



MEETING AGENDA – DECEMBER 19, 2017

RPU SERVICE CENTER
4000 EAST RIVER ROAD NE
BOARD ROOM
ROCHESTER, MN 55906

4:00 PM

Call to Order

- 1. Approval of Agenda**
- 2. Approval of Minutes**

1. Public Utility Board - Regular Meeting - Nov 28, 2017 4:00 PM

- 3. Approval of Accounts Payable**

1. A/P Board Listing

NEW BUSINESS

Open Comment Period

(This agenda section is for the purpose of allowing citizens to address the Utility Board. Comments are limited to 4 minutes, total comment period limited to 15 minutes. Any speakers not having the opportunity to be heard will be the first to present at the next Board meeting.)

- 4. Regular Agenda**

1. Power Line Clearance Tree Trimming Extension
Resolution: Power Line Clearance Tree Trimming Extension
2. Uniform Rental/Laundry Services Extension
Resolution: Uniform Rental/Laundry Services Extension
3. Amendment 7 to Schedule A to the Power Sales Contract between SMMPA and the City of Rochester
Resolution: Amendment 7 to Schedule A to Power Sales Contract between SMMPA and City of Rochester
4. Gas Supply Contract
Resolution: Gas Supply Contract
5. Authorized Depositories 2018
Resolution: Authorized Depositories 2018
6. Acquisition and Disposal of Interest in Real Property
Resolution: Acquisition and Disposal of Interest in Real Property

- 5. Board Liaison Reports**

1. Index of Board Policies

- 6. General Managers Report**

- 7. Division Reports & Metrics**

- 8. Other Business**

9. Adjourn

The agenda and board packet for Utility Board meetings are available on-line at www.rpu.org and <http://rochestercitymn.igm2.com/Citizens/Default.aspx>



MEETING MINUTES – NOVEMBER 28, 2017

RPU SERVICE CENTER
4000 EAST RIVER ROAD NE
BOARD ROOM
ROCHESTER, MN 55906

4:00 PM

Call to Order

| Attendee Name | Title | Status | Arrived |
|------------------------|-----------------|---------|---------|
| Mark Browning | Board President | Present | |
| Tim Haskin | Board Member | Present | |
| Melissa Graner Johnson | Board Member | Present | |
| Brian Morgan | Board Member | Present | |
| Michael Wojcik | Board Member | Present | 4:03 PM |

1. Approval of Agenda

- Motion to:** approve the agenda as presented

| | |
|------------------|---|
| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Melissa Graner Johnson, Board Member |
| SECONDER: | Brian Morgan, Board Member |
| AYES: | Mark Browning, Tim Haskin, Melissa Graner Johnson, Brian Morgan |
| ABSENT: | Michael Wojcik |

2. Approval of Minutes

- Public Utility Board - Special Meeting - Nov 14, 2017 4:00 PM
- Motion to:** approve the minutes as presented

| | |
|------------------|---|
| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Tim Haskin, Board Member |
| SECONDER: | Brian Morgan, Board Member |
| AYES: | Mark Browning, Tim Haskin, Melissa Graner Johnson, Brian Morgan |
| ABSENT: | Michael Wojcik |

3. Approval of Accounts Payable

- a/p board listing
- Motion to:** to approve the a/p board listing as presented

In reference to line item #27, Board Member Melissa Graner Johnson asked what the Leadership Journey is? General Manager Mark Kotschevar responded that it is a succession planning program at RPU.

Ms. Johnson asked what project line item #58, a charge for asbestos abatement from 1st Avenue, is associated with? Mr. Kotschevar said that asbestos was removed from an old steam system under the streets downtown.

Minutes Acceptance: Minutes of Nov 28, 2017 4:00 PM (Approval of Minutes)

Ms. Johnson also asked about two charges, on line items #103 and 181, related to a settlement for watermain installation disturbance? The charges stem from the West Side Energy Station project, said Mr. Kotschevar, when the utility extended a watermain through a farmer's field and as a result, paid an easement settlement to the farm owner and to a renter.

Ms. Johnson recused herself from voting on line item #457.

| | |
|------------------|---|
| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Brian Morgan, Board Member |
| SECONDER: | Tim Haskin, Board Member |
| AYES: | Browning, Haskin, Johnson, Morgan, Wojcik |

NEW BUSINESS

Open Comment Period

(This agenda section is for the purpose of allowing citizens to address the Utility Board. Comments are limited to 4 minutes, total comment period limited to 15 minutes. Any speakers not having the opportunity to be heard will be the first to present at the next Board meeting.)

President Browning opened the meeting for public comment. No one came forward to speak.

4. Consideration Of Bids

1. CSC Expansion Low Voltage - Bid Award

Facilities Project Manager Patricia Bremer presented a request to the Board to approve a contract for low voltage service for the RPU Customer Service Center building expansion project. Ms. Bremer indicated this should be the last contract the Board will need to approve for the construction project, which is slated to begin in December 2017 and run through February 2019.

Sealed bids for the low voltage work were opened on November 16, 2017, and Parsons Electric dba All Systems was chosen as the low bidder at \$101,845. The work includes communication, access control cabling, and video surveillance, which are all included in the service center expansion budget.

Ms. Bremer stated that much of the prework for the project has already been done.

Resolution: CSC Expansion Low Voltage Bid Award

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve an agreement with Parsons Electric dba All Systems Communications, and authorize the Mayor and the City Clerk to execute the agreement, following final review by the General Manager and City Attorney, for

CSC EXPANSION LOW VOLTAGE BID AWARD

The amount of the agreement to be ONE HUNDRED ONE THOUSAND EIGHT HUNDRED FORTY-FIVE AND 00/100 DOLLARS (\$101,845.00).

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 28th

day of November, 2017.

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|------------------|---|
| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Melissa Graner Johnson, Board Member |
| SECONDER: | Michael Wojcik, Board Member |
| AYES: | Browning, Haskin, Johnson, Morgan, Wojcik |

5. Regular Agenda

1. Annual SAP Enterprise Support

Director of Corporate Services Peter Hogan presented a request to the Board to approve the utility's annual SAP Enterprise Support maintenance agreement. SAP Public Services Inc. will continue to provide software support services used for management reporting, customer support services and business processing services. The one year agreement, in the amount of \$125,573.11, will be effective starting January 1, 2018.

Board Member Michael Wojcik asked how much of the need for these services will go away once the utility launches its new customer care software system, Cayenta, in March 2018? Mr. Hogan responded that some of the services will overlap at first, but when the new system is fully integrated, the need for some of the services will go away.

A motion was made by Mr. Wojcik to approve the resolution for Annual SAP Enterprise Support, but remove the words "plus applicable tax". This was seconded by Board Member Melissa Graner Johnson.

Resolution: Annual SAP Enterprise Support

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve a purchase order with SAP Public Services Inc. for

ANNUAL SAP ENTERPRISE SUPPORT

The amount of the invoice to be ONE HUNDRED TWENTY-FIVE THOUSAND FIVE HUNDRED SEVENTY-THREE AND 11/100 DOLLARS (\$125,573.11).

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 28th day of November, 2017.

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|------------------|---|
| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Michael Wojcik, Board Member |
| SECONDER: | Melissa Graner Johnson, Board Member |
| AYES: | Browning, Haskin, Johnson, Morgan, Wojcik |

2. ePlus Enhanced Maintenance Services

Peter Hogan, Director of Corporate Services, presented a request to the Board to approve an enhanced maintenance services plan for RPU's phone system, firewalls, switches, routers and servers. The utility will enter into a three-year agreement with ePlus Technology Inc., which has provided continued support services for the utility, at a total cost of \$354,646, which is included in the 2018 budget.

Minutes Acceptance: Minutes of Nov 28, 2017 4:00 PM (Approval of Minutes)

Mr. Hogan advised that by entering into a three-year agreement, the utility is receiving a discount and is locking in the price for three years.

Board Member Michael Wojcik asked if RPU is running a separate phone system from the City of Rochester? Mr. Hogan replied yes. Mr. Wojcik asked if there will be a shared platform in the future. Mr. Hogan replied that it will become more IP-based in the future, but there is no plan to switch to an IP-based system in the next three years.

President Browning asked if this is part of the citywide IT project that RPU and the City are working on. Mr. Hogan responded that it is not, and it's unknown whether the utility will still need these services in three years.

Board Member Brian Morgan noted that the expenditure seems like a lot of money, but the staff must have vetted the cost. With the discount, the cost is actually lower than it was last year, Mr. Hogan said.

Resolution: ePlus Enhanced Maintenance Services

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve an agreement with ePlus Technology Inc., and authorize the Mayor and the City Clerk to execute the agreement for

ENHANCED MAINTENANCE SERVICES

The amount of the contract agreement to be THREE HUNDRED FIFTY-FOUR THOUSAND SIX HUNDRED FORTY-SIX AND 00/100 DOLLARS (\$354,646.00) plus applicable taxes, with future funding subject to Board and Common Council approval of the annual budget.

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 28th day of November, 2017.

| | |
|------------------|---|
| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Michael Wojcik, Board Member |
| SECONDER: | Tim Haskin, Board Member |
| AYES: | Browning, Haskin, Johnson, Morgan, Wojcik |

3. Outage Notification, Customer Portal and Mobile Communications Platform

Director of Corporate Services Peter Hogan shared with the Board the need for the utility to provide outage notification to its customers, and asked them to approve a three-year contract for a new communications platform with Smart Energy Systems. This will give RPU the ability to proactively communicate with customers anytime, anywhere and on any device. Customers can receive notice from RPU when there is an outage through text message, IVR or email, and customers can also send notifications to RPU to report an outage in their area.

Additionally, the platform will be used to notify customers of expired credit cards, high usage warnings, and allow them to make credit card payments. It will be integrated with the utility's new customer care software system, Cayenta, that is set to launch in March 2018.

The three-year contract amount of up to \$460,000 is included in the RPU 2018 budget.

Board Member Brian Morgan asked if there is a way to see what the customer interface will look like once it's implemented. Patty Hanson, Manager of Marketing and Energy Services, said that staff will share a video with the Board once the system is up and running.

Resolution: Outage Notification, Customer Portal and Mobile Communications Platform

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve a contract agreement with Smart Energy Systems LLC dba Smart Energy Water, with future funding subject to Board and Common Council approval of the annual budget, and authorize the Mayor and the City Clerk to execute the agreement following pricing negotiations and review from the General Manager and City Attorney for

**OUTAGE NOTIFICATION, CUSTOMER PORTAL AND MOBILE
COMMUNICATIONS PLATFORM**

The amount of the contract agreement to be up to FOUR HUNDRED SIXTY THOUSAND AND 00/100 DOLLARS (\$460,000.00).

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 28th day of November, 2017.

| | |
|------------------|---|
| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Michael Wojcik, Board Member |
| SECONDER: | Tim Haskin, Board Member |
| AYES: | Browning, Haskin, Johnson, Morgan, Wojcik |

6. Informational

1. Westside Energy Station Project Status Report

Director of Power Resources Wally Schlink provided to the Board an updated status report on construction at the West Side Energy Station. He showed a video taken by a drone at the construction site to give an overview of the progress that has been made.

Mr. Schlink shared that the first smoke, synchronization testing, engine tuning and selective catalytic reduction (SCR) tuning have already been completed. Following some performance testing, soft start testing is set to commence at the site on December 11 through 13. On-site training for operations and maintenance is scheduled for January/February 2018, and a declaration of

commercial operation is planned for March 2018. Final site restoration will occur in May 2018, he said.

The project is right on schedule and under budget, Mr. Schlink said. To date, project costs are coming in approximately \$5 million below the original estimated budget.

Are there any plans for a butterfly garden at the site, President Browning asked? Mr. Schlink said the plans do include a habitat area consisting of MnDOT grass. Perhaps an outside individual or group will want to plant those areas, suggested President Browning. The utility would be in favor of allowing someone to provide the seeds, said Mr. Schlink, but will have to do some investigating. Board Member Brian Morgan suggested perhaps a volunteer group or groups may be interested in this as a project.

7. Board Liaison Reports

1. Acquisition and Disposal of Interest in Real Property

The revised draft of the utility's Acquisition and Disposal of Interest in Real Property policy was presented to the Board for review. General Manager Mark Kotschevar said the only change to the policy is that the state statute, Minn. Stat. 8462.356 subd 2, was added in item 10. The policy was reviewed and approved by the city attorney, said Mr. Kotschevar.

Item 5, regarding obtaining an independent property appraisal, said Board Member Melissa Graner Johnson, implies that the utility may have done a non-independent, or internal, appraisal. Mr. Kotschevar replied that appraisals are done at RPU, however, any property value greater than \$25,000 requires an outside appraisal. Ms. Johnson also pointed out that item 7 ends in a preposition.

Board Member Michael Wojcik remarked that the effective date of the policy should not be striked out

President Browning asked about item 8, regarding cash derived from the sale of property in connection with utility operations being returned to the utility enterprise fund for that property. Mr. Kotschevar said that where the utility can demonstrate that RPU was the original purchaser, the funds can be received back, however, with properties over 100 years old, it is sometimes difficult to determine the original purchaser.

Staff will clean up the policy and bring it back for approval at the December Board meeting.

The next policy to be revised will be the Cold Weather Disconnect policy, followed by the Customer and Public Information policy, Electric Metering policy, and Customer Relations policy, said Mr. Kotschevar.

Mr. Wojcik replied that he would like to see the utility create an undergrounding utilities policy, and to add it to the list. Mr. Kotschevar advised that RPU's service rules contain the utility's current guidelines on undergrounding.

The Rochester City Council, in a first reading, approved the ordinance to change the City Charter regarding the Public Utility Board's timing of elections, as stated in the Board Organization policy, said Mr. Kotschevar. A second reading will take place at the Council's December 4 meeting, to be followed by a 90-day waiting period. If there are no delays, the change could be approved by March 1, 2018, Mr. Kotschevar said. The Council also unanimously approved RPU's 2018 budget and rates.

2. Index of Board Policies

8. General Managers Report

General Manager Mark Kotschevar reported that the utility's OPower contract has come to an end; Opower is the company that provides the energy report that compares a customer's usage with that of their neighbor's. Stephanie Humphrey, Residential Account Representative, stated that after eight years of working with OPower, the company was purchased by Oracle, which now wants to charge a \$100,000 integration fee, therefore the utility decided the money could be better used elsewhere and has chosen to explore new program options. This could include looking at a low income program for seniors, Ms. Humphrey said. RPU is interested in direct intervention programs, which are needed in Rochester, said Mr. Kotschevar.

Mr. Kotschevar shared that he will be attending the Southern Minnesota Municipal Power Association (SMMPA) Board Retreat November 30 to December 1 to discuss strategic issues.

Mr. Kotschevar referenced an opinion column that appeared in the November 28, 2017 Rochester Post Bulletin, entitled "RPU is making affordable housing crisis worse," written by Rick Morris, and stated that he is concerned about misstatements that have been printed and would like to get the real facts to the public to avoid the spread of misinformation. President Browning noted that there has been concern that the Xcel Energy customer charge is \$8 per month as stated in the column, when the true cost is \$20 per month, closer to the RPU customer charge. He suggested the Board hold a public study session to evaluate the rates and try to explain to the public how rate setting works. Board Member Michael Wojcik stated he has reached out to people who do rate studies and found that there are different industry supported models that RPU could emulate. He said he is in favor of making this a public conversation, and would like to look at other ways to reduce the customer charge.

But how can we estimate peoples' incomes, President Browning asked? It may result in hurting lower income people worse if we move the customer charge to the energy charge. RPU has a rate structure for uniform charges within the customer classes, he said, and that

is the direction of the City Charter. The utility's Rates Policy would be a starting point for discussion, said Mr. Kotschevar. Mr. Morgan replied that he would like to see RPU helping those who need help. Mr. Kotschevar pointed out that people are allowed to pay services for someone else. RPU is not a social service organization, stated President Browning, but we can try to help people. No one is suggesting the utility enter into a death spiral, said Mr. Wojcik.

Board Member Tim Haskin asked if there is a place or process for RPU to respond to the opinion piece, because silence indicates consent. Mr. Morgan asked if a response should be printed in RPU's magazine, Plugged In? Mr. Kotschevar replied that it would be more effective to respond to the author of the column directly and present the facts. Other misrepresentations in the column include stating that RPU singles out residential customers in requiring deposits for bad credit, when in fact the policy applies to both residential and commercial customers, and that RPU has the highest rates in the state, which is not true, RPU's rates are in the middle. Mr. Kotschevar stated that he will reach out to the author.

9. Division Reports & Metrics

In reviewing the RPU Division Reports and Metrics, Board Member Melissa Graner Johnson referenced an item in the Power Resources report regarding loss of power at Silver Lake Plant on November 9, and asked what happens when Silver Lake Plant loses power? General Manager Mark Kotschevar responded that it goes black just like anywhere else.

Director of Core Services Sidney Jackson explained that the power loss was due to a lightning arrester which faulted prematurely. Power was restored to all 10,000 customers affected in about thirty minutes, he said, thanks to staff's immediate investigation and emergency response.

President Browning asked if this was the single point of feed into downtown Rochester. With the energization of CapX 2020, he thought that power came in from two different directions, he said. Mr. Jackson replied that more energization into the system was a contributing factor to the outage. There are eight to ten feeders that come out of the substation that service the entire area, explained Mr. Kotschevar.

President Browning asked about a recordable injury that was reported last month. Board Member Brian Morgan asked about the nature of the injury. Mr. Kotschevar said that someone climbing out of a bucket truck got their finger caught in a handrail.

President Browning questioned the financial results for October in the Corporate Services report, and asked for clarification. Director of Corporate Services Peter Hogan said the gross margin for the electric utility was actually favorable, despite being called unfavorable in the report, which is a typo.

Board Member Michael Wojcik referenced the load forecast summary for 2017, and asked for the annual forecast megawatt hours versus the actual megawatt hours for the last ten years. Director of Power Resources Wally Schlink replied that there are so many variables affecting this, but a summary report can be put together.

10. Other Business

11. Adjourn

The agenda and board packet for Utility Board meetings are available on-line at www.rpu.org and <http://rochestercitymn.iqm2.com/Citizens/Default.aspx>

Submitted by:

Secretary

Approved by the Board

Board President

Date

Minutes Acceptance: Minutes of Nov 28, 2017 4:00 PM (Approval of Minutes)

ACCOUNTS PAYABLE

Meeting Date: 12/19/2017

SUBJECT: A/P Board Listing

PREPARED BY: Terri Engle

Please approve

ROCHESTER PUBLIC UTILITIES
A/P Board Listing By Dollar Range
For 11/11/2017 To 12/08/2017
Consolidated & Summarized Below 1,000

Greater than 50,000 :

| | | |
|-------------------------------|--|--------------|
| SOUTHERN MN MUNICIPAL POWER A | November SMMPA Bill | 7,196,095.96 |
| WESTSIDE ENERGY PARTNERS | Westside Energy Station (WES) Procurement Contract | 2,744,751.28 |
| MN DEPT OF REVENUE | October Sales & Use Tax | 597,414.80 |
| BENIKE CONSTRUCTION (P) | Stock Yard Expansion | 375,466.10 |
| BROWN C O INS AGENCY INC | Excess Liability, 11/1/2017-11/01/2018 | 268,428.39 |
| BROWN C O INS AGENCY INC | Comm Property, 11/1/2017-11/01/2018 | 213,887.51 |
| SHERMAN & REILLY INC | Hydraulic Duct Dawg wire puller 2017 | 180,546.34 |
| CONSTELLATION NEWENERGY-GAS D | October Gas - SLP | 178,968.58 |
| A & A ELECT & UNDERGROUND CON | Directional Boring and Related Services | 145,197.77 |
| CITY OF ROCHESTER | CIP Conserve & Save Rebates-cooling equip & Lighting | 133,420.00 |
| V & H INC | Truck non-dumping body/loader package | 99,324.28 |
| MEYERHOFER STEEL & CONSTRUCTI | Unit 3 & 4 Cooling Tower Demo | 92,543.80 |
| CONSTELLATION NEWENERGY-GAS D | October Gas - CC | 85,609.44 |
| PICTOMETRY INTERNATIONAL | Lidar Pictometry Project | 73,367.02 |
| JENNINGS, STROUSS & SALMON PL | Legal Fees-FERC Filing | 71,705.54 |
| JF BRENNAN CO INC | Lake Zumbro Maintenance | 55,320.00 |
| N HARRIS COMPUTER CORP | Cayenta Implementation Services | 51,560.00 |
| SPARTA CONSULTING INC | 2017-18 SAP Application Support~ | 50,560.00 |

Price Range Total: 12,614,166.81

5,000 to 50,000 :

| | | |
|-------------------------------|---|-----------|
| BILLTRUST dba | 16-18 CC/Billing/Mailing/IVR Services | 44,910.48 |
| ASPLUNDH TREE EXPERT CO INC (| 401B Line Clearance~ | 42,200.15 |
| WRIGHT TREE SERVICE INC | 2017 Hourly Tree Trimming~ | 41,847.04 |
| A5 POWER SOLUTIONS | 1-Dual input DP 1100B UPS | 40,955.00 |
| RSP ARCHITECTS LTD. | Service CSC Expansion Project | 39,759.16 |
| SCHMIDT GOODMAN OFFICE PRODUC | Office furniture WES | 36,064.36 |
| BORDER STATES ELECTRIC SUPPLY | 240-Meter, FM2S CL200 240V 2WAY W/Disconnect | 35,910.00 |
| MAYO FOUNDATION | CIP Conserve & Save Rebates-custom & lighting | 32,677.15 |
| BROWN C O INS AGENCY INC | Excess Liability, 11/1/2017-11/01/2018 | 31,827.08 |
| CLASSIC PROTECTIVE COATINGS I | SLP Stack #2 Repairs | 29,294.44 |
| ALL SYSTEMS INSTALLATION dba | Service Center expansion wiring | 29,291.87 |
| HUNT ELECTRIC CORP | Project Electrician | 27,831.82 |
| CONSTRUCTION COLLABORATIVE DB | NW drive gate replacement | 27,315.00 |
| BROWN C O INS AGENCY INC | Comm Property, 11/1/2017-11/01/2018 | 27,124.64 |
| PEOPLES ENERGY COOPERATIVE (P | November Compensable | 26,685.35 |
| STUART C IRBY CO INC | 4-Trans, PM, 3ph, 150kVA, 13.8/8, 208/120 | 24,820.00 |
| S L CONTRACTING INC | Miracle Mile resurface project | 23,190.40 |
| BROWN C O INS AGENCY INC | Builders Risk for Remodel/Addition | 23,048.00 |
| THE ENERGY AUTHORITY INC | November TEA Resource Fee | 22,220.72 |
| ZIEGLER INC | CIP Conserve & Save Rebates-lighting | 21,883.99 |
| GLOBAL TRAINING EDGE INC | Safety Coaching Training | 21,695.63 |
| MAVO SYSTEMS INC (P) | Asbestos abatement cooling tower | 21,100.24 |
| BLUESPIRE STRATEGIC MARKETING | 2016 - 2019 RPU Plugged In Contract | 20,822.00 |
| N HARRIS COMPUTER CORP | Travel for Cayenta Implementation Serv | 20,613.21 |
| U S ALLIANCE GROUP | October Credit Card Processing | 19,897.90 |
| U S ALLIANCE GROUP | Nov CC Processing Fees | 19,212.83 |
| BARR ENGINEERING COMPANY (P) | Floating boom construction study | 14,890.01 |
| VISION COMPANIES LLC (P) | Org Strategy | 14,625.00 |
| STUART C IRBY CO INC | 10-Trans, PM, 1ph, 50kVA, 13.8/8, 240/120 | 14,490.00 |
| USIC LOCATING SERVICES INC | 2017 Locating Services | 14,226.35 |
| DLT SOLUTIONS, LLC | 1-Adept Software | 14,067.10 |
| CENTURYLINK | 2017 Monthly Telecommunications | 13,720.86 |

ROCHESTER PUBLIC UTILITIES
A/P Board Listing By Dollar Range
For 11/11/2017 To 12/08/2017
Consolidated & Summarized Below 1,000

| | | | |
|----|-------------------------------|--|-----------|
| 58 | WINKELS ELECTRIC INC | Service Modifications 10 St NE | 13,483.00 |
| 59 | COMPUTER TASK GROUP INC | Project Coordinator for Cayenta Project | 12,960.00 |
| 60 | MASTEC NORTH AMERICA INC | Fieldstone 6th | 12,683.07 |
| 61 | McGRANN SHEA CARNIVAL STRAUGH | Legal services for 9-2017 - 11/2017 | 12,500.00 |
| 62 | MN DEPT OF REVENUE | October Sales & Use Tax | 11,938.95 |
| 63 | THE FENCE PROS LLC (P) | Service Center fence install | 11,500.00 |
| 64 | STUART C IRBY CO INC | 9-Trans, PM, 1ph, 15kVA, 13.8/8, 240/120 | 11,079.00 |
| 65 | SPECTRUM REACH | Community Solar TV Spot | 10,568.00 |
| 66 | STUART C IRBY CO INC | 8-Trans, PM, 1ph, 37.5kVA, 13.8/8, 240/120 | 10,520.00 |
| 67 | MASTEC NORTH AMERICA INC | Ridgeview Manor | 10,402.37 |
| 68 | UTILITY FINANCIAL SOLUTIONS L | Electric Cost of Service Study | 10,308.01 |
| 69 | STUART C IRBY CO INC | 9-Trans, PM, 1ph, 25kVA, 13.8/8, 240/120 | 10,179.00 |
| 70 | STUART C IRBY CO INC | 2-Trans, PM, 3ph, 75kVA, 13.8/8, 208/120 | 10,128.00 |
| 71 | DELL MARKETING LP | 10-Computer, Dell Optiplex 7050 | 10,045.18 |
| 72 | BARR ENGINEERING COMPANY (P) | Groundwater Consulting Services | 10,023.00 |
| 73 | SUPERIOR COMPANIES OF MINNESO | Eye wash/shower install | 9,910.00 |
| 74 | BORDER STATES ELECTRIC SUPPLY | 24-Meter, FM16S CL200 MRV 2-Way | 9,853.45 |
| 75 | ULTEIG ENGINEERS INC | Cascade Creek Sub Transformer Replace | 9,835.00 |
| 76 | WELLS FARGO BANK ACCT ANALYSI | 2017 Banking Services | 8,689.01 |
| 77 | VERIZON WIRELESS | 2017 Cell & Ipad Monthly Service | 8,597.29 |
| 78 | STUART C IRBY CO INC | 1-Trans, PM, 3ph, 300kVA, 13.8/8, 480/277 | 8,400.00 |
| 79 | CHS ROCHESTER | November Fuel Purchase | 8,350.32 |
| 80 | CITY OF ROCHESTER | Workers Compensation Payments | 8,067.00 |
| 81 | GRAYBAR ELECTRIC COMPANY INC | Electrcial System Upgrades at Hydro | 8,015.62 |
| 82 | CPMI INC | Owner Rep Service Center Project | 7,947.69 |
| 83 | STUART C IRBY CO INC | 6-Trans, PM, 1ph, 37.5kVA, 13.8/8, 240/120 | 7,890.00 |
| 84 | STUART C IRBY CO INC | 1-Trans, PM, 3ph, 225kVA, 13.8/8, 208/120 | 7,644.00 |
| 85 | OPTIV SECURITY INC | Blue Coat Renewal (3 yrs) | 7,623.27 |
| 86 | CENTRAL MINNESOTA MUNICIPAL P | Capacity Purchase from CMMPA | 7,600.00 |
| 87 | CUSTOM COMMUNICATIONS INC | Remove/relocate existing NAC pwr supply | 6,793.80 |
| 88 | KATS COMPANY LLC | Water SA service replacement - 607 5 Ave | 6,780.00 |
| 89 | MEYERHOFER STEEL & CONSTRUCTI | Unit 4 Cooling Tower mechanical removal | 6,300.00 |
| 90 | BADGER METER INC (P) | 2-Meter, Bare 8" Badger T-3500 Round Flg | 6,180.00 |
| 91 | PERFECTION PLUS | Custodial Services | 6,174.99 |
| 92 | BADGER METER INC (P) | 2-Meter, Bare 6" Badger T-2000 Round Flg | 6,025.50 |
| 93 | VESSCO INC | 1-Pressure reducing valve, 8" | 5,931.00 |
| 94 | GRAYBAR ELECTRIC COMPANY INC | 6-SL Pole, 30' 3" Mtg Ht, 6' Arm, Galv | 5,892.72 |
| 95 | MIDCONTINENT ISO INC | November MISO Billing | 5,865.46 |
| 96 | ULTEIG ENGINEERS INC | Prof Services Proj# R15.00019-Engineeri | 5,586.75 |
| 97 | SPECTRUM REACH | Community Solar TV Spots | 5,584.00 |
| 98 | MEYERHOFER STEEL & CONSTRUCTI | Unit 3 Cooling Tower mechanical removal | 5,300.00 |
| 99 | ULTEIG ENGINEERS INC | WES relay RTAC programming | 5,100.00 |

Price Range Total:

1,202,472.23

1,000 to 5,000 :

| | | | |
|-----|-------------------------------|---------------------------------------|----------|
| 105 | AFFILIATED GROUP INC | 2017 Collections/Delinquent Services | 4,917.50 |
| 106 | EPLUS TECHNOLOGY INC | 4-CISCO CATALYST SWITCH 3560-CX 12 | 4,847.72 |
| 107 | WIESER PRECAST STEPS INC (P) | 1-84" diameter manhole | 4,700.00 |
| 108 | FORBROOK LANDSCAPING SERVICES | 2017 Landscaping services (Electric) | 4,650.00 |
| 109 | SCHMIDT GOODMAN OFFICE PRODUC | Design/Install WES | 4,627.69 |
| 110 | STUART C IRBY CO INC | 420-Bulb, 100W, HPS | 4,623.41 |
| 111 | NALCO COMPANY | Nalco, 7293, Resin-Rinse (DEMIN) | 4,411.26 |
| 112 | BOLTON AND MENK (P) | Verizon Airport ROC023 Site Review~ | 4,400.00 |
| 113 | NALCO COMPANY | DI Vessels, Anion, CC | 4,296.38 |
| 114 | JIM WHITING NURSERY/GARDEN CT | Eastwood Road Tree PLanting refurbish | 4,239.92 |

ROCHESTER PUBLIC UTILITIES

A/P Board Listing By Dollar Range

For 11/11/2017 To 12/08/2017

Consolidated & Summarized Below 1,000

| | | | |
|-----|-------------------------------|--|----------|
| 115 | STUART C IRBY CO INC | 7500 ft-Conduit, HDPE, 1.50, Orange W/Blue Strip | 4,237.50 |
| 116 | NALCO COMPANY | Nalco, 22300.15 Blr. Chemical Polymer | 4,087.04 |
| 117 | FORBROOK LANDSCAPING SERVICES | 2017 Landscaping services (Water) | 3,964.04 |
| 118 | IBM | CIP Conserve & Save Rebates-lighting | 3,936.00 |
| 119 | MINNESOTA ENERGY RESOURCES CO | October Gas - SLP | 3,922.85 |
| 120 | CHS ROCHESTER | November Fuel Purchase | 3,808.07 |
| 121 | DLT SOLUTIONS, LLC | Adept Software Maintenance | 3,807.26 |
| 122 | BADGER METER INC (P) | Meter, Bare 1-1/2" Badger Disc | 3,742.76 |
| 123 | EPLUS TECHNOLOGY INC | 2017 Network maintenance services | 3,738.49 |
| 124 | IHEART MEDIA dba | Community Solar Radio Spot | 3,726.00 |
| 125 | SHERMAN & REILLY INC | P615 - 2017 Underground Wire Puller | 3,521.53 |
| 126 | ONLINE INFORMATION SERVICES I | 2017 Utility Exchange Report | 3,389.52 |
| 127 | EPLUS TECHNOLOGY INC | Call Center Upgrade (UCCX 11.5) | 3,360.00 |
| 128 | McGRANN SHEA CARNIVAL STRAUGH | Draft Surety Bond | 3,076.00 |
| 129 | NFRONT CONSULTING LLC | 2017 MISO CP Forecast | 2,990.00 |
| 130 | RESCO | Bumper Post, Screw In, 3.50" x 75.0" | 2,983.50 |
| 131 | BORDER STATES ELECTRIC SUPPLY | Elbow, 15kV, 200A, LB,1/0 Sol,175-220Mil | 2,886.00 |
| 132 | TRABUCO EMANUEL | CIP Conserve & Save Rebates-geothermal | 2,845.00 |
| 133 | INNER TITE CORP | Meter Locking Ring, Rhino | 2,827.14 |
| 134 | EPLUS TECHNOLOGY INC | Smartnet 48 port maintenance | 2,822.40 |
| 135 | TRACTOR SUPPLY COMPANY | CIP Conserve & Save Rebates-lighting | 2,822.00 |
| 136 | ELITE CARD PAYMENT CENTER | CC Tank Painting | 2,810.17 |
| 137 | SOMA CONSTRUCTION INC | Rock for break excavation backfill | 2,777.19 |
| 138 | CONSOLIDATED COMMUNICATIONS d | 17-19 Network and Collocation Services | 2,705.23 |
| 139 | ULTEIG ENGINEERS INC | Q6 Modifications | 2,696.00 |
| 140 | EPLUS TECHNOLOGY INC | Firepower IPS and AMP license | 2,616.46 |
| 141 | CHERNITSKIY VLADIMIR | CIP Conserve & Save Rebates-central a/c | 2,600.00 |
| 142 | VIKING ELECTRIC SUPPLY INC | Yard lights | 2,563.97 |
| 143 | ELITE CARD PAYMENT CENTER | SSL Certificates | 2,480.00 |
| 144 | A5 POWER SOLUTIONS | Transformer/3-pole disconnect switch | 2,480.00 |
| 145 | RESCO | 6-Luminaire, 268W LED, PC 120-277V | 2,474.58 |
| 146 | ALL SYSTEMS INSTALLATION dba | Lobby panic/lockdown button upgrade | 2,393.00 |
| 147 | WESCO DISTRIBUTION INC | Fuse Holder, Straight Line, Breakaway | 2,386.50 |
| 148 | VIKING ELECTRIC SUPPLY INC | 3525 ft-Wire, AL, 600V, #2-#4 ACSR NEU Tri | 2,354.60 |
| 149 | D P C INDUSTRIES INC | 2017 Carus 8500 Aqua Mag F35 | 2,328.70 |
| 150 | VIKING ELECTRIC SUPPLY INC | 1140 ft-Conduit, PVC Sch 40, 4.00 | 2,253.44 |
| 151 | NALCO COMPANY | DI Vessels, Cation, CC | 2,148.19 |
| 152 | WERNER ELECTRIC SUPPLY | Guards, Push Pull Asmbly,Misc parts | 2,117.18 |
| 153 | DANYA RICE | CIP Conserve & Save Rebates-lighting | 2,001.32 |
| 154 | WESCO DISTRIBUTION INC | CT, Bar Type, 600/5 600V High Accuracy | 1,979.40 |
| 155 | D P C INDUSTRIES INC | 2017 Chlorine, 150 lb Cyl | 1,969.50 |
| 156 | WESCO DISTRIBUTION INC | Tagging, Yellow UG Cable | 1,945.13 |
| 157 | TEXAS OIL TECH LABORATORIES I | Natural Gas Sampling WES | 1,800.00 |
| 158 | D P C INDUSTRIES INC | 2017 Hydrofluorosilicic Acid - Delivered | 1,799.50 |
| 159 | ELITE CARD PAYMENT CENTER | Hydraulic leak at motor. | 1,742.64 |
| 160 | AMARIL UNIFORM COMPANY | 5-FR two-tone parka | 1,625.00 |
| 161 | MINNESOTA ENERGY RESOURCES CO | October Gas CC | 1,612.70 |
| 162 | DELL MARKETING LP | Computer, Dell 22 Inch Monitor | 1,597.67 |
| 163 | AFFILIATED CREDIT SERVICES IN | 2017 Third Party Collections | 1,588.61 |
| 164 | STUART C IRBY CO INC | Pedestal Cover, Box Style, FG | 1,560.00 |
| 165 | EPLUS TECHNOLOGY INC | US export restriction compliance license | 1,553.43 |
| 166 | BAIER GERALD | 2017 Sweeping Services Jan-December | 1,550.76 |
| 167 | MINNESOTA ENERGY RESOURCES CO | Monthly billing - Natural Gas - SC | 1,543.86 |
| 168 | WESCO DISTRIBUTION INC | CT, Bar Type, 1000/5 600V High Accuracy | 1,539.00 |
| 169 | PROGRESSIVE TRUCK BODY REPAIR | Repair RH side of truck - Labor | 1,536.00 |
| 170 | BERKLEYS INCORPORATED | Claim Settlement-power line fell on house | 1,500.00 |
| 171 | THE FENCE PROS LLC (P) | Remove & relocate temp fence at SC | 1,500.00 |

Attachment: AP Board CrMo (8314 : A/P Board Listing)

ROCHESTER PUBLIC UTILITIES
A/P Board Listing By Dollar Range
For 11/11/2017 To 12/08/2017
Consolidated & Summarized Below 1,000

| | | | |
|-----|-------------------------------|--|------------|
| 172 | HENTGES GLASS CO | New glass matls | 1,496.25 |
| 173 | VERTEX US HOLDINGS INC | Cayenta Implementation | 1,480.00 |
| 174 | ZUMBRO LUTHERAN CHURCH | CIP Conserve & Save Rebates | 1,450.00 |
| 175 | JOHN HENRY FOSTER MN INC | Rebuilt valve and core | 1,442.81 |
| 176 | ELCOR CONSTRUCTION INC | 3 Loads of Rock to Substation | 1,442.81 |
| 177 | GRAINGER INC | gates for GT | 1,422.38 |
| 178 | ADVANTAGE DIST LLC (P) | Window wash & oil | 1,408.99 |
| 179 | UTILITY FINANCIAL SOLUTIONS L | Travel Expenses | 1,401.25 |
| 180 | A5 POWER SOLUTIONS | Freight | 1,400.00 |
| 181 | STUART C IRBY CO INC | Pedestal Base, Secondary, FG, w/o Cover | 1,380.00 |
| 182 | STUART C IRBY CO INC | Pedestal Base, Secondary, FG, w/o Cover | 1,380.00 |
| 183 | BARR ENGINEERING COMPANY (P) | wellhead protection plan amendment | 1,371.00 |
| 184 | MAPLEWOOD HOMES LLC | CIP Conserve & Save Rebates | 1,365.00 |
| 185 | CRESCENT ELECTRIC SUPPLY CO | Conduit, Steel, 4.0 | 1,359.24 |
| 186 | STUART C IRBY CO INC | Arrester, 10kV, Dist, OH MOV | 1,355.00 |
| 187 | CLAREY'S SAFETY EQUIPMENT dba | Advanced vehicle high mount sleeve | 1,325.00 |
| 188 | CHS ROCHESTER | LP for Hydro Dam | 1,312.86 |
| 189 | INNER TITE CORP | Meter Barrel Lock Insert | 1,312.00 |
| 190 | CLAREY'S SAFETY EQUIPMENT dba | Lanyard, ARC Rated Shock Absorbing, 8' | 1,303.88 |
| 191 | ROCHESTER MEAT COMPANY | CIP Conserve & Save Rebates | 1,296.00 |
| 192 | CITY OF ROCHESTER | w/c admin fees for 10/2017 | 1,282.00 |
| 193 | CITY OF ROCHESTER | w/c fee sept 2017 | 1,282.00 |
| 194 | THOMPSON GARAGE DOOR CO INC | Ovhd door repairs | 1,274.00 |
| 195 | SCHWEITZER ENGINEERING LAB IN | Delivery/Overnight | 1,273.84 |
| 196 | WIESER PRECAST STEPS INC (P) | Grd Sleeve, Switch Basement, PME | 1,250.00 |
| 197 | DELL MARKETING LP | Dell Latitude 5580 with dock | 1,242.63 |
| 198 | DELL MARKETING LP | OptiPlex 7050 MT | 1,225.53 |
| 199 | HUSKIE TOOLS INC | Cordless crimper repair | 1,204.61 |
| 200 | MCMASTER CARR SUPPLY COMPANY | Steel hopper | 1,197.74 |
| 201 | MITSUBISHI ELECTRIC POWER PRO | Netcomm card install | 1,175.63 |
| 202 | CLAREY CHADD | CIP Conserve & Save Rebates | 1,170.00 |
| 203 | TWIN CITY SECURITY INC | 2017 Security Services | 1,143.67 |
| 204 | BOWMANS SAFE & LOCK SHOP LTD | Door hardware repair on haz mat bldg | 1,139.72 |
| 205 | EPLUS TECHNOLOGY INC | 2014-2017 Total Care Support | 1,135.00 |
| 206 | ELITE CARD PAYMENT CENTER | 80 POver Cords | 1,132.87 |
| 207 | GANDER JAMES | CIP Conserve & Save Rebates | 1,125.00 |
| 208 | ELITE CARD PAYMENT CENTER | Travel, APPA, New Orleans, Lodging | 1,114.56 |
| 209 | KELLER AMERICA (P) | Microlevel/295' cable | 1,110.00 |
| 210 | ROCHESTER ARMORED CAR CO INC | 2017 Pick Up Services | 1,104.40 |
| 211 | HENTGES GLASS CO | New glass labor | 1,080.00 |
| 212 | DELL MARKETING LP | Dell Latitude 5580 | 1,072.76 |
| 213 | ELITE CARD PAYMENT CENTER | PM - Facilities - Weekly Tasks 10-16-17 | 1,060.95 |
| 214 | KELLER AMERICA (P) | Microlevel/255' cable | 1,050.00 |
| 215 | CONDUX INTERNATIONAL INC | Swivel | 1,044.66 |
| 216 | KELLER AMERICA (P) | Microlevel/240' cable | 1,030.50 |
| 217 | FUENNING JON | CIP Conserve & Save Rebates | 1,025.00 |
| 218 | MN PIPE & EQUIPMENT | WB67 # 31 Valve Seat | 1,020.00 |
| 219 | CHS ROCHESTER | Diesel Fuel | 1,018.50 |
| 220 | BURNS & MCDONNELL INC (P) | Engineering Services for WES Interconnec | 1,002.90 |
| 221 | RON & KIM LLC | CIP Conserve & Save Rebates | 1,002.18 |
| 222 | | | |
| 223 | | Price Range Total: | 254,031.83 |
| 224 | | | |
| 225 | <u>0 to 1,000 :</u> | | |
| 226 | | | |
| 227 | REBATES | Summarized transactions: 268 | 43,375.30 |
| 228 | EXPRESS SERVICES INC | Summarized transactions: 24 | 15,007.97 |

Attachment: AP Board CrMo (8314 : A/P Board Listing)

ROCHESTER PUBLIC UTILITIES
A/P Board Listing By Dollar Range
For 11/11/2017 To 12/08/2017
Consolidated & Summarized Below 1,000

| | | | |
|-----|-------------------------------|-----------------------------|-----------|
| 229 | ELITE CARD PAYMENT CENTER | Summarized transactions: 77 | 11,904.42 |
| 230 | VIKING ELECTRIC SUPPLY INC | Summarized transactions: 43 | 6,867.69 |
| 231 | Customer Refunds (CIS) | Summarized transactions: 58 | 6,670.57 |
| 232 | CINTAS CORP | Summarized transactions: 84 | 6,206.62 |
| 233 | CITY OF ROCHESTER | Summarized transactions: 18 | 4,404.41 |
| 234 | INNOVATIVE OFFICE SOLUTIONS L | Summarized transactions: 43 | 4,120.79 |
| 235 | RESCO | Summarized transactions: 12 | 4,105.36 |
| 236 | DAVIES PRINTING COMPANY INC | Summarized transactions: 13 | 4,023.67 |
| 237 | AMARIL UNIFORM COMPANY | Summarized transactions: 20 | 3,792.76 |
| 238 | U S A SAFETY SUPPLY | Summarized transactions: 21 | 3,405.90 |
| 239 | MN PIPE & EQUIPMENT | Summarized transactions: 12 | 3,397.88 |
| 240 | BORDER STATES ELECTRIC SUPPLY | Summarized transactions: 17 | 3,221.33 |
| 241 | STUART C IRBY CO INC | Summarized transactions: 18 | 3,176.51 |
| 242 | LAWSON PRODUCTS INC (P) | Summarized transactions: 9 | 2,448.74 |
| 243 | GRAINGER INC | Summarized transactions: 26 | 2,342.96 |
| 244 | ULTEIG ENGINEERS INC | Summarized transactions: 3 | 2,207.50 |
| 245 | ALDEN POOL & MUNICIPAL SUPPLY | Summarized transactions: 10 | 1,965.75 |
| 246 | GRAYBAR ELECTRIC COMPANY INC | Summarized transactions: 13 | 1,823.52 |
| 247 | AMAZON.COM | Summarized transactions: 17 | 1,737.18 |
| 248 | CRESCENT ELECTRIC SUPPLY CO | Summarized transactions: 24 | 1,698.02 |
| 249 | A & A ELECT & UNDERGROUND CON | Summarized transactions: 3 | 1,696.50 |
| 250 | TWIN CITY SECURITY INC | Summarized transactions: 2 | 1,601.14 |
| 251 | ARNOLDS SUPPLY & KLEENIT CO (| Summarized transactions: 9 | 1,571.07 |
| 252 | INNER TITE CORP | Summarized transactions: 5 | 1,568.88 |
| 253 | REBATES | Summarized transactions: 41 | 1,525.00 |
| 254 | PAAPE ENERGY SERVICE INC | Summarized transactions: 2 | 1,499.89 |
| 255 | CLAREY'S SAFETY EQUIPMENT dba | Summarized transactions: 3 | 1,476.00 |
| 256 | GARCIA GRAPHICS INC | Summarized transactions: 12 | 1,423.75 |
| 257 | CHS ROCHESTER | Summarized transactions: 4 | 1,304.39 |
| 258 | METRO SALES INC | Summarized transactions: 2 | 1,304.05 |
| 259 | WRIGHTS SMALL ENGINE SERVICE | Summarized transactions: 10 | 1,239.39 |
| 260 | EPLUS TECHNOLOGY INC | Summarized transactions: 2 | 1,087.39 |
| 261 | WESCO DISTRIBUTION INC | Summarized transactions: 5 | 1,051.65 |
| 262 | DAKOTA SUPPLY GROUP | Summarized transactions: 8 | 1,018.92 |
| 263 | NU-TELECOM dba | Summarized transactions: 2 | 1,000.04 |
| 264 | ADVANTAGE DIST LLC (P) | Summarized transactions: 2 | 988.00 |
| 265 | MENARDS ROCHESTER SOUTH | Summarized transactions: 2 | 973.97 |
| 266 | ROCH SAND & GRAVEL INC | Summarized transactions: 1 | 946.25 |
| 267 | WARTH SARAH | Summarized transactions: 5 | 941.16 |
| 268 | CENTURYLINK | Summarized transactions: 4 | 940.01 |
| 269 | OPEN ACCESS TECHNOLOGY | Summarized transactions: 1 | 933.23 |
| 270 | ADVANCE AUTO PARTS | Summarized transactions: 24 | 916.15 |
| 271 | NETWORK SERVICES COMPANY | Summarized transactions: 8 | 915.77 |
| 272 | ELECTRIC SCIENTIFIC CO INC | Summarized transactions: 1 | 908.44 |
| 273 | MAILE ENTERPRISES INC | Summarized transactions: 2 | 897.70 |
| 274 | FORBROOK LANDSCAPING SERVICES | Summarized transactions: 1 | 872.50 |
| 275 | ON SITE SANITATION INC | Summarized transactions: 2 | 871.25 |
| 276 | ROCH PLUMBING & HEATING CO IN | Summarized transactions: 3 | 845.11 |
| 277 | HUSKIE TOOLS INC | Summarized transactions: 5 | 818.42 |
| 278 | AFFILIATED GROUP INC | Summarized transactions: 2 | 809.40 |
| 279 | MSC INDUSTRIAL SUPPLY CO INC | Summarized transactions: 13 | 805.69 |
| 280 | NICKELS SCOTT | Summarized transactions: 4 | 804.89 |
| 281 | K A A L TV LLC | Summarized transactions: 1 | 800.00 |
| 282 | J B CONTROLS INC | Summarized transactions: 2 | 796.57 |
| 283 | VERIZON WIRELESS | Summarized transactions: 1 | 789.96 |
| 284 | ARROW ACE HARDWARE-ST PETER | Summarized transactions: 2 | 784.17 |
| 285 | PROGRESSIVE TRUCK BODY REPAIR | Summarized transactions: 4 | 779.99 |

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A/P Board Listing By Dollar Range
For 11/11/2017 To 12/08/2017
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| | | | |
|-----|-------------------------------|-----------------------------|--------|
| 286 | OPERATION TECHNOLOGY INC | Summarized transactions: 2 | 756.26 |
| 287 | FIRST CLASS PLUMBING & HEATIN | Summarized transactions: 3 | 749.28 |
| 288 | MCMASTER CARR SUPPLY COMPANY | Summarized transactions: 10 | 695.32 |
| 289 | GOPHER STATE ONE CALL | Summarized transactions: 1 | 675.68 |
| 290 | GOPHER STATE ONE CALL | Summarized transactions: 1 | 675.67 |
| 291 | CONCAST INC | Summarized transactions: 5 | 662.62 |
| 292 | CINTAS CORP | Summarized transactions: 4 | 652.92 |
| 293 | HACH COMPANY | Summarized transactions: 2 | 649.51 |
| 294 | SCHUMACHER ELEVATOR COMPANY | Summarized transactions: 1 | 641.25 |
| 295 | BOWMANS SAFE & LOCK SHOP LTD | Summarized transactions: 4 | 640.18 |
| 296 | KIMLEY HORN AND ASSOCIATES IN | Summarized transactions: 1 | 607.68 |
| 297 | WERNER ELECTRIC SUPPLY | Summarized transactions: 7 | 551.60 |
| 298 | GEOTECH ENVIRONMENTAL EQUIP I | Summarized transactions: 2 | 548.00 |
| 299 | MINNESOTA ENERGY RESOURCES CO | Summarized transactions: 3 | 530.17 |
| 300 | ANDERTON RANDY | Summarized transactions: 4 | 528.98 |
| 301 | BLY LINDA | Summarized transactions: 4 | 527.50 |
| 302 | EO JOHNSON CO INC | Summarized transactions: 2 | 519.25 |
| 303 | LIEBENOW ANN | Summarized transactions: 2 | 517.46 |
| 304 | POMPS TIRE SERVICE INC | Summarized transactions: 1 | 515.48 |
| 305 | FASTENAL COMPANY | Summarized transactions: 5 | 514.48 |
| 306 | A T & T | Summarized transactions: 1 | 514.31 |
| 307 | KLUG JERROD | Summarized transactions: 4 | 505.50 |
| 308 | SHERWIN WILLIAMS CO | Summarized transactions: 5 | 497.62 |
| 309 | M T U ON SITE ENERGY | Summarized transactions: 1 | 490.27 |
| 310 | COMPRESSOR ENGINEERING CORP (| Summarized transactions: 2 | 484.06 |
| 311 | CDW GOVERNMENT INC | Summarized transactions: 20 | 477.50 |
| 312 | G A ERNST & ASSOCIATES INC | Summarized transactions: 2 | 470.00 |
| 313 | FORSTNER JAY | Summarized transactions: 4 | 469.50 |
| 314 | VERTEX US HOLDINGS INC | Summarized transactions: 1 | 452.55 |
| 315 | ALL SYSTEMS INSTALLATION dba | Summarized transactions: 2 | 450.00 |
| 316 | OLSEN CHAIN & CABLE CO INC | Summarized transactions: 5 | 433.92 |
| 317 | BADGER METER INC (P) | Summarized transactions: 11 | 424.83 |
| 318 | LOCATORS AND SUPPLIES | Summarized transactions: 3 | 416.83 |
| 319 | ELITE CARD PAYMENT CENTER | Summarized transactions: 7 | 415.97 |
| 320 | MCNEILUS STEEL INC | Summarized transactions: 1 | 404.18 |
| 321 | JIM WHITING NURSERY/GARDEN CT | Summarized transactions: 3 | 400.00 |
| 322 | SUPERIOR COMPANIES OF MINNESO | Summarized transactions: 2 | 398.18 |
| 323 | CORPORATE WEB SERVICES INC | Summarized transactions: 2 | 388.84 |
| 324 | ENGLISH ELECTRIC LLC | Summarized transactions: 1 | 374.06 |
| 325 | INSTITUTE FOR ENVIRONMENTAL | Summarized transactions: 1 | 365.00 |
| 326 | FORBROOK LANDSCAPING SERVICES | Summarized transactions: 1 | 360.70 |
| 327 | NORTHERN / BLUETARP FINANCIAL | Summarized transactions: 2 | 351.60 |
| 328 | CENTURYLINK | Summarized transactions: 1 | 325.95 |
| 329 | VOYAGER ELECTRONICS CORP | Summarized transactions: 1 | 324.00 |
| 330 | T & R ELECTRIC SUPPLY CO INC | Summarized transactions: 1 | 309.00 |
| 331 | JOHNSON PRINTING CO INC | Summarized transactions: 1 | 285.36 |
| 332 | HATHAWAY TREE SERVICE INC | Summarized transactions: 2 | 270.00 |
| 333 | ALL SEASONS POWER & SPORT INC | Summarized transactions: 2 | 269.24 |
| 334 | PENTEK CHARLES | Summarized transactions: 2 | 266.50 |
| 335 | ALTERNATIVE TECHNOLOGIES INC | Summarized transactions: 1 | 260.00 |
| 336 | FRONTIER | Summarized transactions: 1 | 259.32 |
| 337 | MN MUNICIPAL UTILITIES ASSN C | Summarized transactions: 1 | 250.00 |
| 338 | ZEE MEDICAL SERVICE INC (P) | Summarized transactions: 1 | 246.78 |
| 339 | DELL MARKETING LP | Summarized transactions: 4 | 243.45 |
| 340 | TARCO INDUSTRIES INC | Summarized transactions: 2 | 241.11 |
| 341 | MISSISSIPPI WELDERS SUPPLY CO | Summarized transactions: 7 | 229.73 |
| 342 | INTERSTATE MOTOR TRUCKS INC | Summarized transactions: 2 | 226.90 |

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For 11/11/2017 To 12/08/2017
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| | | | |
|-----|-------------------------------|----------------------------|--------|
| 343 | MENARDS ROCHESTER NORTH | Summarized transactions: 7 | 220.09 |
| 344 | UNITED SURFACE PREPARATION IN | Summarized transactions: 2 | 219.65 |
| 345 | MN DEPT OF REVENUE | Summarized transactions: 2 | 211.87 |
| 346 | THE ENERGY AUTHORITY INC | Summarized transactions: 1 | 206.10 |
| 347 | POST BULLETIN CO | Summarized transactions: 1 | 205.40 |
| 348 | CHARTER COMMUNICATIONS HOLDIN | Summarized transactions: 2 | 202.68 |
| 349 | CITY OF ROCHESTER | Summarized transactions: 1 | 195.00 |
| 350 | DAKOTA SUPPLY GROUP | Summarized transactions: 2 | 187.26 |
| 351 | GILLUND ENTERPRISES | Summarized transactions: 3 | 180.64 |
| 352 | FEDEX FREIGHT INC | Summarized transactions: 1 | 177.77 |
| 353 | SCHUMACHER EXCAVATING INC. | Summarized transactions: 1 | 177.68 |
| 354 | KELLY BRIAN | Summarized transactions: 2 | 176.22 |
| 355 | BOB GANDER PLUMBING & HEATING | Summarized transactions: 1 | 176.20 |
| 356 | JETTER CLEAN INC | Summarized transactions: 1 | 175.00 |
| 357 | LUHMANN ABE | Summarized transactions: 5 | 162.66 |
| 358 | RONCO ENGINEERING SALES INC | Summarized transactions: 1 | 154.22 |
| 359 | GOPHER SEPTIC SERVICE INC | Summarized transactions: 1 | 150.00 |
| 360 | CURVATURE INC | Summarized transactions: 1 | 149.63 |
| 361 | CLAREY'S SAFETY EQUIPMENT dba | Summarized transactions: 3 | 146.15 |
| 362 | FLUITEK CORP | Summarized transactions: 5 | 144.42 |
| 363 | DRUGG JESSICA | Summarized transactions: 4 | 131.00 |
| 364 | JOHNSON CARY | Summarized transactions: 1 | 125.00 |
| 365 | OSWEILER TODD | Summarized transactions: 1 | 121.98 |
| 366 | MILESTONE MATERIALS | Summarized transactions: 1 | 101.32 |
| 367 | GARCIA GRAPHICS INC | Summarized transactions: 1 | 100.00 |
| 368 | NAPA AUTO PARTS (P) | Summarized transactions: 2 | 98.30 |
| 369 | GREAT RIVER ENERGY | Summarized transactions: 1 | 97.38 |
| 370 | SAFETY SIGNS LLC | Summarized transactions: 1 | 92.98 |
| 371 | POWERMATION DIVISON | Summarized transactions: 2 | 90.98 |
| 372 | VERIFIED CREDENTIALS INC | Summarized transactions: 1 | 86.00 |
| 373 | TURF SOLUTIONS | Summarized transactions: 1 | 85.46 |
| 374 | SLEEPY EYE TELEPHONE CO | Summarized transactions: 1 | 84.76 |
| 375 | REINDERS INC | Summarized transactions: 1 | 83.30 |
| 376 | VIKING ELECTRIC SUPPLY INC | Summarized transactions: 4 | 78.22 |
| 377 | MN PIPE & EQUIPMENT | Summarized transactions: 3 | 76.34 |
| 378 | AFFILIATED CREDIT SERVICES IN | Summarized transactions: 2 | 75.88 |
| 379 | BROGAN TOM HTG & AIR COND INC | Summarized transactions: 1 | 75.00 |
| 380 | MONSON STEVE | Summarized transactions: 1 | 74.90 |
| 381 | BECKLEYS OFFICE PRODUCTS INC | Summarized transactions: 1 | 72.03 |
| 382 | HOGAN PETER | Summarized transactions: 1 | 71.16 |
| 383 | KELLER AMERICA (P) | Summarized transactions: 2 | 70.97 |
| 384 | KRUSE LUMBER | Summarized transactions: 1 | 70.38 |
| 385 | BLUESPIRE STRATEGIC MARKETING | Summarized transactions: 1 | 66.59 |
| 386 | MENARDS ROCHESTER SOUTH | Summarized transactions: 1 | 65.79 |
| 387 | THOMAS TOOL & SUPPLY INC | Summarized transactions: 1 | 64.36 |
| 388 | CLEMENTS CHEVROLET CADILLAC S | Summarized transactions: 2 | 63.28 |
| 389 | TAMARACK MATERIALS INC | Summarized transactions: 1 | 62.03 |
| 390 | R D O - POWERPLAN OIB | Summarized transactions: 2 | 61.52 |
| 391 | VALLI CHRISTOPHER | Summarized transactions: 1 | 60.00 |
| 392 | EDINALARM INC | Summarized transactions: 1 | 57.50 |
| 393 | NORTH AMERICAN ELECTRIC RELIA | Summarized transactions: 2 | 57.12 |
| 394 | GOODIN COMPANY | Summarized transactions: 4 | 54.41 |
| 395 | FIRST SUPPLY (P) | Summarized transactions: 1 | 53.99 |
| 396 | RONCO ENGINEERING SALES INC | Summarized transactions: 2 | 50.12 |
| 397 | ROCH AREA BUILDERS INC | Summarized transactions: 1 | 50.00 |
| 398 | POWER DYNAMICS INC | Summarized transactions: 3 | 47.88 |
| 399 | K & S HEATING & AIR COND INC | Summarized transactions: 1 | 43.70 |

Attachment: AP Board CrMo (8314 : A/P Board Listing)

ROCHESTER PUBLIC UTILITIES
A/P Board Listing By Dollar Range
For 11/11/2017 To 12/08/2017
Consolidated & Summarized Below 1,000

| | | | |
|-----|-------------------------------|----------------------------|---------------|
| 400 | TOKAY SOFTWARE | Summarized transactions: 1 | 42.00 |
| 401 | SANCO EQUIPMENT LLC | Summarized transactions: 1 | 35.06 |
| 402 | LANGUAGE LINE SERVICES INC | Summarized transactions: 1 | 33.81 |
| 403 | MENARDS ROCHESTER NORTH | Summarized transactions: 1 | 29.13 |
| 404 | A T & T MOBILITY | Summarized transactions: 1 | 25.68 |
| 405 | JOHN HENRY FOSTER MN INC | Summarized transactions: 1 | 23.79 |
| 406 | MINNESOTA ENERGY RESOURCES CO | Summarized transactions: 1 | 23.62 |
| 407 | BLEVINS JAN | Summarized transactions: 1 | 20.00 |
| 408 | NORTHERN / BLUETARP FINANCIAL | Summarized transactions: 2 | 13.70 |
| 409 | PAULS LOCK & KEY SHOP INC | Summarized transactions: 1 | 13.36 |
| 410 | HUMPHREY STEPHANIE | Summarized transactions: 3 | 12.25 |
| 411 | ROCH SIGN SERVICE INC | Summarized transactions: 1 | 10.47 |
| 412 | CONDUX INTERNATIONAL INC | Summarized transactions: 1 | 9.62 |
| 413 | UPS FREIGHT | Summarized transactions: 1 | 9.21 |
| 414 | FASTENAL COMPANY | Summarized transactions: 1 | 8.68 |
| 415 | | | |
| 416 | | Price Range Total: | 209,874.24 |
| 417 | | | |
| 418 | | Grand Total: | 14,280,545.11 |

Attachment: AP Board CrMo (8314 : A/P Board Listing)

FOR BOARD ACTION

Agenda Item # (ID # 8256)

Meeting Date: 12/19/2017

SUBJECT: Power Line Clearance Tree Trimming Extension

PREPARED BY: Mona Hoeft

ITEM DESCRIPTION:

Staff is seeking approval to exercise the option to extend the agreement with Wright Tree Service, Inc. for one additional year, as permitted in the original bid specifications and the contract that was awarded. Their bid, submitted in 2016, included hourly pricing for 2016, 2017 and 2018.

It is expected that about \$356,000, previously approved, will be spent in 2018 on this contract.

UTILITY BOARD ACTION REQUESTED:

Approve a Resolution to exercise the option to extend the Wright Tree Service, Inc. contract for one additional year, expiring on December 31, 2018.



#16-03-E

CONTRACT

Lump Sum and Hourly Tree Trimming Services

THIS CONTRACT made this 3rd day of February, 2016, by and between the City of Rochester, Minnesota, a Minnesota municipal corporation, acting through its Public Utility Board, hereinafter called "City", and Wright Tree Service, Inc., an IA corporation, hereinafter called "Contractor".

WHEREAS, the City has solicited a proposal from the Contractor for Tree Trimming Services described in the specifications and contract documents (#2015-26).

WHEREAS, the City desires to engage the services of the Contractor according to the terms and conditions of this Contract.

NOW, THEREFORE, in consideration of the above premises and of the terms and conditions contained herein, the parties hereto agree as follows.

Article I. Scope of Services. The Contractor shall furnish all labor, materials, equipment and supervision for lump sum and hourly tree trimming and removal for the work described in the specifications and contract documents. Change orders require written authorization.

Article II. Payment. The City agrees to pay the Contractor an amount up to \$1,669,200 for the first two years and up to \$834,600 the third year, if extended, for services described herein, subject to the terms and conditions of payment described in the Contract Documents.


Article III. Term. The term of this contract shall commence February 1, 2016 and shall continue through December 31, 2017 with an option to extend for an additional year upon mutual contract of all parties.

Article IV. Disposition of Documents. It is agreed that any reports, drawings, specifications, and other data compilations developed or created as a result of the services performed pursuant to this Contract shall be and remain the sole property of City.

Article IV. Termination. City reserves the right to terminate this Contract at any time it deems to be in the best interest of City to do so upon the giving of seven business days written notice to Contractor. Notice shall be effective upon depositing such notice in the U.S. Mail addressed to Contractor and cancellation shall take effect seven business days thereafter. If this Contract is so terminated, City shall compensate and reimburse Contractor according to the terms hereof to the date of such termination.

IN WITNESS WHEREOF, the undersigned have caused this Contract to be executed in their respective names the day and year first above written.

WRIGHT TREE SERVICE, INC.

By 
Wade Myers
Vice President, Division Operations

CITY OF ROCHESTER


By 
Ardell Brede, Mayor

Attest 
Aaron Reeves, City Clerk

Approved as to Form

Terry Adkins, City Attorney

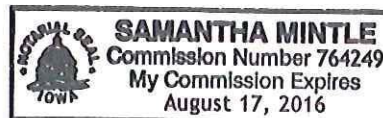
ROCHESTER PUBLIC UTILITIES


Mark Kotschevar, General Manager

STATE OF Iowa
COUNTY OF Polk

This instrument was acknowledged before me on January **February 3**, 2016, by Wade Myers, Vice President, Division Operations of Wright Tree Service, Inc., a IA corporation.


Notary Signature



OFFICIAL NOTIFICATION METHOD

Travis Platt
Wright Tree Service, Inc.
5930 Grand Avenue
West Des Moines, IA 50266
tplatt@wrighttree.com

Mona Hoeft, Buyer
Rochester Public Utilities
4000 East River Road NE
Rochester MN 55906
mhoeft@rpu.org



RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, approval to exercise the option to extend the agreement with Wright Tree Service, Inc. for one additional year.

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 19th day of December, 2017.

President

Secretary

FOR BOARD ACTION

Agenda Item # (ID # 8254)

Meeting Date: 12/19/2017

SUBJECT: Uniform Rental/Laundry Services Extension

PREPARED BY: Mona Hoefft

ITEM DESCRIPTION:

The current contract with Cintas Corporation for uniform rental/laundry services expires on December 31, 2017, and staff is seeking approval for a two year extension not to exceed \$143,000, based on unit pricing. Services in this contract include both fire resistant (FR) and non-FR uniforms, towels and floor mats.

The 2018 budget contains funding for this type of expenditure and will continue to be budgeted for the second year of this extension.

UTILITY BOARD ACTION REQUESTED:

Approve a two year contract extension with Cintas Corporation in an amount not to exceed \$143,000 for Uniform Rental/Laundry Services and authorize the Mayor and City Clerk to execute the extension Agreement.



Extension of Agreement

For good value, this Extension Agreement is made by and between Cintas Corporation and The City of Rochester, acting on by and through its Utility Board (RPU); whereas a certain Agreement between the parties dated December 3, 2014, expires on December 31, 2017, and the parties want to extend and continue said Agreement; it is agreed that said Agreement is extended for an additional term commencing upon the expiration of the original term and shall now expire on December 31, 2019.

All other terms and conditions as stated in the original Agreement will apply with the exception of the following:

- #13 Participating Public Agency Term – Liquidated damages will not apply to this renewal period.

This extension Agreement shall be binding upon and inure to the benefit of the parties, their successors, and personal representatives.

CITY OF ROCHESTER

CINTAS CORPORATION

By: _____
Ardell Brede, Mayor

By: _____
Todd Gregory, Vice-President

Attest: _____
Anissa Hollingshead, City Clerk

Approved
as to Form: _____
Terry Adkins, City Attorney

ROCHESTER PUBLIC UTILITIES

By: _____
Mark Kotschevar, General Manager



RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve a two year extension with Cintas Corporation for uniform rental/laundry services and authorize the Mayor and the City Clerk to execute the extension.

The amount of the extension not to exceed ONE HUNDRED FORTY THREE THOUSAND AND 00/100 DOLLARS (\$143,000.00).

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 19th day of December, 2017.

President

Secretary

FOR BOARD ACTION

Agenda Item # (ID # 8247)

Meeting Date: 12/19/2017

SUBJECT: Amendment 7 to Schedule A to the Power Sales Contract between SMMPA and the City of Rochester

PREPARED BY: Randy Anderton

ITEM DESCRIPTION:

Schedule A to the Power Sales Contract between SMMPA and the City of Rochester has been updated to reflect the current points of measurement for power and energy delivered under the contract.

The updates reflect the metering addition associated with the interconnection of Westside Energy Station and the removal of the metering point at Silver Lake Plant due to the fact that there is no generation at that site anymore. No other provisions of the Power Sales Contract have been changed.

UTILITY BOARD ACTION REQUESTED:

Management recommends that the Utility Board request the Common Council approve Amendment 7 to Schedule A of the Power Sales Contract between Southern Minnesota Municipal Power Agency and the City of Rochester.

AMENDMENT ~~6~~7 TO SCHEDULE A
TO THE
POWER SALES CONTRACT
BETWEEN
SOUTHERN MINNESOTA MUNICIPAL POWER AGENCY
AND
THE CITY OF ROCHESTER, MINNESOTA

AMENDMENT ~~6~~7 TO SCHEDULE A, dated as of ~~January 15~~December , ~~2016~~2017, to Power Sales Contract dated as of April 1, 1981, as amended to the date hereof (the "Power Sales Contract"), between SOUTHERN MINNESOTA MUNICIPAL POWER AGENCY (the "Agency") and the CITY OF ROCHESTER, MINNESOTA (the "Member").

The Agency and the Member have agreed to amend Schedule A to the Power Sales Contract to update the identity and locations of the Points of Delivery and Points of Measurement, at which electric power and energy are delivered and metered under the Power Sales Contract and to provide for a specific loss factor for certain new points of delivery.

1. New Schedule A. Schedule A to the Power Sales Contract is hereby amended in its entirety to be identical to the Schedule A dated ~~January-December 15~~, 201~~7~~6, attached hereto.
2. Effective Date. This Amendment ~~6~~7 shall be effective (a) from and after the date hereof and (b) retroactively, with respect to the new points of delivery and points of measurement, from and after the date or dates when such points of delivery and measurement became active.
3. Effect on Power Sales Contract. Except as amended hereby the Power Sales Contract shall remain in full force and effect.

IN WITNESS WHEREOF, the Agency and the Member have caused this Amendment 6 to Schedule A to be executed by duly authorized officers, all as of the date first set forth above.

SOUTHERN MINNESOTA MUNICIPAL POWER AGENCY

By: _____
David P. Geschwind, Executive Director and CEO

ROCHESTER PUBLIC UTILITIES

CITY OF ROCHESTER, MINNESOTA

General Manager

Mayor

Attest: _____
City Clerk

Reviewed By:

City Attorney

SCHEDULE A
(~~January 15~~December, 20162017)

SOUTHERN MINNESOTA MUNICIPAL POWER AGENCY
SERVICE SPECIFICATIONS

MEMBER: City of Rochester, Minnesota

1. **Applicability.** These service specifications are applicable to the Power Sales Contract dated as of April 1, 1981 (as heretofore amended), covering the supply and delivery of electric power and energy by the Agency to the City of Rochester, Minnesota, Member.
2. **Points of Delivery.** The Agency is obligated to deliver electric power and energy contracted for by the Member at the following points and voltages as shown in the diagram under paragraph 6 hereof:

| Delivery Point Identity and Location | Delivery Voltage |
|--|------------------|
| (1) The Member's Chester Substation, located in the City of Rochester, MN, at the termination of each (2) of Dairyland's 161,000 volt transmission lines. | 161,000 V |
| (2) The Member's Cascade Creek Substation, located in the City of Rochester, MN, at the termination of the Agency's 161,000 volt transmission line. | 161,000 V |
| (3) The Member's Westside Substation, located in the City of Rochester, MN, at the termination of the Agency's 161,000 volt transmission line. | 161,000 V |
| (4) The Member's IBM Substation, located in the City of Rochester, MN at the output of each (2) of the Diesel Electric Generating Units #1, #2, located in such Substation. | 480 V |
| (5) The Member's Northern Hills Substation, located in the City of Rochester, MN, at the termination of the CapX 161,000 volt transmission line from the North Rochester Substation. | 161,000 V |
| (6) The Member's Chester Substation, located in the City of Rochester, MN, at the termination of the CapX 161,000 volt transmission line from the North Rochester Substation. | 161,000 V |

3. **Points of Measurement.** The Agency shall meter electric power and energy delivered to the Member as follows and as shown in the diagram under paragraph 6 hereof:

| Metering Point Identity and Location | Metering Voltage | Formatted Table |
|---|------------------|-----------------|
| (1) The Member's Chester Substation, located in the City of Rochester, MN, at the termination of each (2) of Dairyland's 161,000 volt transmission lines. | 161,000 V | |

| | |
|---|--|
| (2) The Member's Cascade Creek Substation, located in the City of Rochester, MN, at the termination of the Agency's 161,000 volt transmission line. | 161,000 V |
| (3) Net Output of each (2) of the Combustion Turbine Generating Units #1, #2, located in the Member's Cascade Creek Substation. | 13,800 V <u>(Unit #1)</u> <u>161,000 V (Unit #2)</u> |
| (4) Net Output of each (3) of the Coal Fired Steam Generating Units #1, #2, #3, located in the Member's Silver Lake Power Plant. | 13,800 V |
| (54) Net Output of each (5) of the Coal Fired Steam Spark Fired Gas Generating Units # 1, #2, #3, #44, #5, and the Station Aux Meter located in-at the Member's Silver Lake Power Plant Westside Energy Station. | 13,800 V <u>(Station Aux)</u> <u>and</u> <u>161,000 V (Units #1 thru #5)</u> |
| (65) Net Output of each (3) of the Waste to Energy Units #1, #2 and #3, located in the City of Rochester, MN. | 13,800 V |
| (76) Net Output of each (2) of the Diesel Electric Generating Units #1, #2, located in the Member's IBM Substation. | 480 V |
| (87) The Member's Westside Substation, located in the City of Rochester, MN, at the termination of the Agency's 161,000 volt transmission line. | 161,000 V |
| (98) The Member's Northern Hills Substation, located in the City of Rochester, MN, at the termination of the CapX 161,000 volt transmission line from the North Rochester Substation. | 161,000 V |
| (109) The Member's Chester Substation, located in the City of Rochester, MN, at the termination of the CapX 161,000 volt transmission line from the North Rochester Substation. | 161,000 V |

4. **Power Factor.** In any billing period beginning on or after November 1, 1982 and before November 1, 1984, the Member shall maintain its system power factor between 95% lagging and 95% leading as measured at its Point or Points of Delivery. In any billing period beginning on or after November 1, 1984, the Member shall maintain its system power factor between 98% lagging and 98% leading as measured at its Point or Points of Delivery.
5. **Adjustments.** (a) If electric power and energy are metered on the low side of the transformer at any Point of Delivery, meter readings for all electric power and energy supplied by the Agency at such metering point will be increased by 1% to compensate for transformer losses between the delivery voltage level and the metering voltage.

If there are other losses between any Point of Measurement and any Point of Delivery, an appropriate loss factor will be used to compensate for losses.

(b) If the Agency delivers electric power and energy to the Member at a Point of Delivery at a voltage less than 69,000 volts, the charges for such service shall be a surcharge added to the Billing Rates shown in Schedule B hereof to compensate the

Agency for owning, maintaining and operating transformation facilities necessary to provide service below 69,000 volts.

6. **Diagrams.** The following Exhibit A is a one-line diagram of the facilities ~~at~~ [showing each the](#) Points of Delivery and Points of Measurement.

AMENDMENT 7 TO SCHEDULE A
TO THE
POWER SALES CONTRACT
BETWEEN
SOUTHERN MINNESOTA MUNICIPAL POWER AGENCY
AND
THE CITY OF ROCHESTER, MINNESOTA

AMENDMENT 7 TO SCHEDULE A, dated as of December , 2017, to Power Sales Contract dated as of April 1, 1981, as amended to the date hereof (the "Power Sales Contract"), between SOUTHERN MINNESOTA MUNICIPAL POWER AGENCY (the "Agency") and the CITY OF ROCHESTER, MINNESOTA (the "Member").

The Agency and the Member have agreed to amend Schedule A to the Power Sales Contract to update the identity and locations of the Points of Delivery and Points of Measurement, at which electric power and energy are delivered and metered under the Power Sales Contract and to provide for a specific loss factor for certain new points of delivery.

1. New Schedule A. Schedule A to the Power Sales Contract is hereby amended in its entirety to be identical to the Schedule A dated December , 2017, attached hereto.
2. Effective Date. This Amendment 7 shall be effective (a) from and after the date hereof and (b) retroactively, with respect to the new points of delivery and points of measurement, from and after the date or dates when such points of delivery and measurement became active.
3. Effect on Power Sales Contract. Except as amended hereby the Power Sales Contract shall remain in full force and effect.

IN WITNESS WHEREOF, the Agency and the Member have caused this Amendment 6 to Schedule A to be executed by duly authorized officers, all as of the date first set forth above.

SOUTHERN MINNESOTA MUNICIPAL POWER AGENCY

By: _____
David P. Geschwind, Executive Director and CEO

ROCHESTER PUBLIC UTILITIES

CITY OF ROCHESTER, MINNESOTA

General Manager

Mayor

Attest: _____
City Clerk

Reviewed By:

City Attorney

SCHEDULE A
(December , 2017)

SOUTHERN MINNESOTA MUNICIPAL POWER AGENCY
SERVICE SPECIFICATIONS

MEMBER: City of Rochester, Minnesota

1. **Applicability.** These service specifications are applicable to the Power Sales Contract dated as of April 1, 1981 (as heretofore amended), covering the supply and delivery of electric power and energy by the Agency to the City of Rochester, Minnesota, Member.
2. **Points of Delivery.** The Agency is obligated to deliver electric power and energy contracted for by the Member at the following points and voltages as shown in the diagram under paragraph 6 hereof:

| Delivery Point Identity and Location | Delivery Voltage |
|--|-------------------------|
| (1) The Member's Chester Substation, located in the City of Rochester, MN, at the termination of each (2) of Dairyland's 161,000 volt transmission lines. | 161,000 V |
| (2) The Member's Cascade Creek Substation, located in the City of Rochester, MN, at the termination of the Agency's 161,000 volt transmission line. | 161,000 V |
| (3) The Member's Westside Substation, located in the City of Rochester, MN, at the termination of the Agency's 161,000 volt transmission line. | 161,000 V |
| (4) The Member's IBM Substation, located in the City of Rochester, MN at the output of each (2) of the Diesel Electric Generating Units #1, #2, located in such Substation. | 480 V |
| (5) The Member's Northern Hills Substation, located in the City of Rochester, MN, at the termination of the CapX 161,000 volt transmission line from the North Rochester Substation. | 161,000 V |
| (6) The Member's Chester Substation, located in the City of Rochester, MN, at the termination of the CapX 161,000 volt transmission line from the North Rochester Substation. | 161,000 V |

3. **Points of Measurement.** The Agency shall meter electric power and energy delivered to the Member as follows and as shown in the diagram under paragraph 6 hereof:

| Metering Point Identity and Location | Metering Voltage |
|---|-------------------------|
| (1) The Member's Chester Substation, located in the City of Rochester, MN, at the termination of each (2) of Dairyland's 161,000 volt transmission lines. | 161,000 V |

| | |
|--|--|
| (2) The Member's Cascade Creek Substation, located in the City of Rochester, MN, at the termination of the Agency's 161,000 volt transmission line. | 161,000 V |
| (3) Net Output of each (2) of the Combustion Turbine Generating Units #1, #2, located in the Member's Cascade Creek Substation. | 13,800 V (Unit #1) 161,000 V (Unit #2) |
| | |
| (4) Net Output of each (5) of the Spark Fired Gas Generating Units # 1, #2, #3, #4, #5, and the Station Aux Meter located at the Member's Westside Energy Station. | 13,800 V (Station Aux) and 161,000 V (Units #1 thru #5) |
| (5) Net Output of each (3) of the Waste to Energy Units #1, #2 and #3, located in the City of Rochester, MN. | 13,800 V |
| (6) Net Output of each (2) of the Diesel Electric Generating Units #1, #2, located in the Member's IBM Substation. | 480 V |
| (7) The Member's Westside Substation, located in the City of Rochester, MN, at the termination of the Agency's 161,000 volt transmission line. | 161,000 V |
| (8) The Member's Northern Hills Substation, located in the City of Rochester, MN, at the termination of the CapX 161,000 volt transmission line from the North Rochester Substation. | 161,000 V |
| (9) The Member's Chester Substation, located in the City of Rochester, MN, at the termination of the CapX 161,000 volt transmission line from the North Rochester Substation. | 161,000 V |

4. **Power Factor.** In any billing period beginning on or after November 1, 1982 and before November 1, 1984, the Member shall maintain its system power factor between 95% lagging and 95% leading as measured at its Point or Points of Delivery. In any billing period beginning on or after November 1, 1984, the Member shall maintain its system power factor between 98% lagging and 98% leading as measured at its Point or Points of Delivery.
5. **Adjustments.** (a) If electric power and energy are metered on the low side of the transformer at any Point of Delivery, meter readings for all electric power and energy supplied by the Agency at such metering point will be increased by 1% to compensate for transformer losses between the delivery voltage level and the metering voltage.

If there are other losses between any Point of Measurement and any Point of Delivery, an appropriate loss factor will be used to compensate for losses.

(b) If the Agency delivers electric power and energy to the Member at a Point of Delivery at a voltage less than 69,000 volts, the charges for such service shall be a surcharge added to the Billing Rates shown in Schedule B hereof to compensate the Agency for owning, maintaining and operating transformation facilities necessary to provide service below 69,000 volts.

6. **Diagrams.** The following Exhibit A is a one-line diagram of the facilities showing the Points of Delivery and Points of Measurement.

EXHIBIT A





RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve Amendment 7 to Schedule A of the Power Sales Contract between Southern Minnesota Municipal Power Agency and the City of Rochester, and authorize the Mayor and the City Clerk to execute the agreement to

UPDATE THE IDENTITY AND LOCATIONS OF THE POINTS OF DELIVERY AND POINTS OF MEASUREMENT

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 19th day of December, 2017.

President

Secretary

FOR BOARD ACTION

Agenda Item # (ID # 8280)

Meeting Date: 12/19/2017

SUBJECT: Gas Supply Contract

PREPARED BY: Jeremy Sutton

ITEM DESCRIPTION:

Gas transaction confirmation between City of Rochester, Minnesota and Constellation NewEnergy to supply natural gas to Westside Energy Station for the delivery period of January 1, 2018 through December 31, 2018.

UTILITY BOARD ACTION REQUESTED:

Request the Board to approve the gas transportation contract, pending approval from the City Attorney and RPU General Manager.

Account Manager: Deanna Rodenburg
(712) 256-1213
Deanna.Rodenburg@Constellation.com

DEAL NO. CC_1/2018-12/20

Transaction Confirmation

This Transaction Confirmation, which also constitutes an Ordering Exhibit under the Base Agreement, is delivered pursuant to and in accordance with a gas supply agreement ("Gas Supply Agreement") effective May 13, 2003, by and between Constellation NewEnergy – Gas Division, LLC ("Constellation") and City of Rochester Minnesota, a Minnesota Municipal Corporation acting through its Public Utilities Board ("Customer"), and is subject to and made part of the terms and conditions of such Gas Supply Agreement.

Special Condition: This Transaction Confirmation is not effective and binding upon the parties hereto unless signed by both parties.

Trade Date: November 16, 2017

Buyer: City of Rochester Minnesota, a Minnesota Municipal Corporation acting through its Public Utilities Board

Seller: CONSTELLATION NEWENERGY - GAS DIVISION, LLC

Facility Name: RPU WestSide Energy Station MN

Delivery Period: January 01, 2018 – December 31, 2018 (inclusive)

Nature of Obligation: Secondary Firm - "Secondary Firm" means deliveries and receipts will be on a best-efforts basis up to Customer's maximum daily quantity and performance may be interrupted without liability to the extent that one or more of the following conditions are present: (i) Force Majeure; (ii) curtailment by the local distribution company owning and/or controlling and maintaining the distribution system required for delivery of gas to the Facility(ies) (the "Utility"); (iii) curtailment of supply by a natural gas supplier; (iv) curtailment of storage by a storage provider; (v) curtailment of transportation by a gas gathering or pipeline company, or Utility (each a "Transporter"), transporting gas for CNEG or Customer downstream or upstream of the Delivery Point(s), including, but not limited to, transportation between secondary firm points; (vi) recall of transportation capacity release by its releaser; or (vii) curtailment of gas production behind a specific meter.

Contract Quantity: Full Requirements

Price: Market Supply – The monthly average market price as determined by Seller at the end of the month.

*US\$ Rounded to four decimal places
Plus applicable taxes*

The price referenced herein is inclusive of fuel to the Delivery Point.

Pipeline: NNG

Delivery Point(s): ZONE EF MERC

Utility: MERC

LDC Account No(s): 050150811-00002

Seller's planned billing method for this facility is to bill Buyer based on: Actual Consumption

Default Service: Should Constellation continue to deliver to Customer beyond the term of this Transaction Confirmation, said deliveries will be made for successive 12 month terms (each an "Extension Term"), until terminated by either party by giving written notice of termination not less than 60 days prior to the expiration of the then-current Extension Term. Each month, the default price (the "Evergreen Price") will equal the applicable published index, plus transportation, fuel and any other charges associated with the delivery of gas to the Delivery Point. Unless otherwise provided by Customer, Constellation will determine Customer's monthly nomination in a commercially reasonable manner based upon Customer's historical usage data.

Please return via fax to (502) 213-9103 or email to CNEGasConfirmationsKY@Constellation.com.

Constellation NewEnergy-Gas Division, LLC

By: David T. Donat

Name: David T. Donat

Title: Vice President

Date: 11/16/2017

RG-236521
11418
CC_1/2018-12/2018
Manual - LR

City of Rochester Minnesota, a Minnesota
Municipal Corporation acting through its Public
Utilities Board

By: _____

Name: _____

Title: _____

Date: _____

Attachment: ExecutableTC_MarketSupply_1.2018-12.2018-signed (8280 : Gas Supply Contract)



RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve a contract agreement with Constellation NewEnergy - Gas Division LLC, following final review by the General Manager and City Attorney, and authorize the Mayor and the City Clerk to execute the agreement for

GAS TRANSACTION CONFIRMATION TO SUPPLY NATURAL GAS TO THE CITY OF ROCHESTER'S WESTSIDE ENERGY STATION

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 19th day of December, 2017.

President

Secretary

FOR BOARD ACTION

Agenda Item # (ID # 8298)

Meeting Date: 12/19/2017

SUBJECT: Authorized Depositories 2018

PREPARED BY: Peter Hogan

ITEM DESCRIPTION:

Each year the Board must pass a resolution authorizing the depositories for Utility monies. The Utility uses the same depositories as the City, and follows the investment policies established by the City. The attached resolution shows the depositories to be used by RPU for investment activities for the calendar year 2018.

During 2017, RPU conducted a bidding process for investment of the Bond Debt Service Funds and the unspent proceeds of the Bonds issued on February 15, 2017. The successful bidder was Bayerische Landesbank. Bayerische Landesbank has been added to our authorized depositories resolution for 2018.

UTILITY BOARD ACTION REQUESTED:

The Board is requested to approve the attached resolution.



RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, that the following banks, authorized to do business in Minnesota, are the designated depositories for the demand deposit accounts and temporary investment of funds of Rochester Public Utilities, City of Rochester, Minnesota, within the limits established by the City of Rochester, for the term commencing January 1, 2018 through the 31st day of December, 2018.

US BANK

WELLS FARGO

BAYERISCHE LANDESBANK

The above depositories, and any added during the term by the City Finance Director, shall pay interest at such rates or rates, per annum, as may be mutually agreed upon the Rochester Public Utilities and the respective depository at the time such deposits and investments are made.

The depository shall pay on demand all deposits subject to payment on demand, with accrued interest, and pay on demand all time deposits with accrued interest, at or after maturity.

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 19th day of December, 2017.

President

Secretary

FOR BOARD ACTION

Agenda Item # (ID # 8267)

Meeting Date: 12/19/2017

SUBJECT: Acquisition and Disposal of Interest in Real Property

PREPARED BY: Mark Kotschevar

ITEM DESCRIPTION:

A draft of the revised policy on acquisition and disposal of interest in real property was presented to the Board at the November 28, 2017 meeting. Attached is a red line and clean version of the policy reflecting the changes made to date based on discussions with the Board. Assuming the Board is comfortable with this final version, we are ready to seek approval of the policy.

UTILITY BOARD ACTION REQUESTED:

Approve Board Policy 22, Acquisition and Disposal of Interest in Real Property

ROCHESTER PUBLIC UTILITIES

BOARD POLICY STATEMENT

POLICY SUBJECT: ACQUISITION AND DISPOSAL OF INTEREST IN REAL PROPERTY

POLICY OBJECTIVE:

The Board's objective is to acquire and retain interest in real property only when such interest is used or anticipated to be used in connection with the operation of the public utility enterprises under its jurisdiction. It is also the objective of the Board to pay no more than is necessary for the acquisition of real property or property rights and, thereafter, to preserve the value of these property assets for the benefit of the utility ratepayers.

POLICY STATEMENT:

1. ~~The~~ RPU will purchase or lease real property and property rights only when such property or property rights are to be used in connection with the operation of the public utility enterprises under its jurisdiction.
2. Real property or property rights held by ~~the~~ RPU will be sold or released when no longer used or anticipated to be used for utility purposes.
3. All fee purchases, sales, transfers, lease agreements, license agreements, and easement agreements requiring financial consideration less than \$100,000 shall be approved by the General Manager consistent with the RPU Board Policy #6, section 6b.
- ~~3.4.~~ All fee purchases, ~~-~~sales, transfers, lease agreements, license agreements, and easement agreements requiring financial consideration in excess of ~~\$25,000~~ \$100,000 shall be approved by resolution of the Board and Common Council. ~~(Resolution of the Common Council is also required for financial consideration in excess of \$100,000.)~~ Advanced notification will be given to the City ~~Administrator in~~ Administrator in accordance with Section 15.07 (Subdivision 1, D 2) of the Home Rule Charter of the City of Rochester. All purchase or lease agreements shall be executed in writing, in the name of the City of Rochester, and by signature of the Mayor and City Clerk.
- ~~4.5.~~ All fee purchases, sales, transfers, or lease agreements, requiring financial consideration in excess of \$25,000 shall be made only after having received at least one independent property appraisal. The Board, at its discretion, may request two or more independent appraisals. It is the intent of the Board to acquire property interests at a cost not to exceed fair market value and to dispose of property interests at a cost not less than fair market value.
- ~~5.6.~~ The Board, in return for providing utility services on previously unplatted or undeveloped lands, requires the landowner or developer to grant the necessary perpetual utility easements for a nominal financial consideration (\$1.00).

Comment [RM1]: See snippet below.

Comment [MK2]: \$100,000 limit match approval authority granted by the Board for purchases. I am open if the Board wishes to that authority for property purchases.

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Comment [MK3]: Board and Council approval required by Charter if over \$100,000

7. ~~All interest in real property shall be obtained by the RPU in the name of the City of Rochester.~~ Property obtained by the RPU shall be recorded as an asset in the continuing property records of the appropriate utility enterprise. Such property shall be removed as an asset when disposed ~~of~~.

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Comment [MK4]: Stated in #4

8. The cost of interest in real property shall be paid out of the utility enterprise fund(s) for which the property will be used. All cash derived from the sale of property interests acquired for or in connection with utility operations shall be returned to the utility enterprise fund(s) for which the property was used.

9. Proceedings for condemnation of property rights may be initiated only upon resolution of the Board and Common Council.

- 9-10. The purchase and sale of real property must satisfy the requirements of Minn. Stat. §462.356, subd. 2.

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Comment [AT5]: This state law requires Planning and Zoning Commission to complete plan compliance review unless the review is due to the lack of impact upon the comprehensive plan.

RELEVANT LEGAL AUTHORITY

Home Rule Charter SECTION 15.07 (Contracts). Subdivision 1. The public utility board, in its sole discretion and as it deems necessary, may perform the following actions: (A) subject to Subd. 2, acquire such real and personal property, or any interest therein; (B) enter into any contract, so long as the board's approved annual budget contains an appropriation to pay the contract amount; (C) enter into any contract when the board's approved annual budget does not contain an appropriation to pay the contract amount so long as the contract amount is less than \$100,000.00; and (D) enter into a contract for the sale of real property, or any interest therein, if (1) the amount of the contract is \$100,000.00 or less, and (2) the board provides advance notice to the city administrator of its intent to execute the contract.

Comment [MK6]: Removed specific Ch Language and just referred to appropriate section

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EFFECTIVE DATE OF POLICY: ~~October 14, 1988~~ October 14, 1988

DATE OF POLICY REVISION: ~~March 26, 2002~~ December 19, 2017

POLICY APPROVAL:



Board President

3-26-02

| Date

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ROCHESTER PUBLIC UTILITIES

BOARD POLICY STATEMENT

POLICY SUBJECT: ACQUISITION AND DISPOSAL OF INTEREST IN REAL PROPERTY

POLICY OBJECTIVE:

The Board's objective is to acquire and retain interest in real property only when such interest is used or anticipated to be used in connection with the operation of the public utility enterprises under its jurisdiction. It is also the objective of the Board to pay no more than is necessary for the acquisition of real property or property rights and, thereafter, to preserve the value of these property assets for the benefit of the utility ratepayers.

POLICY STATEMENT:

1. RPU will purchase or lease real property and property rights only when such property or property rights are to be used in connection with the operation of the public utility enterprises under its jurisdiction.
2. Real property or property rights held by RPU will be sold or released when no longer used or anticipated to be used for utility purposes.
3. All fee purchases, sales, transfers, lease agreements, license agreements, and easement agreements requiring financial consideration less than \$100,000 shall be approved by the General Manager consistent with the RPU Board Policy #6 section 6b.
4. All fee purchases, sales, transfers, lease agreements, license agreements, and easement agreements requiring financial consideration in excess of \$100,000 shall be approved by resolution of the Board and Common Council. Advanced notification will be given to the City Administrator in accordance with Section 15.07 (Subdivision 1, D 2) of the Home Rule Charter of the City of Rochester. All purchase or lease agreements shall be executed in writing, in the name of the City of Rochester, and by signature of the Mayor and City Clerk.
5. All fee purchases, sales, transfers, or lease agreements, requiring financial consideration in excess of \$25,000 shall be made only after having received at least one independent property appraisal. The Board, at its discretion, may request two or more independent appraisals. It is the intent of the Board to acquire property interests at a cost not to exceed fair market value and to dispose of property interests at a cost not less than fair market value.
6. The Board, in return for providing utility services on previously unplatted or undeveloped lands, requires the landowner or developer to grant the necessary perpetual utility easements for a nominal financial consideration (\$1.00).

7. Property obtained by the RPU shall be recorded as an asset in the continuing property records of the appropriate utility enterprise. Such property shall be removed as an asset when disposed.
8. The cost of interest in real property shall be paid out of the utility enterprise fund(s) for which the property will be used. All cash derived from the sale of property interests acquired for or in connection with utility operations shall be returned to the utility enterprise fund(s) for which the property was used.
9. Proceedings for condemnation of property rights may be initiated only upon resolution of the Board and Common Council.
10. The purchase and sale of real property must satisfy the requirements of Minn. Stat. §462.356, subd. 2.

RELEVANT LEGAL AUTHORITY

Home Rule Charter SECTION 15.07

EFFECTIVE DATE OF POLICY: October 14, 1988

DATE OF POLICY REVISION: December 19, 2017

POLICY APPROVAL:

Board President

Date



RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve the

ACQUISITION AND DISPOSAL OF INTEREST IN REAL PROPERTY POLICY

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 19th day of December, 2017.

President

Secretary

FOR BOARD ACTION

Agenda Item # (ID # 8309)

Meeting Date: 12/19/2017

SUBJECT: Index of Board Policies

PREPARED BY: Christina Bailey

ITEM DESCRIPTION:

Adding Rochester Public Utilities' Index of Board Policies for review.

UTILITY BOARD ACTION REQUESTED:

No action requested, informational only.

| | | |
|---|----------------------|------------------------------------|
| ROCHESTER PUBLIC UTILITIES | | |
| INDEX OF BOARD POLICIES | | |
| | | |
| | REVISION DATE | RESPONSIBLE BOARD COMMITTEE |
| BOARD | | |
| 1. Mission Statement | 6/26/2012 | Policy |
| 2. Responsibilities and Functions | 3/27/2012 | Policy |
| 3. Relationship with the Common Council | 2/28/2012 | Policy |
| 4. Board Organization | 3/29/2016 | Policy |
| 5. Board Procedures | 3/27/2012 | Policy |
| 6. Delegation of Authority/Relationship with Management | 2/28/2012 | Policy |
| 7. Member Attendance at Conferences and Meetings | 6/10/1986 | Policy |
| 8. Member Expenses | 6/10/1986 | Combine with #7 |
| 9. Conflict of Interest | 11/26/1985 | Delete |
| 10. Alcohol and Illegal Drugs | 7/28/1988 | Delete |
| 11. Worker Safety | 3/27/2012 | Policy |
| | | |
| CUSTOMER | | |
| 12. Customer Relations | 5/8/1984 | Ops & Admin |
| 13. Customer and Public Information | 4/10/1984 | Communications |
| 14. Application for Service | 7/1/2016 | Ops & Admin |
| 15. Line Extension Policy | 3/28/2017 | Finance |
| 16. Billing, Credit and Collections Policy | 7/25/2017 | Finance |
| 17. Electric Service Availability | 4/28/1998 | Ops & Admin |
| 18. Electric Metering | 4/10/1984 | Ops & Admin |
| 19. Electric & Water Bill Adjustment | 3/10/1994 | Finance |
| 20. Rates | 7/25/2017 | Finance |
| 21. RPU Cold Weather Disconnect Policy | 9/28/2010 | Communications |
| | | |
| ADMINISTRATIVE | | |
| 22. Acquisition and Disposal of Interest in Real Property | 12/19/2017 | Ops & Admin |
| 23. Electric Utility Cash Reserve Policy | 1/13/2017 | Finance |
| 24. Water Utility Cash Reserve Policy | 1/13/2017 | Finance |
| 25. Charitable Contributions | 11/26/1985 | Communications |
| 26. Compliance Policy | 10/24/2017 | Communications |
| 27. Contribution in Lieu of Taxes | 6/29/1999 | Finance |
| 28. Debt Issuance (PENDING) | PENDING | Finance |
| 29. Joint-Use of Fixed Facilities and Land Rights | 10/8/1996 | Ops & Admin |
| 30. Customer Data Policy | 10/9/2014 | Communications |
| 31. Life Support | 10/9/2014 | Communications |
| | | |
| Red - Currently being worked on | | |
| Yellow - Will be scheduled for revision | | |