

# CONSERVE & \$AVE®

## 2016 SOLAR ELECTRIC REBATE APPLICATION

### 1. CUSTOMER INFORMATION (please print)

**SECTION 1 MUST BE FILLED OUT COMPLETELY OR APPLICATION WILL BE RETURNED**

Name \_\_\_\_\_ Account # / Location # (Found on utility bill.) (Location # for Austin customers only.) \_\_\_\_\_

Daytime Phone Number (with area code) \_\_\_\_\_ E-mail Address \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code + 4 \_\_\_\_\_

Installation Address (if different from mailing address) \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code + 4 \_\_\_\_\_

### 2. SOLAR INSTALLER/CONTRACTOR INFORMATION

Business Name \_\_\_\_\_ Lead Installer Name \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code + 4 \_\_\_\_\_

Daytime Phone Number (with area code) \_\_\_\_\_ E-mail Address \_\_\_\_\_

**The solar installer must be a licensed general contractor or licensed electrical contractor to be eligible to install under this program.**

Solar installer is a: Licensed General Contractor License Number: \_\_\_\_\_  
Licensed Electrical Contractor License Number: \_\_\_\_\_


Is lead installer NABCEP Solar PV certified? (not required) No Yes If yes, NABCEP Solar PV Number: \_\_\_\_\_

**All electrical work must be performed by a licensed electrician working for a licensed electrical contractor.**

Electrician License Number: \_\_\_\_\_

**ATTENTION! THE FOLLOWING SUPPORT ITEMS MUST BE INCLUDED WITH YOUR FULLY-COMPLETED AND SIGNED APPLICATION OR APPLICATION WILL BE RETURNED:**

- ✓ Interconnection Agreement/Documents
- ✓ Shading Analysis (Pathfinder, SunEye, or similar)
- ✓ Energy Audit Report
- ✓ Invoice

 **SIGNATURES:** I certify that I have read, understand, and agree to the Terms and Conditions of this rebate application and that:  
(1) the information provided in this form is true and correct to the best of my knowledge; and (2) the installation will meet all CONSERVE & \$AVE® Rebate Program requirements. (Allow 6-8 weeks for processing. Missing or incorrect information will increase processing time.)

CUSTOMER SIGNATURE \_\_\_\_\_ Date \_\_\_\_\_

SOLAR INSTALLER SIGNATURE \_\_\_\_\_ Date \_\_\_\_\_

#### TEAMING UP TO SAVE YOU MONEY



#### OFFICE USE ONLY

Gas Electric Water

ID \_\_\_\_\_ Inspection Date \_\_\_\_\_

Appliance/Equipment \_\_\_\_\_

Approved By & Date \_\_\_\_\_ Total Rebate Amount \$ \_\_\_\_\_

### 3. INSTALLATION INFORMATION

Building Permit Number: \_\_\_\_\_

**SOLAR MODULE:** Solar Module Manufacturer: \_\_\_\_\_ Solar Module Model Number: \_\_\_\_\_

Number of Modules: \_\_\_\_\_ Nameplate Module Rating (Watts): \_\_\_\_\_ Module Performance Warranty (years): \_\_\_\_\_

System Rating – Sum of Solar Panels (kW): \_\_\_\_\_ Tilt of Panels if Fixed (degrees): \_\_\_\_\_

Thin Film?      Yes      No

**INVERTER:** Inverter Manufacturer: \_\_\_\_\_ Inverter Model Number: \_\_\_\_\_

Inverter Rating (kW): \_\_\_\_\_ Inverter Warranty (years): \_\_\_\_\_

Azimuth Angle/Orientation (degrees): \_\_\_\_\_

System Type:      Fixed      Seasonally Adjusted      Single Axis      Dual Axis

Location:      Roof      Ground      Pole

### 4. TERMS AND CONDITIONS

**The CONSERVE & SAVE® solar electric rebate for households and businesses provides financial support for the installation of new grid connected solar electric systems. A rebate of \$0.50 per watt (based on the nameplate module rating) (up to a maximum total rebate of \$5,000) will be available to customers that meet the following criteria:**

- Install a new photovoltaic (PV) system that is between 0.5 kW and 10 kW.
- Customer must sign a utility net-metering/interconnection agreement with Austin, Owatonna, or Rochester Public Utilities.
- System must meet the Minnesota Department of Energy Resources rebate requirements in addition to the utility requirements. (See [www.state.mn.us](http://www.state.mn.us); search “solar electric rebate.”)
- Applicants must conduct an energy audit on the proposed installation site and share results with their utility.
- In exchange for the rebate, the utility will own any and all Renewable Energy Credits (RECs) associated with the PV system.

#### Installation Requirements:

- Must comply with all applicable federal, state, local and utility laws and requirements.
- Must comply with all applicable building and zoning codes and obtain all appropriate permits, providing copies of such permits to their utility.
- System must be installed by a licensed electrical contractor or licensed general contractor.
- Applicants must demonstrate that system will not be shaded by buildings, trees, electricity poles, towers, chimneys, by using a shading analysis tool and site photo. Installations should result in energy production equivalent to a minimum net effect of 90% of an ideally sited system and 85% when using a compensating technology (e.g. micro-inverters, power optimizers, etc.).
- System must be installed within 90 days of filing the interconnection documents with the utility.

#### Equipment Requirements:

- All of the system components must be new.
- PV modules must be certified as meeting the most current edition of Underwriters Laboratory Standard 1703 (UL1703) and must have a 20-year or greater manufacturer’s performance warranty.
- Inverters must be certified as meeting the current edition of Underwriters Laboratory Standard 1741 (UL1741) and come with a minimum five-year manufacturer’s warranty.

#### Funding:

- Due to limited funding, this rebate offer can be withdrawn at any time without notice. Applications will be processed on a first-come, first-serve basis.

#### Steps to Receiving a Solar Electric Rebate:

1. Customer notifies their utility of plans to install a PV system.
2. Customer has an energy audit conducted on the proposed site. If an audit has been conducted on site in the last three years, this step can be skipped.
3. Customer shares energy audit results with their utility.
4. Customer fills out the Generation Interconnection application.
5. If application is approved, the utility will prepare and mail all interconnection documents and rebate application to customer.
6. Customer fills out all documents and returns them to their utility, along with a detailed copy of paid invoice/receipt and shading analysis.
7. Utility orders meter.
8. Utility and the city building and safety department inspect the installed PV system before issuing a rebate check.
9. Rebate check (up to a maximum total rebate of \$5,000) will be issued to the customer/owner of the property.

#### Return the completed application and required documentation to your utility provider:

**Austin Utilities**  
Attn: Rebate Processing  
400 - 4th Street NE  
Austin, MN 55912-3495  
507.433.8886  
507.433.5045 fax  
[www.austinutilities.com](http://www.austinutilities.com)

**Owatonna Public Utilities**  
Attn: Rebate Processing  
P.O. Box 800  
Owatonna, MN 55060-0800  
507.451.2480  
[www.owatonnautilities.com](http://www.owatonnautilities.com)

**Rochester Public Utilities**  
Attn: Rebate Processing  
4000 East River Road NE  
Rochester, MN 55906-2813  
507.280.1500  
[www.rpu.org](http://www.rpu.org)