



MEETING AGENDA – JUNE 26, 2018

BOARD ROOM
4000 EAST RIVER ROAD NE
ROCHESTER, MN 55906

4:00 PM

Call to Order

- 1. Recognition: MMUA Scholarship Winner - Eric Chestolowski**
- 2. Approval of Agenda**
- 3. Approval of Minutes**
 1. Public Utility Board - Regular Meeting - May 22, 2018 4:00 PM
- 4. Approval of Accounts Payable**
 1. a/p board listing

NEW BUSINESS

Open Comment Period

(This agenda section is for the purpose of allowing citizens to address the Utility Board. Comments are limited to 4 minutes, total comment period limited to 15 minutes. Any speakers not having the opportunity to be heard will be the first to present at the next Board meeting.)

- 5. Consideration Of Bids**
 1. Manhole Rebuild
Resolution: Manhole Rebuild
- 6. Regular Agenda**
 1. EPA Authorized Representative Change
Resolution: EPA Authorized Representative Change
 2. Metering Policy
Resolution: Water and Electric Metering Policy
- 7. Informational**
 1. Electric Customer Charge
- 8. Board Liaison Reports**
 1. Index of Board Policies
- 9. General Managers Report**
- 10. Division Reports & Metrics**
- 11. Other Business**
- 12. Adjourn**

The agenda and board packet for Utility Board meetings are available on-line at www.rpu.org and <http://rochestercitymn.igmp2.com/Citizens/Default.aspx>



MEETING MINUTES – MAY 22, 2018

BOARD ROOM
4000 EAST RIVER ROAD NE
ROCHESTER, MN 55906

4:00 PM

Call to Order

Attendee Name	Title	Status	Arrived
Mark Browning	Board President	Present	
Tim Haskin	Board Member	Present	
Melissa Graner Johnson	Board Member	Present	
Brian Morgan	Board Member	Present	
Michael Wojcik	Board Member	Present	

1. Introduction of new Director of Customer Relations

General Manager Mark Kotschevar introduced RPU's new Director of Customer Relations to the Board, Krista Boston.

2. Election of Officers

A. Election of Board President

1. **Motion to:** nominate Brian Morgan as Board President

With the current Board President's term ending in December 2018, new officers were elected to the RPU Board. Board Member Tim Haskin nominated Board Member Brian Morgan for the office of President; this was seconded by Board Member Melissa Graner Johnson. Motion carried.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Tim Haskin, Board Member
SECONDER:	Melissa Graner Johnson, Board Member
AYES:	Browning, Haskin, Johnson, Morgan, Wojcik

B. Election of Board Vice President

1. **Motion to:** nominate Melissa Graner Johnson as Board Vice President

Mr. Haskin nominated Ms. Johnson for the newly-created office of Vice President; this was seconded by Board Member Michael Wojcik. Motion carried.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Tim Haskin, Board Member
SECONDER:	Michael Wojcik, Board Member
AYES:	Browning, Haskin, Johnson, Morgan, Wojcik

C. Appointment of Board Secretary

Minutes Acceptance: Minutes of May 22, 2018 4:00 PM (Approval of Minutes)

1. **Motion to:** appoint Chirstina Bailey as Board Secretary

Ms. Johnson moved to appoint Christina Bailey as Board Secretary; this was seconded by Mr. Wojcik. Motion carried.

Mr. Wojcik thanked current Board President Mark Browning for the wonderful job he has done for the Board. Mr. Browning stated that the new officers will take office at the conclusion of tonight's meeting.

Board elections were changed from the January meeting to the May meeting with the approval of a new Board Organization policy on March 27, 2018.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Melissa Graner Johnson, Board Member
SECONDER:	Michael Wojcik, Board Member
AYES:	Browning, Haskin, Johnson, Morgan, Wojcik

3. Approval of Agenda

1. **Motion to:** approve the agenda as presented

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Wojcik, Board Member
SECONDER:	Melissa Graner Johnson, Board Member
AYES:	Browning, Haskin, Johnson, Morgan, Wojcik

4. Approval of Minutes

1. Public Utility Board - Regular Meeting - Apr 24, 2018 4:00 PM
2. **Motion to:** approve the Minutes as presented

Board Member Melissa Graner Johnson, who was absent from the April meeting, abstained from the approval of the Minutes.

RESULT:	APPROVED [4 TO 0]
MOVER:	Michael Wojcik, Board Member
SECONDER:	Brian Morgan, Board Member
AYES:	Mark Browning, Tim Haskin, Brian Morgan, Michael Wojcik
ABSTAIN:	Melissa Graner Johnson

5. Approval of Accounts Payable

1. A/P board listing
2. **Motion to:** approve the a/p listing as presented

Board Member Melissa Graner Johnson recused from voting on line item number 385.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Wojcik, Board Member
SECONDER:	Brian Morgan, Board Member
AYES:	Browning, Haskin, Johnson, Morgan, Wojcik

NEW BUSINESS

Open Comment Period

(This agenda section is for the purpose of allowing citizens to address the Utility Board. Comments are limited to 4 minutes, total comment period limited to 15 minutes. Any speakers not having the opportunity to be heard will be the first to present at the next Board meeting.)

President Browning opened the meeting for public comment. No one came forward to speak.

6. Consideration Of Bids

1. Aerial Lift & Utility Body for (V619)

Buyer Mona Hoeft presented a request to the Board to reject bids received for the purchase of an aerial lift device and utility body for failure to meet requirements. Three bids were received on April 13, 2018. The low bidder, ABM Equipment, proposed a Versalift brand not in the bid specs and that contained two design features with known maintenance issues to RPU staff. A bid from Altec Industries specified a device not large enough to meet RPU's needs, and a bid from Terex Utilities contained additional terms and conditions not allowed in the bidding documents.

Ms. Hoeft said she will instead obtain quotes and negotiate contract terms and conditions that will be beneficial to all parties. Recent passage of an increase to the competitive bidding threshold from \$100,000 to \$175,000 by the state legislature will allow RPU to forego the sealed bidding process for purchases under the \$175,000 threshold. The legislation takes effect on August 1, 2018. Purchasing will work over the next several months to find the appropriate aerial lift and utility body with acceptable terms and conditions, and will return to the Board for approval.

Resolution: Aerial Lift and Utility Body (V619)

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to reject the bids from ABM Equipment, Altec Industries Inc. and Terex Utilities.

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 22nd day of May, 2018.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Wojcik, Board Member
SECONDER:	Brian Morgan, Board Member
AYES:	Browning, Haskin, Johnson, Morgan, Wojcik

7. Regular Agenda

1. Cayenta Maintenance and Support Renewal

Corporate Services Director Peter Hogan presented a request to the Board to renew a maintenance and support agreement with Cayenta, the utility's future customer care system. The original contract was purchased in May 2016, with maintenance starting in April 2017. Renewal of the agreement will allow RPU to keep the software current with new releases, software updates and fixes, as well as support. The annual renewal price is \$122,838.66 including tax, and is included in the 2018 budget.

Minutes Acceptance: Minutes of May 22, 2018 4:00 PM (Approval of Minutes)

2. Resolution: Cayenta Maintenance and Support Renewal

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve a one-year renewal agreement with N. Harris Computer Corporation in the amount of \$122,838.66, and authorize the Mayor and City Clerk to execute the agreement, following final approval of the General Manager and City Attorney, for:

CAYENTA MAINTENANCE AND SUPPORT

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 22nd day of May, 2018.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Wojcik, Board Member
SECONDER:	Brian Morgan, Board Member
AYES:	Browning, Haskin, Johnson, Morgan, Wojcik

8. Informational

1. Water Engineering and Operations Report for 2017

President Browning took a moment to thank RPU staff, especially Water Maintenance and Construction Manager Cary Johnson and Key Accounts Representative Dirk Bierbaum, for their quick response and handling of the St. Mary's campus water quality issue that occurred on April 30, 2018. Board Member Michael Wojcik also stated that the RPU team provided an incredibly well executed response.

Senior Civil Engineer Doug Klamerus then presented RPU's Water Engineering and Operations Report for 2017 to the Board. Mr. Klamerus stated that Rochester has 31 wells from a total of 5 aquifers that are 400-1,000 feet deep, with a total annual pumpage of 4.5 billion gallons of water. There are 20 water storage facilities containing 16.95 million gallons of water serving a population of 114,726 residents and 39,935 water customers. RPU added 430 new water customers in 2017, compared to 439 added in 2016. Some of the major accomplishments and projects of 2017 include a complete repair and application of protective coatings of the John Adams Water Tower, the installation of nearly a mile of 12 inch water main along 19th Street NW to service the West Side Energy Station, the construction of a 12 inch water main loop to connect Merrihills systems to Willow High Zone (with well #73 slated to be sealed in 2018), and the selection of a consultant to begin the Water Main Replacement Prioritization Plan.

Environmental and Regulatory Affairs Coordinator Todd Osweiller explained how the RPU water lab conducts various water quality testing throughout the year to test for bacteria, chlorine, trihalomethanes (THM's), haloacetic acids (HAA5) and fluoride levels. Additional tests performed through the Minnesota Department of Health include tests for nitrates, radiological contaminants, radon, inorganic compounds, volatile organic compounds, synthetic organic compounds and the unregulated contaminant monitoring rule program. He said that RPU processed 2,299 customer water rebates in 2017 totalling \$78,180 and resulting in 4.2 million gallons saved, or 11,500 gallons per day. As part of water sustainability, RPU conducts a calcareous fen evaluation that focuses on a vegetation survey and well

monitoring of 4 fens in Rochester, and is engaged with the Minnesota DNR throughout the process. The goal of RPU's wellhead protection program is to prevent the risk of contamination of the public water supply wells by managing potential contaminant sources in the area.

President Browning asked what the DNR is trying to protect in the calcareous fens. Their objective is to protect the unique plants that grow in the calcium rich water, said Mr. Osweiller.

Board Member Michael Wojcik asked what poses the biggest threat to Rochester's main aquifer, the Jordan aquifer. Over-population, over-use and over-drafting the aquifer are the main concerns, Mr. Osweiller stated, but that is not expected to happen in the near future. Board Member Michael Wojcik questioned if this report looks at opportunities to bundle water main replacements with other projects. Mr. Klamerus replied that it looks at where RPU should focus for Phase 1 of the project, which is expected to be completed in the second quarter of 2018. He added that RPU hopes to proactively target other areas for water main replacement in cooperation with Public Works in the next five years.

Mr. Klamerus encouraged Board members to reach out to staff with any questions they may have.

2. RPU Renewable Energy Objective

RPU voluntarily follows Minnesota Statute 216B.1691, the Renewable Energy Objective, and claims renewable energy credits. Director of Power Resources Jeremy Sutton told the Board that for the third year in a row, RPU retired enough credits to cover 100 percent of load served over CROD (contract rate of delivery) in 2017. The following renewable energy certificates have been retired, for a total of 2,336 credits: 456-MN-07-2013-31295-1 to 764, 457-MN-07-2013-31296-1 to 763, and 457-MN-08-2013-29772-1 to 809. Mr. Sutton said that RPU staff will continue to look at annual volumes to determine if future withdrawals from its account are capable of maintaining compliance with Board objectives.

3. Water and Electric Metering Policy

The Board's Water and Electric Metering Policy, formerly the Electric Metering Policy, is currently under revision. General Manager Mark Kotschevar presented a revised policy for Board review and comment. Background information relating to PURPA and Minnesota building code was added, and portions of the policy already covered under RPU's water and electric service rules and regulations were deleted. A statement to affirm RPU's standard of automated metering was added to allow for a fee to be charged to cover any incremental costs imposed on RPU if a customer chooses to opt out; this fee would then be added to the standard schedule of fees and will be subject to the budget approval process. Mr. Kotschevar said that customers can opt out of meter reading and pay a monthly fee to have their meters manually read if they so choose. Board Member Melissa Graner Johnson asked that the revised policy be made available for customers to reference with the attachments. The policy will be posted on the RPU website, said Mr. Kotschevar. Board Member Michael Wojcik asked City Attorney Jason Loos if

he had reviewed and approved the pending policy. Mr. Loos stated that he approves.

9. Board Liaison Reports

Board Members Brian Morgan and Tim Haskin of the strategic planning committee met with the RPU executive team on May 8, 2018 to discuss the infrastructure strategy going forward, the smart metering process, 2019 rates and staff's vision.

Next month, the Board will hear a presentation from Mark Beauchamp, of Utility Financial Group, on customer rates in preparation for setting 2019 rates. President Browning also pointed out that the Board may want to rearrange the Board committee assignments with the election of new Board officers.

Two RPU Board policies, Member Attendance at Conferences and Meetings and Board Member Expenses, will be combined with City of Rochester policies, said President Browning. The Customer Relations Policy and Customer and Public Information policy are slated for revision by Customer Relations Director Krista Boston. The Debt Issuance policy is currently being reviewed by Director of Corporate Services Peter Hogan in coordination with City staff.

10. General Managers Report

General Manager Mark Kotschevar stated that the change in the state bidding threshold that raises the dollar amount of bids requiring Board approval from \$100,000 to \$175,000 will go into effect August 1, 2018, and his assumption is that the utility will move towards that practice if the Board is comfortable.

Mr. Kotschevar thanked the RPU marketing group for their work in coordinating RPU's 16th annual Arbor Day event held on April 27, 2018 at Three Links - Silver Lake Park. Over 2,000 school children and chaperones participated in the event.

Director of Corporate Services Peter Hogan provided an update to the Board on the implementation timeline of the utility's new customer care system, Cayenta. Mr. Hogan reported that the project team is still working through the configuration development and functional testing phase to arrive at end-to-end testing and user acceptance testing. An actual go-live date has not yet been set, and won't be until the end-to-end testing phase is reached, he said. Cayenta has put more resources on the project, but there are still some frustrations in missing project milestone due dates. Board Member Michael Wojcik shared that the Rochester City Council was asking about the go-live date at the previous night's meeting. Mr. Kotschevar stated that a firm go-live date will be brought to the Board next month.

RPU has been negotiating with SMMPA (Southern Minnesota Municipal Power Association) on the Badger Coulee agreement for revenue sharing of a transmission line in Wisconsin, said Mr. Kotschevar. RPU would be eligible for revenue post-2030, when its contract with SMMPA has ended, and will contractually be allowed to receive revenue as a stand alone item. Mr. Kotschevar said RPU is down to the last three or four issues to work out, and will bring the proposed agreement for review at the June Board meeting, seeking approval in July. Mr. Wojcik asked how SMMPA will communicate climate change. The SMMPA members have agreed on a paragraph pertaining to climate change and reduction of greenhouse gases, said Mr. Kotschevar. Additionally, he and Director of Power Resources Jeremy Sutton will meet with children from the Youth Commission on May 24 to discuss renewable energy.

Mr. Hogan took a moment to introduce RPU's new Materials Manager, Andy Bianco, to the Board.

Mr. Wojcik asked for and received confirmation that the next three Board meetings, in June, July and August, will be held on the last three Tuesdays of the month, and asked if there will be a quorum of the Board present at these meetings. President Browning and Mr. Wojcik stated they will both miss the July meeting; all others will be present. Mr. Wojcik asked if the quorum rule will apply to the APPA National Conference in June, which will be attended by three Board members. City Attorney Jason Loos stated that as long as no City business or voting items are discussed, it is ok to discuss general industry topics.

11. Division Reports & Metrics

12. Other Business

13. Adjourn

The agenda and board packet for Utility Board meetings are available on-line at www.rpu.org and <http://rochestercitymn.ig2.com/Citizens/Default.aspx>

Submitted by:

Secretary

Approved by the Board

Board President

Date

Minutes Acceptance: Minutes of May 22, 2018 4:00 PM (Approval of Minutes)

ACCOUNTS PAYABLE

Meeting Date: 6/26/2018

SUBJECT: a/p board listing

PREPARED BY: Terri Engle

Please approve

ROCHESTER PUBLIC UTILITIES

A/P Board Listing By Dollar Range

For 05/10/2018 To 06/11/2018

Consolidated & Summarized Below 1,000

Greater than 50,000 :

SOUTHERN MN MUNICIPAL POWER A	May SMMPA Bill	8,260,304.66
MN DEPT OF REVENUE	April Sales and Use Tax	612,553.31
KNUTSON CONSTRUCTION SERVICES	Service Center Expansion Labor-April	415,874.25
KNUTSON CONSTRUCTION SERVICES	Service Center Expansion Materials-April	390,199.00
SHI INTERNATIONAL CORP (P)	2018-21 Microsoft Enterprise Agreement-May	180,822.88
STUART C IRBY CO INC	13,404 ft Wire, CU, 15kV, 500 MCM CMPT, FLT STRAP	155,979.80
CONSTELLATION NEWENERGY-GAS D	April Gas for Westside Energy	140,449.01
WESTSIDE ENERGY PARTNERS	Westside Energy Station EPC	134,684.53
PW POWER SYSTEMS INC	GT2 Controls Upgrade	93,372.55
CONSTELLATION NEWENERGY-GAS D	April Gas SLP	89,345.91
ON SITE EQUIPMENT MTNCE LLC I	Inspection/testing hydraulic starters	78,400.00
A & A ELECT & UNDERGROUND CON	Directional Boring and Related Services	76,806.60
CONSTELLATION NEWENERGY-GAS D	April Gas Cascade Creek	71,576.11

Price Range Total:

10,700,368.61

5,000 to 50,000 :

BILLTRUST dba	16-18 CC/Billing/Mailing/IVR Services	49,811.14
BORDER STATES ELECTRIC SUPPLY	96-Meter, FM9S 2-Way 3-Register	39,413.80
BADGER METER INC (P)	240-HRE Badger M-25 100W Itron ERT Integral	36,919.20
WRIGHT TREE SERVICE INC	2018 Hourly Tree Trimming--May	36,037.60
MINNESOTA ENERGY RESOURCES CO	April Gas for Westside	32,232.37
FRANKLIN ENERGY SERVICES LLC	2018 DSM / CIP Services	30,497.75
A B M EQUIPMENT & SUPPLY INC	Custom truck body (V611)	29,850.19
HUNT ELECTRIC CORP	Project Electrician April & May	29,428.22
U S ALLIANCE GROUP	May 2018 Credit Card Processing Fees	29,123.68
DLT SOLUTIONS, LLC	Professional Services Adept Software	29,000.00
MAYO FOUNDATION	CIP Conserve & Save Rebates-Lighting &Custom	27,311.55
STUART C IRBY CO INC	2,240 ft-Wire, CU, 15kV, 500 MCM CMPT, FLT STRAP	26,279.14
SPARTA CONSULTING INC	2017-18 SAP Application Support~	25,280.00
LEAGUE OF MN CITIES INS TRUST	Claim Settlement-damage due to water main repair break	25,000.00
PEOPLES ENERGY COOPERATIVE (P	May Compensable	22,814.55
THE ENERGY AUTHORITY INC	May TEA Resource Fee	22,776.24
RESCO	36-SL Pole, 25', Residential, 21' Mtg Ht	21,975.00
COMPUTER TASK GROUP INC	Project Coordinator for Cayenta Project-May	21,600.00
BLUESPIRE STRATEGIC MARKETING	2016 - 2019 RPU Plugged In Contract	20,925.00
N HARRIS COMPUTER CORP	Cayenta Implementation Services	19,878.75
MINNESOTA CHILDRENS MUSEUM	Modifications and Curriculum changes	19,500.00
KENDELL DOORS & HARDWARE INC	Service Center Cameras	18,399.28
BADGER METER INC (P)	120-HRE Badger M-25 100W Itron ERT Integral	17,922.00
ALL SYSTEMS INSTALLATION dba	SC Card (6) Reader Proposal	17,895.00
ALL SYSTEMS INSTALLATION dba	Low Voltage SC Expansion Contract	17,660.53
RSP ARCHITECTS LTD.	Service Center Expansion Project	16,632.00
PW POWER SYSTEMS INC	Power Operations Training	16,439.97
HDR ENGINEERING INC	Water Main Analysis	16,208.63
DAKOTA SUPPLY GROUP	22,800 ft Conduit, HDPE, 2.00, Empty	16,117.32
VISION COMPANIES LLC (P)	Ldrshp Journey 100/200, April Offsite Facilitation/Expense	14,925.00
BORDER STATES ELECTRIC SUPPLY	84-Meter, FM1S CL200 120V 2-Way W/Disc	14,786.84
N HARRIS COMPUTER CORP	Travel for Cayenta Implementation Serv	14,363.07
VISION COMPANIES LLC (P)	Ldrshp Journey 100/200, Strategy Dev, Coaching	14,212.50
OSMOSE UTILITIES SERVICES INC	2018 Pole Testing &Treatment	13,650.65
CENTURYLINK	2018 Monthly Telecommunications	13,633.32
BORDER STATES ELECTRIC SUPPLY	60-Fault Indicator, Underground, Small	11,520.60
USIC LOCATING SERVICES INC	2018 Locating Services	11,241.10

Attachment: AP Board CrMo (9145 : a/p board listing)

ROCHESTER PUBLIC UTILITIES

A/P Board Listing By Dollar Range

For 05/10/2018 To 06/11/2018

Consolidated & Summarized Below 1,000

57	CHS ROCHESTER	May Fuel Purchases	10,924.79
58	CPMI INC	Service Center Expansion Project - April charges	10,713.52
59	CITY OF ROCHESTER	CIP Conserve & Save Rebates-VSD & Custom	10,522.59
60	BAKER TILLY VIRCHOW KRAUSE LL	2017 FERC Review	10,401.20
61	MARSDEN BLDG MAINT LLC dba	April Bldg Cleaning	10,022.18
62	CRW ARCHITECTURE + DESIGN GRO	Construction Services Wellhouse #26	9,560.00
63	STEVE BENNING ELECTRIC	Install piping and wiring Wellhouse #21	9,256.00
64	STUART C IRBY CO INC	12-Metal Sec. Encl, 3ph, 30"x67"x22" 200Amp	9,018.00
65	MN SUPPLY COMPANY INC (P)	2-Cantilever rack, 4 bay	8,840.54
66	VIKING ELECTRIC SUPPLY INC	2,500 ft Conduit, HDPE, 4.00, Empty, SDR 13.5	8,676.48
67	WELLS FARGO BANK ACCT ANALYSI	2018 Banking Services	8,598.29
68	PETCO ANIMAL SUPPLIES INC. #2	CIP Conserve & Save Rebates-Cooling & Lighting	7,719.25
69	CENTRAL MINNESOTA MUNICIPAL P	April Capacity Purchase	7,600.00
70	CITY OF ROCHESTER	Workers Comp Payments	7,576.87
71	BADGER METER INC (P)	4-Meter, Bare 3" Badger Compound Round Flg	7,574.84
72	MCFARLAND CASCADE	10-Pole, 50ft, WRC, CL3	7,560.00
73	BARR ENGINEERING COMPANY (P)	Hydro isolation gate redesign	7,500.00
74	OPTIV SECURITY INC	Blue Coat Renewal additional licenses	7,394.41
75	RESCO	60-Junction, LB, 200A, 4 Pos, w/Strap	7,219.52
76	BARR ENGINEERING COMPANY (P)	Roch Groundwater Model Update	7,045.50
77	OSI-OPEN SYSTEMS INTERNATIONAL	SCADA engineering services	6,880.00
78	XYLO TECHNOLOGIES INC	2018 IT Helpdesk Support	6,822.00
79	CITY OF ROCHESTER	Workers Comp Payments	6,749.02
80	FORBROOK LANDSCAPING SERVICES	2018 Landscaping Svcs (Electric)	6,748.88
81	S L CONTRACTING INC	Concr curb replac due to w/m break rep 3	6,460.00
82	MCFARLAND CASCADE	10-Pole, 45ft, WRC, CL3	6,450.00
83	EXPRESS SERVICES INC	2018 Seasonal staff facilities	6,373.20
84	STEELCASE INC	15-Pedestal, Mobile, 2 box	6,344.85
85	BORDER STATES ELECTRIC SUPPLY	4,000 ft Wire, AL, 600V, 4/0-2/0 NEU YS Tri Urd	6,283.04
86	CORE & MAIN LP (P)	2-Hydrant, 6 ft 6 in	6,239.28
87	TWIN CITY SECURITY INC	2018 Security Services	6,055.20
88	CHS ROCHESTER	May Fuel Purchases	5,863.57
89	VERIZON WIRELESS	2018 Cell & Ipad Monthly Service	5,846.05
90	FORBROOK LANDSCAPING SERVICES	2018 Landscaping Svcs (Water)	5,834.70
91	MCFARLAND CASCADE	11-Pole, 40ft, WRC, CL3	5,731.00
92	ADVANTAGE DIST LLC (P)	5,005 gallons Urea 32, WES	5,563.06
93	SPECTRUM REACH	Ad Spots	5,541.00
94	D P C INDUSTRIES INC	2018 Carus 8500 Aqua Mag F35	5,540.70
95	JIM WHITING NURSERY/GARDEN CT	50 trees 2018 Right Tree Right Place tree plantin	5,343.22
96	PITNEY BOWES 10041747 RESERVE	prepay postage	5,000.00
97	INSPEC INC.	Water Pavement Assessment Insp	5,000.00
98			
99		Price Range Total:	1,141,654.74

1,000 to 5,000 :

102			
103	ELITE CARD PAYMENT CENTER	Lori Gartner,Registration,Vancouver,BC	4,980.00
104	BADGER METER INC (P)	120-Meter, Bare 5/8x3/4" Badger Disc	4,837.20
105	MCFARLAND CASCADE	11 Pole, 35ft, WRC, CL3	4,697.00
106	CRENLO INC	CIP Conserve & Save Rebates-Lighting	4,682.16
107	STUART C IRBY CO INC	2018 Rubber Goods Testing & Replacement	4,553.82
108	STUART C IRBY CO INC	7,500 ft Conduit, HDPE, 1.50, Orange W/Blue Strip	4,537.50
109	VIKING ELECTRIC SUPPLY INC	2,280 ft Conduit, PVC Sch 40, 4.00	4,506.88
110	MEGGER (P)	Hand-held transformer tester	4,475.00
111	D P C INDUSTRIES INC	2018 Chlorine, 150 lb Cyl	4,469.25
112	STEVE BENNING ELECTRIC	wellhouse #21 / MB	4,420.40
113	WESCO DISTRIBUTION INC	7,500 ft Conduit, HDPE, 1.50, Empty, Orange	4,372.50

Attachment: AP Board CrMo (9145 : a/p board listing)

ROCHESTER PUBLIC UTILITIES
A/P Board Listing By Dollar Range
For 05/10/2018 To 06/11/2018
Consolidated & Summarized Below 1,000

114	KATS EXCAVATING LLC	Water SA service replacement - 849 9 ave	4,320.00
115	BOB THE BUG MAN LLC	exterior and interior of well sites	4,285.60
116	INNER TITE CORP	300-Meter Locking Ring, Rhino	4,240.71
117	BAKER TILLY VIRCHOW KRAUSE LL	2017 Audit Fees	4,231.80
118	GRAYBAR ELECTRIC COMPANY INC	3-Cordless crimping tool, 18V	4,225.65
119	COMPREHENSIVE LOSS MANAGEMENT	ResourceNow Subscription	4,221.56
120	D P C INDUSTRIES INC	2018 Hydrofluorosilicic Acid - Delivered	4,145.73
121	NALCO COMPANY	1 drum Nalco, PC-191T.12 Antiscale (DEMIN)	4,143.36
122	BORDER STATES ELECTRIC SUPPLY	20-Fault Indicator, Underground, Large	4,093.60
123	BADGER METER INC (P)	24-HRE Badger M-70 100W Itron ERT Integral	4,073.76
124	CREDIT MANAGEMENT LP	2018 Collections/Delinquent Services	3,992.50
125	GDS ASSOCIATES INC	Nerc Gap Analysis	3,947.50
126	KWIK TRIP #590	CIP Conserve & Save Rebates-Cooling	3,830.00
127	BANKS JOSHUA C	Photos for many rpu events	3,794.06
128	VIKING ELECTRIC SUPPLY INC	6,000 ft -Wire, Copper, 600V, #6 Str, XLP	3,770.42
129	NETWORK SERVICES COMPANY	2-Recessed mat, 6' x 7'	3,707.18
130	KATS EXCAVATING LLC	Water SA service repair - 11 meadow run	3,650.00
131	BADGER METER INC (P)	96-Meter, Bare 5/8x1/2" Badger Disk	3,648.00
132	WESCO DISTRIBUTION INC	9 Elbow, 15kV, 600A,NLB,500MCM CU/AL Compr	3,591.00
133	BADGER METER INC (P)	24 Meter, Bare 1" Badger Disk	3,591.00
134	OPTIV SECURITY INC	SCADA Security Assessment	3,581.83
135	VERTEX US HOLDINGS INC	Consulting Services for Data Migration	3,528.90
136	BADGER METER INC (P)	48-Meter, Bare 3/4" Badger Disk	3,513.60
137	S L CONTRACTING INC	Concr curb replac due to w/m rep 2012 Be	3,464.00
138	WARNING LITES OF MN INC (P)	signs, cones, barricades - 18th Ave NW	3,404.82
139	VIKING ELECTRIC SUPPLY INC	1710 ft -Conduit, PVC Sch 40, 4.00	3,380.16
140	ALTERNATIVE TECHNOLOGIES INC	oil tests	3,380.00
141	BADGER METER INC (P)	18-HRE Badger M-120 100W Itron ERT Integral	3,337.20
142	CONSOLIDATED COMMUNICATIONS d	17-19 Network and Collocation Services	3,130.02
143	BORDER STATES ELECTRIC SUPPLY	3,000 ft Wire, AL, 600V, 1/0-#2 NEU YS Tri Urd	3,128.58
144	INSPEC INC.	Electric Pavement Assessment Insp	3,000.00
145	IHEART MEDIA dba	Arbor Day	2,994.00
146	BORDER STATES ELECTRIC SUPPLY	120-Elbow, 15kV, 200A, LB,1/0 Sol,175-220Mil	2,886.00
147	NEW LINE MECHANICAL INC	Oily Water Sink Addition-Materials	2,849.82
148	MINNESOTA ENERGY RESOURCES CO	April Gas for SLP	2,846.42
149	STEELCASE INC	6-Table, Rectangular	2,807.46
150	SUNBELT RENTALS	Rented lift for radiator/fan repair	2,776.13
151	FIRST STUDENT INC	Arbor Day Event	2,761.43
152	CHOSEN VALLEY TESTING	CSC Special Inspec and Testing Services	2,736.00
153	STUART C IRBY CO INC	2-Trans, PM, 1ph, 37.5kVA,13.8/8,240/120	2,718.00
154	WESCO DISTRIBUTION INC	30-Bracket, Equip Mtg, 3ph, 48", 6 Mtgs	2,697.00
155	ALL SYSTEMS INSTALLATION dba	AP Contract Retentn	2,650.66
156	RECREATION CENTER	CIP Conserve & Save Rebates-custom	2,623.01
157	NIGON WOODWORKING	CIP Conserve & Save Rebates-lighting	2,590.08
158	SAFETY SIGNS	Road barricade/drum rental	2,520.11
159	GETGO INC	2018 Go To Meetings Online Meetings	2,500.88
160	ONLINE INFORMATION SERVICES I	2018 Utility Exchange Report	2,478.08
161	ADVANCED DISPOSAL SVC SOLID W	2018 Waste removal SC	2,409.38
162	NEW LINE MECHANICAL INC	Oily Water Sink Addition-Labor	2,377.97
163	BOLTON AND MENK (P)	AT&T Baihly Antenna Modification~	2,310.00
164	NETWORKFLEET INC	2018 Monthly Charge - GPS Fleet Tracking	2,309.55
165	ELITE CARD PAYMENT CENTER	Internal hard drive, 12TB	2,249.95
166	S L CONTRACTING INC	Concr curb replac due to w/m rep 3020 N	2,162.00
167	HALO BRANDED SOLUTIONS	1,500-Sunglasses for 2018 Arbor Day	2,148.18
168	MCFARLAND CASCADE	2-Pole, 50ft, WRC, CL H1	2,124.00
169	MIDCONTINENT ISO INC	May MISO Schedule 11	2,101.45
170	WESCO DISTRIBUTION INC	5,000 Meter Seal, Yellow Padlock	2,053.55

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ROCHESTER PUBLIC UTILITIES

A/P Board Listing By Dollar Range

For 05/10/2018 To 06/11/2018

Consolidated & Summarized Below 1,000

171	GRAINGER INC	Vise,Pipe,Rachet pipe,Oiler-WES	2,043.75
172	USA BLUE BOOK DBA	Hydrant backflow preventer, 2"	2,039.85
173	CLEMENTS CHEVROLET CADILLAC S	Fleet parts - panels	2,011.92
174	SPECTRUM REACH	ad spots	1,995.00
175	ELITE CARD PAYMENT CENTER	Dale Carnegie Course - Bryan Blom	1,995.00
176	HILLERS FLOORING AMERICA INC	Carpet Replacement at SC	1,962.23
177	OPEN ACCESS TECHNOLOGY	OATI taggin agent	1,950.00
178	OPEN ACCESS TECHNOLOGY	OATI Services	1,950.00
179	WESCO DISTRIBUTION INC	2,000-Tagging, Yellow UG Cable	1,945.13
180	DOBLE ENGINEERING COMPANY	Circuit Breaker Test Set Calibration	1,930.00
181	ELITE CARD PAYMENT CENTER	Hand Tool	1,914.12
182	BADGER METER INC (P)	4-Strainer, Bronze Plate. 3" Round Flange	1,909.64
183	S L CONTRACTING INC	repair landscape w/m break superior dr	1,908.00
184	NALCO COMPANY	55 gal Nalco, N356	1,893.18
185	ROSEMOUNT INC	Pressure Transmitter 0- 0.3 to 0-30 PSI	1,870.63
186	COLE PARMER INSTRUMENT CO (P)	Pressure module, 0-30PSIG	1,799.99
187	SUNBELT RENTALS	Forklift Rental	1,777.38
188	RESCO	Tran, Pad Extension Vertical, 1500A	1,757.27
189	PW POWER SYSTEMS INC	Seal, Collector Box	1,747.62
190	STEELCASE INC (P)	Tackboard, 18-1/4" x 72"	1,731.92
191	BAIER GERALD	2018 Sweeping Services Jan-December	1,725.00
192	CALVARY BAPTIST CHURCH	CIP Conserve & Save Rebates-lighting	1,704.98
193	HELENA CHEMICAL COMPANY	Grounds spraying materials	1,686.23
194	ELITE CARD PAYMENT CENTER	Travel,E&O Conf & Rodeo, North Carolina,	1,679.51
195	GME SUPPLY CO	RF monitor	1,650.00
196	BOLTON AND MENK (P)	T-Mobile John Adams Antenna Review	1,650.00
197	BORDER STATES ELECTRIC SUPPLY	20-Fault Indicator, Fiber Cable, 3To1, 10FT	1,630.40
198	BOLTON AND MENK (P)	AT&T Willow Antenna Review~	1,600.00
199	BOLTON AND MENK (P)	AT&T Airport Antenna Modification~	1,600.00
200	MINNESOTA ENERGY RESOURCES CO	April gas for Cascade Creek	1,587.39
201	INNOVATIVE OFFICE SOLUTIONS L	Office Chairs	1,553.40
202	ALL SYSTEMS INSTALLATION dba	Access control renovation/remodel	1,520.23
203	RESCO	12-Clamp, Hot Jumper, Clear Plastic Insul	1,517.90
204	VIKING ELECTRIC SUPPLY INC	110 gal Cable Pulling Lube	1,505.92
205	SUNBELT RENTALS	WES Forklift Rental	1,490.10
206	BORDER STATES ELECTRIC SUPPLY	60-Deadend Recept, 15kv, 200A, NLB	1,477.20
207	STUART C IRBY CO INC	30-Conn, Fire-On Stirrup, 336.4, ACSR	1,455.00
208	WESCO DISTRIBUTION INC	21-Term, No Skirts 15kv, 500-750 MCM, C.S.	1,446.90
209	DEUTSCH DEANNA	CIP Conserve & Save Rebates-LED light fix & bulb	1,446.20
210	MCMaster CARR SUPPLY COMPANY	safety padlock, lockout tag out	1,425.52
211	NEW LINE MECHANICAL INC	Water Drop Addition-Materials	1,424.91
212	NEW LINE MECHANICAL INC	Potable Water Modifications-Materials	1,424.91
213	TOTAL TOOL SUPPLY INC (P)	Strap Jack .75/1.50 Ton	1,422.70
214	G A ERNST & ASSOCIATES INC	NEC Audits	1,422.00
215	GOPHER STATE ONE CALL	completed tickets elect 277	1,416.15
216	GOPHER STATE ONE CALL	completed tickets water 1448	1,416.15
217	STUART C IRBY CO INC	36-Gloves, Leather Work, Hvy Duty, Large	1,415.88
218	INSTITUTE FOR ENVIRONMENTAL	2018 Asbestos Consulting Services	1,404.69
219	BEBEE RALPH	CIP Conserve & Save Rebates-central ac	1,400.00
220	EXPRESS SERVICES INC	2018 Temp Staff Marketing (2)	1,361.14
221	CUSTOM COMMUNICATIONS INC	Custom Connect Monitor & Protective	1,314.82
222	FAIRWAY RIDGE COOPERATIVE	CIP Conserve & Save Rebates-a/c & clean/tune	1,300.00
223	CITY OF ROCHESTER	Workers Comp Fees-May	1,282.00
224	CITY OF ROCHESTER	Workers Comp Fees-April	1,282.00
225	STEELCASE INC (P)	Tackboard, 18-1/4" x 60"	1,269.31
226	WIESER PRECAST STEPS INC (P)	Grd Sleeve, Switch Basement, PME	1,250.00
227	BORDER STATES ELECTRIC SUPPLY	24-Pedestal Repair Kit	1,229.28

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ROCHESTER PUBLIC UTILITIES

A/P Board Listing By Dollar Range

For 05/10/2018 To 06/11/2018

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228	ULINE	Spill Kit - WES	1,215.17
229	LEAGUE OF MN CITIES INS TRUST	Settlement Claim-Damage due to water main repair break	1,214.50
230	THE FENCE PROS LLC (P)	Fence repairs from car damage at SC	1,200.00
231	EXPRESS SERVICES INC	2018 Temp Staff Finance/Purchasing	1,198.48
232	METRO SALES INC	17-22 Multifunction Devices~	1,180.48
233	STUART C IRBY CO INC	1-Trans, PM, 1ph, 25kVA, 13.8/8, 240/120	1,167.00
234	BARR ENGINEERING COMPANY (P)	General Groundwater Consulting Services	1,159.50
235	NARDINI FIRE EQUIPMENT CO INC	PM GT -2 Fire Protection System	1,159.00
236	ARISE INC	2018 Jurisdictional Insp SLP and SC	1,140.00
237	BORDER STATES ELECTRIC SUPPLY	WES M12 Ratchet-Batteries-HeatGun	1,137.25
238	REINDERS INC	2018 Landscaping Supplies ELECTRIC	1,136.54
239	CORE & MAIN LP (P)	100-Riser, 1.50 Slip Type Riser (65-A)	1,125.00
240	NEW LINE MECHANICAL INC	Potable Water Modifications-Labor	1,112.50
241	NEW LINE MECHANICAL INC	Water Drop Addition-Labor	1,112.50
242	DAKOTA SUPPLY GROUP	Postage And Shipping	1,108.07
243	ROCHESTER ARMORED CAR CO INC	2018 Pick Up Services	1,104.40
244	NOVASPECT INC	DVC6200/DVC6000, PWB kit, Puck	1,100.29
245	BADGER METER INC (P)	6-Chamber assy	1,092.96
246	ON SITE SANITATION INC	2018 Toilet Rental Services	1,091.25
247	BORDER STATES ELECTRIC SUPPLY	34-Fault Indicator, Fiber Cable, 6FT	1,084.60
248	SCHMIDT GOODMAN OFFICE PRODUC	Design/Install office furniture	1,083.09
249	STEELCASE INC	2-Bookcase, 3-shelf	1,057.56
250	WESCO DISTRIBUTION INC	20-Crossarm, Wood, 10' HD	1,047.40
251	VIKING ELECTRIC SUPPLY INC	Elec parts for WES	1,042.36
252	SENECA FOODS CORP	CIP Conserve & Save Rebates-Lighting	1,035.00
253	BROWN HEXUM PROPERTIES	CIP Conserve & Save Rebates-Cooling	1,025.00
254	ALL SYSTEMS INSTALLATION dba	PA speaker install/program	1,022.82
255	S L CONTRACTING INC	Concr curb replac due to w/m break rep 6	1,018.00
256	MINNESOTA PUMP WORKS dba	Booster pump	1,009.75
257	S L CONTRACTING INC	Concr curb replac due to w/m rep 1929 7t	1,004.00
258			
259		Price Range Total:	358,270.28
260			
261	<u>0 to 1,000 :</u>		
262			
263	REBATES	Summarized transactions: 305	46,358.02
264	EXPRESS SERVICES INC	Summarized transactions: 37	27,886.03
265	Customer Refunds (CIS)	Summarized transactions: 84	9,931.04
266	STUART C IRBY CO INC	Summarized transactions: 37	9,925.05
267	BORDER STATES ELECTRIC SUPPLY	Summarized transactions: 34	8,900.29
268	VIKING ELECTRIC SUPPLY INC	Summarized transactions: 70	7,671.83
269	CINTAS CORP	Summarized transactions: 60	7,641.23
270	ELITE CARD PAYMENT CENTER	Summarized transactions: 55	7,329.83
271	WESCO DISTRIBUTION INC	Summarized transactions: 22	4,804.47
272	GRAINGER INC	Summarized transactions: 35	4,504.23
273	STEELCASE INC	Summarized transactions: 19	4,361.04
274	U S A SAFETY SUPPLY	Summarized transactions: 22	4,244.09
275	LAWSON PRODUCTS INC (P)	Summarized transactions: 12	3,360.43
276	FASTENAL COMPANY	Summarized transactions: 32	3,143.76
277	MCMASTER CARR SUPPLY COMPANY	Summarized transactions: 63	3,091.48
278	SPECTRUM REACH	Summarized transactions: 7	3,089.00
279	AMAZON.COM	Summarized transactions: 25	2,918.07
280	INNOVATIVE OFFICE SOLUTIONS L	Summarized transactions: 25	2,640.40
281	BOLTON AND MENK (P)	Summarized transactions: 4	2,640.00
282	STEVE BENNING ELECTRIC	Summarized transactions: 9	2,538.69
283	REBATES	Summarized transactions: 48	2,470.00
284	CRESCENT ELECTRIC SUPPLY CO	Summarized transactions: 24	2,363.16

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ROCHESTER PUBLIC UTILITIES
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For 05/10/2018 To 06/11/2018
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285	NETWORK SERVICES COMPANY	Summarized transactions: 13	2,092.73
286	PW POWER SYSTEMS INC	Summarized transactions: 23	2,018.41
287	OPEN ACCESS TECHNOLOGY	Summarized transactions: 2	1,974.10
288	FEDEX FREIGHT INC	Summarized transactions: 3	1,894.65
289	ROCH PLUMBING & HEATING CO IN	Summarized transactions: 6	1,821.13
290	SAFETY RAIL COMPANY	Summarized transactions: 11	1,740.74
291	CORE & MAIN LP (P)	Summarized transactions: 11	1,695.25
292	POWER PROCESS EQUIPMENT INC (Summarized transactions: 10	1,693.63
293	MN SUPPLY COMPANY INC (P)	Summarized transactions: 2	1,564.32
294	DAVIES PRINTING COMPANY INC	Summarized transactions: 4	1,537.39
295	SUTTON JEREMY	Summarized transactions: 9	1,428.43
296	BARR ENGINEERING COMPANY (P)	Summarized transactions: 2	1,377.50
297	HIMEC INC (P)	Summarized transactions: 2	1,369.70
298	BADGER METER INC (P)	Summarized transactions: 9	1,362.23
299	GARCIA GRAPHICS INC	Summarized transactions: 11	1,353.73
300	MENARDS ROCHESTER NORTH	Summarized transactions: 14	1,351.58
301	GRAYBAR ELECTRIC COMPANY INC	Summarized transactions: 5	1,335.96
302	CLEMENTS CHEVROLET CADILLAC S	Summarized transactions: 8	1,330.92
303	OSMOSE UTILITIES SERVICES INC	Summarized transactions: 6	1,323.48
304	STEVE BENNING ELECTRIC	Summarized transactions: 5	1,289.83
305	REINDERS INC	Summarized transactions: 6	1,285.73
306	ADVANCED DISPOSAL SVC SOLID W	Summarized transactions: 2	1,241.59
307	CITY OF ROCHESTER	Summarized transactions: 12	1,230.38
308	FLUITEK CORP	Summarized transactions: 5	1,217.53
309	ULINE	Summarized transactions: 12	1,199.55
310	INTERSTATE MOTOR TRUCKS INC	Summarized transactions: 7	1,184.27
311	NORTHERN / BLUETARP FINANCIAL	Summarized transactions: 13	1,149.53
312	ZEE MEDICAL SERVICE INC (P)	Summarized transactions: 2	1,148.33
313	CHOSEN VALLEY TESTING	Summarized transactions: 2	1,147.84
314	PROGRESSIVE TRUCK BODY REPAIR	Summarized transactions: 3	1,129.98
315	CASTILLO ROB	Summarized transactions: 7	1,080.33
316	COLLINS FEED & SEED CENTER	Summarized transactions: 3	1,042.32
317	DAKOTA SUPPLY GROUP	Summarized transactions: 5	1,032.24
318	NAPA AUTO PARTS (P)	Summarized transactions: 4	1,024.22
319	JACKSON SIDNEY	Summarized transactions: 4	1,019.85
320	FIRST CLASS PLUMBING & HEATIN	Summarized transactions: 4	998.87
321	SANCO EQUIPMENT LLC	Summarized transactions: 4	994.44
322	THOMAS TOOL & SUPPLY INC	Summarized transactions: 6	979.93
323	DZUBAY TONY	Summarized transactions: 4	978.33
324	TOTAL TOOL SUPPLY INC (P)	Summarized transactions: 8	962.17
325	HY VEE	Summarized transactions: 5	951.05
326	AUTHORIZE.NET	Summarized transactions: 1	941.30
327	SHORT ELLIOTT HENDRICKSON INC	Summarized transactions: 2	929.00
328	ELECTRIC SCIENTIFIC CO INC	Summarized transactions: 1	908.44
329	STEELCASE INC (P)	Summarized transactions: 4	893.50
330	S L CONTRACTING INC	Summarized transactions: 1	893.00
331	CLAREY'S SAFETY EQUIPMENT dba	Summarized transactions: 4	883.86
332	ALL SEASONS POWER & SPORT INC	Summarized transactions: 3	874.30
333	ADVANCE AUTO PARTS	Summarized transactions: 31	868.52
334	CINTAS CORP	Summarized transactions: 5	863.17
335	JOY PERRY	Summarized transactions: 1	830.24
336	CENTURYLINK	Summarized transactions: 4	829.12
337	MINNESOTA ENERGY RESOURCES CO	Summarized transactions: 5	826.66
338	SEEME PRODUCTIONS LLC	Summarized transactions: 1	800.00
339	CP SOLUTIONS INC	Summarized transactions: 1	800.00
340	WRIGHT TREE SERVICE INC	Summarized transactions: 1	796.43
341	INGERSOLL RAND COMPANY	Summarized transactions: 7	790.46

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342	McGRANN SHEA CARNIVAL STRAUGH	Summarized transactions: 2	787.50
343	BLUE NET INC	Summarized transactions: 1	785.00
344	EDEL OIL SERVICE INC	Summarized transactions: 1	780.00
345	CULVER COMPANY INC	Summarized transactions: 2	779.91
346	PEPSI COLA BOTTLING CO	Summarized transactions: 1	769.66
347	MISSISSIPPI WELDERS SUPPLY CO	Summarized transactions: 11	769.20
348	TIMMERMAN LEE M	Summarized transactions: 3	756.71
349	SUNBELT RENTALS	Summarized transactions: 1	752.63
350	MODEM EXPRESS INC	Summarized transactions: 2	720.00
351	FLUKE ELECTRONICS INC	Summarized transactions: 4	717.70
352	SEMA EQUIPMENT	Summarized transactions: 1	702.41
353	TOKAY SOFTWARE	Summarized transactions: 2	696.25
354	MSC INDUSTRIAL SUPPLY CO INC	Summarized transactions: 17	695.08
355	USA BLUE BOOK DBA	Summarized transactions: 2	689.72
356	R D O - POWERPLAN OIB	Summarized transactions: 3	668.95
357	OSI-OPEN SYSTEMS INTERNATIONAL	Summarized transactions: 1	666.10
358	POWER DELIVERY PROGRAM INC	Summarized transactions: 2	658.35
359	QUALITROL CORPORATION LLC (P)	Summarized transactions: 3	656.64
360	KEACH TODD	Summarized transactions: 3	635.54
361	THE HANGMAN	Summarized transactions: 2	627.13
362	METRO SALES INC	Summarized transactions: 1	624.10
363	PEOPLES ENERGY COOPERATIVE	Summarized transactions: 2	610.33
364	CORE & MAIN LP (P)	Summarized transactions: 1	609.12
365	ARNOLDS SUPPLY & KLEENIT CO (Summarized transactions: 13	606.22
366	SCHUMACHER ELEVATOR COMPANY	Summarized transactions: 1	600.00
367	LYLES SALES & SERVICE	Summarized transactions: 1	587.78
368	ALL SYSTEMS INSTALLATION dba	Summarized transactions: 5	549.76
369	OPTIV SECURITY INC	Summarized transactions: 1	548.89
370	WILLIAM FRICK & COMPANY	Summarized transactions: 3	546.26
371	CLAREY'S SAFETY EQUIPMENT dba	Summarized transactions: 2	530.00
372	FEDEX SHIPPING	Summarized transactions: 12	525.51
373	JOHN HENRY FOSTER MN INC	Summarized transactions: 2	507.31
374	POWER SYSTEMS ENGINEERING INC	Summarized transactions: 1	496.00
375	FAST PHONE REPAIR LLC	Summarized transactions: 2	489.98
376	CONNEY SAFETY PRODUCTS LLC	Summarized transactions: 7	483.90
377	ELECTRICAL TRAINING ALLIANCE	Summarized transactions: 2	480.64
378	POLLARDWATER	Summarized transactions: 5	478.92
379	VEIT DISPOSAL SYSTEMS INC	Summarized transactions: 2	476.67
380	MOORE RYAN	Summarized transactions: 3	475.94
381	RESCO	Summarized transactions: 7	469.84
382	LANGUAGE LINE SERVICES INC	Summarized transactions: 2	452.86
383	JENNINGS, STROUSS & SALMON PL	Summarized transactions: 1	445.00
384	SKYWATCH SERVICES dba	Summarized transactions: 1	427.50
385	A T & T	Summarized transactions: 1	419.54
386	VALOR MECHANICAL	Summarized transactions: 1	412.15
387	RONCO ENGINEERING SALES INC	Summarized transactions: 5	411.53
388	DAKOTA RIGGERS	Summarized transactions: 6	406.69
389	CULLIGAN OF ROCHESTER INC	Summarized transactions: 3	391.12
390	HALO BRANDED SOLUTIONS	Summarized transactions: 2	362.72
391	HACH COMPANY	Summarized transactions: 8	354.96
392	JOSH MASON	Summarized transactions: 3	338.24
393	MENARDS ROCHESTER NORTH	Summarized transactions: 5	334.64
394	PEOPLES ENERGY COOPERATIVE	Summarized transactions: 1	330.18
395	CORPORATE WEB SERVICES INC	Summarized transactions: 1	329.85
396	CENTURYLINK	Summarized transactions: 1	325.95
397	MEGGER (P)	Summarized transactions: 2	325.03
398	KAUTZ TRAILER SALES dba	Summarized transactions: 1	320.63

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399	PROTECTIVE PRODUCTS CORP	Summarized transactions: 5	319.93
400	STURM DANNY K	Summarized transactions: 3	314.90
401	FRANZ REPROGRAPHICS INC	Summarized transactions: 1	311.65
402	GARCIA GRAPHICS INC	Summarized transactions: 2	305.81
403	DAKOTA SUPPLY GROUP	Summarized transactions: 5	304.42
404	CURVATURE INC	Summarized transactions: 2	299.26
405	SNAP ON INDUSTRIAL	Summarized transactions: 1	289.43
406	SCHWEITZER ENGINEERING LAB IN	Summarized transactions: 2	288.56
407	POMPS TIRE SERVICE INC	Summarized transactions: 3	284.08
408	PRO IMAGE PROMOTIONS AND APPA	Summarized transactions: 2	280.00
409	SIGN HERE INC	Summarized transactions: 1	277.88
410	CREDIT MANAGEMENT LP	Summarized transactions: 2	271.89
411	SOLID WASTE OLMSTED COUNTY	Summarized transactions: 2	269.61
412	CHARTER COMMUNICATIONS HOLDIN	Summarized transactions: 3	263.80
413	CDW GOVERNMENT INC	Summarized transactions: 3	262.79
414	BLUESPIRE STRATEGIC MARKETING	Summarized transactions: 1	259.26
415	WERNER ELECTRIC SUPPLY	Summarized transactions: 6	245.55
416	THOMAS TOOL & SUPPLY INC	Summarized transactions: 2	240.40
417	HACH COMPANY	Summarized transactions: 3	236.02
418	MILESTONE MATERIALS	Summarized transactions: 1	223.56
419	SCHUMACHER EXCAVATING INC.	Summarized transactions: 1	219.63
420	SCHEEL LAWRENCE	Summarized transactions: 1	218.00
421	GILLUND ENTERPRISES	Summarized transactions: 3	216.96
422	NALCO COMPANY	Summarized transactions: 6	215.18
423	GLOBAL EQUIPMENT COMPANY	Summarized transactions: 2	210.75
424	ARROW ACE HARDWARE-ST PETER	Summarized transactions: 6	208.00
425	BROWN C O INS AGENCY INC	Summarized transactions: 4	207.00
426	WENCK ASSOCIATES INC	Summarized transactions: 1	201.60
427	ELITE CARD PAYMENT CENTER	Summarized transactions: 1	200.00
428	HOGAN PETER	Summarized transactions: 1	199.00
429	RONCO ENGINEERING SALES INC	Summarized transactions: 3	198.54
430	TOTAL RESTAURANT SUPPLY	Summarized transactions: 1	197.99
431	ALTERNATIVE TECHNOLOGIES INC	Summarized transactions: 1	195.00
432	SCHMIDT GOODMAN OFFICE PRODUC	Summarized transactions: 1	187.50
433	DOBLE ENGINEERING COMPANY	Summarized transactions: 2	182.64
434	ADVANTAGE DIST LLC (P)	Summarized transactions: 1	176.93
435	TRUCKIN' AMERICA	Summarized transactions: 1	160.31
436	MONSON STEVE	Summarized transactions: 2	158.01
437	MENARDS ROCHESTER SOUTH	Summarized transactions: 5	156.16
438	COLE PARMER INSTRUMENT CO (P)	Summarized transactions: 2	152.17
439	BARRY SCREEN PRINT CO dba	Summarized transactions: 14	152.10
440	WINTER TANNER	Summarized transactions: 1	150.00
441	SOUND AND MEDIA SOLUTIONS	Summarized transactions: 1	144.28
442	POST BULLETIN CO	Summarized transactions: 2	142.24
443	POWER DYNAMICS INC	Summarized transactions: 4	133.67
444	ADAMSON MOTORS INC	Summarized transactions: 1	130.56
445	LOWER PHOTOGRAPHY & STUDIO db	Summarized transactions: 1	128.25
446	GME SUPPLY CO	Summarized transactions: 2	125.65
447	ANDERTON RANDY	Summarized transactions: 1	122.50
448	KELLY BRIAN	Summarized transactions: 1	122.50
449	VANCO SERVICES LLC	Summarized transactions: 1	120.44
450	BLACKBURN MANUFACTURING CO	Summarized transactions: 2	116.55
451	VERIFIED CREDENTIALS INC	Summarized transactions: 1	116.00
452	OSWEILER TODD	Summarized transactions: 2	111.75
453	HATHAWAY TREE SERVICE INC	Summarized transactions: 3	110.00
454	VERIZON WIRELESS	Summarized transactions: 1	109.70
455	CRESCENT ELECTRIC SUPPLY CO	Summarized transactions: 2	105.60

Attachment: AP Board CrMo (9145 : a/p board listing)

ROCHESTER PUBLIC UTILITIES
A/P Board Listing By Dollar Range
For 05/10/2018 To 06/11/2018
Consolidated & Summarized Below 1,000

456	PROPERTY RECORDS OLMSTED COUN	Summarized transactions: 1	100.00
457	EO JOHNSON CO INC	Summarized transactions: 1	95.00
458	NORTHERN / BLUETARP FINANCIAL	Summarized transactions: 3	90.98
459	FLAGSOURCE dba	Summarized transactions: 2	90.79
460	IHEART MEDIA dba	Summarized transactions: 1	90.00
461	SLEEPY EYE TELEPHONE CO	Summarized transactions: 1	84.76
462	BOWMANS SAFE & LOCK SHOP LTD	Summarized transactions: 4	78.88
463	KAMAN INDUSTRIAL TECHNOLOGIES	Summarized transactions: 3	78.42
464	CENTER FOR ENERGY AND ENVIRON	Summarized transactions: 1	76.95
465	CENTRAL FINANCE OLMSTED COUNT	Summarized transactions: 2	73.50
466	ROCHESTERFEST/CELEBRATION OF	Summarized transactions: 1	70.00
467	ROCH HUMAN RESOURCES ASSOCIAT	Summarized transactions: 1	70.00
468	COBB RONALD	Summarized transactions: 1	67.24
469	ERICKSON BRAD	Summarized transactions: 1	60.00
470	GREAT RIVER ENERGY	Summarized transactions: 1	57.79
471	NORTH AMERICAN ELECTRIC RELIA	Summarized transactions: 2	57.12
472	ON SITE SANITATION INC	Summarized transactions: 1	55.73
473	VIRGILS INC	Summarized transactions: 1	50.00
474	MENARDS ROCHESTER SOUTH	Summarized transactions: 2	49.92
475	HEROLD FLAGS	Summarized transactions: 1	47.45
476	PAULS LOCK & KEY SHOP INC	Summarized transactions: 2	47.23
477	FIRST SUPPLY (P)	Summarized transactions: 1	46.60
478	PROPERTY TAXES OLMSTED COUNTY	Summarized transactions: 1	46.00
479	POLLARDWATER	Summarized transactions: 2	45.99
480	BAUER BUILT INC (P)	Summarized transactions: 3	44.47
481	HALL NICK	Summarized transactions: 1	43.13
482	INNER TITE CORP	Summarized transactions: 1	42.84
483	DYNAMIC RECYCLING	Summarized transactions: 1	41.26
484	FASTENAL COMPANY	Summarized transactions: 1	38.69
485	C & N UPHOLSTERY	Summarized transactions: 1	35.00
486	CHS ROCHESTER	Summarized transactions: 1	32.06
487	MINNESOTA PUMP WORKS dba	Summarized transactions: 1	31.80
488	T E C INDUSTRIAL INC	Summarized transactions: 1	30.30
489	DAVE SYVERSON TRUCK CENTER IN	Summarized transactions: 1	29.97
490	TRUCK UTILITIES INC	Summarized transactions: 1	29.90
491	VIKING PAINTS INC	Summarized transactions: 1	29.72
492	JOHNSTONE SUPPLY	Summarized transactions: 1	28.47
493	SHERWIN WILLIAMS CO	Summarized transactions: 1	28.20
494	A T & T MOBILITY	Summarized transactions: 1	25.68
495	MINNESOTA ENERGY RESOURCES CO	Summarized transactions: 1	25.04
496	CITY OF ROCHESTER	Summarized transactions: 1	25.00
497	ROSEMOUNT INC	Summarized transactions: 2	23.75
498	PETTIS JAMES	Summarized transactions: 1	19.79
499	MISTER CARWASH	Summarized transactions: 1	14.24
500	ROCH AREA BUILDERS INC	Summarized transactions: 1	12.00
501	SOUTHERN MN AUTO SUPPLY INC	Summarized transactions: 1	8.57
502	ARROW ACE HARDWARE-ST PETER	Summarized transactions: 1	4.99
503	NOVASPECT INC	Summarized transactions: 1	4.84
504			
505		Price Range Total:	285,326.59
506			
507		Grand Total:	12,485,620.22

Attachment: AP Board CrMo (9145 : a/p board listing)

FOR BOARD ACTION

Agenda Item # (ID # 9080)

Meeting Date: 6/26/2018

SUBJECT: Manhole Rebuild

PREPARED BY: Mona Hoeft

ITEM DESCRIPTION:

With the development of a manhole replacement plan, the 2018 budget allocated funds for the replacement of deteriorated manholes that prioritizes five manholes for replacement yet this year. Sealed bids for the project were opened on June 6, 2018. Along with the rebuilding costs of the manholes themselves, the solicitation included unit pricing for the street and sidewalk pavement portion of the project based on material estimates.

It is expected that this work will be completed no later than September 30, 2018.

The evaluated bid summary is as follows:

Vendor	Evaluated Total
Dig America	\$ 383,230.25
Mastec North America, Inc.	\$ 289,269.60

Based on our evaluation of the bids, the lowest responsive bidder is Mastec North America and staff has no concerns about their ability to perform successfully. Unit based pricing (pavement and sidewalk material) have the potential of increasing the contract amount; therefore; staff is seeking approval not to exceed cost of \$300,000.00.

The bids came in higher than the \$200,000 budgeted due to the need to repair an additional manhole not originally planned. The additional dollars for this project will come from a budgeted road project that has been delayed until next year.

UTILITY BOARD ACTION REQUESTED:

Approve a resolution to accept the bid from Mastec North America, Inc. in an amount not to exceed \$300,000.00.



RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve a contract with Mastec North America, Inc. and authorized the Mayor and City Clerk to execute the contract for Manhole Rebuild not to exceed THREE HUNDRED THOUSAND, AND 00/100 DOLLARS (\$300,000.00).

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 26th day of June, 2018.

President

Secretary

FOR BOARD ACTION

Agenda Item # (ID # 9015)

Meeting Date: 6/26/2018

SUBJECT: EPA Authorized Representative Change

PREPARED BY: Steve Nyhus

ITEM DESCRIPTION:

RPU and the City executed an Agreement for Authorized Representatives of Affected Facilities on July 26, 2016. This Agreement designated Steven Nyhus and Walter Schlink as the designated and alternate representatives, respectively, to represent RPU on Certificates of Representation and other documents required by federal and state regulatory agencies. For example, permitting reports that must be submitted to the EPA or the MPCA must be signed by an authorized representative, and this Agreement provides the required authorization for those submittals to take place.

With the retirement of Walter Schlink, Jeremy Sutton is now RPU's Director of Power Resources and is recommended to take on the role of alternate representative. Steve Nyhus would remain as the designated representative.

UTILITY BOARD ACTION REQUESTED:

Request approval for execution of the attached Agreement for Authorized Representative of Affected Facilities by the General Manager and Directors identified therein, and submission of same to the City with a request for signature by the Mayor and City Clerk.

AGREEMENT FOR AUTHORIZED REPRESENTATIVES OF AFFECTED FACILITIES

This agreement (“Agreement”) made and entered this ____ day of _____, 2018, by and between the City of Rochester, a Minnesota municipal corporation, its successors and assigns, acting through its Public Utility Board (“Rochester Public Utilities” or “RPU”), and Steven W. Nyhus and Jeremy B. Sutton, being sometimes hereinafter referred to singly as a “Party” and collectively as “Parties”.

WHEREAS, Various Federal and State environmental programs require submittals and certifications by representatives of the owners of affected facilities; and

WHEREAS, Rochester Public Utilities owns and operates such affected facilities; and

WHEREAS, Rochester Public Utilities wishes to designate Steven W. Nyhus and Jeremy B. Sutton as representatives; and

WHEREAS, such designation may result in significant personal liability being placed on those individuals carrying out those responsibilities; and

WHEREAS, the individual employees would not receive specific remuneration for these responsibilities,

NOW THEREFORE, the Parties mutually covenant and agree as follows:

ARTICLE I CERTAIN DEFINITIONS

The terms shall have the following meanings for all purposes of this Agreement.

- 1.1 “ADR” shall mean Alternate Designated Representative as defined in 40 CFR Parts 72, 97, and 98.
- 1.2 “Affected Facility” shall mean a facility subject to Federal or State environmental regulation.
- 1.3 “Representative” shall mean a person who has been designated and has agreed to act on behalf of RPU under the provisions of this Agreement.
- 1.4 “Certificate of Representation” shall mean required documentation of DR and ADR submitted in a format as prescribed by the Administrator of the U.S. Environmental Protection Agency.
- 1.5 “DR” shall mean Designated Representative as defined in 40 CFR Parts 72, 97, and 98.

- 1.6 “General Manager” shall mean the person employed by RPU in the position of General Manager.
- 1.7 “40 CFR 72” shall mean Title 40 of the Code of Federal Regulations Part 72.
- 1.8 “40 CFR 97” shall mean Title 40 of the Code of Federal Regulations Part 97.
- 1.9 “40 CFR 98” shall mean Title 40 of the Code of Federal Regulations Part 98.

ARTICLE II DESIGNATION OF REPRESENTATION

- 2.1 The following RPU employees are henceforth designated to represent RPU in conformance with the requirements of applicable Federal regulations.

Designated Representative – Steven W. Nyhus

Alternate Designated Representative – Jeremy B. Sutton

- 2.2 Federal and State regulations utilize other titles in referring to the person representing the organization such as:

- Responsible Official
- Company Official
- Authorized Representative
- Principal Executive Officer
- Authorized Agent
- Authorized Personnel

The following RPU Employees are designated to represent RPU under the aforementioned or similar titles:

- Steven W. Nyhus
- Jeremy B. Sutton

ARTICLE III RESPONSIBILITIES OF THE REPRESENTATIVES

- 3.1 The Representatives shall act on behalf of RPU under the authorization and responsibilities prescribed by this Agreement. Such authority shall include, but is not limited to:

- 3.1.1 Execution of the Certificate of Representation.

- 3.1.2 Legally binding the owner and operator of affected facilities in all matters pertaining to the Federal and State regulations.
- 3.1.3 Certifying, under penalty of law, those submittals required by Federal and State regulations.
- 3.1.4 Directing the operating personnel of RPU's affected units to operate such units in conformance with Federal and State regulations, notwithstanding the authority delegated in their job descriptions.
- 3.1.5 Functioning as the authorized representative. With prior approval of the General Manager, committing RPU to certain allowance transactions (purchase, sell, transfer or otherwise dispose of allowances) necessary to comply with Acid Rain Program requirements or deemed prudent for RPU's operations. The financial consequences of such commitments shall be the responsibility of RPU.

ARTICLE IV RESPONSIBILITIES OF RPU

- 4.1 RPU shall indemnify and hold harmless such appointed persons which are acting, or have acted in the past, on behalf of RPU under the provisions of this Agreement, against liability for civil forfeitures or penalties and for any fines resulting from criminal prosecutions, provided such prosecutions are not the result of willful misconduct of the appointed persons.
- 4.2 RPU shall pay directly the cost of all reasonable legal and expert witness fees incurred by such appointed persons in defending themselves against charges brought within the ambit of Paragraph 4.1.
- 4.3 In the event that such appointed persons are incarcerated or detained from normal employment upon conviction of violating any laws to which their appointment has subjected them (under circumstances not involving willful misconduct of the appointees), RPU shall pay their normal employment wages and benefits during the full period of their incarceration. Upon an appointee's release from incarceration, RPU shall continue to make such payments until the appointee is offered or finds comparable employment. In the event RPU desires to dispute all or any part of the lost income charges submitted by an appointee, RPU shall nevertheless pay the full amount of the charges within 30 days and give notification in writing within 60 days from the date of the submittal stating the grounds on which the charges are disputed and the amount in dispute.
- 4.4 The assurance provided by this Agreement shall be in addition to any indemnity otherwise authorized for the appointees as employees of RPU.

ARTICLE V TERM OF AGREEMENT

- 5.1 This Agreement shall become effective on the date entered above and shall remain binding upon RPU and any current or future signatory appointee.
- 5.2 RPU, acting through its General Manager, may terminate this Agreement with an appointee immediately by giving written notice to the appointee. Such termination does not diminish RPU's assurances under Article IV above.
- 5.3 Except for the assurances provided under Article IV above, the covenants of this Agreement shall cease to be applicable to an appointee upon an appointee's cessation of active, full-time employment.

ARTICLE VI MISCELLANEOUS

- 6.1 This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be duly executed as of the date first set forth above.

CITY OF ROCHESTER

AUTHORIZED REPRESENTATIVE

Its Mayor

Steven W. Nyhus

Its City Clerk

ROCHESTER PUBLIC UTILITIES

AUTHORIZED REPRESENTATIVE

Its General Manager

Jeremy B. Sutton



RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve the execution of the Agreement for Authorized Representative of Affected Facilities, and authorize the Mayor and the City Clerk to execute the agreement.

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 26th day of June, 2018.

President

Secretary

FOR BOARD ACTION

Agenda Item # (ID # 9140)

Meeting Date: 6/26/2018

SUBJECT: Water and Electric Metering Policy

PREPARED BY: Mark Kotschevar

ITEM DESCRIPTION:

Last month the Board received a copy of the revised water and electric metering policy as an informational item. To date I have not received any comments or suggestions for revisions. I have attached the old and new policies along with the supporting documentation referenced in the policy for your review. If the Board is comfortable moving forward I have attached a resolution for your approval.

UTILITY BOARD ACTION REQUESTED:

Approval of the revised water and electric metering policy

ROCHESTER PUBLIC UTILITIES
BOARD POLICY STATEMENT

POLICY SUBJECT: ELECTRIC METERING

POLICY OBJECTIVE:

The Board's objective is to charge each individual end user of electric power and energy based on measured use.

POLICY STATEMENT:

1. All new residential units will be individually metered.

Exception: Multi-Unit facilities providing care to elderly or disabled persons may be master metered in accordance with State Law (§116J.27 Subd.8).

2. All new commercial or industrial units will be individually metered.

Exceptions:

- a. Where the construction of a building or installation is such that individual service conductors and disconnects are not required by provisions of applicable building codes.
- b. Where the building or installation owner demonstrates conclusively that the cost to accommodate individual metering exceeds the long-run cost benefit to the individual occupants.

3. Existing master metered buildings or installations will be reviewed if:

- a. Additional units are added or the nature of existing units is substantially altered, and
- b. If the occupants of the units are responsible for paying for a portion of the electric power and energy used in these units.

The continuation of master metering in existing buildings or installations will be prohibited unless the owner demonstrates conclusively that the cost to accommodate individual metering exceeds the long-run cost benefit to the individual occupants.

-2-

4. Individual meters will be installed, owned, maintained, and read by the RPU. Submetering by others for the purpose of charging individual occupants based on measured use is not permitted. Submetering by others for information purposes or to control the use of electric power and energy is permitted.
5. Definitions:
 - a. A new building or installation is one which is not connected to the RPU system by a permanent service or one for which no specific metering arrangement has been provided.
 - b. A unit is any portion of a building or other installation where an individual occupant has or will have control over and the responsibility to pay for a portion of the electric power and energy used in the unit except for normal lighting and miscellaneous 100 volt small appliances or office machines.

RESPONSIBILITIES:

The General Manager will prepare and implement those management policies and procedures which are needed to carry out the provisions of this policy statement.

RELEVANT CHARTER AUTHORITY:

SECTION 155.The board is authorized and required to restrain and prevent, so far as possible, any and all waste of water, electricity, heat power, and other public utility service provided by the board.....

-3-

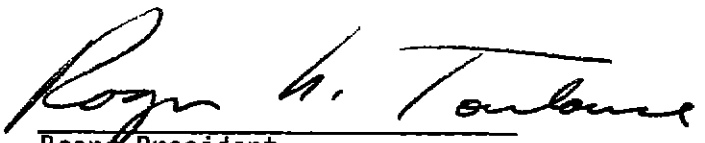
RELEVANT REGULATIONS:

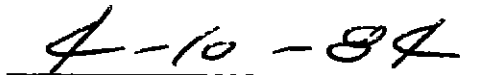
Public Utilities Regulatory Policies Act, Section 113 (B) (1). (PURPA)

Board resolution adopting the PURPA Master Metering Standard (Dec. 13, 1983).

EFFECTIVE DATE OF POLICY: April 10, 1984

POLICY APPROVAL:


Board President


Date

Attachment: 16 Electric Metering 1984 (9140 : Water and Electric Metering Policy)

**ROCHESTER PUBLIC UTILITIES BOARD
BOARD POLICY STATEMENT**

POLICY SUBJECT: WATER AND ELECTRIC METERING

POLICY OBJECTIVE:

The Board's objective is to meter and charge all end users for water and electric based upon measured or approved proxy volumes, while encouraging conservation and efficient use of the commodity in compliance with RPU retail rate tariffs.

POLICY STATEMENT:

1. All residential, commercial and industrial units will be metered as defined in the Rochester Public Utilities "Electric Service Rules and Regulations" and "Water Service Rules and Regulations" handbook publications.
2. All water and electric metering services shall be in compliance with industry established water and electric codes, as are applicable, including municipal rules, regulation, laws and ordinances.
3. RPU will strive to economically leverage best available technologies to meet current and future metering solutions. RPU's standard policy is automated metering. If customer preference is to opt-out, a fee will be recovered from the customer to address incremental costs incurred by RPU.

RELEVANT CHARTER AUTHORITY AND REGULATIONS:

1. City of Rochester Charter; Utility Board; Section 15.05 [Board Powers]
2. Public Utilities Regulatory Policies Act; Section 113 (B) (1)
3. Dec. 13, 1983 RPU Board resolution adopting the PURPA Master Metering Standard
4. State of Minnesota, Minnesota Rule 326B.106 Subd.12

EFFECTIVE DATE OF POLICY:	April 10, 1984
DATE OF POLICY REVISION:	May 22, 2018
POLICY APPROVAL:	June 26, 2018

Board President

Date

5. Mr. Ellison moved and Mr. Ress seconded the motion to approve the following amendment to the engineering services agreement for transmission line W7 construction.

All voting "AYE"

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, that the Common Council of the said City authorize the said Board to approve Contract Agreement No. 1 with Ulteig Engineerings, Inc. for furnishing engineering services for the Rebuild of Line W7.

AMENDMENT NO. 1

Original Contract Amount:	\$25,000.00
This Amendment:	
Increase for additional engineering service not included in the original contract	<u>4,471.00</u>
Total Amended Contract Amount:	\$29,471.00

The amount of the contract not to exceed TWENTY NINE THOUSAND FOUR HUNDRED SEVENTY ONE AND NO/100 DOLLARS (\$29,471.00).

Mr. Ellison moved and Mr. Ress seconded the motion to approve the following amendment to the purchase order agreement with Badger Meter Company for water meters.

All voting "AYE"

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, that the Common Council of the said City authorize the said Board to approve an amendment to a purchase order agreement with Badger Meter Co. for water meters

Original Purchase Order Amount	
700 units at	\$27,543.70
This Amendment:	
An Additional 150 units at	<u>5,457.00</u>
Total Amended Purchase Order	\$33,000.70

6. Mr. Seibert moved and Mr. Ellison seconded the motion to approve the following resolution relative to PURPA Section 113 Administrative Standards.

All voting "AYE"

Rochester Public Utilities is a covered utility under the Public Utility Regulatory Policies Act (PURPA) and as a covered utility has prepared written position papers, held a public hearing on November 29, 1983, and solicited written comments concerning Section 113 Administrative Standards and no public comments were presented at the hearing or received in written form concerning the preliminary position papers; therefore,

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, that the said Board adopt the following positions concerning PURPA Section 113 Administrative Standards:

Adoption:	Master Metering Standard Termination of Service Standard
Rejection:	Automatic Adjustment Clauses Standard Information to Consumers Standard Advertising Standard

BE IT FURTHER RESOLVED that the General Manager be directed to develop policies and procedures to implement the final positions authorized in this resolution within 120 days of the Board's official action.

7. Dave Frantsen presented a concept of integrating microcomputers into the utility on-line data center communications network and requested Board concurrence with the concept.

The Board concurred with the concept and requested that management develop specific justification and bring it back to the Board at the next meeting.

8. Mr. Allen moved and Mr. Ress seconded the motion to approve filling the common laborer vacancy.

All voting "AYE"

9. John Miner reviewed the water and electric utility capital and operating budgets. He requested the following from the Board:
- a. Adoption of the budgets
 - b. Approval of guidelines for revenue requirements for purposes of completing cost of service analyses and developing rate proposals
 - c. Approval to retain outside financial planning assistance in 1984

The following options based on future year estimates were presented to the Board relative to the water utility revenue requirements:

lished by paragraphs (16) through (19) of section 111(d), the reference contained in this subsection to the date of enactment of this Act shall be deemed to be a reference to the date of enactment of such paragraphs.

(d) **PRIOR STATE ACTIONS.**—Subsections (b) and (c) of this section shall not apply to the standards established by paragraphs (11) through (13) and paragraphs (16) through (19) of section 111(d) in the case of any electric utility in a State if, before the enactment of this subsection—

(1) the State has implemented for such utility the standard concerned (or a comparable standard);

(2) the State regulatory authority for such State or relevant nonregulated electric utility has conducted a proceeding to consider implementation of the standard concerned (or a comparable standard) for such utility; or

(3) the State legislature has voted on the implementation of such standard (or a comparable standard) for such utility.

(e) **PRIOR STATE ACTIONS.**—Subsections (b) and (c) of this section shall not apply to the standard established by paragraph (14) of section 111(d) in the case of any electric utility in a State if, before the enactment of this subsection—

(1) the State has implemented for such utility the standard concerned (or a comparable standard);

(2) the State regulatory authority for such State or relevant nonregulated electric utility has conducted a proceeding to consider implementation of the standard concerned (or a comparable standard) for such utility within the previous 3 years; or

(3) the State legislature has voted on the implementation of such standard (or a comparable standard) for such utility within the previous 3 years.

(f) **PRIOR STATE ACTIONS.**—Subsections (b) and (c) of this section shall not apply to the standard established by paragraph (15) of section 111(d) in the case of any electric utility in a State if, before the enactment of this subsection—

(1) the State has implemented for such utility the standard concerned (or a comparable standard);

(2) the State regulatory authority for such State or relevant nonregulated electric utility has conducted a proceeding to consider implementation of the standard concerned (or a comparable standard) for such utility; or

(3) the State legislature has voted on the implementation of such standard (or a comparable standard) for such utility.

[16 U.S.C. 2622]

SEC. 113. ADOPTION OF CERTAIN STANDARDS.

(a) **ADOPTION OF STANDARDS.**—Not later than two years after the date of the enactment of this Act, each State regulatory authority (with respect to each electric utility for which it has ratemaking authority), and each nonregulated electric utility, shall provide public notice and conduct a hearing respecting the standards established by subsection (b) and, on the basis of such hearing, shall—

(1) adopt the standards established by subsection (b) (other than paragraph (4) thereof), if, and to the extent, such author-

December 1, 2014

ity or nonregulated electric utility determines that such adoption is appropriate to carry out the purposes of this title, is otherwise appropriate, and is consistent with otherwise applicable State law, and

(2) adopt the standard established by subsection (b)(4) if, and to the extent, such authority or nonregulated electric utility determines that such adoption is appropriate and consistent with otherwise applicable State law.

For purposes of any determination under paragraphs (1) or (2) and any review of such determination in any court in accordance with section 123, the purposes of this title supplement otherwise applicable State law. Nothing in this subsection prohibits any State regulatory authority or nonregulated electric utility from making any determination that it is not appropriate to adopt any such standard, pursuant to its authority under otherwise applicable State law.

(b) **ESTABLISHMENT.**—The following Federal standards are hereby established:

(1) **MASTER METERING.**—To the extent determined appropriate under section 115(d), master metering of electric service in the case of new buildings shall be prohibited or restricted to the extent necessary to carry out the purposes of this title.

(2) **AUTOMATIC ADJUSTMENT CLAUSES.**—No electric utility may increase any rate pursuant to an automatic adjustment clause unless such clause meets the requirements of section 115(e).

(3) **INFORMATION TO CONSUMERS.**—Each electric utility shall transmit to each of its electric consumers information regarding rate schedules in accordance with the requirements of section 115(f).

(4) **PROCEDURES FOR TERMINATION OF ELECTRIC SERVICE.**—No electric utility may terminate electric service to any electric consumer except pursuant to procedures described in section 115(g).

(5) **ADVERTISING.**—No electric utility may recover from any person other than the shareholders (or other owners) of such utility any direct or indirect expenditure by such utility for promotional or political advertising as defined in section 115(h).

(c) **PROCEDURAL REQUIREMENTS.**—Each State regulatory authority (with respect to each electric utility for which it has rate-making authority) and each nonregulated electric utility, within the two-year period specified in subsection (a), shall (1) adopt, pursuant to subsection (a), each of the standards established by subsection (b) or, (2) with respect to any such standard which is not adopted, such authority or nonregulated electric utility shall state in writing that it has determined not to adopt such standard, together with the reasons for such determination. Such statement of reasons shall be available to the public.

[16 U.S.C. 2623]

SEC. 114. LIFELINE RATES.

(a) **LOWER RATES.**—No provision of this title prohibits a State regulatory authority (with respect to an electric utility for which it

December 1, 2014

326B.103-326B.107

2017 Minnesota Statutes

326B.106 GENERAL POWERS OF COMMISSIONER OF LABOR AND INDUSTRY.

Subdivision 1. Adoption of code.

(a) Subject to paragraphs (c) and (d) and sections 326B.101 to 326B.194, the commissioner shall by rule and in consultation with the Construction Codes Advisory Council establish a code of standards for the construction, reconstruction, alteration, and repair of buildings, governing matters of structural materials, design and construction, fire protection, health, sanitation, and safety, including design and construction standards regarding heat loss control, illumination, and climate control. The code must also include duties and responsibilities for code administration, including procedures for administrative action, penalties, and suspension and revocation of certification. The code must conform insofar as practicable to model building codes generally accepted and in use throughout the United States, including a code for building conservation. In the preparation of the code, consideration must be given to the existing statewide specialty codes presently in use in the state. Model codes with necessary modifications and statewide specialty codes may be adopted by reference. The code must be based on the application of scientific principles, approved tests, and professional judgment. To the extent possible, the code must be adopted in terms of desired results instead of the means of achieving those results, avoiding wherever possible the incorporation of specifications of particular methods or materials. To that end the code must encourage the use of new methods and new materials. Except as otherwise provided in sections 326B.101 to 326B.194, the commissioner shall administer and enforce the provisions of those sections.

(b) The commissioner shall develop rules addressing the plan review fee assessed to similar buildings without significant modifications including provisions for use of building systems as specified in the industrial/modular program specified in section 326B.194. Additional plan review fees associated with similar plans must be based on costs commensurate with the direct and indirect costs of the service.

(c) Beginning with the 2018 edition of the model building codes and every six years thereafter, the commissioner shall review the new model building codes and adopt the model codes as amended for use in Minnesota, within two years of the published edition date. The commissioner may adopt amendments to the building codes prior to the adoption of the new building codes to advance construction methods, technology, or materials, or, where necessary to protect the health, safety, and welfare of the public, or to improve the efficiency or the use of a building.

(d) Notwithstanding paragraph (c), the commissioner shall act on each new model residential energy code and the new model commercial energy code in accordance with federal law for which the United States Department of Energy has issued an affirmative

determination in compliance with United States Code, title 42, section 6833. The commissioner may adopt amendments prior to adoption of the new energy codes, as amended for use in Minnesota, to advance construction methods, technology, or materials, or, where necessary to protect the health, safety, and welfare of the public, or to improve the efficiency or use of a building.

Subd. 2.

[Renumbered 326B.107, subd 1]

Subd. 2a.

[Renumbered 326B.107, subd 2]

Subd. 2b.

[Renumbered 326B.107, subd 3]

Subd. 2c.

[Renumbered 326B.107, subd 4]

Subd. 2d.

[Renumbered 326B.107, subd 5]

Subd. 2e.

[Renumbered 326B.107, subd 6]

Subd. 2f. Natural disasters.

The commissioner may direct the state building official to assist a community that has been affected by a natural disaster with building evaluation and other activities related to building codes.

Subd. 2g. Elevators.

The commissioner shall administer and enforce the provisions of the code relating to elevators statewide, except as provided for under section 326B.184, subdivision 4.

Subd. 3. Enforcement by certain bodies.

Under the direction and supervision of the commissioner, the provisions of the code relating to electrical installations, plumbing, boilers, high pressure steam piping and appurtenances, and ammonia refrigeration piping shall be enforced by the Department of Labor and Industry. Fees for inspections conducted by the commissioner shall be paid in

accordance with the rules of the department. Under direction of the commissioner of public safety, the state fire marshal shall enforce the State Fire Code as provided in chapter 299F. The commissioner shall adopt amendments to the mechanical code portion of the State Building Code to implement standards for process piping.

Subd. 4.Special requirements.

(a) **Space for commuter vans.** The code must require that any parking ramp or other parking facility constructed in accordance with the code include an appropriate number of spaces suitable for the parking of motor vehicles having a capacity of seven to 16 persons and which are principally used to provide prearranged commuter transportation of employees to or from their place of employment or to or from a transit stop authorized by a local transit authority.

(b) **Smoke detection devices.** The code must require that all dwellings, lodging houses, apartment houses, and hotels as defined in section [299F.362](#) comply with the provisions of section [299F.362](#).

(c) **Doors in nursing homes and hospitals.** The State Building Code may not require that each door entering a sleeping or patient's room from a corridor in a nursing home or hospital with an approved complete standard automatic fire extinguishing system be constructed or maintained as self-closing or automatically closing.

(d) **Child care facilities in churches; ground level exit.** A licensed day care center serving fewer than 30 preschool age persons and which is located in a belowground space in a church building is exempt from the State Building Code requirement for a ground level exit when the center has more than two stairways to the ground level and its exit.

(e) **Family and group family day care.** Until the legislature enacts legislation specifying appropriate standards, the definition of dwellings constructed in accordance with the International Residential Code as adopted as part of the State Building Code applies to family and group family day care homes licensed by the Department of Human Services under Minnesota Rules, chapter 9502.

(f) **Enclosed stairways.** No provision of the code or any appendix chapter of the code may require stairways of existing multiple dwelling buildings of two stories or less to be enclosed.

(g) **Double cylinder dead bolt locks.** No provision of the code or appendix chapter of the code may prohibit double cylinder dead bolt locks in existing single-family homes, townhouses, and first floor duplexes used exclusively as a residential dwelling. Any recommendation or promotion of double cylinder dead bolt locks must include a warning about their potential fire danger and procedures to minimize the danger.

(h) **Relocated residential buildings.** A residential building relocated within or into a political subdivision of the state need not comply with the State Energy Code or section

326B.439 provided that, where available, an energy audit is conducted on the relocated building.

(i) **Automatic garage door opening systems.** The code must require all residential buildings as defined in section 325F.82 to comply with the provisions of sections 325F.82 and 325F.83.

(j) **Exterior wood decks, patios, and balconies.** The code must permit the decking surface and upper portions of exterior wood decks, patios, and balconies to be constructed of (1) heartwood from species of wood having natural resistance to decay or termites, including redwood and cedars, (2) grades of lumber which contain sapwood from species of wood having natural resistance to decay or termites, including redwood and cedars, or (3) treated wood. The species and grades of wood products used to construct the decking surface and upper portions of exterior decks, patios, and balconies must be made available to the building official on request before final construction approval.

(k) **Bioprocess piping and equipment.** No permit fee for bioprocess piping may be imposed by municipalities under the State Building Code, except as required under section 326B.92 subdivision 1. Permits for bioprocess piping shall be according to section 326B.92 administered by the Department of Labor and Industry. All data regarding the material production processes, including the bioprocess system's structural design and layout, are nonpublic data as provided by section 13.7911.

(l) **Use of ungraded lumber.** The code must allow the use of ungraded lumber in geographic areas of the state where the code did not generally apply as of April 1, 2008, to the same extent that ungraded lumber could be used in that area before April 1, 2008.

(m) **Window cleaning safety.** The code must require the installation of dedicated anchorages for the purpose of suspended window cleaning on (1) new buildings four stories or greater; and (2) buildings four stories or greater, only on those areas undergoing reconstruction, alteration, or repair that includes the exposure of primary structural components of the roof.

The commissioner may waive all or a portion of the requirements of this paragraph related to reconstruction, alteration, or repair, if the installation of dedicated anchorages would not result in significant safety improvements due to limits on the size of the project, or other factors as determined by the commissioner.

Subd. 5. Recycling space.

The code must require suitable space for the separation, collection, and temporary storage of recyclable materials within or adjacent to new or significantly remodeled structures that contain 1,000 square feet or more. Residential structures with fewer than four dwelling units are exempt from this subdivision.

Subd. 6. Radon code.

The commissioner of labor and industry shall adopt rules for radon control as part of the State Building Code for all new residential buildings. These rules shall incorporate the radon control methods found in the International Residential Code appendix as the model language, with necessary amendments to coordinate with the other adopted construction codes in Minnesota.

Subd. 7. Window fall prevention device code.

The commissioner of labor and industry shall adopt rules for window fall prevention devices as part of the State Building Code. Window fall prevention devices include, but are not limited to, safety screens, hardware, guards, and other devices that comply with the standards established by the commissioner of labor and industry. The rules shall require compliance with standards for window fall prevention devices developed by ASTM International, contained in the International Building Code as the model language with amendments deemed necessary to coordinate with the other adopted building codes in Minnesota. The rules shall establish a scope that includes the applicable building occupancies, and the types, locations, and sizes of windows that will require the installation of fall devices.

Subd. 8.

[Renumbered 326B.107, subd 7]

Subd. 9. Accessibility.

(a) **Public buildings.** The code must provide for making public buildings constructed or remodeled after July 1, 1963, accessible to and usable by persons with disabilities, although this does not require the remodeling of public buildings solely to provide accessibility and usability to persons with disabilities when remodeling would not otherwise be undertaken.

(b) **Leased space.** No agency of the state may lease space for agency operations in a non-state-owned building unless the building satisfies the requirements of the State Building Code for accessibility by persons with disabilities, or is eligible to display the state symbol of accessibility. This limitation applies to leases of 30 days or more for space of at least 1,000 square feet.

(c) **Meetings or conferences.** Meetings or conferences for the public or for state employees which are sponsored in whole or in part by a state agency must be held in buildings that meet the State Building Code requirements relating to accessibility for persons with disabilities. This subdivision does not apply to any classes, seminars, or training programs offered by the Minnesota State Colleges and Universities or the University of Minnesota. Meetings or conferences intended for specific individuals none of whom need the accessibility features for persons with disabilities specified in the State Building Code need not comply with this subdivision unless a person with a disability gives reasonable advance notice of an intent to attend the meeting or conference. When sign language interpreters will

be provided, meetings or conference sites must be chosen which allow participants who are deaf or hard-of-hearing to see the sign language interpreters clearly.

(d) **Exemptions.** The commissioner may grant an exemption from the requirements of paragraphs (b) and (c) in advance if an agency has demonstrated that reasonable efforts were made to secure facilities which complied with those requirements and if the selected facilities are the best available for access for persons with disabilities. Exemptions shall be granted using criteria developed by the commissioner in consultation with the Council on Disability.

(e) **Symbol indicating access.** The wheelchair symbol adopted by Rehabilitation International's Eleventh World Congress is the state symbol indicating buildings, facilities, and grounds which are accessible to and usable by persons with disabilities. In the interests of uniformity, this symbol is the sole symbol for display in or on all public or private buildings, facilities, and grounds which qualify for its use. The secretary of state shall obtain the symbol and keep it on file. No building, facility, or grounds may display the symbol unless it is in compliance with the rules adopted by the commissioner under subdivision 1. Before any rules are proposed for adoption under this paragraph, the commissioner shall consult with the Council on Disability. Rules adopted under this paragraph must be enforced in the same way as other accessibility rules of the State Building Code.

Subd. 10.

[Repealed, [2015 c 54 art 5 s 16](#)]

Subd. 11. Access for people with a hearing loss.

All rooms in the State Office Building and in the Capitol that are used by the house of representatives or the senate for legislative hearings, and the public galleries overlooking the house of representatives and senate chambers, must be fitted with assistive listening devices for people with hearing loss. Each hearing room and the public galleries must have a sufficient number of receivers available so that members of the public who have hearing loss may participate in the committee hearings and public sessions of the house of representatives and senate.

Subd. 12. Separate metering for electric service.

The standards concerning heat loss, illumination, and climate control adopted pursuant to subdivision 1, shall require that electrical service to individual dwelling units in buildings containing two or more units be separately metered, with individual metering readily accessible to the individual occupants. The standards authorized by this subdivision shall only apply to buildings constructed after the effective date of the amended standards. Buildings intended for occupancy primarily by persons who are 62 years of age or older or disabled, supportive housing, or buildings that contain a majority of units not equipped with complete kitchen facilities, shall be exempt from the provisions of this subdivision. For purposes of this section, "supportive housing" means housing made available to individuals

and families with multiple barriers to obtaining and maintaining housing, including those who are formerly homeless or at risk of homelessness and those who have a mental illness, substance abuse disorder, debilitating disease, or a combination of these conditions.

Subd. 13. Lead certification.

When issuing permits in compliance with the State Building Code to a residential building contractor, residential remodeler, manufactured home installer, or residential roofer licensed under section [326B.805](#), municipalities must verify lead certification qualifications of the licensee required under subdivision 14 for renovations performed on residential property constructed prior to 1978. Municipalities may charge a surcharge for verification of this certification under section [326B.815](#), subdivision 2. The state or any political subdivision must not impose a fee for the same or similar certification as required under Code of Federal Regulations, title 40, section 745.89.

Subd. 14. Pre-1978 structures.

A residential building contractor, residential remodeler, manufactured home installer, or residential roofer licensed under section [326B.805](#) performing renovation as defined by Code of Federal Regulations, title 40, section 745.83, on a residential structure constructed prior to 1978 must be certified in accordance with Code of Federal Regulations, title 40, section 745.89, unless the property has been determined to meet an exemption under Code of Federal Regulations, title 40, section 745.82. Before performing the renovations as defined by Code of Federal Regulations, title 40, section 745.83, on a residential structure constructed prior to 1978, a licensee working on the structure must be able to provide to the commissioner information so that proof of certification can be obtained as required in this subdivision. The department shall provide on its Web site a link to the United States Environmental Protection Agency Web site for verification of certification of a licensee.

Subd. 15. Translucent panels; skylights.

Notwithstanding any other law to the contrary, the code must require that translucent panels or other skylights without raised curbs shall be supported to have equivalent load-bearing capacity as the surrounding roof.



RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve the attached Water and Electric Metering Policy.

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 26th day of June 2018.

President

Secretary

FOR BOARD ACTION

Agenda Item # (ID # 9141)

Meeting Date: 6/26/2018

SUBJECT: Electric Customer Charge

PREPARED BY: Mark Kotschevar

ITEM DESCRIPTION:

Mark Beauchamp from Utility Financial Solutions will be in attendance to provide additional information to the Board regarding the electric customer charge.

UTILITY BOARD ACTION REQUESTED:

No action requested - information only

FOR BOARD ACTION

Agenda Item # (ID # 9156)

Meeting Date: 6/26/2018

SUBJECT: Index of Board Policies

PREPARED BY: Christina Bailey

ITEM DESCRIPTION:

UTILITY BOARD ACTION REQUESTED:

No action requested - informational only.

ROCHESTER PUBLIC UTILITIES		
INDEX OF BOARD POLICIES		
	REVISION DATE	RESPONSIBLE BOARD COMMITTEE
BOARD		
1. Mission Statement	6/26/2012	Policy
2. Responsibilities and Functions	3/27/2012	Policy
3. Relationship with the Common Council	2/28/2012	Policy
4. Board Organization	3/27/2018	Policy
5. Board Procedures	3/27/2012	Policy
6. Delegation of Authority/Relationship with Management	2/28/2012	Policy
7. Member Attendance at Conferences and Meetings	6/10/1986	Policy
8. Board Member Expenses	6/10/1986	Combine with #7
9. Conflict of Interest	11/26/1985	Delete
10. Alcohol and Illegal Drugs	7/28/1988	Delete
11. Worker Safety	3/27/2012	Policy
CUSTOMER		
12. Customer Relations	5/8/1984	Ops & Admin
13. Customer and Public Information	4/10/1984	Communications
14. Application for Service	7/1/2016	Ops & Admin
15. Electric Utility Line Extension Policy	3/28/2017	Finance
16. Billing, Credit and Collections Policy	7/25/2017	Finance
17. Electric Service Availability	4/28/1998	Ops & Admin
18. Electric Metering	4/10/1984	Ops & Admin
19. Electric & Water Bill Adjustment	3/10/1994	Finance
20. Rates	7/25/2017	Finance
21. Involuntary Disconnection	4/24/2018	Communications
ADMINISTRATIVE		
22. Acquisition and Disposal of Interest in Real Property	12/19/2017	Ops & Admin
23. Electric Utility Cash Reserve Policy	1/13/2017	Finance
24. Water Utility Cash Reserve Policy	1/13/2017	Finance
25. Charitable Contributions	11/26/1985	Communications
26. Utility Compliance	10/24/2017	Communications
27. Contribution in Lieu of Taxes	6/29/1999	Finance
28. Debt Issuance (PENDING)	PENDING	Finance
29. Joint-Use of Fixed Facilities and Land Rights	10/8/1996	Ops & Admin
30. Customer Data Policy	10/9/2014	Communications
31. Life Support	10/9/2014	Communications
32. Undergrounding Policy	PENDING	Ops & Admin
Red - Currently being worked on		
Yellow - Will be scheduled for revision		