

ROCHESTER PUBLIC UTILITIES  
BOARD POLICY STATEMENT

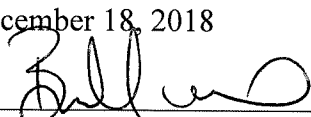
POLICY SUBJECT: Board Member Attendance at Conferences and Meetings

POLICY OBJECTIVE:

The Board's objective is to encourage Board member education and participation in conferences and meetings which support the Board member's role in governance, strategic direction, and policy.

POLICY STATEMENT:

1. The Board recognizes that its role in controlling, managing, and operating Rochester Public Utilities (RPU) requires a sound understanding of the financial, strategic, and regulatory issues which impact the operation of its utility systems. Information on these and related issues is routinely available to the Board through conferences, meetings, short courses, and industry associations.
2. It is the policy of the Board to encourage attendance at and participation in such conferences, meetings, classes, and associations for education, interaction with Board members and representative from similar organizations, or as a designated representative of RPU.
3. The Board may include funds, as recommended by the General Manager, in the annual operating budget for attendance by Board members at such conferences, meetings, short courses, and industry associations.
4. The General Manager shall keep the Board informed of conferences, meetings, short courses, and industry associations which may be of particular interest to Board members.
5. Board members wishing to attend conferences, meetings, and short courses shall complete the RPU Travel Authorization Request form for approval by the General Manager.

RELEVANT LEGAL AUTHORITY:	Rochester City Charter Chapter XV
EFFECTIVE DATE OF POLICY:	June 10, 1986
DATE OF POLICY REVIEW:	December 20, 2011, December 7, 2018
POLICY APPROVAL:	December 18, 2018
	 _____ Board President
	<u>12/18/18</u> _____ Date