



Rochester Public Utilities

Board Meeting Packet

May 27, 2014

ROCHESTER PUBLIC UTILITIES BOARD

MEETING AGENDA –May 27, 2014

RPU SERVICE CENTER
4000 EAST RIVER ROAD NE
ROCHESTER, MN 55906

4:00 PM

1. Recognitions
 - MMUA Scholarship Winner
 - Retirement
2. Approval of Minutes of April 29, 2014 Meeting
3. Approval of Accounts Payable

NEW BUSINESS

4. Open Comment Period
(This agenda section is for the purpose of allowing citizens to address the Utility Board. Comments are limited to 4 minutes, total comment period limited to 15 minutes. Any speakers not having the opportunity to be heard will be the first to present at the next Board meeting.)
5. Consideration of Bids/Proposals:
 - a. System Operations SCADA Server Room AC Installation
 - b. Chester Substation Grading & Excavating
 - c. SAP Proposal
6. Southern Minnesota Municipal Power Agency (SMMPA) Appointment
7. RPU Renewable Energy Objective for 2013
8. Water Rules & Regulations Revision
9. Electric Engineering & Operations Report for 2013
10. General Manager's Report
11. Management Reports
12. Other Business
13. Adjourn

The agenda and board packet for Utility Board meetings are available on-line at www.rpu.org and <http://rochestercitymn.iqm2.com/Citizens/Default.aspx>

ROCHESTER PUBLIC UTILITIES
BOARD MEETING MINUTES
April 29, 2014

Members Present: Mr. Williams, Mr. Stahl, Mr. Reichert, Mr. Wojcik and Mr. Browning
Absent: None
Also Present: Terry Adkins, City Attorney

Board President Williams called the meeting to order at 4:00 PM.

1. President Williams recognized Larry Koshire, and Mike Engle for their years of service with Rochester Public Utilities.

2. Mr. Wojcik moved to approve the minutes of the March 25, and April 22, 2014 meetings, seconded by Mr. Browning.

All voting "AYE"

3. Mr. Wojcik moved to approve the Accounts Payable, seconded by Mr. Browning.

All voting "AYE"

4. Mr. Williams opened the meeting for comments from the public.
No one from the public came forward to speak.

5. Susan Parker, Director of Corporate Services introduced Aaron Worthman with Baker Tilly to present the 2013 Annual Audit results and present a copy of the 2013 Annual Report to the Board. Susan Parker presented the Annual Audit presentation for 2013 to the Board.

Mr. Browning moved to accept the Audit Report, seconded by Mr. Reichert.

6. Mr. Reichert moved to approve the following resolution for Authorized Signatures, seconded by Mr. Wojcik.

All voting "AYE"

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, that the following person or persons are hereby authorized for and in behalf of the City of Rochester, D/B/A Rochester Public Utilities, to endorse or cause to be endorsed such documents regarding deposits, checks, drafts, investments or any other matter necessary for or pertaining to the financial operation of the Rochester Public Utilities.

Mark Kotschevar
Susan Parker
Bryan Blom
Tina Livingston
Judy Anderson

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 29th day of April, 2014.

7. Mr. Wojcik moved to approve the proposed Professional Services Agreement with Short Elliot Hendrickson Incorporated and resolution reading as follows: seconded by Mr. Stahl.

All voting "AYE"

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve the Professional Services Agreement with Short Elliot Hendrickson Incorporated, and to request the Mayor and the City Clerk to execute the Agreement for

Wireless Communications Installation Oversight

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 29th day of April, 2014.

The use of a consultant for this is because the equipment used on the towers is complicated and technology changes so fast that this is beyond the scope of RPU's expertise.

8. Doug Rovang, Senior Civil Engineer presented the Water Engineering and Operations Report for 2013.

No action was requested.

Mr. Rovang reported that the 4th street Reservoir has Whiting contracted for the grounds work.

9. Mr. Reichert moved to approve the following resolution and contract for the System Operations SCADA Server Room installation project seconded by Mr. Browning.

All voting "AYE"

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve a contract agreement with Hybrid Mechanical and to request the Mayor and City Clerk to execute the agreement for

Construction of the System Operations SCADA Server Room AC Installation

The amount of the contract agreement to be **ONE HUNDRED TWENTY FOUR THOUSAND, EIGHT HUNDRED TWENTY EIGHT AND 00/100 DOLLARS (\$124,828.00)** and Hybrid Mechanical being lowest responsible bidder.

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 29th day of April, 2014.

9. General Manager's Report

Larry Koshire reported that the ratings calls with Fitch and Moody's took place on Monday. Moody's AA rating is given every other year. We will receive a written report in 2015.

- 10. Management Report's
Jeremy Sutton reported on the MISO capacity auction.
- 11. Other Business
- 12. Mr. Koshire moved to adjourn the meeting at 5:40 PM, seconded by Mr. Williams.
All voting "AYE"
- 13. Board Study Session immediately following the Board Meeting.

Submitted by:

Secretary

Approved by the Board

Board President

Date

Unapproved

ROCHESTER PUBLIC UTILITIES

A/P Board Listing By Dollar Range

For 04/16/2014 To 05/14/2014

Consolidated & Summarized Below 1,000

1 **Greater than 50,000 :**

2

3	SOUTHERN MN MUNICIPAL POWER A	Monthly Billing	6,482,999.12
4	MN DEPT OF REVENUE	March Sales and Use Tax	458,303.33
5	CONSTELLATION NEWENERGY-GAS D	SLP Pilot and Boiler Gass	296,707.47
6	XCEL ENERGY CORP	CapX - LaCrosse Project CMA	236,480.76
7	STUART C IRBY CO INC	Wire, AL, 15kV, 4/0 Str, 1/C, Jkt, 220m	81,186.05
8	E H RENNER & SONS INC	Drilling of Well #41	77,998.00
9	BURNS & MCDONNELL INC	Engineering Services - Sub & Trans Line	69,978.84
10	MAYO CLINIC	*CIP - Variable Speed Drives	55,226.50
11			
12		Price Range Total:	7,758,880.07

13

14 **5,000 to 50,000 :**

15

16	DN TANKS INC	3.3 Mil Gal Reservoir Project - Phase 2	48,514.99
17	MONTANA & ASSOCIATES INC	Records Retention Schedule & Policies	47,200.00
18	ALVIN E BENIKE INC (P)	Board and Community Room Renovation	42,165.00
19	BILLTRUST dba	Credit Card/Billing/Mailing/IVR Services	41,312.21
20	WRIGHT TREE SERVICE INC	2014 Hourly Tree Contract	34,874.18
21	PEOPLES ENERGY COOPERATIVE (P	Services Compensable, 4/1/2014 - 4/30/20	33,892.06
22	LIEBERT CORPORATION	Computer Room Air Conditioners Sys Op SC	32,724.17
23	CONSTELLATION NEWENERGY-GAS D	Gas at Cascade Creek	31,921.75
24	SPARTA CONSULTING INC	2014 SAP application support	29,120.00
25	ALSTOM GRID INC	CVT, 161 kV	27,108.84
26	TECHNOLOGY FOR ENERGY CORPORA	PowerMaster 7302 - 3ph metering analyzer	26,713.41
27	WESCO DISTRIBUTION INC	Trans, PM, 3ph, 1500kVA, 13.8/8, 480/277	25,525.60
28	BERGERSON CASWELL INC	Pump Replacement Well #11	22,025.00
29	RYAN ELECTRIC OF ROCHESTER IN	Traffic Signal Meter Socket Install	21,000.00
30	RYAN ELECTRIC OF ROCHESTER IN	Lighting Control Project	20,733.00
31	HYBRID MECHANICAL	Cascade Creek Fuel Oil Piping Replacemen	19,690.00
32	AMER PUBLIC POWER ASSN	APPA Dues	19,482.68
33	WESCO DISTRIBUTION INC	Trans, PM, 1ph, 25kVA, 13.8/8, 240/120	18,310.16
34	TSP INC	Service Center Sys Ops Mechanical	15,519.78
35	LEAGUE OF MN CITIES INS TRUST	Expenses for claim	15,127.99
36	WESCO DISTRIBUTION INC	P/C, 120V-305V, 20 yr	14,925.10
37	LEAGUE OF MN CITIES INS TRUST	Claim, Hy-Vee Food Store	14,895.76
38	VISION COMPANIES LLC (P)	Organizational Strategy	14,775.00
39	MINNESOTA ENERGY RESOURCES CO	Pilot and Boiler Gas	13,828.65
40	SCHWAB VOLLHABER LUBRATT CORP	Danfoss VFD, 150HP-460V	13,150.00
41	U S ALLIANCE GROUP	Credit Card Processing Fees	13,103.70
42	BORDER STATES ELECTRIC SUPPLY	Arrester, 106kV, Station, W/ Ring, Poly	12,569.94
43	WORKS COMPUTING INC	HP 2TB 6G SAS 7.2K 3.5" DP MDL HDD	12,001.89
44	BLUESPIRE STRATEGIC MARKETING	2014 RPU Plugged In Contract	11,969.00
45	CENTURYLINK	2014 Monthly Telecommunications	11,323.14
46	CHS ROCHESTER	Monthly Fuel Purchase - March	11,152.68
47	UTILITY FINANCIAL SOLUTIONS L	Elec cost of service/rate design study	10,570.00
48	D P C INDUSTRIES INC	2014 Hydrofluorosilicic Acid - Delivered	10,298.47

ROCHESTER PUBLIC UTILITIES

A/P Board Listing By Dollar Range

For 04/16/2014 To 05/14/2014

Consolidated & Summarized Below 1,000

49	THE ENERGY AUTHORITY INC	TEA Resource Fee - April	10,112.84
50	TRENCH LTD	CVT, Outdoor, 161kV 1400/800:1 Relay Acc	10,099.69
51	TRENCH LTD	CVT, Outdoor, 161kV 1400/800:1 Meter Acc	10,099.69
52	KEMA SERVICES INC	Prof Serv - SCADA Upgrade	10,000.00
53	BARR ENGINEERING COMPANY	2014 Engr Svcs - Hydro	9,427.00
54	BARR ENGINEERING COMPANY	Water Sustainability Study Services	8,757.50
55	INSTITUTE FOR ENVIRONMENTAL	Asbestos Project Design	8,550.00
56	DELL MARKETING LP	OptiPlex 9020	8,465.94
57	ALL SYSTEMS INSTALLATION INC	Support for Onssi and Allsystems	8,401.96
58	WELLS FARGO BANK ACCT ANALYSI	2014 Banking Services	8,234.75
59	ROCHESTER PUBLIC SCHOOLS (ALC	*CIP - MOTORS/DRIVES	8,220.00
60	AMER PUBLIC POWER ASSN	APPA/DEED Dues	7,793.04
61	BERGERSON CASWELL INC	Casing Scrubbing	7,540.00
62	WESCO DISTRIBUTION INC	Fused sectionalizer	7,527.21
63	CHS ROCHESTER	Monthly Fuel Purchase - March	7,133.58
64	D P C INDUSTRIES INC	2014 Carus 8500 Aqua Mag Kjell F35	6,840.10
65	SCHWAB VOLLHABER LUBRATT CORP	Danfoss VFD, 60HP-460V	6,800.00
66	WORKS COMPUTING INC	HP 600GB 6G SATA VE 3.5" SCC EV SSD	6,675.20
67	MN DEPT OF REVENUE	March Sales and Use Tax	6,593.40
68	ROCHESTER PUBLIC SCHOOLS (SUN	*CIP - MOTORS/DRIVES	6,360.00
69	WHITEWATER WIRELESS INC	Antenna and Cabling Installation	6,269.61
70	MCR PERFORMANCE SOLUTIONS INC	FERC Classification of Costs Review	6,221.25
71	ENVENTIS TELECOM INC	2014 Network Maintenance Services	6,100.10
72	HY VEE	Arbor Day Lunches	6,067.83
73	ARNOLDS SUPPLY & KLEENIT CO (2013-2014 Monthly Cleaning Services	5,887.74
74	MEGGER (P)	Insulation Resistance Tester 10kv	5,860.00
75	WORKS COMPUTING INC	HP D2600 Disk Enclosure	5,670.53
76	HOMESTEAD AT ROCHESTER	*CIP - Lighting	5,622.15
77	MN PIPE & EQUIPMENT	Hydrant, 6 ft 6 in	5,617.36
78	ENVENTIS TELECOM INC	Transceiver module, 1000BASE-LX/LH SFP	5,572.00
79	BORDER STATES ELECTRIC SUPPLY	Grnd Ball, 2 Hole Pad, Male Stud	5,521.17
80	KEY BUILDERS INC	Install counter, sink, eye wash adaptor	5,500.00
81	TECHNOLOGY FOR ENERGY CORPORA	Calibration package, 5-year	5,343.75
82	R D O - POWERPLAN OIB	Hydraulic chainsaw	5,097.00
83	VERIZON WIRELESS	2014 Cell & iPad Monthly Service	5,092.98
84	SOMA CONSTRUCTION INC	Class 5 recycle	5,042.13
85	D P C INDUSTRIES INC	2014 Chlorine, 150 lb Cyl	5,000.50
86	PITNEY BOWES PURCHASE POWER	Postage meter refill 3/14/2014	5,000.00
87			
88			
89		Price Range Total:	1,001,642.15
90	<u>1,000 to 5,000 :</u>		
91			
92	EXPRESS SERVICES INC	2014 Fred Rahn - Field Svcs	4,519.63
93	DELL MARKETING LP	OptiPlex 9020	4,249.38
94	REBATES	CIP Conserve & Save Rebates	4,100.00
95	ULTEIG ENGINEERS INC	Engineering Analysis	4,089.70
96	VISION COMPANIES LLC (P)	Consulting Services	4,050.00
97	DELL MARKETING LP	Latitude E6440	4,037.82

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98	VIKING ELECTRIC SUPPLY INC	Conduit, PVC Sch 40, 5.00, 10' length	3,921.60
99	HANNYS CLOTHING STORE	CIP Conserve & Save Rebates	3,920.00
100	ROCHESTER PUBLIC SCHOOLS	CIP Conserve & Save Rebates	3,870.00
101	USA BLUE BOOK	Hydrant backflow preventer RPZ 2-1/2"	3,839.70
102	ALTERNATIVE TECHNOLOGIES INC	Oil tets	3,625.00
103	WORKS COMPUTING INC	HP DL380P Gen8 12-LFF CTO Server	3,587.09
104	JOHNSON PRINTING CO INC	Annual Report/Financial Statement, 2013	3,472.00
105	ULTEIG ENGINEERS INC	Eng Serv CO #7 to PO 10844	3,171.60
106	NALCO COMPANY	2014 DI Vessels & Rel. Rental	3,150.00
107	SAMARITAN BETHANY HOME	CIP Conserve & Save Rebates	3,133.44
108	WORKS COMPUTING INC	HP 450GB 6G SAS 15K 3.5" SC ENT HDD	3,052.95
109	TECHNOLOGY FOR ENERGY CORPORA	Flexible current probe, 36"	3,045.94
110	WESCO DISTRIBUTION INC	Cold shrink termination kit	2,939.06
111	REISNER DAVID	CIP Conserve & Save Rebates	2,900.00
112	WORKS COMPUTING INC	HP DL380P Gen8 E5-2660 FIO Kit	2,860.57
113	ULTEIG ENGINEERS INC	Q9 Distribution Upgrade Analysis	2,844.50
114	U S PLASTIC CORP	Bulk storage tank, 1500 gallon	2,809.74
115	DADE MOELLER & ASSOCIATES INC	Lab Assessment	2,789.00
116	SIEMENS INC- LOW AND MEDIUM V	Switch, Air, Unit Arm, 3ph, 600A, LB	2,776.61
117	CLEAR CHANNEL BROADCASTING IN	Arbor Day broadcasts	2,715.00
118	HD SUPPLY WATERWORKS LTD	Kennedy flush valve, 2-1/2"	2,670.00
119	JIM WHITING NURSERY/GARDEN CT	Arbor Day 2014	2,621.64
120	BORDER STATES ELECTRIC SUPPLY	Switch, Air, In-Line, 15kV,Brndy,336,NLB	2,611.17
121	KWANSA JULIUS	CIP Conserve & Save Rebates	2,590.00
122	CLEAR CHANNEL BROADCASTING IN	broadcasting spots	2,576.00
123	BORDER STATES ELECTRIC SUPPLY	Elbow, 15kV, 200A, LB,1/0 Sol,175-220Mil	2,570.34
124	WICK JOE	CIP Conserve & Save Rebates	2,550.00
125	CHARTER MEDIA	Arbor Day broadcast	2,508.00
126	WIESER PRECAST STEPS INC (P)	Grd Sleeve, Switch Basement, PME	2,500.00
127	DELL MARKETING LP	UltraSharp 24 dual monitor bundle	2,399.96
128	CDW GOVERNMENT INC	Safenet SW08 1yr support	2,327.52
129	STUART C IRBY CO INC	Wire, AL, 600V, #2-#4 ACSR NEU Tri	2,290.35
130	FIRST STUDENT INC	2014 Arbor Day Busing Expense	2,253.29
131	SAVERS INC	CIP Conserve & Save Rebates	2,250.00
132	MINNESOTA ENERGY RESOURCES CO	Monthly billing - SC	2,207.44
133	FAIRWAY OUTDOOR FUNDING LLC	2014 Digital Billboard Contract	2,200.00
134	HYBRID MECHANICAL	city water annual backflow testing	2,186.00
135	RESCO	Tree trimming kit, 6' square pole	2,154.60
136	CHS ROCHESTER	LP gas for the plant	2,148.01
137	ADVANCED DISPOSAL SVC SOLID W	2014 Waste Removal Services - SLP	2,124.56
138	SUPERIOR COMPANIES OF MINNESO	Drinking Fountain Install	2,121.47
139	BORDER STATES ELECTRIC SUPPLY	Conduit, PVC Sch 40, 4.00	2,084.89
140	WESCO DISTRIBUTION INC	MOV Elbow Surge Arrester 10kV	2,068.03
141	MERCHANTS BANK	CIP Conserve & Save Rebates	2,040.72
142	GARCIA GRAPHICS INC	2013 Annual Report	2,000.00
143	FAT WILLYS	CIP Conserve & Save Rebates	1,950.00
144	MN PIPE & EQUIPMENT	couplings/curb stop/joint coprt/reducer	1,910.46
145	MED CITY COLLISION INC	Repair V 489 front end	1,901.51
146	ADVANCED DISPOSAL SVC SOLID W	2014 Waste Removal Services - SC	1,878.10

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For 04/16/2014 To 05/14/2014

Consolidated & Summarized Below 1,000

147	HYBRID MECHANICAL	Backflow Annual Testing	1,877.00
148	CITY OF ROCHESTER	Workers Comp	1,856.90
149	MN DEPT OF COMMERCE	07/02/2013 - 12/312013	1,821.56
150	DN TANKS INC	AP Contract Retentn	1,820.94
151	CORPORATE WEB SERVICES INC	RPU Website Hosting Svcs Extended	1,820.00
152	VALZNY MARY	Well Sealing Cost Share Program (2 wells	1,797.50
153	TENSION ENVELOPE CORPORATION	Envelope, #10 Window, Security Envelope	1,768.80
154	RESIDENCES OF OLD TOWN HALL	CIP Conserve & Save Rebates	1,751.68
155	CLOWN ROUNDUP LLC	Balloonists for 2014 Arbor Day	1,750.00
156	BADGER METER INC (P)	Badger turbo 450 hydrant meter, 3"	1,734.00
157	STUART C IRBY CO INC	Meter Socket, 13 Term, Single Lg, Sw.	1,730.84
158	STEVE BENNING ELECTRIC	Install new VFD Booster Pump 1	1,712.82
159	INTERSTATE POWER SYSTEMS INC	Start Up Costs	1,710.00
160	MINNESOTA ENERGY RESOURCES CO	Gas at Cascake Creek	1,695.67
161	STUART C IRBY CO INC	Pedestal Cover, Box Style, FG	1,667.25
162	ARNOLDS SUPPLY & KLEENIT CO (2013-2014 Alternates	1,656.56
163	EXPRESS SERVICES INC	Lynette Fay-Finance & Accounting/Collect	1,647.20
164	STATE CHEMICAL SOLUTIONS	Degreaser, 68A	1,630.91
165	HYBRID MECHANICAL	repair boiler feed water system	1,615.00
166	NETWORKFLEET INC	2014 Monthly Charge - GPS Fleet tracking	1,608.90
167	PAYMENT REMITTANCE CENTER	Google, Google Glasses	1,603.12
168	EXPERT INSULATION INC	* Customer Refund - CCS 300000651709	1,593.48
169	BORDER STATES ELECTRIC SUPPLY	Conn, CRP SL, #4-2/0 CU only	1,548.62
170	ARTISTIC FRAMERS INC	Frame 6 more word maps, directors office	1,547.02
171	WESCO DISTRIBUTION INC	Vest, FR, Lime, XL	1,534.80
172	DELL MARKETING LP	OptiPlex 9020	1,532.71
173	HYBRID MECHANICAL	U3 Steam Station modifications	1,500.00
174	STEVE BENNING ELECTRIC	Install new VFD Booster Pump 2	1,458.15
175	GGP LIMITED PARTNERSHIP	CIP Conserve & Save Rebates	1,440.00
176	WORKS COMPUTING INC	HP Smart Array P421/2GB FBWC Controller	1,429.50
177	AFFILIATED GROUP INC	2014 First Party Collections	1,410.16
178	PAPER & GRAPHICS INC	Envelope, 9.0x11.5 Window, Low Lft,Logo	1,402.09
179	WERNER ELECTRIC SUPPLY	Pre-lube timer, Electronic	1,396.50
180	ADVANTAGE DIST LLC (P)	Oil, Duraagard HD Super 15-40, (55 Gal)	1,360.20
181	BERGERSON CASWELL INC	Shaft Straightening	1,360.00
182	MN PIPE & EQUIPMENT	fittings to replace old brass	1,358.26
183	VILLAGES OF ESSEX PARK	CIP Conserve & Save Rebates	1,332.00
184	ZIMMERMAN JASON	CIP Conserve & Save Rebates	1,293.98
185	MOTOROLA INC	Radio, Vehicle, XTL 1500	1,280.00
186	STUART C IRBY CO INC	Belt, Nylon EZ Rider	1,275.00
187	WALGREEN CO	CIP Conserve & Save Rebates	1,267.50
188	WIDSETH SMITH NOTLING & ASSOC	McNeilus property review cert of title	1,253.25
189	STUART C IRBY CO INC	Switch, Air, 2 Arm, 1ph, 600A, NLB	1,247.77
190	DAVIES PRINTING COMPANY INC	Water quality brochure	1,220.00
191	DELL MARKETING LP	Monitor w/3-yr warranty, 22"	1,214.91
192	KOTSCHVAR MARK	Travel, APPA and E&O Conf, hotel	1,201.41
193	WELLS FARGO BANK ACCT ANALYSI	Wells Fargo Lockbox Fee, 2014	1,198.00
194	VERIFIED CREDENTIALS INC	Background Screening, Feb	1,188.00
195	ALL SYSTEMS INSTALLATION INC	job 9184278 / Cat 5 addds /SLP & SC	1,164.05

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A/P Board Listing By Dollar Range

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196	MAYO FOUNDATION	CIP Conserve & Save Rebates	1,150.00
197	GALAXY COMPUTERS INC	2014 Server Maintenance	1,136.87
198	KEY BUILDERS INC	Change order SS sink (see atch)	1,125.00
199	PAYMENT REMITTANCE CENTER	Travel, APPA Legislative Rally, Hotel	1,117.76
200	WOODRUFF COMPANY	Misc plumbing fittings	1,112.69
201	MN PIPE & EQUIPMENT	ball meter valve & non lead valve //	1,111.50
202	WORKS COMPUTING INC	HP Ethernet 10GB 2P 530SFP+ Adapter	1,111.48
203	WORKS COMPUTING INC	HP 750W CS PLAT PL HT PLG Pwr Supply Kit	1,109.88
204	WORKS COMPUTING INC	HP 16GB 2RX4 PCL3L-10600R-9 Kit	1,097.18
205	DSW INC.	CIP Conserve & Save Rebates	1,087.79
206	WESCO DISTRIBUTION INC	CT, X-Large Window 1500/5 600V w/Base	1,083.71
207	KELLER AMERICA (P)	Microlevel-358'WC/365'PE	1,081.25
208	BAIER GERALD	2014 Garage Sweep Jan-December	1,068.75
209	ROCH SAND & GRAVEL INC	Ticket 4904219 & 4904220	1,068.22
210	DUECO, INC	Travel, Dueco/Terex Training Reg, Steffl	1,050.00
211	ROCHESTER ARMORED CAR CO INC	2013/14 Pick Up Services May-April	1,041.89
212	STUART C IRBY CO INC	Leather Glove Protector 10.0	1,031.13
213	WORKS COMPUTING INC	140-General Administration	1,029.67
214	CITY OF ROCHESTER	Unemployment Compensation, Reiss	1,026.99
215	EXPRESS SERVICES INC	2014 Diane Bengtson - Prof Services	1,010.99
216	PAYMENT REMITTANCE CENTER	Artistic Framers, Frame Word Maps	1,002.70
217	NAK PROPERTIES LLC	CIP Conserve & Save Rebates	1,000.00

218

219

220

0 to 1,000 :

221

222

223	REBATES	Summarized transactions: 218	33,221.83
224	EXPRESS SERVICES INC	Summarized transactions: 39	21,626.45
225	BORDER STATES ELECTRIC SUPPLY	Summarized transactions: 79	13,691.27
226	PAYMENT REMITTANCE CENTER	Summarized transactions: 85	9,937.01
227	MN PIPE & EQUIPMENT	Summarized transactions: 44	8,372.55
228	STUART C IRBY CO INC	Summarized transactions: 43	7,083.65
229	Customer Refunds (CIS)	Summarized transactions: 61	5,836.41
230	G & K SERVICES	Summarized transactions: 98	5,778.64
231	KELLER AMERICA (P)	Summarized transactions: 9	5,384.50
232	DELL MARKETING LP	Summarized transactions: 14	5,036.79
233	CDW GOVERNMENT INC	Summarized transactions: 14	4,277.31
234	WESCO DISTRIBUTION INC	Summarized transactions: 24	3,575.26
235	TWIN CITY SECURITY INC	Summarized transactions: 4	3,424.36
236	CRESCENT ELECTRIC SUPPLY CO	Summarized transactions: 42	3,195.55
237	NALCO COMPANY	Summarized transactions: 11	3,118.65
238	LAWSON PRODUCTS INC (P)	Summarized transactions: 30	2,878.53
239	ARNOLDS SUPPLY & KLEENIT CO (Summarized transactions: 13	2,810.49
240	VIKING ELECTRIC SUPPLY INC	Summarized transactions: 24	2,435.99
241	GRAINGER INC	Summarized transactions: 21	2,175.88
242	INNOVATIVE OFFICE SOLUTIONS L	Summarized transactions: 49	2,048.44
243	J & W INSTRUMENTS INC	Summarized transactions: 19	1,780.18
244	CITY OF ROCHESTER	Summarized transactions: 12	1,685.93

Price Range Total:

253,103.85

ROCHESTER PUBLIC UTILITIES

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Consolidated & Summarized Below 1,000

245	WOODRUFF COMPANY	Summarized transactions: 28	1,605.62
246	DUECO, INC	Summarized transactions: 9	1,581.76
247	BENTLEY SYSTEMS INC	Summarized transactions: 4	1,581.46
248	NAPA AUTO PARTS (P)	Summarized transactions: 48	1,530.46
249	MCMASTER CARR SUPPLY COMPANY	Summarized transactions: 30	1,494.44
250	GUTHRIE SCOTT	Summarized transactions: 9	1,470.84
251	MAJERUS WILLIAM	Summarized transactions: 9	1,435.00
252	CLAREY'S SAFETY EQUIPMENT dba	Summarized transactions: 8	1,433.54
253	WORKS COMPUTING INC	Summarized transactions: 4	1,430.53
254	HY VEE	Summarized transactions: 15	1,375.93
255	FASTENAL COMPANY	Summarized transactions: 27	1,360.47
256	R D O - POWERPLAN OIB	Summarized transactions: 5	1,337.46
257	GARTNER LORI	Summarized transactions: 3	1,188.52
258	ENVENTIS TELECOM INC	Summarized transactions: 4	1,177.16
259	LIEBERT CORPORATION	Summarized transactions: 2	1,175.29
260	MN MUNICIPAL UTILITIES ASSN C	Summarized transactions: 3	1,170.00
261	ALL SYSTEMS INSTALLATION INC	Summarized transactions: 7	1,152.50
262	OLSEN CHAIN & CABLE CO INC	Summarized transactions: 5	1,140.60
263	CRESCENT ELECTRIC SUPPLY CO	Summarized transactions: 14	1,137.83
264	HALO BRANDED SOLUTIONS	Summarized transactions: 9	1,128.79
265	STEVE BENNING ELECTRIC	Summarized transactions: 2	1,127.70
266	DAVIES PRINTING COMPANY INC	Summarized transactions: 7	1,083.80
267	ZEE MEDICAL SERVICE INC (P)	Summarized transactions: 8	1,062.53
268	TECHNOLOGY FOR ENERGY CORPORA	Summarized transactions: 4	1,031.35
269	MIDWEST SIGNTECH OF ROCHESTER	Summarized transactions: 2	1,021.54
270	MAJESTIC TENTS AND EVENTS dba	Summarized transactions: 2	991.80
271	MAILE ENTERPRISES INC	Summarized transactions: 2	984.00
272	ROCH SAND & GRAVEL INC	Summarized transactions: 2	956.16
273	K A A L TV LLC	Summarized transactions: 1	950.00
274	THE FENCE PROS LLC (P)	Summarized transactions: 1	950.00
275	GARCIA GRAPHICS INC	Summarized transactions: 7	932.50
276	FLUKE ELECTRONICS INC	Summarized transactions: 8	931.95
277	TUPPER MATTHEW	Summarized transactions: 5	920.50
278	DAKOTA SUPPLY GROUP	Summarized transactions: 5	914.70
279	MN DEPT OF REVENUE	Summarized transactions: 1	911.88
280	LEAGUE OF MN CITIES INS TRUST	Summarized transactions: 1	910.05
281	RONCO ENGINEERING SALES INC	Summarized transactions: 5	903.53
282	MINNESOTA ENERGY RESOURCES CO	Summarized transactions: 3	895.37
283	JOHNSON PRINTING CO INC	Summarized transactions: 4	885.50
284	REBATES	Summarized transactions: 21	875.00
285	ELECTRICAL CONSULTANTS INC (P	Summarized transactions: 1	871.50
286	ROCH LANDSCAPING SERVICES INC	Summarized transactions: 2	855.00
287	RESCO	Summarized transactions: 11	840.40
288	COOK STEVEN J	Summarized transactions: 4	827.53
289	MISSISSIPPI WELDERS SUPPLY CO	Summarized transactions: 12	826.62
290	ZIEGLER INC	Summarized transactions: 1	816.30
291	G & K SERVICES	Summarized transactions: 4	798.66
292	ONLINE INFORMATION SERVICES I	Summarized transactions: 1	795.00
293	OPEN ACCESS TECHNOLOGY	Summarized transactions: 1	788.06

ROCHESTER PUBLIC UTILITIES

A/P Board Listing By Dollar Range

For 04/16/2014 To 05/14/2014

Consolidated & Summarized Below 1,000

294	WRIGHT TREE SERVICE INC	Summarized transactions: 1	784.55
295	MINOGUE PETER	Summarized transactions: 1	782.00
296	DALCO CORPORATION	Summarized transactions: 3	778.79
297	VERIFIED CREDENTIALS INC	Summarized transactions: 2	765.00
298	FUREY FILTER & PUMP INC	Summarized transactions: 3	763.81
299	CENTURYLINK	Summarized transactions: 4	755.38
300	MAYO CLINIC	Summarized transactions: 1	750.00
301	MOTOROLA INC	Summarized transactions: 3	737.67
302	HAWK & SON'S INC	Summarized transactions: 2	725.00
303	FS3 INC	Summarized transactions: 2	722.00
304	MN DEPT OF REVENUE	Summarized transactions: 3	719.10
305	USA BLUE BOOK	Summarized transactions: 4	701.34
306	FIEK STEVEN	Summarized transactions: 3	701.04
307	WERNER ELECTRIC SUPPLY	Summarized transactions: 7	693.90
308	BENNETT PETER	Summarized transactions: 3	689.04
309	MCR PERFORMANCE SOLUTIONS INC	Summarized transactions: 1	682.50
310	WHITEWATER WIRELESS INC	Summarized transactions: 2	680.47
311	CUSTOM COMMUNICATIONS INC	Summarized transactions: 4	667.94
312	AUTHORIZE.NET	Summarized transactions: 1	649.70
313	ARROW ACE HARDWARE-ST PETER	Summarized transactions: 8	648.95
314	PEPSI COLA BOTTLING CO	Summarized transactions: 17	648.27
315	SPECTRUM PRO-AUDIO	Summarized transactions: 1	635.00
316	HACH COMPANY	Summarized transactions: 6	611.81
317	CITY OF ROCHESTER	Summarized transactions: 3	591.56
318	METRO SALES INC	Summarized transactions: 1	584.37
319	VICTORIAS RISTORANTE	Summarized transactions: 1	582.84
320	SUPERIOR COMPANIES OF MINNESO	Summarized transactions: 2	580.00
321	NATL JOINT APP & TRAINING COM	Summarized transactions: 2	578.67
322	ELPERT MONTE	Summarized transactions: 3	560.34
323	AUTOMATIONDIRECT.COM	Summarized transactions: 2	560.00
324	ULINE	Summarized transactions: 3	558.34
325	MAYASICH PAUL	Summarized transactions: 1	550.00
326	JETTER CLEAN INC	Summarized transactions: 2	550.00
327	KOTSCHAVAR MARK	Summarized transactions: 4	545.10
328	STEVE BENNING ELECTRIC	Summarized transactions: 2	545.00
329	MCLEAN ENGINEERING COMPANY IN	Summarized transactions: 1	540.75
330	PARTSMASER dba	Summarized transactions: 7	531.45
331	SUMMIT FIRE PROTECTION INC	Summarized transactions: 1	515.00
332	THOMPSON GARAGE DOOR CO INC	Summarized transactions: 1	510.00
333	CONNEY SAFETY PRODUCTS LLC	Summarized transactions: 3	504.15
334	STEFFL TIM	Summarized transactions: 2	502.84
335	DAKOTA SUPPLY GROUP	Summarized transactions: 4	493.60
336	FIRST CLASS PLUMBING & HEATIN	Summarized transactions: 2	492.90
337	DAVE SYVERSON TRUCK CENTER IN	Summarized transactions: 2	486.55
338	NORTHERN / BLUETARP FINANCIAL	Summarized transactions: 3	484.06
339	T E C INDUSTRIAL INC	Summarized transactions: 3	466.08
340	PEOPLES ENERGY COOPERATIVE	Summarized transactions: 2	462.60
341	WIDSETH SMITH NOTLING & ASSOC	Summarized transactions: 1	445.25
342	RELECTRIC SUPPLY COMPANY LLC	Summarized transactions: 4	442.46

ROCHESTER PUBLIC UTILITIES

A/P Board Listing By Dollar Range

For 04/16/2014 To 05/14/2014

Consolidated & Summarized Below 1,000

343	KORTERRA INC	Summarized transactions: 1	441.00
344	KORTERRA INC	Summarized transactions: 1	441.00
345	CANADIAN HONKER RESTAURANT &	Summarized transactions: 5	433.33
346	MEGGER (P)	Summarized transactions: 2	427.52
347	TWO SOCKETS - TWO METERS INC	Summarized transactions: 3	415.06
348	BOLDT JILL	Summarized transactions: 3	401.65
349	STATE CHEMICAL SOLUTIONS	Summarized transactions: 1	385.87
350	POMPS TIRE SERVICE INC	Summarized transactions: 5	381.10
351	WHITEWATER WIRELESS INC	Summarized transactions: 2	371.33
352	BLOM BRYAN	Summarized transactions: 2	370.44
353	GARCIA GRAPHICS INC	Summarized transactions: 1	370.00
354	AFFILIATED GROUP INC	Summarized transactions: 2	361.96
355	WILLIAMS JERRY	Summarized transactions: 2	353.98
356	U S PLASTIC CORP	Summarized transactions: 1	352.51
357	PEOPLES ENERGY COOPERATIVE	Summarized transactions: 1	348.64
358	NORTHERN / BLUETARP FINANCIAL	Summarized transactions: 3	345.88
359	A T & T	Summarized transactions: 1	334.40
360	CENTURYLINK	Summarized transactions: 1	325.95
361	CLEMENTS GM PARTS	Summarized transactions: 5	323.09
362	HAWK & SON'S INC	Summarized transactions: 1	320.00
363	DLT SOLUTIONS, LLC	Summarized transactions: 4	319.70
364	MENARDS ROCHESTER NORTH	Summarized transactions: 10	313.97
365	PAPER & GRAPHICS INC	Summarized transactions: 2	299.68
366	DONAHUE DEBRA	Summarized transactions: 2	297.00
367	TOWNE MELANI	Summarized transactions: 2	297.00
368	VIKING ELECTRIC SUPPLY INC	Summarized transactions: 3	280.55
369	NEWARK	Summarized transactions: 5	277.50
370	COOK WILLIAM	Summarized transactions: 1	267.40
371	TAUZELL JOHN	Summarized transactions: 3	265.20
372	FRONTIER	Summarized transactions: 1	258.72
373	ROTO ROOTER INC	Summarized transactions: 1	258.00
374	WRIGHTS SMALL ENGINE SERVICE	Summarized transactions: 4	257.29
375	REINDERS INC	Summarized transactions: 2	256.12
376	MCMASTER CARR SUPPLY COMPANY	Summarized transactions: 6	256.04
377	HAWKINS INC	Summarized transactions: 2	247.03
378	JOHNSON CARY	Summarized transactions: 1	245.62
379	BENSON ANTHONY	Summarized transactions: 2	238.50
380	IRON MOUNTAIN DBA	Summarized transactions: 1	230.71
381	MSC INDUSTRIAL SUPPLY CO INC	Summarized transactions: 13	228.03
382	FEDEX	Summarized transactions: 9	225.79
383	GAPPA ZACHARY	Summarized transactions: 2	222.96
384	BATTERIES PLUS	Summarized transactions: 3	218.88
385	MN SUPPLY COMPANY INC	Summarized transactions: 1	216.28
386	WINTHROP & WEINSTINE INC	Summarized transactions: 1	214.25
387	K & S HEATING & AIR COND INC	Summarized transactions: 1	213.24
388	THOMAS TOOL & SUPPLY INC	Summarized transactions: 1	212.04
389	MCDOWELL SEAN W	Summarized transactions: 3	204.27
390	LETH SEWER SERVICE LLC	Summarized transactions: 1	200.00
391	POST BULLETIN CO	Summarized transactions: 1	197.60

ROCHESTER PUBLIC UTILITIES

A/P Board Listing By Dollar Range

For 04/16/2014 To 05/14/2014

Consolidated & Summarized Below 1,000

392	CONSTELLATION NEWENERGY-GAS D	Summarized transactions: 1	196.01
393	OLM COUNTY PROPERTY RECORDS	Summarized transactions: 3	188.00
394	STOEL RIVES LLP	Summarized transactions: 1	188.00
395	MILSOFT UTILITY SOLUTIONS INC	Summarized transactions: 2	182.48
396	CISCO WEBEX LLC	Summarized transactions: 2	180.31
397	CULLIGAN OF ROCHESTER INC	Summarized transactions: 2	154.60
398	NU-TELECOM dba	Summarized transactions: 1	152.02
399	WERNER ELECTRIC SUPPLY	Summarized transactions: 2	150.91
400	JOHNSON CARY	Summarized transactions: 1	150.00
401	VISION COMPANIES LLC (P)	Summarized transactions: 1	150.00
402	AUTOMATIONDIRECT.COM	Summarized transactions: 3	148.56
403	ON SITE SANITATION INC	Summarized transactions: 2	142.14
404	ANDERTON RANDY	Summarized transactions: 1	134.50
405	HOEFT MONA	Summarized transactions: 1	130.00
406	SNAP ON INDUSTRIAL	Summarized transactions: 1	127.99
407	CENTER FOR ENERGY AND ENVIRON	Summarized transactions: 1	126.00
408	EIS INC	Summarized transactions: 2	125.17
409	TENSION ENVELOPE CORPORATION	Summarized transactions: 1	115.53
410	WOODRUFF COMPANY	Summarized transactions: 7	113.89
411	HD SUPPLY WATERWORKS LTD	Summarized transactions: 1	113.00
412	GRAYBAR ELECTRIC COMPANY INC	Summarized transactions: 3	111.92
413	VANCO SERVICES LLC	Summarized transactions: 1	109.00
414	DEX MEDIA EAST INC	Summarized transactions: 1	99.00
415	KOSHIRE LARRY J	Summarized transactions: 1	95.20
416	SCHWAB VOLLHABER LUBRATT CORP	Summarized transactions: 2	90.74
417	BLACKBURN MANUFACTURING CO	Summarized transactions: 1	90.10
418	SKARSHAUG TESTING LAB INC	Summarized transactions: 2	88.90
419	ERICKSON BRAD	Summarized transactions: 1	88.00
420	U S BANK	Summarized transactions: 1	78.34
421	TSP INC	Summarized transactions: 1	74.79
422	NATL RURAL ELECTRIC COOP ASSN	Summarized transactions: 1	72.00
423	LORTON DATA INC	Summarized transactions: 1	71.94
424	AIRGAS USA LLC	Summarized transactions: 3	68.68
425	MN PIPE & EQUIPMENT	Summarized transactions: 2	68.56
426	BOWMANS SAFE & LOCK SHOP LTD	Summarized transactions: 2	64.13
427	ALTEC INDUSTRIES INC	Summarized transactions: 2	60.19
428	INSTITUTE FOR ENVIRONMENTAL	Summarized transactions: 1	60.00
429	NOVASPECT INC	Summarized transactions: 3	58.04
430	CARQUEST AUTO PARTS	Summarized transactions: 4	55.15
431	FEDEX	Summarized transactions: 5	49.38
432	RADIO SHACK	Summarized transactions: 2	48.31
433	SCHLINK WALTER	Summarized transactions: 3	46.00
434	MR SHIMS	Summarized transactions: 3	41.09
435	CITY OF DETROIT LAKES	Summarized transactions: 1	40.00
436	ADVANTAGE DIST LLC (P)	Summarized transactions: 1	40.00
437	SHERWIN WILLIAMS CO	Summarized transactions: 5	38.89
438	RONCO ENGINEERING SALES INC	Summarized transactions: 2	38.79
439	MERIT CONTRACTING INC (P)	Summarized transactions: 1	37.88
440	LANGUAGE LINE SERVICES INC	Summarized transactions: 2	37.65

ROCHESTER PUBLIC UTILITIES

A/P Board Listing By Dollar Range

For 04/16/2014 To 05/14/2014

Consolidated & Summarized Below 1,000

441	FC ORGANIZATIONAL PRODUCTS	Summarized transactions: 3	36.82
442	NAPA AUTO PARTS (P)	Summarized transactions: 1	34.76
443	FIRST SUPPLY (P)	Summarized transactions: 2	32.21
444	MENARDS ROCHESTER NORTH	Summarized transactions: 2	30.68
445	CLAREY'S SAFETY EQUIPMENT dba	Summarized transactions: 1	30.00
446	OLM COUNTY CENTRAL FINANCE	Summarized transactions: 1	28.80
447	DITCH WITCH OF MINNESOTA INC	Summarized transactions: 2	28.64
448	AUTOMATED ENERGY INC	Summarized transactions: 1	28.00
449	TOMPKINS MARY	Summarized transactions: 1	27.59
450	FASTENAL COMPANY	Summarized transactions: 1	27.55
451	BADGER METER INC (P)	Summarized transactions: 1	26.42
452	MINNESOTA ENERGY RESOURCES CO	Summarized transactions: 1	24.23
453	STURM DANNY K	Summarized transactions: 6	23.66
454	JOHNSON STEVE	Summarized transactions: 1	23.00
455	MENARDS ROCHESTER SOUTH	Summarized transactions: 1	22.37
456	ROCH AREA BUILDERS INC	Summarized transactions: 2	22.00
457	CHS ROCHESTER	Summarized transactions: 1	22.00
458	OLM COUNTY AUDITOR/TREASURER	Summarized transactions: 1	21.20
459	ULTEIG ENGINEERS INC	Summarized transactions: 1	21.00
460	CAR WASH PARTNERS INC	Summarized transactions: 1	19.49
461	CROWN LIFT TRUCKS	Summarized transactions: 3	18.53
462	BIERBAUM DIRK	Summarized transactions: 1	15.00
463	HANSON PATRICIA S	Summarized transactions: 1	15.00
464	LEITZ VICTORIA	Summarized transactions: 1	15.00
465	HUMPHREY STEPHANIE	Summarized transactions: 1	15.00
466	ABILITY BUILDING CENTER INC	Summarized transactions: 2	14.96
467	BROCK WHITE COMPANY LLC	Summarized transactions: 1	13.70
468	MISSISSIPPI WELDERS SUPPLY CO	Summarized transactions: 1	10.24
469	BOBCAT OF ROCHESTER	Summarized transactions: 1	8.46
470	MENARDS ROCHESTER SOUTH	Summarized transactions: 2	8.03
471	MN DEPT OF PUBLIC SAFETY	Summarized transactions: 1	5.00
472			
473		Price Range Total:	253,185.17
474			
475		Grand Total:	9,266,811.24

FOR BOARD ACTION

Agenda Item # 5a

Meeting Date: May 27, 2014

SUBJECT: System Operations SCADA Server Room AC Installation

PREPARED BY: Steve Monson, Facilities Supervisor

ITEM DESCRIPTION:

Last month this item was inadvertently submitted for approval under the presumption that sealed bids were obtained for the System Operations SCADA Server Room Air Conditioners. In actuality, this project was only quoted, therefore; in order to comply with competitive bidding laws staff moved to enter into a purchase order with Hybrid Mechanical for \$75,516 based on the base bid to install the mechanical portion of the quotation.

The quotations included alternates for new ground cover and a mechanical condenser enclosure. Management has decided to defer these options and to not accept the alternates at this time.

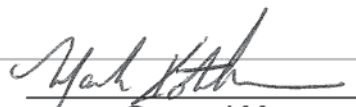
No action by the board is necessary for this purchase since it falls within the General Manager's approval limit.

FOR CAPITAL PURCHASES/BIDS/MAJOR PROJECTS:

N/A

UTILITY BOARD ACTION REQUESTED:

Staff recommends rescinding approval of its April 29th action to approve a contract with Hybrid Mechanical in the amount of \$124,828.



General Manager

5-21-14

Date

ROCHESTER PUBLIC UTILITIES



RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to rescind the award approved at the April 29th meeting with Hybrid Mechanical in the amount of \$124,828.

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 27th day of May, 2014.

President

Secretary

FOR BOARD ACTION

Agenda Item # 5b

Meeting Date: May 27, 2014

SUBJECT: Consideration of Bids – Chester Substation Grading and Excavating

PREPARED BY: Neil Stiller, Senior Electrical Engineer
Mona Hoefl, Buyer

ITEM DESCRIPTION:

Four bids were received on May 15, 2014 for site work at the Chester Substation as the existing substation yard is being expanded to accommodate equipment requirements for the new CAPX transmission line terminal. Work for this contract includes grading of the yard, excavation, backfill, pier foundations, fence reconstruction and turf establishment. Work is scheduled for early July with completion expected in mid-August.

The results of the bids are as follows:

Description	Braaten	Elcor	Benike	Knutson
Mobilization	\$ 3,500	\$ 54,475	\$ 23,256	\$ 34,411
Rough Excavation	\$ 58,515	\$ 60,925	\$192,240	\$ 188,680
Haul & Install Crush Rock	\$ 25,747	\$ 26,475	\$ 49,356	\$ 48,442
Fence and Gates	\$ 22,470	\$ 22,050	\$ 26,322	\$ 17,996
Turf Establishment	\$ 4,700	\$ 7,500	\$ 8,100	\$ 15,900
Pier Foundations	\$ 27,300	\$ 26,395	\$ 25,191	\$ 27,731
Demobilization & Site Cleanup	\$ 3,000	\$ 5,000	\$ 1,971	\$ 2,740
Total	\$145,232	\$202,820	\$326,436	\$335,900

Bob Braaten Construction submitted the lowest responsible bid for \$145,232. Technical evaluation of bids was performed by Burns and McDonnell Engineering Co. Inc. along with staff. Bob Braaten Construction took no exceptions to the specifications.

FOR CAPITAL PURCHASES/BIDS/MAJOR PROJECTS:

The work is part of a larger budgeted project for 2014 with this portion being budgeted at \$250,000.

UTILITY BOARD ACTION REQUESTED:

Staff recommends that the Board approve a resolution to approve the contract with Bob Braaten Construction in the amount of \$145,232 and authorize the Mayor and City Clerk to execute the Agreement.


General Manager

5-21-14
Date



RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve an agreement with Bob Braaten Construction. and to request the Mayor and the City Clerk to execute the agreement for

Chester Substation Grading and Excavating

The amount of the contract agreement to be ONE HUNDRED FORTY FIVE THOUSAND, TWO HUNDRED THIRTY TWO AND 00/100 DOLLARS (\$145,232) and Bob Braaten Construction being lowest responsible bidder.

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 27th day of May, 2014.

President

Secretary

FOR BOARD ACTION

Agenda Item # 5c

Meeting Date: 5/27/2014

SUBJECT:

SAP Value Engineering Implementation Statement of Work

PREPARED BY:

Phil Teng, Manager of Information Services

ITEM DESCRIPTION:

The RPU staff recently conducted a Value Engineering (VE) study with assistance from the ERP software vendor SAP and a partner consulting firm KPIT. This study was offered by SAP and KPIT as a part of our enterprise support package.

The primary purpose of this study was to validate our technology road map and ensure its alignment with RPU's business vision. As a result of this study, SAP and KPIT provided recommendations to address near term needs/pain points, mid-range goals, and long term strategic objectives.

The recommendations include the implementation of Flexible General Ledger, Project Systems, Business Objects/BI, Solution Manager with Change Request Management, Test Data Migration Server, and classroom training for Supply Chain. This SOW will implement and complete the above recommendations in 2014 with the exception of Project Systems and Business Object/BI, which will be planned and budgeted for 2015.

The benefits of these solutions include the following.

- A sound foundation for our enterprise systems for the present and future
- Better position to support our vision and strategy
- Greater visibility into our data and means to gain insight from them, across the entire organization
- Immediate gains in operational efficiency and decision making effectiveness

FOR CAPITAL PURCHASES/BIDS/MAJOR PROJECTS:

The budget includes \$827,000 for these projects and \$130,000 has been transferred from contingency.

UTILITY BOARD ACTION REQUESTED:

Management recommends that the Board authorize the General Manager to approve the SAP Value Engineering Implementation Statement of Work with KPIT in the amount of \$956,243 following City Attorney review and approval.



General Manager

5-21-14

Date



RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve a Statement of Work with KPIT for:

SAP VE Implementation

The amount of the Statement of Work will be NINE HUNDRED FIFTY SIX THOUSAND TWO HUNDRED AND FORTY THREE DOLLARS (\$956,243).

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 27th day of May, 2014.

President

Secretary

FOR BOARD ACTION

Agenda Item # 6

Meeting Date: May 27, 2014

SUBJECT: Southern Minnesota Municipal Power Agency Appointment

PREPARED BY: Mark Kotschevar, General Manager

ITEM DESCRIPTION:

Attached is a member representative appointment form from the Southern Minnesota Municipal Power Agency (SMMPA). In the past, the Board has appointed the General Manager as SMMPA's representative.

UTILITY BOARD ACTION REQUESTED:

The Board is requested to approve the attached resolution appointing Mark Kotschevar as the Southern Minnesota Municipal Power Agency (SMMPA) representative, effective May 27, 2014.



General Manager

5-21-14

Date



RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve the appointment of Mark R. Kotschevar as the Member Representative to the Southern Minnesota Municipal Power Agency (SMMPA), replacing Larry J. Koshire effective May 27, 2014.

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 27th day of May, 2014.

President

Secretary



SOUTHERN MINNESOTA
MUNICIPAL POWER AGENCY

CHANGE OF MEMBER REPRESENTATIVE

TO

SOUTHERN MINNESOTA MUNICIPAL POWER AGENCY

I hereby certify that attached hereto is a true and correct copy of a resolution adopted by

Public Utility Board of the City of Rochester, Minnesota, at a meeting
(PUC or Council) (City)

duly called and held on May 27th, 2014 pursuant to which:
(Date)

(a) Mark R. Kotschevar has been named Representative to Southern
(Name)

Minnesota Municipal Power Agency, replacing Larry J. Koshire.
(Name)

And/or

(b) _____ has been named Alternate Representative to
(Name)

Southern Minnesota Municipal Power Agency, replacing _____,
(Name)

Effective on May 27th, 2014. Such resolution is in full force and effect on the date hereof.
(Date)

(Signed)

(Title)

FOR BOARD ACTION

Agenda Item # 7

Meeting Date:

May 27, 2014

SUBJECT:

RPU Renewable Energy Objective for 2013

PREPARED BY:

Jeremy Sutton, Manager of Portfolio Optimization

ITEM DESCRIPTION:

Report on 2013 renewable energy certificates retirement.

Retired Certificates 456-MN-11-2009-8549-1 to 646

Total of 646 Renewable Energy Certificates
12% of 5,381 MWHR's (RPU load over CROD)

UTILITY BOARD ACTION REQUESTED:

No Board Action Required


General Manager

5-21-14

Date

FOR BOARD ACTION

Agenda Item # 8

Meeting Date: May 27, 2014

SUBJECT: Revision To Water Service Rules and Regulations

PREPARED BY: Doug Rovang, Senior Civil Engineer
Cary Johnson, Manager Water Maintenance and Construction

ITEM DESCRIPTION:

The purpose of the Water Service Rules & Regulations is to assist RPU customers, prospective customers and their architects, engineers or plumbing contractors in planning for, making arrangements for, obtaining and maintaining municipal water service. The proposed revision to the "Rules" is attached. Staff will review the proposed change with the Utility Board at the 5/27/2014 Board meeting.

FOR CAPITAL PURCHASES/BIDS/MAJOR PROJECTS:

Not Applicable.

UTILITY BOARD ACTION REQUIRED:

Staff requests the Utility Board approve the proposed revision to the Water Service Rules and Regulations to become effective June 1, 2014.



General Manager

5-21-14
Date

ROCHESTER PUBLIC UTILITIES



RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve certain revision to the Water Service Rules and Regulations to become effective June 1, 2014.

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 27th day of May, 2014.

President

Secretary

**ROCHESTER PUBLIC UTILITIES
WATER SERVICE
RULES AND REGULATIONS**

SUMMARY OF PROPOSED REVISIONS TO PUBLIC UTILITY BOARD – 5/27/2014
(PAGES WHICH FOLLOW SHOW PROPOSED REVISIONS)
(PROPOSED REVISIONS SHOWN IN RED)

Revised May, 2014
(Effective June 1, 2014)

INTRODUCTION

Rochester Public Utilities (hereafter referred to as RPU) has assembled this booklet to assist its customers, prospective customers and their architects, engineers or plumbing contractors in planning for, making arrangements for, obtaining and maintaining municipal water service.

The information presented here is intended to supplement the requirements of the Minnesota Plumbing Code Chapter 4715 and all other applicable federal, or state, and municipal codes, regulations, laws and ordinances. It is always necessary to refer to and comply with such other codes, regulations, laws, and ordinances when planning, designing, and installing a new water service. Specific requirements of RPU do not intentionally conflict with any other requirements known to be in effect as of the publication date of this booklet. Any apparent conflicts of this nature should be brought to the attention of RPU for interpretation.

RPU wishes to serve its customers promptly and satisfactorily. It will endeavor to cooperate with customers and their authorized representatives to the fullest extent in completing service connections with as little delay and inconvenience as possible, and will gladly give special attention to any particularly difficult situation confronting a customer.

RPU will be happy to confer with those customers desiring information concerning rates, services, fees, charges, etc., upon request by telephone or otherwise. Such requests should be directed to an RPU Customer Service Representative (at the RPU Service Center, 4000 East River Road NE, phone 507.280.1500, 1.800.778.3421 or fax 507.280.1642 or online fax 507 .280.1643).

The current Water Service Rules and Regulations are also available at:
http://www.rpu.org/builders/water_rules_and_regulations/

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SECTION 400
WATER SERVICE

401 Responsibility

The property owner is responsible for the cost of installing a water service. The property owner owns the water service, and is responsible for its repair, maintenance or replacement. Repair, replacement or abandonment of a water service shall be done by a licensed plumber or water and sewer contractor licensed by the City of Rochester.

402 Installation

Water service installations shall conform to the current version of the Minnesota Plumbing Code Chapter 4715 as adopted by the City and the requirements of these Rules.

403 Access

RPU and the Building and Safety Department shall have the right to access the served premises at all reasonable times for inspection, maintenance and operation of any water service component.

404 Single Family Residences

Each single family residence shall have a properly sized, individual water service line with a readily accessible curb valve located exterior to the building. (See Exhibit A.) No part of an individual water service shall cross another lot line or pass under or through another dwelling unit.

405 Residential Multiple-Unit Buildings

Whenever a building with two or more units is constructed, and the individual units and underlying property are to be under individual ownership, each unit shall have a separate, properly sized, individual water service line with a readily accessible curb valve located exterior to the building. No part of the individual water service shall pass under or through another unit or lot. However, multiple residential units having common ownership of the property around the units may be served by a properly sized, master water service line extending from the water main to the individual water services and curb valves. (See Exhibit G.) In such cases, a homeowners' association shall be responsible for maintenance and repair of the common service line.

406 Commercial, Industrial and Other Non-Residential Multiple-Unit Buildings

406.1 Commercial, industrial and other multiple-unit buildings not included in Section 405 above shall have a properly sized, single domestic water service line extending from the water main to a single, common metering area within the building readily accessible to RPU without entering an individual unit. (See Exhibit C.) In certain situations where providing a single common metering area is not practical due to building layout, a separate service shall be brought into each unit.

406.2 A combined domestic water service/fire protection service line may be installed only if RPU determines that domestic water consumption is sufficient to prevent water from becoming stale in the combined service line.

407 Manufactured Home Developments

407.1 A separate and individual water service shall be provided for each lot within a manufactured home development constructed hereafter. (See Exhibit B.) The curb valve shall be readily accessible to RPU.

407.2 A separate and individual water service shall be provided for each accessory building within a manufactured home development.

408 Additional Buildings Under Same Ownership

408.1 If an additional building under the same ownership is placed or constructed on a parcel of land with an existing building or buildings and requires water service, a common water service will be permitted if RPU determines the existing service has sufficient hydraulic capacity. The water service extension to the additional building shall:

- (1) Connect to the existing service outside the existing building and before the existing water meter;
- (2) Not extend through the existing building;
- (3) Be separately metered.

408.2 If, at some time in the future, separate ownership of the buildings occurs, either separate water services or a recorded joint maintenance agreement will be required.

409 Service Materials and Sizing

New water services shall be 1" diameter minimum. Existing 3/4" diameter services may be replaced with 3/4" services of acceptable service materials. Water services for large homes, multi-unit residential buildings, unusually long services, low pressure areas or commercial/industrial uses shall be sized in accordance with the current Minnesota Plumbing Code. (See Exhibit I for acceptable water service materials.)

410 Service Failures and Repairs

410.1 Repair of only copper, cast iron or ductile iron water service lines is permitted.

410.2 Failed services determined to be **all or in part** lead or galvanized iron shall be replaced with acceptable materials. If **any portion of a lead or galvanized iron** water service fails, all lead and galvanized portions of the entire service shall be replaced with an acceptable service material.

410.3 In the event a water service leak is not repaired after notification or the owner refuses to make the repairs, and RPU determines damage to public property is imminent or there is danger to traffic on the adjacent street, RPU may repair the service leak and charge the owner for the costs incurred and an additional amount to cover the estimated water loss occasioned by the leak. The loss will be estimated from the date the leak is reported to the date the leak is repaired.

411 Frozen Water Services

411.1 The thawing of a frozen water service is the responsibility of the owner of the premises served. The owner shall be responsible for obtaining the services of a thawing contractor. RPU personnel will assist the thawing contractor in the location of curb stop valves and in the location of any freeze-up. RPU may require reimbursement of any expenses incurred as a result of services provided by RPU at the request of the thawing contractor.

411.2 When a service has been thawed, the owner may allow water to flow from a tap at the approximate rate of 1/4 GPM to prevent freezing. The water consumed will be billed at the normal rate.

412 Abandoned Water Services

412.1 An unused or abandoned water service shall be cut off and disconnected at the water main, and the curb box removed by a licensed plumber or licensed sewer and water contractor at the expense of the property owner.

412.2 In order to guarantee disconnection in accordance with this specification, a deposit may be required at RPU discretion before RPU will sign a City Demolition Permit. The deposit will be returned when the water service disconnection and curb box removal have been completed in a manner satisfactory to RPU. In the event the abandoned service is not satisfactorily disconnected or the service owner requests RPU to assume responsibility for accomplishing the service abandonment, the deposit will be used by RPU to defray the cost of properly abandoning the service.

412.3 If a water service is no longer used and there is doubt about the future use of the service, one year may elapse before the service must be disconnected and the curb box removed. Unless RPU is provided with definite plans for future use, the deposit will remain with RPU until the disconnection or reconnection is completed.

412.4 No new connection to a water main will be permitted until arrangements have been made for properly abandoning all unused water services on a site.

413 Service Replacements Prior to Street Paving

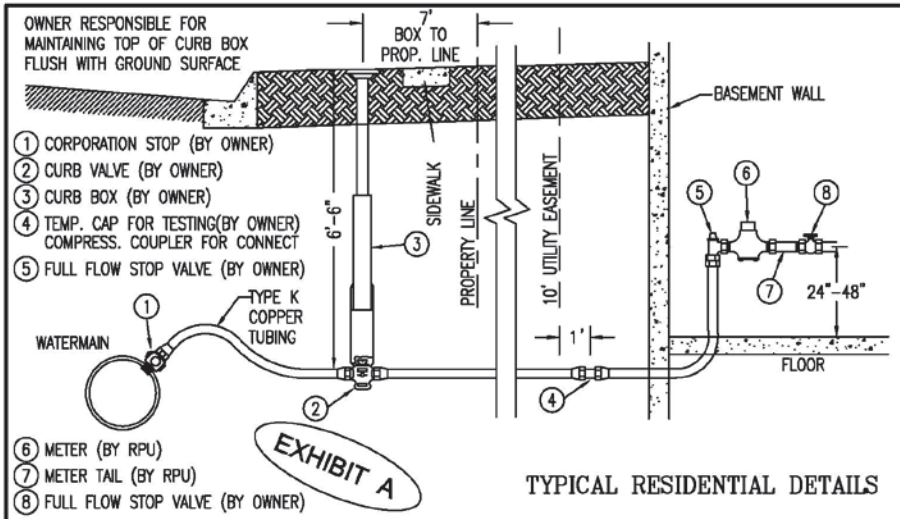
413.1 The portion of any water service of lead or galvanized iron extending from the curb box to the corporation tap, and any inoperative curb valve, shall be replaced during a street construction or reconstruction project. The cost of replacing this portion of the water service and the curb valve will be invoiced directly to the service owner, or will be incorporated into the street project cost and assessed by the City to the service owner.

413.2 Any single water service connecting to multiple services at the front lot line shall be replaced in such manner as to provide each premises with an individual water service, unless the multiple services are owned by a single property owner association. The cost of replacing this portion of the water service and the curb valves will be invoiced in equal shares directly to the individual water service owners, or will be incorporated into the street project cost and assessed by the City to the individual water service owners.

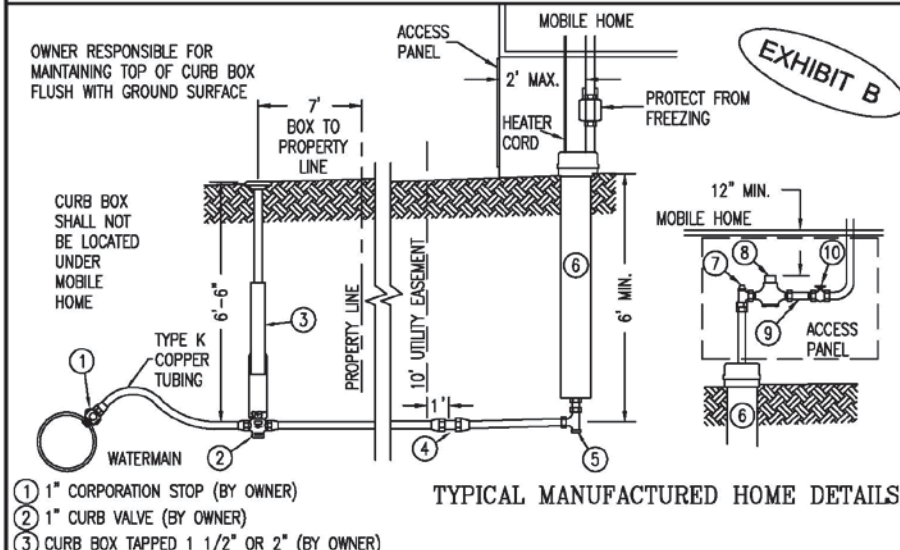
414 Locations

RPU will mark the approximate location of City-owned water system facilities when requested to do so. RPU will also mark the approximate location of privately owned water services, but assumes no responsibility for the accuracy of, or liability for any outcome resulting from, such locations. However, the owner of the privately owned water service must execute a release and indemnification agreement with the City prior to RPU marking the location of the water services. In accordance with State statute, customers, contractors and others shall use the Gopher State One-Call System for requesting location services (1.800.252.1166). RPU will provide locations within 48 hours from the time of notification by Gopher State One-Call, except in emergency situations.

EXHIBITS A and B



TYPICAL RESIDENTIAL DETAILS



TYPICAL MANUFACTURED HOME DETAILS

- ① 1" CORPORATION STOP (BY OWNER)
- ② 1" CURB VALVE (BY OWNER)
- ③ CURB BOX TAPPED 1 1/2" OR 2" (BY OWNER)
- ④ TEMP. CAP FOR TESTING-COMPRESS. COUPLER(BY OWNER)
- ⑤ 3/4" M.I.P. X 3/4" M.I.P. X 1" (BY OWNER)
- ⑥ WOOD "THERMALINE" HYDRANT OR EQUAL
- ⑦ FULL FLOW STOP VALVE (BY OWNER)
- ⑧ WATER METER (BY RPU)
- ⑨ METER TAIL (BY RPU)
- ⑩ FULL FLOW STOP VALVE (BY OWNER)

DEPARTMENT OF PUBLIC WORKS CITY OF ROCHESTER, MINNESOTA WATER SERVICE AND METER SETTING DETAILS			
<i>Douglas C. Rovney</i> RPU-WATER UTILITY		<i>Keith W. Friend</i> DIRECTOR	
SHT 1 OF 2 SHTS	DATE REVISED 3/22/06	PLATE NO. 6-11	REV. D

EXHIBIT I

ALLOWABLE WATER SERVICE PIPE MATERIALS

<u>Diameter</u>	<u>Material</u>
3/4"	Type K Copper
1"	Type K Copper (See Note 1)
1-1/4"	Type K Copper (See Note 1)
1-1/2"	Type K Copper (See Note 1)
2"	Type K Copper (See Note 1)
4"	Ductile Iron
6"	"
8"	"
10"	"
12"	"

Note 1 – Polyethylene water service pipe meeting the following specifications will be permitted as a substitute for copper water service pipe only for the below-stated applications and only with written Water Utility approval prior to installation. Required polyethylene pipe diameter for each such service will be determined by the Water Utility. (Upsizing from copper will be likely due to the increased polyethylene pipe wall thickness.)

- 1) Materials. Pipe shall be new, meeting requirements of the latest revision of AWWA C901 "Standard for Polyethylene Pressure Pipe and Tubing, 1/2" Through 3" for Water Service", PE3408 material conforming to ASTM D3350, 200 psi pressure rating, copper tube OD-sized with DR 9 outside diameter ratio, meeting potability requirements of NSF 61, and factory supplied in blue-color. Contractor shall provide affidavit of compliance with these specifications to include name of pipe manufacturer.
- 2) Allowable Polyethylene Water Service Pipe Applications. (All 2" and smaller water service lines within the street right-of-way shall to be Type K copper.)
 - i. That portion of a new water service line extending as one-piece from the curb stop or the end of the in-place copper water service stub-out to the inside of the building served, only if the service extends more than 100' from the curb stop to the building served.
 - ii. portion of a replacement water service line extending one-piece from the existing curb stop to the building being served, only if the service extends more than 100' from the curb stop to the building being served.
 - iii. That Installation of polyethylene pipe will not be permitted where volatile organic materials are determined to be present in or near the water service line trench materials.
- 2) Fitting and Sleeving Requirements Standard brass fittings as specified in the City of Rochester Standards for Street and Utility Construction, C150 "Service Connection Specifications", shall be used at the termination points of polyethylene water service pipe. A standard stainless steel stiffener shall be installed inside the polyethylene pipe at such joints. Polyethylene pipe is to be installed inside a Schedule 40 PVC sleeve where passing through a building wall or floor.
- 3) Service Tracer Wire Requirement. A continuous solid core #10 (blue colored) THHN insulated tracer wire shall be installed immediately above the entire length of the service to the curb stop (and into the building served), and permanently attached to the copper portion of the service line on the street end. The brass coupling nut is to be provided with a tapped bossed projection suitable for connection of the tracer wire.
- 4) Water Service Grounding Requirement. The water service within the building served shall be properly grounded as required by the National Electric Code.

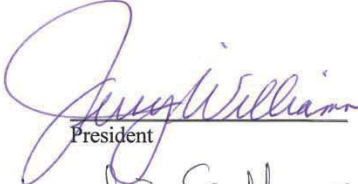


RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve certain revisions to the Water Service Rules and Regulations to become effective January 1, 2014.

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 17th day of December, 2013.

TO BE SUPERCEDED BY MAY, 2014, PROPOSED REVISIONS TO 2013 WATER RULES



President

TO BE SUPERCEDED BY MAY, 2014, PROPOSED REVISIONS TO 2013 WATER RULES



Secretary

FOR BOARD ACTION

Agenda Item # 9

Meeting Date: May 27, 2014

SUBJECT:

Electric Engineering & Operations Report for 2013

PREPARED BY:

Randy Anderton, Manager of Engineering

ITEM DESCRIPTION:

The Electric E&O Report for 2013 has been provided to the Board under separate cover. The report is prepared annually to document the major accomplishments and performance statistics that reflect the work of the electric department for the year. Staff will make a brief presentation on the report and respond to any questions from the Board. Please bring your copy to the meeting.

FOR CAPITAL PURCHASES/BIDS/MAJOR PROJECTS:

Not Applicable

UTILITY BOARD ACTION REQUESTED:

This is a presentation. No action is required by the Board.



General Manager

5-21-14

Date

ROCHESTER PUBLIC UTILITIES