

CONSERVE & \$AVE[®]

2017 CENTRAL AIR CONDITIONER CLEAN & TUNE-UP REBATE APPLICATION

SECTION A. CUSTOMER INFORMATION (please print)

Step 1:

Customer Name _____ Account Number _____

Home Phone Number (with area code) _____ Daytime Phone Number (with area code) _____ E-mail Address _____

Mailing Address _____ City _____ State _____ Zip Code _____

Installation Address (if different from mailing address) _____ City _____ State _____ Zip Code _____

Step 2:

Please apply rebate to my account. Please send me a rebate check.

Rebates \$75 and under will be applied to your account. If a box is not checked a bill credit will automatically be issued.

Step 3:

How did you hear about CONSERVE & SAVE[®]? Billboard Chamber of Commerce Contractor Newspaper Radio Retailer/Vendor

Social Media TV Utility Newsletter Utility Representative Utility Web Site Other _____

Step 4:

I am a: Residential Customer Commercial Customer	My building type is: Single Family Multi-Family <i>buildings with 3 or more units</i>	I am a: Owner/Occupant Owner/Non-Occupant Renter	My home/business is heated by: Electric Gas Don't Know	My water heating is: Electric Gas Don't Know
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Step 5:

The Minnesota Department of Commerce requests that utilities track the following information for statistical purposes only. **Please read each step carefully and check "above" or "below":**

- Find your household size on the table to the right.
- Determine your annual household income, before taxes, including pension, social security, etc.
- Is your household income above or below the amount corresponding to your household size in this table? **above** **below**

Number of People in Household	Annual Household Income
1	\$23,760
2	\$32,040
3	\$40,320
4	\$48,600
5 or more	\$56,880

Information from this application may be shared with the Minnesota Department of Commerce and our co-op partners.

 **SIGNATURE:** I certify: I have completely filled out Section A
 I have read, understand, and agree to the terms and conditions – Section D, #1
 I have attached all support materials – Section D, #4
 All equipment has been installed at the address listed in Section A

Allow 6-8 weeks for processing. Missing or incorrect information will increase the processing time.

CUSTOMER SIGNATURE _____ Date _____

TECHNICIAN SIGNATURE _____ Date _____

TEAMING UP TO SAVE YOU MONEY



OFFICE USE ONLY

Gas Electric Water

Total Rebate Amount:

Date Received _____ Date Processed _____

\$

Appliance/Equipment _____

ID _____ Verified By _____ FILE NAME: _____

SECTION B. CONTRACTOR INFORMATION (please print)

ALL SERVICE WORK MUST BE PERFORMED BY A PROFESSIONAL HVAC SERVICE TECHNICIAN.

Business Name	Technician Name		
Mailing Address	City	State	Zip Code
Daytime Phone Number (with area code)	E-mail Address		

SECTION C. EQUIPMENT & SERVICE INFORMATION (please print)

CENTRAL AIR CONDITIONER EQUIPMENT INFORMATION:

Is There a Load Control on the Unit? (*Austin only*) No Yes If Yes, Load Device #: _____ Is it connected? No Yes

Manufacturer	Serial Number	
Model Name	Model Number	
Age of Central Air Conditioner Unit	Cooling Capacity (tons)	SEER Rating

SERVICE INFORMATION: Date of Service: _____ Cost of Service: _____

Service Checklist (please include separate sheets for multiple units):

TECHNICIAN: Please sign the front of this application to certify all checklist items have been completed!

- | | |
|---|--|
| Check voltage/amperage | Clean and inspect condenser coil |
| Check thermostat operation and control sequence | Clean condensate drain line |
| Inspect belt condition | Clean, inspect, and lubricate motors |
| Inspect and lubricate blower | Clean or replace air filter |
| Check coolant level and pressure | Confirm proper air flow |
| | Perform visual inspection of entire air conditioner system |

SECTION D. REBATE APPLICATION CHECKLIST

This program offers a \$25 rebate for the completion of a professional clean and tune-up of your central air conditioner. Use this checklist to complete the steps to receive your rebate:

1. Read the following terms and conditions to determine if you are eligible for a rebate:
 - Only one service address per application per year. This program is only for existing homes and small commercial customers with split systems under 5 tons (60,000 btu's). New construction is not eligible. Customers are eligible for a tune-up rebate every two years. Customers who have a service agreement with an HVAC dealer are eligible provided that the service contract is provided with the rebate application.
 - The Utility reserves the right to apply rebates to past due accounts. Rebates \$75 and under will be applied to your account. Rebates will not exceed the cost of service.
 - Central Air Conditioner Clean & Tune-Up must be performed on equipment connected to an electric service supplied by Austin Utilities, Owatonna Public Utilities, or Rochester Public Utilities and is subject to inspection.
 - The Central Air Conditioner Clean & Tune-Up service must be performed by a professional HVAC service technician. Austin Utilities, Owatonna Public Utilities, and Rochester Public Utilities assume no liability for any incidental or consequential damages resulting from the Central Air Conditioner Clean & Tune-Up service provided by the service technician.
 - The Central Air Conditioner Clean & Tune-Up service must meet the Minimum Service Requirements as specified in this rebate application Section C. EQUIPMENT & SERVICE INFORMATION.
 - Due to limited funding, this rebate offer can be withdrawn at any time without notice. Applications will be processed on a first-come, first-serve basis. All applications from this year's purchases (2017) must be received by March 31, 2018.
 - Rebates can only be offered on Central Air Conditioner Clean & Tune-Up services that are completed while funding is in effect. In the event our program is discontinued due to depleted funds, we will not provide a rebate for Clean & Tune-Up services completed between the discontinued date and the end of that year.
2. Have a Central Air Conditioner Clean & Tune-Up performed by a professional HVAC service technician. The contractor or technician must complete Section B. CONTRACTOR INFORMATION and Section C. EQUIPMENT & SERVICE INFORMATION and sign the rebate application.
3. Complete the application, making sure to fill out all required sections in detail. Allow 6-8 weeks for processing. Missing or incorrect information will increase the processing time.
4. Include a final, detailed copy of the original service receipt or invoice showing the customer name as well as the date, description, and cost of service.
5. Sign the application.
6. Mail completed forms and required documentation to your utility provider:

Austin Utilities
Attn: Rebate Processing
1908 14th St NE
Austin, MN 55912-4904
507.433.8886
www.austinutilities.com

Owatonna Public Utilities
Attn: Rebate Processing
PO Box 800
Owatonna, MN 55060-0800
507.451.2480
www.owatonnautilities.com

Rochester Public Utilities
Attn: Rebate Processing
4000 E River Rd NE
Rochester, MN 55906-2813
507.280.1500
www.rpu.org