



MEETING AGENDA – JULY 17, 2019

BOARD ROOM  
4000 EAST RIVER ROAD NE  
ROCHESTER, MN 55906

4:00 PM

**Call to Order**

**1. Tabled Items**

1. Cayenta Project Extension  
Resolution: Cayenta Project Extension

**2. Other Business**

**3. Adjourn**

*The agenda and board packet for Utility Board meetings are available on-line at [www.rpu.org](http://www.rpu.org) and <http://rochestercitymn.iqm2.com/Citizens/Default.aspx>*

## FOR BOARD ACTION

Agenda Item # (ID # 10809)

Meeting Date: 7/17/2019

**SUBJECT: Cayenta Project Extension**

**PREPARED BY: Andrew Bianco**

**ITEM DESCRIPTION:**

At the regularly scheduled May 31, 2016 Utility Board meeting, a Cayenta Software Implementation Services Agreement was approved for the implementation of Cayenta's customer care and billing system for the authorized, not to exceed, amount of \$1,392,895. The original project schedule was for 18 months starting in July 2016, with a go-live in mid-November 2017. Total budgeted project costs were \$3,577,427, which included other costs such as RPU resources, interface agreements, and project management.

Due to delayed Cayenta deliveries of interfaces and configuration, the project timeline has been modified by changing the go-live date several times and the board has previously approved additional expenses for those other costs in the amount of \$1,475,669.

Extension to March 2018 Expenses	Extension to May 2019 Expenses
<b>Board approved October 2017</b>	<b>Board approved January 2019</b>
\$563,584	\$912,085

The project has been delayed and the projected go-live is now scheduled for some time between mid-October to November. The total cost impact to meet this go-live time frame is \$730,144.

<i>Estimated additional dollars</i>	
<b>RPU Extension Expenses</b>	<b>Cost</b>
Backfill Resources (5 people 7/1-12/31/2019)	\$ 197,072
WCG, Consulting (2 people 5 Months, 1 person 1 Month)	339,381
Smart Energy Water Interface (960 Hours @ \$75/Hr)	72,000
Contingency	121,691
<b>Total</b>	<b>\$ 730,144</b>

Given this extension will exceed the current budget for the project, we will need Board and Council approval to proceed.

**UTILITY BOARD ACTION REQUESTED:**

Staff is seeking Utility Board approval and recommends to the Common Council to approve, not to exceed, amount of \$730,144 for the additional costs associated with this extension for project management services, backfill resources, and third party resources, and authorizes the RPU Cayenta Project Manager to execute these expenditures towards completing the Cayenta implementation project.



## RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve and request Common Council approval of not to exceed \$730,144 for the additional costs associated with change in the implementation date of the customer information and billing system to November, 2019.

BE IT FURTHER RESOLVED by the Public Utility Board of the City of Rochester, Minnesota to authorize management to administer the execution of these expenditures toward the completion of the customer information and billing system implementation.

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 17th day of July, 2019.

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President

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Secretary