

CONSERVE & \$AVE®

2018 CENTRAL AIR CONDITIONER CLEAN & TUNE-UP REBATE APPLICATION

SECTION A. CUSTOMER INFORMATION (please print)

Step 1:

Customer Name _____ Account Number _____

Installation Address _____ City _____ State _____ Zip Code _____

Mailing Address (if different from installation address) _____ City _____ State _____ Zip Code _____

_____ Home _____ Cell _____ Other: _____

Contact Phone Number (with area code) _____ E-mail Address _____

Step 2:



Please apply rebate to my account.

Please send me a rebate check.

Rebates \$75 and under will be applied to your account. If a box is not checked a bill credit will automatically be issued.

Step 3:

How did you hear about CONSERVE & SAVE*? Billboard Chamber of Commerce Contractor Newspaper Radio Retailer/Vendor

Social Media TV Utility Newsletter Utility Representative Utility Web Site Other _____

Step 4:

I am a:	My building type is:	I am a:	My home/business is heated by:	My water heating is:
Residential Customer	Single Family	Owner/Occupant	Electric	Electric
Commercial Customer	Multi-Family	Owner/Non-Occupant	Gas	Gas
	<i>buildings with 2 or more units</i>	Renter	Don't Know	Don't Know

SIGNATURE: I certify: I have completely filled out Section A
I have read, understand, and agree to the terms and conditions – Section D, #1
I have attached all support materials – Section D, #4
All equipment has been installed at the address listed in Section A

CUSTOMER SIGNATURE _____ Date _____

TECHNICIAN SIGNATURE _____ Date _____

Allow 6-8 weeks for processing.
Missing or incorrect information will increase the processing time.

TEAMING UP TO SAVE YOU MONEY



OFFICE USE ONLY

Gas Electric Water

Total Rebate Amount:

Date Received _____ Date Processed _____



Appliance/Equipment _____

ID _____ Verified By _____ FILE NAME: _____

SECTION B. CONTRACTOR INFORMATION (This section to be completed by contractor.) PLEASE PRINT

ALL SERVICE WORK MUST BE PERFORMED BY A PROFESSIONAL HVAC SERVICE TECHNICIAN.

Business Name	Technician Name		
Mailing Address	City	State	Zip Code
Contact Phone Number (with area code)	E-mail Address		

SECTION C. EQUIPMENT & SERVICE INFORMATION (This section to be completed by contractor.) PLEASE PRINT

CENTRAL AIR CONDITIONER EQUIPMENT INFORMATION:

Manufacturer	Serial Number		
Model Name	Model Number		
Age of Central Air Conditioner Unit	Cooling Capacity (tons)	SEER Rating	

SERVICE INFORMATION: Date of Service: _____ Cost of Service: _____

Service Checklist (please include separate sheets for multiple units):

TECHNICIAN: Please sign the front of this application to certify all checklist items have been completed!

- | | |
|---|--|
| Check voltage/amperage | Clean and inspect condenser coil |
| Check thermostat operation and control sequence | Clean condensate drain line |
| Inspect belt condition | Clean, inspect, and lubricate motors |
| Inspect and lubricate blower | Clean or replace air filter |
| Check coolant level and pressure | Confirm proper air flow |
| | Perform visual inspection of entire air conditioner system |

SECTION D. REBATE APPLICATION CHECKLIST

This program offers a \$25 rebate for the completion of a professional clean and tune-up of your central air conditioner. Use this checklist to complete the steps to receive your rebate:

- Read the following terms and conditions to determine if you are eligible for a rebate:
 - Only one service address per application per year. This program is only for existing homes and small commercial customers with split systems under 5 tons (60,000 btu's). New construction is not eligible. Customers are eligible for a tune-up rebate every two years. Customers who have a service agreement with an HVAC dealer are eligible provided that the service contract is provided with the rebate application.
 - The Utility reserves the right to apply rebates to past due accounts. Rebates \$75 and under will be applied to your account. Rebates will not exceed the cost of service.
 - Central Air Conditioner Clean & Tune-Up must be performed on equipment connected to an electric service supplied by Austin Utilities, Owatonna Public Utilities, or Rochester Public Utilities and is subject to inspection.
 - The Central Air Conditioner Clean & Tune-Up service must be performed by a professional HVAC service technician. Austin Utilities, Owatonna Public Utilities, and Rochester Public Utilities assume no liability for any incidental or consequential damages resulting from the Central Air Conditioner Clean & Tune-Up service provided by the service technician. The Utility reserves the right to reject any rebate application submitted as a result of work performed by a contractor who has failed to adhere to the terms and conditions established for the rebate program.
 - The Central Air Conditioner Clean & Tune-Up service must meet the Minimum Service Requirements as specified in this rebate application Section C. EQUIPMENT & SERVICE INFORMATION.
 - Due to limited funding, this rebate offer can be withdrawn at any time without notice. Applications will be processed on a first-come, first-serve basis. All applications from this year's purchases (2018) must be received by March 31, 2019.
 - Rebates can only be offered on Central Air Conditioner Clean & Tune-Up services that are completed while funding is in effect. In the event our program is discontinued due to depleted funds, we will not provide a rebate for Clean & Tune-Up services completed between the discontinued date and the end of that year.
- Customer must complete Section A. Contractor must complete Sections B and C making sure to fill out all required sections in detail. Allow 6-8 weeks for processing. Missing or incorrect information will increase the processing time.
- Include a final, detailed copy of the original service receipt or invoice showing the customer name as well as the date, description, and cost of service.
- Sign the application.
- Mail completed forms and required documentation to your utility provider:

Austin Utilities
 Attn: Rebate Processing
 1908 14th St NE
 Austin, MN 55912-4904
 507.433.8886
 www.austinutilities.com

Owatonna Public Utilities
 Attn: Rebate Processing
 PO Box 800
 Owatonna, MN 55060-0800
 507.451.2480
 www.owatonnautilities.com

Rochester Public Utilities
 Attn: Rebate Processing
 4000 E River Rd NE
 Rochester, MN 55906-2813
 507.280.1500
 www.rpu.org