



Supplier Profile and Quality Survey

FORM #
F-740-002

Revision:
A

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RETURN COMPLETED FORM TO:

**PURCHASING DEPARTMENT
7100 DRESSER DRIVE NE
ROCHESTER, MN 55906**

Business Name:

Date:

Address:

Phone:

City:

State:

Zip Code:

Number of years at location:

Fax:

BUSINESS CLASSIFICATION

- Corporation Partnership Proprietorship Subsidiary
 Small Business Minority Disadvantaged Female – Owned

Subsidiary of:

Subsidiaries or branches:

List names of principle owners or shareholders:

Name:

Ownership:

Date acquired:

COMPANY CONTACTS

General Manager: Name: Telephone: Fax:
Email Address:

Quality Assurance: Name: Telephone: Fax:
Email Address:

Are you currently operating as a “Certified Quality Supplier” for other customers?
If so, who?

CAPABILITIES

- 1.) Manufacturing Yes No List:
- 2.) Material Testing Yes No List:
- 3.) Product Design Yes No List:
- EDI/CAD Yes No
 - Mark all that apply Solidworks ProE CATIA IGES Other

If other, please specify:

- 4.) Product Testing Yes No List:
- 5.) Product Inspection Yes No List:
- Vision system Yes No List:
 - CMM Yes No List:
- 6.) Capability Studies/SPC Yes No List:
- 7.) Can you manufacture and inspect to electronic data? Yes No
Please describe:

8.) Describe briefly any special test, evaluation or process capabilities your organization may possess, not covered above:

9.) Types of subcontracted processes (i.e., testing, inspection, calibration, engineering, heat treat and etc...)?

CERTIFICATIONS

- ISO, specify: AS9100 TS16949 NADCAP
- Other industry certifications please specify:

NOTE: PLEASE ATTACH A COPY OF YOUR CURRENT CERTIFICATION

Do you use manufacturing routing and/or procedures? Yes No

Do you have a computerized production control system? Yes No

Number of employee:

Market Segment(s) Served

- Medical Aerospace Defense
 Energy Transportation Consumer Products Other:

QUALITY SYSTEM

- 1.) Do you have a quality department? Yes No NA
- 2.) Do you have a quality manual? Yes No NA

NOTE: PLEASE ATTACH/SEND A COPY OF YOU QUALTIY MANUAL

If you have a certified quality management system, you do not have to answer the questions within the “Quality System” section.

- 1.) Does the organization have a procedure for control of your QMS documentation? Yes No NA
- 2.) Does the organization have a process to ensure that latest revision of industry standards are being used for process or product verification? Yes No NA
- 3.) Does the organization have a procedure to control records (i.e., material certs, inspection results, purchase orders, contracts, specifications and etc...)? Yes No NA
- 4.) What is your defined minimum record retention period? _____ Years
- 5.) Does the organization have management reviews at planned Intervals, to ensure the QMS is functioning properly? Yes No NA
- 6.) Does the organization maintain appropriate employee records of education, training, skills and experience? Yes No NA
- 7.) Does the organization have process to develop, manufacture and deliver finished goods or services that meet requirements? Yes No NA
- If so, can you provide evidence of this process? Yes No

8.) Does the organization have a process for reviewing customer requirements and ensuring that you can meet those requirements prior to accepting an order or contract? Yes No NA

If so, can you provide evidence of such activity Yes No

9.) Does the organization have a process for evaluating critical supplier? Yes No NA

If so, can you provide evidence of these evaluations? Yes No

10.) Does the organization ensure that purchased products or outsourced processes meet requirements? Yes No NA

If so, can you provide evidence of such activity? Yes No

11.) Does the organization provide production and/or a service where the resulting output cannot be verified by monitoring and measurement and as a consequence, deficiencies become apparent only after the product is shipped or in use? Yes No NA

Can you provide evidence that this process is validated? Yes No

12.) Does the organization have a process to control customer property (i.e., lost, damaged or otherwise found to be unsuitable)? Yes No NA

If so, can you provide evidence of such activity? Yes No

13.) Does the organization have process for the control of monitoring and measuring equipment? Yes No NA

If so, can evidence be provided for such

- activity? Yes No
- 14.) Does the organization have process to evaluate customer satisfaction? Yes No NA
- 15.) Does the organization perform internal audits of their QMS? Yes No NA
- 16.) Does the organization have a process For the control of nonconforming product? Yes No NA
- If so, can evidence be provided to show such activity? Yes No
- 17.) Is nonconforming product segregated in A manner to prevent use or shipment to the customer without approval? Yes No NA
- If so, is there evidence of such activity? Yes No
- 18.) Does the organization have a process for corrective and preventive action? Yes No NA
- If so, can evidence be provided to show such activity? Yes No

HEAT TREAT

- 1.) Are heat treat ovens surveyed and calibrated? Yes No NA
- 2.) Is straightening equipment available to correct distortion? Yes No NA
- 3.) Are automated process control devices used? Yes No NA
- 4.) Are checks made to verify contract specifications are met? Yes No NA
- If so, are these records retained? Yes No
- 5.) Can oven charts be supplied? Yes No NA
- 6.) Is quenching medium environmentally monitored to prevent product degradation? Yes No NA

METAL FINISHING

- 1.) Does incoming inspection verify weight or count against the purchase order? Yes No NA
- 2.) Do procedures, work instruction or routings clearly outline cleanliness requirements? Yes No NA
- 3.) Are plating solutions checked at scheduled intervals? Yes No NA
- 4.) Do procedures define the process parameter limits? Yes No NA
- 5.) Are automatic process control devices periodically validated/verified? Yes No NA
- 6.) Are parts protected from contamination and/or corrosion? Yes No NA
- 7.) Does the organization have documented instructions which are understood by the employees performing the process? Yes No NA

WELDING

- 1.) Are welding procedures qualified and records available? Yes No NA
To what standard:
- 2.) Are welders certified and records available? Yes No NA
To what standards:
- 3.) Welding procedures are readily available and in use at work areas? Yes No NA
- 4.) Are welder "Maintenance of qualification" records on file? Yes No NA
- 5.) Are certified welding consumables controlled (i.e., storage, issue,

segregation, traceability, re-baking and etc...)?

Yes No NA

6.) Is appropriate fixturing available?

Yes No NA

7.) Is the welding process periodically monitored by an AWS certified welding inspector?

Yes No NA

If not, who does certify?

Type of training this person has had?

Is evidence of this training available?

Yes No

8.) Do all welds receive final inspection?

Yes No NA

NDT

1.) Are NDT technicians certified?

Yes No NA

To what level:

2.) Does the laboratory have a procedure for each type of testing performed?

Yes No NA

3.) Are frequent checks made to ensure freedom from contamination of baths?

Yes No NA

4.) Are discontinuities adequately tagged and documented on inspection reports?

Yes No NA

5.) Are comparative test samples available to verify system effectiveness, when needed?

Yes No NA

6.) Are parts thoroughly cleaned before testing?

Yes No NA

7.) Technique sheets are developed for specific inspections?

Yes No NA



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SUMMARY / COMMENTS:

Is your company receptive to an on-site audit by Domaille Engineering: Yes No

Signature

Title

Date

THIS SECTION TO BE COMPLETED BY DOMAILLE ENGINEERING PERSONNEL

Supplier Rating: _____ Business Class Code: _____

Supplier Number: _____

QA Representative/Auditor

Date

Supply Chain Representative

Date