

# CONSERVE & \$AVE®

## 2016 CENTRAL AIR CONDITIONER CLEAN & TUNE REBATE APPLICATION

### 1. CUSTOMER INFORMATION (please print)

#### SECTION 1 MUST BE FILLED OUT COMPLETELY OR APPLICATION WILL BE RETURNED

Customer Name \_\_\_\_\_ E-mail Address \_\_\_\_\_

Home Phone Number (with area code) \_\_\_\_\_ Daytime Phone Number (with area code) \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code + 4 \_\_\_\_\_

Installation Address (if different from mailing address) \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code + 4 \_\_\_\_\_

Account Number / Location Number (Found on utility bill.) (Location Number for Austin customers only.) (Rebates \$75 and under will be applied to your account.)

How did you hear about CONSERVE & SAVE? ☐ Billboard ☐ Chamber of Commerce ☐ Contractor ☐ Newspaper ☐ Radio ☐ Retailer/Vendor  
☐ Social Media ☐ TV ☐ Utility Newsletter ☐ Utility Representative ☐ Utility Web Site ☐ Other \_\_\_\_\_

The Minnesota Department of Commerce requests that utilities track the following information for statistical purposes only. **Please read each step carefully and check "above" or "below":**

- 1) Find your household size on the table to the right.
- 2) Determine your annual household income, before taxes, including pension, social security, etc.
- 3) Is your household income above or below the amount corresponding to your household size in this table? ☐ above ☐ below

(Information from this application may be shared with the Minnesota Department of Commerce and our co-op partners.)

Number of People in Household	Annual Household Income
1	\$23,540
2	\$31,860
3	\$40,180
4	\$48,500
5 or more	\$56,820

### 2. CONTRACTOR INFORMATION (please print)

Business Name \_\_\_\_\_ Technician Name \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code + 4 \_\_\_\_\_

Daytime Phone Number (with area code) \_\_\_\_\_ E-mail Address \_\_\_\_\_

**ALL SERVICE WORK MUST BE PERFORMED BY A TECHNICIAN WORKING FOR A BONDED HEATING/COOLING CONTRACTOR:**

Bond Number: \_\_\_\_\_

#### **ATTENTION! THE FOLLOWING SUPPORT ITEMS MUST BE INCLUDED WITH YOUR FULLY-COMPLETED AND SIGNED APPLICATION OR APPLICATION WILL BE RETURNED:**

- ✓ Original service receipt or invoice showing the customer name as well as the date and description of service



#### **SIGNATURES:**

I certify that I have read, understand, and agree to the Terms and Conditions of this rebate application and that: (1) the information provided in this form is true and correct to the best of my knowledge; and (2) the service meets all CONSERVE & SAVE® Rebate Program requirements. (Allow 6-8 weeks for processing. Missing or incorrect information will increase processing time.)

**CUSTOMER SIGNATURE** \_\_\_\_\_ **Date** \_\_\_\_\_

**TECHNICIAN SIGNATURE** \_\_\_\_\_ **Date** \_\_\_\_\_

#### TEAMING UP TO SAVE YOU MONEY



#### OFFICE USE ONLY

☐ Gas ☐ Electric ☐ Water ID \_\_\_\_\_

Inspection Date \_\_\_\_\_ Approved By & Date \_\_\_\_\_

Appliance/Equipment \_\_\_\_\_

**Total Rebate Amount \$**

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### 3. EQUIPMENT & SERVICE INFORMATION (please print)

#### CENTRAL AIR CONDITIONER EQUIPMENT INFORMATION:

Is There a Load Control on the Unit? (Austin only) ☐ No ☐ Yes If Yes, Load Device #: \_\_\_\_\_ Is it connected? ☐ No ☐ Yes

Manufacturer: \_\_\_\_\_ Serial Number: \_\_\_\_\_

Model Name: \_\_\_\_\_ Model Number: \_\_\_\_\_

Age of Central Air Conditioner Unit: \_\_\_\_\_ Cooling Capacity (tons): \_\_\_\_\_ SEER Rating: \_\_\_\_\_

#### SERVICE INFORMATION:

Date of Service: \_\_\_\_\_ Cost of Service: \_\_\_\_\_

#### Service Checklist (please include separate sheets for multiple units):

- |  |   |
|--|---|
| <input type="checkbox"/> Check voltage/amperage                          | <input type="checkbox"/> Clean and inspect condenser coil                           |
| <input type="checkbox"/> Check thermostat operation and control sequence | <input type="checkbox"/> Clean condensate drain line                                |
| <input type="checkbox"/> Inspect belt condition                          | <input type="checkbox"/> Clean, inspect, and lubricate motors                       |
| <input type="checkbox"/> Inspect and lubricate blower                    | <input type="checkbox"/> Clean or replace air filter                                |
| <input type="checkbox"/> Check coolant level and pressure                | <input type="checkbox"/> Confirm proper air flow                                    |
|  | <input type="checkbox"/> Perform visual inspection of entire air conditioner system |

### 4. REBATE APPLICATION CHECKLIST

**This program offers a \$25 rebate for the completion of a professional clean and tune of your central air conditioner. Use this checklist to complete the steps to receive your rebate:**

- ☐ 1. Read the following terms and conditions to determine if you are eligible for a rebate:
- Only one service address per application per year. This program is only for existing homes and small commercial customers with split systems under 5 tons (60,000 btu's). New construction is not eligible. Customers are eligible for a tune-up rebate every two years. Customers who have a service agreement with an HVAC dealer are eligible provided that the service contract is provided with the rebate application.
  - The Utility reserves the right to apply rebates to past due accounts. Rebates \$75 and under will be applied to your account. Rebates will not exceed the cost of service.
  - Central Air Conditioner Clean & Tune must be performed on equipment connected to an electric service supplied by Austin Utilities, Owatonna Public Utilities, or Rochester Public Utilities and is subject to inspection.
  - The Central Air Conditioner Clean & Tune service must be performed by a bonded heating/cooling contractor. Austin Utilities, Owatonna Public Utilities, and Rochester Public Utilities assume no liability for any incidental or consequential damages resulting from the Central Air Conditioner Clean & Tune service provided by the contractor.
  - The Central Air Conditioner Clean & Tune service must meet the Minimum Service Requirements as specified in this rebate application Section 3 (EQUIPMENT & SERVICE INFORMATION).
  - Due to limited funding, this rebate offer can be withdrawn at any time without notice. Applications will be processed on a first-come, first-serve basis. All applications from the previous year's purchases (2016) must be received by March 31, 2017.
  - Rebates can only be offered on Central Air Conditioner Clean & Tune services that are completed while funding is in effect. In the event our program is discontinued due to depleted funds, we will not provide a rebate for Clean & Tune services completed between the discontinued date and the end of that year.
- ☐ 2. Have a Central Air Conditioner Clean & Tune performed by a bonded heating/cooling contractor. The contractor or technician must complete Section 2 (CONTRACTOR INFORMATION) and Section 3 (EQUIPMENT & SERVICE INFORMATION) and sign the rebate application.
- ☐ 3. Complete the application, making sure to fill out all required sections in detail. Missing or incorrect information will increase the processing time.
- ☐ 4. Include a final, detailed copy of the original service receipt or invoice showing the customer name as well as the date, description, and cost of service.
- ☐ 5. Sign the application.
- ☐ 6. Mail completed forms and required documentation to your utility provider:

**Austin Utilities**  
Attn: Rebate Processing  
400 - 4th Street NE  
Austin, MN 55912-3495  
507.433.8886  
507.433.5045 fax  
www.austinutilities.com

**Owatonna Public Utilities**  
Attn: Rebate Processing  
P.O. Box 800  
Owatonna, MN 55060-0800  
507.451.2480  
www.owatonnautilities.com

**Rochester Public Utilities**  
Attn: Rebate Processing  
4000 East River Road NE  
Rochester, MN 55906-2813  
507.280.1500  
www.rpu.org