



MEETING AGENDA – APRIL 30, 2019

BOARD ROOM
4000 EAST RIVER ROAD NE
ROCHESTER, MN 55906

4:00 PM

Call to Order

- 1. Approval of Agenda**
- 2. Safety Moment**
- 3. Approval of Minutes**

1. Public Utility Board - Regular Meeting - Apr 2, 2019 4:00 PM

- 4. Approval of Accounts Payable**

1. a/p board listing

NEW BUSINESS

Open Comment Period

(This agenda section is for the purpose of allowing citizens to address the Utility Board. Comments are limited to 4 minutes, total comment period limited to 15 minutes. Any speakers not having the opportunity to be heard will be the first to present at the next Board meeting.)

- 5. Informational**

1. Audit Presentation – 2018 Annual Audit Results
2. Rate Structure Survey Results

- 6. Consideration Of Bids**

1. Manhole Rebuild 2019
Resolution: Manhole Rebuild 2019

- 7. Regular Agenda**

1. RPU Custodial Services
Resolution: RPU Custodial Services
2. Customer Relations and Public Information and Outreach Policies
Resolution: Customer Relations and Public Information and Outreach Policies

- 8. Board Liaison Reports**

1. RPU Index of Board Policies

- 9. General Managers Report**

- 10. Division Reports & Metrics**

- 11. Other Business**

- 12. Adjourn**

The agenda and board packet for Utility Board meetings are available on-line at www.rpu.org and <http://rochestercitymn.iqm2.com/Citizens/Default.aspx>



MEETING MINUTES – APRIL 02, 2019

BOARD ROOM
4000 EAST RIVER ROAD NE
ROCHESTER, MN 55906

4:00 PM

Call to Order

Attendee Name	Title	Status	Arrived
Brett Gorden	Board Member	Present	
Tim Haskin	Board Member	Absent	
Melissa Graner Johnson	Board Vice President	Present	
Brian Morgan	Board President	Present	
Michael Wojcik	Board Member	Present	

1. Approval of Agenda

- Motion to:** approve the agenda as presented

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Wojcik, Board Member
SECONDER:	Brett Gorden, Board Member
AYES:	Brett Gorden, Melissa Graner Johnson, Brian Morgan, Michael Wojcik
ABSENT:	Tim Haskin

2. Safety Moment

President Morgan spoke regarding how overtime and extended hours causes fatigue that can contribute to workplace injuries. General Manager Mark Kotschevar added that to combat fatigue, RPU crews work a maximum of sixteen hours, with eight hours' rest in between shifts.

3. Approval of Minutes

- Public Utility Board - Regular Meeting - Feb 19, 2019 4:00 PM
- Motion to:** approve the minutes of February 19, 2019 as presented

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Wojcik, Board Member
SECONDER:	Melissa Graner Johnson, Board Vice President
AYES:	Brett Gorden, Melissa Graner Johnson, Brian Morgan, Michael Wojcik
ABSENT:	Tim Haskin

4. Approval of Accounts Payable

- A/P board listing
- Motion to:** approve the a/p listing as presented

President Morgan asked about line item number 12, a payment for January gas for SLP.

Minutes Acceptance: Minutes of Apr 2, 2019 4:00 PM (Approval of Minutes)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Melissa Graner Johnson, Board Vice President
SECONDER:	Michael Wojcik, Board Member
AYES:	Brett Gorden, Melissa Graner Johnson, Brian Morgan, Michael Wojcik
ABSENT:	Tim Haskin

NEW BUSINESS

Open Comment Period

(This agenda section is for the purpose of allowing citizens to address the Utility Board. Comments are limited to 4 minutes, total comment period limited to 15 minutes. Any speakers not having the opportunity to be heard will be the first to present at the next Board meeting.)

President Morgan opened the meeting for public comment. One person came forward to speak. Ray Phelps Bowman, of Rochester, spoke regarding electric vehicle charging. He asked for RPU's support in defraying the cost associated in charging level two 240-volt charging stations for long-range trips. He also spoke in favor of on and off peak rates and electric vehicle incentives.

5. Consideration Of Bids

- Rose Harbor Tank Repair/Repainting

Bids for repairing and repainting the 500,000 gallon Rose Harbor water storage tank, located west of the Eastwood Golf Course, were opened on March 18, 2019. RPU had allocated \$240,000.00 for the project in its 2019 budget, and M.K. Painting, Inc. was the low bidder at \$127,000.00. Water Maintenance and Construction Manager Cary Johnson stated that M.K. Painting performed well last year when painting the Bandel reservoir. Work will consist of interior and exterior finish repair and repainting and may be completed by June 29, 2019 or no later than November 1, 2019.

Resolution: Rose Harbor Tank Repair/Repainting

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to accept the bid from M.K. Painting, Inc. for repair and repainting of the Rose Harbor water storage tank for an amount not to exceed ONE HUNDRED TWENTY-SEVEN THOUSAND AND 00/100 DOLLARS (\$127,000.00).

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 2nd day of April, 2019.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Wojcik, Board Member
SECONDER:	Melissa Graner Johnson, Board Vice President
AYES:	Brett Gorden, Melissa Graner Johnson, Brian Morgan, Michael Wojcik
ABSENT:	Tim Haskin

6. Regular Agenda

- Distributed Generation Annual Report

Manager of Portfolio Optimization Dirk Bierbaum presented a request to the Board to approve RPU's annual Distributed Generation Report. The Distributed Generation Rules require review and approval by the governing body annually.

Resolution: Distributed Generation Annual Report

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve the 2018 Distributed Generation Annual Report.

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 2nd day of April, 2019.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Wojcik, Board Member
SECONDER:	Melissa Graner Johnson, Board Vice President
AYES:	Brett Gorden, Melissa Graner Johnson, Brian Morgan, Michael Wojcik
ABSENT:	Tim Haskin

2. Distributed Generation Tariff Schedule Update

Adoption and approval of the Distributed Generation Rules also requires updating of the associated tariff schedules. Manager of Portfolio Optimization Dirk Bierbaum stated that Schedules 1 and 5 of the Rules Covering Cogeneration and Small Power Production tariff rates for residential, commercial small, medium and large generation, and industrial customers were updated, while Schedules 2, 3 and 4 remain unchanged. General Manager Mark Kotschevar said the updated rates are prescribed by state law, as new interconnection rules and guidelines have been introduced. RPU staff will bring revised distributed generation documents incorporating these changes to the Board for approval in the next two months.

Resolution: Distributed Generation Tariff Schedule Update

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve the updated Schedules 1 and 5, to be attached to the previously approved Rules Covering Cogeneration and Small Power Production Facilities.

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 2nd day of April, 2019.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Wojcik, Board Member
SECONDER:	Melissa Graner Johnson, Board Vice President
AYES:	Brett Gorden, Melissa Graner Johnson, Brian Morgan, Michael Wojcik
ABSENT:	Tim Haskin

7. Informational

1. Update from the Rochester Energy Commission

Members of the Rochester Energy Commission provided an update on their 2019 top priorities. Dave Reichert said that priorities exist in the areas of renewable and solar sources for electricity generation, increasing energy efficiency of buildings, opportunities for pedestrian and bicycle transportation and reducing greenhouse gas emissions, and applying for grants. The commission plans to participate in projects such as LED City streetlights, district heating, solar panels on the Civic Center roof, regional transit plan & City transit hubs, and Olmsted Waste-to-Energy Facility (OWEF) costs and opportunities. President Morgan wanted to know if the commission will go back and review its Energy Action Plan

Minutes Acceptance: Minutes of Apr 2, 2019 4:00 PM (Approval of Minutes)

following the release of the City's infrastructure plan, and Mr. Reichert said they will. Board Member Michael Wojcik asked about the current status of the LED street lighting project. DMC Director of Energy and Sustainability Kevin Bright stated that RPU is working with Public Works on the specifications. General Manager Mark Kotschevar thanked commission members Anna Richey and Ray Schmitz for their time and effort in providing input to RPU's rate structure survey. President Morgan asked the Rochester Energy Commission members to continue to share what they hear through their channels with the Board.

2. Pole Attachment Final Template

The finalized version of the Pole Attachment Agreement template was presented to the Board. Buyer Mona Hoeft stated that the agreement has been reviewed and updated by General Manager Mark Kotschevar and City Attorney Jason Loos.

3. CSC Building Expansion and Renovation Project

Facilities Project Manager Patricia Bremer updated the Board on the RPU Customer Service Center building expansion project, which is coming to a close. Ms. Bremer stated that final close out is scheduled for May 31, 2019 and full occupancy is planned for June 14, 2019. The project expanded the garage space and added new office space to the existing service center.

4. Customer Relations and Public Information and Outreach Policies

Director of Customer Relations Krista Boston presented the revised Customer Relations and Public Information and Outreach policies to the Board for review. Ms. Boston stated that the new Public Information and Outreach policy, formerly the Customer Information policy, was revised to remove customer information which is now part of the data practices policy, and to reflect communication coordination between the new City communications coordinator and the communications coordinators of other City departments. The Board's communications committee has reviewed the policies. General Manager Mark Kotschevar asked the Board members to review the policies and send any changes to Board Secretary Christina Bailey.

8. Board Liaison Reports

General Manager Mark Kotschevar stated that the next Board policy to be revised is the Charitable Contributions policy.

Board Member Michael Wojcik asked when the Board will be able to review the new Undergrounding Policy, which is currently pending. Mr. Kotschevar said staff can start working on a draft.

9. General Managers Report

General Manager Mark Kotschevar congratulated the RPU water department for receiving the designation of best tasting water from the American Water Works Association (AWWA) southeast region water school. He also announced that RPU received the top rating as a Diamond Member in the APPA Reliable Public Power Provider (RP3) program, scoring 99.5 points out of 100.

The APPA National Conference will be held June 7-12, 2019 in Austin, Texas, and Mr. Kotschevar invited Board members to attend.

RPU's annual financial audit is complete and a meeting will be scheduled with the Board's finance committee to review the results on April 30, 2019.

RPU's annual Arbor Day celebration will be held on April 26, 2019 from 11 am to 1 pm at Three Links Silver Lake Park.

RPU received its rating review from Moodys. Mr. Kotschevar stated that RPU's AA3 bond rating was reaffirmed.

Mr. Kotschevar invited Board members to attend the Rochester Area Chamber of Commerce Annual Celebration on April 12, 2019.

Mr. Kotschevar shared that RPU continues to work with Rochester Public Works and City of Rochester Parks and Recreation on the changes to the Silver Lake bike trail and pedestrian bridge. Since RPU owns and operates the dam, potential for RPU participation in the project will be coming to the Board in the future.

RPU filed a self-report on a potential NERC CIP violation that was discovered internally regarding software patching. Mr. Kotschevar stated he will report back to the Board after hearing from the MRO on this item.

RPU is finalizing its white papers with Burns and McDonnell on electric vehicles, battery storage and demand side management, and Mr. Kotschevar stated these will be reviewed during a study session, which was scheduled for April 23, 2019.

Director of Customer Relations Krista Boston provided an update on the recent customer survey conducted with Great Blue Market Research: calls were made to 1,200 customers and RPU reached its demographic goals. Great Blue is analyzing the responses now and results will be available in mid-April, said Ms. Boston. Great Blue will present the results to the Board at the April 30, 2019 meeting. Board Member Michael Wojcik requested to see the results a few days prior to the Board meeting.

Director of Corporate Services Peter Hogan updated the Board on the implementation of RPU's new customer service and billing software, Cayenta. The project is currently in configuration mode and three months behind schedule, he said. Staff is evaluating the financial impacts to backfilling positions until project completion. There are currently 26 open items to be fixed and change order fees are expected. Mr. Wojcik asked if Cayenta has violated any terms of the contract. The agreement between RPU and Cayenta does not contain any written penalties for delays in milestones, said Mr. Hogan, and both sides are incurring additional expenses. Mr. Hogan will return to provide another update to the Board when the project team has reached the end-to-end testing phase.

10. Division Reports & Metrics

President Morgan noted that RPU has had a couple additional injuries reported, and asked if the safety department has noticed a trend. Director of Compliance and Public Affairs Steve Nyhus stated that there is no trend and each injury appears unique. Mr. Nyhus said there may also be an additional recordable injury. General Manager Mark Kotschevar said he has dubbed this year "The Culture of Safety Year," and has heightened safety awareness by including safety culture topics in his monthly employee newsletter. President Morgan inquired about a stretching program mentioned in the monthly safety report. RPU has not been able to find an instructor for the times needed, said Mr. Nyhus.

In regard to the Power Resources report, President Morgan asked if the peak demand of 177.6 megawatt hours recorded in January occurred during the polar vortex. Director of Power Resources Jeremy Sutton replied that the polar vortex event of January 28-31, 2019 was more focused on generation than output/peak. Mr. Kotschevar added that it was a supply issue and not a load issue. President Morgan also asked, since Silver Lake Plant has been down for steam production and RPU staff has been performing maintenance and inspections during down time, has RPU also been taking the opportunity to perform other work in the plant? Mr. Sutton said that there is some planned maintenance, but the steam line needs to be up and running to do that.

11. Other Business

In regard to the need to reschedule the March Board meeting due to Board member absences, Mr. Wojcik asked Board Secretary Christina Bailey to contact Board members for any known conflicts that may occur the rest of this year. Mr. Wojcik stated he would like to learn more about CIP for retro commissioning, and also asked for additional information on the dam maintenance project at Silver Lake from four or five years ago; RPU staff will contact him on both of these items. Mr. Wojcik stated that he recently gave an interview on Governor Tim Walz's clean energy proposal, and was later surprised to learn he was speaking to a national reporter on nextcity.org. Mr. Wojcik asked for more discussion related to opportunity zone and alternate time lines at Silver Lake Plant. He also noted that a topic of discussion at the April 15 Committee of the Whole meeting will be public/private partnerships and energy infrastructure.

12. Adjourn

The agenda and board packet for Utility Board meetings are available on-line at www.rpu.org and <http://rochestercitymn.igmp2.com/Citizens/Default.aspx>

Submitted by:

Secretary

Approved by the Board

Board President

Date

Minutes Acceptance: Minutes of Apr 2, 2019 4:00 PM (Approval of Minutes)

ACCOUNTS PAYABLE

Meeting Date: 4/30/2019

SUBJECT: a/p board listing

PREPARED BY: Terri Engle

Please Approve

ROCHESTER PUBLIC UTILITIES

A/P Board Listing By Dollar Range

For 03/12/2019 To 04/09/2019

Consolidated & Summarized Below 1,000

Greater than 50,000 :

1			
2			
3	SOUTHERN MN MUNICIPAL POWER A	March SMMPA Bill	6,909,249.95
4	KNUTSON CONSTRUCTION SERVICES	Service Center Expansion Labor-Jan & Feb	986,398.68
5	MN DEPT OF REVENUE	February Sales & Use Tax	684,212.22
6	SHI INTERNATIONAL CORP (P)	2018-21 Microsoft Enterprise Agreement	184,253.57
7	CONSTELLATION NEWENERGY-GAS D	February Gas for WES	114,620.54
8	MAYO FOUNDATION	CIP Conserve & Save Rebates-VSD, Lighting & Custom	69,048.19
9	STEELCASE INC (P)	Workstation furniture - 4 cubicles (cabinet, drawers, walls,etc)	54,201.84
10	BILLTRUST dba	2019 CC/Billing/Mailing/IVR Services	50,401.61

11			
12			
13			
14		Price Range Total:	9,052,386.60

5,000 to 50,000 :

15			
16	TELVENT USA LLC	2019 ArcFM Support/Maintenance	46,879.88
17	WRIGHT TREE SERVICE INC	2019 Hourly Tree Trimming Extension~	42,944.50
18	WCG CONSULTING GROUP	Project Asst with Cayenta Implementation	41,673.13
19	BLUESPIRE STRATEGIC MARKETING	2016 - 2019 RPU Plugged In Contract	41,539.00
20	VISION COMPANIES LLC (P)	Org Strategy	26,887.50
21	DOBLE ENGINEERING COMPANY	2019 M4100 Insulation Analyzer	34,916.06
22	PEOPLES ENERGY COOPERATIVE (P)	March Compensable	31,755.22
23	HOMETOWN CONNECTIONS INC	Customer Time of Use Survey (Customer Satitisfaction research)	30,995.00
24	WRIGHT TREE SERVICE INC	Hourly Tree Removal 2019-2020~	29,691.24
25	MN DEPT OF COMMERCE	Q4 FY2019 Indirect Assessment	29,454.02
26	SMART ENERGY SYSTEMS LLC	Smart customer mobile implementation	29,400.00
27	DAKOTA SUPPLY GROUP	90-Luminaire, 108W LED, PC 120-277V, Gray	27,509.63
28	ZIEGLER INC	2019 Customer Support Agreement -IBM DGs	27,253.80
29	CITY OF ROCHESTER	CIP Conserve & Save Rebates-Lighting & Custom	27,135.40
30	CONSTELLATION NEWENERGY-GAS D	February Gas for SLP	26,290.71
31	BORDER STATES ELECTRIC SUPPLY	600-Meter, FM2S CL200 240V AMR	26,098.88
32	HPC AMERICA	SAP Support-100 hours, 6 month period	24,500.00
33	BORDER STATES ELECTRIC SUPPLY	120-Meter, 12S CL200 120V 2-WAY W/Disconnect	23,236.34
34	THE ENERGY AUTHORITY INC	March Resource Mgmt Fee	22,628.17
35	RESCO	36-SL Pole, 25', Residential, 21' Mtg Ht	21,975.00
36	BAKER TILLY VIRCHOW KRAUSE LL	2018-2020 Audit Fees	21,267.00
37	U S ALLIANCE GROUP	March Credit Card Processing Fees	21,168.38
38	W W GOETSCH ASSOCIATES	Horizontal end suction pump	20,800.00
39	CONSTELLATION NEWENERGY-GAS D	February Gas for CC	20,345.57
40	ROCHESTER COMMUNITY & TECHNIC	CIP Conserve & Save Rebates-cooling	19,437.50
41	CENTRAL MINNESOTA MUNICIPAL P	March Capacity Sales	19,200.00
42	HDR ENGINEERING INC	Water Main Analysis	19,160.02
43	BADGER METER INC (P)	120-HRE Badger M-25 100W Itron ERT Integral	19,012.80
44	XYLO TECHNOLOGIES INC	2019 IT Helpdesk Support-Jan & Feb	18,271.50
45	BADGER METER INC (P)	120-HRE Badger M-25 100W Itron ERT Integral	17,922.00
46	WORKS COMPUTING INC	2-NS CS460G-X2 Hybrid Base Array	15,403.82
47	FONTAINE TOWERS	CIP Conserve & Save Rebates-Lighting	15,313.31
48	CENTURYLINK (P)	2018-23 Monthly Telecommunications	13,915.74
49	REMOTE SOLUTIONS LLC	2-Universal motor driver unit	13,900.00
50	COMPUTER TASK GROUP INC	Project Coordinator for Cayenta Project 2/22/19-3/15/19	13,860.00
51	HDR ENGINEERING INC	Switgear Evaluation	12,950.48
52	SCHMIDT GOODMAN OFFICE PRODUC	Furniture Pkg RPU Offices (16 tackboards, surfaces & whiteboards)	12,771.09
53	STUART C IRBY CO INC	1-Trans, PM, 3ph, 500kVA, 13.8/8, 208/120	12,754.00
54	EPLUS TECHNOLOGY INC	Cisco ASA5525 Firepower IPS and AMP 3 Yr	12,439.18
55	DELL MARKETING LP	10-Computer, Dell Optiplex 7060	12,166.22
56	KORTERRA INC	KorWeb Services 3/15/19-3/14/20	11,196.80
57	TELVENT USA LLC	Designer ArcFM License (1)	11,135.31
58	MINNESOTA ENERGY RESOURCES CO	February Gas for WES	10,064.51
59	MN POLLUTION CONTROL AGENCY	2019 SLP Annual Emmissions Fee	10,022.32
60	VERIZON WIRELESS	2019 Cell & Ipad Monthly Service Jan & Feb	9,949.87
61	MIRACLE MARKET LLC	CIP Conserve & Save Rebates-Light fixtures & LED bulbs	9,518.03
62	APPLE NINE HOSPITALITY MGMT,	CIP Conserve & Save Rebates-Guest Room Mgmt	9,300.00

Attachment: AP Board CrMo (10459 : a/p board listing)

ROCHESTER PUBLIC UTILITIES

A/P Board Listing By Dollar Range

For 03/12/2019 To 04/09/2019

Consolidated & Summarized Below 1,000

63	CHS ROCHESTER	March Fuel Purchases	9,122.37
64	WELLS FARGO BANK ACCT ANALYSI	2019 Banking Services March	8,976.16
65	OSMOSE UTILITIES SERVICES INC	2019-20 O-calc pro maintenance/support	8,942.77
66	ELITE CARD PAYMENT CENTER	100-Spark plug	8,400.00
67	MEP ASSOCIATES LLC	Service Center HVAC Upgrade	8,281.79
68	REMOTE SOLUTIONS LLC	1-Smart drive bracket FB/FC-500/750, 15 kV, 550/750 MVA	8,250.00
69	CUSTOM COMMUNICATIONS INC	SC Fire Detection and Alarm Expan Proj	8,038.84
70	REMOTE SOLUTIONS LLC	1-Smart drive bracket 7.5/1511k500/750 15kV	7,750.00
71	CITY OF ROCHESTER	Workers Comp Payments	7,559.73
72	WORKS COMPUTING INC	NS CS ES1 45TB HDD 600GB Cache Shelf	7,482.40
73	N HARRIS COMPUTER CORP	Cayenta Implementation Services	6,840.00
74	ULTEIG ENGINEERS INC	Engineering Srvs for Marion Rd Sub	6,800.00
75	ELITE CARD PAYMENT CENTER	Exercise equipment -building expansion	6,628.72
76	E WEINBERG SUPPLY & EQUIPMENT	Gear drying cabinet	6,360.00
77	Williams Direct Dryers	The Tremblant Boot Dryer	6,298.00
78	CITY OF ROCHESTER	City Attorney Fees Q1	6,250.00
79	STUART C IRBY CO INC	2,762 ft-Wire, AL, 15kV, 4/0 Str, 1/C, Jkt, 220m	6,064.36
80	ARISE INC	2019 Jurisdictional Insp SLP and SC	6,036.00
81	SOMA CONSTRUCTION INC	Crushed concrete for water main break	5,986.65
82	ALL SYSTEMS INSTALLATION dba	Fiber splice project, Bamber - Willow Cr	5,909.00
83	eCOMPLIANCE MANAGEMENT SOLUTI	2019 Field Inspection Software	5,878.13
84	CRESCENT ELECTRIC SUPPLY CO	40 rolls-Heat Shrink Insul. Tape, 15kV, 2" x 25'	5,823.41
85	SHORT ELLIOTT HENDRICKSON INC	Professional Engineering Services for Manhole rebuilds	5,752.50
86	BADGER METER INC (P)	30-HRE Badger M-120 100W Itron ERT Integral	5,728.80
87	CPMI INC	Service Center Project	5,695.00
88	MINNESOTA ENERGY RESOURCES CO	March Natural Gas-SC	5,435.19
89	HALLBERG ENGINEERING INC	CSC Commissioning Service	5,422.90
90	REMOTE SOLUTIONS LLC	2-Universal handheld controller	5,400.00
91	KATS EXCAVATING LLC	Water SA service repair @ curbside Ashland Dr NW	5,105.00
92	E WEINBERG SUPPLY & EQUIPMENT	Heavy duty washing machine	5,020.00
93	SCHMIDT GOODMAN OFFICE PRODUC	Workstation furniture install service center expansion	5,001.75
94	PITNEY BOWES 10041747 RESERVE	Postage	5,000.00
95			
96		Price Range Total:	1,227,248.40
97			
98	<u>1,000 to 5,000 :</u>		
99			
100	SCHNEIDER ELECTRIC USA INC. (Switchgear Field Assessment	4,984.12
101	STUART C IRBY CO INC	400-Bulb, 100W, HPS	4,959.00
102	PEOPLES ENERGY COOPERATIVE (P	Service Territory Annual True-Up	4,902.97
103	VIRGILS AUTO CLINIC	CIP Conserve & Save Rebates-Lighting	4,892.89
104	CREDIT MANAGEMENT LP	2019 Collections/Delinquent Services	4,865.00
105	BADGER METER INC (P)	120-Meter, Bare 5/8x3/4" Badger Disc	4,837.20
106	CHS ROCHESTER	March Fuel Purchases	4,791.61
107	STUART C IRBY CO INC	50-Cutout, 15KV, 100A, NLB, Poly	4,580.00
108	SPRINGER APPRAISAL ASSOC INC	Appraisal Report for Willow Creek Substation	4,500.00
109	POWER SYSTEMS ENGINEERING INC	Interconnection Arc Flash Study	4,471.25
110	CORE & MAIN LP (P)	20-WB67 Breakoff Flange Kit, K528	4,370.00
111	BORENE LAW FIRM P.A.	Legal Services File Mohan H-1B	4,250.55
112	REMOTE SOLUTIONS LLC	1-Smart drive bracket square d	4,250.00
113	REMOTE SOLUTIONS LLC	1-Smart drive bracket closed door, special tool	4,250.00
114	E WEINBERG SUPPLY & EQUIPMENT	1-Heavy duty dryer	4,160.00
115	REMOTE SOLUTIONS LLC	17-Cubicle kit	4,037.50
116	BARNES AND NOBLE BOOKSELLERS,	CIP Conserve & Save Rebates-custom	3,981.15
117	BADGER PAINTING	Interior office painting at SC	3,953.00
118	STUART C IRBY CO INC	2019 Rubber Goods Testing & Replacement	3,856.15
119	MN POLLUTION CONTROL AGENCY	2019 Cascade Creek Emmissions Fee	3,836.77
120	VALHALLA PROFESSIONAL BUILDIN	CIP Conserve & Save Rebates-cooling	3,832.00
121	TWIN CITY SECURITY INC	2019 Security Services 3/11/19-3/31/19	3,784.50
122	CRESCENT ELECTRIC SUPPLY CO	10-Elbow, Steel, 36.0 R, 5.00	3,675.00
123	BRAUN INTERTEC CORPORATION	Prof Fees Geotechnical Evaluation	3,648.50
124	BORDER STATES ELECTRIC SUPPLY	15-Grd Sleeve, 3ph Sect. Encl, 18 x 67 x 23	3,630.00
125	ON SITE SANITATION INC	2019 Toilet Rental Services	3,613.85

ROCHESTER PUBLIC UTILITIES

A/P Board Listing By Dollar Range

For 03/12/2019 To 04/09/2019

Consolidated & Summarized Below 1,000

126	VERTEX US HOLDINGS INC	Consulting Services for Data Migration	3,491.10
127	SOUTHGATE ASSOCIATES	CIP Conserve & Save Rebates-lighting	3,399.60
128	RSP ARCHITECTS LTD.	Service Center Expansion Project	3,326.40
129	ELITE CARD PAYMENT CENTER	Certificate program for B Blom and J Anderson	3,291.42
130	QUANTITATIVE MARKET INTELLIGE	2019 Qtlly Customer Satisfaction Survey	3,206.25
131	WABASHA COUNTY ADMIN/TREASURE	Emergency notification system for LZ Dam	3,150.00
132	CLIFTONLARSONALLEN LLP	PCI Security Awareness Training	3,000.00
133	BANKS JOSHUA C	Online delivery of 2/8-3/6 Lapse video,	2,900.00
134	BADGER METER INC (P)	12-HRE Badger 2" T200 100W Itron ERT Integra	2,819.16
135	PITNEY BOWES GLOBAL FIN SVCS	2019 Inserter and Mailing System Lease	2,759.65
136	ROCHESTER PUBLIC SCHOOLS	CIP Conserve & Save Rebates-Lighting	2,740.41
137	EXPRESS SERVICES INC	2019 Temp Staff Business Services	2,735.63
138	PIRKL CHIROPRACTIC	Customer Refunds 300000629373 due to paying rpu in error	2,573.67
139	ADVANCED DISPOSAL SVC SOLID W	2019 Waste removal SC	2,571.68
140	CHARLIES EATERY & PUB	Employee Rec Breakfast	2,541.49
141	ULTEIG ENGINEERS INC	Engineering Srvs for IBM Phasing Mod	2,532.00
142	A. B. SYSTEMS, INC.	CIP Conserve & Save Rebates_lighting	2,524.00
143	IHEART MEDIA dba	Radio Ads Community Powered Benefits	2,512.00
144	FRONTIER PRECISION INC	Trimble R1 GNSS recieved	2,495.00
145	VIVID LEARNING SYSTEMS INC	Training Materials for Workplace Safety	2,486.39
146	CONSOLIDATED COMMUNICATIONS d	2018-20 Network and Co-location Services	2,461.26
147	ELEVATE MARKETING SOLUTIONS L	Advertising Community Powered Rotators	2,440.00
148	NETWORKFLEET INC	2019 Monthly Charge - GPS Fleet Tracking	2,439.30
149	ELEVATE MARKETING SOLUTIONS L	Cable advertising Community Powered	2,375.00
150	WORKS COMPUTING INC	HPE NS CS ES1 AFS Exp Shelf mtnc 1/4/19-12/12/19	2,300.96
151	ALL SYSTEMS INSTALLATION dba	Low Voltage SC Expansion Contract	2,296.23
152	STUART C IRBY CO INC	4-Rubber Cover Up	2,287.13
153	BARR ENGINEERING COMPANY (P)	General Groundwater Consulting Services	2,280.00
154	SOMA CONSTRUCTION INC	Crushed rock for break evacuation backfi	2,264.57
155	ELEVATE MARKETING SOLUTIONS L	Cable advertising Community Powered Febr	2,255.00
156	ADVANTAGE DIST LLC (P)	Bulk oil 184	2,218.74
157	CORE & MAIN LP (P)	10-WB67 Breakoff Flange Kit, K528	2,185.00
158	PEOPLES ENERGY COOPERATIVE (P)	Lump sum compensation for non-metered se	2,036.43
159	GREAT RIVER ENERGY	CapX Vision Team	2,032.96
160	CORE & MAIN LP (P)	20-Repair Clamp, SS 12LL 6.0	2,002.00
161	OPEN ACCESS TECHNOLOGY	April OATI services Web Compliance	1,950.00
162	CITY OF ROCHESTER	Workers Comp Fees Q2	1,945.73
163	MIDCONTINENT ISO INC	March MISO Bill	1,903.29
164	DAKOTA SUPPLY GROUP	4-Coupling 10" Alpha Fing 1-Bolt Restraint	1,872.12
165	DELL MARKETING LP	10-Computer, Dell 22 Inch Monitor	1,868.07
166	MN VALLEY TESTING LABS INC	Fuel Oil Samples	1,800.00
167	U S A SAFETY SUPPLY	36-Glove, Leather Work, Lite Duty, X-Large	1,779.47
168	U S A SAFETY SUPPLY	36-Glove, Leather Work, Lite Duty, Medium	1,779.47
169	REMOTE SOLUTIONS LLC	7-Oversized racking port door kit	1,750.00
170	CRESCENT ELECTRIC SUPPLY CO	12 rolls-Heat Shrink Insul. Tape, 15kV, 2" x 25'	1,747.02
171	SHI INTERNATIONAL CORP (P)	2019 License Kace Systems Mgmt	1,744.20
172	MINNESOTA ENERGY RESOURCES CO	February Gas for SLP	1,722.36
173	MASONIC TEMPLE	CIP Conserve & Save Rebates-cooling	1,711.25
174	REMOTE SOLUTIONS LLC	7-Cubicle kit	1,662.50
175	DELL MARKETING LP	6-Monitor, 27"	1,641.54
176	WESTGATE SERVICE	CIP Conserve & Save Rebates-lighting	1,607.68
177	WARTSILA NORTH AMERICA	Prechamber Upper Housing	1,596.82
178	EINCK KATHY	CIP Conserve & Save Rebates-LED Light Fixtures & LED Bulbs	1,575.00
179	USIC LOCATING SERVICES INC	2019 Locating Services Feb	1,569.17
180	ONLINE INFORMATION SERVICES I	2019 Utility Exchange Report March	1,558.41
181	BORDER STATES ELECTRIC SUPPLY	500 ft-Wire, Meter Rapid Pull cable 500' Custom	1,555.03
182	THERMO ENVIRONMENTAL INSTRUME	1-42i-LS, Cooler	1,549.69
183	GOODIN COMPANY	2-Gasket, CG, 600 #, 6.00,siphon ring,Mayo	1,541.48
184	RESCO	18-Deadend Recept, 15kV, 600A, NLB	1,528.20
185	MASTEC NORTH AMERICA INC	2019 Joint Trench Directional Boring	1,505.28
186	U.S.Department of Homeland Se	H-1 employer fee mandated by law for New NERC Engineer employee	1,500.00
187	ELITE CARD PAYMENT CENTER	Snowblower for Cascade Creek	1,453.20
188	CHOSEN VALLEY TESTING	CSC Special Inspec and Testing Services	1,426.00

Attachment: AP Board CrMo (10459 : a/p board listing)

ROCHESTER PUBLIC UTILITIES
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189	BAIER GERALD	2019 Sweeping Services Jan-December	1,417.16
190	U.S.Department of Homeland Se	Premium processing fee for New NERC Engineer	1,410.00
191	GDS ASSOCIATES INC	Professional Services CIP self report & mitigation	1,360.46
192	U S A SAFETY SUPPLY	15-Hard hat halo light	1,350.00
193	PETERSON CAMERON	Travel, SANS Conf, Orlando,FL, Lodging	1,344.40
194	NARDINI FIRE EQUIPMENT CO INC	Replaced discharge hoses on systems	1,324.18
195	MN SUPPLY COMPANY INC (P)	Repair leaking tilt cylinder	1,323.21
196	MINNESOTA ENERGY RESOURCES CO	February Gas for 621	1,315.11
197	NARDINI FIRE EQUIPMENT CO INC	Inspection Cascade Creek Substation	1,307.09
198	NARDINI FIRE EQUIPMENT CO INC	Semi-annual inspection of halon system	1,284.00
199	CORE & MAIN LP (P)	4-Coupling,6" Romac Alpha 2-Bolt Restraint	1,267.96
200	PW POWER SYSTEMS INC	15-Filter, Element, CT116793-SP1	1,265.19
201	WELLS FARGO BANK ACCT ANALYSI	Lock Box Fee	1,240.00
202	RSP ARCHITECTS LTD.	Office Standards Design for building expansion	1,215.00
203	REAM RHEAM PRODUCTIONS INC	RPU Nonverbal Communication Training	1,214.15
204	MAILE ENTERPRISES INC	60-Flag, Hydrant-2.5in. Loop	1,198.80
205	ROCHESTER ARMORED CAR CO INC	2019 Pick Up Services	1,187.24
206	EINCK DENNIS	CIP Conserve & Save Rebates-LED Light Fixtures & LED Bulbs	1,185.00
207	ELITE CARD PAYMENT CENTER	Heat gun-WES	1,177.45
208	LEAGUE OF MN CITIES INS TRUST	Claim Settlement due to damage from watermain break	1,157.85
209	E WEINBERG SUPPLY & EQUIPMENT	Install Dryer, dryer cabinet and base	1,154.25
210	DAVIES PRINTING COMPANY INC	Envelope, #10 Security Reverse Flap -regular	1,154.25
211	DAVIES PRINTING COMPANY INC	Envelope, #10 Security Reverse Flap with Tinted window	1,154.25
212	PAAPE ENERGY SERVICE INC	Snow melt sensor replacement	1,135.01
213	NETWORK SERVICES COMPANY	2-Max 45 charcoal mat, 4' x 16'	1,130.44
214	E WEINBERG SUPPLY & EQUIPMENT	Freight for dryer, dryer cabinet and base	1,127.53
215	CORE & MAIN LP (P)	5-Metro 250/M94 #13 Revolving Nut	1,124.25
216	NEWARK	12-Fuse Blk, 30 A, 2 Pole w/cover	1,095.00
217	ELITE CARD PAYMENT CENTER	Travel, APPA, Lodging for S Nyhus	1,093.17
218	MCMASTER CARR SUPPLY COMPANY	2-St Light adpt and 7 aluminum pipes	1,070.82
219	CRESCENT ELECTRIC SUPPLY CO	5,000 ft-Wire, 14 ga, 600V SIS Panel, 41 STR	1,021.19
220	OPEN ACCESS TECHNOLOGY	April OATI Tagging Services	1,016.67
221	ELITE CARD PAYMENT CENTER	Travel, TEA, Florida, Lodging for D Bierbaum	1,009.94
222	ELITE CARD PAYMENT CENTER	Travel, Doble Conf, Lodging for N. Stiller	1,005.70
223	NEW DIRECTION FLOORING	CIP Conserve & Save Rebates-lighting	1,000.00
224			
225		Price Range Total:	290,523.14
226			
227	<u>0 to 1,000 :</u>		
228			
229	REBATES	Summarized transactions: 256	47,885.17
230	EXPRESS SERVICES INC	Summarized transactions: 24	16,335.17
231	ELITE CARD PAYMENT CENTER	Summarized transactions: 58	11,543.80
232	CINTAS CORP	Summarized transactions: 68	11,489.21
233	TEREX UTILITIES INC	Summarized transactions: 17	9,084.33
234	REMOTE SOLUTIONS LLC	Summarized transactions: 26	8,903.75
235	BORDER STATES ELECTRIC SUPPLY	Summarized transactions: 26	7,566.99
236	CORE & MAIN LP (P)	Summarized transactions: 20	6,885.92
237	Customer Refunds (CIS)	Summarized transactions: 81	6,610.28
238	U S A SAFETY SUPPLY	Summarized transactions: 32	4,260.63
239	STUART C IRBY CO INC	Summarized transactions: 12	4,253.03
240	CRESCENT ELECTRIC SUPPLY CO	Summarized transactions: 46	3,117.88
241	LAWSON PRODUCTS INC (P)	Summarized transactions: 12	2,935.91
242	DAKOTA SUPPLY GROUP	Summarized transactions: 11	2,849.45
243	WORKS COMPUTING INC	Summarized transactions: 3	2,613.99
244	STEVE BENNING ELECTRIC	Summarized transactions: 7	2,441.72
245	INNOVATIVE OFFICE SOLUTIONS L	Summarized transactions: 16	2,432.64
246	E WEINBERG SUPPLY & EQUIPMENT	Summarized transactions: 6	2,201.25
247	ROCH SAND & GRAVEL INC	Summarized transactions: 4	2,150.00
248	BENSON ANTHONY	Summarized transactions: 4	2,090.52
249	VIKING ELECTRIC SUPPLY INC	Summarized transactions: 23	2,051.90
250	DAVIES PRINTING COMPANY INC	Summarized transactions: 9	2,027.89
251	G A ERNST & ASSOCIATES INC	Summarized transactions: 3	1,977.94

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252	MCMASTER CARR SUPPLY COMPANY	Summarized transactions: 54	1,827.05
253	BOLTON AND MENK (P)	Summarized transactions: 4	1,815.00
254	MISSISSIPPI WELDERS SUPPLY CO	Summarized transactions: 11	1,798.53
255	WESCO DISTRIBUTION INC	Summarized transactions: 9	1,744.52
256	GRAINGER INC	Summarized transactions: 19	1,687.70
257	HIGH FOREST BOBCAT SERVICE LL	Summarized transactions: 2	1,583.29
258	CINTAS CORP	Summarized transactions: 9	1,545.11
259	NETWORK SERVICES COMPANY	Summarized transactions: 15	1,396.28
260	MINNESOTA ENERGY RESOURCES CO	Summarized transactions: 4	1,298.49
261	GRAYBAR ELECTRIC COMPANY INC	Summarized transactions: 7	1,281.28
262	FASTENAL COMPANY	Summarized transactions: 23	1,269.49
263	WERNER ELECTRIC SUPPLY	Summarized transactions: 18	1,251.97
264	SUTTON JEREMY	Summarized transactions: 3	1,230.69
265	A & A ELECT & UNDERGROUND CON	Summarized transactions: 5	1,226.50
266	IDEAL SERVICE COMPANY INC	Summarized transactions: 2	1,188.99
267	MENARDS ROCHESTER NORTH	Summarized transactions: 7	1,174.57
268	N HARRIS COMPUTER CORP	Summarized transactions: 2	1,080.00
269	BADGER METER INC (P)	Summarized transactions: 10	1,035.04
270	RESCO	Summarized transactions: 3	997.34
271	AUTHORIZE.NET	Summarized transactions: 1	970.50
272	U.S.Department of Homeland Se	Summarized transactions: 2	960.00
273	WARTSILA NORTH AMERICA	Summarized transactions: 4	947.26
274	SOLARWINDS INC	Summarized transactions: 1	940.50
275	CITY OF ROCHESTER	Summarized transactions: 11	926.11
276	SCHMIDT GOODMAN OFFICE PRODUC	Summarized transactions: 1	921.80
277	AMARIL UNIFORM COMPANY	Summarized transactions: 8	913.07
278	HACH COMPANY	Summarized transactions: 5	912.81
279	PEOPLES ENERGY COOPERATIVE	Summarized transactions: 2	904.71
280	FRANZ REPROGRAPHICS INC	Summarized transactions: 4	903.12
281	NORTHERN / BLUETARP FINANCIAL	Summarized transactions: 6	902.86
282	TOTAL TOOL SUPPLY INC (P)	Summarized transactions: 3	884.18
283	VIRTEVA LLC	Summarized transactions: 2	875.00
284	WRIGHT TREE SERVICE INC	Summarized transactions: 1	865.26
285	SUNBELT RENTALS	Summarized transactions: 1	853.51
286	SPECTRUM PRO-AUDIO dba	Summarized transactions: 1	800.00
287	VIKING ELECTRIC SUPPLY INC	Summarized transactions: 4	781.91
288	HI LINE UTILITY SUPPLY CO (P)	Summarized transactions: 3	767.36
289	ADVANCE AUTO PARTS	Summarized transactions: 29	766.73
290	MCNEILUS STEEL INC	Summarized transactions: 4	766.58
291	BARR ENGINEERING COMPANY (P)	Summarized transactions: 1	751.00
292	HUG ENGINEERING INC	Summarized transactions: 2	744.92
293	THE ENERGY AUTHORITY INC	Summarized transactions: 1	717.48
294	METRO SALES INC	Summarized transactions: 3	701.81
295	MSC INDUSTRIAL SUPPLY CO INC	Summarized transactions: 5	673.80
296	POWER DELIVERY PROGRAM INC	Summarized transactions: 1	666.00
297	LANGUAGE LINE SERVICES INC	Summarized transactions: 2	664.96
298	ALL SYSTEMS INSTALLATION dba	Summarized transactions: 2	662.93
299	CLAREY'S SAFETY EQUIPMENT dba	Summarized transactions: 1	658.35
300	DAKOTA SUPPLY GROUP	Summarized transactions: 11	656.97
301	INSTITUTE FOR ENVIRONMENTAL	Summarized transactions: 1	648.10
302	CLAREY'S SAFETY EQUIPMENT dba	Summarized transactions: 2	645.00
303	HALO BRANDED SOLUTIONS	Summarized transactions: 2	619.78
304	CITY OF ROCHESTER	Summarized transactions: 8	618.18
305	SCHUMACHER ELEVATOR COMPANY	Summarized transactions: 1	618.00
306	ADVANCED DISPOSAL SVC SOLID W	Summarized transactions: 2	615.86
307	HDR ENGINEERING INC	Summarized transactions: 1	614.50
308	HEIMER WILLIAM T	Summarized transactions: 3	608.42
309	MN MUNICIPAL UTILITIES ASSN C	Summarized transactions: 1	600.00
310	ROCH AREA CHAMBER OF COMMERCE	Summarized transactions: 1	600.00
311	PETERSON CAMERON	Summarized transactions: 3	582.86
312	BOB THE BUG MAN LLC	Summarized transactions: 1	577.12
313	SNAP ON INDUSTRIAL	Summarized transactions: 2	562.38
314	TOP PERFORMANCE SALES	Summarized transactions: 2	527.32

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315	SANCO EQUIPMENT LLC	Summarized transactions: 4	519.74
316	PEOPLES ENERGY COOPERATIVE	Summarized transactions: 1	515.87
317	NU-TELECOM dba	Summarized transactions: 1	500.44
318	POMPS TIRE SERVICE INC	Summarized transactions: 2	495.90
319	REBATES	Summarized transactions: 17	475.00
320	ROTO ROOTER INC	Summarized transactions: 1	474.00
321	FIRST CLASS PLUMBING & HEATIN	Summarized transactions: 2	471.06
322	SCHNEIDER ELECTRIC USA INC. (Summarized transactions: 1	465.00
323	CREDIT MANAGEMENT LP	Summarized transactions: 2	451.60
324	POWERMATION DIVISON	Summarized transactions: 3	449.07
325	AMERICAN PAYMENT CENTER	Summarized transactions: 1	441.39
326	Williams Direct Dryers	Summarized transactions: 1	432.99
327	PROPERTY RECORDS OLMSTED COUN	Summarized transactions: 6	430.00
328	CHARLIES EATERY & PUB	Summarized transactions: 1	428.00
329	INTERSTATE MOTOR TRUCKS INC	Summarized transactions: 2	419.36
330	FAST PHONE REPAIR LLC	Summarized transactions: 1	400.78
331	RDO EQUIPMENT COMPANY (P)	Summarized transactions: 2	391.72
332	BORENE LAW FIRM P.A.	Summarized transactions: 1	376.00
333	MN SUPPLY COMPANY INC (P)	Summarized transactions: 2	374.18
334	DELL MARKETING LP	Summarized transactions: 3	369.35
335	HEATH JAMES	Summarized transactions: 1	352.69
336	CENTURYLINK	Summarized transactions: 1	342.74
337	MN POLLUTION CONTROL AGENCY	Summarized transactions: 2	336.21
338	UNITED RENTALS INC	Summarized transactions: 2	332.25
339	OLSEN CHAIN & CABLE CO INC	Summarized transactions: 6	332.06
340	GOPHER STATE ONE CALL-Electric	Summarized transactions: 2	326.03
341	GOPHER STATE ONE CALL-Water	Summarized transactions: 2	326.02
342	BROWN C O INS AGENCY INC	Summarized transactions: 1	325.00
343	JETTER CLEAN INC	Summarized transactions: 1	320.63
344	JACKSON SIDNEY	Summarized transactions: 4	318.06
345	BIERBAUM DIRK	Summarized transactions: 1	313.50
346	HOGAN PETER	Summarized transactions: 1	310.00
347	ANDERSON JUDITH	Summarized transactions: 1	310.00
348	BLOM BRYAN	Summarized transactions: 1	310.00
349	BRIMAR INDUSTRIES	Summarized transactions: 4	308.68
350	DYNAMIC LIFECYCLE INNOVATIONS	Summarized transactions: 1	304.92
351	T S E INTERNATIONAL INC	Summarized transactions: 2	304.38
352	MILSOFT UTILITY SOLUTIONS INC	Summarized transactions: 2	304.13
353	CENTURYLINK (P)	Summarized transactions: 3	303.41
354	STEVE BENNING ELECTRIC	Summarized transactions: 2	302.06
355	ALTEC INDUSTRIES INC	Summarized transactions: 10	298.29
356	PHENOVA INC	Summarized transactions: 1	294.40
357	SOUTHERN MN AUTO SUPPLY INC	Summarized transactions: 4	292.11
358	VEIT DISPOSAL SYSTEMS INC	Summarized transactions: 1	288.56
359	VANCO SERVICES LLC	Summarized transactions: 1	287.32
360	ULINE	Summarized transactions: 5	286.78
361	FORSTNER JAY	Summarized transactions: 2	278.22
362	PW POWER SYSTEMS INC	Summarized transactions: 3	277.45
363	CURVATURE INC	Summarized transactions: 2	276.81
364	AUTOMATIONDIRECT.COM	Summarized transactions: 1	275.00
365	FAMILY SERVICE	Summarized transactions: 1	250.00
366	PAWS & CLAWS	Summarized transactions: 1	250.00
367	WARNING LITES OF MN INC (P)	Summarized transactions: 1	245.81
368	WSB & ASSOCIATES	Summarized transactions: 1	245.25
369	ARROW ACE HARDWARE (P)	Summarized transactions: 3	241.44
370	CLEMENTS CHEVROLET CADILLAC S	Summarized transactions: 2	239.61
371	NYHUS STEVE	Summarized transactions: 1	238.00
372	ADVANTAGE DIST LLC (P)	Summarized transactions: 2	235.42
373	NARDINI FIRE EQUIPMENT CO INC	Summarized transactions: 3	232.02
374	FRONTIER PRECISION INC	Summarized transactions: 4	216.42
375	NORTHERN / BLUETARP FINANCIAL	Summarized transactions: 4	212.92
376	RONCO ENGINEERING SALES INC	Summarized transactions: 2	203.11
377	MN DEPT OF LABOR & INDUSTRY	Summarized transactions: 1	200.00

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378	T E C INDUSTRIAL INC	Summarized transactions: 2	196.87
379	ZIEGLER INC	Summarized transactions: 1	195.96
380	GOODIN COMPANY	Summarized transactions: 2	189.77
381	MENARDS ROCHESTER NORTH	Summarized transactions: 9	188.84
382	ATLAS COPCO COMPRESSORS LLC	Summarized transactions: 2	186.78
383	ZUMBRO WATERSHED PARTNERSHIP	Summarized transactions: 1	175.00
384	CONNEY SAFETY PRODUCTS LLC	Summarized transactions: 7	173.27
385	MAILE ENTERPRISES INC	Summarized transactions: 1	169.49
386	NORTHERN WOOD PRODUCTS INC	Summarized transactions: 3	157.64
387	CORPORATE WEB SERVICES INC	Summarized transactions: 1	144.28
388	ROBERTSON GORDON	Summarized transactions: 1	142.50
389	FASTENAL COMPANY	Summarized transactions: 2	137.62
390	SAFELITE FULFILLMENT INC	Summarized transactions: 1	133.59
391	OSWEILER TODD	Summarized transactions: 1	129.92
392	GARCIA GRAPHICS INC	Summarized transactions: 3	128.50
393	ROCH COMMUNITY & TECHNICAL CO	Summarized transactions: 1	125.00
394	TC SERVICES LLC	Summarized transactions: 1	115.30
395	VERIZON WIRELESS	Summarized transactions: 1	110.16
396	Williams Direct Dryers	Summarized transactions: 1	108.99
397	ARNOLDS SUPPLY & KLEENIT CO (Summarized transactions: 4	107.52
398	POWER DYNAMICS INC	Summarized transactions: 3	100.07
399	LUHMANN ABE	Summarized transactions: 1	99.75
400	LORTON DATA INC	Summarized transactions: 1	96.42
401	RONCO ENGINEERING SALES INC	Summarized transactions: 1	95.42
402	TRUCKIN' AMERICA	Summarized transactions: 1	94.05
403	MENARDS ROCHESTER SOUTH	Summarized transactions: 3	91.87
404	SHERWIN WILLIAMS CO	Summarized transactions: 1	88.70
405	SLEEPY EYE TELEPHONE CO	Summarized transactions: 1	84.76
406	BAUER BUILT INC (P)	Summarized transactions: 2	80.55
407	MCMASTER CARR SUPPLY COMPANY	Summarized transactions: 1	77.36
408	KRUSE LUMBER	Summarized transactions: 2	65.96
409	HATHAWAY TREE SERVICE INC	Summarized transactions: 1	64.13
410	CHARTER COMMUNICATIONS HOLDIN	Summarized transactions: 1	62.73
411	JOHNSTONE SUPPLY (P)	Summarized transactions: 1	57.40
412	STAR TRIBUNE	Summarized transactions: 1	49.27
413	A T & T MOBILITY	Summarized transactions: 1	46.77
414	ANDERTON RANDY	Summarized transactions: 1	46.01
415	MENARDS ROCHESTER SOUTH	Summarized transactions: 2	45.89
416	CENTRAL FINANCE OLMSTED COUNT	Summarized transactions: 1	36.75
417	ALL SEASONS POWER & SPORT INC	Summarized transactions: 2	36.25
418	GOODIN COMPANY	Summarized transactions: 2	33.08
419	LOGANS TREE SERVICE & RECYCLI	Summarized transactions: 1	32.06
420	AMERICAN FENCE COMPANY	Summarized transactions: 1	27.31
421	FIRST SUPPLY (P)	Summarized transactions: 1	26.67
422	MINNESOTA ENERGY RESOURCES CO	Summarized transactions: 1	25.59
423	BREKKE MATTHEW	Summarized transactions: 1	23.00
424	PUTZIER KRISTOPHER	Summarized transactions: 1	23.00
425	BLEVINS JAN	Summarized transactions: 1	20.00
426	NEWARK	Summarized transactions: 1	14.10
427	MONSON STEVE	Summarized transactions: 1	14.00
428	ARROW ACE HARDWARE (P)	Summarized transactions: 1	13.14
429	MISTER CARWASH	Summarized transactions: 1	7.12
430	FEDEX SHIPPING	Summarized transactions: 1	7.03
431	GRAYBAR ELECTRIC COMPANY INC	Summarized transactions: 1	4.40
432			
433		Price Range Total:	248,876.99
434			
435		Grand Total:	10,819,035.13

Attachment: AP Board CrMo (10459 : a/p board listing)

FOR BOARD ACTION

Agenda Item # (ID # 10460)

Meeting Date: 4/30/2019

SUBJECT: Audit Presentation – 2018 Annual Audit Results

PREPARED BY: Bryan Blom

ITEM DESCRIPTION:

On April 30, 2019, the Audit Committee reviewed the results of the 2018 financial audit with Mr. Aaron Worthman of Baker Tilly Virchow Krause, LLP. A brief overview of the audit process and results will be presented by Mr. Worthman along with a copy of the annual report.

UTILITY BOARD ACTION REQUESTED:

Recommend the Board accept the financial audit report and place on file.

FOR BOARD ACTION

Agenda Item # (ID # 10483)

Meeting Date: 4/30/2019

SUBJECT: Rate Structure Survey Results

PREPARED BY: Krista Boston

ITEM DESCRIPTION:

Michael Vigeant, CEO and Dan Quatrocelli, Senior Director of Research from GreatBlue Research, Inc. will present the results from the Rate Structure Survey completed with RPU's residential customers.

UTILITY BOARD ACTION REQUESTED:

Information Only

FOR BOARD ACTION

Agenda Item # (ID # 10262)

Meeting Date: 4/30/2019

SUBJECT: Manhole Rebuild 2019

PREPARED BY: Andrew Bianco

ITEM DESCRIPTION:

With the development of a manhole replacement plan, the 2019 budget allocated funds for the replacement of deteriorated manholes that prioritizes five manholes for replacement yet this year. Sealed bids for the project were opened on April 15, 2019. Along with the rebuilding costs of the manholes themselves, the solicitation included unit pricing for the street and sidewalk pavement portion of the project based on material estimates.

It is expected that this work will be completed no later than September 30, 2019.

The evaluated bid summary is as follows:

Vendor	Evaluated Total
Dig America	\$ 300,640.10
Mas Tec North America, Inc.	\$ 261,490.00

Based on our evaluation of the bids, the lowest responsive bidder is Mas Tec North America, Inc., and staff has no concerns about their ability to perform successfully. Unit based pricing (pavement and sidewalk material) have the potential of increasing the contract amount; therefore; staff is seeking approval not to exceed a cost of \$300,000.00. There are sufficient funds in the approved budget to cover this expenditure.

UTILITY BOARD ACTION REQUESTED:

Approve a resolution to accept the bid from Mas Tec North America, Inc., in an amount not to exceed \$300,000.00.



RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to accept the bid from Mas Tec Inc., for the rebuild of Manholes for an amount not to exceed THREE HUNDRED THOUSAND AND 00/100 DOLLARS (\$300,000.00).

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 30th day of April, 2019.

President

Secretary

FOR BOARD ACTION

Agenda Item # (ID # 10455)

Meeting Date: 4/30/2019

SUBJECT: RPU Custodial Services

PREPARED BY: Steve Monson

ITEM DESCRIPTION:

RPU management reviewed the current contracted custodial services and related costs. It was determined that 2-FTE RPU custodial staff could perform the required custodial tasks at the RPU Customer Service Center at an equal cost to currently contracted services. In addition, these employees would provide a greater level of internal customer service and be available to assist existing facilities staff with miscellaneous tasks during the work day on a cost neutral basis. This opportunity was not anticipated during the 2019 budget planning and approval process last year, thus it requires Board and Council approval to increase the approved head count by 2 FTE's. If approved, staff will work with the Human Resources department on filling the positions. Staff supports this change and will be available at the board meeting for questions.

UTILITY BOARD ACTION REQUESTED:

Approve the headcount addition of 2 Full Time Equivalents to allow for the performance of custodial services internally.



RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve and request Common Council approval for:

ADDITION OF TWO FULL-TIME CUSTODIAL POSITIONS

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 30th day of April, 2019

President

Secretary

FOR BOARD ACTION

Agenda Item # (ID # 10474)

Meeting Date: 4/30/2019

SUBJECT: Customer Relations and Public Information and Outreach Policies

PREPARED BY: Krista Boston

ITEM DESCRIPTION:

Attached are two final drafts of two policies. These were submitted for review and comment at the April 2, 2019 board meeting. All feedback has been incorporated, therefore I am seeking final board approval.

UTILITY BOARD ACTION REQUESTED:

Approve the Customer Relations and Public Information and Outreach policies.

ROCHESTER PUBLIC UTILITIES
BOARD POLICY STATEMENT

POLICY SUBJECT: CUSTOMER RELATIONS POLICY

OBJECTIVE:

The Rochester Public Utilities Board objective is to ensure that its decisions, as well as the decisions of the management team and employees, reflect the vision of the utility to “set the standard for service”. To achieve this, the Board will review policies and foster a culture that enriches the lives of RPU customers and delivers world-class service to its customers. All employees are expected to take ownership and responsibility to ensure the core values are first in mind in all interactions with the public.

POLICY STATEMENT:

1. The Board will be proactive, responsive and dependable in creating partnerships with customers by listening and anticipating how the Board and employees may best meet customer expectations. The management team will employ and develop people who are passionate about customer service and ensure employees have the core competencies to maximize the quality and consistency of the customer experience.
2. The utility will employ an empowered workforce that acts in the best interest of its customers and the community. Employee actions will demonstrate honesty, respect, and good faith, which will result in RPU being held in high esteem by its stakeholders.
3. The utility will have the systems, processes, and training to continue building a knowledgeable, empowered, and customer-focused workforce that demonstrates honesty, respect and good faith in all dealings with customers.
4. Employees of RPU will receive the training and have the tools available to provide complete, courteous and equitable treatment of all customers at all times.
5. In the conduct of business, all customers will be treated as owners of RPU.
6. Customer relations will be guided by documented management policies and procedures which are understood and consistently used by appropriate employees.
7. Using training and other opportunities for staff development, the management team will foster and sustain a culture of compassion in alignment with the City of Rochester’s resolution adopted September 18, 2017, which states “The city will infuse and reflect compassion within its policies, procedures and programming...”

RESPONSIBILITIES:

1. The general manager will implement a customer interaction strategy that delivers an improved customer experience that includes using communication strategies representing the ways that customers want to interact with the utility. This includes monitoring trends in communication and other aspects, such as making investments in technologies to improve the customer experience, enhancing the dependability of RPU infrastructure and assuring excellence in service delivery.
2. The general manager will ensure that employees have access to training in order to develop the skills in their own and others' abilities and knowledge to provide the expected level of customer service expectations set forth in this policy.
3. The general manager will support all employees of the utility in their efforts to take ownership and responsibility to ensure the core values are first in mind in all interactions with the public.
4. The general manager will monitor and/or periodically survey and report to the Board, the level of customer engagement and customer satisfaction across all demographics of the City of Rochester with a goal of a 90% rate of satisfaction.
5. The general manager will recommend, and with Board approval, develop and implement programs supporting customer service needs through an equitable and inclusive approach to ensure that services and marketing practices broadly target all ages, incomes and abilities in the City.
6. The Board will serve as the body of appeal for those customers whose complaints or requests have not been handled to their satisfaction by management. However, nothing is to preclude a customer following the process of complaining directly to the Public Utilities Commission.

RELEVANT LEGAL AUTHORITY:

City of Rochester Home Rule Charter
 Sections 15.03
 City Resolution In Support of a City of
 Compassion adopted September 18, 2017

EFFECTIVE DATE OF POLICY:

[Inserted on Date of Approval]

POLICY APPROVAL:

[Inserted on Date of Approval]

Board President

Date

ROCHESTER PUBLIC UTILITIES
BOARD POLICY STATEMENT

POLICY SUBJECT: PUBLIC INFORMATION AND OUTREACH

OBJECTIVE:

The Rochester Public Utilities Board fosters a culture of excellence and open participation in formulating its objectives. The Board encourages comments and suggestions from customers in order to ensure the standards and vision of the community are reflected in the selection of resources and programs.

In meeting this objective, the Board will provide its customers and the general public with information that is relevant, factual, understandable and timely in regard to the Board's utility operations and the use of the electric and water services.

POLICY STATEMENT:

1. Board meetings will be public in compliance with the Minnesota Open Meeting Law. That notwithstanding, the Board will hold its meetings and focus its deliberations with both the City of Rochester Core Values and Standards and the RPU Core Values always in mind.
2. The Board will maintain open comment periods on its agendas, in order to hear from the ratepayers.
3. The Board will engage the community, City, County and other stakeholders in key decisions in order to provide a transparent approach to decision-making.
4. The Board will strive to provide information that helps the general public and customers understand the business of the utility, and provide informed comments and feedback in utility operations.
5. The Board will use various channels to disseminate information to customers and other members of the public. This will include using a strategy to seek out no- or low- cost, but productive ways, to inform the public using an equitable and inclusive public relations and marketing strategy.
6. The Board meetings will be held in accordance with the Transparency Act of 2019 as adopted by the Rochester City Council.

RESPONSIBILITIES:

1. The general manager will establish procedures and ensure coordination with the City the City’s communications department.. The general manager will coordinate releases to the news media with the objective of ensuring accuracy, avoiding premature publication and duplication of effort.

2. The general manager will prepare and present for the Board’s approval, an annual program and budget to support outreach efforts. The program shall include strategies to increase awareness of various programs that promote conservation, commitment to equality and inclusiveness, customer intimacy, community involvement and environmental stewardship.

RELEVANT LEGAL AUTHORITY: City of Rochester Home Rule Charter Sections 15.03
 City Resolution In Support of Cultural Diversity adopted August 21, 2012
 Transparency Act of 2019 adopted January 7, 2019

EFFECTIVE DATE OF POLICY: [Inserted on Date of Approval]

POLICY APPROVAL: [Inserted on Date of Approval]

Board President

Date



RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve the Customer Relations and Customer Information and Public Outreach policies.

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 30th day of April, 2019.

President

Secretary

FOR BOARD ACTION**Agenda Item # (ID # 10482)****Meeting Date: 4/30/2019**

SUBJECT: RPU Index of Board Policies

PREPARED BY: Christina Bailey

ITEM DESCRIPTION:**UTILITY BOARD ACTION REQUESTED:**

ROCHESTER PUBLIC UTILITIES		
INDEX OF BOARD POLICIES		
	REVISION DATE	RESPONSIBLE BOARD COMMITTEE
BOARD		
1. Mission Statement	6/26/2012	Policy
2. Responsibilities and Functions	3/27/2012	Policy
3. Relationship with the Common Council	2/28/2012	Policy
4. Board Organization	3/27/2018	Policy
5. Board Procedures	3/27/2012	Policy
6. Delegation of Authority/Relationship with Management	7/24/2018	Policy
7. Member Attendance at Conferences and Meetings	12/18/2018	Policy
8. Board Member Expenses	12/18/2018	Policy
9. Conflict of Interest	11/26/1985	Delete
10. Alcohol and Illegal Drugs	7/28/1988	Delete
11. Worker Safety	3/27/2012	Policy
CUSTOMER		
12. Customer Relations	5/8/1984	Ops & Admin
13. Customer and Public Information	4/10/1984	Communications
14. Application for Service	7/1/2016	Ops & Admin
15. Electric Utility Line Extension Policy	3/28/2017	Finance
16. Billing, Credit and Collections Policy	7/25/2017	Finance
17. Electric Service Availability	4/28/1998	Ops & Admin
18. Water and Electric Metering	6/26/2018	Ops & Admin
19. Electric & Water Bill Adjustment	3/10/1994	Finance
20. Rates	7/25/2017	Finance
21. Involuntary Disconnection	4/24/2018	Communications
ADMINISTRATIVE		
22. Acquisition and Disposal of Interest in Real Property	12/19/2017	Ops & Admin
23. Electric Utility Cash Reserve Policy	1/13/2017	Finance
24. Water Utility Cash Reserve Policy	1/13/2017	Finance
25. Charitable Contributions	11/26/1985	Communications
26. Utility Compliance	10/24/2017	Communications
27. Contribution in Lieu of Taxes	6/29/1999	Finance
28. Debt Issuance (PENDING)	PENDING	Finance
29. Joint-Use of Fixed Facilities and Land Rights	10/8/1996	Ops & Admin
30. Customer Data Policy	10/9/2014	Communications
31. Life Support	10/9/2014	Communications
32. Undergrounding Policy (PENDING)	PENDING	Ops & Admin
Red - Currently being worked on		
Yellow - Will be scheduled for revision		