



MEETING AGENDA – NOVEMBER 26, 2019

BOARD ROOM
4000 EAST RIVER ROAD NE
ROCHESTER, MN 55906

4:00 PM

Call to Order

- 1. Approval of Agenda**
- 2. Safety Moment**
- 3. Approval of Minutes**

1. Public Utility Board - Special Meeting - Nov 12, 2019 4:00 PM

- 4. Approval of Accounts Payable**

1. AP Board Listing

NEW BUSINESS

Open Comment Period

(This agenda section is for the purpose of allowing citizens to address the Utility Board. Comments are limited to 4 minutes, total comment period limited to 15 minutes. Any speakers not having the opportunity to be heard will be the first to present at the next Board meeting.)

- 5. Consideration Of Bids**

1. Trailer-Mounted Oil Maintenance and Degasification System
Resolution: Trailer-Mounted Oil Maintenance and Degasification System

- 6. Regular Agenda**

1. Professional Services: Bluespire Marketing
Resolution: Professional Services Bluespire Marketing
2. Uniform Rental/Laundry Services
Resolution: Uniform Rental/Laundry Services
3. Solar Purchase Power Agreement
Resolution: Renewable Energy Purchase Agreement

- 7. Board Liaison Reports**

1. RPU Index of Board Policies

- 8. General Managers Report**

- 9. Division Reports & Metrics**

- 10. Other Business**

- 11. Adjourn**

The agenda and board packet for Utility Board meetings are available on-line at www.rpu.org and <http://rochestercitymn.igmp2.com/Citizens/Default.aspx>



MEETING MINUTES – NOVEMBER 12, 2019

COMMUNITY ROOM
4000 EAST RIVER ROAD NE
ROCHESTER, MN 55906

4:00 PM

Call to Order

| Attendee Name | Title | Status | Arrived |
|------------------------|----------------------|---------|---------|
| Brett Gorden | Board Member | Absent | |
| Tim Haskin | Board Member | Present | |
| Melissa Graner Johnson | Board Vice President | Present | |
| Brian Morgan | Board President | Present | |
| Michael Wojcik | Board Member | Present | |

1. Approval of Agenda

- Motion to:** approve the agenda as presented

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|------------------|--|
| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Michael Wojcik, Board Member |
| SECONDER: | Melissa Graner Johnson, Board Vice President |
| AYES: | Tim Haskin, Melissa Graner Johnson, Brian Morgan, Michael Wojcik |
| ABSENT: | Brett Gorden |

2. Approval of Minutes

- Public Utility Board - Regular Meeting - Oct 29, 2019 4:00 PM
- Motion to:** approve the minutes of October 29, 2019 as presented

| | |
|------------------|--|
| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Michael Wojcik, Board Member |
| SECONDER: | Tim Haskin, Board Member |
| AYES: | Tim Haskin, Melissa Graner Johnson, Brian Morgan, Michael Wojcik |
| ABSENT: | Brett Gorden |

NEW BUSINESS

Open Comment Period

(This agenda section is for the purpose of allowing citizens to address the Utility Board. Comments are limited to 4 minutes, total comment period limited to 15 minutes. Any speakers not having the opportunity to be heard will be the first to present at the next Board meeting.)

President Morgan opened the meeting for public comment. No one came forward to speak.

3. Regular Agenda

- 2020 Electric Utility Budget

The proposed 2020 Electric Utility Budget was presented to the Board for approval. Director of Corporate Services Peter Hogan said staff recommends an overall zero percent rate increase and reduction in the residential customer charge from \$19.50 per month to \$18.30 per month, with a 1.7 percent rate increase to the energy charge to keep the customer class revenue neutral. The

Board was also asked to approve the 2020 operating budget, capital budget and multi-year budget, reflecting a \$1.671 million reduction in expenses from staff's original submissions. The budget was initially presented to the Board for review at its October 29, 2019 meeting, and to the finance and audit committee on October 17, 2019.

Board Member Michael Wojcik pointed out that the shuttering of Seneca Foods affected RPU's revenue, and noting that Crenlo was purchased by a private equity firm, asked how big of a loss this might pose to RPU's electric revenue. Mr. Hogan replied that RPU does not specifically line item the budget for a customer class, and growth in customers usually offsets any loss. However, two-thirds of utility revenue is derived from commercial accounts, with manufacturing customers in the top 20-30 customers. Mr. Hogan stated there is no need to worry about revenue loss, but it is something RPU needs to be aware of. Mr. Wojcik asked if these are big enough customers to affect the commercial customer charge. General Manager Mark Kotschevar stated that the commercial class are a demand-metered class with fixed and variable costs allocated appropriately to soften the impact on loss of sales.

Mr. Wojcik asked about the analysis of the carbon intensity of the scenarios in RPU's Resource Plan, initially presented at the Board's July 23, 2019 meeting. RPU has been working with consultants Burns and McDonnell on the follow-up questions to the Resource Plan, said Mr. Kotschevar, and will return to the Board with an updated plan, including risks and opportunities associated with each scenario, as well as business risks, which is covered under the cost center budget.

Does the electric budget include the removal of Silver Lake dam and the removal of the big smoke stacks at the Silver Lake Plant, asked Mr. Wojcik? Yes, funds are earmarked for those projects, said Mr. Kotschevar.

Mr. Wojcik asked about trying to target low-income high-energy usage customers for possible conservation and payment assistance. Customer Relations Director Krista Boston stated RPU is working on creative outreach methods, with plans to reach out to some housing entities and low-income customers to provide more resources for in-home energy audits. Additionally, part of RPU's new customer care and billing system, Cayenta, she said, is to develop an assistance program, which is in the works.

Looking to 2020 projects, Mr. Wojcik asked if there are any priority undergrounding projects. There is not currently a specific area identified, said Mr. Kotschevar, although the capital budget includes the underground replacement project. Mr. Wojcik asked if the five-year financial proforma from the budget will be included in the packet going to the City Council. Yes this will be included, said Mr. Kotschevar.

Board Member Tim Haskin asked if the \$161,000 allocated for the Lake Zumbro River dredging project in the electric utility major maintenance budget represents the end of that project, carrying over into next year. Mr. Kotschevar stated that dredging should be completed this year, but in case it is not, funds will carry over to next year.

Resolution: Approval of the 2020 Electric Utility Budget

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve the 2020 electric utility capital, including multi-year projects, and operating budgets as submitted.

BE IT FURTHER RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, that the Common Council of the said City is requested to approve the

2020 Electric Utility Capital, Including Multi-year Projects, and Operating Budgets

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 12th day of November, 2019.

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|------------------|--|
| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Michael Wojcik, Board Member |
| SECONDER: | Melissa Graner Johnson, Board Vice President |
| AYES: | Tim Haskin, Melissa Graner Johnson, Brian Morgan, Michael Wojcik |
| ABSENT: | Brett Gorden |

2. 2020 Electric Utility Rate Adjustment

The proposed 2020 electric utility rate adjustment, with a zero percent overall rate increase, decrease in the customer charge from \$19.50 monthly to \$18.30 monthly, and an increase in the energy charge of 1.7 percent, was presented to the Board for approval. Peter Hogan, director of corporate services, also explained the rate tariffs were changed to more accurately describe how the rate is calculated. The rate adjustment was presented to the Board for review and comment at its October 29, 2019 meeting and to the Board's audit and finance committee on October 17, 2019.

Energy conscious consumers will save money with the decrease in the residential customer charge, and will also benefit from conservation incentives more in 2020 than in 2019, noted Board Member Michael Wojcik. The electric rate adjustment was published in the Rochester Post Bulletin and on the RPU website with no comments received from the public, said General Manager Mark Kotschevar.

Resolution: Approval of the 2020 Electric Utility Rate Adjustment

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve an overall general rate increase of zero percent for 2020 with adjustments to the residential customer charge and energy charge according to the attached rate schedules and tariffs, effective on or about January 1, 2020.

BE IT FURTHER RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, that the Common Council of the said City is requested to approve the rate schedules and tariffs, to take effect on or about January 1, 2020.

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 12th day of November 2019.

| | |
|------------------|--|
| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Michael Wojcik, Board Member |
| SECONDER: | Tim Haskin, Board Member |
| AYES: | Tim Haskin, Melissa Graner Johnson, Brian Morgan, Michael Wojcik |
| ABSENT: | Brett Gorden |

3. 2020 Water Utility Budget

Director of Corporate Services Peter Hogan presented the 2020 water utility budget for approval, with a proposed overall 3.5 percent rate increase. This includes the 2020 water utility capital budget and multi-year projects, and operating budget. The budget was initially presented to the Board for review at the October 29, 2019 meeting, and to the audit and finance committee for review on October 17, 2019. Additionally, notice of the proposed rate increase was published in the Rochester Post Bulletin and on the RPU website for public comment, with no comments recorded.

Regarding the water utility, Board Member Michael Wojcik stated although it's a small dollar item, it bothers him how much bottled water is purchased in the City, and it would be nice to get some RPU-sponsored water filling stations so a City policy can be formalized for the use of filling stations, and asked if there are funds in the budget to do this? General Manager Mark Kotschevar said nothing is defined specifically as a line item in the budget for that, but there are contingency funds available for special projects during the year and this could qualify. Staff can look into this. Mr. Wojcik said with Rochester's water quality and the mayor's focus on sustainability, there should be a better option than purchasing bottled water.

With the electric budget, Advanced Metering Infrastructure (AMI) design and engineering budget allocation starts in 2021, noted President Morgan. What would be the AMI design plan for water? RPU's AMI study is on the electric side for 2020, said Mr. Hogan, using a hybrid approach as existing electrical meters are replaced with new smart meters. The allocation for Automatic Meter Reading (AMR) line item found in the water utility capital budget is a continuation of RPU's existing water meters compatible with a future AMI system for new customers, said Mr. Kotschevar. President Morgan asked if the Board will essentially be locking in budget amounts for multi-year water projects such as the Baihly high level tower and DMC projects. By approving the 2020 budget, General Manager Mark Kotschevar said the Board is locking in dollars for projects, but individual project approvals will come back to the Board.

Resolution: Approval of the 2020 Water Utility Budget

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve the 2020 water utility capital, including multi-year projects, and operating budgets as submitted.

BE IT FURTHER RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, that the Common Council of the said City is requested to approve the

2020 Water Utility Capital, Including Multi-year Projects, and Operating Budgets

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 12th day of November, 2019.

Minutes Acceptance: Minutes of Nov 12, 2019 4:00 PM (Approval of Minutes)

| | |
|------------------|--|
| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Melissa Graner Johnson, Board Vice President |
| SECONDER: | Michael Wojcik, Board Member |
| AYES: | Tim Haskin, Melissa Graner Johnson, Brian Morgan, Michael Wojcik |
| ABSENT: | Brett Gorden |

4. 2020 Water Utility Rate Adjustment

The proposed rate adjustment for the 2020 water utility was presented for approval to the Board, with an overall 3.5 percent rate increase. Director of Corporate Services Peter Hogan said the increase will amount to a \$0.47 impact per month for the average residential water customer. The 2020 water utility rate adjustment was presented to the Board's finance and audit committee for review and comment on October 17, 2019, and to the full Board at its October 29, 2019 meeting.

General Manager Mark Kotschevar pointed out that this is a decrease from the original 6 percent increase proposed last year for this year.

Resolution: Approval of the 2020 Water Utility Rate Adjustment

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve an overall general rate increase for 2020 of 3.5% according to the attached tariff effective on or about January 1, 2020.

BE IT FURTHER RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, that the Common Council of the said City is requested to approve an overall 3.5% water utility rate increase according to the attached tariff effective on or about January 1, 2020

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 12th day of November, 2019.

| | |
|------------------|--|
| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Michael Wojcik, Board Member |
| SECONDER: | Melissa Graner Johnson, Board Vice President |
| AYES: | Tim Haskin, Melissa Graner Johnson, Brian Morgan, Michael Wojcik |
| ABSENT: | Brett Gorden |

4. GM Comments

General Manager Mark Kotschevar stated that November 8-11 was go-live weekend for Cayenta, RPU's new customer care and billing system, and the official launch happened today, November 12. Director of Corporate Services Peter Hogan reported that preliminary conversion started on November 6, and conversion started on November 8 which went very smoothly. The validation process also went well with upwards of 30 employees working on Sunday, November 10 to ensure the timeline was met, including the RPU Cayenta team, Whitlock consultants and vendors. The credit card processing has had a few issues, since it requires customer to take action to change their passwords. But all in all, Mr. Hogan said implementation went very well. Larissa Wong, Cayenta project manager, said ahead is a three-to-four month post go-live window where time of use (TOU) function will be reviewed. She said there are currently 25 open items that will be reviewed this week to solidify the schedule. Consultant Rob Whitlock stated that although things went smoothly, there will be some additional issues found that will come up that will have to be dealt with. Over the next 90 days, the open items will be migrated to the Cayenta customer support group. The credit card payment issue and the complexity of getting customers re-registered is what the team is dealing with now, said Mr. Whitlock. Staff is

planning an organizational celebration to recognize the successes of the Cayenta team, said Mr. Kotschevar.

As part of the budget, discussions regarding the Silver Lake dam are ongoing, said Mr. Kotschevar. To clarify, this is a Public Works and Parks and Rec project. RPU is not involved in the design of the project, Mr. Kotschevar stated, other than being approached by Public Works and Parks and Rec about permission for Silver Lake dam to be removed as part of the project, and to contribute funds for its removal. RPU's commitment to date is to take a look at the avoided future maintenance expenses with the dam removed, determine a dollar value, and ask the Board for its approval to contribute to the project. RPU conducted an assessment of the safety and ongoing maintenance of the dam with Barr Engineering for the next 20 years. In the near future, a summary of the assessment report will be brought to the Board including staff's stance on what the removal of the dam will mean for the utility, with the decision to allocate funds to the project.

The project is heavily contingent on state funding, said Mr. Kotschevar, with RPU as only one piece of the puzzle, and unless that funding comes through the project will not happen. If residents have questions about the dam, should they be directed to Public Works or the Parks department, asked President Morgan? Yes, citizens who have concerns about the project should be sent to Public Works or Parks and Rec, since they are the leads, said Mr. Kotschevar. Board Member Michael Wojcik stated that avoiding future cost is the easy part, but there is no project without state bonding. He asked that RPU be proactive on getting information out to the public due to the misconceptions floating around, such as the lake disappearing. He suggested putting a FAQ regarding removal of the dam on the RPU website that will include links to information provided by Public Works and Parks and Rec. President Morgan asked if RPU should perhaps hold a public hearing on the project. Mr. Kotschevar stated that since RPU is not the lead on the project, he would be hesitant to hold a public hearing, but someone could come in before the Board to provide a presentation on the project, most likely when the assessment report comes in.

On October 30, 2019, Mayor Norton convened a meeting of City department heads and active liaisons to the various City boards and commissions with the goal that boards and committees are consistent with agenda preparation, said Mr. Kotschevar. At this meeting, she also distributed a survey for board and committee chairs to complete to determine the designated fulfillment of the board charters and to assess board activities for optimal function. This survey will be sent to the RPU Board members to complete.

Board Member Michael Wojcik asked how the potential partners in RPU's proposed solar garden project have responded to the project. Director of Power Resources Jeremy Sutton replied that he does not currently have any updates, but plans to report on the project at the next Board meeting. Discussions with the participants are continuing, said Mr. Kotschevar.

5. Adjourn

The agenda and board packet for Utility Board meetings are available on-line at www.rpu.org and <http://rochestercitymn.igmp2.com/Citizens/Default.aspx>

Submitted by:

Secretary

Special Meeting**Tuesday, November 12, 2019****4:00 PM**

Approved by the Board

Board President_____
Date

Minutes Acceptance: Minutes of Nov 12, 2019 4:00 PM (Approval of Minutes)

ACCOUNTS PAYABLE

Meeting Date: 11/26/2019

SUBJECT: AP Board Listing

PREPARED BY: Colleen Keuten

Please Approve

ROCHESTER PUBLIC UTILITIES
A/P Board Listing By Dollar Range
For 10/09/2019 To 11/12/2019
Consolidated & Summarized Below 1,000

Greater than 50,000 :

| | | |
|-------------------------------|---|--------------|
| SOUTHERN MN MUNICIPAL POWER A | October SMMPA Bill | 6,817,319.26 |
| MN DEPT OF REVENUE | Sept Sales and Use Tax | 829,033.37 |
| CONSTELLATION NEWENERGY-GAS D | September Gas for SLP | 182,437.68 |
| ROCHESTER ASPHALT INC | North Service Center parking lot repave | 174,350.30 |
| ELCOR CONSTRUCTION INC | Foxcroft Circle Watermain Reconstruction | 170,212.13 |
| ROCHESTER TITLE & ESCROW CO I | Property Purchased by RPU-1325 Marion Rd SE | 153,875.87 |
| CITY OF ROCHESTER | Street Resurfacing Chgs for Water Main Breaks | 153,843.40 |
| ROCHESTER PUBLIC SCHOOLS | CIP-Cooling Eq. (C&I)-Incentives/Rebates | 126,424.40 |
| M.K. PAINTING INC | Rose Harbor #99 Re-paint | 125,000.00 |
| ePLUS GROUP INC. | EMS Cisco-Enhanced Maint & Support 2020 | 119,840.75 |
| MASTEC NORTH AMERICA INC | 3-Manhole Rebuilds 2019 | 104,172.80 |
| WORKS COMPUTING INC | Hewitt Packard NS HF40- 5 Year Support | 80,593.96 |
| CONSTELLATION NEWENERGY-GAS D | September Gas for WES | 69,657.37 |
| KATS EXCAVATING LLC | SLP Cooling Tower Basin Removal | 65,500.00 |
| UTILITEC LLC DBA DOXIM | Initial Postage Deposit | 55,002.00 |
| WHITLOCK CONSULTING GROUP LLC | October Project Asst w/Cayenta Implementation | 53,143.33 |
| CONSTELLATION NEWENERGY-GAS D | September Gas for CC | 52,882.31 |
| BILLTRUST dba | October CC/Billing/Mailing/IVR Services | 50,387.57 |

Price Range Total:

9,383,676.50

5,000 to 50,000 :

| | | |
|-------------------------------|--|-----------|
| CITY OF ROCHESTER | CIP-Lighting (C&I)-Incentives/Rebates | 49,445.10 |
| WRIGHT TREE SERVICE INC | Hourly Tree Removal 2019-2020~ | 49,022.15 |
| SAMARITAN BETHANY HOME | CIP-Lighting (C&I)-Incentives/Rebates | 48,105.00 |
| MN MUNICIPAL UTILITIES ASSN C | Safety Mgmt/Job Trng/Safety Prog 10/1/19-9/30/20 | 39,200.00 |
| CENTRAL MINNESOTA MUNICIPAL P | October Capacity/CMP | 31,900.00 |
| FRANKLIN ENERGY SERVICES LLC | 2019 DSM / CIP Services-Q4 | 31,107.75 |
| PEOPLES ENERGY COOPERATIVE (P | September Compensable | 30,775.34 |
| N HARRIS COMPUTER CORP | Cayenta Implementation Services | 28,280.00 |
| HYBRID MECHANICAL | Cascade fuel tank/piping insulation | 26,310.00 |
| PEOPLES ENERGY COOPERATIVE (P | October Compensable | 26,114.27 |
| RSP ARCHITECTS LTD. | A/E Service CSC Expansion Project | 26,018.20 |
| USIC LOCATING SERVICES INC | September Locating Services | 24,260.00 |
| ITRON INC | Itron Maintenance 9/1/19-8/31/20 | 23,710.93 |
| U S ALLIANCE GROUP | October Credit Card Processing Fees | 22,669.24 |
| THE ENERGY AUTHORITY INC | October TEA Invoice | 22,628.17 |
| MURRAY REV TRUST UTA BLAKE C | Customer Refunds 300000530434-Storm Water Refund | 20,597.92 |
| VIRTEVA LLC | Office 365 Implementation | 19,786.25 |
| XCEL ENERGY CORP | CapX-O & M Exp July-September 2019 | 19,236.70 |
| PAULSON ROCK PRODUCTS | Removal of main break materials | 18,992.73 |
| MINNESOTA ENERGY RESOURCES CO | August Gas-WES | 18,373.15 |
| NORTH ROCK REAL ESTATE LLC | CIP-Cooling Eq. (C&I)-Incentives/Rebates | 17,788.60 |
| STERLING STATE BANK | CIP-Lighting (C&I)-Incentives/Rebates | 17,076.33 |
| RIVER VALLEY POWER & SPORT | CIP-Lighting (C&I)-Incentives/Rebates | 16,791.91 |
| STUART C IRBY CO INC | 2EA-Trans, PM, 3ph, 225kVA, 13.8/8, 208 | 15,556.00 |
| RIVER VALLEY POWER & SPORT | CIP-Lighting (C&I)-Incentives/Rebates | 15,439.00 |
| KEY BUILDERS INC | Finance and Accounting Office Renovation | 15,419.00 |
| ELITE CARD PAYMENT CENTER | SAG10 software-6 Licenses & 1 Yr Maintenance | 14,850.00 |
| HYBRID MECHANICAL | Fuel piping install | 14,810.00 |
| TARGET CORPORATION | CIP-Lighting (C&I)-Incentives/Rebates | 14,639.00 |
| STUART C IRBY CO INC | 4EA-Switch, Air, 3 Phase Riser | 14,300.00 |
| JOHNSON PRINTING CO INC | 49,700 Post Cards-Print & Mail RPU Connect Come Soon | 13,879.48 |
| MAYO CLINIC | CIP-VSDs-Incnetivs/Rebates | 13,454.50 |
| BLUESPIRE STRATEGIC MARKETING | 2016 - 2019 RPU Plugged In Contract | 13,093.00 |
| CENTURYLINK (P) | 2018-23 Monthly Telecommunications | 12,907.53 |
| SAMARITAN BETHANY INC | CIP-Lighting (C&I)-Incentives/Rebates | 12,860.00 |

Attachment: AP Board CrMo (11323 : AP Board Listing)

ROCHESTER PUBLIC UTILITIES
A/P Board Listing By Dollar Range
For 10/09/2019 To 11/12/2019
Consolidated & Summarized Below 1,000

| | | | |
|-----|--------------------------------|--|--------------|
| 60 | RAYTECH USA INC | 1-Winding resistance meter | 12,595.00 |
| 61 | BURNS & MCDONNELL INC (P) | Routing Validation & Risk Assessment Study | 12,074.53 |
| 62 | ELLINGSON COMPANIES | Westside Drainage Tile | 11,844.91 |
| 63 | FORBROOK LANDSCAPING SERVICES | 15 Trees Planted North Side of Service Center | 11,715.00 |
| 64 | FORBROOK LANDSCAPING SERVICES | CSC Landscaping-Plants, Mulch, Seeding, Tree Rem | 11,645.19 |
| 65 | MINNESOTA ENERGY RESOURCES CO | October Gas for WES | 11,498.01 |
| 66 | CRESCENT ELECTRIC SUPPLY CO | 3000FT-Conduit, HDPE, 5.00, Empty, SDR 1 | 10,936.81 |
| 67 | WATER RESEARCH FOUNDATION | Water Research Foundation Membership 2/19-2/20 | 10,822.00 |
| 68 | RESCO | 3000FT-Conduit, HDPE, 5.00, Empty, SDR 1 | 10,440.00 |
| 69 | WHKS & CO | SLP engineering services | 10,205.50 |
| 70 | ADAMSON MOTORS | CIP-Lighting (C&I)-Incentives/Rebates | 9,915.35 |
| 71 | SOUTHERN STATES LLC | Remaining 10% Owed for Successful Energization | 9,900.00 |
| 72 | TRU 2005 RE I LLC | Customer Refunds 300000725539-Deposit Refund | 9,790.21 |
| 73 | ULTEIG ENGINEERS INC | Engineering Svcs-IBM Substation-CS Replacement | 9,541.30 |
| 74 | WIESER PRECAST STEPS INC (P) | 2EA-Pulling vaults w/Xypex | 9,516.16 |
| 75 | PARSONS ELECTRIC LLC | Badge printer and server install | 9,126.00 |
| 76 | ASPLUNDH TREE EXPERT LLC (P) | 601D Tree Line Clearance~ | 8,667.56 |
| 77 | WELLS FARGO BANK ACCT ANALYSI | October Banking Services | 8,631.02 |
| 78 | TOTAL ELECTRIC OF ROCHESTER I | Refund-Line Extension Paid Twice | 8,572.41 |
| 79 | WINKELS ELECTRIC INC | Service Center overheard fan wiring work | 8,500.00 |
| 80 | NEOPOST USA INC | Postage-Acct# 7900044080670809 | 8,000.00 |
| 81 | CREDIT MANAGEMENT LP | Sept & October Collections/Delinquent Services | 7,842.50 |
| 82 | INNER TITE CORP | 500EA-Meter Locking Ring, Rhino | 7,427.60 |
| 83 | EXPRESS SERVICES INC | 2019 Temp Services IT Support | 7,359.11 |
| 84 | EPLUS TECHNOLOGY INC | 2019 Network maintenance services | 7,208.00 |
| 85 | PW POWER SYSTEMS INC | GT2 Borescope Inspection | 7,007.28 |
| 86 | SCHMIDT GOODMAN OFFICE PRODUC | Cubicle Furniture-Panels, Desk Surfaces, Cabinets, etc | 6,821.80 |
| 87 | eCAPITAL ADVISORS LLC | Cognoss Upgrade | 6,750.00 |
| 88 | TRUCKIN' AMERICA | 1EA-Truck plow, 9' (E662) | 6,650.00 |
| 89 | MAYO CLINIC | CIP-Lighting (C&I)-Incentives/Rebates | 6,604.00 |
| 90 | ROCHESTER PUBLIC SCHOOLS | CIP-Lighting (C&I)-Incentives/Rebates | 6,469.43 |
| 91 | MN UNCLAIMED PROPERTY DIVISIO | 2019 MN UNCLAIMED CRA'S | 6,279.52 |
| 92 | EAST JORDAN IRON WORKS INC db | 2EA-Manhole, 48x48 Access Hatch, 6", Lift | 6,198.84 |
| 93 | ACCORD ELECTRIC INC | Installed Transfer Switch for Main Services | 6,160.00 |
| 94 | RESCO | 2EA-Switch, Air, Unit Arm, 3ph, 600A, LB | 6,110.00 |
| 95 | DELL MARKETING LP | 5EA-Computer, Dell Optiplex 7060 | 6,060.19 |
| 96 | BARR ENGINEERING COMPANY (P) | Groundwater Consulting Services | 5,809.00 |
| 97 | BARR ENGINEERING COMPANY (P) | Silver Lake Dam Inspection | 5,639.50 |
| 98 | STUART C IRBY CO INC | 6EA-Metal Sec. Encl, 3ph, 30"x67"x22" 20 | 5,610.00 |
| 99 | D P C INDUSTRIES INC | 2019 Chlorine, 150 lb Cyl | 5,529.75 |
| 100 | EXPRESS SERVICES INC | 2018-19 Seasonal staff facilities | 5,358.00 |
| 101 | BORDER STATES ELECTRIC SUPPLY | 2EA-Cap Control, Pole Mt w/ethernet, 7pi | 5,354.80 |
| 102 | AL'S SPECIALTY SERVICE INC | Flatboat & 75hp Merc | 5,280.69 |
| 103 | KATS EXCAVATING LLC | Water SA service repair-308 9th St NW | 5,275.00 |
| 104 | MINNESOTA CHILDRENS MUSEUM | 2019 Exhibits Hosting Grant | 5,250.00 |
| 105 | A & A ELECT & UNDERGROUND CON | 2017-2022 Directional Boring | 5,183.75 |
| 106 | TWIN CITY SECURITY INC | 2019 Security Services | 5,172.17 |
| 107 | VERIZON WIRELESS | 2019 Cell & iPad Monthly Service | 5,076.56 |
| 108 | ROCHESTER TITLE & ESCROW CO I | Earnest Money for purchase of 1325 Marion Rd SE | 5,000.00 |
| 109 | | | |
| 110 | | Price Range Total: | 1,183,821.70 |
| 111 | | | |
| 112 | <u>1,000 to 5,000 :</u> | | |
| 113 | | | |
| 114 | STUART C IRBY CO INC | 4EA-Vault, Fiber Optic, w/Cover 36"x60"x | 4,980.00 |
| 115 | KATS EXCAVATING LLC | Water SA service repair-5118 Weatherstone | 4,800.00 |
| 116 | PARSONS ELECTRIC LLC | Installed Dome Camera, Data Cables-Various Locations | 4,628.30 |
| 117 | STUART C IRBY CO INC | 50EA-Cutout, 15KV, 100A, NLB, Poly | 4,580.00 |
| 118 | NEOFUNDS BY NEOPOST dba | Postage | 4,504.60 |

Attachment: AP Board CrMo (11323 : AP Board Listing)

ROCHESTER PUBLIC UTILITIES
A/P Board Listing By Dollar Range
For 10/09/2019 To 11/12/2019
Consolidated & Summarized Below 1,000

| | | | |
|-----|-------------------------------|--|----------|
| 119 | ELEVATE MARKETING SOLUTIONS L | September Scam Spot Ads | 4,390.00 |
| 120 | FORBROOK LANDSCAPING SERVICES | N Lot of SC Landscaping-Installed 44 Steppers,Mulch | 4,368.35 |
| 121 | ADVANTAGE DIST LLC (P) | Rebuildable Steel | 4,342.01 |
| 122 | SAP PUBLIC SERVICES INC | Self Service SAP-User & Software | 4,339.98 |
| 123 | D P C INDUSTRIES INC | 2019 Carus 8500 Aqua Mag F35 | 4,248.60 |
| 124 | BADGER METER INC (P) | 24EA-HRE Badger M-70 100W Itron ERT Inte | 4,195.92 |
| 125 | RESCO | 30EA-Junction, LB, 200A, 4 Pos, w/Strap | 3,918.00 |
| 126 | OPEN ACCESS TECHNOLOGY | October & November WebCompliance Service | 3,900.00 |
| 127 | VIOLA NURSERY AND GREENHOUSE | Plants-Landscaping CSC Lobby | 3,868.87 |
| 128 | BORDER STATES ELECTRIC SUPPLY | 290EA-Bulb, 100W, HPS | 3,861.82 |
| 129 | HAWK & SON'S INC | Labor & equipment to Load Switch Gear | 3,778.00 |
| 130 | CITY OF ROCHESTER | Workers Comp Pmts | 3,776.09 |
| 131 | BARR ENGINEERING COMPANY (P) | Hydro Isolation Gate Redesign | 3,760.72 |
| 132 | BADGER METER INC (P) | 24EA-Meter, Bare 1" Badger Disk | 3,699.76 |
| 133 | CRESCENT ELECTRIC SUPPLY CO | 10EA-Elbow, Steel, 36.0 R, 5.00 | 3,675.01 |
| 134 | MIDCONTINENT ISO INC | October MISO Fees | 3,583.39 |
| 135 | D P C INDUSTRIES INC | 2019 Hydrofluorosilicic Acid - Delivered | 3,541.59 |
| 136 | WARFIELD APPRAISAL GROUP LLC | Appraisal of 1325 Marion Rd SE-Purchased by RPU | 3,500.00 |
| 137 | KNXR - FM | September Utility Scam Ads | 3,400.00 |
| 138 | KENNEDY & GRAVEN CHARTERED | Legal Services-Acquisition of Marion Rd Property | 3,381.00 |
| 139 | GRAYBAR ELECTRIC COMPANY INC | WES Cab Disconnects-16 Switch/Handle Assm,Contacts | 3,379.47 |
| 140 | EPLUS TECHNOLOGY INC | Asses Security Controls-Penetration Testing | 3,366.00 |
| 141 | STUART C IRBY CO INC | 50EA-Arrester, 10kV, Dist, Elbow MOV | 3,357.50 |
| 142 | BORDER STATES ELECTRIC SUPPLY | 120EA-Elbow, 15kV, 200A, LB,1/0 Sol,175- | 3,238.80 |
| 143 | GOPHER STATE ONE CALL | October Locating Services | 3,168.45 |
| 144 | HALO BRANDED SOLUTIONS | 7000-RPU Magnets with new RPU Info | 3,067.31 |
| 145 | CONSOLIDATED COMMUNICATIONS d | 2018-20 Network and Co-location Services | 3,065.96 |
| 146 | BORDER STATES ELECTRIC SUPPLY | 2000EA-Tagging, Yellow UG Cable | 3,013.88 |
| 147 | ELITE CARD PAYMENT CENTER | Travel,MT,CFloeter,JWag, JSturg,ICUEE Demo,KY,Hotels | 2,985.80 |
| 148 | STUART C IRBY CO INC | 2EA-Trans, PM, 1ph, 50kVA, 13.8/8, 240 | 2,948.00 |
| 149 | BOWMANS SAFE & LOCK SHOP LTD | Replace Door Closures Lobby-Parts | 2,854.63 |
| 150 | ELITE CARD PAYMENT CENTER | Travel,MT,CFloeter,JWag, JSturg,ICUEE Demo,KY,Flights | 2,740.00 |
| 151 | MESHBESHER & SPENCE | CIP-Lighting (C&I)-Incentives/Rebates | 2,718.06 |
| 152 | BOB THE BUG MAN LLC | 2019 Rodent control (well houses) | 2,704.00 |
| 153 | SCHWEITZER ENGINEERING LAB IN | 12EA-Fault Indicator, Overhead | 2,664.00 |
| 154 | HATHAWAY TREE SERVICE INC | Haul brush | 2,600.00 |
| 155 | WIESER PRECAST STEPS INC (P) | 2EA-Grd Sleeve, Switch Basement, PME | 2,580.00 |
| 156 | KUSAMPUDI ASHOK | Customer Refunds 300000668920-Meter Mix-Up-Billed Inc | 2,517.60 |
| 157 | WINKELS ELECTRIC INC | Re-locate Power-2061 Hagan Lane SW | 2,421.79 |
| 158 | BORDER STATES ELECTRIC SUPPLY | 10EA-Grd Sleeve, 3ph Sect. Encl, 18 x 67 | 2,420.00 |
| 159 | GRAYBAR ELECTRIC COMPANY INC | 3000FT-Conduit, HDPE, 2.00 Orange W/Blue | 2,400.00 |
| 160 | WESCO DISTRIBUTION INC | 4ROL-Rubber Cover Up | 2,391.52 |
| 161 | JOHNSON PRINTING CO INC | 40,000-RPU Cold Weather Rule Brochures | 2,380.11 |
| 162 | RESCO | 10EA-Cutout Door, 30A ELF, 15KV | 2,367.00 |
| 163 | TOTAL TOOL SUPPLY INC (P) | Crane/Hoist Inspections | 2,324.53 |
| 164 | BADGER METER INC (P) | 24EA-100W Itron ERT-No Programming | 2,291.52 |
| 165 | SE MN ORAL SURGERY | CIP-Lighting (C&I)-Incentives/Rebates | 2,239.50 |
| 166 | EPLUS TECHNOLOGY INC | 2-EMS Cisco Firepower IPS & AMP | 2,167.81 |
| 167 | SOMA CONSTRUCTION INC | Crushed concrete for break backfill mate | 2,130.30 |
| 168 | PAAPE ENERGY SERVICE INC | 2019/2020 Continuum System and Software | 2,073.38 |
| 169 | ADVANTAGE DIST LLC (P) | Fleet Fluids-DEF, Rad Fluid, Hydraulic Fluid,Etc | 2,065.48 |
| 170 | WESCO DISTRIBUTION INC | 5000EA-Meter Seal, Yellow Padlock | 2,053.55 |
| 171 | ELITE CARD PAYMENT CENTER | Westside Valve Tags | 2,052.84 |
| 172 | OPEN ACCESS TECHNOLOGY | October & November OATI Tagging Agent | 2,033.34 |
| 173 | WENCK ASSOCIATES INC | 2019 Part 70 Reissuance Applications | 1,938.72 |
| 174 | ONLINE INFORMATION SERVICES I | 2019 Utility Exchange Report | 1,858.26 |
| 175 | GDS ASSOCIATES INC | Reactive Reveue Requirement FERC Filing | 1,855.00 |
| 176 | MEYER DANIEL | Cust Refunds 3*511335-Budget Billing-High Credit Balance | 1,848.09 |
| 177 | CITY OF ROCHESTER | Unemployment Comp-K Kaus | 1,848.00 |

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| | | | |
|-----|-------------------------------|--|----------|
| 178 | CONCAST INC | 4EA-Grd Sleeve, 3ph, 23 x 79 x 36, Conca | 1,831.78 |
| 179 | NALCO COMPANY | 55GAL-Sur-Gard 1700 Oxygen Scavenger DEM | 1,825.96 |
| 180 | GDS ASSOCIATES INC | 2019 NERC Compliance Assistance | 1,817.50 |
| 181 | DAKOTA SUPPLY GROUP | 91SET-Bronze Swivel Connection, .750, 3/ | 1,801.80 |
| 182 | KUMAR AMANIKA | CIP-Central AC-Incentives/Rebates | 1,795.00 |
| 183 | AE2S INC | Water Model Update and Calibration Svcs. | 1,786.91 |
| 184 | ASSOCIATED MILK PRODUCERS | CIP-Lighting (C&I)-Incentives/Rebates | 1,683.16 |
| 185 | FRONTIER | Byron Lines | 1,591.41 |
| 186 | CENTRAL STATES GROUP | 5EA-Filter, Prefilter Element, #3032566 | 1,581.75 |
| 187 | RELIABLE EQUIPMENT & SERVICES | 1EA-Hydraulic submersible pump | 1,575.00 |
| 188 | WORKS COMPUTING INC | Technical Support Services | 1,560.00 |
| 189 | BORDER STATES ELECTRIC SUPPLY | 60EA-Elbow, 15kV, 200A, LB,1/0 Sol,175-2 | 1,557.00 |
| 190 | RESCO | 12EA-Arrester, 10kV, Dist, Parking Stan | 1,521.60 |
| 191 | MISSISSIPPI WELDERS SUPPLY CO | 2019 Calib Gases & Assoc Svcs-CCGT | 1,514.92 |
| 192 | THOMPSON GARAGE DOOR CO INC | Garage door opener | 1,496.25 |
| 193 | HENTGES GLASS CO | Replace 40 Ft Window-Parts | 1,496.25 |
| 194 | JETTER CLEAN INC | Cleaned drains | 1,496.25 |
| 195 | CENTRAL STATES GROUP | 5EA-Filter, After filter Element, #30325 | 1,490.91 |
| 196 | JOHNSON CARY | Travel,AWWA Conf, RI, Lodging | 1,468.35 |
| 197 | NORTH ROCK REAL ESTATE LLC | CIP-Lighting (C&I)-Incentives/Rebates | 1,464.77 |
| 198 | HIGHLAND PRODUCTS GROUP LLC | 2EA-Square expanded metal table, 46" | 1,458.00 |
| 199 | VERIZON CONNECT NWF INC | October GPS Fleet Tracking | 1,447.78 |
| 200 | ATLAS COPCO COMPRESSORS LLC | 1EA-Valve, Blowdown, Instrument Air Comp | 1,432.43 |
| 201 | METRO SALES INC | 2017-22 Multifunction Devices~ | 1,425.84 |
| 202 | SOLID WASTE OLMSTED COUNTY | September Electricity Purchased | 1,409.63 |
| 203 | CITY OF ROCHESTER | RPU cost share for USGS Gauging Station | 1,402.50 |
| 204 | ELITE CARD PAYMENT CENTER | Travel,JBoldt,Project Mgmt Conf-Registra | 1,400.00 |
| 205 | ELITE CARD PAYMENT CENTER | Travel,SHall,AVO Registration | 1,380.00 |
| 206 | PROCESS MEASUREMENT CO | 1EA-Megger MJ359 analog insulation teste | 1,355.00 |
| 207 | BORDER STATES ELECTRIC SUPPLY | 4.8BOX-Staples, 1.50x .375, Serrated Cop | 1,308.15 |
| 208 | BORDER STATES ELECTRIC SUPPLY | 20EA-Anchor, 14.00" P.S., w/Rod & Twiney | 1,301.20 |
| 209 | WSB & ASSOCIATES | GIS consulting services | 1,295.50 |
| 210 | CITY OF ROCHESTER | Workers Comp Fees-September | 1,282.00 |
| 211 | J & W INSTRUMENTS INC (P) | 2EA-Rock Solid Chlorine Gas Sensor | 1,250.00 |
| 212 | RESCO | 50EA-Rack, 3-Wire | 1,249.50 |
| 213 | BORDER STATES ELECTRIC SUPPLY | 5EA-Grd Sleeve, 3ph Sect. Encl, 18 x 67 | 1,210.00 |
| 214 | CORE & MAIN LP (P) | 60EA-Flag, Hydrant-2.5in. Loop | 1,200.00 |
| 215 | BORDER STATES ELECTRIC SUPPLY | 24KIT-Pedestal Repair Kit | 1,198.56 |
| 216 | ROCHESTER ARMORED CAR CO INC | 2019 Pick Up Services | 1,187.24 |
| 217 | MINNESOTA ENERGY RESOURCES CO | October Gas - CC | 1,185.95 |
| 218 | BORDER STATES ELECTRIC SUPPLY | Tools for new truck | 1,185.78 |
| 219 | KLAMERUS DOUG | Travel, AWWA,Newprt,RI, Lodging | 1,174.68 |
| 220 | U S A SAFETY SUPPLY | 1EA-Arc flash suit, XL | 1,159.00 |
| 221 | BOWMANS SAFE & LOCK SHOP LTD | Replace Door Closures Lobby-Labor | 1,158.50 |
| 222 | STUART C IRBY CO INC | 1EA-Trans, PM, 1ph, 25kVA, 13.8/8, 240 | 1,151.00 |
| 223 | NALCO COMPANY | 1EA-Trasar 2 pen fluorometer | 1,147.00 |
| 224 | NALCO COMPANY | 1EA-Trasar 3 pen fluorometer | 1,147.00 |
| 225 | BORDER STATES ELECTRIC SUPPLY | 50EA-Steel Deadend, .375" Guy, EHS, Long | 1,129.50 |
| 226 | PREMIER ELECTRICAL CORP dba | Outlet in garage for electric car | 1,089.06 |
| 227 | STUART C IRBY CO INC | 3150FT-Wire, Copper, #6 SD Solid, Bare | 1,086.75 |
| 228 | HENTGES GLASS CO | Replace 40 Ft Window-Labor | 1,080.00 |
| 229 | PHARMACEUTICAL SPECIALTIES, I | CIP-Lighting (C&I)-Incentives/Rebates | 1,078.12 |
| 230 | KRANZ JEFFREY A | Travel, Doble Conf, Vancouver, Lodging | 1,076.32 |
| 231 | CITY OF ROCHESTER | Workers Comp Payments | 1,057.82 |
| 232 | ULTEIG ENGINEERS INC | Engineering Svcs for IBM Phasing Mod | 1,047.50 |
| 233 | HELENA CHEMICAL COMPANY | Grounds Supplies | 1,042.83 |
| 234 | ELITE CARD PAYMENT CENTER | Portable Restroom | 1,033.13 |
| 235 | RESCO | 30EA-Conn, Fire-On Stirrup, 336.4, ACSR | 1,024.50 |
| 236 | AUTHORIZE.NET | October Credit Card Processing Services | 1,022.40 |

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| | | | |
|-----|-------------------------------|--|------------|
| 237 | EXPRESS SERVICES INC | 2019 Temp Staff Finance/Purchasing | 1,019.93 |
| 238 | HIGHLAND PRODUCTS GROUP LLC | Freight for Outdoor Furniture | 1,017.45 |
| 239 | CINTAS CORP | FR Uniform Services 3 yrs | 1,012.51 |
| 240 | IHEART MEDIA dba | September Radio Ads | 1,009.00 |
| 241 | MEYER BORGMAN & JOHNSON INC | Catwalk Design | 1,000.00 |
| 242 | MAJERUS DEBORAH | CIP-AirSrc Heat Pumps-Incentives/Rebates | 1,000.00 |
| 243 | KAYLA TARHAN | Well Sealing Cost Share Program | 1,000.00 |
| 244 | | | |
| 245 | | Price Range Total: | 285,837.84 |
| 246 | | | |
| 247 | <u>0 to 1,000 :</u> | | |
| 248 | | | |
| 249 | REBATES | Summarized transactions: 253 | 49,153.32 |
| 250 | EXPRESS SERVICES INC | Summarized transactions: 26 | 20,318.38 |
| 251 | Customer Refunds (CIS) | Summarized transactions: 112 | 14,260.63 |
| 252 | ELITE CARD PAYMENT CENTER | Summarized transactions: 77 | 12,822.91 |
| 253 | BORDER STATES ELECTRIC SUPPLY | Summarized transactions: 41 | 9,448.99 |
| 254 | STUART C IRBY CO INC | Summarized transactions: 37 | 8,623.68 |
| 255 | U S A SAFETY SUPPLY | Summarized transactions: 37 | 7,294.20 |
| 256 | WESCO DISTRIBUTION INC | Summarized transactions: 30 | 6,382.46 |
| 257 | CINTAS CORP | Summarized transactions: 46 | 6,206.83 |
| 258 | WERNER ELECTRIC SUPPLY | Summarized transactions: 48 | 5,776.14 |
| 259 | CORE & MAIN LP (P) | Summarized transactions: 18 | 4,707.97 |
| 260 | CRESCENT ELECTRIC SUPPLY CO | Summarized transactions: 49 | 4,348.97 |
| 261 | GARCIA GRAPHICS INC | Summarized transactions: 15 | 3,825.00 |
| 262 | BOLTON AND MENK (P) | Summarized transactions: 9 | 3,666.00 |
| 263 | VIKING ELECTRIC SUPPLY INC | Summarized transactions: 24 | 3,464.05 |
| 264 | LAWSON PRODUCTS INC (P) | Summarized transactions: 9 | 3,250.44 |
| 265 | GRAINGER INC | Summarized transactions: 20 | 3,139.04 |
| 266 | RESCO | Summarized transactions: 12 | 3,021.13 |
| 267 | GRAYBAR ELECTRIC COMPANY INC | Summarized transactions: 11 | 2,732.89 |
| 268 | HIGHLAND PRODUCTS GROUP LLC | Summarized transactions: 10 | 2,660.97 |
| 269 | TREATMENT RESOURCES INC | Summarized transactions: 5 | 2,637.27 |
| 270 | EPLUS TECHNOLOGY INC | Summarized transactions: 6 | 2,627.17 |
| 271 | LITTLE DAVID | Summarized transactions: 9 | 2,374.14 |
| 272 | FIRST CLASS PLUMBING & HEATIN | Summarized transactions: 7 | 1,898.49 |
| 273 | BENSON ANTHONY | Summarized transactions: 6 | 1,895.65 |
| 274 | BADGER METER INC (P) | Summarized transactions: 19 | 1,857.30 |
| 275 | KOTSCHERVAR MARK | Summarized transactions: 7 | 1,837.32 |
| 276 | PARSONS ELECTRIC LLC | Summarized transactions: 3 | 1,807.00 |
| 277 | ON SITE SANITATION INC | Summarized transactions: 8 | 1,596.83 |
| 278 | TUPPER MATTHEW | Summarized transactions: 6 | 1,576.56 |
| 279 | FEDEX SHIPPING | Summarized transactions: 22 | 1,554.08 |
| 280 | MENARDS ROCHESTER NORTH | Summarized transactions: 8 | 1,471.98 |
| 281 | VIKING ELECTRIC SUPPLY INC | Summarized transactions: 6 | 1,471.51 |
| 282 | NETWORK SERVICES COMPANY | Summarized transactions: 10 | 1,467.99 |
| 283 | MCMASTER CARR SUPPLY COMPANY | Summarized transactions: 27 | 1,444.20 |
| 284 | DZUBAY TONY | Summarized transactions: 4 | 1,395.01 |
| 285 | WARTSILA NORTH AMERICA | Summarized transactions: 13 | 1,376.46 |
| 286 | TENG PHIL | Summarized transactions: 4 | 1,374.89 |
| 287 | WSB & ASSOCIATES | Summarized transactions: 2 | 1,372.00 |
| 288 | FORSTNER JAY | Summarized transactions: 4 | 1,337.52 |
| 289 | JACKSON SIDNEY | Summarized transactions: 6 | 1,284.44 |
| 290 | KRANZ JEFFREY A | Summarized transactions: 6 | 1,264.42 |
| 291 | REINDERS INC | Summarized transactions: 3 | 1,240.94 |
| 292 | JOHNSON CARY | Summarized transactions: 4 | 1,230.55 |
| 293 | SHAUN HALL | Summarized transactions: 4 | 1,147.57 |
| 294 | FLOETER CHARLES | Summarized transactions: 3 | 1,113.06 |
| 295 | CINTAS CORP | Summarized transactions: 6 | 1,096.98 |

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| | | | |
|-----|-------------------------------|-----------------------------|----------|
| 296 | ALDEN POOL & MUNICIPAL SUPPLY | Summarized transactions: 4 | 1,090.20 |
| 297 | INNOVATIVE OFFICE SOLUTIONS L | Summarized transactions: 11 | 1,063.50 |
| 298 | MONSON STEVE | Summarized transactions: 4 | 1,041.00 |
| 299 | SCHMIDT GOODMAN OFFICE PRODUC | Summarized transactions: 2 | 1,024.75 |
| 300 | STURGIS JOHN | Summarized transactions: 3 | 1,017.43 |
| 301 | WAGENAAR JEFFREY | Summarized transactions: 2 | 1,007.43 |
| 302 | ARNOLDS SUPPLY & KLEENIT CO (| Summarized transactions: 7 | 1,004.36 |
| 303 | NUVERA | Summarized transactions: 2 | 1,002.06 |
| 304 | HOMETOWN CONNECTIONS INC | Summarized transactions: 1 | 980.15 |
| 305 | SMITH ENGINEERING INC | Summarized transactions: 6 | 975.24 |
| 306 | TOKAY SOFTWARE dba | Summarized transactions: 2 | 974.08 |
| 307 | U S POSTMASTER | Summarized transactions: 2 | 945.00 |
| 308 | ADVANCE AUTO PARTS | Summarized transactions: 15 | 941.92 |
| 309 | RAYTECH USA INC | Summarized transactions: 2 | 934.73 |
| 310 | HACH COMPANY | Summarized transactions: 4 | 923.77 |
| 311 | DELL MARKETING LP | Summarized transactions: 2 | 922.21 |
| 312 | CUSTOM COMMUNICATIONS INC | Summarized transactions: 1 | 920.84 |
| 313 | AMAZON.COM | Summarized transactions: 5 | 916.67 |
| 314 | ZEE MEDICAL SERVICE INC (P) | Summarized transactions: 5 | 897.23 |
| 315 | MAILE ENTERPRISES INC | Summarized transactions: 3 | 856.82 |
| 316 | CDW GOVERNMENT INC | Summarized transactions: 2 | 856.45 |
| 317 | LANGUAGE LINE SERVICES INC | Summarized transactions: 2 | 851.02 |
| 318 | CENTURYLINK (P) | Summarized transactions: 4 | 850.92 |
| 319 | ACCORD ELECTRIC INC | Summarized transactions: 2 | 844.31 |
| 320 | NUSS TRUCKS OF ROCHESTER INC | Summarized transactions: 1 | 838.56 |
| 321 | KLUG JERROD | Summarized transactions: 3 | 829.51 |
| 322 | LEKATZ CARTER | Summarized transactions: 4 | 821.87 |
| 323 | BOB THE BUG MAN LLC | Summarized transactions: 2 | 806.90 |
| 324 | BLUEBEAM INC | Summarized transactions: 3 | 799.09 |
| 325 | SUPERIOR COMPANIES OF MINNESO | Summarized transactions: 1 | 797.00 |
| 326 | PAAPE ENERGY SERVICE INC | Summarized transactions: 1 | 790.00 |
| 327 | KOBILARCSIK JOSEPH | Summarized transactions: 3 | 780.72 |
| 328 | LEAGUE OF MN CITIES INS TRUST | Summarized transactions: 1 | 775.00 |
| 329 | KEACH TODD | Summarized transactions: 3 | 763.20 |
| 330 | SUNBELT RENTALS | Summarized transactions: 1 | 751.98 |
| 331 | J B CONTROLS INC | Summarized transactions: 2 | 742.28 |
| 332 | AMERICAN ENGINEERING TESTING | Summarized transactions: 1 | 729.00 |
| 333 | THE ENERGY AUTHORITY INC | Summarized transactions: 1 | 717.48 |
| 334 | MINSKE MICHAEL | Summarized transactions: 3 | 717.33 |
| 335 | NALCO COMPANY | Summarized transactions: 11 | 712.16 |
| 336 | CREDIT MANAGEMENT LP | Summarized transactions: 4 | 711.08 |
| 337 | BAIER GERALD | Summarized transactions: 1 | 700.00 |
| 338 | REBATES | Summarized transactions: 13 | 700.00 |
| 339 | FASTENAL COMPANY | Summarized transactions: 11 | 699.11 |
| 340 | A T & T | Summarized transactions: 1 | 697.83 |
| 341 | WPS ANTENNAS.COM DBA | Summarized transactions: 7 | 687.84 |
| 342 | G A ERNST & ASSOCIATES INC | Summarized transactions: 4 | 679.18 |
| 343 | CITY OF ROCHESTER | Summarized transactions: 7 | 659.73 |
| 344 | WRIGHT TREE SERVICE INC | Summarized transactions: 1 | 651.13 |
| 345 | SANDERS GREG | Summarized transactions: 5 | 629.38 |
| 346 | HYBRID MECHANICAL | Summarized transactions: 1 | 625.00 |
| 347 | SARGENTS LANDSCAPE NURSERY IN | Summarized transactions: 12 | 609.52 |
| 348 | TRUCKIN' AMERICA | Summarized transactions: 2 | 601.46 |
| 349 | KIDZIBITS LLC | Summarized transactions: 1 | 600.00 |
| 350 | ROYAL TIRE INC | Summarized transactions: 1 | 596.73 |
| 351 | MEG CORP | Summarized transactions: 1 | 585.00 |
| 352 | BOSTON KRISTA | Summarized transactions: 6 | 583.02 |
| 353 | POMPS TIRE SERVICE INC | Summarized transactions: 1 | 562.63 |
| 354 | WORKS COMPUTING INC | Summarized transactions: 3 | 560.54 |

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| | | | |
|-----|-------------------------------|-----------------------------|--------|
| 355 | COOKE ROBERT | Summarized transactions: 4 | 555.44 |
| 356 | TOTAL TOOL SUPPLY INC (P) | Summarized transactions: 5 | 554.70 |
| 357 | PROCESS MEASUREMENT CO | Summarized transactions: 7 | 545.55 |
| 358 | ALL SEASONS POWER & SPORT INC | Summarized transactions: 11 | 542.70 |
| 359 | N HARRIS COMPUTER CORP | Summarized transactions: 1 | 540.00 |
| 360 | HALO BRANDED SOLUTIONS | Summarized transactions: 4 | 514.37 |
| 361 | METRO SALES INC | Summarized transactions: 1 | 511.28 |
| 362 | PREMIER ELECTRICAL CORP dba | Summarized transactions: 1 | 508.73 |
| 363 | AMARIL UNIFORM COMPANY | Summarized transactions: 9 | 497.68 |
| 364 | MINNESOTA ENERGY RESOURCES CO | Summarized transactions: 7 | 495.52 |
| 365 | LARSON DRU | Summarized transactions: 3 | 474.27 |
| 366 | PEOPLES ENERGY COOPERATIVE | Summarized transactions: 2 | 473.16 |
| 367 | TREICHEL MATTHEW | Summarized transactions: 3 | 464.71 |
| 368 | FLEISCHAKER SVEN | Summarized transactions: 3 | 449.42 |
| 369 | OSWEILER TODD | Summarized transactions: 7 | 449.09 |
| 370 | GLOBAL EQUIPMENT COMPANY | Summarized transactions: 14 | 432.06 |
| 371 | BABCOCK & WILCOX COMPANY INC | Summarized transactions: 1 | 429.64 |
| 372 | CORPORATE WEB SERVICES INC | Summarized transactions: 2 | 409.00 |
| 373 | MIDWEST MECHANICAL SOLUTIONS | Summarized transactions: 1 | 395.00 |
| 374 | BADGER PAINTING | Summarized transactions: 2 | 394.69 |
| 375 | KLAMERUS DOUG | Summarized transactions: 3 | 393.32 |
| 376 | FEDEX FREIGHT INC | Summarized transactions: 1 | 391.91 |
| 377 | PRO IMAGE PROMOTIONS AND APPA | Summarized transactions: 2 | 384.75 |
| 378 | ROCHESTER TITLE & ESCROW CO I | Summarized transactions: 1 | 370.00 |
| 379 | SUTTON JEREMY | Summarized transactions: 7 | 360.26 |
| 380 | KOSTER COLTON | Summarized transactions: 3 | 358.80 |
| 381 | CITY OF ROCHESTER | Summarized transactions: 3 | 358.41 |
| 382 | ALTERNATIVE TECHNOLOGIES INC | Summarized transactions: 1 | 355.00 |
| 383 | WESTENDORF KRAIG | Summarized transactions: 2 | 339.40 |
| 384 | WARNING LITES OF MN INC (P) | Summarized transactions: 1 | 332.49 |
| 385 | HALL SHAUN | Summarized transactions: 1 | 330.00 |
| 386 | ADAMSON ROBERT | Summarized transactions: 2 | 319.25 |
| 387 | GLEASON HUNTER | Summarized transactions: 2 | 318.00 |
| 388 | CLAREY'S SAFETY EQUIPMENT dba | Summarized transactions: 1 | 309.94 |
| 389 | BLACKBURN MANUFACTURING CO | Summarized transactions: 3 | 304.41 |
| 390 | EVOQUA WATER TECHNOLOGIES LLC | Summarized transactions: 3 | 302.76 |
| 391 | OLMSTED COUNTY DISTRICT COURT | Summarized transactions: 1 | 300.00 |
| 392 | MINNESOTA CHILDRENS MUSEUM | Summarized transactions: 1 | 300.00 |
| 393 | VANCO SERVICES LLC | Summarized transactions: 1 | 285.50 |
| 394 | OVERHEAD DOOR CO OF OLM CO DB | Summarized transactions: 1 | 283.12 |
| 395 | MISSISSIPPI WELDERS SUPPLY CO | Summarized transactions: 5 | 276.78 |
| 396 | PETERSON CHAD | Summarized transactions: 1 | 270.00 |
| 397 | CONCAST INC | Summarized transactions: 2 | 268.50 |
| 398 | HOGAN PETER | Summarized transactions: 2 | 261.67 |
| 399 | PEOPLES ENERGY COOPERATIVE | Summarized transactions: 1 | 255.08 |
| 400 | RDO EQUIPMENT COMPANY (P) | Summarized transactions: 2 | 252.65 |
| 401 | MIDLAND PLASTICS INC | Summarized transactions: 2 | 249.66 |
| 402 | HUMPHREY STEPHANIE | Summarized transactions: 1 | 248.50 |
| 403 | CHARTER COMMUNICATIONS HOLDIN | Summarized transactions: 2 | 245.76 |
| 404 | OLSEN CHAIN & CABLE CO INC | Summarized transactions: 3 | 236.66 |
| 405 | BATTERIES PLUS | Summarized transactions: 3 | 235.50 |
| 406 | VIOLA NURSERY AND GREENHOUSE | Summarized transactions: 1 | 229.78 |
| 407 | SAP PUBLIC SERVICES INC | Summarized transactions: 2 | 226.41 |
| 408 | ADVANTAGE DIST LLC (P) | Summarized transactions: 2 | 218.27 |
| 409 | FRANZ REPROGRAPHICS INC | Summarized transactions: 2 | 211.13 |
| 410 | NYHUS STEVE | Summarized transactions: 1 | 210.00 |
| 411 | GRAYBAR ELECTRIC (P) | Summarized transactions: 1 | 205.21 |
| 412 | DAKOTA SUPPLY GROUP ROCHESTER | Summarized transactions: 1 | 202.64 |
| 413 | SAFELITE FULFILLMENT INC | Summarized transactions: 1 | 201.97 |

Attachment: AP Board CrMo (11323 : AP Board Listing)

ROCHESTER PUBLIC UTILITIES
A/P Board Listing By Dollar Range
For 10/09/2019 To 11/12/2019
Consolidated & Summarized Below 1,000

| | | | |
|-----|-------------------------------|----------------------------|--------|
| 414 | SOLAR CONNECTION INC | Summarized transactions: 1 | 200.00 |
| 415 | EAST JORDAN IRON WORKS INC db | Summarized transactions: 2 | 197.71 |
| 416 | ADAMSON MOTORS INC | Summarized transactions: 1 | 190.02 |
| 417 | FIRST SUPPLY (P) | Summarized transactions: 2 | 181.94 |
| 418 | MENARDS ROCHESTER SOUTH | Summarized transactions: 4 | 178.00 |
| 419 | LUHMANN ABE | Summarized transactions: 2 | 177.00 |
| 420 | BOEGE INSULATION INC | Summarized transactions: 1 | 175.19 |
| 421 | WATER SYSTEMS COMPANY | Summarized transactions: 2 | 173.46 |
| 422 | KANO LABORATORIES INC (P) | Summarized transactions: 2 | 166.45 |
| 423 | WOLF STEVE | Summarized transactions: 1 | 164.72 |
| 424 | CONNAY SAFETY PRODUCTS LLC | Summarized transactions: 2 | 162.72 |
| 425 | OLLENDIECK PHIL | Summarized transactions: 1 | 155.09 |
| 426 | HERCULES INDUSTRIES INC | Summarized transactions: 2 | 152.67 |
| 427 | KAESER COMPRESSORS INC. | Summarized transactions: 6 | 148.64 |
| 428 | NORTHERN / BLUETARP FINANCIAL | Summarized transactions: 3 | 145.27 |
| 429 | POLLARDWATER dba | Summarized transactions: 2 | 140.43 |
| 430 | FRONTIER | Summarized transactions: 1 | 139.13 |
| 431 | MIDWEST SIGNTECH OF ROCHESTER | Summarized transactions: 2 | 134.29 |
| 432 | CURVATURE INC | Summarized transactions: 1 | 127.18 |
| 433 | O'REILLY AUTO PARTS | Summarized transactions: 1 | 122.41 |
| 434 | GREAT RIVER ENERGY | Summarized transactions: 1 | 107.91 |
| 435 | SOLID WASTE OLMSTED COUNTY | Summarized transactions: 1 | 106.00 |
| 436 | VIRTEVA LLC | Summarized transactions: 1 | 105.30 |
| 437 | HACH COMPANY | Summarized transactions: 3 | 103.84 |
| 438 | POWER PROCESS EQUIPMENT INC (| Summarized transactions: 2 | 103.26 |
| 439 | LORTON DATA INC | Summarized transactions: 1 | 99.88 |
| 440 | ZEP SALES & SERVICE | Summarized transactions: 4 | 95.73 |
| 441 | CENTER FOR ENERGY AND ENVIRON | Summarized transactions: 1 | 92.98 |
| 442 | GARCIA GRAPHICS INC | Summarized transactions: 1 | 87.50 |
| 443 | ZIEGLER INC | Summarized transactions: 4 | 87.35 |
| 444 | SEMA EQUIPMENT INC | Summarized transactions: 2 | 86.96 |
| 445 | SLEEPY EYE TELEPHONE CO | Summarized transactions: 1 | 84.76 |
| 446 | CHS ROCHESTER | Summarized transactions: 2 | 82.21 |
| 447 | MENARDS ROCHESTER SOUTH | Summarized transactions: 1 | 78.96 |
| 448 | NAPA AUTO PARTS dba | Summarized transactions: 5 | 77.10 |
| 449 | CORE & MAIN LP (P) | Summarized transactions: 1 | 75.88 |
| 450 | ROCHESTER MAGAZINE | Summarized transactions: 1 | 75.75 |
| 451 | INNER TITE CORP | Summarized transactions: 1 | 75.03 |
| 452 | ELITE CARD PAYMENT CENTER | Summarized transactions: 1 | 74.61 |
| 453 | DAKOTA SUPPLY GROUP | Summarized transactions: 1 | 69.38 |
| 454 | SECURITY IMAGING CORP | Summarized transactions: 2 | 67.87 |
| 455 | POWER DYNAMICS INC | Summarized transactions: 4 | 67.12 |
| 456 | POWELL ELECTRICAL SYSTEMS INC | Summarized transactions: 4 | 65.17 |
| 457 | POSSABILITIES OF SOUTHERN MN | Summarized transactions: 1 | 65.00 |
| 458 | SHERWIN WILLIAMS CO | Summarized transactions: 1 | 63.68 |
| 459 | HOLTORF DAVE | Summarized transactions: 1 | 60.00 |
| 460 | JESSE MCFARLAND | Summarized transactions: 1 | 60.00 |
| 461 | KELLER TOM A JR | Summarized transactions: 1 | 60.00 |
| 462 | PROPERTY RECORDS OLMSTED COUN | Summarized transactions: 1 | 50.00 |
| 463 | INTERSTATE MOTOR TRUCKS INC | Summarized transactions: 3 | 49.86 |
| 464 | U S BANK | Summarized transactions: 1 | 47.73 |
| 465 | OPEN ACCESS TECHNOLOGY | Summarized transactions: 2 | 43.89 |
| 466 | RENDLER SCOTT | Summarized transactions: 1 | 40.60 |
| 467 | MN SUPPLY COMPANY INC (P) | Summarized transactions: 2 | 38.68 |
| 468 | PROPERTY TAXES OLMSTED COUNTY | Summarized transactions: 1 | 31.67 |
| 469 | ADVANCED BUSINESS SYSTEMS INC | Summarized transactions: 2 | 30.03 |
| 470 | T E C INDUSTRIAL INC | Summarized transactions: 1 | 25.93 |
| 471 | MINNESOTA ENERGY RESOURCES CO | Summarized transactions: 1 | 23.74 |
| 472 | D P C INDUSTRIES INC | Summarized transactions: 1 | 22.80 |

Attachment: AP Board CrMo (11323 : AP Board Listing)

ROCHESTER PUBLIC UTILITIES
A/P Board Listing By Dollar Range
For 10/09/2019 To 11/12/2019
Consolidated & Summarized Below 1,000

| | | |
|-----------------------------------|----------------------------|---------------|
| 473 FEDEX SHIPPING | Summarized transactions: 2 | 21.11 |
| 474 BLEVINS JAN | Summarized transactions: 1 | 21.00 |
| 475 RICKARD ROBERT | Summarized transactions: 1 | 20.00 |
| 476 RELIABLE EQUIPMENT & SERVICES | Summarized transactions: 1 | 18.98 |
| 477 DONAHUE DEBRA | Summarized transactions: 1 | 18.00 |
| 478 ATLAS COPCO COMPRESSORS LLC | Summarized transactions: 1 | 14.85 |
| 479 J & W INSTRUMENTS INC (P) | Summarized transactions: 1 | 7.82 |
| 480 HELENA CHEMICAL COMPANY | Summarized transactions: 1 | 6.83 |
| 481 FASTENAL COMPANY | Summarized transactions: 1 | 4.32 |
| 482 POST BULLETIN CO | Summarized transactions: 1 | 3.00 |
| 483 WERNER ELECTRIC SUPPLY (P) | Summarized transactions: 2 | 1.09 |
| 484 | | |
| 485 | Price Range Total: | 292,102.66 |
| 486 | | |
| 487 | | |
| 488 | Grand Total: | 11,145,438.70 |

Attachment: AP Board CrMo (11323 : AP Board Listing)

FOR BOARD ACTION

Agenda Item # (ID # 11196)

Meeting Date: 11/26/2019

SUBJECT: Trailer-Mounted Oil Maintenance and Degasification System

PREPARED BY: Mona Hoeft

ITEM DESCRIPTION:

Sealed bids were opened on October 30, 2019 for the purchase of one trailer-mounted oil maintenance filtration system and one trailer-mounted vacuum and degasification system. Modern transformers assume greater electrical stress on insulating materials and fluids due to increasing voltage and ratings requiring high quality and high purity insulating oils at the point-of-use. These fluids must be maintained to achieve optimal transformer performance in the field operation. This equipment is used to remove moisture, dissolved gasses and particulate from transformer oils and fluids.

A breakdown of the bids is as follows:

| Vendor | LTC Oil Maintenance Filtration System | Oil Maintenance Vacuum and Degasification System |
|-------------|---------------------------------------|--|
| Enervac | \$ 109,089.00 | \$227,523.00 |
| Baron USA | \$ 80,717.50 | \$272,250.00 |
| SESCO, Inc. | \$ 110,985.00 | \$243,942.00 |

SESCO, Inc. failed to submit their bid using the required proposal form, resulting in a non-responsive bid.

After review and analysis of the degasifier bids, staff decided to consider and evaluate a rental approach for a couple of years, and then re-evaluate if that experience supports ownership. This option allows staff the ability to learn the equipment and options available to make a more informed future ownership decision.

At this time, staff proposes to purchase only the LTC Oil Maintenance Filtration System from Baron USA, LLC for \$80,717.50 plus applicable taxes.

The purchase of this equipment was included in the 2019 budget.

UTILITY BOARD ACTION REQUESTED:

Approve the purchase of the LTC Oil Maintenance Filtration System with Baron USA, LLC in the amount of \$80,717.50 plus applicable tax.

Approve a motion to reject the bid from SESCO, Inc. as non-responsive.



RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to reject the bid from SESCO, Inc. as non-responsive, and approve a purchase with Baron USA, LLC in the amount of \$80,717.50 for a LTC Oil Maintenance Filtration System.

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 26th day of November, 2019.

President

Secretary

FOR BOARD ACTION

Agenda Item # (ID # 11143)

Meeting Date: 11/26/2019

SUBJECT: Professional Services: Bluespire Marketing

PREPARED BY: Mona Hoeft

ITEM DESCRIPTION:

Staff has renegotiated an Agreement with Bluespire, Inc. for a forty-eight month term beginning January 1, 2020. Bluespire is the marketing firm that creates and distributes the 'RPU Plugged In' monthly magazine and their services include layout, design, editing, printing and distribution of the publication. Staff anticipates this Agreement to cost approximately \$156,576 annually subject to approval of the annual budget. The Agreement allows for early termination with a 30-day notice should the annual budget for this expense not be approved.

The continued positive feedback from customers and staff supports our recommendation to continue with the publication.

The publication is sent to an average of 49,300 customers per month with less than 200 customers opting out.

This agreement acknowledged the future possibility of distributing the magazine via email, whereby reducing printing, handling and postage costs.

The continued positive feedback from customers and staff supports our recommendation to continue with the publication.

UTILITY BOARD ACTION REQUESTED:

Approve a resolution authorizing the Mayor and City Clerk to execute the 48 month agreement with Bluespire, Inc.



RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve a forty-eight month Agreement with Bluespire Inc. for the RPU Plugged In Monthly Publication services and authorize the Mayor and the City Clerk to execute the Agreement. Funding will be subject to approval of the annual budget.

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 26th day of November, 2019.

President

Secretary

FOR BOARD ACTION

Agenda Item # (ID # 11287)

Meeting Date: 11/26/2019

SUBJECT: Uniform Rental/Laundry Services

PREPARED BY: Mona Hoeft

ITEM DESCRIPTION:

RPU requires employees to wear flame resistant (FR) and non-FR uniforms depending on the employee's job specification. FR uniforms require extra laundry care in order to preserve the fire resistant properties of each uniform which ultimately protect employees from electric hazards. In addition, FR uniforms have been deemed personal protective equipment (PPE) by the Occupational Safety and Health Administration (OSHA), which adds to the significance of providing safe and quality uniforms. This contract also includes the rental of towels and floor mats. Our current contract with Cintas expires on December 31, 2019.

Staff was approached by City Laundering Company a year ago seeking an opportunity to provide laundry and uniform services. City Laundering, located in Oelwein, Iowa, has been in business since 1906, entering the Minnesota market a couple years ago. During the review process, City demonstrated their expertise and experience, and positive feedback was provided by Public Works, who have been using their services for about a year.

To maximize cost efficiencies and minimize service disruptions, staff recommends a six-year contract with City, having an anticipated value of no greater than \$337,000.

Staff will ultimately need to informally extend the Cintas contract for about a month or two until all the uniforms can be measured and ordered.

The annual budget contains funding for this type of expenditure and will continue to be budgeted in the years to come.

UTILITY BOARD ACTION REQUESTED:

Approval of a six-year contract with City Laundering Company in an amount not to exceed \$337,000 for Uniform Rental/Laundry Services, and authorize the Mayor and City Clerk to execute the Agreement.



City Laundering Co Rental Service Agreement

Account # **6.2.a**

| | | |
|---|-------|--------|
| Customer | Sales | Office |
| Effective Start Date of Service Agreement | | |
| Expiration Date of Service Agreement | | |

1700 So. Frederick | P.O. Box 622 | Oelwein, IA 50662 | (800) 798-5621 | Fax (319) 283-5636 | www.citylaundering.com

Business Name: City of Rochester Public Utilities (RPU)

Address: 4000 East River Road NE, Rochester MN 55906

Phone: Mona Hoeft, Buyer, 507-280-1666

This Agreement made this **day of**

City Laundering Co. hereafter referred to as "Supplier," and the undersigned, hereafter referred to as "Customer," agree, the one with the other, on the following whereby the Customer rents garments and/or other merchandise from Supplier.

| CHANGES/SIZES | DESCRIPTION | PRICE | CHANGES/SIZES | DESCRIPTION | PRICE |
|---------------|---|--------|---------------|--------------------|--------|
| | Bulwark Grey FR Arc Rated Shirt – Level 2 / per piece | \$0.59 | 3x5 | Carpeted Floor Mat | \$1.50 |
| | FR Arc Rated Jean / Carpenter or Reg./ per Piece | \$0.55 | 4x6 | Carpeted Floor Mat | \$2.40 |
| | | | 3x10 | Carpeted Floor Mat | \$3.00 |
| | 65/35 Work Shirt / per piece | \$0.21 | | | |
| | Carpenter Jean, Reg. Jean / Per piece | \$0.27 | | SimpliCITY | NC |
| | Bath Towels | \$0.24 | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

- Supplier agrees to furnish the above-referenced uniforms and items, as well as such other additional uniforms and items as may be subsequently requested by the Customer. If additional items are requested, those items will automatically become a part of and subject to the terms of this agreement. Customer agrees to rent exclusively from Supplier and to assume responsibility for all items on this agreement plus any others subsequently requested by Customer and furnished by Supplier.
- The term of this rental agreement shall be for seventy-two (72) months from the effective start date of this agreement. Customer agrees this agreement ☒ will not automatically renew for one (1) like term. (initial)
- The terms of this agreement shall apply to all increases or additions in merchandise and related services. It is hereby agreed that rental rates shall be locked for the first twenty-four (24) months. A 3.5% increase to rental rates will occur at the beginning of year three (3) and five (5). Pricing on this agreement is agreed to by company and Supplier upon signing. The offer of lower pricing by another Supplier is not a valid reason to breach this agreement. CAM charges will remain unchanged for the first two years of this agreement.
- Customer acknowledges that Supplier inquired regarding any obligations with any other party for services which are the subject of this agreement, and Customer assures Supplier that none exist. No inducement has been made by Supplier for Customer to improperly terminate any pre-existing service agreement with another party. The Customer acknowledges receipts of this contract.
- The person signing on behalf of the Customer warrants to the supplier that he/she has the authority and power to execute this agreement on behalf of the Customer, and that the Customer has full knowledge of this agreement. Acceptance of the first delivery shall constitute acknowledgment by the Customer of the authority of the person executing this agreement. Customer has read this agreement in its entirety, understands it and as a merchant agrees to its terms.
- This agreement is subject to the additional terms and conditions set forth on the following pages hereof, all of which are incorporated in, and made part of this agreement
- All garments and other merchandise supplied under this agreement shall remain the property of Supplier, except that if this agreement is cancelled by the Customer for any reason prior to its regular expiration then Customer agrees to purchase any unreturned garments or merchandise at fair market value negotiated between the Parties. Customer recognizes that in establishing service, Supplier has made a substantial capital investment in this account. If this agreement is terminated early, it is agreed that Supplier's damages will be substantial and difficult to ascertain. In recognition

Initial Here:

City Laundering _____

Customers

of these facts, should Customer terminate early, for reasons other than service or quality problems, at any time other than at contract expiration date, Customer shall pay Supplier as liquidated damages, and not as a penalty, an amount equal to 50 percent of the average weekly rental charges charged during the previous eight weeks of the contract period multiplied by the number of weeks remaining in this agreement. Upon payment of said amount and delivery to Supplier of all textiles covered by this agreement, Customer will be relieved from payment of future rental charges.

8. Textile Use:
 - a. The Customer may use the textiles for all purposes that are incidental to the Customer's normal activities. The Customer shall NOT use textiles to clean up spills of hazardous waste, as defined by applicable local, state and federal regulations.
 - b. The Customer shall not pour excess solvents or any other chemicals onto textiles as a means of disposing of excess solvents or chemicals.
 - c. The Customer shall establish and maintain at all times a collection system that complies with all applicable local, state and federal environmental and workplace regulations.
9. Collection of soiled textile:
 - d. If the soiled textile bears free liquid, the Customer will use a collection system or other process to remove this free liquid.
 - e. If the soiled textile does not bear free liquid, the Customer may place it in a soiled textile holder outside of a collection system prior to its transportation to the textile rental Company.
10. WARNING! In the event that under this agreement rental garments are furnished to the customer, it is the customer's responsibility to identify risks and hazards in the workplace and to protect employees. The Supplier denies all responsibility for injury due to fire or chemical burn. If said garments are intended to be used by persons working near molten metal, sparks, or flames, or where caustic chemicals might spill or splash, 100% cotton or standard 65% Polyester/35% Cotton fabrics offer no protection against these hazards. Customer acknowledges this warning and hereby agrees to indemnify and hold harmless Supplier from any and all claims or damages arising out of any complaint that the garments were inadequate for said protection.
11. The Customer agrees that the Supplier may take a periodic inventory upon the premises of the Customer. Customer grants Supplier the right to enter the premises and to recover its merchandise.
12. This agreement shall be binding upon and shall inure to the benefit of the parties hereto, their heirs, administrators, successors or assigns. No waivers or statements made by any representative of the Supplier shall be valid unless set forth herein. If a Customer is leasing garments, Customer agrees to pay the weekly charge per employee. Weekly rental charge begins on the date of first delivery. A preparation charge will be implemented for each garment issued to wearer of \$1.25 after first delivery. The preparation charge is subject to change as the Supplier's costs change. Rental rates listed on said agreement will be subject to SimpliCITY and CAM charges. The CAM program includes: mutually agreed upon upgrades or replacements, mending, damage and missing clothes. CAM does not include size changes or garments not returned after employee discharge.
13. Customer agrees to indemnify, reimburse and hold Supplier harmless from and against any and all claims, losses, liabilities, demands, suits, judgments, or causes of action and all legal proceedings whether civil or criminal, penalties, fines and other sanctions and any costs and expenses in connection therewith, including attorney's fees and expenses, which may result from or arise in any matter as a result of any act or omission on the part of Customer with respect to the textiles or garments leased, if any hereunder. Customer shall indemnify or reimburse Supplier for any attorney fees, court costs and expenses incurred by Supplier in any attempt to collect amounts owed under the agreement in the event the agreement is unreasonably terminated by Customer in violation of terms set forth in this agreement. Invalidity or unenforceability of one or more provisions of this Agreement shall not affect any other provision of this Agreement.
14. Supplier agrees to furnish the Customer with garments and other merchandise freshly laundered, mended and finished to industry standards. Supplier warrants to give good service to the Customer. The Customer shall have the right to terminate this agreement by giving Supplier written notice that service or quality problems exist. Said written notice shall be provided to the business manager of Supplier, which shall mean the person who has authority to sign contracts and make similar business decisions for Supplier. Supplier then shall have thirty (30) days from receipt of said written notice to correct said problems. If problems are not corrected in thirty (30) days by Supplier, the contract may be terminated by Customer.
15. Supplier agrees to comply with Customer's General Terms and Conditions attached as Exhibit A.

This agreement is subject to an addendum: Yes _____ No ☒ If yes is checked, see attachment.

CITY LAUNDERING CO.

CUSTOMER

Signature _____

Signature _____

Name _____

Name _____

Title _____

Title _____

Manager's Signature _____

CITY OF ROCHESTER

By: _____
Kim Norton, Mayor

Attest: _____
Anissa Hollingshead, City Clerk

Approved
as to Form: _____
Jason Loos, City Attorney

Attachment: 6yr Rochester Public Utilities FINAL version (11287 : Uniform Rental/Laundry Services)

Initial Here:

City Laundering _____

Customers _____

EXHIBIT A**GENERAL TERMS & CONDITIONS**

1. **Insurance.** Contractor shall obtain the following described types and limits of insurance coverage. All policies called for herein shall become effective before Contractor undertake any Work and shall remain in full force and effect for a minimum of one year after completion of the term. Further, Contractor shall furnish City with an insurance certificate or certificates at the time of award, evidencing such insurance coverage prior to Work commencing on said project. Each of said certificates shall provide the following:
 - a. A 30-day notice of cancellation and/or non-renewal.
 - b. **General Liability.** The Contractor agrees to maintain Commercial General Liability insurance in a minimum amount of \$1,000,000 per occurrence; \$2,000,000 annual aggregate. The policy shall cover liability arising from premises, operations, products-completed operations, personal injury, advertising injury, and contractually assumed liability. The City shall be endorsed as additional insured.
 - c. **Automobile Liability.** If the Contractor operates a motor vehicle in performing the Work the Contractor shall maintain commercial automobile liability insurance, including owned, hired, and non-owned automobiles, with a minimum liability limit of \$1,000,000, combined single limit.
 - d. **Workers' Compensation.** The Contractor agrees to provide Workers' Compensation insurance for all its employees in accordance with the statutory requirements of the State of Minnesota. The Contractor shall also carry Employers' Liability Coverage with minimum limits are as follows:
 - \$500,000 – Bodily Injury by Disease per employee
 - \$500,000 – Bodily Injury by Disease aggregate
 - \$500,000 – Bodily Injury by Accident
 - e. The Contractor's policies shall be primary insurance to any other valid and collectible insurance available to the City with respect to any claim arising out of Contractor's performance.
 - f. The Contractor shall provide, evidence of the required insurance in the form of a Certificate of Insurance issued by a company (rated A- or better by Best Insurance Guide) eligible to do business in the state of Minnesota, which includes all coverage required and named as follows:
 City of Rochester
 Acting Through Its Public Utility Board
 4000 East River Road NE
 Rochester MN 55906-2813
2. **Compensation.** Payments will be made after receipt and acceptance of the equipment, materials, supplies or services. City's normal payment policy is thirty (30) days and City agrees to pay in accordance with the accepted proposal, following receipt of invoice which shall be submitted no later than 30 days following delivery. Invoices should be sent via email to: invoices@rp.u.org or mailed to: Rochester Public Utilities, 4000 East River Road NE, Rochester MN 55906.
3. **Independent Contractor.** Contractor is deemed an independent contractor for purposes of this Contract and any and all persons employed by Contractor in the performance of any Work or services required or provided for in this Contract shall not be considered employees of City for any purpose whatsoever, including, but not limited to, Workers' compensation coverage, unemployment insurance benefits, social security coverage, or retirement membership or credit, and any and all such claims shall be the sole obligation and responsibility of Contractor.
4. **Public Regulations, Permits, and Laws.** Contractor agrees to comply with all federal, state, and local laws and ordinances applicable to the Work to be performed, including all safety standards. If the Contractor discovers that any part of the specifications or drawings, forming a part of the Contract, is at variance with legal requirements, they shall promptly notify the City in writing. If the Contractor performs any Work which is contrary to any laws, ordinances or regulations, he shall bear all costs and penalties arising therefrom.

Under Minnesota Statutes §16C.05, subdivision 5, Contractor's books, records, documents, and accounting procedures and practices relevant to this Contract are subject to examination by the City, State Auditor, or Legislative Auditor, as appropriate, for a minimum of six (6) years from the end of this Contract.

5. Professional Responsibility. Contractor shall be responsible for the accuracy of the Work and must promptly make necessary revisions or corrections resulting from Contractor's errors, omissions or negligent acts without additional compensation. Acceptance of the Work by City will not relieve Contractor of the responsibility for subsequent correction of errors or omissions, or for clarification of ambiguities. The Contractor represents and warrants that it has the requisite training, skills, and experience necessary to provide the Work and is appropriately licensed by all applicable agencies and governmental entities and will perform the Work with reasonable care and skill with generally accepted professional standards.
6. Assignability. Contractor shall not assign this Contract, or any part thereof, to a subcontractor or third party without the prior written consent of City. The Contractor shall submit the names of subcontractors proposed for the principal parts of the Work, and for such other as the City may direct, and shall not employ any that the City may, within a reasonable time, object to as incompetent or unfit.
7. Safety. Contractor shall be fully and solely responsible for all necessary safety measures required for the Work including that of any and all subcontractors. Work performed on City premises must be conducted in a manner that is compliant with all applicable safety rules and regulations. Contractor may be required to comply with the contents of City's Contractor Safety Acknowledgement.
8. Dispute Resolution. Contractor and City shall attempt to resolve conflicts or disputes under this Contract in a fair and reasonable manner and agree that if resolution cannot be made an attempt to mediate the conflict by a professional mediator. If mediation does not settle any dispute or action which arises under this Contract or which relates in any way to this Contract or the subject matter of this Contract, it shall be subject to legal proceedings as either party deems appropriate. The venue of any legal proceeding shall be in Olmsted County, Minnesota.
9. Governing Law. This Contract shall be governed by the laws of the State of Minnesota.
10. Indemnification. City and Contractor each agree to, indemnify, and hold harmless each other, its agents and employees, from and against legal liability for all claims, losses, damages, and expenses; including legal fees, to the extent such claims, losses, damages, or expenses are caused by its negligent acts, errors, or omissions. In the event claims, losses, damages, or expenses are caused by the joint or concurrent negligence of Contractor, its subcontractors, and City, they shall be borne by each party in proportion to its own negligence. Upon completion or termination of the Work, the terms and conditions of this section shall survive.
11. Identification. All personnel shall have picture identification clearly visible on their person. City shall be notified immediately when the employment status of the Contractor's personnel with access to the City property changes.
12. Security. Contractor agrees to comply with the terms of the Personnel Risk Assessment Compliance form, when requested, by conducting background checks and identity verification for employees who will be performing City Work.
13. Nondiscrimination. Contractor agrees to comply with the nondiscrimination provision set forth in Minnesota Statute 181.59. The Contractor's failure to comply with section 181.59 may result in cancellation or termination of the Contract, and all money due or to become due may be forfeited for a second or any subsequent violation of the terms or conditions of this Contract.

Initial Here:

City Laundering _____

Customers _____



RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve a six-year agreement with City Laundering Company and authorize the Mayor and the City Clerk to execute the agreement for Uniform Rental/Laundry Services in an amount not to exceed \$337,000.

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 26th day of November, 2019.

President

Secretary

FOR BOARD ACTION

Agenda Item # (ID # 11327)

Meeting Date: 11/26/2019

SUBJECT: Solar Purchase Power Agreement

PREPARED BY: Mark Kotschevar

ITEM DESCRIPTION:

Staff has been diligently working with solar developers to secure an agreement for purchasing solar energy from a solar farm constructed locally. RFP's were sent out and we received 5 responses. Those responses were evaluated based on price, interconnection ability to RPU's system, evidence of site control, safety record, and financial capability. Two developers, SolarStone and Rochester Solar, LLC c/o Geronimo Energy rose to the top for further negotiations. Ultimately staff determined Geronimo Energy to be the developer having the proposal in the best interest of the City. Initially it was anticipated that several large commercial customers would be interested in purchasing a share of the output under a contract for difference arrangement to meet their internal sustainability goals. Those negotiations did not result in any formal commitments and as such staff is recommending the City, through its Public Utility Board, execute a renewable energy purchase power agreement for 10 megawatts(MW) with Rochester Solar, LLC and incorporate the output into our power supply mix for the community. SMMPA, our wholesale power supplier, has agreed to reimburse RPU the cost of approximately one megawatt of this project for their portfolio. This leaves the cost of about 9 MW to be absorbed by RPU. Our estimates indicate the impact to the average residential customer equates to approximately \$0.47/month. That is based on today's wholesale price estimates and could be less if wholesale prices increase in the future. The project is scheduled to be commercial in early 2022 and we will include this power supply cost in the upcoming electric cost of service study. The agreement also includes an option for RPU to purchase the property on which the farm will be constructed. There may be advantages for RPU to exercise that option and we will bring that recommendation forward in the future. Owning the property does provide a great deal of flexibility for expansion in the future. This project does start us on the path to our 2030 objectives and fits into our long term goals. The terms and conditions of the final agreement were still being finalized at the time of this writing and we plan to walk in the actual agreement at the board meeting. Jason Loos has also been assisting us with the agreement review. Given there may need to be non-substantiative changes to the agreement before final signatures, I am asking the board to delegate final agreement approval to Jason and myself to allow additional time to work through the terms and conditions.

UTILITY BOARD ACTION REQUESTED:

Approve the Renewable Energy Purchase Agreement between the City of Rochester, acting by and through its Utility Board, and Rochester Solar, LLC and delegating approval of final terms and conditions to the City Attorney and General Manager.



RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve the Renewable Energy Purchase Agreement with Rochester Solar, LLC, subject to final terms and conditions approved by the City Attorney and General Manager, and authorize the Mayor and the City Clerk to execute the agreement.

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 26th day of November, 2019

President

Secretary

FOR BOARD ACTION

Agenda Item # (ID # 11324)

Meeting Date: 11/26/2019

SUBJECT: RPU Index of Board Policies

PREPARED BY: Christina Bailey

ITEM DESCRIPTION:

UTILITY BOARD ACTION REQUESTED:

| | | |
|---|----------------------|------------------------------------|
| ROCHESTER PUBLIC UTILITIES | | |
| INDEX OF BOARD POLICIES | | |
| | | |
| | REVISION DATE | RESPONSIBLE BOARD COMMITTEE |
| BOARD | | |
| 1. Mission Statement | 6/26/2012 | Policy |
| 2. Responsibilities and Functions | 3/27/2012 | Policy |
| 3. Relationship with the Common Council | 2/28/2012 | Policy |
| 4. Board Organization | 3/27/2018 | Policy |
| 5. Board Procedures | 3/27/2012 | Policy |
| 6. Delegation of Authority/Relationship with Management | 7/24/2018 | Policy |
| 7. Member Attendance at Conferences and Meetings | 12/18/2018 | Policy |
| 8. Board Member Expenses | 12/18/2018 | Policy |
| 9. Conflict of Interest | 11/26/1985 | Delete |
| 10. Alcohol and Illegal Drugs | 7/28/1988 | Delete |
| 11. Worker Safety | 3/27/2012 | Policy |
| | | |
| CUSTOMER | | |
| 12. Customer Relations | 4/30/2019 | Ops & Admin |
| 13. Public Information and Outreach | 4/30/2019 | Communications |
| 14. Application for Service | 7/1/2016 | Ops & Admin |
| 15. Electric Utility Line Extension Policy | 3/28/2017 | Finance |
| 16. Billing, Credit and Collections Policy | 7/25/2017 | Finance |
| 17. Electric Service Availability | 10/29/2019 | Ops & Admin |
| 18. Water and Electric Metering | 6/26/2018 | Ops & Admin |
| 19. Electric & Water Bill Adjustment | 3/10/1994 | Finance |
| 20. Rates | 7/25/2017 | Finance |
| 21. Involuntary Disconnection | 4/24/2018 | Communications |
| | | |
| ADMINISTRATIVE | | |
| 22. Acquisition and Disposal of Interest in Real Property | 12/19/2017 | Ops & Admin |
| 23. Electric Utility Cash Reserve Policy | 1/13/2017 | Finance |
| 24. Water Utility Cash Reserve Policy | 1/13/2017 | Finance |
| 25. Charitable Contributions | 6/25/2019 | Communications |
| 26. Utility Compliance | 10/24/2017 | Communications |
| 27. Contribution in Lieu of Taxes | 6/29/1999 | Finance |
| 28. Debt Issuance (PENDING) | PENDING | Finance |
| 29. Joint-Use of Fixed Facilities and Land Rights | 10/8/1996 | Ops & Admin |
| 30. Customer Data Policy | 10/9/2014 | Communications |
| 31. Life Support | 9/24/2019 | Communications |
| 32. Undergrounding Policy (PENDING) | PENDING | Ops & Admin |
| | | |
| Red - Currently being worked on | | |
| Yellow - Will be scheduled for revision | | |