

# CONSERVE & \$AVE®

## 2016 CENTRAL AIR CONDITIONER CLEAN & TUNE REBATE APPLICATION

### 1. CUSTOMER INFORMATION (please print)

**SECTION 1 MUST BE FILLED OUT COMPLETELY OR APPLICATION WILL BE RETURNED**

Customer Name \_\_\_\_\_ E-mail Address \_\_\_\_\_

Home Phone Number (with area code) \_\_\_\_\_ Daytime Phone Number (with area code) \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code + 4 \_\_\_\_\_

Installation Address (if different from mailing address) \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code + 4 \_\_\_\_\_

Account Number / Location Number (Found on utility bill.) (Location Number for Austin customers only.) **(Rebates \$75 and under will be applied to your account.)**

How did you hear about CONSERVE & SAVE®?  Billboard  Chamber of Commerce  Contractor  Newspaper  Radio  Retailer/Vendor  
 Social Media  TV  Utility Newsletter  Utility Representative  Utility Web Site  Other \_\_\_\_\_

The Minnesota Department of Commerce requests that utilities track the following information for statistical purposes only. **Please read each step carefully and check "above" or "below":**

- Find your household size on the table to the right.
- Determine your annual household income, before taxes, including pension, social security, etc.
- Is your household income above or below the amount corresponding to your household size in this table? **above** **below**

(Information from this application may be shared with the Minnesota Department of Commerce and our co-op partners.)

Number of People in Household	Annual Household Income
1	\$23,540
2	\$31,860
3	\$40,180
4	\$48,500
5 or more	\$56,820

### 2. CONTRACTOR INFORMATION (please print)

Business Name \_\_\_\_\_ Technician Name \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code + 4 \_\_\_\_\_

Daytime Phone Number (with area code) \_\_\_\_\_ E-mail Address \_\_\_\_\_

**ALL SERVICE WORK MUST BE PERFORMED BY A TECHNICIAN WORKING FOR A BONDED HEATING/COOLING CONTRACTOR:**

Bond Number: \_\_\_\_\_

**ATTENTION! THE FOLLOWING SUPPORT ITEMS MUST BE INCLUDED WITH YOUR FULLY-COMPLETED AND SIGNED APPLICATION OR APPLICATION WILL BE RETURNED:**

- ✓ Original service receipt or invoice showing the customer name as well as the date and description of service

#### SIGNATURES:

I certify that I have read, understand, and agree to the Terms and Conditions of this rebate application and that: (1) the information provided in this form is true and correct to the best of my knowledge; and (2) the service meets all CONSERVE & SAVE® Rebate Program requirements. (Allow 6-8 weeks for processing. Missing or incorrect information will increase processing time.)

**CUSTOMER SIGNATURE** \_\_\_\_\_ **Date** \_\_\_\_\_

**TECHNICIAN SIGNATURE** \_\_\_\_\_ **Date** \_\_\_\_\_

#### TEAMING UP TO SAVE YOU MONEY



#### OFFICE USE ONLY

Gas \_\_\_\_\_ Electric \_\_\_\_\_ Water \_\_\_\_\_ ID \_\_\_\_\_

Inspection Date \_\_\_\_\_ Approved By & Date \_\_\_\_\_ **Total Rebate Amount \$**

Appliance/Equipment \_\_\_\_\_

### 3. EQUIPMENT & SERVICE INFORMATION (please print)

#### CENTRAL AIR CONDITIONER EQUIPMENT INFORMATION:

Is There a Load Control on the Unit? (*Austin only*)    No    Yes    If Yes, Load Device #: \_\_\_\_\_ Is it connected?    No    Yes

Manufacturer: \_\_\_\_\_ Serial Number: \_\_\_\_\_

Model Name: \_\_\_\_\_ Model Number: \_\_\_\_\_

Age of Central Air Conditioner Unit: \_\_\_\_\_ Cooling Capacity (tons): \_\_\_\_\_ SEER Rating: \_\_\_\_\_

#### SERVICE INFORMATION:

Date of Service: \_\_\_\_\_ Cost of Service: \_\_\_\_\_

#### Service Checklist (please include separate sheets for multiple units):

- |   |  |
|---|--|
| Check voltage/amperage                          | Clean and inspect condenser coil                           |
| Check thermostat operation and control sequence | Clean condensate drain line                                |
| Inspect belt condition                          | Clean, inspect, and lubricate motors                       |
| Inspect and lubricate blower                    | Clean or replace air filter                                |
| Check coolant level and pressure                | Confirm proper air flow                                    |
|   | Perform visual inspection of entire air conditioner system |

### 4. REBATE APPLICATION CHECKLIST

**This program offers a \$25 rebate for the completion of a professional clean and tune of your central air conditioner. Use this checklist to complete the steps to receive your rebate:**

1. Read the following terms and conditions to determine if you are eligible for a rebate:
  - Only one service address per application per year. This program is only for existing homes and small commercial customers with split systems under 5 tons (60,000 btu's). New construction is not eligible. Customers are eligible for a tune-up rebate every two years. Customers who have a service agreement with an HVAC dealer are eligible provided that the service contract is provided with the rebate application.
  - The Utility reserves the right to apply rebates to past due accounts. Rebates \$75 and under will be applied to your account. Rebates will not exceed the cost of service.
  - Central Air Conditioner Clean & Tune must be performed on equipment connected to an electric service supplied by Austin Utilities, Owatonna Public Utilities, or Rochester Public Utilities and is subject to inspection.
  - The Central Air Conditioner Clean & Tune service must be performed by a bonded heating/cooling contractor. Austin Utilities, Owatonna Public Utilities, and Rochester Public Utilities assume no liability for any incidental or consequential damages resulting from the Central Air Conditioner Clean & Tune service provided by the contractor.
  - The Central Air Conditioner Clean & Tune service must meet the Minimum Service Requirements as specified in this rebate application Section 3 (EQUIPMENT & SERVICE INFORMATION).
  - Due to limited funding, this rebate offer can be withdrawn at any time without notice. Applications will be processed on a first-come, first-serve basis. All applications from the previous year's purchases (2016) must be received by March 31, 2017.
  - Rebates can only be offered on Central Air Conditioner Clean & Tune services that are completed while funding is in effect. In the event our program is discontinued due to depleted funds, we will not provide a rebate for Clean & Tune services completed between the discontinued date and the end of that year.
2. Have a Central Air Conditioner Clean & Tune performed by a bonded heating/cooling contractor. The contractor or technician must complete Section 2 (CONTRACTOR INFORMATION) and Section 3 (EQUIPMENT & SERVICE INFORMATION) and sign the rebate application.
3. Complete the application, making sure to fill out all required sections in detail. Missing or incorrect information will increase the processing time.
4. Include a final, detailed copy of the original service receipt or invoice showing the customer name as well as the date, description, and cost of service.
5. Sign the application.
6. Mail completed forms and required documentation to your utility provider:

**Austin Utilities**  
Attn: Rebate Processing  
400 - 4th Street NE  
Austin, MN 55912-3495  
507.433.8886  
507.433.5045 fax  
www.austinutilities.com

**Owatonna Public Utilities**  
Attn: Rebate Processing  
P.O. Box 800  
Owatonna, MN 55060-0800  
507.451.2480  
www.owatonnautilities.com

**Rochester Public Utilities**  
Attn: Rebate Processing  
4000 East River Road NE  
Rochester, MN 55906-2813  
507.280.1500  
www.rpu.org