing site restoration work, substation weed spraying, site annual maintenance, and city-wide mowing operations.

# CUSTOMER RELATIONS

## (Contact Center and Marketing, Commercial and Residential)

### Personnel Changes and Training

1. The entire CR team attended a two-hour webinar training on customer de-escalation.

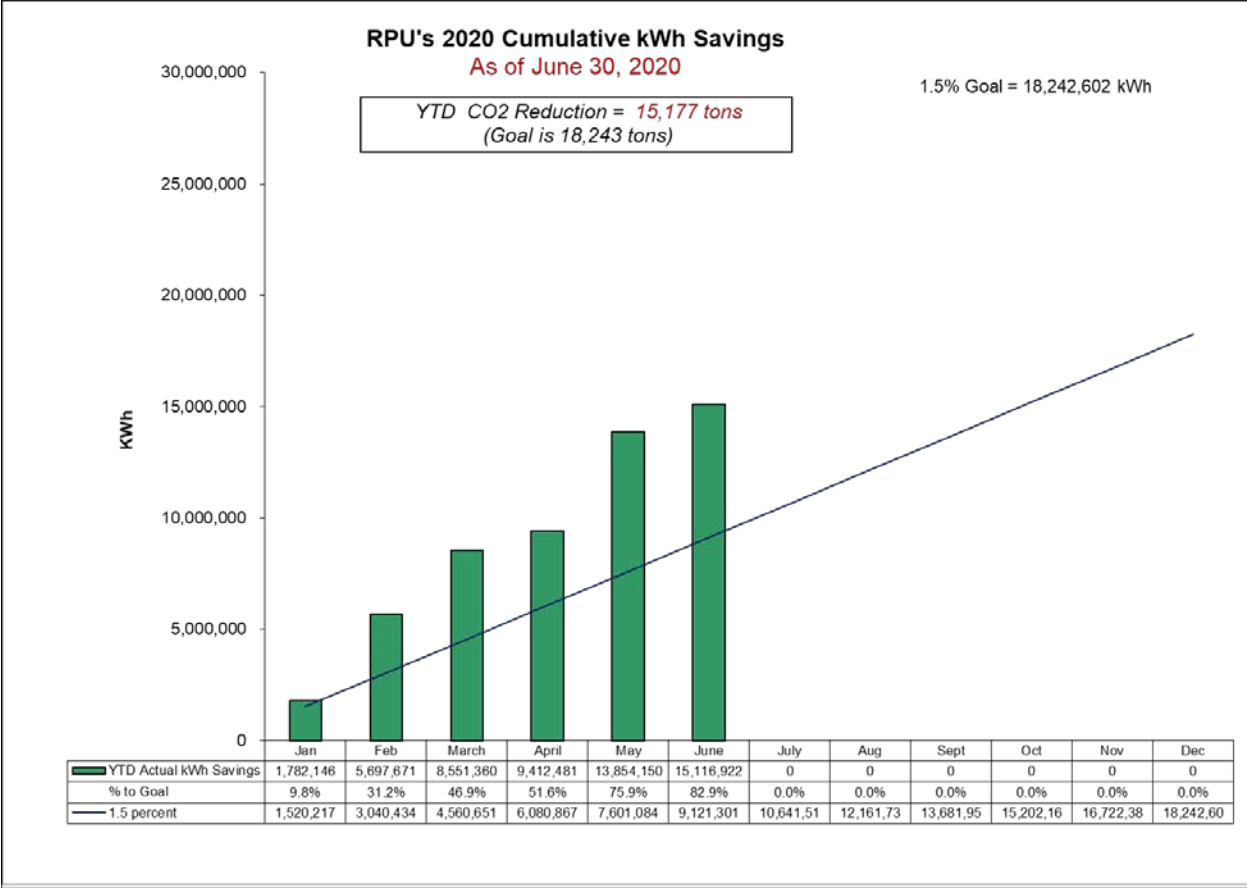
### Stakeholder Engagement, Forums, and Meetings

1. On July 9, staff attended an AESP webinar titled: The Pandemic's Hidden Victims: Disadvantaged Communities and the EE Programs that Serve Them.
2. Staff engaged in a PAVE (Powering Ahead with Vehicle Electrification) with other Minnesota cities and utilities on July 9 and the 23rd. The main topics were roles in charging, where to install chargers, types of vendor relationships, rates, maintenance, and best practices.
3. We participated in a meeting on July 15 titled: Continuity of Energy Efficiency Programs in Minnesota During COVID-19, hosted by The Minnesota Department of Commerce—Division of Energy Resources, Minnesota Housing, the Minnesota Multifamily Affordable Housing Energy Network (MMAHEN), and the Association of Energy Services Professionals. The discussion revolved around opportunities for the utility and housing sectors to connect and discuss challenges and potential solutions related to the COVID-19 pandemic.
4. On July 15, staff attended a webinar with a panel of experts on the topic of Codes and Standards Administrators and Programs. Folks from all over the country discussed their successes and hardships in forming groups to help form building codes and standards to help accelerate their state conservation goals.
5. On July 29, we participated in a webinar titled: Data-Driven Customer Segmentation for Reducing Peak Power hosted by APPA.

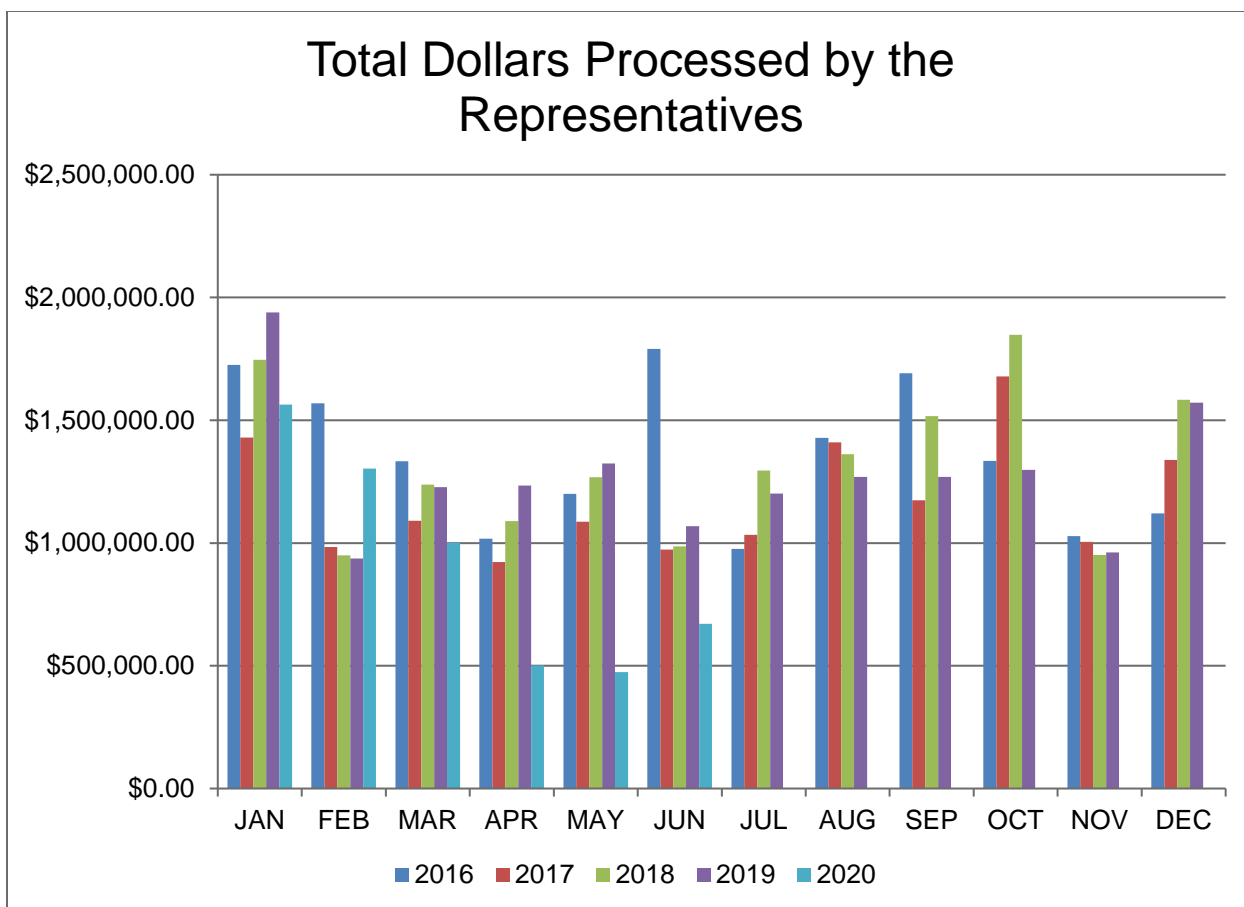
### Opportunities for Customers

1. Collections and Customer Relations are continuing to work on our Customer Outreach campaign. Informing customers on new or current resources available.
2. The manager is working closely with the CFO and Director as well as Asst. City Administrator to develop a new Coronavirus Relief Fund program to help customers offset the impact on their bills from COVID economic challenges.

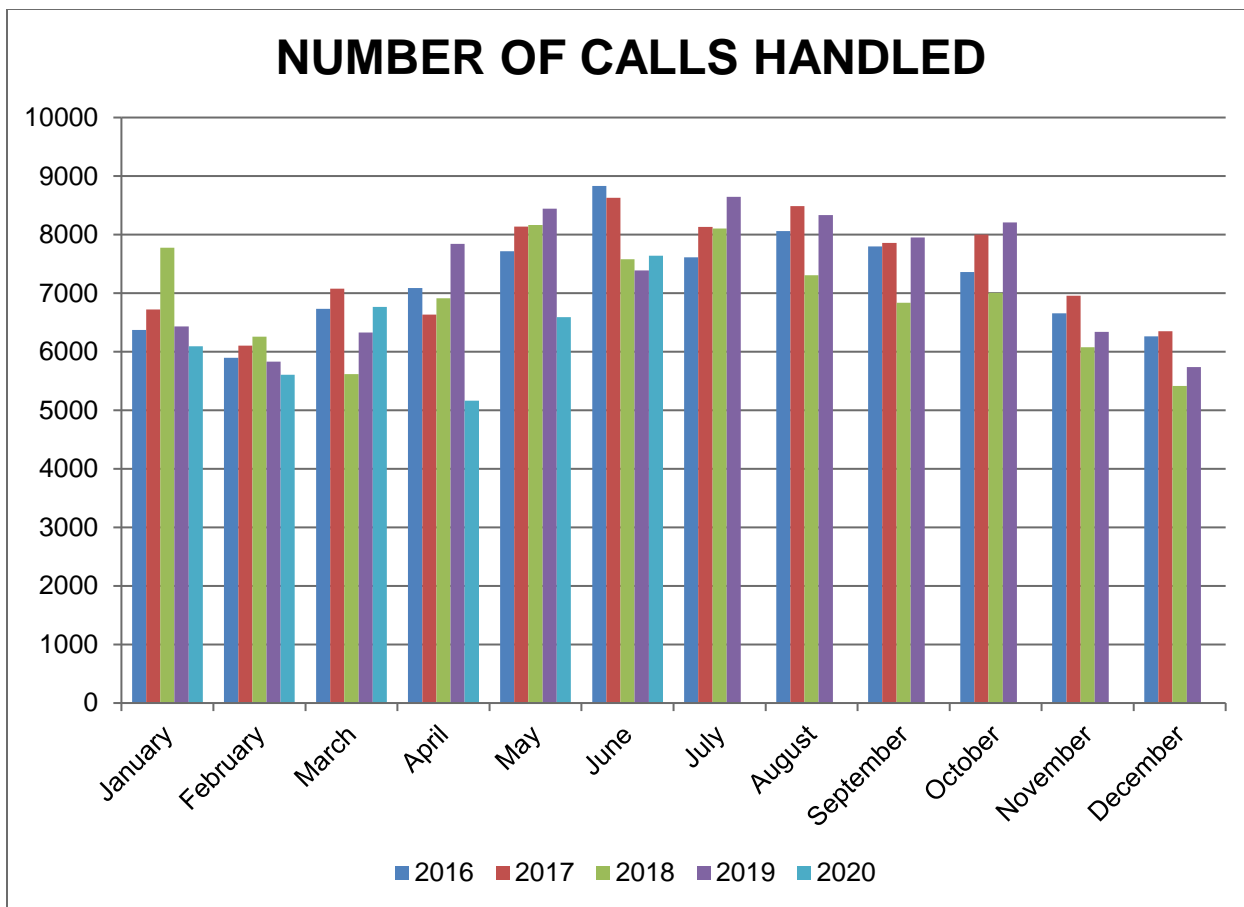




- Avoided kW = 2,088 kW
- Cost of Avoided kW = \$632.74/kW



- Total Number in Dollars Processed by Representatives: \$670,332 (graphed above)
- Total Number of Transactions Processed by Representatives: 3503



- Total Number of Calls: 7,640 (graphed above)

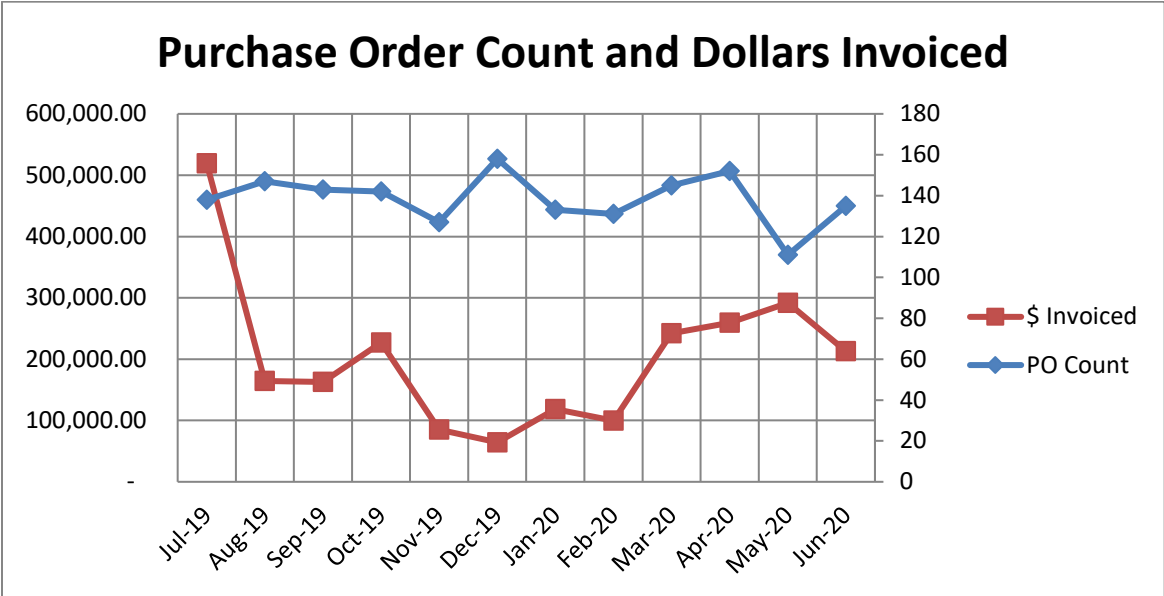
# Corporate Services

## 1. Business Services:

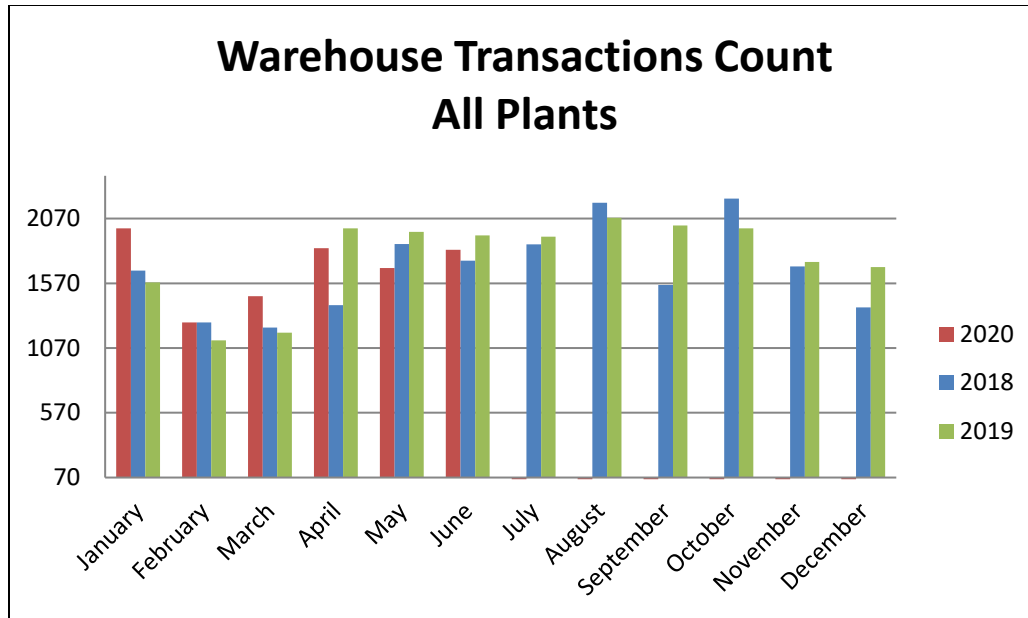
- Payroll/HR – completed information for the APPA salary survey
- Document Imaging Upgrade – completed the build of the test environment and have transition the project to support.
- Administrative – as part of the outreach efforts 12,000 customer notices were printed and mailed internally. Customer notices have historically been produced and mailed through a service that is tightly integrated into our systems. The customization needed would have created delays and additional cost to revert back.
- Water Ops Back Flow – Mailed 282 letters and responded to 62 phone, email and in-person inquiries in June.

## 2. Purchasing and Materials Management:

- Awarded Well #42 construction contract.
- Completed a lease agreement for a new cell antenna installation on Tower #89
- Preparing bids for LED streetlight replacement project. Bid results and recommendation is expected at the August Board meeting.



\* Increase in July -19 is due to bulk wire purchase (Irby \$323K)



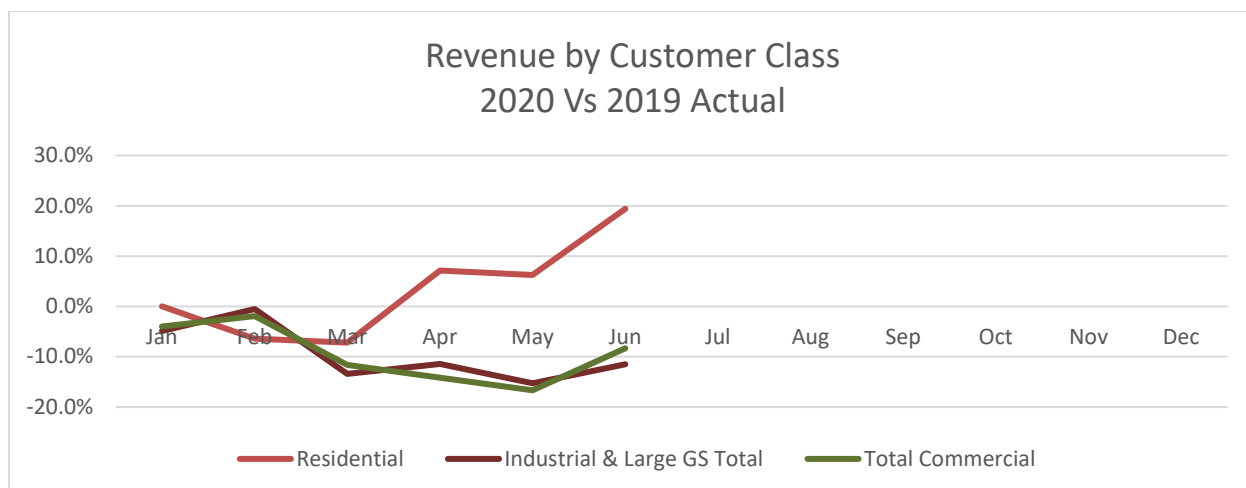
### 3. Finance and Accounting:

#### General

- Covid19 Financial Impacts – The Water Utility continues to not be adversely affected from a sales volume and gross margin standpoint. The Electric Utility sales by customer class and gross margin impacts through June are within the range that we had originally communicated. The electric gross margin compared to the 2020 budget is unfavorable by \$1,976,000 or 6.8% through June. Our Electric Utility revenues were positively impacted by a warmer weather in June as indicated by the revenue by customer class graph below and the June gross margin unfavorable variance of \$110,851.

Gross Margin Vs Budget		Jan	Feb	Mar	Apr	May	Jun
GM Percent by Month		-5.8%	-7.5%	-8.7%	-8.1%	-10.7%	-1.9%
GM Dollars by Month		(276,466)	(348,211)	(385,604)	(375,215)	(479,891)	(110,851)
GM Cumulative Percent		-5.8%	-6.6%	-7.3%	-7.5%	-8.1%	-6.8%
GM Cumulative		(276,466)	(624,676)	(1,010,280)	(1,385,495)	(1,865,386)	(1,976,236)





- Our accounts receivable balances have maintained well. Our primary exposure at present is the potential for bad debts. We are working with the City to implement an assistance program for customers that have been adversely impacted by Covid 19 as required by the CARES Act. We anticipate this program will help in these specific cases.

#### Original Covid Impact Projection

(Amounts in Thousands)	2020 Budget	2020 Expected Projection	Variance Over(Under)	2020 Dire Projection	Variance Over(Under)
<b>Water Utility</b>					
Gross Margin (Volume Impacts)	\$ 10,062	\$ 10,065	\$ 3	\$ 10,044	\$ (18)
Cash Provided by(Use in) Accts Receivable		\$ (721)	\$ (312)	\$ (884)	\$ (541)
Cash Reductions in Capital Project			\$ 404		\$ 404
Cash Impact (of Covid)			\$ 95		\$ (155)

(Amounts in Thousands)	2020 Budget	2020 Expected Projection	Variance Over(Under)	2020 Dire Projection	Variance Over(Under)
<b>Electric Utility</b>					
Gross Margin (Volume Impacts)	\$ 73,479	\$ 69,875	\$ (3,604)	\$ 67,796	\$ (5,682)
Cash Provided by(Use in) Accts Receivable		\$ (6,889)	\$ (504)	\$ (9,022)	\$ (3,411)
Cash Reductions in Capital Project			\$ 1,793		\$ 1,793
Cash Impact (of Covid)			\$ (2,315)		\$ (7,301)

- Budget – The budget process continuing with the focus this past month being on cost centers and major maintenance projects.

The proposed budget will be presented at the August 25<sup>th</sup> Board meeting. A budget overview will be presented at the September 21, 2020 Council study

session. We anticipate bringing any rate adjustment recommendations to the September Board meeting with the Boards approval requested at the October Board meeting. This will remove the need for the additional budget approval Board meeting currently scheduled in November 2020. The request for Council approval following the RPU Board approve will follow in November 2020.

#### 4. Information Technology:

##### General

- NERC/CIP 13 – the IT team is currently working on implementing policies and procedures to comply with a new NERC/CIP standard around vetting and qualifying vendors in our supply chain. We are planning for a July 2020 implementation.
- Two larger IT project that are in process are the upgrade of our system in the controls area and the upgrade of SAP, our ERP system. Both projects are on track.

#### 5. Note: Financial Results June:

**Note:** Budget numbers are compared to the approved 2020 budget and include the 2019 year end adjustment and 2019 capital project budget carryovers.

- Deferred Revenue FERC Case – During June we recognized just over \$7,000,000 in funds we had received but had not recognized as income pending the outcome of our FERC Case. The last decision by FERC is not being appealed so the likelihood that RPU will have to refund the payments received to date is remote. This does not change our overall cash position as we had already received these funds. It does increase our change in net position by \$7,000,000.

	Current Month			Year to Date		
(In Thousands)	Actual	Budget	Variance	Actual	Budget	Variance
Revenue - Electric	\$ 14,228	\$ 14,528	\$ (300)	\$ 69,872	\$ 74,960	\$ (5,088)
Revenue - Water	972	952	20	5,052	5,019	33
Change in Net Position - Electric	8,935	1,404	7,531	8,862	5,503	3,359
Change in Net Position - Water	227	(45)	272	841	(11)	852



**TO:** Jeremy Sutton, Director of Power Resources, Fleet & Facilities

**FROM:** Tina Livingston, Senior Financial Analyst

**SUBJECT:** LOAD FORECAST SUMMARY FOR 2020

MONTH	SYSTEM ENERGY			PEAK SYSTEM DATA		
	ACTUAL MWH	FORECAST MWH	% DIFF	ACTUAL MW	FORECAST MW	% DIFF
JAN	100,735	106,150	-5.1%	167.4	190.5	-12.1%
FEB	91,601	92,083	-0.5%	164.6	179.1	-8.1%
MAR	90,969	95,406	-4.7%	153.4	162.8	-5.8%
APR	83,465	90,550	-7.8%	142.0	170.1	-16.5%
MAY	86,249	92,499	-6.8%	189.0	197.6	-4.3%
JUN	108,140	109,298	-1.1%	250.6	242.2	3.4%
JUL					271.0	
AUG					261.0	
SEP					245.4	
OCT					176.7	
NOV					170.0	
DEC					177.3	
<b>YTD</b>	<b>561,159</b>	<b>585,986</b>	<b>-4.2</b>			

**HISTORICAL SYSTEM PEAK 292.1 MW 07/20/2011**

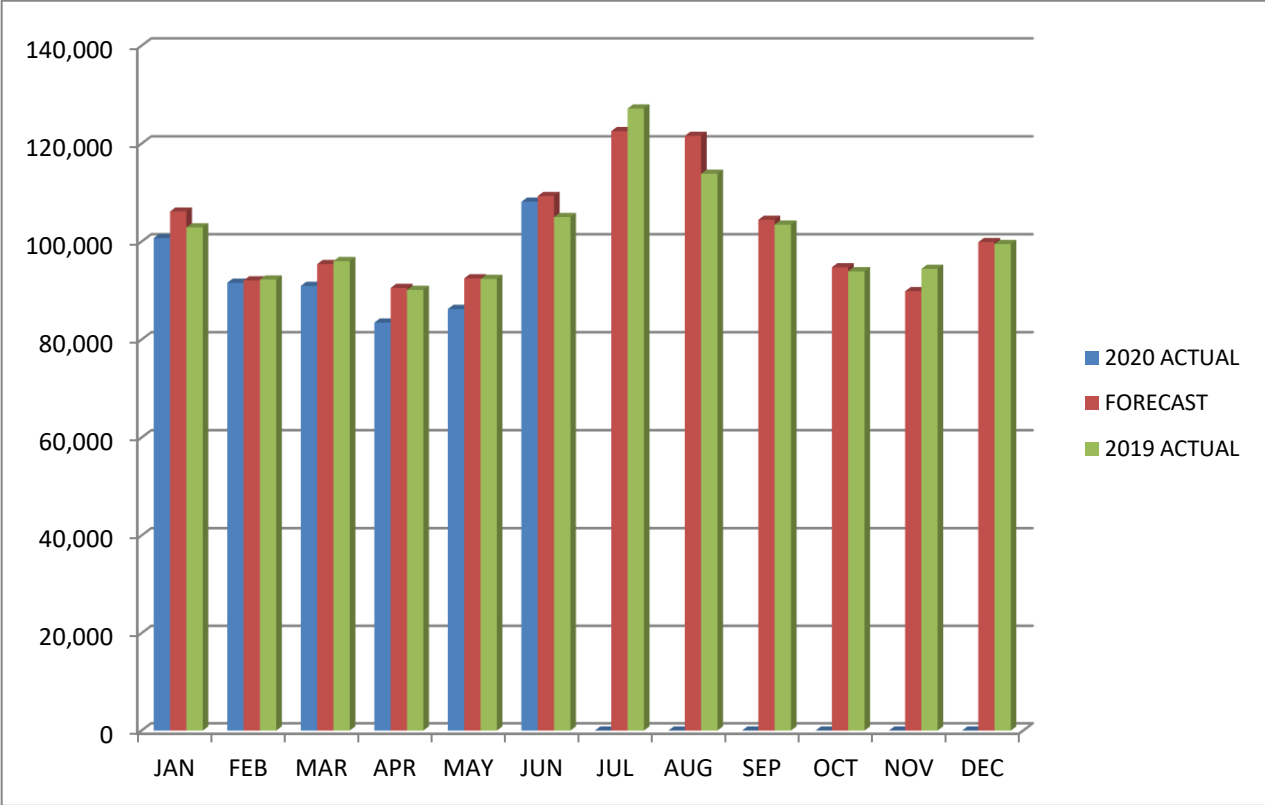
% DIFF = (ACTUAL / FORECAST X 100) - 100

MWH = MEGAWATT HOUR = 1000 KILOWATT HOURS

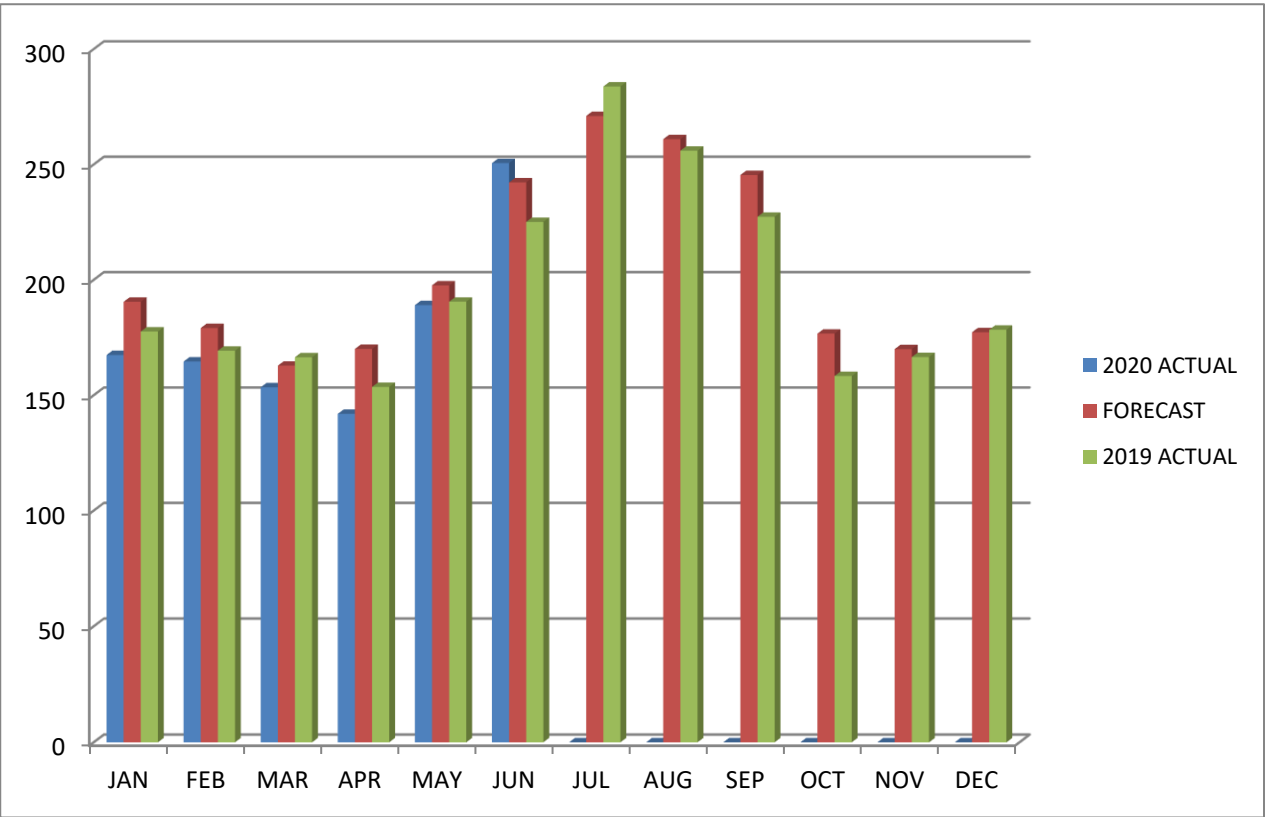
MW = MEGAWATT = 1000 KILOWATTS

2020 YTD SYSTEM REQUIREMENTS

Energy Required for the Month (MWH)

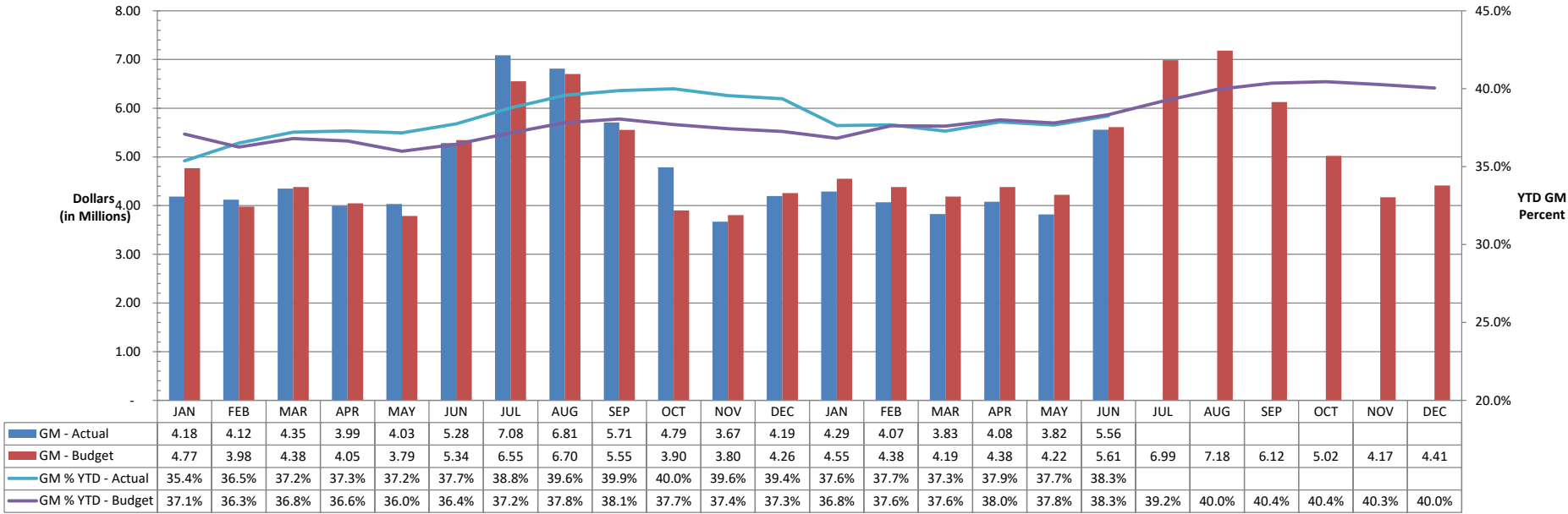


Peak Demand for the Month (MW)

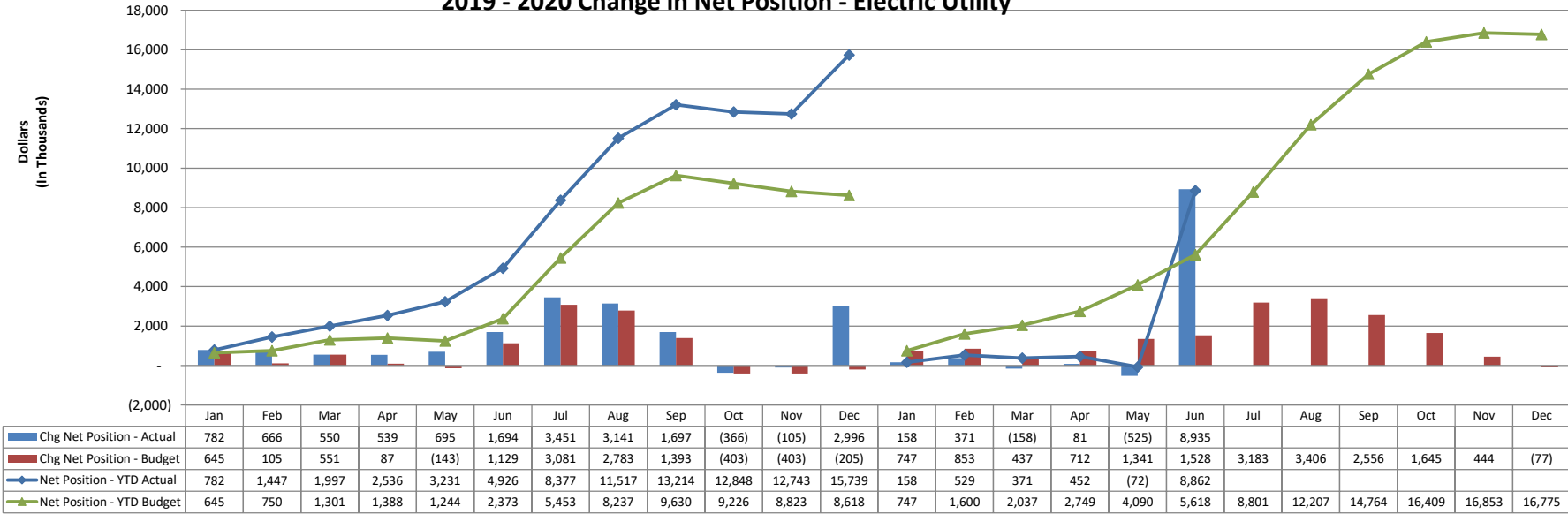


Attachment: Division Reports July 2020 (12193 : Division Reports & Metrics - July 2020)

020 Retail Gross Margin - Electric Utility



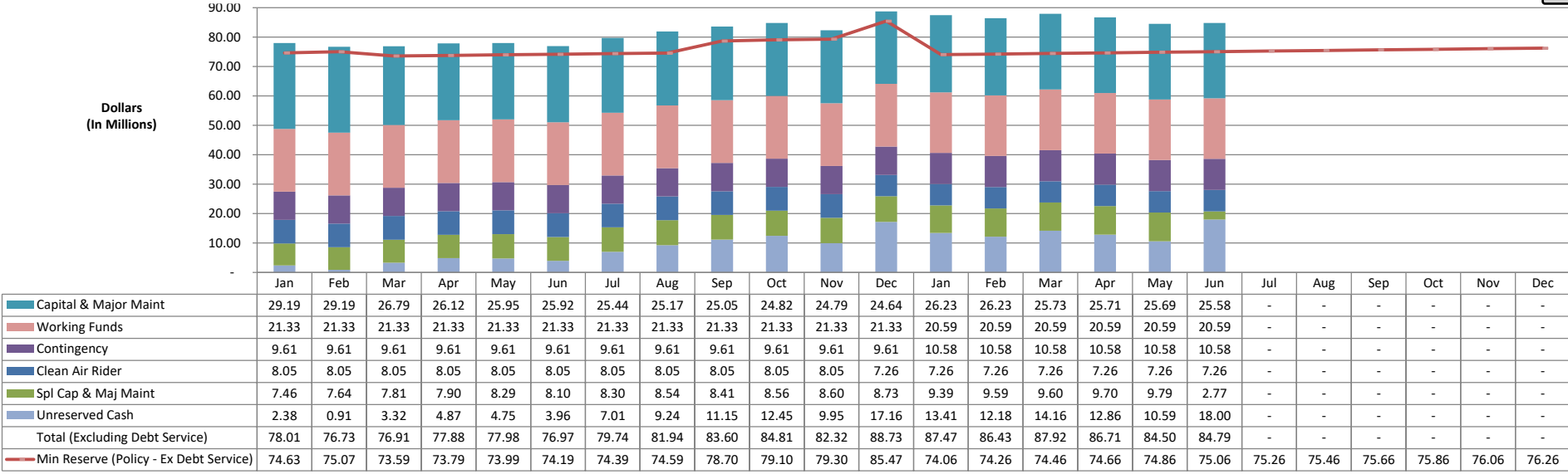
2019 - 2020 Change in Net Position - Electric Utility



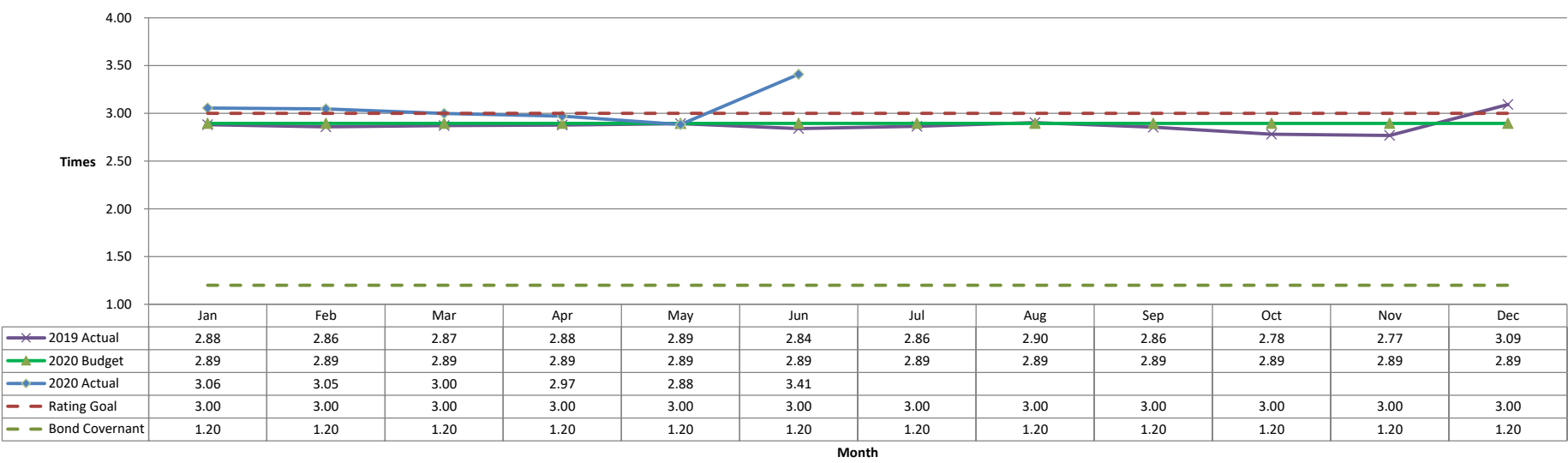
Attachment: Division Reports July 2020 (12193 : Division Reports & Metrics - July 2020)



- 2020 Cash Reserves - Electric Utility

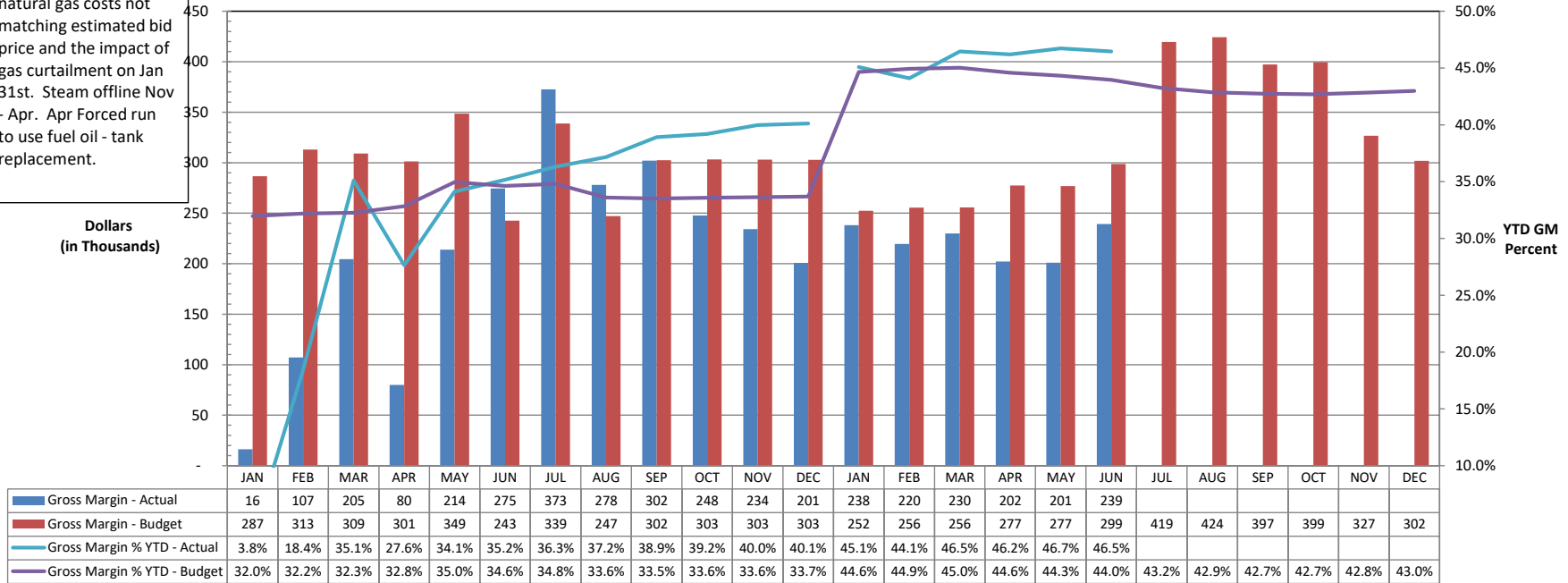


2019 - 2020 Debt Coverage Ratio - Electric Utility

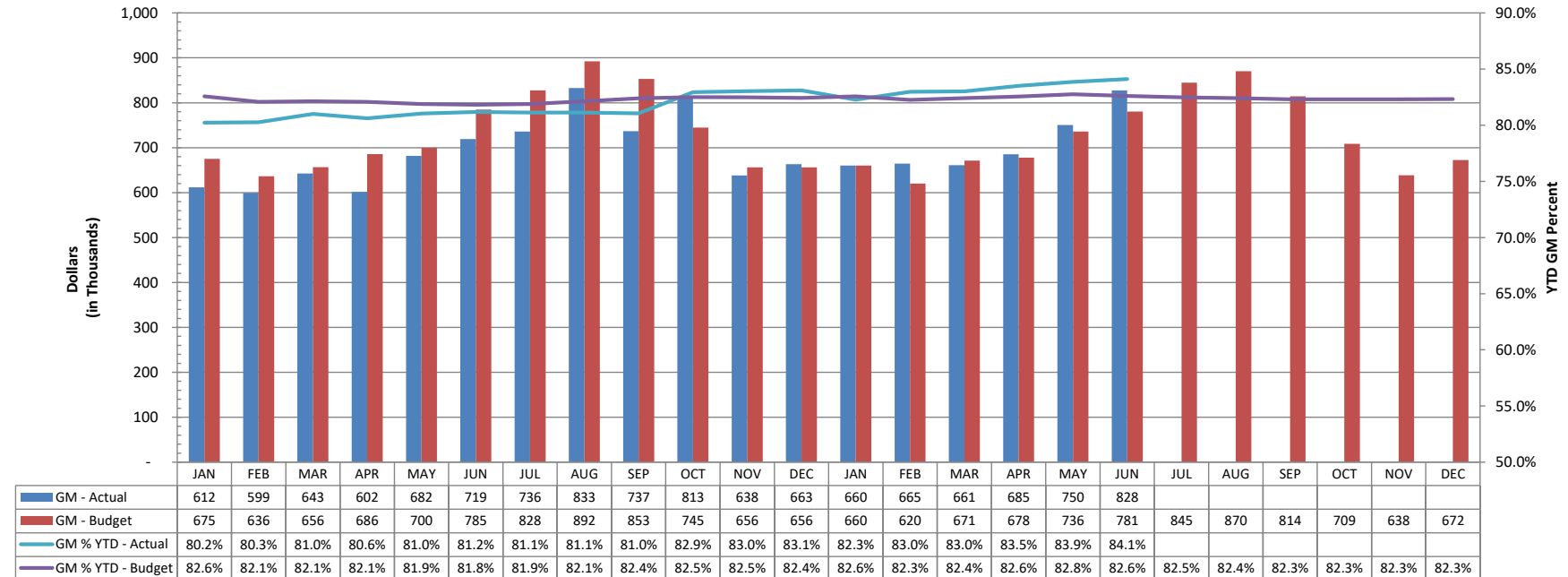


Jan 19 & Feb 19 were impacted by actual natural gas costs not matching estimated bid price and the impact of gas curtailment on Jan 31st. Steam offline Nov - Apr. Apr Forced run to use fuel oil - tank replacement.

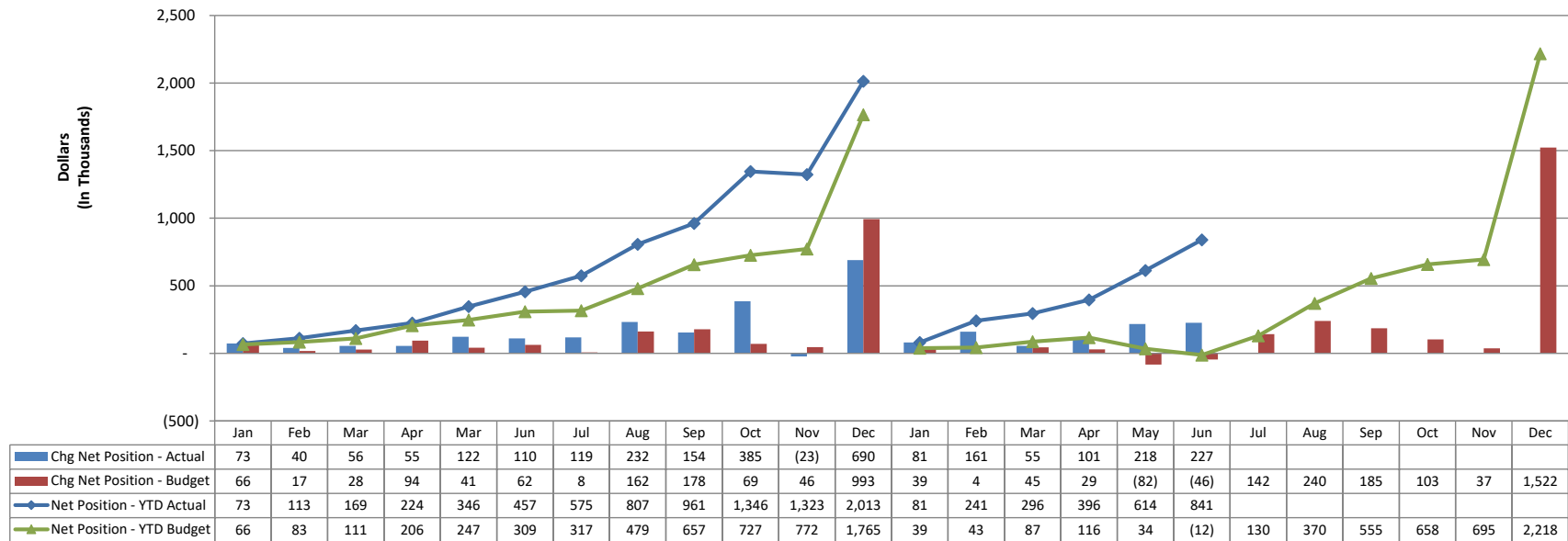
### 2019 - 2020 Gross Margin - Steam/Wholesale Electric



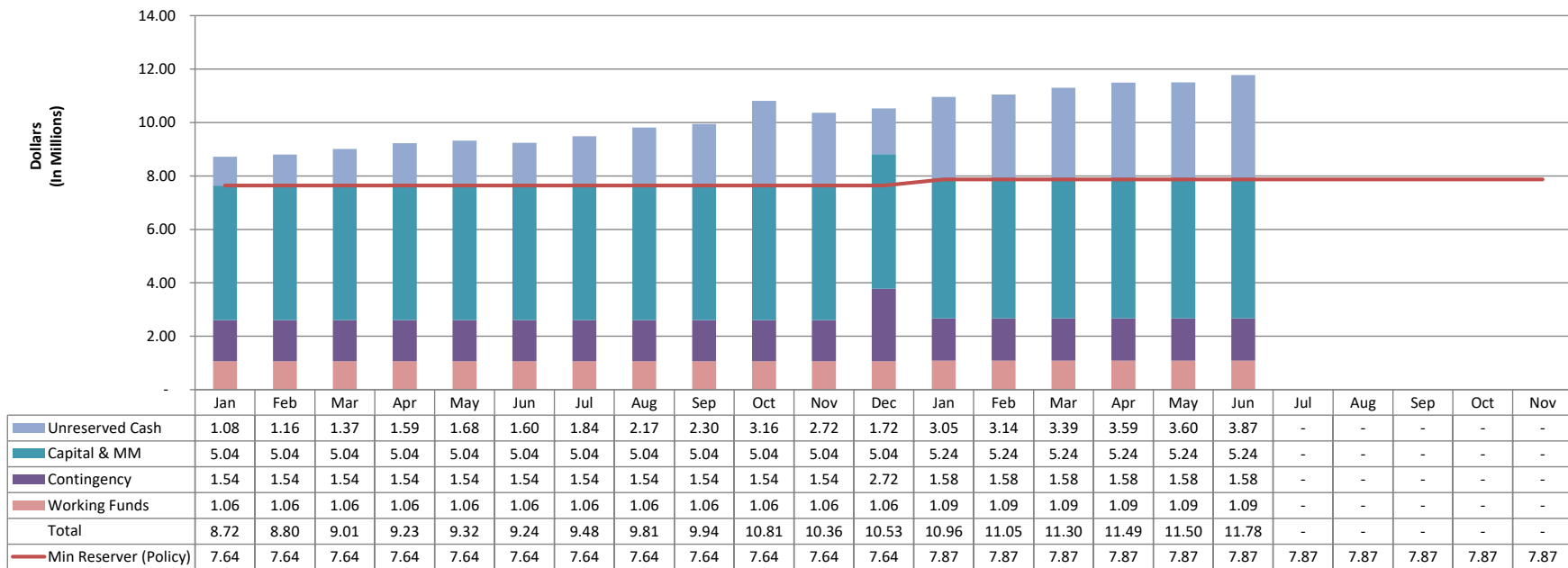
### 2019 - 2020 Gross Margin - Water Utility



## 2019 - 2020 Change in Net Position - Water Utility



## 2019 - 2020 Cash Reserves - Water Utility



# ROCHESTER PUBLIC UTILITIES

## INDEX

K:\RPU\GA\FINANCIAL REPORTS\FINANCIALS CRMO.pdf

DATE: June 2020

TO: \_\_\_\_\_

From: **Julie Ackerman** (507) 280-1617  
Controller

SUBJ: **RPU - Financial Statements**

### **RPU - ELECTRIC UTILITY Financial Reports**

<u>Page #</u>	<u>REPORT TITLE:</u>
1	Statement of Net Position - Condensed
2	Statement of Revenues, Expenses & Changes in Net Position YTD
3	Statement of Cash Flows YTD
4 - 5	Production and Sales Statistics - YTD
6	GRAPH - Capital Expenditures
7	GRAPH - Major Maintenance Expenditures
8	GRAPH - Cash & Temporary Investments
9	GRAPH - Changes in Net Position
10	GRAPH - Bonds

### **RPU - WATER UTILITY Financial Reports**

<u>Page #</u>	<u>REPORT TITLE:</u>
11	Statement of Net Position - Condensed
12	Statement of Revenues, Expenses & Changes in Net Position YTD
13	Statement of Cash Flows YTD
14	Production and Sales Statistics - YTD
15	GRAPH - Capital Expenditures
16	GRAPH - Major Maintenance Expenditures
17	GRAPH - Cash & Temporary Investments
18	GRAPH - Changes in Net Position

**END OF BOARD PACKET FINANCIALS**

Attachment: Division Reports July 2020 (12193 : Division Reports & Metrics - July 2020)

7/14/2020

**ROCHESTER PUBLIC UTILITIES**  
**STATEMENT OF NET POSITION**  
**ELECTRIC UTILITY**  
**June 30, 2020**

	June 2020	June 2019	Difference	% Diff.	May 2020
<b>ASSETS</b>					
<b>CURRENT ASSETS</b>					
CASH & INVESTMENTS					
Unreserved Cash & Investments	18,002,665	3,963,060	14,039,605	354.3	10,586,497
BOARD RESERVED CASH & INVESTMENTS					
Clean Air Rider Reserve	7,263,435	8,050,847	(787,412)	(9.8)	7,263,435
Working Funds Reserve	20,590,000	21,330,000	(740,000)	(3.5)	20,590,000
Special Capital & Major Maintenance Reserve	2,772,070	8,100,456	(5,328,386)	(65.8)	9,788,911
Contingency Reserve	10,581,000	9,608,000	973,000	10.1	10,581,000
General Capital & Major Maintenance Reserve	25,583,110	25,919,600	(336,490)	(1.3)	25,694,981
Total Reserved Cash & Investments	66,789,615	73,008,903	(6,219,288)	(8.5)	73,918,347
Total Cash & Investments	84,792,280	76,971,963	7,820,317	10.2	84,504,831
Receivables & Accrued Utility Revenues	19,610,506	22,178,148	(2,567,642)	(11.6)	18,084,187
Due from Other City Funds	0	0	0	0.0	0
Inventory	6,681,351	5,914,468	766,883	13.0	6,563,759
Other Current Assets	2,067,260	1,893,377	173,883	9.2	1,811,800
<b>RESTRICTED ASSETS</b>					
Restricted Cash and Equivalents	4,182,092	4,036,779	145,313	3.6	3,007,500
Total Current Assets	117,333,490	110,994,737	6,338,753	5.7	113,972,090
<b>NON-CURRENT ASSETS</b>					
<b>RESTRICTED ASSETS</b>					
RESTRICTED CASH & INVESTMENTS					
Construction Fund	0	0	0	0.0	0
Debt Service Reserve	12,955,835	12,955,835	0	0.0	12,955,835
Funds Held in Trust	0	82,928	(82,928)	(100.0)	0
Total Restricted Cash & Investments	12,955,835	13,038,763	(82,928)	(0.6)	12,955,835
Total Restricted Assets	12,955,835	13,038,763	(82,928)	(0.6)	12,955,835
<b>CAPITAL ASSETS</b>					
<b>NON-DEPRECIABLE ASSETS</b>					
Land and Land Rights	9,542,782	9,542,782	0	0.0	9,542,782
Construction Work in Progress	13,952,055	25,823,166	(11,871,111)	(46.0)	12,755,151
Total Non-depreciable Assets	23,494,837	35,365,948	(11,871,111)	(33.6)	22,297,941
<b>DEPRECIABLE ASSETS</b>					
Utility Plant in Service, Net	249,389,570	236,002,275	13,387,295	5.7	249,566,821
Steam Assets, Net	1,620,065	1,914,622	(294,557)	(15.4)	1,644,617
Total Depreciable Assets	251,009,635	237,916,897	13,092,738	5.5	251,211,431
Net Capital Assets	274,504,472	273,282,845	1,221,627	0.4	273,509,377
Other Non-Current Assets	12,015,161	12,362,299	(347,138)	(2.8)	12,043,541
Total Non-Current Assets	299,475,468	298,683,907	791,560	0.3	298,508,767
<b>TOTAL ASSETS</b>	416,808,957	409,678,644	7,130,313	1.7	412,480,857
<b>DEFERRED OUTFLOWS OF RESOURCES</b>					
DEFERRED OUTFLOWS OF RESOURCES	1,900,227	4,002,044	(2,101,818)	(52.5)	1,955,170
<b>TOTAL ASSETS + DEFERRED OUTFLOW RESOURCE</b>	<b>418,709,184</b>	<b>413,680,688</b>	<b>5,028,496</b>	<b>1.2</b>	<b>414,436,027</b>
<b>LIABILITIES</b>					
<b>CURRENT LIABILITIES</b>					
Accounts Payable	12,072,743	11,555,534	517,209	4.5	10,145,277
Due to other funds	3,355,772	3,345,673	10,099	0.3	3,348,147
Customer Deposits	1,763,873	1,529,339	234,534	15.3	1,750,497
Compensated absences	1,900,539	1,819,314	81,225	4.5	1,900,941
Accrued Salaries & Wages	556,178	447,204	108,975	24.4	424,091
Interest Payable	673,342	697,196	(23,854)	(3.4)	0
Current Portion of Long Term Debt	6,015,000	5,725,000	290,000	5.1	6,015,000
Total Current Liabilities	26,337,447	25,119,261	1,218,186	4.8	23,583,957
<b>NON-CURRENT LIABILITIES</b>					
Compensated absences	1,361,939	1,219,609	142,330	11.7	1,346,571
Other Non-Current Liabilities	12,590,021	12,832,294	(242,273)	(1.9)	12,590,021
Unearned Revenues	2,061,101	7,631,802	(5,570,702)	(73.0)	9,224,851
Long-Term Debt	183,030,106	191,035,637	(8,005,531)	(4.2)	183,190,291
Total Non-Current Liabilities	199,043,167	212,719,343	(13,676,176)	(6.4)	206,351,731
<b>TOTAL LIABILITIES</b>	225,380,614	237,838,603	(12,457,989)	(5.2)	229,935,688
<b>DEFERRED INFLOWS OF RESOURCES</b>					
DEFERRED INFLOWS OF RESOURCES	2,937,784	5,127,117	(2,189,333)	(42.7)	3,044,331
<b>NET POSITION</b>					
Net Investment in Capital Assets	98,629,267	89,834,575	8,794,691	9.8	98,160,731
Total Restricted Net Position	3,508,750	3,422,512	86,238	2.5	3,007,500
Unrestricted Net Position	88,252,770	77,457,881	10,794,889	13.9	80,287,767
<b>TOTAL NET POSITION</b>	190,390,787	170,714,968	19,675,818	11.5	181,455,999
<b>TOTAL LIAB, DEFERRED INFLOWS, NET POSITION</b>	<b>418,709,184</b>	<b>413,680,688</b>	<b>5,028,496</b>	<b>1.2</b>	<b>414,436,027</b>

Attachment: Division Reports July 2020 (12193 : Division Reports &amp; Metrics - July 2020)



7/14/2020

## ROCHESTER PUBLIC UTILITIES

Statement of Revenues, Expenses & Changes in Net Position

June, 2020  
YEAR TO DATE

	<u>Actual YTD</u>	<u>Original Budget YTD</u>	<u>Actual to Original Budget</u>	<u>% Var.</u>	<u>Last Yr Actual YTD</u>
<b>SALES REVENUE</b>					
Retail Revenue					
Electric - Residential Service	25,356,034	24,830,056	525,978	2.1	24,565,929
Electric-General & Industrial Service	39,149,179	43,937,558	(4,788,379)	(10.9)	43,253,629
Electric - Public Street & Highway Light	782,542	758,440	24,102	3.2	760,115
Electric - Rental Light Revenue	98,762	132,417	(33,655)	(25.4)	98,760
Electric - Interdepartmental Service	474,462	455,161	19,300	4.2	487,148
Electric - Power Cost Adjustment	199,317	143,812	55,505	38.6	(1,307,896)
Electric - Clean Air Rider	948,630	1,024,996	(76,366)	(7.5)	930,666
Electric - Total Retail Revenue	67,008,925	71,282,440	(4,273,515)	(6.0)	68,788,351
Wholesale Electric Revenue					
Energy & Fuel Reimbursement	425,731	1,340,900	(915,169)	(68.3)	1,149,316
Capacity & Demand	83,120	63,000	20,120	31.9	29,384
Total Wholesale Electric Revenue	508,851	1,403,900	(895,049)	(63.8)	1,178,700
Steam Sales Revenue	2,354,425	2,274,000	80,425	3.5	1,370,428
<b>TOTAL SALES REVENUE</b>	69,872,201	74,960,340	(5,088,139)	(6.8)	71,337,478
<b>COST OF REVENUE</b>					
Purchased Power	41,371,129	43,954,948	(2,583,819)	(5.9)	42,827,163
Generation Fuel, Chemicals & Utilities	1,533,130	2,061,214	(528,083)	(25.6)	1,652,904
<b>TOTAL COST OF REVENUE</b>	42,904,259	46,016,162	(3,111,903)	(6.8)	44,480,067
<b>GROSS MARGIN</b>					
Retail	25,637,797	27,327,492	(1,689,695)	(6.2)	25,961,188
Wholesale	1,330,145	1,616,686	(286,541)	(17.7)	896,224
<b>TOTAL GROSS MARGIN</b>	26,967,942	28,944,178	(1,976,236)	(6.8)	26,857,412
<b>FIXED EXPENSES</b>					
Utilities Expense	223,821	226,736	(2,916)	(1.3)	219,660
Depreciation & Amortization	7,454,295	6,855,476	598,820	8.7	6,650,099
Salaries & Benefits	9,750,806	11,153,892	(1,403,086)	(12.6)	9,159,781
Materials, Supplies & Services	5,502,461	6,625,900	(1,123,439)	(17.0)	4,470,002
Inter-Utility Allocations	(867,337)	(787,500)	(79,837)	(10.1)	(758,355)
<b>TOTAL FIXED EXPENSES</b>	22,064,046	24,074,503	(2,010,457)	(8.4)	19,741,187
Other Operating Revenue	10,239,295	4,183,666	6,055,629	144.7	4,283,554
<b>NET OPERATING INCOME (LOSS)</b>	15,143,191	9,053,341	6,089,850	67.3	11,399,779
<b>NON-OPERATING REVENUE / (EXPENSE)</b>					
Investment Income (Loss)	745,005	811,780	(66,775)	(8.2)	807,837
Interest Expense	(3,167,338)	(3,165,598)	(1,740)	(0.1)	(3,148,319)
Amortization of Debt Issue Costs	(40,454)	(40,454)	0	0.0	(42,168)
Miscellaneous - Net	(123,826)	(4,100)	(119,726)	(2,920.1)	(44,749)
<b>TOTAL NON-OPERATING REV (EXP)</b>	(2,586,614)	(2,398,372)	(188,241)	(7.8)	(2,427,399)
<b>INCOME (LOSS) BEFORE TRANSFERS / CAPITAL CONTRIBUTIONS</b>	12,556,577	6,654,969	5,901,608	88.7	8,972,380
Transfers Out	(4,018,370)	(4,241,961)	223,591	5.3	(4,154,334)
Capital Contributions	324,133	3,090,213	(2,766,080)	(89.5)	107,592
<b>CHANGE IN NET POSITION</b>	8,862,340	5,503,221	3,359,119	61.0	4,925,637
Net Position, Beginning	181,528,447				165,789,331
<b>NET POSITION, ENDING</b>	190,390,787				170,714,968

Rolling 12 Months Planned for Curr Year

Series 2007C, 2013A, 2013B,  
& 2015E Bond Coverage Ratios

2

3.41

2.89

7/14/2020 1:43 PM

07/17/20

**ROCHESTER PUBLIC UTILITIES**  
**STATEMENT OF CASH FLOWS**  
**ELECTRIC UTILITY**  
**FOR**  
**JUNE, 2020**  
**YEAR-TO-DATE**

	<u>Actual YTD</u>	<u>Last Yr Actual YTD</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Cash Received From Customers	69,287,688	73,296,874
Cash Received From Sales for Resale	450,561	1,126,498
Cash Received From Steam Customer	2,487,431	1,290,412
Cash Paid for:		
Purchased Power	(39,817,055)	(42,282,974)
Operations and Maintenance	(14,799,019)	(12,012,013)
Fuel	(1,832,495)	(1,940,131)
Payment in Lieu of Taxes	(3,972,993)	(4,111,249)
Net Cash Provided by(Used in) Utility Operating Activities	11,804,118	15,367,417
Sewer, Storm Water, Sales Tax & MN Water Fee Collections		
Receipts from Customers	21,332,503	21,080,071
Remittances to Government Agencies	(21,630,193)	(21,227,448)
Net Cash Provided by(Used in) Non-Utility Operating Activities	(297,690)	(147,377)
<b>NET CASH PROVIDED BY(USED IN) OPERATING ACTIVITIES</b>	<b>11,506,428</b>	<b>15,220,040</b>
<b>CASH FLOWS FROM CAPITAL &amp; RELATED FINANCING ACTIVITIES</b>		
Additions to Utility Plant & Other Assets	(8,646,508)	(10,222,757)
Payments related to Service Territory Acquisition	(96,666)	(134,756)
Payment on Long-Term Debt	0	0
Net Bond/Loan Receipts	0	0
Cash Paid for Interest & Commissions	(4,040,050)	(4,183,175)
<b>NET CASH PROVIDED BY(USED IN) CAPITAL &amp; RELATED ACTIVITIES</b>	<b>(12,783,224)</b>	<b>(14,540,688)</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Interest Earnings on Investments	348,105	417,737
Construction Fund (Deposits) Draws	0	0
Bond Reserve Account	(3,007,500)	(2,862,500)
Escrow/Trust Account Activity	756	(82,807)
<b>NET CASH PROVIDED BY(USED IN) INVESTING ACTIVITIES</b>	<b>(2,658,639)</b>	<b>(2,527,570)</b>
Net Increase(Decrease) in Cash & Investments	(3,935,435)	(1,848,218)
Cash & Investments, Beginning of Period	88,727,715	78,820,181
<b>CASH &amp; INVESTMENTS, END OF PERIOD</b>	<b>84,792,280</b>	<b>76,971,963</b>
Externally Restricted Funds	17,137,927	17,075,543
<b>Grand Total</b>	<b>101,930,207</b>	<b>94,047,506</b>

7/14/2020

**ROCHESTER PUBLIC UTILITIES  
PRODUCTION & SALES STATISTICS  
ELECTRIC UTILITY**

**June, 2020  
YEAR-TO-DATE**

		<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Variance</u>	<u>% Var.</u>	<u>Last Yr Actual YTD</u>
9	ENERGY SUPPLY (kWh)	<i>(primarily calendar month)</i>				
10	Net Generation					
11	IBM Diesel Generators	22,097	0	22,097	-	34,117
12	Lake Zumbro Hydro	9,985,107	7,106,688	2,878,419	40.5	7,411,110
13	Cascade Creek Gas Turbine	2,000,139	9,000,000	(6,999,861)	(77.8)	8,938,962
14	Westside Energy Station	12,152,471	22,500,000	(10,347,529)	(46.0)	22,193,400
15	Total Net Generation	24,159,814	38,606,688	(14,446,874)	(37.4)	38,577,589
16	Other Power Supply					
17	Firm Purchases	552,686,082	578,846,988	(26,160,906)	(4.5)	572,559,006
18	Non-Firm Purchases	398,485	31,385	367,100	1,169.7	30,960
19	LRP Received	0	0	0	-	0
20	Total Other Power Supply	553,084,567	578,878,374	(25,793,807)	(4.5)	572,589,966
21	TOTAL ENERGY SUPPLY	577,244,381	617,485,062	(40,240,681)	(6.5)	611,167,555
22	ENERGY USES (kWh)	<i>(primarily billing period)</i>				
23	Retail Sales	<u># Custs</u>				
24	Electric - Residential Service	52,457	173,639,053	166,150,445	7,488,608	164,041,545
25	Electric - General Service & Industrial	5,005	360,966,695	396,496,834	(35,530,139)	388,811,462
26	Electric - Industrial Service	-	46,600,308	47,072,905	(472,597)	81,207,249
26	Electric - Street & Highway Lighting	3	3,039,075	3,086,262	(47,187)	3,088,661
27	Electric - Rental Lights	n/a	454,841	453,667	1,174	462,793
28	Electric - Interdptmntl Service	1	3,446,219	3,255,012	191,207	3,478,891
29	Total Customers	57,466				
30	Total Retail Sales		541,545,883	569,442,220	(27,896,337)	559,883,352
31	# Wholesale Sales		14,233,452	31,500,000	(17,266,548)	31,228,334
32	Company Use		1,218,633	2,250,523	(1,031,890)	1,278,444
33	TOTAL ENERGY USES		556,997,968	603,192,743	(46,194,775)	592,390,130
34	Lost & Unacctd For Last 12 Months		39,762,349	3.2%		
35	STEAM SALES (mlbs)	<i>(primarily billing period)</i>				
36			239,594	219,000	20,594	72,311

Attachment: Division Reports July 2020 (12193 : Division Reports &amp; Metrics - July 2020)

7/14/2020

**ROCHESTER PUBLIC UTILITIES**  
**PRODUCTION & SALES STATISTICS (continued)**  
**ELECTRIC UTILITY**

**June, 2020**

**YEAR-TO-DATE**

**Last Yr**

**Actual YTD      Budget YTD      Variance      % Var.**

**Actual YTD**

**FUEL USAGE**      *(calendar month)*

**Gas Burned**

SLP	323,462	MCF	274,740	MCF	48,722	17.7	111,448	MCF
Cascade	22,628	MCF	139,500	MCF	(116,872)	(83.8)	89,093	MCF
Westside	94,644	MCF	177,750	MCF	(83,106)	(46.8)	171,629	MCF
Total Gas Burned	440,734	MCF	591,990	MCF	(151,256)	(25.6)	372,170	MCF

**Oil Burned**

Cascade	1,949	GAL	0	GAL	1,949	-	46,375	GAL
IBM	1,966	GAL	0	GAL	1,966	-	3,303	GAL
Total Oil Burned	3,915	GAL	0	GAL	3,915	-	49,678	GAL

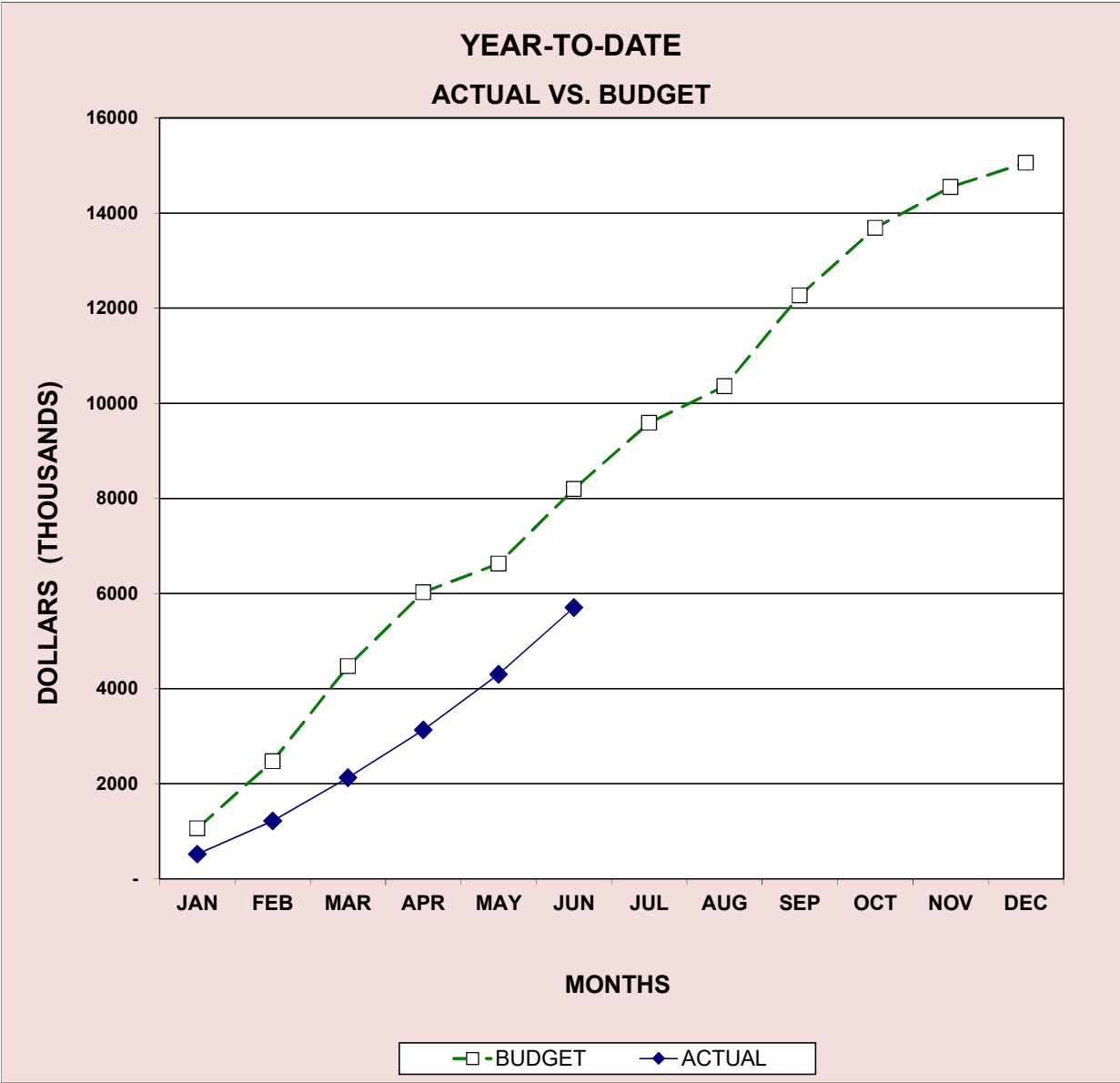
Attachment: Division Reports July 2020 (12193 : Division Reports & Metrics - July 2020)

CAPITAL EXPENDITURES  
ELECTRIC

Current Year	
ANNUAL BUDGET	15,059,888
ACTUAL YTD	5,707,542
% OF BUDGET	37.9%

June, 2020

Prior Years Ending Dec 31st		
2019	2018	2017
21,990,984	31,779,490	64,006,547
11,174,211	16,646,579	52,723,780
50.8%	52.4%	82.4%



Attachment: Division Reports July 2020 (12193 : Division Reports & Metrics - July 2020)

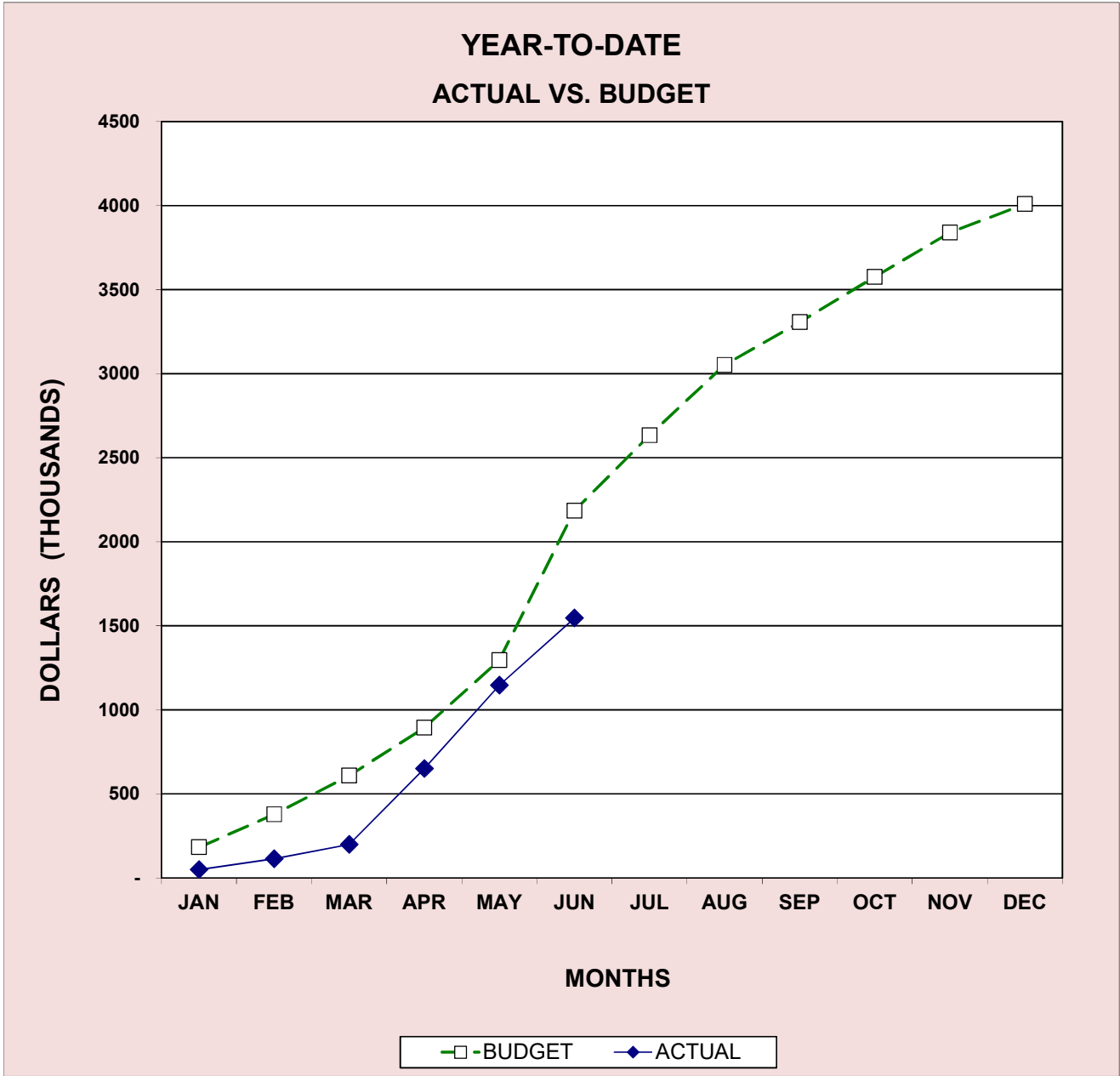


MAJOR MAINTENANCE EXPENDITURES  
ELECTRIC

Current Year	
ANNUAL BUDGET	4,010,088
ACTUAL YTD	1,545,902
% OF BUDGET	38.6%

June, 2020

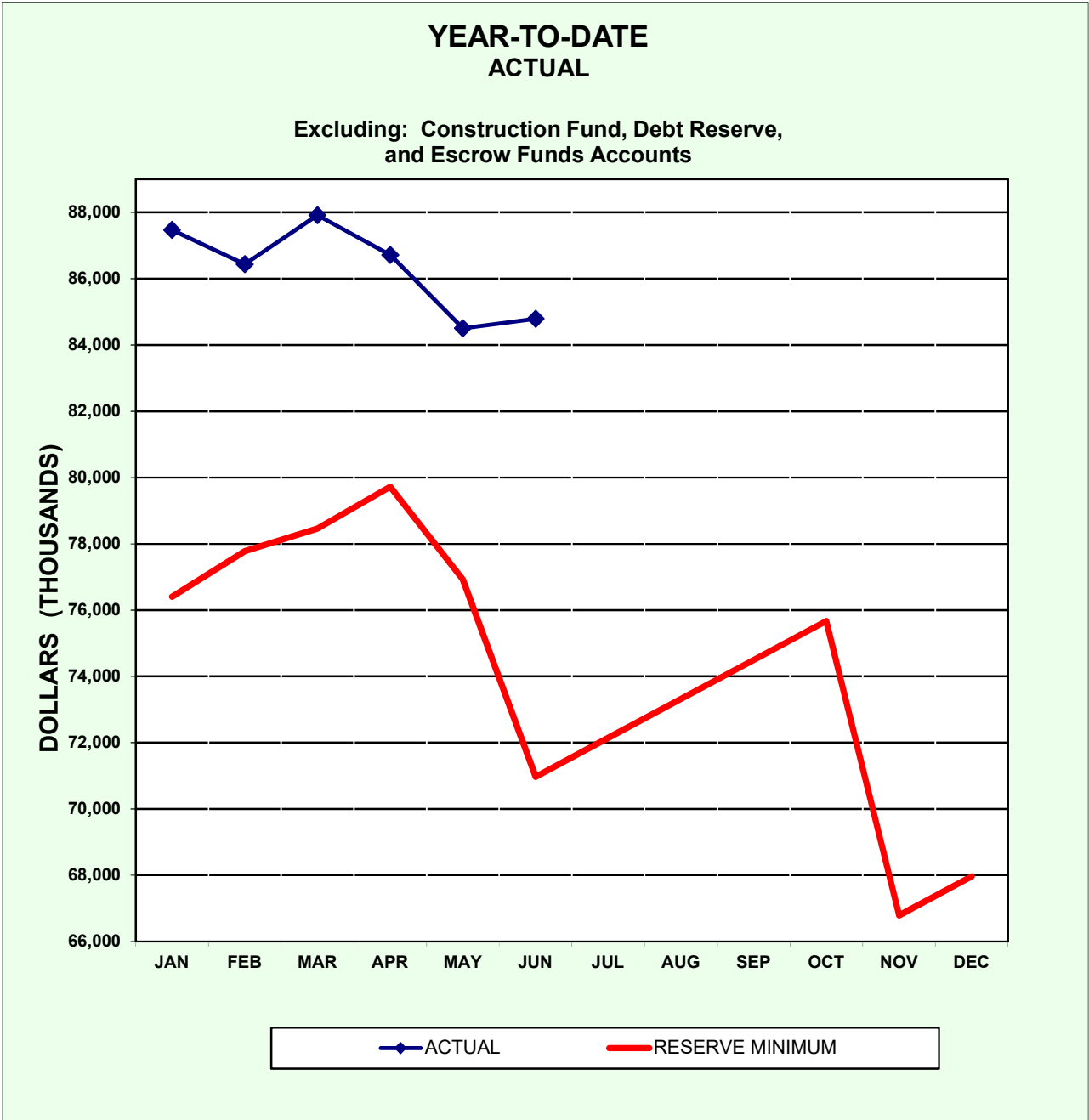
Prior Years Ending Dec 31st		
2019	2018	2017
3,353,049	3,038,283	3,647,264
2,881,017	2,421,088	1,986,284
85.9%	79.7%	54.5%



Attachment: Division Reports July 2020 (12193 : Division Reports & Metrics - July 2020)

CASH AND TEMPORARY INVESTMENTS  
ELECTRIC

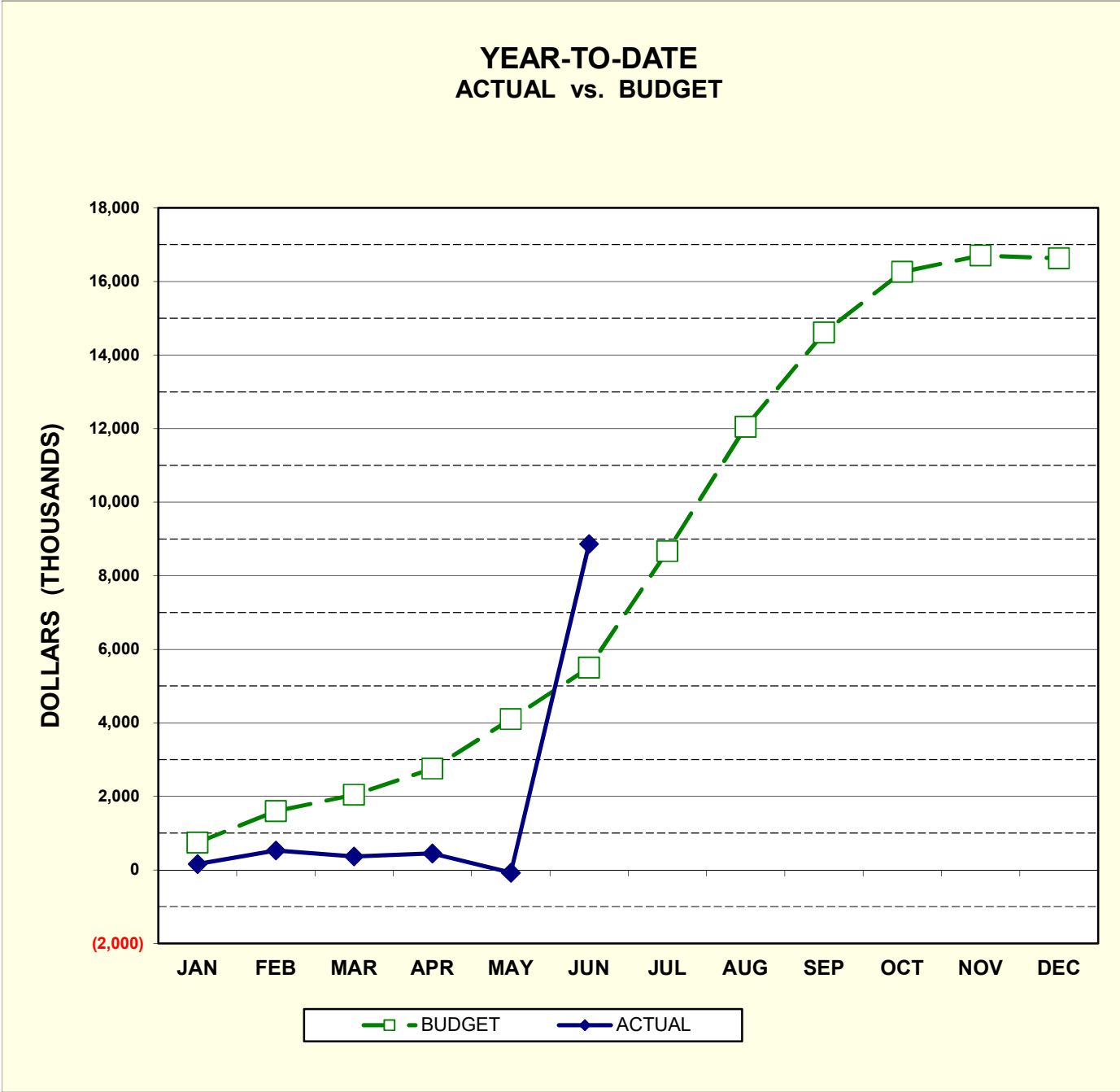
June, 2020



Attachment: Division Reports July 2020 (12193 : Division Reports & Metrics - July 2020)

CHANGE IN NET POSITION  
ELECTRIC

June, 2020



Attachment: Division Reports July 2020 (12193 : Division Reports & Metrics - July 2020)

6/30/2020

Principal & Interest (in thousands)

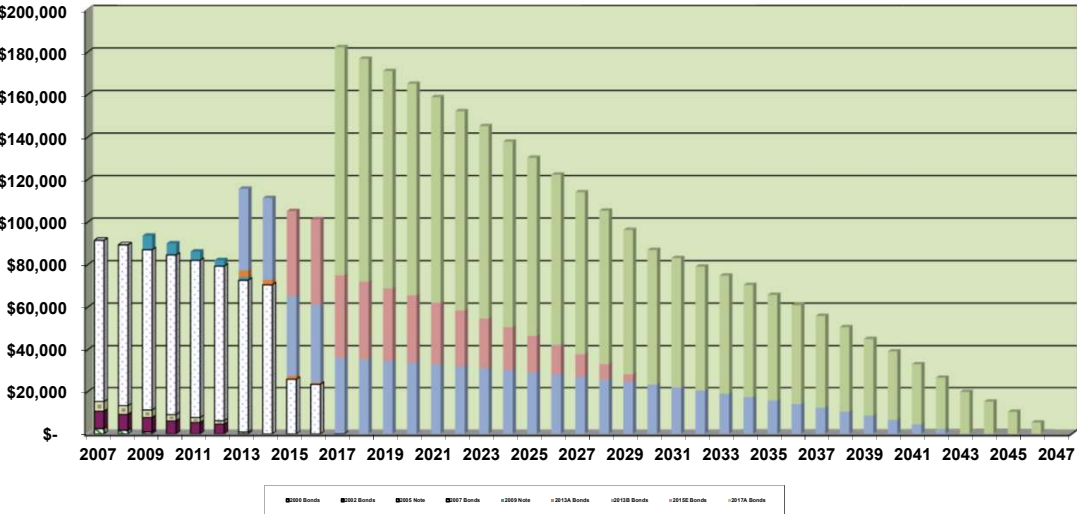
**Electric Debt Service Payments**  
(2002 Bonds were redeemed in full on 4/1/2013; 2007C Bonds were partially redeemed on 11/17/2015 and redeemed in full on 2/15/17)



6/30/2020

in thousands

**Electric Outstanding Debt**  
(as of End of Year)



Attachment: Division Reports July 2020 (12193 : Division Reports & Metrics - July 2020)

7/14/2020

**ROCHESTER PUBLIC UTILITIES**  
**STATEMENT OF NET POSITION**  
**WATER UTILITY**  
**June 30, 2020**

	<u>June 2020</u>	<u>June 2019</u>	<u>Difference</u>	<u>% Diff.</u>	<u>May 2020</u>
<b>ASSETS</b>					
<b>CURRENT ASSETS</b>					
CASH & INVESTMENTS					
Unreserved Cash & Investments	3,870,400	1,595,653	2,274,747	142.6	3,595,014
BOARD RESERVED CASH & INVESTMENTS					
Working Funds Reserve	1,086,000	1,062,000	24,000	2.3	1,086,000
Capital & Major Maintenance Reserve	5,238,000	5,035,000	203,000	4.0	5,238,000
Contingency Reserve	1,584,000	1,544,000	40,000	2.6	1,584,000
Total Reserved Cash & Investments	7,908,000	7,641,000	267,000	3.5	7,908,000
Total Cash & Investments	11,778,400	9,236,653	2,541,747	27.5	11,503,014
Receivables & Accrued Utility Revenues	980,377	937,955	42,422	4.5	971,471
Due from Other City Funds	0	0	0	0.0	0
Inventory	210,357	206,864	3,492	1.7	206,645
Other Current Assets	56,045	43,742	12,303	28.1	60,092
Total Current Assets	13,025,178	10,425,214	2,599,964	24.9	12,741,222
<b>NON-CURRENT ASSETS</b>					
RESTRICTED ASSETS					
RESTRICTED CASH & INVESTMENTS					
Total Restricted Cash & Investments					
Total Restricted Assets	0	0	0	0.0	0
<b>CAPITAL ASSETS</b>					
<b>NON-DEPRECIABLE ASSETS</b>					
Land and Land Rights	677,486	677,486	0	0.0	677,486
Construction Work in Progress	2,280,271	3,664,547	(1,384,276)	(37.8)	2,195,140
Total Non-depreciable Assets	2,957,757	4,342,033	(1,384,276)	(31.9)	2,872,626
<b>DEPRECIABLE ASSETS</b>					
Utility Plant in Service, Net	95,030,804	93,704,375	1,326,429	1.4	95,227,885
Net Capital Assets	97,988,561	98,046,408	(57,847)	(0.1)	98,100,511
Total Non-Current Assets	97,988,561	98,046,408	(57,847)	(0.1)	98,100,511
<b>TOTAL ASSETS</b>	111,013,739	108,471,622	2,542,117	2.3	110,841,733
<b>DEFERRED OUTFLOWS OF RESOURCES</b>					
DEFERRED OUTFLOWS OF RESOURCES	121,597	346,998	(225,402)	(65.0)	126,479
<b>TOTAL ASSETS + DEFERRED OUTFLOW RESOURCE</b>	111,135,336	108,818,620	2,316,715	2.1	110,968,212
<b>LIABILITIES</b>					
<b>CURRENT LIABILITIES</b>					
Accounts Payable	264,041	171,402	92,639	54.0	237,903
Due to Other Funds	0	0	0	0.0	0
Customer Deposits	112,340	149,794	(37,454)	(25.0)	116,047
Compensated Absences	341,836	295,949	45,887	15.5	336,892
Accrued Salaries & Wages	66,977	50,228	16,748	33.3	52,753
Total Current Liabilities	785,193	667,374	117,820	17.7	743,595
<b>NON-CURRENT LIABILITIES</b>					
Compensated Absences	153,786	195,777	(41,992)	(21.4)	149,958
Other Non-Current Liabilities	1,561,107	1,494,729	66,378	4.4	1,561,107
Total Non-Current Liabilities	1,714,892	1,690,506	24,387	1.4	1,711,065
<b>TOTAL LIABILITIES</b>	2,500,086	2,357,879	142,206	6.0	2,454,660
<b>DEFERRED INFLOWS OF RESOURCES</b>					
DEFERRED INFLOWS OF RESOURCES	783,383	1,005,848	(222,465)	(22.1)	888,299
<b>NET POSITION</b>					
Net Investment in Capital Assets	97,988,561	98,046,408	(57,847)	(0.1)	98,100,511
Unrestricted Net Assets (Deficit)	9,863,306	7,408,485	2,454,821	33.1	9,524,742
<b>TOTAL NET POSITION</b>	107,851,867	105,454,893	2,396,974	2.3	107,625,253
<b>TOTAL LIAB, DEFERRED INFLOWS, NET POSITION</b>	111,135,336	108,818,620	2,316,715	2.1	110,968,212

Attachment: Division Reports July 2020 (12193 : Division Reports &amp; Metrics - July 2020)

7/14/2020

**ROCHESTER PUBLIC UTILITIES**  
**Statement of Revenues, Expenses & Changes in Net Position**  
**WATER UTILITY**  
**June, 2020**  
**YEAR TO DATE**

	<u>Actual YTD</u>	<u>Original Budget YTD</u>	<u>Actual to Original Budget</u>	<u>% Var.</u>	<u>Last Yr Actual YTD</u>
<b>RETAIL REVENUE</b>					
Water - Residential Service	3,067,424	2,986,234	81,191	2.7	2,797,390
Water - Commercial Service	1,386,022	1,399,784	(13,762)	(1.0)	1,355,959
Water - Industrial Service	295,479	303,002	(7,523)	(2.5)	312,099
Water - Public Fire Protection	294,236	310,319	(16,083)	(5.2)	277,272
Water - Interdepartmental Service	8,816	19,398	(10,582)	(54.6)	7,875
<b>TOTAL RETAIL REVENUE</b>	<b>5,051,977</b>	<b>5,018,737</b>	<b>33,240</b>	<b>0.7</b>	<b>4,750,595</b>
<b>COST OF REVENUE</b>					
Utilities Expense	489,651	461,187	28,464	6.2	491,628
Water Treatment Chemicals/Demin Water	62,287	51,681	10,606	20.5	55,963
Billing Fees	250,838	359,667	(108,829)	(30.3)	346,337
<b>TOTAL COST OF REVENUE</b>	<b>802,776</b>	<b>872,535</b>	<b>(69,759)</b>	<b>(8.0)</b>	<b>893,928</b>
<b>GROSS MARGIN</b>	<b>4,249,200</b>	<b>4,146,202</b>	<b>102,998</b>	<b>2.5</b>	<b>3,856,667</b>
<b>FIXED EXPENSES</b>					
Depreciation & Amortization	1,371,817	1,421,300	(49,483)	(3.5)	1,341,139
Salaries & Benefits	1,330,149	1,548,854	(218,705)	(14.1)	1,364,883
Materials, Supplies & Services	503,287	988,355	(485,067)	(49.1)	532,830
Inter-Utility Allocations	867,337	787,500	79,837	10.1	758,355
<b>TOTAL FIXED EXPENSES</b>	<b>4,072,590</b>	<b>4,746,009</b>	<b>(673,419)</b>	<b>(14.2)</b>	<b>3,997,208</b>
Other Operating Revenue	720,810	683,079	37,731	5.5	665,789
<b>NET OPERATING INCOME (LOSS)</b>	<b>897,421</b>	<b>83,272</b>	<b>814,149</b>	<b>977.7</b>	<b>525,248</b>
<b>NON-OPERATING REVENUE / (EXPENSE)</b>					
Investment Income (Loss)	119,513	76,277	43,236	56.7	93,022
Interest Expense	(88)	0	(88)	0.0	(14)
Miscellaneous - Net	(1,364)	0	(1,364)	0.0	2,785
<b>TOTAL NON-OPERATING REV (EXP)</b>	<b>118,061</b>	<b>76,277</b>	<b>41,784</b>	<b>54.8</b>	<b>95,793</b>
<b>INCOME (LOSS) BEFORE TRANSFERS / CAPITAL CONTRIBUTIONS</b>	<b>1,015,482</b>	<b>159,549</b>	<b>855,933</b>	<b>536.5</b>	<b>621,041</b>
Transfers Out	(174,960)	(170,091)	(4,869)	(2.9)	(164,476)
Capital Contributions	0	0	0	0.0	0
<b>CHANGE IN NET POSITION</b>	<b>840,522</b>	<b>(10,542)</b>	<b>851,064</b>	<b>8,072.9</b>	<b>456,565</b>
Net Position, Beginning	107,011,346				104,998,328
<b>NET POSITION, ENDING</b>	<b>107,851,867</b>				<b>105,454,893</b>

Attachment: Division Reports July 2020 (12193 : Division Reports &amp; Metrics - July 2020)



07/17/20

**ROCHESTER PUBLIC UTILITIES**  
**STATEMENT OF CASH FLOWS**  
**WATER UTILITY**  
**FOR**  
**JUNE, 2020**  
**YEAR-TO-DATE**

	<u>Actual YTD</u>	<u>Last Yr Actual YTD</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Cash Received From Customers	6,010,179	5,599,384
Cash Paid for:		
Operations and Maintenance	(3,430,457)	(3,667,168)
Payment in Lieu of Taxes	(164,308)	(156,665)
Net Cash Provided by(Used in) Utility Operating Activities	2,415,414	1,775,551
Sales Tax & MN Water Fee Collections		
Receipts from Customers	253,490	222,513
Remittances to Government Agencies	(259,171)	(220,047)
Net Cash Provided by(Used in) Non-Utility Operating Activities	(5,681)	2,466
NET CASH PROVIDED BY(USED IN) OPERATING ACTIVITIES	2,409,733	1,778,017
<b>CASH FLOWS FROM CAPITAL &amp; RELATED FINANCING ACTIVITIES</b>		
Additions to Utility Plant & Other Assets	(1,279,955)	(1,969,181)
Payment on Long-Term Debt	0	0
Net Loan Receipts	0	0
Cash Paid for Interest & Commissions	0	0
NET CASH PROVIDED BY(USED IN) CAPITAL & RELATED ACTIVITIES	(1,279,955)	(1,969,181)
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Interest Earnings on Investments	119,425	93,008
NET CASH PROVIDED BY(USED IN) INVESTING ACTIVITIES	119,425	93,008
Net Increase(Decrease) in Cash & Investments	1,249,203	(98,156)
Cash & Investments, Beginning of Period	10,529,197	9,334,809
<b>CASH &amp; INVESTMENTS, END OF PERIOD</b>	<b>11,778,400</b>	<b>9,236,653</b>

7/14/2020

**ROCHESTER PUBLIC UTILITIES  
PRODUCTION & SALES STATISTICS  
WATER UTILITY**

**June, 2020**

**YEAR-TO-DATE**

								Last Yr	
			<u>Actual YTD</u>		<u>Budget YTD</u>		<u>Variance</u>	<u>% Var.</u>	<u>Actual YTD</u>
			(ccf)		(ccf)		(ccf)		
9	PUMPAGE		(primarily calendar month)						
10	TOTAL PUMPAGE		2,683,760		2,578,933		104,827	4.1	2,712,652
11	RETAIL SALES		(primarily billing period)						
			<u># Custs</u>						
12	Water - Residential Service	37,131	1,326,920		1,183,842		143,078	12.1	1,174,738
13	Water - Commercial Service	3,688	911,306		982,876		(71,570)	(7.3)	951,607
14	Water - Industrial Service	23	300,620		301,258		(638)	(0.2)	320,007
15	Water - Interdptmntl Service	<u>1</u>	6,396		17,209		(10,813)	(62.8)	4,850
16	Total Customers	<u>40,843</u>							
17	TOTAL RETAIL SALES		2,545,242		2,485,185		60,057	2.4	2,451,202
18	Lost & Unacctnd For Last 12 Months		304,071	5.3%					

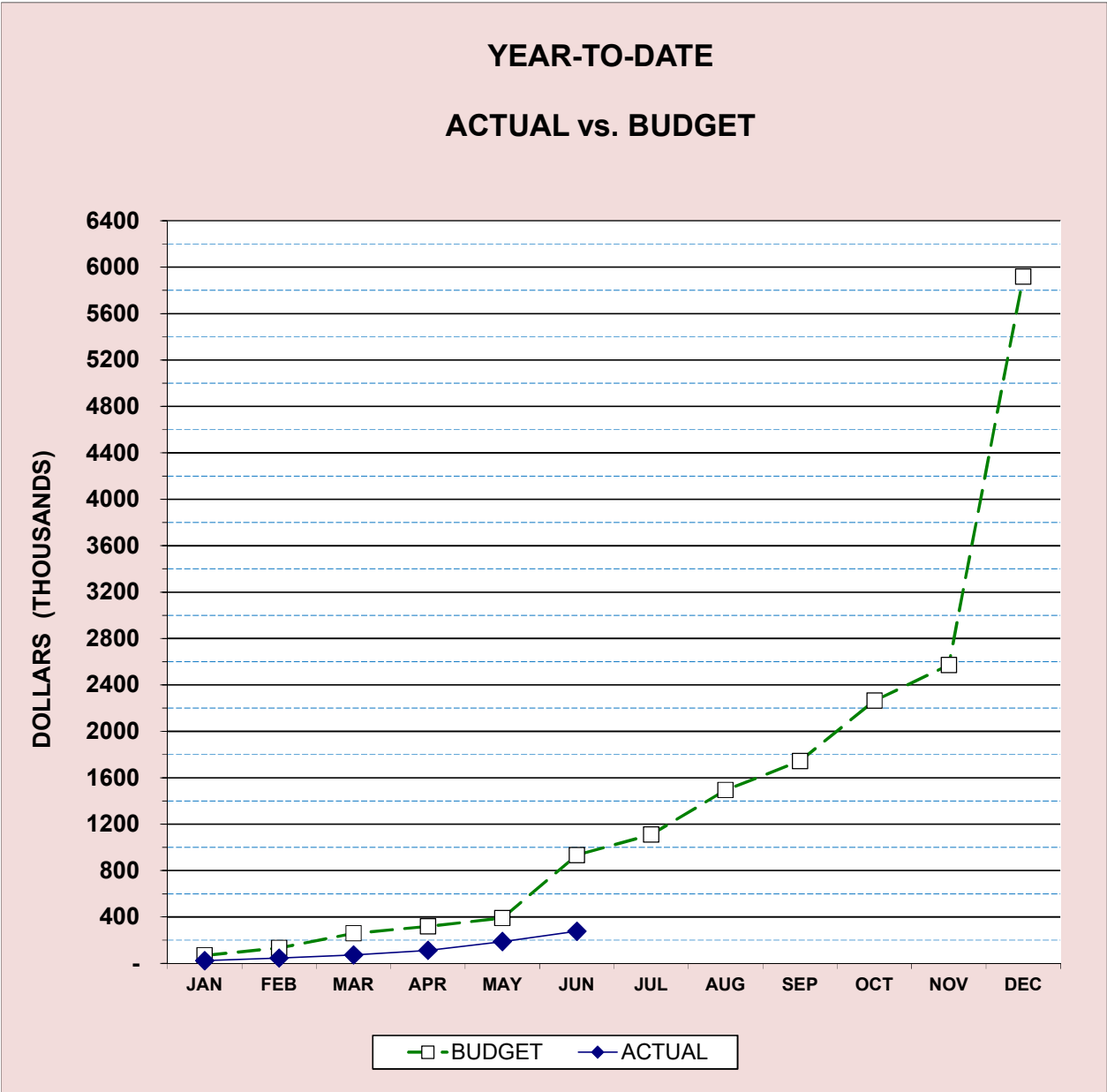
Attachment: Division Reports July 2020 (12193 : Division Reports & Metrics - July 2020)

CAPITAL EXPENDITURES  
WATER

Current Year	
ANNUAL BUDGET	5,917,740
ACTUAL YTD	276,648
% OF BUDGET	4.7%

June, 2020

Prior Years Ending Dec 31st		
2019	2018	2017
4,554,317	3,171,521	2,313,699
1,689,025	2,264,812	1,729,182
37.1%	71.4%	74.7%



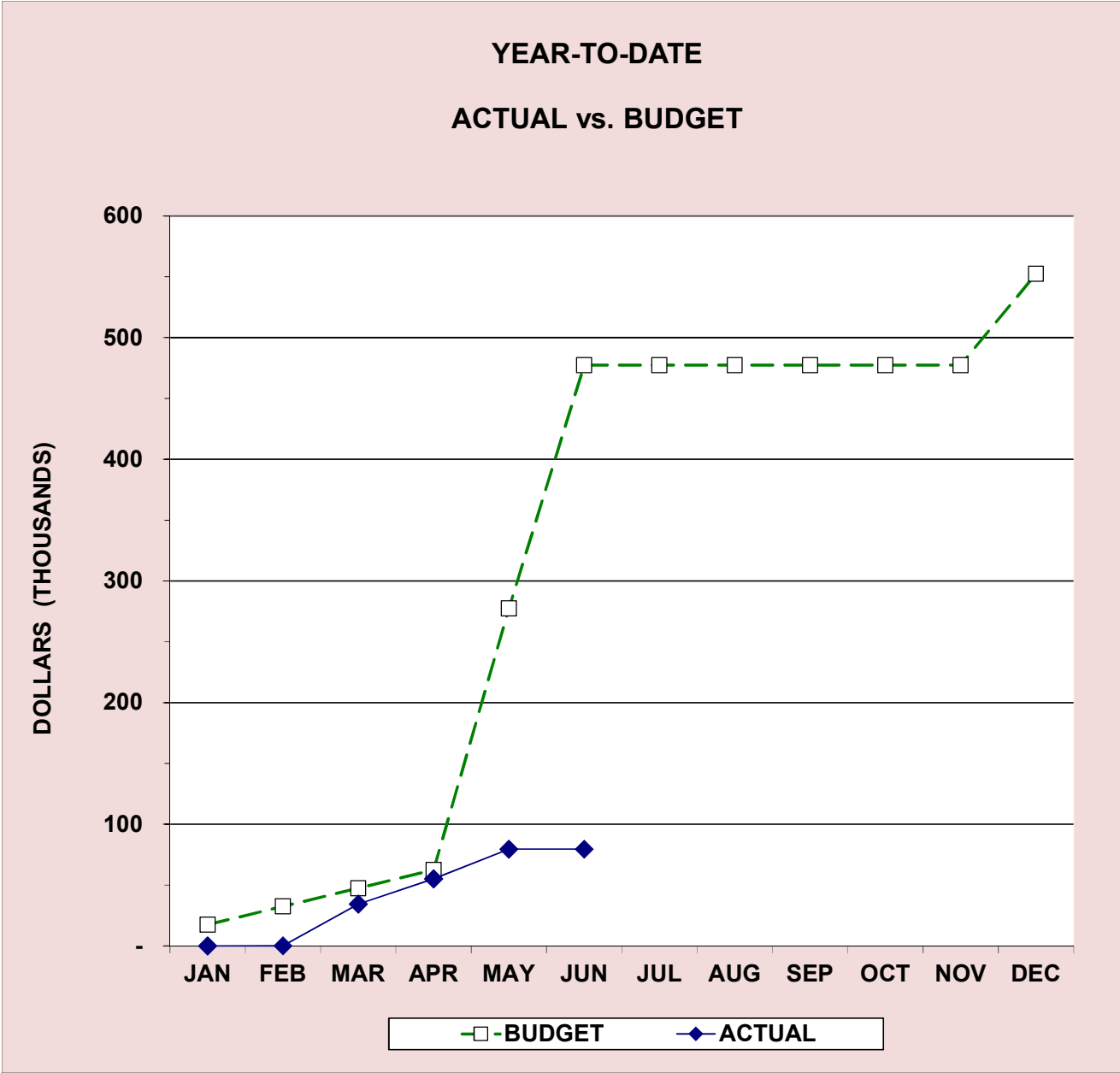
Attachment: Division Reports July 2020 (12193 : Division Reports & Metrics - July 2020)

MAJOR MAINTENANCE EXPENDITURES  
WATER

Current Year	
ANNUAL BUDGET	552,500
ACTUAL YTD	79,621
% OF BUDGET	14.4%

June, 2020

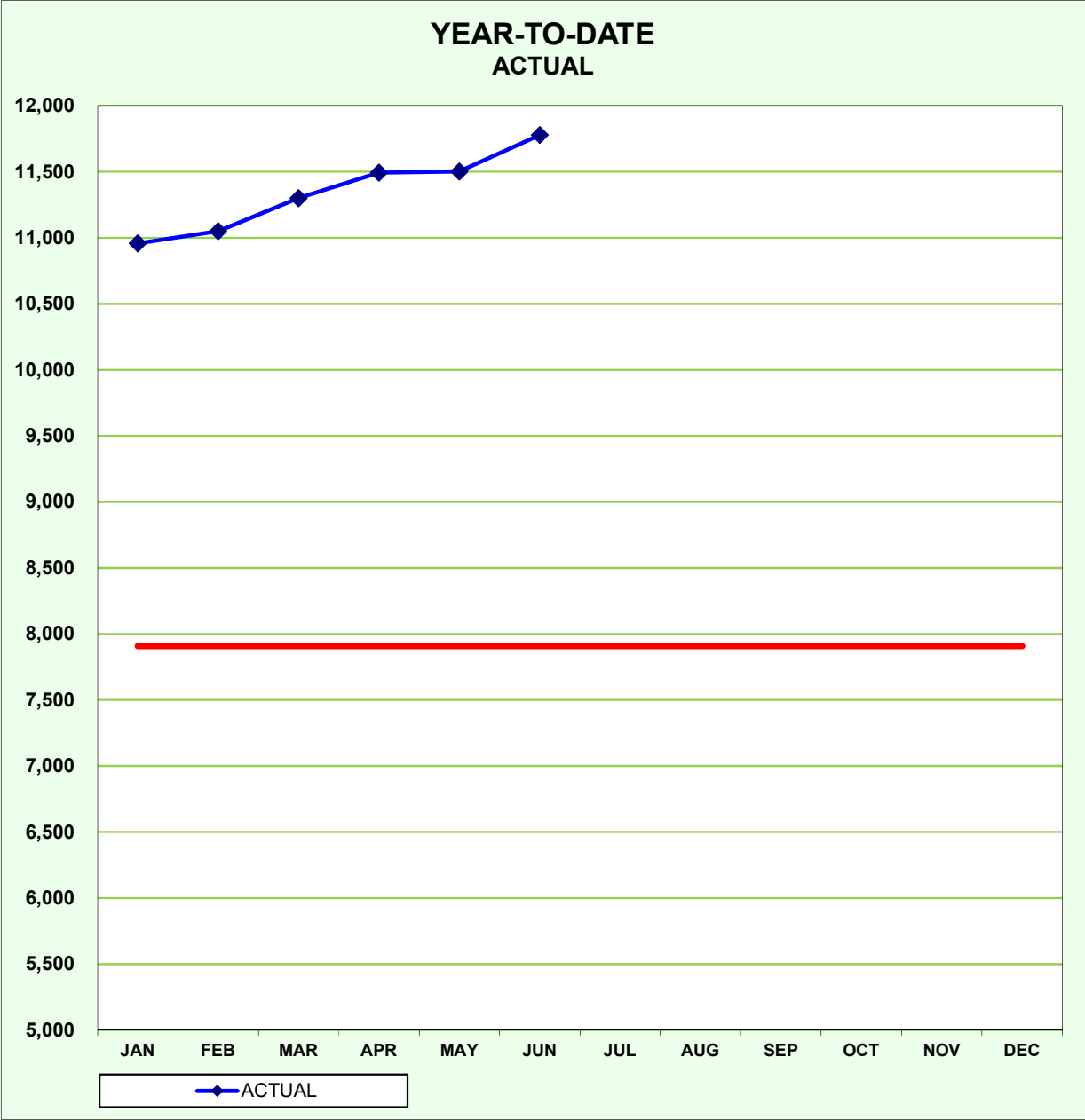
Prior Years Ending Dec 31st		
2019	2018	2017
567,500	507,000	735,010
322,751	303,726	368,801
56.9%	59.9%	50.2%



Attachment: Division Reports July 2020 (12193 : Division Reports & Metrics - July 2020)

CASH AND TEMPORARY INVESTMENTS  
WATER

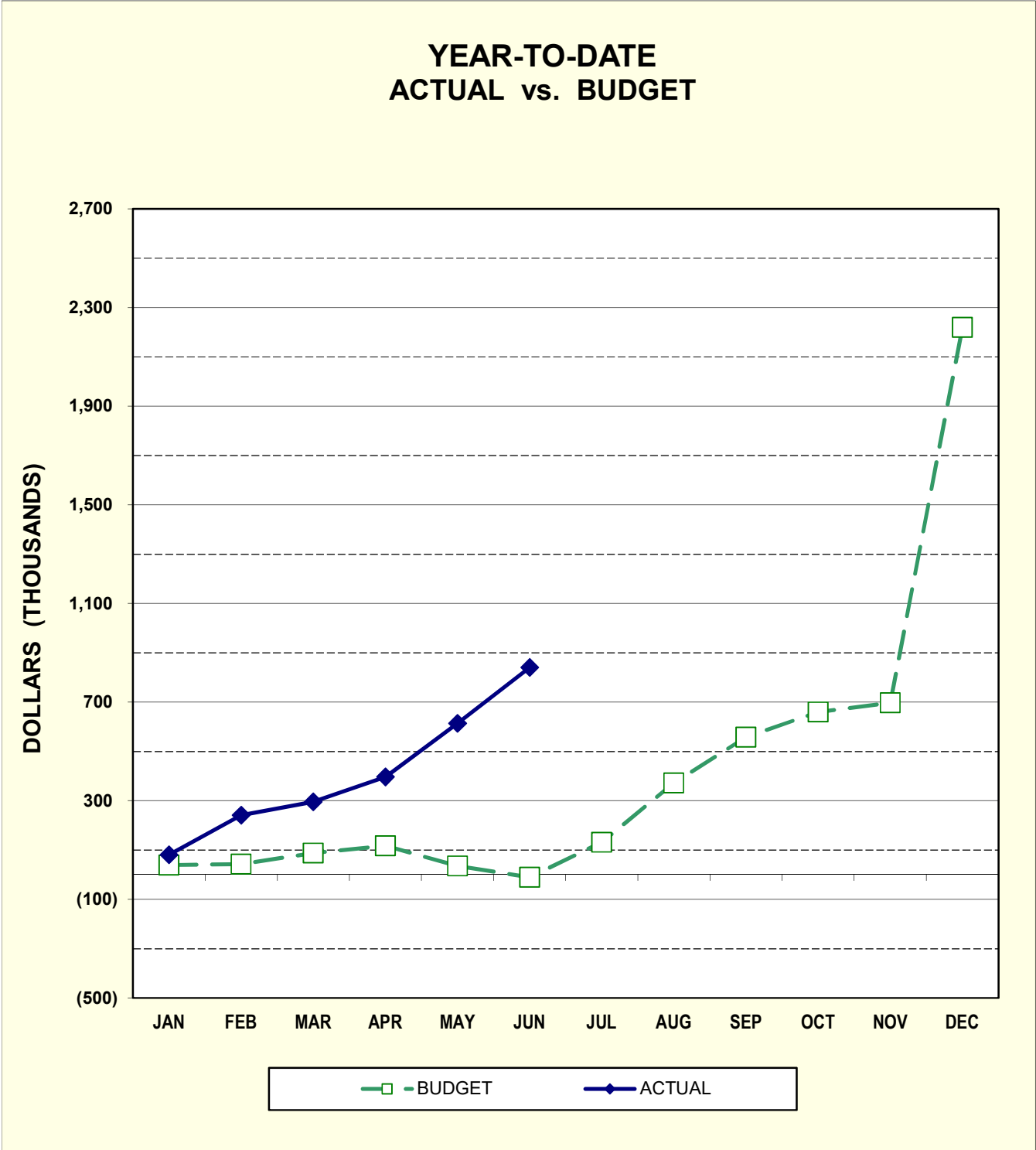
June, 2020



Attachment: Division Reports July 2020 (12193 : Division Reports & Metrics - July 2020)

CHANGE IN NET POSITION  
WATER

June, 2020



Attachment: Division Reports July 2020 (12193 : Division Reports & Metrics - July 2020)