



Domaille Engineering, an ultra-precision design and manufacturing company, is accepting resumes/applications for an **Accounting/Financial Analyst** position.

Core Responsibilities:

The primary focus of this position will be general accounting duties at the direction of the Controller. This role will also provide accounting services to the Product/Program Managers, and may serve as a back-up resource for the group.

Critical Elements:

- Monitor accounts receivable and payable to ensure payments are accurate and timely
- Answers accounts receivable and payable inquiries and resolves outstanding issues quickly, including customer collection of past due invoices
- Matches invoices against purchase orders and prepares vendor payments
- Sales order entry
- Reconciles general ledger balances
- Calculate Sales Rep commissions
- Maintains confidentiality and integrity of financial data
- Support inventory assessments and physical inventory audits
- Serve as backup to FOE Product Managers if primary resources are unavailable
- Provide Global Shop Support as needed (Quoting, WIP to FG, Data Collection, etc.)
- Support annual planning activities including compiling books and sales plans
- Support booking funnel updates
- Metric reporting
- Process continuous improvement
- Demonstrate cooperation and teamwork with co-workers, management, and outside contacts.
- Promote a positive environment through what is said and by setting an example.
- Other duties as assigned

Education/Experience: Candidates should have a Bachelor's degree in accounting, finance or related field or an Associate's degree with appropriate business experience. They should also be familiar with manufacturing systems and have 1 to 3 years of relevant experience, or equivalent combination of education and experience to be able to perform tasks satisfactorily.

Skills: Familiarity with accounts receivable/payable and general ledger required. Project management skills demonstrating the ability to manage risk and resolve conflict. Must be able to read and interpret manufacturing documents, be proficient in use of Microsoft Office suite and have strong interpersonal, integration, business and technical skills.

Domaille Engineering provides an atmosphere where your creativity and skills will contribute to the growth of the company and the advancement of the team. We offer a comprehensive benefits package. To learn more about our products, services and company, visit our website www.DomailleEngineering.com. You can also obtain our employment application under the Careers section of our website.

Please email your resume and application to jobs@domailleengineering.com or mail to:

Domaille Engineering
7100 Dresser Drive NE
Rochester, MN 55906
Attention: Alison Hicks

This position must meet Export Control compliance requirements, therefore a "US Person" as defined by 22 C.F.R.