



Domaille Engineering (an ADDMAN company), an ultra-precision design and manufacturing company, is accepting resumes/applications for an **Associate Program Manager (Aerospace & Defense)** position.

Core Responsibilities:

With guidance, the Associate Program Manager is responsible for developing and implementing customer solutions utilizing Domaille's ultra-precision machining capabilities in milling, turning, wire EDM, grinding and precision assembly as well as engineering services. An Associate Program Manager will typically have 2-5 years' experience managing aspects of projects with customer interactions. May perform most of the critical elements as a program manager, although on less complex programs.

Critical Elements:

Customer Management – with guidance:

- Build and maintain customer relationships through continuous contact and/or customer visits as needed. Identify customer requirements, internal deficiencies to those requirements, and propose solutions to Manufacturing Management.
- Identify accurately the needs of the customer and provide a written proposal to the Customer for the program working together with Manufacturing, Engineering and Quality. Lead product and customer to optimized solutions.
- Provide timely and frequent communication with customer and internal team throughout program to ensure objectives and customer expectations are met.
- Work with finance to qualify customers for appropriate terms and identify potential credit issues.

□ Program Management – with guidance:

- Define and document the program deliverables and the tasks needed to meet customer requirements while understanding and identifying all risks associated with each program.
 - Identify and communicate to management the team, equipment and capabilities required to meet program deliverables, including any required outside resources that may not be appropriate for the Company to perform.
 - Lead the team during the life of the program through active communication internally and externally.
 - Identify and manage risks associated with each customer and each program.
 - Lead the resolution of any outside vendor issues.
 - Track cost and schedule throughout the life of the program and identifies potential schedule, cost and quality concerns and solutions to team and management.
 - Provide a final program report that accurately compares program requirements to program actuals.
 - Provide input to management on changes required to ensure the success of future programs.
- Stay current on new technologies and opportunities.
 - Assist as needed on program's manufacturing, engineering and fabrication.
 - Demonstrate cooperation and teamwork with co-workers, management, and outside contacts.
 - Promote a positive environment through what is said and by setting an example.



Education/Experience: BS in engineering, manufacturing or related technical disciplines and 2-5 years' experience in program management or technical college degree with manufacturing focus and equivalent experience as well as a successful completion of a program manager in-training program or university course work associated with program management.

Skills: Program management skills demonstrating the ability to manage risk and resolve conflict. Must have demonstrated ability to apply your knowledge of mechanical engineering, machining, metrology instrument and experimental techniques in developing customer solutions. Must be able to resolve manufacturing problems and troubleshoot manufacturing/production systems. Must be able to read and interpret detailed drawings, be proficient in use of Microsoft Office suite and have strong interpersonal, integration, business and technical skills. Knowledge of CAD (Mechanical Desktop, Solidworks) and CAM (GIBBS) desirable.

ADA Requirements:

Office II

- Typically sits, grasps items and performs keyboarding for frequent operation of a computer
- Stand, walk, bend, reach or otherwise move about occasionally
- Lift, move or otherwise transfer items up to 30 lbs. occasionally
- Occasional exposure to typical machine shop physical hazards
- Travel by air or car occasionally

Domaille Engineering provides an atmosphere where your creativity and skills will contribute to the growth of the company and the advancement of the team. We offer a comprehensive benefits package. To learn more about our products and our company, visit our website www.DomailleEngineering.com. You can also obtain our employment application under the Careers section of our website.

Please apply for this position at <https://jobapps.hrdirectapps.com/applicantform/D610378/0> or mail to:

Domaille Engineering
7100 Dresser Drive NE
Rochester, MN 55906
Attention: Alison Hicks

This position must meet Export Control compliance requirements, therefore a "US Person" as defined by 22 C.F.R.