



MEETING AGENDA – JANUARY 29, 2019

BOARD ROOM
4000 EAST RIVER ROAD NE
ROCHESTER, MN 55906

4:00 PM

Call to Order

- 1. Approval of Agenda**
- 2. Safety Moment**
- 3. Approval of Minutes**

1. Public Utility Board - Regular Meeting - Dec 18, 2018 4:00 PM

- 4. Approval of Accounts Payable**

1. a/p board listing

NEW BUSINESS

Open Comment Period

(This agenda section is for the purpose of allowing citizens to address the Utility Board. Comments are limited to 4 minutes, total comment period limited to 15 minutes. Any speakers not having the opportunity to be heard will be the first to present at the next Board meeting.)

- 5. Regular Agenda**

1. Economic Development Credit Rate Tariff
Resolution: Approval of Economic Development Credit Rate Tariff
2. FERC Case Special Capital Reserve
Resolution: FERC Case Special Capital Reserve
3. Customer Information System (Cayenta Project)
Resolution: Customer Information System Implementation (Cayenta)

- 6. Informational**

1. Board Responsibilities with Respect to Data Practices and Open Government
2. Goals & Objectives for Rate Structure Change

- 7. Board Liaison Reports**

1. Board Committee Assignments 2019-2020
2. RPU Index of Board Policies

- 8. General Managers Report**

- 9. Division Reports & Metrics**

- 10. Other Business**

- 11. Adjourn**

The agenda and board packet for Utility Board meetings are available on-line at www.rpu.org and <http://rochestercitymn.igmp2.com/Citizens/Default.aspx>



MEETING MINUTES – DECEMBER 18, 2018

BOARD ROOM
4000 EAST RIVER ROAD NE
ROCHESTER, MN 55906

4:00 PM

Call to Order

Attendee Name	Title	Status	Arrived
Mark Browning	Board Member	Present	
Tim Haskin	Board Member	Present	
Melissa Graner Johnson	Board Vice President	Present	
Brian Morgan	Board President	Present	
Michael Wojcik	Board Member	Present	

1. Approval of Agenda

- Motion to:** approve the agenda as presented

RESULT: APPROVED [UNANIMOUS]
MOVER: Michael Wojcik, Board Member
SECONDER: Mark Browning, Board Member
AYES: Browning, Haskin, Johnson, Morgan, Wojcik

2. Safety Moment

Board Member Tim Haskin presented a Power Point with tips on travel safety.

3. Approval of Minutes

- Public Utility Board - Regular Meeting - Nov 27, 2018 4:00 PM
- Motion to:** approve the minutes as presented

RESULT: APPROVED [UNANIMOUS]
MOVER: Melissa Graner Johnson, Board Vice President
SECONDER: Tim Haskin, Board Member
AYES: Browning, Haskin, Johnson, Morgan, Wojcik

4. Approval of Accounts Payable

- a/p board listing
- Motion to:** approve the a/p board listing

President Morgan recused himself from voting on line item number 119.

RESULT: APPROVED [UNANIMOUS]
MOVER: Michael Wojcik, Board Member
SECONDER: Melissa Graner Johnson, Board Vice President
AYES: Browning, Haskin, Johnson, Morgan, Wojcik

5. Recognition of Mark Browning

President Morgan read a formal Board resolution recognizing the term of retiring Board Member Mark Browning and thanked him for his service.

Minutes Acceptance: Minutes of Dec 18, 2018 4:00 PM (Approval of Minutes)

1. Resolution: Recognition of Mark Browning

WHEREAS, Mr. Mark Browning has diligently served on the Utility Board since 2011 serving as Board President and specializing in operations, strategic planning and administration, and

WHEREAS, Mr. Browning has been a valuable asset and has contributed substantially to the well-being of Rochester Public Utilities and the local citizens by his leadership and efforts in such areas as infrastructure planning, energy efficiency, customer service, environmental protection, economic development, and internal transitions within the Utility, and

WHEREAS, Rochester has benefited from the steady guidance and principled leadership of people like Mr. Browning who believe in municipal ownership, and

NOW, THEREFORE BE IT RESOLVED, that the Rochester Public Utility Board wishes to recognize and thank Mr. Browning for his leadership, many talents, commitment to excellence and service to the Board and community.

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 18th day of December, 2018.

NEW BUSINESS

Open Comment Period

(This agenda section is for the purpose of allowing citizens to address the Utility Board. Comments are limited to 4 minutes, total comment period limited to 15 minutes. Any speakers not having the opportunity to be heard will be the first to present at the next Board meeting.)

President Morgan opened the meeting for public comment. One person came forward to speak.

Ray Schmitz, of Rochester, said last month the Board requested a template or planning process for rate setting and he did not see it on the agenda this month. President Morgan replied that the Board is still seeking guidance from RPU staff.

6. Consideration Of Bids

1. Lake Zumbro Secondary Slide Gate System

Power Resources Manager Tony Dzubay presented a request to the Board to approve an agreement with Veit & Company, Inc., to repair the slide gates at the Lake Zumbro Hydroelectric facility, and to replace the timber stoplog isolation system. Sealed bids for the project were received on December 5, 2018, with Veit & Company being the low bidder at \$597,700.00.

An annual inspection of the facility in 2016 detected damaged concrete, deteriorating gates, failing gate sealing surfaces, and malfunctioning underwater shutoff structures. Repair specifications for the slide gates, which have been in place since 1983, and a design for a new timber stoplog isolation system that was unable to seal, were developed in 2017, with an estimated cost range of \$635,000 to \$828,000. The project is to be funded by RPU's 2018 and 2019

capital budgets. Mr. Dzubay stated that the Power Resources 2018 capital budget will nearly cover the total cost of the project. 2019 marks the 100th anniversary of construction of the Lake Zumbro Hydro.

President Morgan asked if there is an RPU representative on the project team. Mr. Dzubay said a Power Resources employee is represented on the team. Board Member Mark Browning asked if insurance is covered in the agreement. Buyer Mona Hoeft stated that insurance for the project is defined in the specifications, separate from the agreement.

Resolution: Lake Zumbro Secondary Slide Gate System

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve an agreement with Veit & Company, Inc. and authorize the Mayor and the City Clerk to execute the agreement for:

Lake Zumbro Secondary Slide Gate System

and allow for change orders in compliance with Board Policy Statement, Section 6. The amount of the agreement to be \$597,700.00

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 18 day of December, 2018.

RESULT:	COUNCIL APPROVAL [UNANIMOUS]
MOVER:	Michael Wojcik, Board Member
SECONDER:	Mark Browning, Board Member
AYES:	Browning, Haskin, Johnson, Morgan, Wojcik

7. Regular Agenda

1. Badger-Coulee Transmission Project Agreement

General Manager Mark Kotschevar asked the Board to approve a financial agreement with SMMPA related to the Badger-Coulee Transmission Project, a 345kV transmission line currently under construction from La Crosse, Wisconsin to Madison, Wisconsin. Revenue from Midcontinent Independent System Operator (MISO), as well as the FERC approved rate of return, will be distributed among the participants in the project, with SMMPA having 6 percent share of the revenue. As a SMMPA member, RPU will receive indirect benefits from the agreement pre-2030, and direct benefits post-2030, when its power sales agreement with SMMPA ends, said Mr. Kotschevar. Post-2030, SMMPA agrees to pass 43 percent of the net benefits to RPU, and RPU will also be obligated to pay 43 percent of the operation and maintenance costs. The net present value of those benefits is estimated to be \$12 million.

Board Member Michael Wojcik asked if RPU will receive 43 percent of SMMPA's 6 percent share. Mr. Kotschevar confirmed that is correct. Mr. Wojcik requested to see a bar chart of the estimated annual costs and revenues to RPU between now and 2050.

The line was energized last week and is now in service, stated Mr. Kotschevar. President Morgan asked if SMMPA will continue to own the line; Mr. Kotschevar replied yes. President Morgan pointed out that the agreement will extend the working relationship with SMMPA post-2030, and asked if RPU has any concerns? Mr. Kotschevar said the agreement is a positive step towards keeping RPU's relationship with SMMPA strong.

President Morgan inquired whether RPU is locked in at the 43 percent rate of return, or will that change? The 43 percent will not change, said Mr. Kotschevar. Lastly, President Morgan asked if there is any risk to RPU in entering into this agreement. Mr. Kotschevar responded that City Attorney Jason Loos helped to negotiate the final terms and conditions, and the agreement was also reviewed by the utility's FERC attorneys with no concerns.

Resolution: Badger-Coulee Transmission Project Agreement

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve and request Common Council approval for the Mayor and the City Clerk to execute the:

Badger-Coulee Transmission Project Agreement

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 18th day of December 2018.

RESULT:	COUNCIL APPROVAL [UNANIMOUS]
MOVER:	Michael Wojcik, Board Member
SECONDER:	Melissa Graner Johnson, Board Vice President
AYES:	Browning, Haskin, Johnson, Morgan, Wojcik

2. 9941 : Customer Service Center Building Expansion Project - Scope Addition

Facilities Project Manager Patricia Bremer presented a request to the Board for additional funding for the RPU customer service center building expansion project, due to a change in scope for work on the concrete floor of the garage. During inspection of the floor, contractors found the underlying slab and electric heating system to be deteriorated enough to suggest replacing the slab and installing a hydronic heating system, rather than resurfacing the existing floor as originally bid. The new floor and heating system will increase the life expectancy of the floor and better match the design of the floor in the adjacent new garage expansion area, said Ms. Bremer.

The additional cost to increase the work scope is \$458,000. Vice President Johnson asked how this will impact the project budget. The project was initially budgeted at \$15.3 million, said Ms. Bremer, and to date the utility has spent \$10.9 million. Due to this project scope increase, as well as other factors, the completion date has been extended to March 2019, although substantial completion is expected by December 28, 2018. Vice President Johnson asked if the change in scope to the garage floor will result in long-term cost savings. Director of Power Resources Jeremy Sutton replied that it will, as the floor is thirty years old.

Board Member Michael Wojcik encouraged RPU staff to consult with DMC Energy & Sustainability Director Kevin Bright regarding the B3 benchmarking of the building project.

Resolution: Customer Service Center Expansion - Change in Scope

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve a change order to the construction contracts with Knutson Construction Services for:

Replacement of the Existing Garage Floor and Heating

The amount of the change order not to exceed FOUR HUNDRED FIFTY EIGHT THOUSAND AND 00/100 DOLLARS (\$458,000.00).

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 18th day of December, 2018.

RESULT:	COUNCIL APPROVAL [UNANIMOUS]
MOVER:	Melissa Graner Johnson, Board Vice President
SECONDER:	Michael Wojcik, Board Member
AYES:	Browning, Haskin, Johnson, Morgan, Wojcik

3. Authorized Depositories

Each year the RPU Board must pass a resolution authorizing the depositories for Utility monies in investment activities. Director of Corporate Services Peter Hogan presented the request to authorize US Bank, Wells Fargo and Bayerische Landesbank as depositories for the term January 1, 2019 through December 31, 2019. Since RPU matches the depositories of the City of Rochester, additional depositories may be added by the City Finance Director.

Vice President Johnson recused herself from voting on this item.

Resolution: Authorized Depositories

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, that the following banks, authorized to do business in Minnesota, are the designated depositories for the demand deposit accounts and temporary investment of funds of Rochester Public Utilities, City of Rochester, Minnesota, within the limits established by the City of Rochester, for the term commencing January 1, 2019 through the 31st day of December, 2019.

US Bank

Wells Fargo

Bayerische Landesbank

The above depositories, and any added during the term by the City Finance Director, shall pay interest at such rates or rates, per annum, as may be mutually agreed upon the Rochester Public Utilities and the respective depository at the time such deposits and investments are made.

The depository shall pay on demand all deposits subject to payment on demand, with accrued interest, and pay on demand all time deposits with accrued interest, at or after maturity.

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 18th day of December, 2018.

RESULT:	COUNCIL APPROVAL [UNANIMOUS]
MOVER:	Michael Wojcik, Board Member
SECONDER:	Mark Browning, Board Member
AYES:	Browning, Haskin, Johnson, Morgan, Wojcik

4. Board Member Expenses Policy

General Manager Mark Kotschevar presented the revised Board Member Expenses policy to the Board for review and approval. A portion of the policy was deleted since it is now covered under the City of Rochester's policy on travel and meal expense reimbursement. The current version was reviewed by the Board's policy committee prior to the meeting, as well as the City Attorney, with suggested changes incorporated.

Board Member Michael Wojcik asked if the City's requirement to use the Rochester airport was incorporated into this policy. Mr. Kotschevar stated that this document is in accordance with the City policy. Mr. Wojcik also asked if, as the City Council liaison to the RPU Board, he should be reimbursed by RPU or the City, and if a line should be added referencing the liaison member. As a RPU Board member travelling for RPU business, he would be reimbursed by RPU, said Mr. Kotschevar, and as the City policy changes, so shall this policy.

Resolution: Board Member Expenses Policy

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve the:

Board Member Expenses Policy

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 18th day of December, 2018.

RESULT:	COUNCIL APPROVAL [UNANIMOUS]
MOVER:	Michael Wojcik, Board Member
SECONDER:	Mark Browning, Board Member
AYES:	Browning, Haskin, Johnson, Morgan, Wojcik

5. Board Member Attendance at Conferences and Meetings Policy

The revised Board Member Attendance at Conferences and Meetings policy was presented to the Board for review and approval. General Manager Mark Kotschevar stated that this version is a re-write of the old policy. The draft has been reviewed by the Board's policy committee, with suggested changes incorporated. A significant change to the policy shifts approval of Board member travel from the Board President to the RPU General Manager.

Board Member Tim Haskin stated he does not remember completing the RPU Travel Authorization Form as referenced in item 5 of the policy; Mr. Kotschevar explained that RPU staff has been completing the form on behalf of Board members. Board Member Michael Wojcik encouraged Board members to attend future conferences and thanked them for their attendance to date.

Resolution: Board Member Attendance at Conferences and Meetings Policy

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve the:

Board Member Attendance at Conferences and Meetings Policy

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 18th day of December, 2018.

RESULT:	COUNCIL APPROVAL [UNANIMOUS]
MOVER:	Mark Browning, Board Member
SECONDER:	Michael Wojcik, Board Member
AYES:	Browning, Haskin, Johnson, Morgan, Wojcik

8. Board Liaison Reports

Board Members Mark Browning and Vice President Johnson met to review RPU's customer survey from 2015, and found a few themes to focus on. Specifically, are customers familiar with the rate structure options? Are they willing to pay to implement inclining block rate, time-of-use rate, and renewables? Additionally, they discussed the possibility of conducting a customer focus group that would focus on residential rates and include a more diverse demographic. The consensus is that the 2015 survey was beneficial, just a little too broad. Mr. Browning indicated that the utility hired an outside firm in 2015 and tried to focus on rate structures and cost, however now there is a need to educate customers and receive more in-depth feedback in a focus group setting rather than through a phone survey. Also, the previous survey took nine to twelve months to complete and compile data, and this time the process needs to be quicker, said Mr. Browning.

General Manager Mark Kotschevar said he'd like to get a market research firm engaged to conduct a survey in spring 2019, with target completion in March or April 2019, followed by a customer focus group. Mark Beauchamp of Utility Financial Solutions will also conduct a preliminary rate structure analysis based on the cost of service study for on-peak and off-peak rates. It's anticipated that the Board will be asked to make a decision on rate structure in September or October 2019.

Board Member Michael Wojcik asked if that means the utility can essentially have two different time rates (on-peak and off-peak) with existing metering? No, replied Mr. Kotschevar, since the majority of existing meters are not currently capable of calculating time-of-use rate. About forty-thousand-plus meters would have to be replaced at a cost of \$6-7 million to implement time-of-use. Mr. Wojcik stated that it's important for the Board to see the survey questions ahead of time. The proposed survey will be brought before the Board for vetting and input, replied Mr. Kotschevar. Mr. Wojcik stated his continued interest in creating a separate rate for multi-family housing customers. Mr. Beauchamp can gather that information in his analysis, said Mr. Kotschevar.

Mr. Kotschevar will contact Q-Market Research and Great Blue Research for their availability, and Director of Customer Relations Krista Boston will prepare survey questions in the January time frame, with the plan to bring them to the Board for approval in February.

Board Members Tim Haskin and President Browning met last week to review the draft of RPU's core values, looked at how rates impact these, and provided examples in a plan they distributed to the Board. Mr. Wojcik stated that the City of Rochester has an officially adopted energy action plan that RPU can use for reference.

Mr. Wojcik also reminded the Board that Mr. Browning is technically still in office until January 1, 2019, the new Board appointee's term is technically in effect from January 1-6, 2019, and on January 7, when new City of Rochester Mayor Kim Norton takes office, she has the ability to re-appoint to the Board.

Mr. Kotschevar asked Board members to think about their vision for the final outcome of a new rate structure, and email any thoughts to himself or the Board secretary.

9. General Managers Report

General Manager Mark Kotschevar distributed RPU's annual update of confidential information shared with third parties to the Board members, which is not part of the public Board packet. Rochester City Attorney Jason Loos will audit the data.

Director of Corporate Services Peter Hogan provided an update on the implementation timeline of RPU's new customer care software system, Cayenta. The planned go-live date for the system is May 14, 2019. An important conversion will occur on January 10, 2019, he said. The implementation teams are working overtime including weekends to meet target dates. There are currently 39 open items that are category P1 and P2 priorities, said Mr. Hogan; 16 to complete before conversion, and 23 to complete after conversion. Additionally, Mr. Hogan shared that Fitch Ratings has reaffirmed RPU's double-A bond rating as of December 18, 2018.

Mr. Kotschevar reported he will attend a meeting on December 19, 2019 of the MMUA MREA CIP task force, to discuss a potential compromise of holding larger utilities to a different standard than smaller utilities, which is not in the best interest of RPU.

SMMPA is introducing a new economic development incentive rate to its members, said Mr. Kotschevar, and RPU staff is working to develop a tariff. SMMPA is also introducing a new electric vehicle incentive.

Mr. Kotschevar announced that the Rochester City Council approved the appointment of Brett Gorden to the RPU Board on December 17, 2018, to replace Mark Browning. Mr. Gorden's term will begin in January 2019.

Board Member Michael Wojcik stated that the club house at Northern Hills Golf Course is being replaced with the plan of making it a model for energy and water efficiency, and asked RPU to work with DMC Energy and Sustainability Director Kevin Bright.

10. Division Reports & Metrics

During review of the RPU Division Reports & Metrics, Board Member Mark Browning asked about the nature of two OSHA non-recordable injuries that occurred in November 2018. One injury occurred when a water distribution worker injured his thumb with a hammer while removing a pin from a hydrant shaft, and another occurred when an employee in the service center experienced chest pains.

Mr. Browning asked if RPU is finished sealing wells at the 4th Street Reservoir, as noted in the Safety, Compliance and Public Affairs report. A few more wells have been found to be sealed, said Director of Compliance and Public Affairs Steve Nyhus, and more investigation is planned in 2019 to locate and seal wells at this location. Regarding the formation of a new Electric Vehicles owner's group in Rochester, as reported in the Customer Relations activity report, Mr. Browning said he had been contacted by the State of Minnesota to put electric vehicle charging stations on Mayo property. Mr. Kotchevar stated that there is a grant for charging stations, but it has not been awarded yet.

Referencing an item in the Power Resources Management Report regarding of an out-of-service steam line on a turbine-generator, President Morgan asked if the Silver Lake Plant is producing steam? Power Resources Manager Tony Dzubay replied that the steam line is being repaired and will be back in service by December 27, 2018.

11. Other Business

12. Adjourn

The Board will adjourn to the Community Room for an appreciation program for Board Member Mark Browning following the meeting.

The agenda and board packet for Utility Board meetings are available on-line at www.rpu.org and <http://rochestercitymn.igmp2.com/Citizens/Default.aspx>

Submitted by:

Secretary

Approved by the Board

Board President

Date

Minutes Acceptance: Minutes of Dec 18, 2018 4:00 PM (Approval of Minutes)

ACCOUNTS PAYABLE

Meeting Date: 1/29/2019

SUBJECT: a/p board listing

PREPARED BY: Terri Engle

Please approve

ROCHESTER PUBLIC UTILITIES
A/P Board Listing By Dollar Range
For 12/10/2018 To 01/10/2019
Consolidated & Summarized Below 1,000

Greater than 50,000 :

SOUTHERN MN MUNICIPAL POWER A	December SMMPA Bill	7,362,445.97
CITY OF ROCHESTER	2018 Water Utility Share Costs	1,102,932.96
KNUTSON CONSTRUCTION SERVICES	Service Center Expansion Labor	735,807.75
MN DEPT OF REVENUE	November Sales & Use Tax	614,978.16
LAKE ZUMBRO RESTORATION OLMST	Lake Zumbro Dredging	322,572.37
BROWN C O INS AGENCY INC	Excess Liability 11/1/18-10/31/2019	274,158.75
BROWN C O INS AGENCY INC	Comm Property Renewal 11/1/18-10/31/2019	265,814.94
CONSTELLATION NEWENERGY-GAS D	Natural Gas for CC	148,834.52
S L CONTRACTING INC	Fox Point Watermain Reconstruction	141,815.00
XW II, LLC	2018 Oversize Water Main Share Reim Cost	132,758.35
CONSTELLATION NEWENERGY-GAS D	Natural Gas for WES	124,494.57
WCG CONSULTING GROUP	RPU Implementation & PM Asst	99,903.80
PETERSON WELL DRILLING INC	Old municipal well sealing project	89,325.25
SOUTHERN STATES LLC	Horizontal circuit switch, 171kV	89,100.00
BOILER INSPECTION SERVICES CO	Engineering Svcs for Boiler Inspection	72,360.00
MN DEPT OF HEALTH	Community Water Supply Fee Oct-Dec 2018	62,693.00
RSP ARCHITECTS LTD.	Service Center Expansion Project	58,986.00
SPARTA CONSULTING INC	2017-18 SAP Application Support~	50,560.00

Price Range Total: 11,749,541.39

5,000 to 50,000 :

BILLTRUST dba	16-18 CC/Billing/Mailing/IVR Services	49,939.58
MORTON BUILDINGS INC	Morton Bldg Improvements	47,616.00
DODGE OF BURNSVILLE	Dodge 5500 4WD (V619)	46,553.00
S L CONTRACTING INC	Tower #83 asphalt & pave	43,770.00
HYLAND LLC	2019 Perceptive Software Maintenance	40,971.60
ROCH AREA ECONOMIC DEVELOPMEN	RAEDI Dues	40,000.00
CENTRAL MINNESOTA MUNICIPAL P	Oct & Nov Capacity Sales	38,400.00
EPLUS TECHNOLOGY INC	Cisco Buisness Edition 7000M	37,426.24
RESCO	2-Cable terminator kit	34,924.72
BLUESPIRE STRATEGIC MARKETING	2016 - 2019 RPU Plugged In Contract	34,249.00
ALL SYSTEMS INSTALLATION dba	Low Voltage SC Expansion Contract	34,021.61
KEYS WELL DRILLING CO	Pump Unit Replacement Well #37	34,000.00
BROWN C O INS AGENCY INC	Comm Property Renewal 11/1/18-10/31/2019	33,597.34
U S ALLIANCE GROUP	December Credit Card Processing Fees	33,389.92
BROWN C O INS AGENCY INC	Excess Liability 11/1/18-10/31/2019	33,194.11
TECHNIBUS INC	Cascade Creek - T2 replacement bus	32,510.70
PEOPLES ENERGY COOPERATIVE (P	December Compensable	31,971.27
MN DEPT OF COMMERCE	2019 Indirect Assessment	30,279.38
KEYS WELL DRILLING CO	Pump Unit Replacement Well #39	29,800.00
S L CONTRACTING INC	Well #29 asphalt & pave	27,918.00
PUBLIC WORKS FINANCE DEPARTME	Water Main Const Reim-Mayowood Rd Bridge	27,234.00
MASTEC NORTH AMERICA INC	2018 Joint Trench Directional Boring	27,156.10
EPLUS TECHNOLOGY INC	Catalyst 3850 48 Port Date IP Base	26,783.51
KANN MANUFACTURING CORPORATIO	Boat and Trailer for the Hydro	25,956.00
ACRT INC.	Vegetation Mgmt~	25,000.00
CONSTELLATION NEWENERGY-GAS D	Natural Gas for SLP	24,918.13
CENTURYLINK	2018 Monthly Telecommunications	24,903.86
WRIGHT TREE SERVICE INC	2018 Hourly Tree Trimming~	22,772.71

Attachment: AP Board CrMo (10096 : a/p board listing)

ROCHESTER PUBLIC UTILITIES
A/P Board Listing By Dollar Range
For 12/10/2018 To 01/10/2019
Consolidated & Summarized Below 1,000

54	THE ENERGY AUTHORITY INC	Dec TEA Fee	22,076.26
55	OPTIV SECURITY INC	Security Assessment	22,045.00
56	DLT SOLUTIONS, LLC	2019-22 AutoCad Subscription	20,994.22
57	SMART ENERGY SYSTEMS LLC	Smart customer mobile implementation	20,520.00
58	CENTRAL MINNESOTA MUNICIPAL P	December 2018 Capacity Sales	19,200.00
59	HARRIS ROCHESTER INC	Air Conditioning System	18,763.00
60	PAULSON ROCK PRODUCTS	NE Section Water Main Break Fill Removal	18,490.00
61	BARR ENGINEERING COMPANY (P)	Hydro Isolation Gate Redesign	17,870.58
62	HDR ENGINEERING INC	Water Main Analysis	17,703.77
63	HUNT ELECTRIC CORP	Project Electrician for RPU Mtnce	17,511.02
64	COMPUTER TASK GROUP INC	Project Coordinator for Cayenta Project	17,280.00
65	WELLS FARGO BANK ACCT ANALYSI	2018 Banking Services	16,418.19
66	S L CONTRACTING INC	Water Main project	16,094.03
67	UTILITY FINANCIAL SOLUTIONS L	Services thru 12/8-Street light,Rate des	16,051.13
68	WARTSILA NORTH AMERICA	80-Spark plug	15,091.20
69	N HARRIS COMPUTER CORP	Cayenta Implementation Services	14,400.00
70	WESCO DISTRIBUTION INC	36-Elbow, 15kv, 600A, 350-750 CU/AL	14,364.00
71	BURNS & MCDONNELL INC (P)	Engineering Services for South Loop Study	13,289.70
72	XYLO TECHNOLOGIES INC	2018 IT Helpdesk Support	12,870.00
73	McGRANN SHEA CARNIVAL STRAUGH	Legal Services 2018 Qt Retainer	12,500.00
74	WARTSILA NORTH AMERICA	1-BEARING SHELL / B	11,818.91
75	HDR ENGINEERING INC	RPU Swithgear Eval Phase 1-analysis reort	11,695.95
76	MERIT CONTRACTING INC (P)	WC Sub Containment Pit #2 Repairs	11,683.50
77	MERIT CONTRACTING INC (P)	WC Sub Containment Pit #1 Repairs	11,683.50
78	VERIZON WIRELESS	2018 Cell & Ipad Monthly Service	11,524.47
79	ELCOR CONSTRUCTION INC	New Concrete Pad at Cascade Creek	11,500.00
80	WARTSILA NORTH AMERICA	1-BEARING SHELL / B	10,830.00
81	NORTH AMERICAN SWITCHGEAR INC	1-CIR. BRKR, 1200A, BBC 15VHK500	10,800.00
82	STUART C IRBY CO INC	2-Trans, PM, 3ph, 45kVA,13.8/8,208/120 Std	10,372.00
83	CPMI INC	Service Center Expansion Project	10,335.00
84	ALL SYSTEMS INSTALLATION dba	Access control renovation/remodel	10,225.67
85	MARSDEN BLDG MAINT LLC dba	Bldg Cleaning	10,022.18
86	JOURNEY TO GROWTH PARTNERSHIP	Journey to Growth	10,000.00
87	S L CONTRACTING INC	Oak Cliffe site restoration	9,983.00
88	CREDIT MANAGEMENT LP	2018 Collections/Delinquent Services	9,930.00
89	BORDER STATES ELECTRIC SUPPLY	24-Meter, FM16S CL200 MRV 2-Way	9,853.45
90	MINNESOTA ENERGY RESOURCES CO	Natural Gas for WES	9,648.29
91	WARTSILA NORTH AMERICA	1-VOLTAGE REGULATOR UNITROL 1020	9,313.37
92	STUART C IRBY CO INC	12-Metal Sec. Encl, 3ph, 30"x67"x22" 200Amp	9,018.00
93	CHS ROCHESTER	December Fuel	8,636.66
94	CD 14 LLC	CIP Conserve & Save Rebates-Lighting	8,466.00
95	A & A ELECT & UNDERGROUND CON	2017-2022 Directional Boring	8,110.00
96	THE ENERGY AUTHORITY INC	Dec TEA Capacity Sales	7,740.00
97	S L CONTRACTING INC	RPU service center water main paving	7,673.00
98	USIC LOCATING SERVICES INC	November Locating Services	7,645.43
99	MAYO FOUNDATION	CIP Conserve & Save Rebates-Lighting & VSD	7,610.00
100	NEW ERA DEVELOPMENT LLC	CIP Conserve & Save Rebates-Custom	6,941.84
101	SHI INTERNATIONAL CORP (P)	2019 Veritas Essential Support	6,936.19
102	EPLUS TECHNOLOGY INC	Catalyst 3850 4 X 10GE Network Module	6,915.60
103	SCHWEITZER ENGINEERING LAB IN	SEL COMM 3530 RTAC 48/125VDC 48VAC	6,872.06
104	STEELCASE INC	Furniture Pkg Warehouse	6,806.64
105	CORE & MAIN LP (P)	2-Hydrant, 6 ft 6 in	6,806.00
106	STUART C IRBY CO INC	5-Trans, PM, 1ph, 15kVA, 13.8/8, 240/120	6,645.00
107	KANN MANUFACTURING CORPORATIO	Motor for boat for the Hydro	6,511.00

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ROCHESTER PUBLIC UTILITIES
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108	KNUTSON CONSTRUCTION SERVICES	Emergency wall & Door dam rep in warehou	6,315.00
109	CITY OF ROCHESTER	Quarterly Attorney Services	6,250.00
110	BORDER STATES ELECTRIC SUPPLY	3,000 ft Wire, AL, 600V, 4/0-2/0 NEU YS Tri Urd	6,211.83
111	GEXPRO (P) DBA REXEL USA INC.	Cubical Modification service center	6,200.00
112	AMER WATER WORKS ASSN	AWWA Membership 2019	6,101.00
113	MIDCONTINENT ISO INC	December MISO Billing	5,672.89
114	S L CONTRACTING INC	Repair efforts for damaged utilities service center	5,620.00
115	SCHNEIDER ELECTRIC USA INC. (VR remote racking device w/breaker kits	5,595.32
116	RESCO	4-Arrester, 106kV, Station, W/ Ring, Poly	5,524.00
117	GL NOBLE DENTON INC	2019 Synergi Elec maint and support	5,502.96
118	NEWARK	1-Tektronix Oscilloscope	5,380.00
119	ELEVATE MARKETING SOLUTIONS L	December ads-Winter Weather/Frozen Pipes	5,210.00
120	STUART C IRBY CO INC	1-Trans, PM, 3ph, 45kVA,13.8/8,208/120 Std	5,186.00
121	CITY OF ROCHESTER	Reconstruct Fox Pointe Lane	5,167.23
122	BRAY SALES	1-Butterfly valve and link assy	5,160.00
123	ASPLUNDH TREE EXPERT CO INC (801B Green line clearance~	5,121.23
124	TWIN CITY SECURITY INC	2018 Security Services	5,046.00
125	MINNESOTA ENERGY RESOURCES CO	Therm Conver local distri	5,037.69
126	PITNEY BOWES 10041747 RESERVE	1227/1004174-Prepay Postage	5,000.00

Price Range Total:

1,698,642.74

1,000 to 5,000 :

132	ALL SYSTEMS INSTALLATION dba	General wiring for Pahse 1 Closet	4,998.00
133	MINNESOTA ADULT AND TEEN CHAL	CIP Conserve & Save Rebates-Heat Pump	4,994.60
134	ALL SYSTEMS INSTALLATION dba	Training room changes	4,993.00
135	ALL SYSTEMS INSTALLATION dba	Warehouse wiring	4,975.00
136	DELL MARKETING LP	4-Latitude 5590	4,944.84
137	KATS EXCAVATING LLC	Water SA service repair	4,930.00
138	AMERICAN FENCE COMPANY	Furn/instal Gates at WES-Equip gates add	4,895.94
139	GEARGRID LLC	1-Wall mount lockers, bank of 19, no doors	4,603.00
140	BARR ENGINEERING COMPANY (P)	General Groundwater Consulting Services	4,545.00
141	GEARGRID LLC	1-Wall mount lockers, bank of 14, no doors	4,506.00
142	ULTEIG ENGINEERS INC	Engineering Svrs for Q4 line design	4,500.00
143	EPLUS TECHNOLOGY INC	AC power supply	4,452.20
144	RESCO	36-Junction, LB, 200A, 4 Pos, w/Strap	4,353.48
145	PETRICH MIKE	CIP Conserve & Save Rebates-Renewables	4,350.00
146	WARTSILA NORTH AMERICA	Shipping	4,332.48
147	OLMSTED COUNTY	CIP Conserve & Save Rebates-Lighting	4,320.00
148	SHORT ELLIOTT HENDRICKSON INC	Prof Eng Serives for New concrete cover MH 80	4,320.00
149	AMWA	AMWA Mememrshp Dues 2019	4,259.00
150	KRAUS ANDERSON CONSTRUCTION C	Refunds 3*689955-demand consumption	4,058.03
151	MERIT CONTRACTING INC (P)	Vehicle Canopy Roof Design	4,050.00
152	CHS ROCHESTER	December Fuel	4,026.06
153	BLAIN EMILY	CIP Conserve & Save Rebates-Renewables	3,832.50
154	D P C INDUSTRIES INC	2018 Carus 8500 Aqua Mag F35	3,832.50
155	BRADEN MANUFACTURING LLC	120-Filter w/frame OR insert, Pre-filter	3,787.22
156	ADVANTAGE DIST LLC (P)	Oil, Syn., Mobil Jet 254, (55 Gal Drum)	3,734.96
157	GREER TIMOTHY	CIP Conserve & Save Rebates-Renewables	3,687.50
158	VERTEX US HOLDINGS INC	Consulting Services for Data Migration	3,620.40
159	IHEART MEDIA dba	Ads-November 2018	3,519.00
160	IHEART MEDIA dba	Ads-Winter water tips	3,519.00
161	TRANSMISSION ACCESS POLICY ST	2019 TAPS Membership	3,500.00

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162	ALL SYSTEMS INSTALLATION dba	Training room wiring	3,493.00
163	NFRONT CONSULTING LLC	2018 MISO CP Forecast	3,480.00
164	ULTEIG ENGINEERS INC	Engineering Svcs for Marion Rd Sub	3,400.00
165	CANADIAN HONKER EVENTS AT APA	Employee compliance training lunch	3,389.27
166	BABCOCK & WILCOX CO (P)	10-Lens & Gskt Kit, MP3000, 1&2, Boiler	3,361.97
167	POWER SYSTEMS ENGINEERING INC	Interconnection Arc Flash Study	3,346.00
168	NETWORK SERVICES COMPANY	Floor Mats for WES	3,344.70
169	MCKEE RICK	CIP Conserve & Save Rebates-Renewables	3,277.50
170	QUANTITATIVE MARKET INTELLIGE	2018 Qtly Customer Satisfaction Survey	3,206.25
171	STUART C IRBY CO INC	50-Arrester, 10kV, Dist, Elbow MOV	3,197.50
172	VIKING ELECTRIC SUPPLY INC	6-Corded reel w/flying leads	3,192.06
173	GEARGRID LLC	1-Wall mount lockers, bank of 13, no doors	3,173.00
174	ADVANTAGE DIST LLC (P)	165 gal Oil, Transformer	3,125.10
175	ON SITE SANITATION INC	2018 Toilet Rental Services	3,061.82
176	SCHMIDT GOODMAN OFFICE PRODUC	Furniture Pkg Warehouse	3,026.44
177	NORTH AMERICAN ENERGY MARKETS	2019 NAEMA Membership Dues	3,000.00
178	WARTSILA NORTH AMERICA	1-Fan MPT-290T LG0	2,983.19
179	ADVANCED DISPOSAL SVC SOLID W	2018 Waste removal SLP	2,979.51
180	ELEVATE MARKETING SOLUTIONS L	December ads-Winter weather/frozen pipes	2,960.00
181	EGAN COMPANY	WES Elec Curcuit adds to maint bay-labor	2,950.52
182	STUART C IRBY CO INC	2018 Rubber Goods Testing & Replacement	2,925.08
183	ELEVATE MARKETING SOLUTIONS L	Tree Trimming Ads	2,854.00
184	EPLUS TECHNOLOGY INC	Cisco UC Virt Foundation	2,823.88
185	PITNEY BOWES GLOBAL FIN SVCS	Insertor and Mailing System Lease	2,759.65
186	S L CONTRACTING INC	Main breal /prep and pour sidewalk	2,750.00
187	ELEVATE MARKETING SOLUTIONS L	PrimeTime /Rotators	2,710.00
188	BARR ENGINEERING COMPANY (P)	General groundwater consulting services	2,698.00
189	ULTEIG ENGINEERS INC	2017-2018 Engineering Svcs	2,679.80
190	D P C INDUSTRIES INC	2018 Chlorine, 150 lb Cyl	2,651.25
191	GEARGRID LLC	Wall mount lockers, bank of 8, no doors	2,627.00
192	ELEVATE MARKETING SOLUTIONS L	Tree Trimming Ads	2,500.00
193	PULVER MOTOR SERVICE	Refunds 5*519517 due to dupl payment	2,500.00
194	CONSOLIDATED COMMUNICATIONS d	18-20 Network and Collocation Services	2,498.18
195	CITY OF ROCHESTER	CIP Conserve & Save Rebates-Lighting	2,490.00
196	EPLUS TECHNOLOGY INC	Smartnet 48 port maintenance	2,456.82
197	NETWORKFLEET INC	2018 Monthly Charge - GPS Fleet Tracking	2,439.30
198	ENVIRONMENTAL SYSTEMS RESEARC	ArcGIS Enterprise Training	2,420.00
199	BAIER GERALD	2018 Sweeping Services Jan-December	2,416.13
200	DAVIES PRINTING COMPANY INC	50-Envelope, # 9 Remittance	2,396.68
201	S L CONTRACTING INC	Concrete repair due to hydrant hit	2,366.00
202	CLEMENTS CHEVROLET CADILLAC S	Engine light repair,Replac brake switch-	2,333.14
203	S L CONTRACTING INC	Main Break pour back curb	2,250.00
204	MOORHEAD MACHINERY & BOILER I	Repairs to SLP unit 2 parts-labor	2,219.99
205	MIDWEST RENEWABLE ENERGY TRAC	Subscription General Account	2,200.00
206	WESCO DISTRIBUTION INC	2-Hydraulic impact wrench, 7/16"	2,188.00
207	DAVIES PRINTING COMPANY INC	50 boxes-Envelope, #10 Security Reverse Flap	2,164.22
208	INSTITUTE FOR ENVIRONMENTAL	Manhole sampling	2,148.00
209	ATLAS COPCO COMPRESSORS LLC	2-Sensor, Dewpoint Exchange, WS Sir Dryer	2,137.50
210	TELVENT USA LLC	Cayenta/CIS Responder Interface	2,120.00
211	BADGER PAINTING	Interior painting work at SC Labor	2,112.00
212	ULTEIG ENGINEERS INC	Engineering Svcs Cascade Creek Bus Duct	2,078.50
213	BARR ENGINEERING COMPANY (P)	2018 Lake Zumbro Dam Inspection	2,040.00
214	HOLY SPIRIT CATHOLIC CHURCH	CIP Conserve & Save Rebates-Lighting	2,023.88
215	LAWSON PRODUCTS INC (P)	12-Storage Bin, 20 hole	2,003.45

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216	TEAM RHEAM PRODUCTIONS INC	Commercial Customer/Trade Ally Mtg	2,000.00
217	CDW GOVERNMENT INC	Ethernet media converter	1,983.16
218	OPEN ACCESS TECHNOLOGY	OATI Services for Jan 2019	1,950.00
219	RICE GENNY	CIP Conserve & Save Rebates-Renewables	1,950.00
220	OPEN ACCESS TECHNOLOGY	OATI Services-November 2018	1,950.00
221	OPEN ACCESS TECHNOLOGY	Monthly Services-December 2018	1,950.00
222	SOMA CONSTRUCTION INC	Cushed concrete for main break backfill	1,914.13
223	EPLUS TECHNOLOGY INC	2018 Network maintenance services	1,908.00
224	SOMA CONSTRUCTION INC	Crush rock for break excavation	1,886.17
225	POST BULLETIN CO	Rate increase notification ads	1,828.58
226	BOWMANS SAFE & LOCK SHOP LTD	Door keypad locks on Haz Mat Bldg	1,787.38
227	MINNESOTA ENERGY RESOURCES CO	Natural Gas for Cascade Creek	1,746.48
228	REINHAUSEN MANUFACTURING INC	Motor replacement kit for class b truck	1,715.83
229	EXPRESS SERVICES INC	2018 Temp Staff Finance/Purchasing	1,704.00
230	MINNESOTA ENERGY RESOURCES CO	Natural Gas for SLP	1,693.84
231	BOLTON AND MENK (P)	AT&T SE Tower Antenna Modification~	1,650.00
232	MERIT CONTRACTING INC (P)	Roof repairs at substations	1,643.00
233	THE PINES	CIP Conserve & Save Rebates-lighting	1,618.40
234	ONLINE INFORMATION SERVICES I	2018 Utility Exchange Report	1,613.12
235	CENTRAL STATES GROUP	4-Inlet Valve Packing Kit, Inst. Air-Dryer	1,547.55
236	STANLEY CONSULTANTS INC	Consultants SLP export steam relief valves	1,500.00
237	SPRINGER APPRAISAL ASSOC INC	Appraisal Merrihills well site	1,500.00
238	HALO BRANDED SOLUTIONS	300 pkg-Customer Poker Size Cards	1,482.56
239	WARTSILA NORTH AMERICA	Memory module 1GB	1,461.28
240	BOB THE BUG MAN LLC	Rodent control	1,442.81
241	STUART C IRBY CO INC	24-Pedestal Base, Secondary, w/o Cover	1,440.00
242	RESCO	500-Lock, Trans. Security	1,416.09
243	DELL MARKETING LP	4-Computer, Dell 22 Inch Monitor	1,415.78
244	THOMPSON GARAGE DOOR CO INC	Ovhd door opener for the Morton Building	1,401.00
245	STUART C IRBY CO INC	1-Trans, PM, 1ph, 37.5kVA,13.8/8,240/120	1,399.00
246	HALLBERG ENGINEERING INC	CSC Commissioning Service	1,392.65
247	SUTTON JEREMY	Travel, Power Gen, Orlando,FL, Lodging	1,359.88
248	D P C INDUSTRIES INC	2018 Hydrofluorosilicic Acid - Delivered	1,329.71
249	U S POSTMASTER	Annual Call Box Fee	1,320.00
250	CITY OF ROCHESTER	Sewer jetting & trace to locate sewer li	1,296.29
251	JENKINS DAVID	Refunds 3*511521-customer made wrong pmt	1,276.93
252	POWER SYSTEMS ENGINEERING INC	Consulting Service	1,270.49
253	WINKELS ELECTRIC INC	Electric Service Wire	1,257.97
254	WIESER PRECAST STEPS INC (P)	1-Grd Sleeve, Switch Basement, PME	1,250.00
255	GOODIN COMPANY	1-Valve, Lugged Butterfly, 10.0	1,238.90
256	STANTEC CONSULTING SERVICES I	Street Light Design Guide	1,231.00
257	CLAREY'S SAFETY EQUIPMENT dba	Tie-off lanyard w/alum rebar hooks	1,225.00
258	LAWSON PRODUCTS INC (P)	12-Storage Bin, 12 hole	1,220.31
259	KNXR - FM	Ads-Public Power, Outages	1,200.00
260	HERRING KYLE	Dump load	1,200.00
261	S L CONTRACTING INC	Hydrant repair	1,200.00
262	STUART C IRBY CO INC	1-Trans, OH, 1ph, 37.5kVA,13.8/8,120/240	1,188.00
263	ROCHESTER ARMORED CAR CO INC	2018 Pick Up Services	1,187.24
264	POWER SYSTEMS ENGINEERING INC	consulting services Apache mall solar	1,178.00
265	SIEMENS INDUSTRY INC.	6-Arc Interrupter, Bridges Air Switch	1,170.00
266	JENNINGS, STROUSS & SALMON PL	Legal Fees for FERC	1,167.65
267	STUART C IRBY CO INC	3,150 ft Wire, Copper, #6 SD Solid, Bare	1,165.50
268	SENECA FOODS CORPORATION	CIP Conserve & Save Rebates-Lighting	1,164.00
269	THOMPSON GARAGE DOOR CO INC	Parts for wireless key pads	1,152.11

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ROCHESTER PUBLIC UTILITIES

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270	BORDER STATES ELECTRIC SUPPLY	12-Label, Trans. Safety, Outside	1,147.84
271	BABCOCK & WILCOX CO (P)	2-Electrode,109278-000A&010A, Drum Level	1,141.15
272	KNXR - FM	Ads	1,100.00
273	KELLER AMERICA (P)	Well Level Transmitter for Well #37	1,069.28
274	WIESER PRECAST STEPS INC (P)	1-Grd Sleeve, Primary Metering, Artech	1,065.00
275	MINNESOTA ENERGY RESOURCES CO	Local Distri Service	1,044.87
276	MATTHEW TREICHEL	Systems Oper Interview Expenses, Flight	1,025.00
277	K A A L TV LLC	Tree Trimming Ads	1,000.00
278	LEAGUE OF MN CITIES INS TRUST	Claim Settlement-Green Meadows HOA	1,000.00
279	EPLUS TECHNOLOGY INC	Customer Phone Contact Interface Cayenta	1,000.00

Price Range Total: 365,100.92

0 to 1,000 :

285	REBATES	Summarized transactions: 162	29,793.88
286	EXPRESS SERVICES INC	Summarized transactions: 42	28,380.56
287	CINTAS CORP	Summarized transactions: 62	10,410.81
288	Customer Refunds (CIS)	Summarized transactions: 105	9,906.41
289	CORE & MAIN LP (P)	Summarized transactions: 35	8,701.93
290	BOLTON AND MENK (P)	Summarized transactions: 15	8,665.00
291	WARTSILA NORTH AMERICA	Summarized transactions: 20	5,081.07
292	BORDER STATES ELECTRIC SUPPLY	Summarized transactions: 21	4,499.09
293	CRESCENT ELECTRIC SUPPLY CO	Summarized transactions: 29	3,867.08
294	AMARIL UNIFORM COMPANY	Summarized transactions: 35	3,809.58
295	ABOVE ALL ROOFING INC	Summarized transactions: 4	3,450.00
296	AMAZON.COM	Summarized transactions: 38	3,313.73
297	EPLUS TECHNOLOGY INC	Summarized transactions: 13	2,912.10
298	GEARGRID LLC	Summarized transactions: 11	2,844.01
299	GRAINGER INC	Summarized transactions: 30	2,782.66
300	LAWSON PRODUCTS INC (P)	Summarized transactions: 16	2,744.79
301	POMPS TIRE SERVICE INC	Summarized transactions: 5	2,729.75
302	STUART C IRBY CO INC	Summarized transactions: 18	2,699.17
303	U S A SAFETY SUPPLY	Summarized transactions: 12	2,608.26
304	VIKING ELECTRIC SUPPLY INC	Summarized transactions: 21	2,310.57
305	SUTTON JEREMY	Summarized transactions: 13	2,304.40
306	MCMASTER CARR SUPPLY COMPANY	Summarized transactions: 42	2,231.07
307	MINNESOTA ENERGY RESOURCES CO	Summarized transactions: 6	2,202.72
308	WILLIS ABBIE	Summarized transactions: 6	2,145.79
309	WESCO DISTRIBUTION INC	Summarized transactions: 9	2,137.17
310	INNOVATIVE OFFICE SOLUTIONS L	Summarized transactions: 22	2,073.74
311	FASTENAL COMPANY	Summarized transactions: 22	2,040.14
312	METRO SALES INC	Summarized transactions: 4	1,864.46
313	NAPA AUTO PARTS (P)	Summarized transactions: 7	1,855.86
314	RESCO	Summarized transactions: 5	1,756.88
315	CLAREY'S SAFETY EQUIPMENT dba	Summarized transactions: 6	1,723.17
316	FIRST CLASS PLUMBING & HEATIN	Summarized transactions: 8	1,716.01
317	ROYAL TIRE INC	Summarized transactions: 4	1,597.50
318	BARR ENGINEERING COMPANY (P)	Summarized transactions: 2	1,413.38
319	S L CONTRACTING INC	Summarized transactions: 2	1,410.00
320	CITY OF ROCHESTER	Summarized transactions: 24	1,349.46
321	ELECTRIC PUMP INC (P)	Summarized transactions: 2	1,324.25
322	DZUBAY TONY	Summarized transactions: 6	1,285.67
323	KEYS WELL DRILLING CO	Summarized transactions: 2	1,215.00

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324	THE ENERGY AUTHORITY INC	Summarized transactions: 2	1,185.76
325	CENTURYLINK	Summarized transactions: 6	1,146.37
326	MISSISSIPPI WELDERS SUPPLY CO	Summarized transactions: 11	1,124.69
327	WESTMOR FLUID SOLUTIONS LLC	Summarized transactions: 4	1,101.28
328	CINTAS CORP	Summarized transactions: 6	1,091.58
329	GRAYBAR ELECTRIC COMPANY INC	Summarized transactions: 6	1,084.89
330	CITY OF ROCHESTER	Summarized transactions: 4	1,059.59
331	ULINE	Summarized transactions: 4	1,053.56
332	JACKSON SIDNEY	Summarized transactions: 4	1,010.71
333	EGAN COMPANY	Summarized transactions: 3	1,005.58
334	OPEN ACCESS TECHNOLOGY	Summarized transactions: 2	1,002.44
335	THE BOLDT CO	Summarized transactions: 1	990.00
336	A & A ELECT & UNDERGROUND CON	Summarized transactions: 1	990.00
337	MEP ASSOCIATES LLC	Summarized transactions: 1	976.50
338	MONSON STEVE	Summarized transactions: 5	967.54
339	ELECTRIC SCIENTIFIC CO INC	Summarized transactions: 1	956.53
340	SCHLINK WALTER	Summarized transactions: 5	923.70
341	ROCH SAND & GRAVEL INC	Summarized transactions: 1	920.70
342	ERC WIPING PRODUCTS INC	Summarized transactions: 4	909.50
343	BENSON ANTHONY	Summarized transactions: 3	902.78
344	N HARRIS COMPUTER CORP	Summarized transactions: 1	900.00
345	G A ERNST & ASSOCIATES INC	Summarized transactions: 4	896.68
346	LVC COMPANIES INC	Summarized transactions: 1	885.00
347	AUTHORIZE.NET	Summarized transactions: 1	867.35
348	ADVANCE AUTO PARTS	Summarized transactions: 24	865.53
349	POWER PROCESS EQUIPMENT INC (Summarized transactions: 2	847.51
350	JOHNSON PRINTING CO INC	Summarized transactions: 4	815.47
351	ALL SEASONS POWER & SPORT INC	Summarized transactions: 3	805.97
352	KELLER TOM A JR	Summarized transactions: 3	767.79
353	GOPHER STATE ONE CALL	Summarized transactions: 2	741.83
354	GOPHER STATE ONE CALL	Summarized transactions: 2	741.82
355	GOODIN COMPANY	Summarized transactions: 5	740.99
356	ADVANCED DISPOSAL SVC SOLID W	Summarized transactions: 1	700.34
357	DIEKVOSS CRAIG	Summarized transactions: 2	697.96
358	ROCH FORD TOYOTA	Summarized transactions: 2	693.46
359	ITRON INC	Summarized transactions: 1	688.50
360	SCHWEITZER ENGINEERING LAB IN	Summarized transactions: 26	685.36
361	WINKELS ELECTRIC INC	Summarized transactions: 2	676.72
362	HACH COMPANY	Summarized transactions: 2	668.07
363	POWER DELIVERY PROGRAM INC	Summarized transactions: 2	666.00
364	NEWARK	Summarized transactions: 4	662.52
365	GARCIA GRAPHICS INC	Summarized transactions: 9	660.50
366	POWER SYSTEMS ENGINEERING INC	Summarized transactions: 1	640.25
367	BRADEN MANUFACTURING LLC	Summarized transactions: 1	635.91
368	PEOPLES ENERGY COOPERATIVE	Summarized transactions: 2	629.85
369	SCHUMACHER ELEVATOR COMPANY	Summarized transactions: 1	618.00
370	THE HELLAN STRAINER CO	Summarized transactions: 2	609.19
371	MENARDS ROCHESTER NORTH	Summarized transactions: 10	573.94
372	THOMAS TOOL & SUPPLY INC	Summarized transactions: 8	571.35
373	MATTHEW TREICHEL	Summarized transactions: 4	563.96
374	MOTOROLA INC	Summarized transactions: 2	548.27
375	CENTRAL STATES GROUP	Summarized transactions: 2	531.94
376	INSTY PRINTS ROCHESTER (P)	Summarized transactions: 1	521.55
377	A T & T	Summarized transactions: 1	516.52

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378	GEXPRO (P) DBA REXEL USA INC.	Summarized transactions: 2	503.75
379	WRIGHTS SMALL ENGINE SERVICE	Summarized transactions: 6	502.95
380	SHERWIN WILLIAMS CO	Summarized transactions: 2	501.10
381	NU-TELECOM dba	Summarized transactions: 1	500.44
382	TONNA MECHANICAL INC	Summarized transactions: 1	500.00
383	DELL MARKETING LP	Summarized transactions: 2	497.27
384	FERGUSON WATERWORKS	Summarized transactions: 3	494.97
385	SHORT ELLIOTT HENDRICKSON INC	Summarized transactions: 1	480.00
386	CARL ANDERSON AGENCY	Summarized transactions: 2	479.94
387	GOSSMAN JOSEPH	Summarized transactions: 2	476.20
388	BADGER METER INC (P)	Summarized transactions: 3	475.76
389	GDS ASSOCIATES INC	Summarized transactions: 1	474.38
390	BOWMANS SAFE & LOCK SHOP LTD	Summarized transactions: 3	469.56
391	LANGUAGE LINE SERVICES INC	Summarized transactions: 2	468.06
392	STEELCASE INC	Summarized transactions: 1	467.96
393	SCHMIDT GOODMAN OFFICE PRODUC	Summarized transactions: 1	467.58
394	RED SEAL ELECTRIC CO INC	Summarized transactions: 4	460.63
395	NETWORK SERVICES COMPANY	Summarized transactions: 5	460.24
396	BRAY SALES	Summarized transactions: 2	456.47
397	SCANLON MURCH & ASSOCIATES LL	Summarized transactions: 1	455.00
398	UPS FREIGHT	Summarized transactions: 2	451.47
399	MN DEPT OF LABOR & INDUSTRY	Summarized transactions: 2	450.00
400	LEAGUE OF MN CITIES INS TRUST	Summarized transactions: 1	450.00
401	KANN MANUFACTURING CORPORATIO	Summarized transactions: 1	447.63
402	POWERMATION DIVISON	Summarized transactions: 4	439.95
403	LAKELAND ENGINEERING EQUIPMEN	Summarized transactions: 3	433.49
404	BLUESPIRE STRATEGIC MARKETING	Summarized transactions: 1	430.60
405	KANN MANUFACTURING CORP	Summarized transactions: 1	427.50
406	GLOBAL EQUIPMENT COMPANY	Summarized transactions: 5	426.68
407	REBATES	Summarized transactions: 15	425.00
408	DAKOTA SUPPLY GROUP	Summarized transactions: 1	416.65
409	WARREN ELECTRIC CORP	Summarized transactions: 3	404.60
410	SIEMENS INDUSTRY INC.	Summarized transactions: 3	399.47
411	HATHAWAY TREE SERVICE INC	Summarized transactions: 1	385.00
412	SCHNEIDER ELECTRIC USA INC. (Summarized transactions: 1	384.68
413	TOTAL RESTAURANT SUPPLY	Summarized transactions: 2	380.69
414	FAST PHONE REPAIR LLC	Summarized transactions: 1	380.00
415	THOMPSON GARAGE DOOR CO INC	Summarized transactions: 2	380.00
416	OWATONNA PUBLIC UTILITIES	Summarized transactions: 2	374.70
417	PRO IMAGE PROMOTIONS AND APPA	Summarized transactions: 2	359.10
418	DAVE SYVERSON TRUCK CENTER IN	Summarized transactions: 6	356.55
419	STEVE BENNING ELECTRIC	Summarized transactions: 2	354.32
420	KEACH TODD	Summarized transactions: 2	351.98
421	CENTURYLINK	Summarized transactions: 1	342.74
422	SAFELITE FULFILLMENT INC	Summarized transactions: 2	341.11
423	RONCO ENGINEERING SALES INC	Summarized transactions: 2	335.99
424	NORTH AMERICAN SWITCHGEAR INC	Summarized transactions: 1	333.95
425	MIDWEST MECHANICAL SOLUTIONS	Summarized transactions: 3	329.20
426	PEOPLES ENERGY COOPERATIVE	Summarized transactions: 1	319.46
427	TRI STATE BUSINESS MACHINE IN	Summarized transactions: 1	310.00
428	KOSHIRE LARRY J	Summarized transactions: 3	308.38
429	WERNER ELECTRIC SUPPLY	Summarized transactions: 6	303.36
430	KNXR - FM	Summarized transactions: 1	300.00
431	CURVATURE INC	Summarized transactions: 2	299.26

Attachment: AP Board CrMo (10096 : a/p board listing)

ROCHESTER PUBLIC UTILITIES
A/P Board Listing By Dollar Range
For 12/10/2018 To 01/10/2019
Consolidated & Summarized Below 1,000

432	R D O - POWERPLAN OIB	Summarized transactions: 1	288.50
433	NATIONAL FLEET GRAPHICS	Summarized transactions: 1	283.22
434	HAWK & SON'S INC	Summarized transactions: 1	280.00
435	SUPERIOR COMPANIES OF MINNESO	Summarized transactions: 1	280.00
436	PAULS LOCK & KEY SHOP INC	Summarized transactions: 1	277.00
437	STEVE BENNING ELECTRIC	Summarized transactions: 1	270.00
438	CHARTER COMMUNICATIONS HOLDIN	Summarized transactions: 3	265.99
439	PW POWER SYSTEMS INC	Summarized transactions: 11	262.17
440	DAVEY TREE EXPERT CO	Summarized transactions: 1	261.84
441	FRONTIER	Summarized transactions: 1	259.32
442	POST BULLETIN CO	Summarized transactions: 1	246.48
443	BADGER PAINTING	Summarized transactions: 1	224.44
444	CHS ROCHESTER	Summarized transactions: 1	223.05
445	GRAYBAR ELECTRIC COMPANY INC	Summarized transactions: 2	222.83
446	CREDIT MANAGEMENT LP	Summarized transactions: 4	207.04
447	PRAIRIELAND UTILITY COORD COM	Summarized transactions: 5	200.00
448	HACH COMPANY	Summarized transactions: 3	194.78
449	FEDEX SHIPPING	Summarized transactions: 7	187.55
450	CDW GOVERNMENT INC	Summarized transactions: 5	181.66
451	REINHAUSEN MANUFACTURING INC	Summarized transactions: 2	170.96
452	POLAR CHEVROLET	Summarized transactions: 1	162.35
453	NORTHERN / BLUETARP FINANCIAL	Summarized transactions: 5	159.95
454	TOKAY SOFTWARE	Summarized transactions: 1	152.00
455	INSTITUTE FOR ENVIRONMENTAL	Summarized transactions: 2	151.00
456	DAVIES PRINTING COMPANY INC	Summarized transactions: 2	149.63
457	CHOSEN VALLEY TESTING	Summarized transactions: 1	146.00
458	TRUCKIN' AMERICA	Summarized transactions: 6	144.28
459	SOUND AND MEDIA SOLUTIONS	Summarized transactions: 1	144.28
460	MN STATE PATROL, CMV SECTION	Summarized transactions: 3	140.00
461	DAKOTA SUPPLY GROUP	Summarized transactions: 2	139.16
462	MENARDS ROCHESTER NORTH	Summarized transactions: 9	135.46
463	CORPORATE WEB SERVICES INC	Summarized transactions: 1	135.00
464	CENTER FOR ENERGY AND ENVIRON	Summarized transactions: 1	131.46
465	POWERMATION DIVISON	Summarized transactions: 3	131.03
466	CONDUX INTERNATIONAL INC	Summarized transactions: 2	129.17
467	OSWEILER TODD	Summarized transactions: 2	127.83
468	ALL SYSTEMS INSTALLATION dba	Summarized transactions: 4	121.83
469	STILLER NEIL	Summarized transactions: 1	120.00
470	POWER DYNAMICS INC	Summarized transactions: 3	117.94
471	ALLIED ELECTRONICS INC	Summarized transactions: 2	116.94
472	VANCO SERVICES LLC	Summarized transactions: 1	114.56
473	NALCO COMPANY	Summarized transactions: 2	113.50
474	VERIZON WIRELESS	Summarized transactions: 1	110.04
475	ALTEC INDUSTRIES INC	Summarized transactions: 2	104.07
476	ANDERSON JUDITH	Summarized transactions: 1	101.50
477	BRAATEN MELISSA	Summarized transactions: 1	101.50
478	MN SECREATRY OF STATE-NOTARY	Summarized transactions: 4	100.00
479	GREAT RIVER ENERGY	Summarized transactions: 1	99.50
480	DELTA STAR INC (P)	Summarized transactions: 1	98.30
481	LORTON DATA INC	Summarized transactions: 1	95.53
482	ZIEGLER INC	Summarized transactions: 1	93.86
483	KRANZ JEFFREY A	Summarized transactions: 2	92.00
484	PROPERTY RECORDS OLMSTED COUN	Summarized transactions: 2	92.00
485	MCMASTER CARR SUPPLY COMPANY	Summarized transactions: 3	90.39

Attachment: AP Board CrMo (10096 : a/p board listing)

ROCHESTER PUBLIC UTILITIES
A/P Board Listing By Dollar Range
For 12/10/2018 To 01/10/2019
Consolidated & Summarized Below 1,000

486	ACTION PLUMBING AND HEATING	Summarized transactions: 1	90.00
487	SLEEPY EYE TELEPHONE CO	Summarized transactions: 1	84.76
488	GOODIN COMPANY	Summarized transactions: 2	84.65
489	HALO BRANDED SOLUTIONS	Summarized transactions: 1	84.31
490	ADVANTAGE DIST LLC (P)	Summarized transactions: 2	81.38
491	CENTRAL FINANCE OLMSTED COUNT	Summarized transactions: 2	73.50
492	ADAMSON MOTORS INC	Summarized transactions: 2	72.37
493	CLEMENTS CHEVROLET CADILLAC S	Summarized transactions: 2	61.06
494	ALDEN POOL & MUNICIPAL SUPPLY	Summarized transactions: 2	58.00
495	MOORHEAD MACHINERY & BOILER I	Summarized transactions: 1	56.64
496	ARNOLDS SUPPLY & KLEENIT CO (Summarized transactions: 1	56.11
497	ROCH AREA BUILDERS INC	Summarized transactions: 1	50.00
498	STAR TRIBUNE	Summarized transactions: 1	49.27
499	DONAHUE DEBRA	Summarized transactions: 3	48.38
500	A T & T MOBILITY	Summarized transactions: 3	46.77
501	ANDERTON RANDY	Summarized transactions: 1	45.33
502	SKARSHAUG TESTING LAB INC	Summarized transactions: 2	44.51
503	UNITED RENTALS INC	Summarized transactions: 1	40.15
504	CRESCENT ELECTRIC SUPPLY CO	Summarized transactions: 2	35.95
505	MINNESOTA ENERGY RESOURCES CO	Summarized transactions: 1	27.88
506	NORTHERN / BLUETARP FINANCIAL	Summarized transactions: 1	27.82
507	BABCOCK & WILCOX CO (P)	Summarized transactions: 3	24.85
508	ATLAS COPCO COMPRESSORS LLC	Summarized transactions: 1	24.01
509	MISSISSIPPI WELDERS SUPPLY CO	Summarized transactions: 1	22.95
510	D P C INDUSTRIES INC	Summarized transactions: 1	22.80
511	FASTENAL COMPANY	Summarized transactions: 6	21.15
512	BLEVINS JAN	Summarized transactions: 1	20.00
513	BAILEY CHRISTINA	Summarized transactions: 1	19.96
514	FASTENAL COMPANY (P)	Summarized transactions: 1	18.18
515	MENARDS ROCHESTER SOUTH	Summarized transactions: 1	17.99
516	MENARDS ROCHESTER SOUTH	Summarized transactions: 1	17.70
517	CENTRAL STATES GROUP	Summarized transactions: 1	16.57
518	KELLER AMERICA (P)	Summarized transactions: 1	14.12
519	MIDWEST RENEWABLE ENERGY TRAC	Summarized transactions: 1	13.25
520	LOUKEN LIGHTS	Summarized transactions: 3	11.45
521	SEEME PRODUCTIONS LLC	Summarized transactions: 1	10.00
522	FREUND ROBERT T	Summarized transactions: 1	6.46
523			
524		Price Range Total:	252,071.86
525			
526		Grand Total:	14,065,356.91

Attachment: AP Board CrMo (10096 : a/p board listing)

FOR BOARD ACTION

Agenda Item # (ID # 10071)

Meeting Date: 1/29/2019

SUBJECT: Economic Development Credit Rate Tariff

PREPARED BY: Bryan Blom

ITEM DESCRIPTION

RPU, as a member of joint action agency Southern Minnesota Municipal Power Agency (SMMPA), is eligible to participate in a new SMMPA program offering whereby new or existing commercial/industrial customers with a new load of 250 kW or greater are eligible to receive a credit/kwh on their energy use for a period of five years. The credit declines each year during the five year period. A monthly fixed charge will be applied during the term of this rate to cover ongoing administrative costs.

Additionally, existing commercial/industrial customers in economic distress with a total load of 1,000 kW or more, and that have legitimate opportunities to move operations out of the RPU service territory, can also participate in the program, with the objective that the customers will remain in the RPU service territory.

The terms of the program are specified in the proposed Economic Development Credit (EDC) rate tariff (attached). There are a number of criteria that a customer must meet in order to qualify for the Economic Development Credit (EDC) rate.

Some of those criteria are:

- The customer must have received no less than \$50,000 in local, county, State of Minnesota and/or federal financial assistance for economic development or economic stimulus.
- For load retention, the economically distressed customer must have received economic development assistance within the 24 months prior to applying for this rate.
- The customer must sign an affidavit attesting to the fact that “but for” the rate credits, either on their own or in combination with a package of economic development or job creation incentives from local, county, State of Minnesota, and/or federal programs the customer would not have located operations, added load or would have significantly reduced its energy consumption or shut down its facilities in the RPU service territory.

If the customer fails to meet the initial qualification requirements within the first twelve months, or fails to continue to meet the qualification requirements in a subsequent year, the customer will no longer qualify for any further credits within the five-year term.

UTILITY BOARD ACTION REQUESTED:

FOR BOARD ACTION

Agenda Item # (ID # 10071)

Meeting Date: 1/29/2019

The RPU Board Policy specifies that all proposed rate schedules will be published on the RPU web site and in the newspaper of record within five business days after the Board authorizes publication along with a schedule for the upcoming meeting where public comment is invited.

However, since the EDC rate tariff defines a credit that will reduce the total cost to the economic benefit of qualifying customers, the Board is requested to waive the requirement to publish the rate tariff, approve the EDC rate tariff, and recommend approval of the rate tariff by the Common Council with an effective date of February 5, 2019.

**ROCHESTER PUBLIC UTILITIES
(RPU)**

**RATE SCHEDULE EDC
SHEET 1 OF 3**

ECONOMIC DEVELOPMENT CREDIT

AVAILABILITY:

To all qualifying commercial or industrial customers within the Rochester Public Utilities (RPU) Service Territory.

APPLICABILITY:

Customers taking service under schedules MGS, MGS-HEF, MGS-TOU, LGS, or LIS that meet the following criteria may be eligible for an economic development energy credit:

- New commercial or industrial customers with a load of 250 kW or greater
- Existing commercial or industrial customers with at least twelve months of billing history adding new incremental connected load of 250 kW
- Existing commercial or industrial customers in economic distress that have legitimate opportunities to move operations out of RPU's service territory with a total load across all facilities located within the RPU service territory of 1,000 kW

QUALIFICATIONS:

- The customer must have received no less than \$50,000 in local, county, State of Minnesota and/or federal financial assistance for economic development or economic stimulus.
 - A list of qualifying economic development programs is shown in Appendix A.
- For load retention, the customer must have received economic development assistance within the 24 months prior to applying for this rate.
- The customer must sign an affidavit attesting to the fact that "but for" the rate credits, either on their own or in combination with a package of economic development or job creation incentives from local, county, State of Minnesota, and/or federal programs the customer would not have located operations, added load or would have significantly reduced its energy consumption or shut down its facilities in the RPU service territory.
 - Customer Affidavit for Economic Development Credit is shown in Appendix B.
- The customer must meet all conditions set forth by the City of Rochester for economic development assistance.
- No credit is available to customers or potential commercial or industrial customers transferring load from a city that is a current member of the Southern Minnesota Municipal Power Agency.
- The customer must meet with RPU and review the energy efficiency program opportunities available prior to approval of the application for the credit.

**ROCHESTER PUBLIC UTILITIES
(RPU)**

**RATE SCHEDULE EDC
SHEET 2 OF 3**

ECONOMIC DEVELOPMENT CREDIT (Cont.)

QUALIFYING LOAD:

- New Load
 - All electric load from the customer's new facilities served by RPU qualifies as new load.
- Incremental Load
 - For incremental load, the base level of load is the customer's peak demand and energy consumption for the twelve months prior to adding the new load.
 - If the customer's energy consumption for a month in the current year exceeds the customer's energy consumption for the same month of the base year, the additional kilowatt-hours are incremental load that qualifies for the credit.
 - The customer need not have incremental energy use every month of the year, but at the end of each 12-month period the customer's entire twelve month energy use must exceed the base level and the customer must meet the minimum incremental peak demand requirements in at least one hour of the first twelve month period.
 - If the customer fails to meet the incremental peak demand requirements within the first twelve months, or fails to meet the annual incremental energy use each year, the customer will no longer qualify for any further credits within the five-year term.
- Load Retention
 - RPU will designate how much load qualifies for the credit based on the facts and circumstances related to the customer.
 - If a qualifying customer falls below the designated demand and/or energy consumption level, the customer will no longer qualify for any further credits within the five-year term.

APPLICATION AND APPROVAL:

- Customers must complete an Application for Economic Development Credit and provide all required information.
 - A sample application is shown in Appendix C.
- RPU will accept or reject an application for the Economic Development Credit within thirty days of having received a completed application.

CREDITS:

- The credit will apply to all qualifying new, incremental or retained load taken under applicable rate schedules. The Economic Development Rate Credit for customers beginning participation in 2019 shall be applied to the energy charge at a rate of:
 - \$0.01915/kWh in year one
 - \$0.00957/kWh in year two
 - \$0.00479/kWh in year three
 - \$0.00239/kWh in year four
 - \$0.00120/kWh in year five
 - No credit beginning in year six
- The credit levels listed above will be in effect for the full five-year term for customers commencing participation on or before December 31, 2019.
- Credit levels are subject to change for customers commencing participation after December 31, 2019.
- Credits will be calculated and applied based on energy consumption in the current billing month.

**ROCHESTER PUBLIC UTILITIES
(RPU)**

**RATE SCHEDULE EDC
SHEET 3 OF 3**

ECONOMIC DEVELOPMENT CREDIT (Cont.)

MONTHLY FIXED CHARGE:

- A fixed charge of \$185.00 per month will be applied during the term of this rate to cover on-going administrative costs. The monthly fixed charge is subject to change after December 31, 2019.

TERM:

Qualifying customers will be eligible for Economic Development Credits for a five-year period

- For new customers, the credits will begin on the first day of the first full month after a participating new customer begins taking service and meets the demand requirements.
- For incremental load, the credits will begin on the first day of the first full month after the equipment driving incremental load is installed and meets the minimum incremental demand requirements.
- For retained load, the credits will begin on the date specified by RPU.

METERING:

RPU reserves the right to impose a one-time charge on participating commercial or industrial customers for any new and/or additional metering infrastructure required to measure qualifying load and energy.

Approved by Rochester Public Utility Board:
Effective Date:

TBD
February 5, 2019

**ROCHESTER PUBLIC UTILITIES
(RPU)**

**RATE SCHEDULE EDC
APPENDIX A**

ECONOMIC DEVELOPMENT CREDIT (Cont.)

Appendix A - Qualifying Economic Development Programs:

STATE OF MINNESOTA PROGRAMS

BUSINESS DEVELOPMENT

Export and Trade Counseling and Assistance
Location and Expansion Assistance
Made in Minnesota Directory
Minnesota Business First Stop
Minnesota Marketing Partnership
Small Business Assistance
Small Business Development Centers

BUSINESS FINANCING

Angel Loan Fund Program
Emerging Entrepreneurs Loan Program
Indian Business Loan Program
Innovation Voucher Program
Minnesota Investment Fund
Minnesota Job Creation Fund
Minnesota Minerals 21st Century Fund
Minnesota Reservist and Veteran Business Loan Program
STEP Grant Program: Export Assistance
Tourism Business Septic Tank Replacement

TAX CREDITS + BENEFITS

Border Cities Enterprise Zone Program
Data Centers
Foreign Trade Zones (FTZs)
Greater Minnesota Job Expansion Program
Research and Development Tax Credit
Single Sales Factor Apportionment; Throwback; Greater Minnesota Internship Tax Credit Program
Tax Increment Financing; Tax Abatement; Personal Property Exemption; Capital Equipment

Exemption COMMUNITY FINANCING

Border-to-Border Broadband Development Grant Program
Cleanup Revolving Loan Program
Contamination Cleanup and Investigation Grant Program
Demolition Loan Program
Greater Minnesota Business Development Infrastructure Grant Program
Redevelopment Grant Program
Shovel-Ready Site Certification
Small Cities Development Program
Transportation Economic Development Infrastructure Program (TEDI)

TRAINING

Dual Training Competency Grants
Export and Trade Classes and Training
Job Training Incentive Program
Minnesota Job Skills Partnership
Minnesota WorkForce Centers
SciTechsperience Internship Program

Attachment: EDC Rate Tariff (10071 : Economic Development Credit Rate Tariff)

**ROCHESTER PUBLIC UTILITIES
(RPU)****RATE SCHEDULE EDC
APPENDIX A (CONT.)****ECONOMIC DEVELOPMENT CREDIT (Cont.)****LOCAL OR COUNTY PROGRAMS**

Financial assistance from a local Revolving Loan Fund
Establishment of or location in a Tax Increment Financing District
Direct loan from a unit of local government
Construction of public facilities – roads, sewer, water – to serve a project
Site acquisition and clearance
Building renovation assistance

FEDERAL PROGRAMS

Loan Guarantees
Grants
Investment Tax Credits
Income Tax Credits tied to New Hiring
Low-Interest Loans
Other, subject to RPU Approval

**ROCHESTER PUBLIC UTILITIES
(RPU)**

**RATE SCHEDULE EDC
APPENDIX B**

ECONOMIC DEVELOPMENT CREDIT (Cont.)

Appendix B – Customer Affidavit for Economic Development Credit:

AFFIDAVIT

STATE OF MINNESOTA _____)
COUNTY OF _____) ss

COMES NOW being first duly sworn, under oath, and states that the following information is within personal knowledge and belief:

_____ is a commercial or industrial customer (Customer) of a Southern Minnesota Municipal Power Agency (SMPMA) member utility who is locating, adding, or retains load in the service territory of Rochester Public Utilities (RPU) hereby certifies and declares under penalty of perjury under the laws of the State of Minnesota that the statements in the following paragraphs are true and correct.

1. But for receipt of the economic development credit, either on its own, or in combination with Qualifying Economic Development Program as defined in Appendix A of SMPMA's Economic Development Credit program, the Customer's load would not have been located, added, or retained within RPU's service territory.
2. The new, incremental or retained load represents kilowatt-hours (kWh) that either (i) do not already exist in any SMPMA member utilities' service territory, or (ii) the Customer would be significantly reducing its energy consumption or shutting down its facilities in RPU's service territory.
3. The Customer has discussed with RPU cost-effective energy efficiency and load management measures the Customer may take to reduce their electric bills and the load they place on SMPMA and the RPU system.

Customer Name

Name of Authorized Representative

Signature

SUBSCRIBED AND SWORN TO before me this ____ day of _____, 20____, by

NOTARY PUBLIC FOR MINNESOTA

My Commission Expires: _____

Attachment: EDC Rate Tariff (10071 : Economic Development Credit Rate Tariff)

**ROCHESTER PUBLIC UTILITIES
(RPU)**

**RATE SCHEDULE EDC
APPENDIX C**

ECONOMIC DEVELOPMENT CREDIT (Cont.)

Appendix C – Application for Economic Development Credit

Commercial or Industrial Customer Information

Customer Name: _____
 Customer Street Address: _____
 Customer City, State, ZIP _____

Please attach Customer Affidavit for Economic Development Credit.

Have you discussed energy efficiency and load management programs with Rochester Public Utilities (RPU)?

YES _____ NO _____

New Load

Estimated demand (kW): _____
 Estimated annual energy (kWh): _____
 Estimated in-service date: _____
 Estimated full load date: _____
 Projected load factor: _____

Please attach a summary description of your business.

Incremental Load

Prior year's demand (kW): _____
 Estimated additional demand (kW): _____
 Prior year annual energy (kWh): _____
 Estimated additional energy (kWh): _____
 Estimated in-service date: _____
 Estimated full load date: _____
 Projected load factor: _____

Please attach a summary description of your business and what is causing the additional load.

**ROCHESTER PUBLIC UTILITIES
(RPU)**

**RATE SCHEDULE EDC
APPENDIX C (CONT.)**

ECONOMIC DEVELOPMENT CREDIT (Cont.)

Load Retention

Prior year's demand (kW): _____
 Estimated demand reduction (kW): _____
 Prior year's annual energy (kWh): _____
 Estimated energy reduction (kWh): _____
 Estimated effective date: _____
 Projected load factor: _____

Please attach a summary description of your business and what is causing your business to potentially leave the RPU service territory.

Customer Name

Name of Authorized Representative

Signature

Date:

Rochester Public Utilities Approval

This application for the Economic Development Credit is:

Approved_____ Denied_____

If denied, reason for denial.

BY:

 Name

 Title

 Signature

 Date

Attachment: EDC Rate Tariff (10071 : Economic Development Credit Rate Tariff)



RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, with consideration that the Economic Development Credit will provide an economic benefit to qualifying customers, the requirement specified in the RPU Board Rates Policy that all proposed rate schedules will be published on the RPU web site and in the newspaper of record within five business days after the Board authorizes publication along with a schedule for the upcoming meetings where public comment is invited and the Board and Common Council will formally consider the rates for adoption, is waived.

BE IT FURTHER RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve the Economic Development Credit Rate Tariff effective February 5, 2019.

BE IT FURTHER RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, that the Common Council of the said City is requested to approve the Economic Development Credit Rate Tariff effective February 5, 2019.

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 29th day of January, 2019.

President

Secretary

FOR BOARD ACTION

Agenda Item # (ID # 10085)

Meeting Date: 1/29/2019

SUBJECT: FERC Case Special Capital Reserve

PREPARED BY: Peter Hogan

ITEM DESCRIPTION:

The RPU Cash Reserve Policy includes a provision for Special Capital and Major Maintenance Reserves. The purpose of the special capital and major maintenance reserve is to defray all or a portion of a future capital or major maintenance or external expenditure that is not externally financed.

As part of the ongoing FERC case to recover our annual transmission revenue requirement (ATTR) as a regional transmission owner, we are receiving monthly cash payments that are subject to refund if the case and subsequent appeals are not decided in RPU's favor. As such, management is requesting that the Board designate all payments received that are subject to refund be set aside in a separate sub reserve, as provided for in the Cash Reserve Policy, until the FERC case is resolved, or in the opinion of management and legal counsel, the likelihood of loss is remote. As proceedings are ongoing, counsel and management have not been able to reach this level of assurance which will trigger revenue recognition.

As of December 31, 2018, the balance as shown in our Unearned Revenues liability account is \$4,330,456.

UTILITY BOARD ACTION REQUESTED:

Approve a resolution designating payments received that are subject to refund under the current FERC proceedings as board designated Special Capital and Major Maintenance Reserve until the likelihood of loss is assessed to be remote by management and legal counsel.



RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve a designated Special Capital Reserve equal to the total cash received as part of the FERC proceedings to recover the annual transmission revenue requirement (ATRR) that is subject to refund until such time as legal counsel and management assess the likelihood of loss to be remote.

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 29th day of January, 2019.

President

Secretary

FOR BOARD ACTION

Agenda Item # (ID # 10083)

Meeting Date: 1/29/2019

SUBJECT: Customer Information System (Cayenta Project)

PREPARED BY: Patty Hanson

ITEM DESCRIPTION:

At the regularly scheduled May 31, 2016 Utility Board meeting, a Cayenta Software Implementation Services Agreement was approved for the implementation of Cayenta's customer care and billing system for the authorized, not to exceed, amount of \$1,392,895. The original project schedule was for 18 months starting in July 2016, with a go-live in mid-November 2017. Total project costs were \$3,577,427, which included other costs such as RPU resources, interface agreements, and project management.

Due to delayed Cayenta deliveries of interfaces and configuration, the project timeline was modified by changing the go-live date from November 13, 2017 to March 28, 2018. In October 2017, the Utility Board approved a project change order in the amount of \$563,583, to cover additional internal expenses and included as part of the 2018 electric utility budget.

Continued project delays have moved the project go-live date to May 14, 2019, which has/will incur additional costs for project management, backfilling of resources, and third party resources. Estimated costs for the completion of the project are below.

RPU Extension Expenses	Costs
Backfill Resources	\$ 375,791
CTG, Consulting	\$ 218,080
WCG, Consulting	\$ 198,241
Contingency	\$ 119,973
Total	\$ 912,085

The total cost impact to meet the May go-live date is \$912,085, which is included in the approved 2019 electric utility budget.

UTILITY BOARD ACTION REQUESTED:

FOR BOARD ACTION

Agenda Item # (ID # 10083)

Meeting Date: 1/29/2019

Staff is seeking Utility Board approval to spend the, not to exceed, amount of \$912,085 for the additional costs associated with this extension for project management services, backfill resources, and third party resources. In addition, authorize the RPU Cayenta Project Manager to execute these expenditures towards completing the Customer Information and Billing system implementation.



RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to authorize expenditures not to exceed \$912,085 for the additional costs associated with change in the implementation date of the customer information and billing system to May, 2019.

BE IT FURTHER RESOLVED by the Public Utility Board of the City of Rochester, Minnesota to authorize management to administer the execution of these expenditures toward the completion of the customer information and billing system implementation.

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 29th day of January, 2019.

President

Secretary

FOR BOARD ACTION

Agenda Item # (ID # 10092)

Meeting Date: 1/29/2019

SUBJECT: Board Responsibilities with Respect to Data Practices and Open Government

PREPARED BY: Mark Kotschevar

ITEM DESCRIPTION:

The city attorney would like to make a presentation that provides information to the board on the Minnesota Government Data Practices Act and open meetings. This presentation is being given to all boards and commissions to assist them with their responsibilities in these areas.

UTILITY BOARD ACTION REQUESTED:

Information only, no action requested.

FOR BOARD ACTION

Agenda Item # (ID # 10091)

Meeting Date: 1/29/2019

SUBJECT: Goals & Objectives for Rate Structure Change

PREPARED BY: Brian Morgan

ITEM DESCRIPTION:

This item is on the agenda to facilitate a discussion among the board members regarding goals and objectives the board may wish to see as an outcome of changing to a different rate structure.

UTILITY BOARD ACTION REQUESTED:

No action requested, discussion item

FOR BOARD ACTION

Agenda Item # (ID # 10035)

Meeting Date: 1/29/2019

SUBJECT: Board Committee Assignments 2019-2020

PREPARED BY: Christina Bailey

ITEM DESCRIPTION:

The Board Organization Policy states that at the first regularly scheduled meeting of the year, the Board President shall appoint each Board member to serve as Board-management liaison for the following functions:

Finance/Accounting Audit
Communications
Strategic Planning
Operation and Administration
Policy

Attached are the assignments from last year for reference.

UTILITY BOARD ACTION REQUESTED:

Formalize the appointments for 2019

Public Utility Board Committee Assignments 2018-19

Finance	Communications	Strategic Planning	Operations & Admin.	Policy
Mark Browning	Melissa Graner Johnson	Tim Haskin (IT)	Tim Haskin	Mark Browning
Melissa Graner Johnson	Brian Morgan	Brian Morgan (Gen/Distr)	Melissa Graner Johnson	Brian Morgan
Peter Hogan	Steven Nyhus	Jeremy Sutton	Jeremy Sutton	Mark Kotschevar
		Peter Hogan	Sidney Jackson	

FOR BOARD ACTION

Agenda Item # (ID # 10093)

Meeting Date: 1/29/2019

SUBJECT: RPU Index of Board Policies

PREPARED BY: Christina Bailey

ITEM DESCRIPTION:

UTILITY BOARD ACTION REQUESTED:

ROCHESTER PUBLIC UTILITIES		
INDEX OF BOARD POLICIES		
	REVISION DATE	RESPONSIBLE BOARD COMMITTEE
BOARD		
1. Mission Statement	6/26/2012	Policy
2. Responsibilities and Functions	3/27/2012	Policy
3. Relationship with the Common Council	2/28/2012	Policy
4. Board Organization	3/27/2018	Policy
5. Board Procedures	3/27/2012	Policy
6. Delegation of Authority/Relationship with Management	7/24/2018	Policy
7. Member Attendance at Conferences and Meetings	12/18/2018	Policy
8. Board Member Expenses	12/18/2018	Policy
9. Conflict of Interest	11/26/1985	Delete
10. Alcohol and Illegal Drugs	7/28/1988	Delete
11. Worker Safety	3/27/2012	Policy
CUSTOMER		
12. Customer Relations	5/8/1984	Ops & Admin
13. Customer and Public Information	4/10/1984	Communications
14. Application for Service	7/1/2016	Ops & Admin
15. Electric Utility Line Extension Policy	3/28/2017	Finance
16. Billing, Credit and Collections Policy	7/25/2017	Finance
17. Electric Service Availability	4/28/1998	Ops & Admin
18. Water and Electric Metering	6/26/2018	Ops & Admin
19. Electric & Water Bill Adjustment	3/10/1994	Finance
20. Rates	7/25/2017	Finance
21. Involuntary Disconnection	4/24/2018	Communications
ADMINISTRATIVE		
22. Acquisition and Disposal of Interest in Real Property	12/19/2017	Ops & Admin
23. Electric Utility Cash Reserve Policy	1/13/2017	Finance
24. Water Utility Cash Reserve Policy	1/13/2017	Finance
25. Charitable Contributions	11/26/1985	Communications
26. Utility Compliance	10/24/2017	Communications
27. Contribution in Lieu of Taxes	6/29/1999	Finance
28. Debt Issuance (PENDING)	PENDING	Finance
29. Joint-Use of Fixed Facilities and Land Rights	10/8/1996	Ops & Admin
30. Customer Data Policy	10/9/2014	Communications
31. Life Support	10/9/2014	Communications
32. Undergrounding Policy (PENDING)	PENDING	Ops & Admin
Red - Currently being worked on		
Yellow - Will be scheduled for revision		